



# CITY OF MENDOTA

*"Cantaloupe Center Of The World"*

Agenda  
Recreation Commission Regular Meeting  
CITY COUNCIL CHAMBERS  
643 QUINCE STREET  
March 1, 2018  
12:00 PM

The Mendota Recreation Commission welcomes you to its meetings. Notice is hereby given that the commission may discuss and/or take action on any or all of the items listed on this agenda. **Please turn your cell phones on vibrate/off while in the council chambers.**

Any public writings distributed by the City of Mendota to at least a majority of the Recreation Commission regarding any item on this regular meeting agenda will be made available at the front counter at City Hall located at 643 Quince Street Mendota, CA 93640, during normal business hours, 8 AM - 5 PM.

## **CALL TO ORDER**

## **ROLL CALL**

## **FLAG SALUTE**

## **FINALIZE THE AGENDA**

1. Adjustments to Agenda.
2. Adoption of final Agenda

## **CITIZENS ORAL AND WRITTEN PRESENTATIONS**

At this time members of the public may address the Recreation Commission on matters not listed on the agenda. Please limit your comments to THREE (3) MINUTES. Please give the completed form to City Clerk prior to the start of the meeting. All speakers shall observe proper decorum. The Mendota Municipal Code prohibits the use of boisterous, slanderous, or profane language. All speakers must step to the podium, state their names and addresses for the record. Please watch the time.

## **APPROVAL OF MINUTES AND NOTICE OF WAIVING READING**

1. Approval of the minutes of the regular meeting of July 6, 2017.
2. Notice of waiving of the reading of all resolutions introduced and/or adopted under this agenda.

## **BUSINESS**

1. Commission discussion and consideration of an application for exclusive use of City facilities for recreational purposes.

Recreation Commission Agenda

1

3/1/2018

**COMMISSIONER REPORTS AND INFORMATIONAL ITEMS**

1. Reports and information from members of the Recreation Commission relevant to the commission.

**ADJOURNMENT**

**CERTIFICATION OF POSTING**

I, Celeste Cabrera, Deputy City Clerk of the City of Mendota, do hereby declare that the foregoing agenda for the City of Mendota Recreation Commission Regular Meeting of Thursday, March 1, 2018 was posted on the outside bulletin board located at City Hall, 643 Quince Street on Monday, February 26, 2018 at 11:15 am.

  
\_\_\_\_\_  
Celeste Cabrera, Deputy City Clerk

**MINUTES OF MENDOTA  
REGULAR RECREATION COMMISSION MEETING**

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**Regular Meeting**

**Thursday, July 6, 2017**

**Meeting called to order by Chairperson Robert Silva at 12:05 p.m.**

**Roll Call**

**Commissioners Present:** Chairperson Robert Silva, Vice-Chairperson Paul Ochoa, Commissioners Juan Luna, Mario Plascencia, and Kevin Romero.

**Commissioners Absent:** Commissioner John Sanchez.

**Flag Salute led by Chairperson Silva.**

**FINALIZE THE AGENDA**

1. Adjustments to Agenda.
2. Adoption of final Agenda.

A motion was made by Commissioner Luna to adopt the agenda, seconded by Commissioner Sanchez; unanimously approved (5 ayes, absent: Sanchez).

**CITIZENS ORAL AND WRITTEN PRESENTATIONS**

None offered.

**APPROVAL OF MINUTES AND NOTICE OF WAIVING READING**

1. Approval of the minutes of the regular meetings of May 4, 2017 and June 1, 2017.
2. Notice of waiving the reading of all resolutions introduced and/or adopted under this agenda.

A motion was made by Commissioner Luna to approve items 1 and 2, seconded by Commissioner Plascencia; unanimously approved (5 ayes, absent: Sanchez).

## **BUSINESS**

1. Commission consider the request of Westside Youth Inc. to use the baseball field for a 2-day youth tournament.

Chairperson Silva introduced the item and City Clerk Flood summarized the report including that Westside Youth Inc. requested to use the baseball field for a 2-day tournament in early August, and summarized the proposed conditions.

*Commissioner Luna stated that he would abstain from discussing the item.*

Discussion was held on the costs associated with hosting a tournament.

A motion was made by Commissioner Romero to approve the application with the inclusion of conditions, seconded by Vice-Chairperson Ochoa; unanimously approved (4 ayes, abstain: Luna, absent: Sanchez).

## **COMMISSIONER REPORTS AND INFORMATIONAL ITEMS**

Chairperson Silva reported on the upcoming Backpack Giveaway event.

Discussion was held on fundraising ideas.

## **ADJOURNMENT**

At the hour of 12:34 p.m., with no more business to be brought before the Commission, a motion for adjournment was made by Commissioner Luna, with a second by Commissioner Romero; unanimously approved (5 ayes, absent: Sanchez).

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Robert Silva, Chairperson

ATTEST:

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Matt Flood, City Clerk

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**AGENDA ITEM – STAFF REPORT**

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**TO:** MEMBERS OF THE RECREATION COMMISSION  
**FROM:** MATT FLOOD, ECONOMIC DEVELOPMENT MANAGER/CITY CLERK  
**SUBJECT:** APPLICATIONS FOR EXCLUSIVE USE OF CITY FACILITIES  
**DATE:** MARCH 1, 2018

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**ISSUE**

Shall the Recreation Commission approve the exclusive use permit for City facilities requested to be used for recreation purposes?

**BACKGROUND**

Every year in March the Recreation Commission considers any requests made before the February deadline for the use of the baseball diamond or any City Facility athletic or sport purposes. While this is not the only time in which individuals and groups can submit applications, the ones submitted in February for consideration at this March meeting have priority over those submitted later.

Staff received one such application before the deadline.

**ANALYSIS**

The one application received requests the use of the Benny Mares Sr. Baseball Field for Mendota Youth Recreation's (MYR) annual youth league. They have requested to use the field every day from March 15th through July 10th. Staff had a phone conversation with one of their representatives to explain that a request of the field for all days and times over a period of months is not acceptable since it does not allow the possibility of other organizations to use the field; and that a detailed schedule would need to be provided.

If that schedule is provided before the Commission has to render a decision, and the requested use is reasonable and consistent with the community-oriented use of the field, the Commission can feel confident moving forward with a conditional approval. Similarly, if the Commission feels the need to impose any other conditions it believes are necessary to protect the integrity of the facility, it should include them in any motion made.

**FISCAL IMPACT**

As attached (Exhibit A), the fees charged would only be those related to the concession stand use, which would be \$10 for every half day, to be paid before use according to the schedule that will be provided by MYR.

**RECOMMENDATION**

Staff recommends the Commission approve the use of the Benny Mares Sr. Baseball Field as requested in the attached application with the following conditions:

1. MYR provide a the city with any updates to its schedule, including any changes that occur mid-season that cause the field to be un-used when it was previously declared it would be used;
2. MYR pay the concession stand fee, based on the abovementioned schedule, before using the field;
3. MYR maintain the field based on their use and immediately report any observed problems, whether or not caused directly by their use, to the Director of Public Works or his designee.

## EXHIBIT A

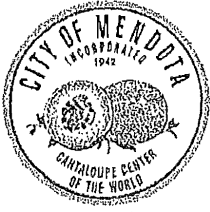
### *Fees for the Use of the Benny Mares Sr. Baseball Field*

<u>Fee Type</u>	<u>Fee for Residents</u>	<u>Fee for Non-Residents</u>
<b>Use of Field* (Private Party)</b>	\$25.00 per half day <sup>†</sup>	\$50.00 per half day <sup>†</sup>
<b>Use of Field* (Non-profit, Youth)</b>	No Cost	\$25.00 per half day <sup>†</sup>
<b>Cleaning Deposit (only required for private party; fully refundable)</b>	\$100.00	\$200.00
<b>Lights (Private Party)</b>	\$20.00 per hour	\$20.00 per hour
<b>Lights (Non-profit, Youth)</b>	No Cost	\$20.00 per hour
<b>Concession Stand (Private Party)</b>	\$25.00 per half day <sup>†</sup>	\$25.00 per half day <sup>†</sup>
<b>Concession Stand (Non-profit, Youth)</b>	\$10.00 per half day <sup>†</sup>	\$10.00 per half day <sup>†</sup>

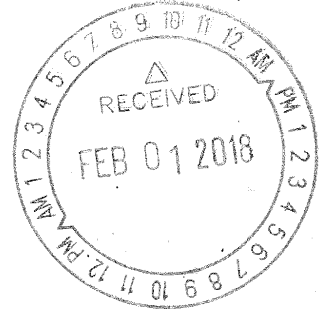
\*Includes use of the scoreboard, electricity, and restrooms.

<sup>†</sup>A half day is either 7:00 a.m. to 3:00 p.m. or 3:00 p.m. to 11:00 p.m. A party can rent out both half days if the whole day is needed.

Baseball



**CITY OF MENDOTA  
FACILITY USE APPLICATION**



**PLEASE COMPLETE ALL QUESTIONS OR ITEMS FOR WHICH INFORMATION IS REQUESTED. PRINT ALL ANSWERS EXCEPT THE SIGNATURE.**

**FOR USE OF ALL OR SUBSTANTIALLY ALL OF THE ROJAS-PIERCE PARK PICNIC AREA AND BANDSTAND, OR MENDOTA POOL PARK BANDSTAND, VETERANS PARK, APPLICANTS MUST APPEAR BEFORE THE CITY COUNCIL FOR APPROVAL OF THE PERMIT.**

**NOTE: SECTION 12.20.050 APPLICATIONS FOR EXCLUSIVE USE SHALL BE FILED WITH THE CITY CLERK DURING THE MONTH OF FEBRUARY ANNUALLY AND SHALL BE SET FOR CONSIDERATION BY THE CITY COUNCIL AT ITS FIRST MEETING IN MARCH ANNUALLY. APPLICATIONS FOR EXCLUSIVE USE SHALL BE FILED NOT LESS THAN TWENTY ONE (21) NOR MORE THAN ONE HUNDRED FIFTY (150) DAYS PRIOR TO THE USE OF THE FACILITY. PROMOTERS SHALL REQUEST AN AGREEMENT WITH THE CITY BESIDES THE APPLICATION.**

**NOTE: SECTION 12.20.110: APPLICANT MUST PROVIDE THE CITY WITH CERTIFICATES OF INSURANCE SPECIFYING THE CITY OF MENDOTA AS NAMED INSURED EVIDENCING LIABILITY AND PROPERTY DAMAGE LIMITS WITH A COMBINED SINGLE LIMIT OF NOT LESS THAN ONE MILLION DOLLARS (\$1,000,000).**

- COMPLETED APPLICATION.
- PROOF OF INSURANCE POLICY SHOWING CITY OF MENDOTA AS ADDITIONAL INSURED.
- PROOF OF LIABILITY INSURANCE FOR FACILITY USE
- DEPOSIT, USE FEE, AND KEY DEPOSIT SUBMITTED TO FINANCE DEPARTMENT.
- OBTAINED SECURITY AS REQUIRED BY MENDOTA POLICE DEPARTMENT
- ORIGINAL SIGNATURE OF PERMITTEE WITH ACKNOWLEDGMENT.
- AMPLIFIED MUSIC PERMIT IF APPLICABLE



1. This application is for the use of the following facility:

Baseball Diamond

2. The organization, individual, business or entity applying for the use permit:

Mendota Youth Recreation / Cal Ripken

3. The contact person on behalf of the applicant, regarding the event or activity for which use permit is requested together with all of the following information:

NAME: Sergio Valdez

ADDRESS (STREET AND CITY): 325 Pucheu St. Mendota, Ca

TELEPHONE No.: 559-647-4043

4. DATE: 2-1-18 TIME: 1200

5. Please describe the exact park area or areas requested for Exclusive Use. (List below and circle the area on the attached map).

Baseball Diamond Snack Bar rest Rooms Lights

6. Purpose or function for which the permit is requested. Give statement of reasons for exclusive use. Note: Section 12.20.090(b)(c) Fees and Deposits as required.

Cal Ripken Baseball Games T-Ball Rookies minor majors  
softball

7. Number of persons expected to attend the function or event. 200

8. Will alcoholic beverages be sold? Yes  No  note: if yes, you must apply for and receive a separate permit from the state department of alcohol beverage control, if so, liquor liability insurance is required to be purchased thirty (30) days in advance by the applicant. The Fresno County Sheriff's department must be contacted regarding this application. The City of Mendota parks are tobacco free and alcohol free.

9. Has a promoter been contracted to present, produce, or otherwise be involved in the event, activity or entertainment during the event? Yes  No . Note: section 12.20.110, if yes, the promoter is required to provide certificate of insurance evidencing liability and property damage limits with a combined single limit of not less than \$1,000,000 with a deductible of not more than \$500, and shall specify the City of Mendota and applicant as named insured.

10. If a promoter will present, produce, or otherwise be involved in the event, activity or entertainment, state the name, address and telephone number of the promoter and describe his/her/its participation in the event. Note: Section 5.08.030 Amusement Park Rides and Attractions; Section 5.08.300 Musical and Theatrical Shows. The Promoter is required to obtain a business license.

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PARTICIPATION/INVOLVEMENT: \_\_\_\_\_

11. Detailed description of all entertainment and activities, including equipment and vehicles to be used, the nature and times of use of such equipment, and the nature and time of use of any amplified sound equipment. Please keep in mind that anything not mentioned below will not be allowed.

Baseball Games. Starting on March 15<sup>th</sup> Games  
will be every day to include every Saturday until  
July 10, 2018

12. Will concession stand(s) be used?  Yes \_\_\_\_\_ No. Note: for baseball diamond concession, \$150.00 fee, per league, no exemptions.
13. Will there be an admissions charge to the event? If so, state the exact amount of each ticket \$1.50. State the reason for imposing this admission charge.
14. Will there be a live band at this function? \_\_\_\_\_ Yes  No  
(See attached municipal code regarding noise ordinance)
15. State the names and addresses of all persons or groups which will receive any of the proceeds from this event, including concessions, and how those proceeds will be divided among such persons or groups.  
Mendota Youth Cal Ripken
16. If this permit application is for all or substantially all of the park area, or all or substantially all of the picnic and bandstand area, state the overriding public interest or special circumstances which justify excluding residents of the City of Mendota from using their public park facilities.
17. I, Sergio Valdez have read the Mendota Municipal Code Chapter 12.20 re: park permits (attached). I understand all of the requirements for conducting an event or activity in the use of the Rojas-Pierce Park or any City facility. I agree on behalf of myself and Mendota Youth Cal Ripken (name of applicant), the organization on whose behalf this application is made, to indemnify, defend and hold the City of Mendota harmless, from and against any and all claims, actions, suits, and proceedings for money damages or other relief for personal injury, property damage or other losses resulting from or caused by the activity or event for which this permit is

issued. The keys to any facility or electrical panel will not be issued until this document is signed by the permittee requesting a facility and/or consent/hold harmless agreements are submitted to city staff and proof of insurance is provided and all fees and deposits are paid.

Signature of Permittee: Sergio Valdez DATE: 2-1-18

I, Sergio Valdez, declare I have read and understand the foregoing application and all attachments thereto. I further declare that I will abide by all City, State, County and Federal laws at said event.

Dated: 2-1-18

Sergio Valdez  
Signature of Permittee

**CITY MANAGER APPROVAL**

THIS APPLICATION IS APPROVED / REJECTED FOR USE OF THE \_\_\_\_\_ ON \_\_\_\_\_, THE FOLLOWING CONDITIONS OF APPROVAL SHALL APPLY, MAY INCLUDE POLICE DEPARTMENT REQUIREMENTS.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CITY MANAGER: \_\_\_\_\_ DATE: \_\_\_\_\_

\*\*\*\*\*  
SECURITY REQUIREMENT OR CONDITIONS AS PER CITY OF MENDOTA POLICE DEPARTMENT:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

POLICE DEPT: \_\_\_\_\_ DATE: \_\_\_\_\_

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> K&K INSURANCE GROUP, INC. 1712 MAGNAVOX WAY PO BOX 2338 FORT WAYNE IN 46801	<b>CONTACT</b> NAME: Cheryl Pettibone PHONE (A/C, No, Ext): 800-736-7358      FAX (A/C, No): 847-953-2873 E-MAIL ADDRESS: Cheryl.Pettibone@kandkinsurance.com																					
<b>INSURED</b>  MEMBER NO:  MENDOTA YOUTH BASEBALL PROGRAM DBA: Irene Barajas 979 Pucheu Street Mendota, CA, 93640	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A: Nationwide Mutual Insurance Company</td> <td></td> <td>23787</td> </tr> <tr> <td>INSURER B: Nationwide Life Insurance Company</td> <td></td> <td>66869</td> </tr> <tr> <td>INSURER C:</td> <td></td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A: Nationwide Mutual Insurance Company		23787	INSURER B: Nationwide Life Insurance Company		66869	INSURER C:			INSURER D:			INSURER E:			INSURER F:		
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**COVERAGES**

**CERTIFICATE NUMBER:**

**REVISION NUMBER:**

**THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.**

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			RPG-284825-00	02/01/2018 12:01 AM	02/01/2019 12:01 AM	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$5,000,000 PRODUCTS-COMP/OP AGG \$1,000,000 PARTICIPANT LEGAL LIABILITY \$1,000,000
A	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/>			RPG-284825-00	02/01/2018 12:01 AM	02/01/2019 12:01 AM	COMBINED SINGLE LIMIT (Ea Accident) \$1,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
	<b>UMBRELLA LIAB</b> # OCCUR <b>EXCESS LIAB</b> # CLAIMS-MADE  DED      RETENTION						EACH OCCURRENCE AGGREGATE
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE      OTHER E.L. EACH ACCIDENT E.L. DISEASE -- EA EMPLOYEE E.L. DISEASE -- POLICY LIMIT
B	<b>PARTICIPANT ACCIDENT</b>			JXS-284826-00	02/01/2018 12:01 AM	02/01/2019 12:01 AM	Excess Medical \$250,000 AD&D \$ 15,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)


THE CERTIFICATE HOLDER IS AN ADDITIONAL INSURED, BUT SOLELY WITH RESPECT TO THE OPERATIONS OF THE NAMED INSURED.

Owner, manager or lessor of the premises where you conduct practices or games

SEXUAL ABUSE/MOLESTATION: \$1,000,000 PER OCCURRENCE/\$2,000,000 AGGREGATE

**CERTIFICATE HOLDER**

**CANCELLATION**

City of Mendota 643 Quince St. Mendota, CA 93640	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  
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