



CITY OF MENDOTA

"Cantaloupe Center Of The World"

Agenda
Recreation Commission Regular Meeting
CITY COUNCIL CHAMBERS
643 QUINCE STREET
June 1, 2017
12:00 PM

The Mendota Recreation Commission welcomes you to its meetings. Notice is hereby given that the commission may discuss and/or take action on any or all of the items listed on this agenda. **Please turn your cell phones on vibrate/off while in the council chambers.**

Any public writings distributed by the City of Mendota to at least a majority of the Recreation Commission regarding any item on this regular meeting agenda will be made available at the front counter at City Hall located at 643 Quince Street Mendota, CA 93640, during normal business hours, 8 AM - 5 PM.

CALL TO ORDER

ROLL CALL

FLAG SALUTE

FINALIZE THE AGENDA

1. Adjustments to Agenda.
2. Adoption of final Agenda

CITIZENS ORAL AND WRITTEN PRESENTATIONS

At this time members of the public may address the Recreation Commission on matters not listed on the agenda. Please limit your comments to THREE (3) MINUTES. Please give the completed form to City Clerk prior to the start of the meeting. All speakers shall observe proper decorum. The Mendota Municipal Code prohibits the use of boisterous, slanderous, or profane language. All speakers must step to the podium, state their names and addresses for the record. Please watch the time.

DEPARTMENT REPORTS AND INFORMATIONAL ITEMS

1. City Manager

BUSINESS

1. Commission consider the request of Westside Youth Inc. to use the baseball field for a 2-day youth tournament.
2. Report on car wash fundraiser and planning for future fundraiser.

COMMISSIONER REPORTS AND INFORMATIONAL ITEMS

1. Reports and information from members of the Recreation Commission relevant to the commission.

ADJOURNMENT

CERTIFICATION OF POSTING

I, Matt Flood, City Clerk of the City of Mendota, do hereby declare that the foregoing agenda for the City of Mendota Recreation Commission Regular Meeting of Thursday, June 1, 2017 was posted on the outside bulletin board located at City Hall, 643 Quince Street on Friday May 26, 2017 at 4:45pm.



Matt Flood, City Clerk

AGENDA ITEM – STAFF REPORT

TO: MEMBERS OF THE RECREATION COMMISSION
FROM: MATT FLOOD, ECONOMIC DEVELOPMENT MANAGER/CITY CLERK
SUBJECT: APPLICATION FOR USE OF THE BASEBALL FIELD BY WESTSIDE YOUTH CENTER, INC.
DATE: JUNE 1, 2017

ISSUE

Shall the Recreation Commission approve the exclusive use permit for the use of the Benny Mares Sr. Baseball Field for a youth tournament to be held on July 8th and 9th?

BACKGROUND

Westside Youth Center, Inc. (WYC) has requested the use of the Benny Mares Sr. Baseball Field for two days, July 8th and 9th, for a youth tournament.

The tournament will be for youth up to 12 years old and will have the same number of games that they have been having.

ANALYSIS

This request is routine and consistent with the intended use of the baseball field. Staff would ask that the Commission approve the use and impose the usual conditions of approval for our local non-profit organizations: payment of the fees for use of the concession stand (a total of \$80), that WYC maintain the field based on their use and immediately report any observed problems, whether or not caused directly by their use, to the Director of Public Works or his designee, and a \$250 security deposit to be returned once the event is over and verification has been made as to the condition of the facilities.

FISCAL IMPACT

Slight revenue from the usage fees of the concession stand. Cost of normal wear and tear on the field caused by such use.

RECOMMENDATION

Staff recommends the Commission approve the use of the Benny Mares Sr. Baseball Field by WYC for the dates requested in the application with the abovementioned conditions.

July 8th & 9th, 2007



**CITY OF MENDOTA
FACILITY USE APPLICATION**

PLEASE COMPLETE ALL QUESTIONS OR ITEMS FOR WHICH INFORMATION IS REQUESTED. PRINT ALL ANSWERS EXCEPT THE SIGNATURE.

FOR USE OF ALL OR SUBSTANTIALLY ALL OF THE ROJAS-PIERCE PARK PICNIC AREA AND BANDSTAND, OR MENDOTA POOL PARK BANDSTAND, VETERANS PARK, APPLICANTS MUST APPEAR BEFORE THE CITY COUNCIL FOR APPROVAL OF THE PERMIT.

NOTE: SECTION 12.20.050 APPLICATIONS FOR EXCLUSIVE USE SHALL BE FILED WITH THE CITY CLERK DURING THE MONTH OF FEBRUARY ANNUALLY AND SHALL BE SET FOR CONSIDERATION BY THE CITY COUNCIL AT ITS FIRST MEETING IN MARCH ANNUALLY. APPLICATIONS FOR EXCLUSIVE USE SHALL BE FILED NOT LESS THAN TWENTY ONE (21) NOR MORE THAN ONE HUNDRED FIFTY (150) DAYS PRIOR TO THE USE OF THE FACILITY. PROMOTERS SHALL REQUEST AN AGREEMENT WITH THE CITY BESIDES THE APPLICATION.

NOTE: SECTION 12.20.110: APPLICANT MUST PROVIDE THE CITY WITH CERTIFICATES OF INSURANCE SPECIFYING THE CITY OF MENDOTA AS NAMED INSURED EVIDENCING LIABILITY AND PROPERTY DAMAGE LIMITS WITH A COMBINED SINGLE LIMIT OF NOT LESS THAN ONE MILLION DOLLARS (\$1,000,000).

- COMPLETED APPLICATION.
- PROOF OF INSURANCE POLICY SHOWING CITY OF MENDOTA AS ADDITIONAL INSURED.
- PROOF OF LIABILITY INSURANCE FOR FACILITY USE
- DEPOSIT, USE FEE, AND KEY DEPOSIT SUBMITTED TO FINANCE DEPARTMENT.
- OBTAINED SECURITY AS REQUIRED BY MENDOTA POLICE DEPARTMENT
- ORIGINAL SIGNATURE OF PERMITTEE WITH ACKNOWLEDGMENT.
- AMPLIFIED MUSIC PERMIT IF APPLICABLE

1. This application is for the use of the following facility:
City baseball diamond & bleachers - Pierce Park - Restrooms snack bar
2. The organization, individual, business or entity applying for the use permit:
Westside Youth Inc. non-profit
3. The contact person on behalf of the applicant, regarding the event or activity for which use permit is requested together with all of the following information:

NAME: Dino Perez

ADDRESS (STREET AND CITY): 1709 7th Street - Mendota, CA 93640

TELEPHONE NO.: (559) 970-7840

4. DATE: July 8th & 9th 2017 TIME: 8am - 7pm

5. Please describe the exact park area or areas requested for Exclusive Use. (List below and circle the area on the attached map).

Baseball Field, restrooms and snack bar

6. Purpose or function for which the permit is requested. Give statement of reasons for exclusive use. Note: Section 12.20.090(b)(c) Fees and Deposits as required.

Fundraiser for youth programs under Westside Youth Inc

7. Number of persons expected to attend the function or event. Approx. 45-65

8. Will alcoholic beverages be sold? Yes No note: if yes, you must apply for and receive a separate permit from the state department of alcohol beverage control, if so, liquor liability insurance is required to be purchased thirty (30) days in advance by the applicant. The Fresno County Sheriff's department must be contacted regarding this application. The City of Mendota parks are tobacco free and alcohol free.

9. Has a promoter been contracted to present, produce, or otherwise be involved in the event, activity or entertainment during the event? Yes No . Note: section 12.20.110, if yes, the promoter is required to provide certificate of insurance evidencing liability and property damage limits with a combined single limit of not less than \$1,000,000 with a deductible of not more than \$500, and shall specify the City of Mendota and applicant as named insured.

10. If a promoter will present, produce, or otherwise be involved in the event, activity or entertainment, state the name, address and telephone number of the promoter and describe his/her/its participation in the event. Note: Section 5.08.030 Amusement Park Rides and Attractions; Section 5.08.300 Musical and Theatrical Shows. The Promoter is required to obtain a business license.

NAME: N/A

ADDRESS: _____

PARTICIPATION/INVOLVEMENT: _____

11. Detailed description of all entertainment and activities, including equipment and vehicles to be used, the nature and times of use of such equipment, and the nature and time of use of any amplified sound equipment. Please keep in mind that anything not mentioned below will not be allowed.

Youth baseball tournament for ages 12 and under.

12. Will concession stand(s) be used? Yes No. Note: for baseball diamond concession, \$150.00 fee, per league, no exemptions.

13. Will there be an admissions charge to the event? If so, state the exact amount of each ticket \$ 0. State the reason for imposing this admission charge.

14. Will there be a live band at this function? _____ Yes No
(See attached municipal code regarding noise ordinance)

15. State the names and addresses of all persons or groups which will receive any of the proceeds from this event, including concessions, and how those proceeds will be divided among such persons or groups.

Westside Youth Inc. and its programs, 17097th St, Mendota, CA 93640

16. If this permit application is for all or substantially all of the park area, or all or substantially all of the picnic and bandstand area, state the overriding public interest or special circumstances which justify excluding residents of the City of Mendota from using their public park facilities.

17. I, Dino Perez have read the Mendota Municipal Code Chapter 12.20 re: park permits (attached). I understand all of the requirements for conducting an event or activity in the use of the Rojas-Pierce Park or any City facility. I agree on behalf of myself and Westside Youth Inc. (name of applicant), the organization on whose behalf this application is made, to indemnify, defend and hold the City of Mendota harmless, from and against any and all claims, actions, suits, and proceedings for money damages or other relief for personal injury, property damage or other losses resulting from or caused by the activity or event for which this permit is

issued. The keys to any facility or electrical panel will not be issued until this document is signed by the permittee requesting a facility and/or consent/hold harmless agreements are submitted to city staff and proof of insurance is provided and all fees and deposits are paid.

Signature of Permittee: [Signature] DATE: 5/22/17

I, Dino Perez, declare I have read and understand the foregoing application and all attachments thereto. I further declare that I will abide by all City, State, County and Federal laws at said event.

Dated: May 22, 2017

[Signature]
Signature of Permittee

CITY MANAGER APPROVAL

THIS APPLICATION IS APPROVED / REJECTED FOR USE OF THE _____ ON _____ . THE FOLLOWING CONDITIONS OF APPROVAL SHALL APPLY, MAY INCLUDE POLICE DEPARTMENT REQUIREMENTS.

CITY MANAGER: _____ DATE: _____

SECURITY REQUIREMENT OR CONDITIONS AS PER CITY OF MENDOTA POLICE DEPARTMENT:

POLICE DEPT: _____ DATE: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/27/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Stratton Agency, Inc. 963-1 Industrial Road San Carlos CA 94070	CONTACT NAME: Luis Zambrana PHONE (A/C No. Ext.): 888-888-4501 FAX (A/C No.): 650-508-0121 E-MAIL ADDRESS: servicing@strattonagency.com
	INSURER(S) AFFORDING COVERAGE
INSURED Westside Youth Inc 1709 7th St Mendota CA 93640	INSURER(A): Market Insurance Company* INSURER(B): INSURER(C): INSURER(D): INSURER(E): INSURER(F):
CERTIFICATE NUMBER: 2060669216 REVISION NUMBER:	NAIC #: 38970

COVERAGES CERTIFICATE NUMBER: 2060669216 REVISION NUMBER:
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR RSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER	Y	8502GY304860-9	10/23/2016	10/23/2017	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Eq. accident) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COM/PROP AND \$2,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		1002CY433701-1	10/23/2016	10/23/2017	COMBINED SINGLE LIMIT (Eq. accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTIONS					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in RI) (If yes, describe under DESCRIPTION OF OPERATIONS below)	Y/N	N/A			PER STATUTE OR OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Sexual Abuse & Sexual Molestation		6502OY304060-9	10/23/2016	10/23/2017	Per Person \$1,000,000 Per Policy Period \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
The certificate holder is included as additional insured where required by a written contract or permit subject to the terms and conditions of the General Liability policy but only to the extent bodily injury or property damage is caused in whole or in part by the negligence of the insured.

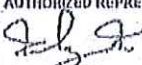
CERTIFICATE HOLDER City of Mendota 043 Quince Street Mendota CA 93640	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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EXHIBIT A

Fees for the Use of the Benny Mares Sr. Baseball Field

<u>Fee Type</u>	<u>Fee for Residents</u>	<u>Fee for Non-Residents</u>
Use of Field* (Private Party)	\$25.00 per half day [†]	\$50.00 per half day [†]
Use of Field* (Non-profit, Youth)	No Cost	\$25.00 per half day [†]
Cleaning Deposit (only required for private party; fully refundable)	\$100.00	\$200.00
Lights (Private Party)	\$20.00 per hour	\$20.00 per hour
Lights (Non-profit, Youth)	No Cost	\$20.00 per hour
Concession Stand (Private Party)	\$25.00 per half day [†]	\$25.00 per half day [†]
Concession Stand (Non-profit, Youth)	\$10.00 per half day [†]	\$10.00 per half day [†]

***Includes use of the scoreboard, electricity, and restrooms.**

[†]A half day is either 7:00 a.m. to 3:00 p.m. or 3:00 p.m. to 11:00 p.m. A party can rent out both half days if the whole day is needed.