



## CITY OF MENDOTA PLANNING COMMISSION MINUTES

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**Regular Meeting**

**Tuesday, February 21, 2017**

**6:30 p.m.**

**Meeting called to order by Chairperson Luna at 6:33 PM.**

### **Roll Call**

**Commissioners Present:** Commissioners Martin Gamez, Juan Luna, Jonathan Leiva, Albert Escobedo, Abdul Obaid, and Kevin Romero (at 6:36 p.m.).

**Commissioners Absent:** None.

**Staff Present:** Matt Flood, Economic Development Manager; and Celeste Cabrera, Deputy City Clerk.

**Flag Salute led by Commissioner Luna.**

### **FINALIZE THE AGENDA**

1. Adoption of final Agenda.

A motion was made by Commissioner Escobedo to adopt the agenda, seconded by Commissioner Luna; unanimously approved (4 ayes, absent: Romero).

At 6:36 p.m. Commissioner Romero entered the Council Chambers.

### **SWEARING IN**

1. Deputy City Clerk Cabrera to swear in Albert Escobedo, Jonathan Leiva, Kevin Romero, and Abdul Obaid.

Deputy City Clerk Cabrera swore in the Commissioners.

2. Reorganization of the Planning Commission.

A motion was made by Commissioner Escobedo to appoint Commissioner Luna as Chairperson, seconded by Commissioner Romero; unanimously approved (5 ayes).

A motion was made by Chairperson Luna to appoint Commissioner Gamez as Vice-Chairperson, seconded by Commissioner Leiva; unanimously approved (5 ayes).

### **MINUTES AND NOTICE OF WAIVING OF READING**

1. Approval of the minutes of the regular meeting of December 20, 2016.
2. Notice of waiving the reading of all resolutions introduced and/or adopted under this agenda.

A motion to approve items 1 and 2 was made by Commissioner Romero, seconded by Commissioner Escobedo; unanimously approved (5 ayes).

### **PLANNING WORKSHOP**

1. City staff to give brief presentations on the role of the Planning Commission and various planning policies, processes, and functions.

Chairperson Luna reported on the responsibilities of Planning Commissioners.

Economic Development Manager Flood explained the purpose of the General Plan; the purpose of the zoning ordinance; types of items that will come before the Commission; the role of project conditions contained in Conditional Use Permits and Site Plan Reviews; summarized parliamentary procedure; and the importance of completing the Statement of Economic Interests.

### **PUBLIC COMMENT ON ITEMS THAT ARE NOT ON THE AGENDA**

None offered.

### **PLANNING DIRECTOR UPDATE**

Economic Development Manager Flood provided an update on various projects.

Discussion was held on the possible development of apartment complexes and the Commission thanked Public Works Department staff for their hard work.

### **PLANNING COMMISSIONERS' REPORTS**

None offered.

### **ADJOURNMENT**

At the hour of 7:09 p.m. with no more business to be brought before the Planning Commission, a motion for adjournment was made by Commissioner Escobedo, seconded by Commissioner Romero; unanimously approved (5 ayes).



Juan Luna, Chairperson

ATTEST:



Matt Flood, City Clerk

