



JOIN OUR POLICE DEPARTMENT'S TEAM!



We're looking for someone to join our team as a:

TEMP. COMMUNITY SERVICE OFFICER

\$18.20 HOURLY; 40 HOURS PER WEEK; EMPLOYMENT TERM UP TO 1 YEAR

APPLICATIONS ACCEPTED UNTIL FILLED

PRIMARY RESPONSIBILITIES:

The primary responsibilities include but are not limited to a variety of technical duties in support of the City's local code enforcement and animal control programs. A Community Service Officer "CSO" monitors and enforces a variety of applicable ordinances, codes, and regulations related to zoning, land use, nuisance housing, building codes, health and safety, blight, graffiti, water waste, and other matters of public concern; and serves as a resource and provides information on City regulations to property owners, residents, businesses, the general public, and other City departments and divisions.

QUALIFICATIONS:

The City is seeking a highly ethical and professional Community Service Officer.

Education:

- High school diploma or equivalent is required
- College degree is highly desired

Experience/License/Certificate:

- Any combination of training and experience which demonstrates ability to perform the duties as described.
- Code enforcement officer or animal control officer experience for a public agency.
- No record of arrest or conviction that may impair candidate's ability to perform required duties.

Applications can be mailed/dropped off to:

City Hall
Attn: Human Resources
643 Quince Street
Mendota, CA 93640

Applications can be emailed to:

jennifer@cityofmendota.com

The City of Mendota is an Equal Opportunity Employer. Women, minorities and people with disabilities are encouraged to apply. In compliance with the Americans with Disabilities Act, the City of Mendota will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

SELECTION PROCESS:

Only the most qualified applicants will be considered. Qualifications are determined based on submission of an Employment Application. The City Manager, upon recommendation of the department head, will make the final selection and appointment for this position.

The examination process may consist of the following parts:

- Application Package Review- Qualifying Only
- Oral Interview- Pass/Fail

BENEFITS:

- 5 days of Paid Sick Leave
- Worker's Compensation Insurance
- **CalPERS:** The benefit contract in effect between the City of Mendota and the Public Employees Retirement System (PERS) is 2% at age 62 plan. The employee will make the full employee contribution to the plan and the City will make the full employer contribution to the plan.
 - All PERS contribution paid by the employees shall be paid on a pre-tax basis as per IRS code.

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT CITY HALL:



559-655-3291



<https://www.cityofmendota.com/employment/>