



# CITY OF MENDOTA

*"Cantaloupe Center Of The World"*

Agenda  
Recreation Commission Regular Meeting  
CITY COUNCIL CHAMBERS  
643 QUINCE STREET  
November 7, 2019  
12:00 PM

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The Mendota Recreation Commission welcomes you to its meetings. Notice is hereby given that the commission may discuss and/or take action on any or all of the items listed on this agenda. **Please turn your cell phones on vibrate/off while in the council chambers.**

Any public writings distributed by the City of Mendota to at least a majority of the Recreation Commission regarding any item on this regular meeting agenda will be made available at the front counter at City Hall located at 643 Quince Street Mendota, CA 93640, during normal business hours, 8 AM - 5 PM.

In compliance with the Americans with Disabilities Act, those requiring special assistance to participate at this meeting please contact the City Clerk at (559) 655-3291. Notification of at least forty-eight hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to the meeting.

## **CALL TO ORDER**

## **ROLL CALL**

## **FLAG SALUTE**

## **FINALIZE THE AGENDA**

1. Adjustments to Agenda
2. Adoption of final Agenda

## **CITIZENS ORAL AND WRITTEN PRESENTATIONS**

At this time members of the public may address the Recreation Commission on matters not listed on the agenda. Please limit your comments to THREE (3) MINUTES. Please give the completed form to City Clerk prior to the start of the meeting. All speakers shall observe proper decorum. The Mendota Municipal Code prohibits the use of boisterous, slanderous, or profane language. All speakers must step to the podium, state their names and addresses for the record. Please watch the time.

## **APPROVAL OF MINUTES AND NOTICE OF WAIVING READING**

1. Approval of the minutes of the regular meeting of June 6, 2019.
2. Notice of waiving of the reading of all resolutions introduced and/or adopted under this agenda.

**BUSINESS**

1. Commission discussion and consideration of a Facility Use Application submitted by Westside Youth, Inc.

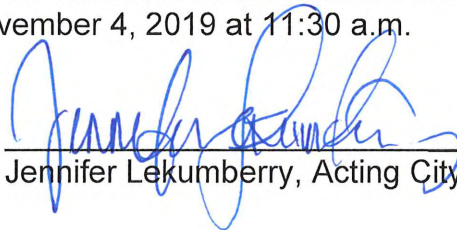
**COMMISSIONER REPORTS AND INFORMATIONAL ITEMS**

1. Reports and information from members of the Recreation Commission relevant to the commission.

**ADJOURNMENT**

**CERTIFICATION OF POSTING**

I, Jennifer Lekumberry, Acting City Clerk of the City of Mendota, do hereby declare that the foregoing agenda for the City of Mendota Recreation Commission Regular Meeting of Thursday, November 7, 2019 was posted on the outside bulletin board located at City Hall, 643 Quince Street on Monday, November 4, 2019 at 11:30 a.m.

  
\_\_\_\_\_  
Jennifer Lekumberry, Acting City Clerk

**MINUTES OF MENDOTA  
REGULAR RECREATION COMMISSION MEETING**

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**Regular Meeting**

**Thursday, June 6, 2019**

**Meeting called to order by Chairperson Robert Silva at 12:05 p.m.**

**Roll Call**

**Commissioners Present:** Chairperson Robert Silva, Commissioners Jose Alonso, Angela Gonzalez, Kevin Romero, and Josue Urias

**Commissioners Absent:** Vice-Chairperson Paul Ochoa and Commissioner Jessica Barron

**Flag Salute led by Commissioner Silva.**

**FINALIZE THE AGENDA**

1. Adjustments to Agenda.
2. Adoption of final Agenda.

A motion was made by Commissioner Alonso to adopt the agenda, seconded by Commissioner Gonzalez; unanimously approved (5 ayes, absent: Barron and Ochoa).

**SWEARING IN**

1. City Clerk Cabrera-Garcia to swear in Kevin Romero and Josue Urias.

City Clerk Cabrera swore in Commissioners Romero and Urias.

**WORKSHOP**

1. Finance Officer Diaz to present the selection of design features at the Mendota Community Center for the Statewide Park Development and Community Revitalization Program.

Finance Office Diaz reported on the City's work to submit a grant application to build a community center at Rojas-Pierce Park; possible design features for the proposed building; and requested input on the location of the various features.

Discussion was held on the relocation of the skate park; developing an additional splash park; the relocation of the horseshoe pits; and the suggested locations for the potential design features.

### **CITIZENS ORAL AND WRITTEN PRESENTATIONS**

None offered.

### **APPROVAL OF MINUTES AND NOTICE OF WAIVING READING**

1. Approval of the minutes of the regular meeting of May 2, 2019.
2. Notice of waiving the reading of all resolutions introduced and/or adopted under this agenda.

A motion was made by Commissioner Romero to approve items 1 and 2, seconded by Commissioner Urias; unanimously approved (5 ayes, absent: Barron and Ochoa).

### **BUSINESS**

1. Commission discussion on future improvements for Rojas-Pierce Park.

Discussion was held on providing additional drinking fountains; additional cameras; new basketball nets; additional seating areas and shade structures; additional park equipment to fill the empty dirt area west of the existing playground; and adding additional recreational features to the grassy area north of the basketball.

### **COMMISSIONER REPORTS AND INFORMATIONAL ITEMS**

City Clerk Cabrera-Garcia reported on the upcoming 2019 Mendota Fireworks Show.

### **ADJOURNMENT**

At the hour of 12:41 p.m., with no more business to be brought before the Commission, a motion for adjournment was made by Commissioner Alonso, with a second by Commissioner Romero; unanimously approved (5 ayes, absent: Barron and Ochoa).

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Robert Silva, Chairperson

ATTEST:

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Celeste Cabrera-Garcia, City Clerk

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**AGENDA ITEM – STAFF REPORT**

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**TO:** MEMBERS OF THE RECREATION COMMISSION  
**FROM:** JENNIFER LEKUMBERRY, ACTING CITY CLERK  
**SUBJECT:** APPLICATION FOR USE OF THE BASEBALL DIAMOND OUT FIELD AND LIGHTS BY WESTSIDE YOUTH, INC. FOR A YOUTH FOOTBALL PROGRAM TO PRACTICE  
**DATE:** NOVEMBER 7, 2019

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**ISSUE**

Shall the Recreation Commission approve the exclusive use permit to use the Benny Mares Sr. Baseball Diamond Out Field and lights for a youth football program to practice?

**BACKGROUND**

Westside Youth, Inc. has requested the Baseball Diamond Out Field and lights to hold football practice for play offs and all stars youth football games. They are requesting to use the area on October 31, 2019, November 4, 2019 until November 8, 2019; and November 18, 2019 until November 22, 2019 from 5:30 p.m. until 8:00 p.m.

**ANALYSIS**

The request is consistent with the intended use of the park and staff anticipates minimal impacts to the area. Staff would ask that the Commission approve the use and impose the following conditions of approval: that Westside Youth, Inc. maintain the area based on their use and immediately report any observed problems, whether or not caused directly by their use, to the City. Moreover, there are no fees applicable to the use of the Benny Mares Sr. Baseball Diamond Out Field or lights for non-profit organizations.

**FISCAL IMPACT**

Cost of normal wear and tear of the area.

**RECOMMENDATION**

Staff recommends the Commission approve the attached application, with the aforementioned conditions of approval.



**CITY OF MENDOTA  
FACILITY USE APPLICATION**

**PLEASE COMPLETE ALL QUESTIONS OR ITEMS FOR WHICH INFORMATION IS REQUESTED. PRINT ALL ANSWERS EXCEPT THE SIGNATURE.**

**FOR USE OF ALL OR SUBSTANTIALLY ALL OF THE ROJAS-PIERCE PARK PICNIC AREA AND BANDSTAND, OR MENDOTA POOL PARK BANDSTAND, VETERANS PARK, APPLICANTS MUST APPEAR BEFORE THE CITY COUNCIL FOR APPROVAL OF THE PERMIT.**

**NOTE: SECTION 12.20.050 APPLICATIONS FOR EXCLUSIVE USE SHALL BE FILED WITH THE CITY CLERK DURING THE MONTH OF FEBRUARY ANNUALLY AND SHALL BE SET FOR CONSIDERATION BY THE CITY COUNCIL AT ITS FIRST MEETING IN MARCH ANNUALLY. APPLICATIONS FOR EXCLUSIVE USE SHALL BE FILED NOT LESS THAN TWENTY ONE (21) NOR MORE THAN ONE HUNDRED FIFTY (150) DAYS PRIOR TO THE USE OF THE FACILITY. PROMOTERS SHALL REQUEST AN AGREEMENT WITH THE CITY BESIDES THE APPLICATION.**

**NOTE: SECTION 12.20.110: APPLICANT MUST PROVIDE THE CITY WITH CERTIFICATES OF INSURANCE SPECIFYING THE CITY OF MENDOTA AS NAMED INSURED EVIDENCING LIABILITY AND PROPERTY DAMAGE LIMITS WITH A COMBINED SINGLE LIMIT OF NOT LESS THAN ONE MILLION DOLLARS (\$1,000,000).**

- COMPLETED APPLICATION.
- PROOF OF INSURANCE POLICY SHOWING CITY OF MENDOTA AS ADDITIONAL INSURED.
- PROOF OF LIABILITY INSURANCE FOR FACILITY USE
- DEPOSIT, USE FEE, AND KEY DEPOSIT SUBMITTED TO FINANCE DEPARTMENT.
- OBTAINED SECURITY AS REQUIRED BY MENDOTA POLICE DEPARTMENT
- ORIGINAL SIGNATURE OF PERMITTEE WITH ACKNOWLEDGMENT.
- AMPLIFIED MUSIC PERMIT IF APPLICABLE

1. This application is for the use of the following facility:

Baseball diamond

2. The organization, individual, business or entity applying for the use permit:

Westside youth / Cobra Football

3. The contact person on behalf of the applicant, regarding the event or activity for which use permit is requested together with all of the following information:

NAME: Rosemary Gomez / Dino Perez

ADDRESS (STREET AND CITY): 1709 7th St

TELEPHONE NO.: 655-4808 - 248-6380

4. DATE: NOV-18-22 TIME: 5:30-8pm

5. Please describe the exact park area or areas requested for Exclusive Use. (List below and circle the area on the attached map).

Baseball diamond out field

6. Purpose or function for which the permit is requested. Give statement of reasons for exclusive use. Note: Section 12.20.090(b)(c) Fees and Deposits as required.

Football practice for Play-offs + All stars

7. Number of persons expected to attend the function or event. 40

8. Will alcoholic beverages be sold? Yes \_\_\_ No X note: if yes, you must apply for and receive a separate permit from the state department of alcohol beverage control, if so, liquor liability insurance is required to be purchased thirty (30) days in advance by the applicant. The Fresno County Sheriff's department must be contacted regarding this application. The City of Mendota parks are tobacco free and alcohol free.

9. Has a promoter been contracted to present, produce, or otherwise be involved in the event, activity or entertainment during the event? Yes \_\_\_ No X. Note: section 12.20.110, if yes, the promoter is required to provide certificate of insurance evidencing liability and property damage limits with a combined single limit of not less than \$1,000,000 with a deductible of not more than \$500, and shall specify the City of Mendota and applicant as named insured.

10. If a promoter will present, produce, or otherwise be involved in the event, activity or entertainment, state the name, address and telephone number of the promoter and describe his/her/its participation in the event. Note: Section 5.08.030 Amusement Park Rides and Attractions; Section 5.08.300 Musical and Theatrical Shows. The Promoter is required to obtain a business license.

NAME: N/A  
ADDRESS: \_\_\_\_\_  
PARTICIPATION/INVOLVEMENT: \_\_\_\_\_

11. Detailed description of all entertainment and activities, including equipment and vehicles to be used, the nature and times of use of such equipment, and the nature and time of use of any amplified sound equipment. Please keep in mind that anything not mentioned below will not be allowed.

The use of the baseball diamond Out field and lights will be for football practice.

12. Will concession stand(s) be used? \_\_\_\_ Yes  No. Note: for baseball diamond concession, \$150.00 fee, per league, no exemptions.

13. Will there be an admissions charge to the event? If so, state the exact amount of each ticket \$ 0. State the reason for imposing this admission charge.

14. Will there be a live band at this function? \_\_\_\_\_ Yes  No  
(See attached municipal code regarding noise ordinance)

15. State the names and addresses of all persons or groups which will receive any of the proceeds from this event, including concessions, and how those proceeds will be divided among such persons or groups.

NA

16. If this permit application is for all or substantially all of the park area, or all or substantially all of the picnic and bandstand area, state the overriding public interest or special circumstances which justify excluding residents of the City of Mendota from using their public park facilities.

17. I, Rosemary Gomez have read the Mendota Municipal Code Chapter 12.20 re: park permits (attached). I understand all of the requirements for conducting an event or activity in the use of the Rojas-Pierce Park or any City facility. I agree on behalf of myself and Cobra Football (name of applicant), the organization on whose behalf this application is made, to indemnify, defend and hold the City of Mendota harmless, from and against any and all claims, actions, suits, and proceedings for money damages or other relief for personal injury, property damage or other losses resulting from or caused by the activity or event for which this permit is



issued. The keys to any facility or electrical panel will not be issued until this document is signed by the permittee requesting a facility and/or consent/hold harmless agreements are submitted to city staff and proof of insurance is provided and all fees and deposits are paid.

Signature of Permittee: Rosemary Gomez DATE: 10-31-19

I, Rosemary Gomez, declare I have read and understand the foregoing application and all attachments thereto. I further declare that I will abide by all City, State, County and Federal laws at said event.

Dated: 10-31-19  
Rosemary Gomez  
Signature of Permittee

**CITY MANAGER APPROVAL**

THIS APPLICATION IS APPROVED / REJECTED FOR USE OF THE \_\_\_\_\_ ON \_\_\_\_\_ . THE FOLLOWING CONDITIONS OF APPROVAL SHALL APPLY, MAY INCLUDE POLICE DEPARTMENT REQUIREMENTS.

\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_

CITY MANAGER: \_\_\_\_\_ DATE: \_\_\_\_\_

\*\*\*\*\*  
SECURITY REQUIREMENT OR CONDITIONS AS PER CITY OF MENDOTA POLICE DEPARTMENT:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

POLICE DEPT: \_\_\_\_\_ DATE: \_\_\_\_\_



WESTYOU-01

WCOHL

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
7/12/2019

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(les) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> Stratton Agency 6200 Canoga Ave. Suite 325 Woodland Hills, CA 91367	<b>CONTACT NAME:</b> Wendy Cohl <b>PHONE (A/C, No, Ext):</b> (818) 456-5365 <b>FAX (A/C, No):</b> (818) 703-0935 <b>E-MAIL ADDRESS:</b> wendy@pcfcoy.com														
<b>INSURED</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center; border: none;">INSURER(S) AFFORDING COVERAGE</td> <td style="text-align: center; border: none;">NAIC #</td> </tr> <tr> <td colspan="2"><b>INSURER A : Great American Insurance Company</b></td> </tr> <tr><td colspan="2"><b>INSURER B :</b></td></tr> <tr><td colspan="2"><b>INSURER C :</b></td></tr> <tr><td colspan="2"><b>INSURER D :</b></td></tr> <tr><td colspan="2"><b>INSURER E :</b></td></tr> <tr><td colspan="2"><b>INSURER F :</b></td></tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	<b>INSURER A : Great American Insurance Company</b>		<b>INSURER B :</b>		<b>INSURER C :</b>		<b>INSURER D :</b>		<b>INSURER E :</b>		<b>INSURER F :</b>	
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<b>INSURER D :</b>															
<b>INSURER E :</b>															
<b>INSURER F :</b>															
<b>Westside Youth, Inc.</b> <b>Attn: Dino Perez</b> <b>1709 Seventh Street</b> <b>Mendota, CA 93640</b>															

<b>COVERAGES</b>	<b>CERTIFICATE NUMBER:</b>	<b>REVISION NUMBER:</b>
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**THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.**

INSTR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b>	X		PAC311020200	5/2/2019	5/2/2020	EACH OCCURRENCE \$ <b>1,000,000</b>
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>1,000,000</b> MED EXP (Any one person) \$ <b>10,000</b> PERSONAL & ADV INJURY \$ <b>1,000,000</b> GENERAL AGGREGATE \$ <b>2,000,000</b> PRODUCTS - COMP/OP AGG \$ <b>2,000,000</b> <b>ABUSE OR MOLEST</b> \$ <b>1,000,000</b>
	<b>AUTOMOBILE LIABILITY</b>						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						EACH OCCURRENCE \$ AGGREGATE \$
	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> <b>EXCESS LIAB</b>						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE  DED \$      RETENTION \$						EACH Act, E&O \$ <b>1,000,000</b>
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>						<input type="checkbox"/> Y/N      N/A ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below
A	<b>Abuse &amp; Molestation</b>			PAC311020200	5/2/2019	5/2/2020	Each Limit \$ <b>1,000,000</b>
A	<b>Prof Liab</b>			PAC311020200	5/2/2019	5/2/2020	Each Act, E&O \$ <b>1,000,000</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 City of Mendota is included as additional insured as respects General Liability arising out of operations of the named insured. Evidence of insurance as respects Abuse & Molestation and Professional Liability. Policy form CG 89 70 attached.

**CERTIFICATE HOLDER****CANCELLATION**

City of Mendota  
 643 Quinst St.  
 Mendota, CA 93640

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Wendy Cohl*