



CITY OF MENDOTA

"Cantaloupe Center Of The World"

Agenda
Recreation Commission Regular Meeting
CITY COUNCIL CHAMBERS
643 QUINCE STREET
April 6, 2017
12:00 PM

The Mendota Recreation Commission welcomes you to its meetings. Notice is hereby given that the commission may discuss and/or take action on any or all of the items listed on this agenda. **Please turn your cell phones on vibrate/off while in the council chambers.**

Any public writings distributed by the City of Mendota to at least a majority of the Recreation Commission regarding any item on this regular meeting agenda will be made available at the front counter at City Hall located at 643 Quince Street Mendota, CA 93640, during normal business hours, 8 AM - 5 PM.

CALL TO ORDER

ROLL CALL

FLAG SALUTE

FINALIZE THE AGENDA

1. Adjustments to Agenda.
2. Adoption of final Agenda

APPROVAL OF MINUTES AND NOTICE OF WAIVING READING

1. Approval of the minutes of the special meeting of March 9, 2017.
2. Notice of waiving of the reading of all resolutions introduced and/or adopted under this agenda.

CITIZENS ORAL AND WRITTEN PRESENTATIONS

At this time members of the public may address the Recreation Commission on matters not listed on the agenda. Please limit your comments to THREE (3) MINUTES. Please give the completed form to City Clerk prior to the start of the meeting. All speakers shall observe proper decorum. The Mendota Municipal Code prohibits the use of boisterous, slanderous, or profane language. All speakers must step to the podium, state their names and addresses for the record. Please watch the time.

BUSINESS

1. Commission discussion and consideration of applications for exclusive use of the Benny Mares Sr. Baseball Field for a youth tournament.
2. Commission discussion and consideration of an application for exclusive use of the Benny Mares Sr. Baseball Field for an adult co-ed softball tournament.
3. Commission discussion on the ongoing activities of the Recreation Commission.

COMMISSIONER REPORTS AND INFORMATIONAL ITEMS

1. Reports and information from members of the Recreation Commission relevant to the commission.

ADJOURNMENT

CERTIFICATION OF POSTING

I, Celeste Cabrera, Deputy City Clerk of the City of Mendota, do hereby declare that the foregoing agenda for the City of Mendota Recreation Commission Regular Meeting of Thursday, April 6, 2017 was posted on the outside bulletin board located at City Hall, 643 Quince Street on Monday, April 3, 2017 at 11:40 a.m.



Celeste Cabrera, Deputy City Clerk

**MINUTES OF MENDOTA
SPECIAL RECREATION COMMISSION MEETING**

Special Meeting **Monday, March 9, 2017**

Meeting called to order by Chairperson Robert Silva at 12:04 p.m.

Roll Call

Commissioners Present: **Chairperson Robert Silva, Vice-Chairperson Paul Ochoa, and Commissioner Kevin Romero.**

Commissioners Absent: **Commissioners Juan Luna, Mario Plascencia, and John Sanchez.**

Flag Salute led by Commissioner Romero.

FINALIZE THE AGENDA

1. Adjustments to Agenda.
2. Adoption of final Agenda.

A motion was made by Commissioner Ochoa to adopt the agenda, seconded by Commissioner Romero; unanimously approved (3 ayes, absent: Luna, Plascencia, and Sanchez).

SWEARING IN

1. City Clerk Flood to swear in Paul Ochoa and Kevin Romero.

City Clerk Flood swore in the commissioners.

2. Reorganization of the Recreation Commission.

City Clerk Flood summarized the reorganization process.

A motion was made by Commissioner Ochoa to appoint Commissioner Silva as Chairperson, seconded by Commissioner Romero; unanimously approved (3 ayes, absent: Luna, Plascencia, and Sanchez).

A motion was made by Chairperson Silva to appoint Commissioner Ochoa as Vice-Chairperson, seconded by Commissioner Romero; unanimously approved (3 ayes,

absent: Luna, Plascencia, and Sanchez).

APPROVAL OF MINUTES AND NOTICE OF WAIVING READING

1. Approval of the minutes of the regular meeting of July 18, 2016.
2. Notice of waiving the reading of all resolutions introduced and/or adopted under this agenda.

A motion was made by Commissioner Romero to approve items 1 and 2, seconded by Vice-Chairperson Ochoa; unanimously approved (3 ayes, absent: Luna, Plascencia, and Sanchez).

CITIZENS ORAL AND WRITTEN PRESENTATIONS

Dino Perez (Westside Youth Center, Inc.) – spoke on an application that he had submitted for the use of a facility.

BUSINESS

1. Commission discussion and consideration of applications for exclusive use of City facilities for recreational purposes.

Chairperson Silva introduced the item and Economic Development Manager Flood summarized the report.

Discussion was held on the conditions for the use of the field.

A motion was made to approve the application and set the conditions by Commissioner Romero, seconded by Vice-Chairperson Ochoa; unanimously approved (3 ayes, absent: Luna, Plascencia, and Sanchez).

2. Commission discussion on future activities of the Recreation Commission.

Discussion was held on having an adult softball league and the future plans to expand Rojas-Pierce Park.

Chairperson Silva reported on the interest by the Council to have the City do an annual carnival in order to raise revenues for a recreation department; the need to pay an employee to organize events; the fact that there is no City staff available to manage events; and the need to collaborate with other organizations in the community to do events.

Public Works Superintendant Bautista gave an update on the condition of the Benny Mares Sr. baseball field including the need for dirt and the netting on the basketball court.

COMMISSIONER REPORTS AND INFORMATIONAL ITEMS

Commissioner Romero reported on Kids Day activities.

Chairperson Silva led a discussion on having an adult softball league.

ADJOURNMENT

At the hour of 12:55 p.m., with no more business to be brought before the Commission, a motion for adjournment was made by Commissioner Romero, with a second by Vice-Chairperson Ochoa; unanimously approved (3 ayes, absent: Luna, Plascencia, and Sanchez).

Robert Silva, Chairperson

ATTEST:

Matt Flood, City Clerk

AGENDA ITEM – STAFF REPORT

TO: MEMBERS OF THE RECREATION COMMISSION
FROM: MATT FLOOD, ECONOMIC DEVELOPMENT MANAGER/CITY CLERK
SUBJECT: APPLICATION FOR USE OF THE BASEBALL FIELD BY WESTSIDE YOUTH CENTER, INC.
DATE: APRIL 6, 2017

ISSUE

Shall the Recreation Commission approve the exclusive use permit for the use of the Benny Mares Sr. Baseball Field for a youth tournament?

BACKGROUND

Westside Youth Center, Inc. (WYC) has requested the use of the Benny Mares Sr. Baseball Field for two separate occasions over a total of four days. The dates are May 6th and 7th, and June 3rd and 4th. WYC had submitted a request to use the field this coming Saturday and Sunday also (April 8th and 9th), but that request was forwarded to the City Manager for approval in order to give the organization the courtesy of planning the event with some certainty.

The tournament will be for youth up to 12 years old and a schedule of the games is attached to the applications.

Mendota Youth Recreation (MYR) requested use of the field for Friday and Saturday, but it was after WYC's request was received, so if the Recreation Commission approves WYC's request, MYR will need to make arrangements to not have games for the two Saturdays that WYC requested.

ANALYSIS

This request is routine and consistent with the intended use of the baseball field. Staff would ask that the Commission approve the use and impose the usual conditions of approval for our local non-profit organizations: payment of the fees for use of the concession stand (a total of \$80), and that WYC maintain the field based on their use and immediately report any observed problems, whether or not caused directly by their use, to the Director of Public Works or his designee.

FISCAL IMPACT

Slight revenue from the usage fees of the concession stand. Cost of normal wear and tear on the field caused by such use.

RECOMMENDATION

Staff recommends the Commission approve the use of the Benny Mares Sr. Baseball Field by WYC for the dates requested in the application with the abovementioned conditions.

May 6th 7th



CITY OF MENDOTA FACILITY USE APPLICATION

PLEASE COMPLETE ALL QUESTIONS OR ITEMS FOR WHICH INFORMATION IS REQUESTED. PRINT ALL ANSWERS EXCEPT THE SIGNATURE.

FOR USE OF ALL OR SUBSTANTIALLY ALL OF THE ROJAS-PIERCE PARK PICNIC AREA AND BANDSTAND, OR MENDOTA POOL PARK BANDSTAND, VETERANS PARK, APPLICANTS MUST APPEAR BEFORE THE CITY COUNCIL FOR APPROVAL OF THE PERMIT.

NOTE: SECTION 12.20.050 APPLICATIONS FOR EXCLUSIVE USE SHALL BE FILED WITH THE CITY CLERK DURING THE MONTH OF FEBRUARY ANNUALLY AND SHALL BE SET FOR CONSIDERATION BY THE CITY COUNCIL AT ITS FIRST MEETING IN MARCH ANNUALLY. APPLICATIONS FOR EXCLUSIVE USE SHALL BE FILED NOT LESS THAN TWENTY ONE (21) NOR MORE THAN ONE HUNDRED FIFTY (150) DAYS PRIOR TO THE USE OF THE FACILITY. PROMOTERS SHALL REQUEST AN AGREEMENT WITH THE CITY BESIDES THE APPLICATION.

NOTE: SECTION 12.20.110: APPLICANT MUST PROVIDE THE CITY WITH CERTIFICATES OF INSURANCE SPECIFYING THE CITY OF MENDOTA AS NAMED INSURED EVIDENCING LIABILITY AND PROPERTY DAMAGE LIMITS WITH A COMBINED SINGLE LIMIT OF NOT LESS THAN ONE MILLION DOLLARS (\$1,000,000).

- COMPLETED APPLICATION.
- PROOF OF INSURANCE POLICY SHOWING CITY OF MENDOTA AS ADDITIONAL INSURED.
- PROOF OF LIABILITY INSURANCE FOR FACILITY USE
- DEPOSIT, USE FEE, AND KEY DEPOSIT SUBMITTED TO FINANCE DEPARTMENT.
- OBTAINED SECURITY AS REQUIRED BY MENDOTA POLICE DEPARTMENT
- ORIGINAL SIGNATURE OF PERMITTEE WITH ACKNOWLEDGMENT.
- AMPLIFIED MUSIC PERMIT IF APPLICABLE

1. This application is for the use of the following facility:

City baseball diamond, snack bar, restrooms

2. The organization, individual, business or entity applying for the use permit:

Westside Youth Inc.

3. The contact person on behalf of the applicant, regarding the event or activity for which use permit is requested together with all of the following information:

NAME: Dino Perez

ADDRESS (STREET AND CITY): 1709 7th St. Mendota, CA

TELEPHONE No.: (559) 970-7840

May 6th 3:30pm - 11:00pm or 7am - 7pm

4. DATE: May 6/7 2017 TIME: May 7th 7:00am - 7:00pm

5. Please describe the exact park area or areas requested for Exclusive Use. (List below and circle the area on the attached map).

City baseball diamond, restrooms, snack bar, lights, scoreboard.

6. Purpose or function for which the permit is requested. Give statement of reasons for exclusive use. Note: Section 12.20.090(b)(c) Fees and Deposits as required.

Youth Baseball Tournament
In need to fundraise for youth for youth programs & buildings fund

7. Number of persons expected to attend the function or event. 50-60

8. Will alcoholic beverages be sold? Yes No. note: if yes, you must apply for and receive a separate permit from the state department of alcohol beverage control, if so, liquor liability insurance is required to be purchased thirty (30) days in advance by the applicant. The Fresno County Sheriff's department must be contacted regarding this application. The City of Mendota parks are tobacco free and alcohol free.

9. Has a promoter been contracted to present, produce, or otherwise be involved in the event, activity or entertainment during the event? Yes NA No . Note: section 12.20.110, if yes, the promoter is required to provide certificate of insurance evidencing liability and property damage limits with a combined single limit of not less than \$1,000,000 with a deductible of not more than \$500, and shall specify the City of Mendota and applicant as named insured.

issued. The keys to any facility or electrical panel will not be issued until this document is signed by the permittee requesting a facility and/or consent/hold harmless agreements are submitted to city staff and proof of insurance is provided and all fees and deposits are paid.

Signature of Permittee: [Signature] DATE: 3/7/17

I, Dino Perez, declare I have read and understand the foregoing application and all attachments thereto. I further declare that I will abide by all City, State, County and Federal laws at said event.

Dated: 3/7/17

[Signature]
Signature of Permittee

CITY MANAGER APPROVAL

THIS APPLICATION IS APPROVED / REJECTED FOR USE OF THE _____ ON _____, THE FOLLOWING CONDITIONS OF APPROVAL SHALL APPLY, MAY INCLUDE POLICE DEPARTMENT REQUIREMENTS.

CITY MANAGER: _____ DATE: _____

SECURITY REQUIREMENT OR CONDITIONS AS PER CITY OF MENDOTA POLICE DEPARTMENT:

POLICE DEPT: _____ DATE: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/27/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Stratton Agency, Inc. 963-Industrial Road San Carlos CA 94070	CONTACT NAME: Luis Zambrana
	PHONE (A/C, No, Ext): 888-888-4501 FAX (A/C, No): 650-508-0121
	E-MAIL ADDRESS: servicing@strattonagency.com
	INSURER(S) AFFORDING COVERAGE
	INSURER A: Markel Insurance Company*
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:

INSURED Westside Youth Inc 1709 7th St Mendota CA 93640	WESTYOU-01
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COVERAGES CERTIFICATE NUMBER: 2060569215 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		8502CY304860-9	10/23/2016	10/23/2017	EACH OCCURRENCE	\$1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$1,000,000
							MED EXP (Any one person)	\$10,000
							PERSONAL & ADV INJURY	\$1,000,000
							GENERAL AGGREGATE	\$2,000,000
							PRODUCTS - COM/IO/ AGG	\$2,000,000
								\$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			1002CY433701-1	10/23/2016	10/23/2017	COMBINED SINGLE LIMIT (Ea accident)	\$1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTIONS						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$
A	Sexual Abuse & Sexual Molestation			8502CY304860-9	10/23/2016	10/23/2017	Per Person	\$1,000,000
							Per Policy Period	\$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
The certificate holder is included as additional insured where required by a written contract or permit subject to the terms and conditions of the General Liability policy but only to the extent bodily injury or property damage is caused in whole or in part by the negligence of the insured.

CERTIFICATE HOLDER	CANCELLATION
City of Mendota 643 Quince Street Mendota CA 93640	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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June 3/4 +7



CITY OF MENDOTA FACILITY USE APPLICATION

PLEASE COMPLETE ALL QUESTIONS OR ITEMS FOR WHICH INFORMATION IS REQUESTED. PRINT ALL ANSWERS EXCEPT THE SIGNATURE.

FOR USE OF ALL OR SUBSTANTIALLY ALL OF THE ROJAS-PIERCE PARK PICNIC AREA AND BANDSTAND, OR MENDOTA POOL PARK BANDSTAND, VETERANS PARK, APPLICANTS MUST APPEAR BEFORE THE CITY COUNCIL FOR APPROVAL OF THE PERMIT.

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- ORIGINAL SIGNATURE OF PERMITTEE WITH ACKNOWLEDGMENT.
- AMPLIFIED MUSIC PERMIT IF APPLICABLE

1. This application is for the use of the following facility:

City baseball diamond, snack bar, restrooms, lights, scoreboard

2. The organization, individual, business or entity applying for the use permit:

Westside Youth Inc

3. The contact person on behalf of the applicant, regarding the event or activity for which use permit is requested together with all of the following information:

NAME: Dino Perez

ADDRESS (STREET AND CITY): 1709 7th St. - Mendota, CA

TELEPHONE NO.: (559) 655-4808 - (559) 970-7840

June 3rd 2017 - 7am - 7pm or 3:30pm - 11:00pm

4. DATE: June 3/4, 2017

TIME: June 4th 2017 - 7am - 7pm

5. Please describe the exact park area or areas requested for Exclusive Use. (List below and circle the area on the attached map).

City diamond, restrooms, snack bar, lights and scoreboard

6. Purpose or function for which the permit is requested. Give statement of reasons for exclusive use. Note: Section 12.20.090(b)(c) Fees and Deposits as required.


Youth Baseball Tournament
In need to fundraise for youth programs & building fund.

7. Number of persons expected to attend the function or event. 50-60

8. Will alcoholic beverages be sold? Yes ___ No. note: if yes, you must apply for and receive a separate permit from the state department of alcohol beverage control, if so, liquor liability insurance is required to be purchased thirty (30) days in advance by the applicant. The Fresno County Sheriff's department must be contacted regarding this application. The City of Mendota parks are tobacco free and alcohol free.

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issued. The keys to any facility or electrical panel will not be issued until this document is signed by the permittee requesting a facility and/or consent/hold harmless agreements are submitted to city staff and proof of insurance is provided and all fees and deposits are paid.

Signature of Permittee:  DATE: 3/7/17

I, Dino Perez, declare I have read and understand the foregoing application and all attachments thereto. I further declare that I will abide by all City, State, County and Federal laws at said event.

Dated: 3/7/17


Signature of Permittee

CITY MANAGER APPROVAL

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CITY MANAGER: _____ DATE: _____

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INSURER(S) AFFORDING COVERAGE	
INSURER A: Markel Insurance Company*	NAIC # 38970
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

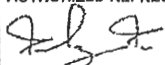
INSURED WESTYOU-01
 Westside Youth Inc
 1709 7th St
 Mendota CA 93640

COVERAGES **CERTIFICATE NUMBER:** 2060569215 **REVISION NUMBER:**

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A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			1002CY433701-1	10/23/2016	10/23/2017	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Sexual Abuse & Sexual Molestation			8502CY304860-9	10/23/2016	10/23/2017	Per Person \$1,000,000 Per Policy Period \$2,000,000

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City of Mendota 643 Quince Street Mendota CA 93640	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

To be attached to Baseball facility form sent on March 7, 2017

Matt see additional information you requested for facility request.

Westside Youth Baseball Tournament

Saturdays & Sundays

April 8th & 9th, May 6th & 7th, June 3rd & 4th 2017

Saturdays 8 am 10 am 12pm 2 pm

Sundays 8 am 10 am 12 pm 2 pm

About four games per day.

Ages 12 under

AGENDA ITEM – STAFF REPORT

TO: MEMBERS OF THE RECREATION COMMISSION
FROM: MATT FLOOD, ECONOMIC DEVELOPMENT MANAGER/CITY CLERK
SUBJECT: APPLICATION FOR USE OF THE BASEBALL FIELD BY WESTSIDE YOUTH CENTER, INC. FOR AN ADULT CO-ED SOFTBALL TOURNAMENT
DATE: APRIL 6, 2017

ISSUE

Shall the Recreation Commission approve the exclusive use permit for the use of the Benny Mares, Sr. Baseball Field for an adult co-ed tournament?

BACKGROUND

Westside Youth Center, Inc. (WYC) has requested the use of the Benny Mares Sr. Baseball Field for two days (Sundays of April 30th and May 21st) to hold a co-ed Softball tournament.

They anticipate playing no more than 12 games in a tournament.

ANALYSIS

After the renovation of the Benny Mares, Sr. Baseball Field, the City Council stated that the intention is to give priority to youth organizations, both in order to support the youth and to preserve the physical integrity of the field. Therefore it is up to the Commission to discuss whether it thinks this use is appropriate.

Staff will not provide a recommendation as to whether to approve or deny the request, leaving it wholly up to the Commission to decide if it is appropriate. However staff does recommend that, if the Commission is considering approving this use, the additional condition be applied that no cleats be allowed, with turf shoes being acceptable.

Additionally, and due to the fact that this is not a non-profit use by youth, Staff is recommending that WYC pay the associated resident fees (attached) for use of the field:

- \$50 per day for use of the field
- \$100 refundable cleaning deposit
- \$20 for one hour use of lights
- \$50 per day for use of the concession stand

FISCAL IMPACT

Slight revenue from the usage fees. Cost of wear and tear on the field caused by adult use.

RECOMMENDATION

Staff recommends the Commission discuss the use of the field by WYC for a co-ed adult softball league.



Baseball Diamond
April 20th, 2017
May 30th 2017

**CITY OF MENDOTA
FACILITY USE APPLICATION**

PLEASE COMPLETE ALL QUESTIONS OR ITEMS FOR WHICH INFORMATION IS REQUESTED. PRINT ALL ANSWERS EXCEPT THE SIGNATURE.

FOR USE OF ALL OR SUBSTANTIALLY ALL OF THE ROJAS-PIERCE PARK PICNIC AREA AND BANDSTAND, OR MENDOTA POOL PARK BANDSTAND, VETERANS PARK, APPLICANTS MUST APPEAR BEFORE THE CITY COUNCIL FOR APPROVAL OF THE PERMIT.

NOTE: SECTION 12.20.050 APPLICATIONS FOR EXCLUSIVE USE SHALL BE FILED WITH THE CITY CLERK DURING THE MONTH OF FEBRUARY ANNUALLY AND SHALL BE SET FOR CONSIDERATION BY THE CITY COUNCIL AT ITS FIRST MEETING IN MARCH ANNUALLY. APPLICATIONS FOR EXCLUSIVE USE SHALL BE FILED NOT LESS THAN TWENTY ONE (21) NOR MORE THAN ONE HUNDRED FIFTY (150) DAYS PRIOR TO THE USE OF THE FACILITY. PROMOTERS SHALL REQUEST AN AGREEMENT WITH THE CITY BESIDES THE APPLICATION.

NOTE: SECTION 12.20.110: APPLICANT MUST PROVIDE THE CITY WITH CERTIFICATES OF INSURANCE SPECIFYING THE CITY OF MENDOTA AS NAMED INSURED EVIDENCING LIABILITY AND PROPERTY DAMAGE LIMITS WITH A COMBINED SINGLE LIMIT OF NOT LESS THAN ONE MILLION DOLLARS (\$1,000,000).

- COMPLETED APPLICATION.
- PROOF OF INSURANCE POLICY SHOWING CITY OF MENDOTA AS ADDITIONAL INSURED.
- PROOF OF LIABILITY INSURANCE FOR FACILITY USE
- DEPOSIT, USE FEE, AND KEY DEPOSIT SUBMITTED TO FINANCE DEPARTMENT.
- OBTAINED SECURITY AS REQUIRED BY MENDOTA POLICE DEPARTMENT
- ORIGINAL SIGNATURE OF PERMITTEE WITH ACKNOWLEDGMENT.
- AMPLIFIED MUSIC PERMIT IF APPLICABLE

1. This application is for the use of the following facility:

City Baseball Diamond, restrooms, snack bar and lights

2. The organization, individual, business or entity applying for the use permit:

Westside Youth Inc, - Adult Co-ed Tournament

3. The contact person on behalf of the applicant, regarding the event or activity for which use permit is requested together with all of the following information:

NAME: Dino Perez - Chris Carbajal

ADDRESS (STREET AND CITY): 1709 7th St., Mendota, CA 93640

TELEPHONE No.: (559) 655-4808

April 29, 2017 Sunday

4. DATE: May 2nd, 2017 Sunday TIME: 9am - 9pm

5. Please describe the exact park area or areas requested for Exclusive Use. (List below and circle the area on the attached map).

Baseball Diamond, Restrooms, SnackBar and lights

6. Purpose or function for which the permit is requested. Give statement of reasons for exclusive use. Note: Section 12.20.090(b)(c) Fees and Deposits as required. (12 games~)

Fundraiser for local Youth Programs - Adult Co-ed Tournament

7. Number of persons expected to attend the function or event. Approx. 80-90 ppl.

8. Will alcoholic beverages be sold? Yes ___ No note: if yes, you must apply for and receive a separate permit from the state department of alcohol beverage control, if so, liquor liability insurance is required to be purchased thirty (30) days in advance by the applicant. The Fresno County Sheriff's department must be contacted regarding this application. The City of Mendota parks are tobacco free and alcohol free.

9. Has a promoter been contracted to present, produce, or otherwise be involved in the event, activity or entertainment during the event? Yes ___ No . Note: section 12.20.110, if yes, the promoter is required to provide certificate of insurance evidencing liability and property damage limits with a combined single limit of not less than \$1,000,000 with a deductible of not more than \$500, and shall specify the City of Mendota and applicant as named insured.

10. If a promoter will present, produce, or otherwise be involved in the event, activity or entertainment, state the name, address and telephone number of the promoter and describe his/her/its participation in the event. Note: Section 5.08.030 Amusement Park Rides and Attractions; Section 5.08.300 Musical and Theatrical Shows. The Promoter is required to obtain a business license.

NAME: N/A

ADDRESS: _____

PARTICIPATION/INVOLVEMENT: _____

11. Detailed description of all entertainment and activities, including equipment and vehicles to be used, the nature and times of use of such equipment, and the nature and time of use of any amplified sound equipment. Please keep in mind that anything not mentioned below will not be allowed.

Music box - permit to be purchased.

12. Will concession stand(s) be used? Yes _____ No. Note: for baseball diamond concession, \$150.00 fee, per league, no exemptions.

13. Will there be an admissions charge to the event? If so, state the exact amount of each ticket \$ 0. State the reason for imposing this admission charge.

14. Will there be a live band at this function? _____ Yes No
(See attached municipal code regarding noise ordinance)

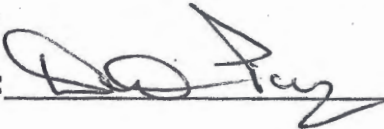
15. State the names and addresses of all persons or groups which will receive any of the proceeds from this event, including concessions, and how those proceeds will be divided among such persons or groups.

Westside Youth Inc 1709 7th St, Mendota, CA 93640

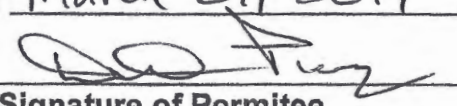
16. If this permit application is for all or substantially all of the park area, or all or substantially all of the picnic and bandstand area, state the overriding public interest or special circumstances which justify excluding residents of the City of Mendota from using their public park facilities.

17. I, Dino Perez have read the Mendota Municipal Code Chapter 12.20 re: park permits (attached). I understand all of the requirements for conducting an event or activity in the use of the Rojas-Pierce Park or any City facility. I agree on behalf of myself and Westside Youth Inc (name of applicant), the organization on whose behalf this application is made, to indemnify, defend and hold the City of Mendota harmless, from and against any and all claims, actions, suits, and proceedings for money damages or other relief for personal injury, property damage or other losses resulting from or caused by the activity or event for which this permit is

issued. The keys to any facility or electrical panel will not be issued until this document is signed by the permittee requesting a facility and/or consent/hold harmless agreements are submitted to city staff and proof of insurance is provided and all fees and deposits are paid.

Signature of Permittee:  DATE: 3/27/17

I, Dino Perez, declare I have read and understand the foregoing application and all attachments thereto. I further declare that I will abide by all City, State, County and Federal laws at said event.

Dated: March 27, 2017

Signature of Permittee

CITY MANAGER APPROVAL

THIS APPLICATION IS APPROVED / REJECTED FOR USE OF THE _____ ON _____ . THE FOLLOWING CONDITIONS OF APPROVAL SHALL APPLY, MAY INCLUDE POLICE DEPARTMENT REQUIREMENTS.

CITY MANAGER: _____ DATE: _____

SECURITY REQUIREMENT OR CONDITIONS AS PER CITY OF MENDOTA POLICE DEPARTMENT:

POLICE DEPT: _____ DATE: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/27/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Stratton Agency, Inc. 963-I Industrial Road San Carlos CA 94070	CONTACT NAME: Luis Zambrana	FAX (A/C No.): 650-508-0121	
	PHONE (A/C, No, Ext): 888-888-4501	E-MAIL ADDRESS: servicing@strattonagency.com	
INSURED Westside Youth Inc 1709 7th St Mendota CA 93640	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Markel Insurance Company*		38970
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		

COVERAGES

CERTIFICATE NUMBER: 2060569215

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		8502CY304860-9	10/23/2016	10/23/2017	EACH OCCURRENCE	\$1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$1,000,000
							MED EXP (Any one person)	\$10,000
							PERSONAL & ADV INJURY	\$1,000,000
							GENERAL AGGREGATE	\$2,000,000
							PRODUCTS - COMPROP AGG	\$2,000,000
								\$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			1002CY433701-1	10/23/2016	10/23/2017	COMBINED SINGLE LIMIT (Ea accident)	\$1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB						EACH OCCURRENCE	\$
	EXCESS LIAB						AGGREGATE	\$
	DED							\$
	RETENTION \$							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$
A	Sexual Abuse & Sexual Molestation			8502CY304860-9	10/23/2016	10/23/2017	Per Person	\$1,000,000
							Per Policy Period	\$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The certificate holder is included as additional insured where required by a written contract or permit subject to the terms and conditions of the General Liability policy but only to the extent bodily injury or property damage is caused in whole or in part by the negligence of the insured.

CERTIFICATE HOLDER

CANCELLATION

City of Mendota 643 Quince Street Mendota CA 93640	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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EXHIBIT A

Fees for the Use of the Benny Mares Sr. Baseball Field

<u>Fee Type</u>	<u>Fee for Residents</u>	<u>Fee for Non-Residents</u>
Use of Field* (Private Party)	\$25.00 per half day [†]	\$50.00 per half day [†]
Use of Field* (Non-profit, Youth)	No Cost	\$25.00 per half day [†]
Cleaning Deposit (only required for private party; fully refundable)	\$100.00	\$200.00
Lights (Private Party)	\$20.00 per hour	\$20.00 per hour
Lights (Non-profit, Youth)	No Cost	\$20.00 per hour
Concession Stand (Private Party)	\$25.00 per half day [†]	\$25.00 per half day [†]
Concession Stand (Non-profit, Youth)	\$10.00 per half day [†]	\$10.00 per half day [†]

*Includes use of the scoreboard, electricity, and restrooms.

[†]A half day is either 7:00 a.m. to 3:00 p.m. or 3:00 p.m. to 11:00 p.m. A party can rent out both half days if the whole day is needed.