



CITY OF MENDOTA

"Cantaloupe Center Of The World"

ROBERT SILVA
Chairperson
JOSEPH AMADOR
Vice-Chairperson
ROLANDO CASTRO
JOSEPH RIOFRIO
SERGIO VALDEZ

AGENDA MENDOTA COMMUNITY CORPORATION Regular Board Meeting CITY COUNCIL CHAMBERS 643 QUINCE STREET August 25, 2015 5:30 PM

VINCE DiMAGGIO
Executive Director
RUDY MARQUEZ
Chief Financial Officer
MATT FLOOD
Secretary

The Mendota Community Corporation welcomes you to its meetings, which are scheduled to be monthly. Your interest and participation are encouraged and appreciated. Notice is hereby given that the Board may discuss and/or take action on any or all of the items listed on this agenda. Once the Board has concluded its business, the regular meeting of the Mendota City Council will proceed. **Please turn your cell phones on vibrate/off while in the council chambers.**

Any public writings distributed by the City of Mendota to at least a majority of the Board regarding any item on this regular meeting agenda will be made available at the front counter at City Hall located at 643 Quince Street Mendota, CA 93640, during normal business hours, 8 AM - 5 PM.

CALL TO ORDER

ROLL CALL

FLAG SALUTE

FINALIZE THE AGENDA

1. Adjustments to Agenda.
2. Adoption of final Agenda.

APPROVAL OF MINUTES AND NOTICE OF WAIVING OF READING

1. Minutes of the Special Mendota Community Corporation meeting of July 28, 2015.
2. Notice of waiving of the reading of all resolutions and/or ordinances introduced and/or adopted under this agenda.

CITIZENS ORAL AND WRITTEN PRESENTATIONS

At this time members of the public may address the Board on any matter not listed on the agenda involving matters within the jurisdiction of the Board. Please complete a "request to speak" form and limit your comments to THREE (3) MINUTES. Please give the completed form to the Secretary prior to the start of the meeting. All speakers shall observe proper decorum. The Mendota Municipal Code prohibits the use of boisterous, slanderous, or profane language. All speakers must step to the podium, state their names and addresses for the record. Please watch the time.

MCC Agenda

1

8/25/2015

BUSINESS

1. Report on the amount fundraised at the Mendota Community Corporation's charitable softball game.
 - a. *Receive oral report from Secretary Flood*
 - b. *Inquiries from Board to staff*
 - c. *Mayor opens floor to receive any comment from the public*

DEPARTMENT REPORTS AND INFORMATIONAL ITEMS

1. Executive Director

REPORTS AND INFORMATIONAL ITEMS FROM BOARD MEMBERS

ADJOURNMENT



CITY OF MENDOTA

"Cantaloupe Center Of The World"

ROBERT SILVA
Mayor
SERGIO VALDEZ
Mayor Pro Tempore
JOSEPH AMADOR
ROLANDO CASTRO
JOSEPH RIOFRIO

AGENDA
MENDOTA CITY COUNCIL
Regular City Council Meeting
CITY COUNCIL CHAMBERS
643 QUINCE STREET
August 25, 2015
6:00 PM

VINCE DiMAGGIO
City Manager
MEGGIN BORANIAN
City Attorney

The Mendota City Council welcomes you to its meetings, which are scheduled for the 2nd and 4th Tuesday of every month. Your interest and participation are encouraged and appreciated. Notice is hereby given that Council may discuss and/or take action on any or all of the items listed on this agenda. **Please turn your cell phones on vibrate/off while in the council chambers.**

Any public writings distributed by the City of Mendota to at least a majority of the City Council regarding any item on this regular meeting agenda will be made available at the front counter at City Hall located at 643 Quince Street Mendota, CA 93640, during normal business hours, 8 AM - 5 PM.

CALL TO ORDER

ROLL CALL

INVOCATION

FINALIZE THE AGENDA

1. Adjustments to Agenda.
2. Adoption of final Agenda.

CITIZENS ORAL AND WRITTEN PRESENTATIONS

At this time members of the public may address the City Council on any matter not listed on the agenda involving matters within the jurisdiction of the City Council. Please complete a "request to speak" form and limit your comments to THREE (3) MINUTES. Please give the completed form to City Clerk prior to the start of the meeting. All speakers shall observe proper decorum. The Mendota Municipal Code prohibits the use of boisterous, slanderous, or profane language. All speakers must step to the podium, state their names and addresses for the record. Please watch the time.

APPROVAL OF MINUTES AND NOTICE OF WAIVING OF READING

1. Minutes of the regular City Council meeting of August 11, 2015.
2. Notice of waiving of the reading of all resolutions and/or ordinances introduced and/or adopted under this agenda.

CONSENT CALENDAR

Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.

1. AUGUST 06, 2015 THROUGH AUGUST 18, 2015
WARRANT LIST CHECKS NO. 39756 THRU 39812
TOTAL FOR COUNCIL APPROVAL = \$147,689.90
2. Council adopt **Resolution No. 15-60**, highlighting the importance of providing comprehensive immigration assistance services.
3. Council adopt **Resolution No. 15-63**, authorizing the City Manager to execute all necessary documents for a grant application.
4. Proclamation declaring October 18th-24th, 2015 "Freedom from Workplace Bullies" week.

BUSINESS

1. Council discussion and consideration to adopt **Resolution No. 15-59**, authorizing the formation of a City Council Sub-Committee.
 - a. *Receive report from City Manager DiMaggio*
 - b. *Inquiries from Council to staff*
 - c. *Mayor opens floor to receive any comment from the public*
 - d. *Council adopt Resolution No. 15-59*
2. Council discussion and consideration to adopt **Resolution No. 15-61**, establishing Bin Enclosure guidelines.
 - a. *Receive report from Planning & Economic Development Manager Flood*
 - b. *Inquiries from Council to staff*
 - c. *Mayor opens floor to receive any comment from the public*
 - d. *Council adopt Resolution No. 15-61*
3. Council discussion and consideration to adopt **Resolution No. 15-62**, affirming its intention to increase water and sewer rates.
 - a. *Receive report from City Engineer McGlasson*
 - b. *Inquiries from Council to staff*
 - c. *Mayor opens floor to receive any comment from the public*
 - d. *Council adopt Resolution No. 15-62*

DEPARTMENT REPORTS AND INFORMATIONAL ITEMS

1. Public Works
a) Monthly Report
2. Public Utilities
a) Monthly Report
3. City Attorney
a) Update
4. City Manager

MAYOR AND COUNCIL REPORTS AND INFORMATIONAL ITEMS

1. Council Member(s)
2. Mayor

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL -- EXISTING LITIGATION
CA Government Code § 54956.9 (a)
Lisseth Martinez v. City of Mendota- EEOC Charge No. 485-2015-0024

ADJOURNMENT

CERTIFICATION OF POSTING

I, Celeste Cabrera, Deputy City Clerk of the City of Mendota, do hereby declare that the foregoing agenda for the Mendota Community Corporation meeting and the Mendota City Council meeting of August 25, 2015, was posted on the outside bulletin board located at City Hall, 643 Quince Street on August 21, 2015 at 2:00 p.m.



Celeste Cabrera, Deputy City Clerk



**CITY OF MENDOTA
MENDOTA COMMUNITY CORPORATION
MINUTES**

Special Meeting

Tuesday, July 28, 2015

6:00 p.m.

Meeting called to order by Chairperson Silva at 6:02 p.m.

Roll Call

Board Members Present: Chairperson Robert Silva, Vice Chairperson Joseph Amador, Board Members Rolando Castro, Joseph Riofrio, and Sergio Valdez.

Board Members Absent: None.

Flag Salute led by Board Member Castro.

FINALIZE THE AGENDA

1. Adjustments to Agenda.
2. Adoption of final Agenda.

A motion was made by Board Member Valdez to adopt the agenda, seconded by Board Member Riofrio; unanimously approved (5 ayes).

NOTICE OF WAIVING OF READING

1. Minutes of the Special Mendota Community Corporation meeting of June 30, 2015.
2. Notice of waiving the reading of all resolutions introduced and/or adopted under this agenda.

A motion to approve items 1 and 2 was made by Board Member Riofrio, seconded by Vice-Chairperson Amador; unanimously approved (5 ayes).

CITIZENS ORAL AND WRITTEN PRESENTATIONS

None offered.

BUSINESS

1. Board discussion and consideration to adopt **Resolution No. MCC 15-02**, creating and designating signees for bank accounts, including the creation of a letter of authorization.

Secretary Flood reported that certain documents were needed in order to open bank accounts and designate signees for the Mendota Community Corporation (MCC).

Discussion was held on the bank accounts being separate from other City accounts.

A motion was made by Vice-Chairperson Amador to adopt Resolution No. MCC 15-02, seconded by Board Member Riofrio; unanimously approved (5 ayes).

2. Board discussion and consideration to adopt Resolution No. MCC 15-03, establishing the day and time of regular meetings.

Secretary Flood reported that the proposed resolution establishing the day and time of the MCC regular meetings to the fourth Tuesday of every month, concurrent with the schedule of the Mendota City Council.

Discussion was held on changing the proposed start time of the MCC meetings to 5:30 p.m.

A motion was made by Board Member Valdez to adopt Resolution No. MCC 15-02 with the start time of MCC meetings being at 5:30 p.m., seconded by Vice-Chairperson Amador; unanimously approved (5 ayes).

DEPARTMENT REPORTS AND INFORMATIONAL ITEMS

Nothing to report.

REPORTS AND INFORMATIONAL ITEMS FROM BOARD MEMBERS

Discussion was held on the upcoming Elected & Appointed Officials vs. City Staff softball game that will held on August 14th at the Benny Mares Sr. baseball field.

ADJOURNMENT

At the hour of 6:07 p.m. with no more business to be brought before the Mendota Community Corporation, a motion for adjournment was made by Board Member Valdez, Vice Chairperson Amador; unanimously approved (5 ayes).

Robert Silva, Chairperson

ATTEST:

Matt Flood, City Clerk



MINUTES OF MENDOTA REGULAR CITY COUNCIL MEETING

Regular Meeting

August 11, 2015

Meeting called to order by Mayor Silva at 6:02 p.m.

Roll Call

Council Members Present: Mayor Robert Silva, Mayor Pro Tem Sergio Valdez, Councilors Joseph Amador, Rolando Castro, and Joseph Riofrio.

Council Members Absent: None.

A moment of silence was held in honor of two firefighters who lost their lives battling Northern California fires.

Flag salute led by Mayor Pro Tem Valdez.

Invocation led by Eugenio Rodriguez from Iglesia de Dios Pentecostal, M.I.

FINALIZE THE AGENDA

1. Adjustments to Agenda.
2. Adoption of final Agenda.

A motion was made by Councilor Amador to adopt the agenda, seconded by Councilor Riofrio; unanimously approved (5 ayes).

CITIZENS ORAL AND WRITTEN PRESENTATIONS

Zuleth Lucero (217 Espinoza Street) – introduced herself and explained the purpose of Deferred Action for Childhood Arrivals program (DACA) and the Deferred Action for Parents of Americans and Lawful Permanent Residents program (DAPA); the increasing issue of immigration fraud; visiting cities in various counties to promote awareness on immigration fraud; explained the various services that Mi Familia Vota

provides; and the possibility of adopting a resolution at a future meeting that promotes the well being of local residents in regards to immigration services.

Discussion was held on Ms. Lucero working with staff to create the resolution that promotes the well being of local residents in regards to immigration services; adding the resolution to the August 25th City Council meeting agenda; and the increase of immigration fraud throughout the Central Valley.

Joe Gil Gomez (2033 7th Street) – stated that he requested to meet with City Manager DiMaggio concerning a collection of fees paid by him to the City and explained that he received a letter from City Clerk Flood that explained that City Manager DiMaggio was not able to meet with him since the issue was resolved by two previous City Managers.

Discussion was held on the incident being resolved by two previous City Managers and Mr. Gomez putting his concerns in writing and addressing it to City Manager DiMaggio.

APPROVAL OF MINUTES AND NOTICE OF WAIVING OF READING

1. Minutes of the Regular City Council meeting of July 28, 2015.
2. Notice of waiving of the reading of all resolutions and/or ordinances introduced and/or adopted under this agenda.

A motion was made by Councilor Riofrio to approve items 1 and 2, seconded by Councilor Castro; unanimously approved (5 ayes).

CONSENT CALENDAR

1. JULY 28, 2015 THROUGH AUGUST 05, 2015
WARRANT LIST CHECKS NO. 39700 THRU 39755
TOTAL FOR COUNCIL APPROVAL = \$303,597.38
2. Council adopt **Resolution No. 15-57**, fixing the amount taxable on property for the purpose of paying principal and interest on 1977 General Obligation Bonds.
3. Council adopt **Resolution No. 15-58**, approving the final map of Tract No. 5925 and entering into a subdivision agreement.

Requests were made to pull item 2 and 3 for discussion.

A motion was made to approve item 1 of the consent calendar by Councilor Castro, seconded by Councilor Riofrio; unanimously approved (5 ayes).

2. Council adopt **Resolution No. 15-57**, fixing the amount taxable on property for the purpose of paying principal and interest on 1977 General Obligation Bonds.

Discussion was held on the resolution being to fix the taxable rate in order to continue to pay off the 1977 General Obligation Bond; the remaining amount owed on the 1977 bond series; and City Manager DiMaggio providing a list of outstanding bond obligations to Council.

A motion was made to approve item 2 of the consent calendar by Councilor Riofrio, seconded by Mayor Pro Tem Valdez; unanimously approved (5 ayes).

3. Council adopt **Resolution No. 15-58**, approving the final map of Tract no. 5925 and entering into a subdivision agreement.

Discussion was held on the absence of a park in the final map of Tract no. 5925; the subdivision being approved without open space; additional developments that the developer agreed to do such as road improvements; the possibility of using park fees paid by the developer to reconstruct the parking lot at Rojas-Pierce Park; how park fees are calculated; various ways park fees can be utilized; the final map being substantially similar to the tentative map; City Manager DiMaggio meeting with Stephen Hair regarding the timeline of the build out of Smoot Street; and the amount of units that will be built.

A motion was made to approve item 3 of the consent calendar by Councilor Riofrio, seconded by Mayor Pro Tem Valdez; unanimously approved (5 ayes).

BUSINESS

1. Appointment of Mendota residents to the Mendota Baseball and Planning Commissions.

Mayor Silva introduced the item and Planning & Economic Development Manager Flood summarized the report including the vacancy on the Baseball Commission; Council approving the creation of an Alternate Planning Commissioner position within the Mendota Planning Commission; and the nature of the Alternate Planning Commission position.

Kevin Romero (160 Tuft Street) – explained that he volunteers within the community and that he wants to be further his involvement and gain valuable knowledge.

Discussion was held on Mr. Romero constantly volunteering at various events within the community and Council thanked Mr. Romero for volunteering.

A motion was made to appoint Kevin Romero to the Mendota Baseball Commission by Councilor Riofrio, seconded by Councilor Amador; unanimously approved (5 ayes).

Discussion was held on the individuals who applied for the Alternate Planning Commissioner position.

A motion to approve Mayor Silva's request to appoint Ramiro Espinoza to the Planning Commission as an Alternate Planning Commissioner was made by Councilor Amador, seconded by Mayor Pro Tem Valdez; unanimously approved (5 ayes).

2. Council discussion on airport usage.

Mayor Silva introduced the item and Director of Administrative Services Johnson summarized the report including Council's interest in generating revenue at the William Robert Johnston Municipal airport; the various airport services that were offered in the past; the City receiving annual grants from the California Aid to Airports Program which are utilized to pay for airport liability insurance and general airport utilities and maintenance; funds that were received from the Airport Improvement Program (AIP) and were utilized for an engineering services proposal for preparing Plans, Specifications and Estimate for various airport improvements; the City being unable to move forward with the project due to the required funding match; a meeting that was held with Federal Aviation Administration (FAA) staff regarding the municipal airport; the FAA staff providing further information on the airport such as its classification; the possibility of closing the airport and converting it to an industrial park but the FAA needing to determine whether to release the City from its federal obligations; the possibility of the City being required to reimburse the federal government the AIP funds that were received if the City decides to close the airport; limitations of moving forward any significant projects or improvements at the airport due to the lack of staffing, grant fund matching challenges, lack of demand, the restriction of certain non-aeronautical uses of the airport, and the lack of City financial resources; and staff's recommendation the City maintains a status quo position relative to the airport.

Discussion was held on the issue of staffing and required grant funding matches limiting revenue generating airport services; the status of the weeds at the airport; contacting Warden Zuniga from FCI-Mendota regarding the possibility of having prisoners maintain the airport; possible ways to generate revenue at the airport; the possibility of hiring an airport operator; the lack of demand of the airport due to other airports in the surrounding communities; gathering information from the Airport Land Use Commission; the amount of acres within the airport property; and the amount that would need to be reimbursed to the federal government if the City were to decide to close the airport.

3. Council discussion and consideration on the draft Capital Improvement Plan.

Mayor Silva introduced the item and City Manager DiMaggio summarized the report including the need to increase water and sewer in order to make the Enterprise Fund solvent and to also fund the Capital Improvement Program (CIP); Council's past direction to staff to work on a plan that includes a \$12.00 water rate increase and a \$6.00 sewer rate increase; determining the additional rate increase that will fund the

CIP; various projects within the draft CIP and the schedule of those projects; creating a resolution that includes the total increase of the water and sewer fund in order to achieve solvency and fund the CIP; the possibility of increasing water and sewer rates by \$1.00 each year to fund the CIP; capital items included in the CIP that are of priority; and meeting with City Engineer McGlasson and Public Utilities Director Lewis to verify that the schedule of the CIP is proper.

Discussion was held on the possibility of performing a G.I.S test to evaluate the system; the water fund balance being at a critical point; the need to meet balance in the Enterprise Fund each year; the possibility of utilizing Measure C funding to improve the Waste Water Treatment Plant roads; Proposition 1 funding guidelines; an upcoming storm drain grant that the City will be applying for; the bidding process; the upcoming Proposition 218 election; and City Engineer McGlasson presenting a detailed report on the proposed water and sewer rate increases at the August 25th Council meeting.

DEPARTMENT REPORTS AND INFORMATIONAL ITEMS

1. Code Enforcement
 - a) Monthly Report

Planning & Economic Development Manager Flood reported on Code Enforcement patrolling the City and addressing violations; a resolution regarding bin enclosure guidelines being included in a future Council meeting agenda; and the issue of the Mendota Municipal Code not addressing how businesses must store their trash bins if a bin enclosure does not exist on the property.

Discussion was held on apartment complexes being required to have recycling bins and the possibility of Mid Valley Disposal assessing the need of trash bins throughout the City.

2. Police Department
 - a) Monthly Report

Chief of Police Andreotti reported on the apprehension of an auto-theft suspect resulting in the decrease of auto-theft within the City; the increase of warrant services due to subject checks and vehicle stops; a search warrant that was served that resulted in the arrest of the suspect and the apprehension of evidence; an officer working specifically on drunk driving arrests; the Community Service Officer grant that was submitted being denied; seeking out other grant opportunities; and provided a personnel update.

Discussion was held on releasing names of suspects in crimes at a public meeting; the importance of the Police Department communicating with the community; and the importance of the public reporting suspicious crimes and behavior; a upcoming Community Relations Board meeting at FCI-Mendota; and Council thanked Chief Andreotti and the Mendota Police Department Staff for their hard work at National Night Out (7:59 p.m. Mayor Pro Tem Valdez left the Council Chambers).

3. City Attorney
a) Update

City Attorney Boranian reported that the property on Smoot Street is owned by the Mendota Unified School District and a potential public nuisance on the property (8:01 p.m. Mayor Pro Tem Valdez returned to the Council Chambers).

Discussion was held on MUSD owning the property; the district's intentions with the property; the owner of the buildings on the property; and the City's goal to take possession of the property.

4. City Manager

City Manager DiMaggio stated that Finance Officer Marquez's mother-in-law had recently passed away; reported on a fire at a small homeless encampment along Guillen Parkway; described an event in which Police Officers Carlos Esqueda, Jim Lim and Oscar Rivas remarkably handled a call for service at the encampment; and commended the officers for their actions.

Discussion was held on the officers that remarkably handled a call for service; the possibility of the individuals residing at the encampment at North of the City moving to other areas of the City; the status of the situation at the encampment at North of the City; the possibility of individuals living in condemned apartments along Oller Street; the status of H.R. 2898; and a meeting of the Fresno County Drought Coalition that will be held in Mendota.

MAYOR AND COUNCIL REPORTS AND INFORMATIONAL ITEMS

1. Council Member(s)
Council reports

Councilor Riofrio inquired as to the replacement of a vandalized sign at Jess Gil Park.

Councilor Amador inquired as to how staff determines which businesses have paid for their business license.

Discussion was held on staff reviewing a report that shows which businesses have not paid for their business license and businesses having until the end of July to pay for them.

Mayor Pro Tem Valdez stated that the Mendota Youth Recreation's youth soccer league will begin their games this week.

Discussion was held on staff emailing Council an updated employee cell phone list.

2. Mayor

Mayor Silva reported on the recent Backpack Giveaway and thanked staff for their assistance; a meeting with Caltrans that he will attend along with the City Manager regarding the railroad crossings within the City; and the upcoming Mendota Community Corporation Charitable softball game.

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL -- EXISTING LITIGATION
CA Government Code § 54956.9 (a)
Lisseth Martinez v. City of Mendota- EEOC Charge No. 485-2015-0024

At 8:26 p.m. the Council moved into closed session.

At 9:02 p.m. the Council reconvened in open session and City Attorney Boranian reported that in regards to item 1 of the closed session, there was nothing to report.

ADJOURNMENT

With no more business to be brought before the Council, a motion for adjournment was made at 9:02 p.m. by Mayor Pro Tem Valdez, seconded by Councilor Amador; unanimously approved (5 ayes).

Robert Silva, Mayor

ATTEST:

Matt Flood, City Clerk

CITY OF MENDOTA
 CASH DISBURSEMENTS
 08/06/2015-08/18/2015
 Check #39756-39812

Date	Check #	Amount	Vendor	Department	Description
August 6, 2015	39756	\$1,300.00	IGNACIO GUTIERREZ	DONATION	(PASS -THRU) 2015 BACKPACK GIVEAWAY DONATION
August 11, 2015	39757	\$81,449.00	WESTAMERICA BANK	GENERAL	PAYROLL TRANSFER FOR 7/27/2015-8/9/2015
August 12, 2015	39758	\$301.00	LOS AMADORES	GENERAL	REIMBURSEMENT FOR BUSINESS LICENSE FEE FOR 2015/2016
August 12, 2015	39759	\$1,750.00	ACQUISITION PARTNERS OF AMERICA, LLC	GENERAL-WATER-SEWER	MONTHLY RETAINER FOR GRANT CONSULTING AUGUST 2015
August 12, 2015	39760	\$203.20	AMERIPRIDE	WATER-SEWER	PUBLIC WORKS / PUBLIC UTILITIES UNIFORMS JULY 2015
August 12, 2015	39761	\$164.62	AT&T	GENERAL-WATER-SEWER	TELEPHONE SERVICE FOR 559-266-6456 FROM 7/26/2015 TO 8/25/2015
August 12, 2015	39762	\$4,139.03	ERNEST PACKING SOLUTIONS	GENERAL-WATER-SEWER	WIPES HOSPECO #PM-BWUDO WHITE CLOUD BABY WIPES (PD) ,CLEANER DEGREASER ALOL, PURPLE PINE SOL,URINE REMOVER COLOROX 32OZ
August 12, 2015	39763	\$1,824.15	SORENSEN MACHINE WORKS	GENERAL-WATER-SEWER	(3) BREAK AWAY, 3/8X NC BOLT,(2)SQUARE SHOVELS,(1)FLOOR MATS,(10) KEY DUPLICATES,(1) MASTER LOCK,(1) SOAMP FUSE FRS-SOA
August 18, 2015	39764	\$510.00	ADMINSTRATIVE SOLUTIONS, INC.	GENERAL	(7) HRA ADMINISTRATION-JULY 2015,(7) HRA ADMINISTRATION- AUGUST 2015 (PD)
August 18, 2015	39765	\$25.98	AIRGAS USA, LLC	WATER	SMALL CARBON DIOXIDE CYCLE RENTAL FOR AUGUST 2015
August 18, 2015	39766	\$396.52	ALERT-O-LITE	GENERAL-WATER-SEWER	(12) SAFETY GLASSES, (6) 2.5 GAL. SQWINCHER, SNAP LIGHT, (2)WATER COOLER IGLOO 5-GAL, (2) GREEN CANOPY 10X10 EAZY UP
August 18, 2015	39767	\$61.30	ALL-PHASE	STREETS	(6) 208-277V 3100/4100W FIXED KO TYPE (STREET LIGHTS)
August 18, 2015	39768	\$406.70	GREGG ANDREOTTI	GENERAL	POST CHIEF'S EXECUTIVE WORKSHOP IN PISMO BEACH,CA 93449 (PD),TRAVEL DATES 9/1/2015-9/4/2015, TRAVEL PIER DIEM:
August 18, 2015	39769	\$2,173.41	ANDERSON PUMP COMPANY	WATER	METER #1010007885 MOTOR SER#F0601051629100R03 REPAIRED /REINSTALLED MOTOR
August 18, 2015	39770	\$1,831.67	AT&T	GENERAL-WATER	POLICE DEPARTMENT DISPATCH PHONE 06/24/2015-07/23/2015, CITY& PD TELEPHONE 06/25/2015-07/24/2015
August 18, 2015	39771	\$62.76	SENDY AYALA	GENERAL	(1) SHORT SLEEVE UNIFORM SHIRT FOR (PD)
August 18, 2015	39772	\$860.39	BEST UNIFORM	GENERAL	(1) BODY ARMOR (PD)
August 18, 2015	39773	\$690.00	BSK ASSOCIATES	WATER-SEWER	(3) WASTE WATER WEEKLY ANALYSES,(3) WEEKLY TREATMENT & DISTRIBUTION ANALYSES
August 18, 2015	39774	\$2,073.54	CONSOLIDATED ELECTRICAL	STREETS	(1) BLST 175W MH 5 TAP 120/480 47243, (20) 67512 HPS LAMP, (24) 175W LMP64030 MOG BASE, (10) 67576 HPS LAMP
August 18, 2015	39775	\$8,200.00	CENTRAL VALLEY SWEEPING, LLC	STREETS	BROOM & SWEEP OF FLOODING IN MENDOTA; TWO MECHANICAL BROOMS
August 18, 2015	39776	\$175.00	CORELOGIC INFORMATION	GENERAL-WATER-SEWER	GEOGRAPHIC PACKAGE-REALQUEST
August 18, 2015	39777	\$520.00	CVR & ASSOCIATES, INC.	GENERAL	BUILDING INSPECTION SERVICES FOR JULY 2015
August 18, 2015	39778	\$1,061.59	EINERSON'S PREPRESS	GENERAL-WATER-SEWER	20,000 WINDOW ENVELOPES, INSPECTION CORRECTION NOTICES, CHARLES JOHNSON BUSINESS CARDS, ISELA REA BUSINESS CARDS
August 18, 2015	39779	\$61.00	EMPLOYEE RELATIONS	WATER-SEWER	PRE-EMPLOYMENT BACKGROUND INFORMATION REPORT, TOTAL COURT/AGENCY/DATA FEE FOR MARIA ARIAS

CITY OF MENDOTA
CASH DISBURSEMENTS
08/06/2015-08/18/2015
Check #39756-39812

August 18, 2015	39780	\$2,019.43	CLEAR CHOICE COMPUTER SERVICES	GENERAL-WATER-SEWER	CLEAN UP PELCO DVR AND ASSIST SETTING UP MONITOR,DESKTOP CLEAN-UP,E-MAIL FILTER,FOLLOW-UP ITUNES/APPLE ID ISSUE
August 18, 2015	39781	\$370.80	FRESNO COUNTY SHERIFF	GENERAL	(15) PRISONER PROCESSING SERVICES FOR MARCH,APRIL,MAY AND JUNE 2015,RMS JMS ACCESS FEE FOR JULY 2015 (PD)
August 18, 2015	39782	\$434.00	FRESNO MOBILE RADIO INC.	GENERAL	(31) POLICE DEPARTMENT RADIOS FOR AUGUST 2015
August 18, 2015	39783	\$1,617.19	FRESNO COUNTY AUDITOR	GENERAL	PAYMENT FOR THE CITY'S PORTION OF THE COUNTY OF FRESNO'S LOCAL AGENCY FORMATION COMMISSION'S BUDGET FOR 2015-16
August 18, 2015	39784	\$69.99	G-NEIL DIRECT MAIL INC.	GENERAL-WATER-SEWER	POSTER GUARD 1 YEAR STATE / FEDERAL RENEWAL
August 18, 2015	39785	\$1,127.13	GOLDEN STATE FLOW MEASUREMENT, INC.	WATER	(6) SENSUS SR11 WATER METER 1 INCH
August 18, 2015	39786	\$417.34	GONZALEZ TOWING & AUTO DISMANTLING	GENERAL-WATER-SEWER	(1) BALL JOINT, (3) INSTALLATIONS PER HOUR FOR DUMP TRUCK
August 18, 2015	39787	\$1,197.82	GRAINGER INC.	WATER	ELECTRIC AIR COMPRESSOR, 1 STAGE MANUFACTOR #SS3L3, 3YEAR REPAIR COVERAGE
August 18, 2015	39788	\$1,000.00	INGERSOLL RAND COMPANY	WATER	INSTALLATION OF D31EC DRYER AND SMALL RECIPS RING AND GASKET KITS REPAIRS
August 18, 2015	39789	\$360.00	KERWEST INC. DBA	GENERAL	CLASSIFIED ADVERTISEMENT: POLICE RECORDS CLERK
August 18, 2015	39790	\$71.00	LABORATORY CORPORATION OF AMERICA	GENERAL	PRE-EMPLOYMENT BACKGROUND FOR (D. JOHNSON) (PD)
August 18, 2015	39791	\$810.00	LG ELECTRIC	GENERAL-STREETS	INSTALLED 220V DEDICATED CIRCUIT FOR BEER MACHINE. CHANGE 220V CIRCUIT TO (2) 120V CIRCUITS. LABOR ON 7TH STREET-LIGHT
August 18, 2015	39792	\$1,000.00	MENDOTA YOUTH RECREATION	GENERAL	REIMBURSEMENT FOR BUSINESS LICENSE FEE FOR CARNIVAL
August 18, 2015	39793	\$6,000.00	MOUNTAIN VALLEY ENVIRONMENTAL SERVICES	WATER-SEWER	SEPTEMBER 2015 CITY WATER TREATMENT, DISTRIBUTION, WASTEWATER TREATMENT AND CPO SERVICES
August 18, 2015	39794	\$1,957.42	MUNICIPAL MAINTENANCE EQUIPMENT	SEWER	600 FT 3000 PSI 1" POLYMER FOR SEWER PIPES
August 18, 2015	39795	\$1,490.47	NORTHSTAR CHEMICAL	WATER	775,000 SODIUM HYPOCHLORITE - 12.5% 513 MILL STARCHLOR EPA REG#70248-20001
August 18, 2015	39796	\$1,160.00	PRICE, PAIGE & COMPANY	GENERAL-WATER-SEWER	PLANNING AND PRELIMINARY PROCEDURES RELATED TO AUDIT OF THE CITY'S FINANCIAL STATEMENTS FOR THE YEAR ENDED 06-30-2015
August 18, 2015	39797	\$365.32	PROFORCE LAW ENFORCEMENT	GENERAL	(12) 44203/10B-C TSR CART M26/X26 25FT XP (PD)
August 18, 2015	39798	\$737.12	R&B COMPANY	WATER	(1) 4X1CC MULLER, (1) TRUMBULL HYDRANT WRENCH,(1) 6X12 REP CLMP ROMAC 46X12, (1) 6X12 REP CLMP ROMACCL1-7 24X12
August 18, 2015	39799	\$98.85	R.G. EQUIPMENT COMPANY	GENERAL	(3) 105-7778-03 BLOW, 3LB OF 95 LINE VORTEZ (LAWNMOWER)
August 18, 2015	39800	\$2,219.79	RAMONS TIRE & AUTO SERVICE	WATER-SEWER	(4) TIRE INSTALLATION PACKAGE FOR UNIT #FORD F-250, (4) TIRE INSTALLATION PACKAGE FOR UNIT#1202
August 18, 2015	39801	\$1,046.33	RED WING SHOE STORE	WATER-SEWER	BOOT REPLACEMENTS FOR MARK B.,CRISTIAN G., JERONIMO A.,ARMANDO S.,DAVID M.,ROBERT B., JOSE C.
August 18, 2015	39802	\$240.00	SAN JOAQUIN VALLEY AIR	WATER	15/16 ANNUAL PERMITS TO OPERATE, 317 BHP CUMMINS MODEL 6CTAA8.3-G1, DIESEL-FIRED EMERGENCY STANDBY
August 18, 2015	39803	\$205.75	SIRCHIE FINGER PRINT LABORTORIES	GENERAL	(5) TEST15-METHAMPHETAMINE/10, PRE PRINTED(KRAFT)BAG5X3X9/100, (3) EVIDENCE I.D. LABELS/100
August 18, 2015	39804	\$490.31	TCM INVESTMENTS	GENERAL-WATER-SEWER	MPC3503 LEASE PAYMENT COPY MACHINE FOR (PD),MPC 5501 LEASE PAYMENT COPY MACHINE (CITY HALL)

CITY OF MENDOTA
 CASH DISBURSEMENTS
 08/06/2015-08/18/2015
 Check #39756-39812

August 18, 2015	39805	\$467.85	THE CLIFFS	GENERAL	HOTEL ROOM FOR CHIEFS MEETING 09/01/2015-09/03/2015
August 18, 2015	39806	\$381.22	THOMPSON TRACTOR COMPANY	GENERAL-WATER	FUEL PUMP,FILTER ,GASKET AND CARBURATOR FOR THE BLOWER, (2) AIR FILTERS FOR WATER DEPARTMENT
August 18, 2015	39807	\$2,129.05	UNITED RENTALS NORTHWEST	STREETS	(1) VACUUM TRAILER, (1) ENVIROMENTAL CHARGE FOR FLOODING
August 18, 2015	39808	\$7,471.33	USA BLUEBOOK	WATER-SEWER	AMT4' TRASH PUMP 13HP HONDA, USA BLUEBOOK BUFFER 10.00,TRANSLUCENT TUBING, FREE CHLORINE REAGEANT SET
August 18, 2015	39809	\$185.64	UNDERGROUND SERVICE ALERT	WATER-SEWER	ANNUAL MEMBERSHIP (USA) ACCT# 120442
August 18, 2015	39810	\$199.50	VERIZON WIRELESS	GENERAL-WATER-SEWER	(10) H5500 MONTHLY SERVICE FOR FLEET GPS JUNE 2015
August 18, 2015	39811	\$83.39	VETERNINARY MEDICAL CENTER	GENERAL	(4) CITY EUTHANASIA, (1) MEDICAL WASTE DISPOSAL FEE 08/12/2015
August 18, 2015	39812	\$25.00	VETERNINARY EMERGENCY SERVICE, INC.	GENERAL	EUTHANSIA SOLUTION, EUTHANSIA-AFTER EXAM 07/20/2015

\$147,689.90

**BEFORE THE CITY COUNCIL
OF THE
CITY OF MENDOTA, COUNTY OF FRESNO**

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF MENDOTA
HIGHLIGHTING THE IMPORTANCE
OF PROVIDING COMPREHENSIVE
IMMIGRATION ASSISTANCE
SERVICES**

RESOLUTION NO. 15-60

WHEREAS, the U.S. continues to wait for comprehensive immigration reform, there have been several actions taken to address our nation's ongoing struggle with the undocumented; and

WHEREAS, President Obama, through executive action, announced an immigration reform initiative that would allow parents of either U.S. citizens or long-term permanent residents to apply for a work permit and three years of protection from deportation. The action also included an expansion of the program known as Deferred Action for Childhood Arrivals, or DACA; and

WHEREAS, earlier this year, thousands of unaccompanied children crossing the border grabbed the nation's headlines, serving as an example for the larger immigration challenges facing our nation today. The office of Refugee Resettlement in the U.S. Department of Health and Human Services opened additional short-term shelters through-out the United States for children who enter the country without their parents; and

WHEREAS, new legislation passed in California has allowed more than 350,000 non-US citizens to obtain identification in the form of driver licenses since January 1, 2015. The California Department of Motor Vehicles expects another estimated 1.4 million to apply; and

WHEREAS, several cities around the San Joaquin Valley have been successful in hosting numerous immigration workshops on DACA, DL's, and Citizenship and, in addition, some city libraries have hosted events which have disbursed information to immigrants on the path to citizenship; and

WHEREAS, in the absence of comprehensive immigration reform, local communities are left with addressing immigration's numerous humanitarian and social challenges; and

WHEREAS, the City Council feels that it is important our residents remain informed about services and programs that allow them to be productive members of society.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Mendota encourages organizations to establish and include immigration services within the scope of services they provide within the City of Mendota, and/or establish links with non-profits who provide said services; and

BE IT FURTHER RESOLVED, that the Council encourages local agencies to report back on the feasibility of establishing similar services; as well as what grant funding opportunities & public partnerships are available to fund such efforts; and

BE IT FURTHER RESOLVED, that the Council encourages the Mendota Unified School District Board of Trustees to adopt a resolution that encourages the district to make DACA and citizenship workshops and/or information available to students and parents within its boundaries.

Robert Silva, Mayor

ATTEST:

I, Matt Flood, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 25th day of August, 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Matt Flood, City Clerk

**BEFORE THE CITY COUNCIL
OF THE
CITY OF MENDOTA, COUNTY OF FRESNO**

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF MENDOTA AUTHORIZING
THE CITY MANAGER TO EXECUTE ALL
NECESSARY DOCUMENTS FOR THE WATER
RECYCLING FUNDING PROGRAM PLANNING
GRANT APPLICATION**

RESOLUTION NO. 15-63

WHEREAS, the City Council of the City of Mendota wishes to apply for a Water Recycling Funding Program Planning Grant; and

WHEREAS, the State of California's State Water Resources Control Board requires that the City authorize representatives and designees for the completion and execution of certain documents and requirements.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Mendota authorizes and directs the City Manager, as "Authorized Representative" to sign and file on behalf of the City of Mendota a Financial Assistance Application for a grant agreement from the State Water Resources Control Board for the planning, design, and construction of a Storm Water Feasibility Study, the "Project"; and

BE IT FURTHER RESOLVED, that the Council designates the City Manager to provide the assurances, certifications, and commitments required for the financial assistance application, including executing a financial assistance agreement from the State Water Resources Control Board and any amendments or changes thereto; and

BE IT FURTHER RESOLVED, that the Council designates the City Manager to represent the City of Mendota in carrying out the City of Mendota's responsibilities under the grant agreement, including certifying disbursement requests on behalf of the City of Mendota and compliance with applicable state and federal laws.

Robert Silva, Mayor

ATTEST:

I, Matt Flood, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 25th day of August, 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Matt Flood, City Clerk

WATER RECYCLING FUNDING PROGRAM PLANNING GRANT APPLICATION

I. APPLICANT INFORMATION			
Agency Name: City of Mendota			
Agency Type: <input checked="" type="checkbox"/> Public – Local <input type="checkbox"/> Public - State <input type="checkbox"/> Indian Tribe <input type="checkbox"/> Nonprofit <input type="checkbox"/> Other: Specify _____			
Charter City/County: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Street Address: 643 Quince Street			
Mailing Address: 643 Quince Street			
Congressional District(s): CA21		State Senate District(s): 16	
State Assembly District(s): 31		County (or Counties): Fresno	
Regional Water Board where the project will take place: <input type="checkbox"/> 1 (North Coast) <input type="checkbox"/> 2 (San Francisco Bay) <input type="checkbox"/> 3 (Central Coast) <input type="checkbox"/> 4 (Los Angeles) <input checked="" type="checkbox"/> 5 (Central Valley) <input type="checkbox"/> 6 (Lahontan) <input type="checkbox"/> 7 (Colorado River) <input type="checkbox"/> 8 (Santa Ana) <input type="checkbox"/> 9 (San Diego)			
Federal ID No.: 94-6000369			
Authorized Representative Name, Title: Vince DiMaggio			
Phone No.: 559-655-4298		Email Address: vinnedimaggio@cityofmendota.com	
General Contact Person Name, Title: Cristian Gonzalez			
Phone No.: 559-655-4298		Email Address: cristiangonzalez@cityofmendota.com	
II. PROJECT INFORMATION			
Project Title: Storm Water Feasibility Study			
Total Study Cost: \$ 75,000			
Grant Amount Requested: \$ 75,000			
Note: The maximum grant is 50 percent of the total eligible study cost up to a maximum grant of \$75,000			
Estimated Project Schedule	Study starting date	Submit draft facilities plan	Submit final facilities plan
	January 1, 2016	July 1, 2016	December 31, 2016
Funds for Cash Flow: The Agency is expected to have funds available to handle cash flow of the entire study cost, Pending receipt of grant disbursements.			
Does the Agency have local funds on hand to cover the entire study cost? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
Describe any other loans, grants, or other financial assistance provided to the grant applicant to assist in this study:			

State Use Only	
WRFP Project #	
Project Manager	
Date Received	

III. REGULATORY INFORMATION	
NPDES Permit and/or WDR Order No.:	
Has enforcement action occurred as a result of the water quality problem? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
IV. COMPLIANCE WITH URBAN WATER MANAGEMENT AND WATER RIGHTS REQUIREMENTS	
Are you an Urban Water Supplier*? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
• If yes, have you submitted an Urban Water Management Plan to the Department of Water Resources?	<input type="checkbox"/> Yes <input type="checkbox"/> No
*An Urban Water Supplier provides water for municipal purposes either directly or indirectly to more than 3,000 customers or supplies more than 3,000 acre-feet of water annually. The Urban Water Management Planning Act, Water Code, Section 10631.5, requires every urban water supplier to prepare and adopt an Urban Water Management Plan that includes specific elements.	
Is your entity a water diverter and subject to section 5103 of the Water Code? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
V. DISCUSSION OF MATERIAL EVENTS, MATERIAL OBLIGATION CONDITIONS, AND ANY DEBT LIMIT	
Identify any current, prior or pending material events such as bankruptcy, defaults, litigation, grant jury findings, unscheduled draws on reserve funds, substitution of insurers or their failure to perform, unscheduled draws on credit enhancements, actions taken in anticipation of filing Chapter 9, rating changes, relevant conditions in material obligations, and any local debt limit:	
VI. ATTACHMENTS	
<input type="checkbox"/> 1 – Study Scope (see WRFP Guidelines for suggested format) http://www.waterboards.ca.gov/water_issues/programs/grants_loans/water_recycling/docs/tb11.pdf	
<input type="checkbox"/> 2 – Authorizing Resolution/ Ordinance (see attached example)	
<input type="checkbox"/> 3 – Compliance with the Division of Financial Assistance Water Conservation Plan requirements	
<input type="checkbox"/> 4 – Proof of Submittal of an Urban Water Management Plan to the Department of Water Resources	
<input type="checkbox"/> 5 – Proof of Compliance with Demand Management Measures and Best Management Practices http://www.water.ca.gov/wateruseefficiency/docs/compliance-ab1420.pdf	
<input type="checkbox"/> 6 – Certification for Compliance with Water Metering (see attached)	
<input type="checkbox"/> 7 – Relevant Service, Management, Operating or Joint Powers Agreements (if applicable)	

CERTIFICATION AND SIGNATURE OF AUTHORIZED REPRESENTATIVE

To the best of my knowledge and belief, I certify that I am authorized to submit this application; the information provided in this application is true and correct; the documentation has been duly authorized by the governing body of the applicant; and the entity possesses the legal authority to apply for the financing and enter into a financing agreement with the State Water Resources Control Board and to finance and construct the proposed facilities.

Name of Authorized Representative: Vince DiMaggio Title: City Manager

Signature of Authorized Representative: _____ Date: _____

**CERTIFICATION FOR COMPLIANCE WITH WATER METERING
REQUIREMENTS FOR FUNDING APPLICATIONS**



Funding Entity name: State Water Resources Control Board

Funding Program name: Water Recycling Funding Program

Applicant (Entity name): City of Mendota

Please check one of the boxes below and sign and date this form.

As the authorized representative for the applicant Entity, I certify under penalty of perjury that the Entity is not an urban water supplier, as that term is understood pursuant to the provisions of section 529.5 of the Water Code.

As the authorized representative for the applicant Entity, I certify under penalty of perjury that the applicant Entity has fully complied with the provisions of Division 1, Chapter 8, Article 3.5 of the California Water Code (sections 525 through 529.7 inclusive) and that the ordinances, rules, or regulations submitted with this certification as listed below have been duly adopted and are in effect as of this date.

I understand that the Funding Entity will rely on this signed certification in order to approve funding and that false and/or inaccurate representations in this Certification Statement may result in loss of all funds awarded to the applicant for its project. Additionally, for the aforementioned reasons, the Funding Entity may withhold disbursement of project funds, and/or pursue any other applicable legal remedy.

Vince DiMaggio
Name of Authorized Representative
(Please print)

City Manager
Title

Signature of Authorized Representative

Date

AUTHORIZING RESOLUTION/ORDINANCE

RESOLUTION NO: _____

WHEREAS _____ RESOLVED BY THE City of Mendota
(insert appropriate findings) *(insert name of Governing Board of the Entity)*
OF THE City of Mendota (the "Entity"), AS FOLLOWS:
(insert Entity name)

The City Manager (the "Authorized Representative") or designee is
(insert Title of Authorized Representative)
hereby authorized and directed to sign and file, for and on behalf of the Entity, a Financial Assistance
Application for a grant agreement from the State Water Resources Control Board for the planning, design,
and construction of Storm Water Feasibility Study (the "Project").
(insert Project Name)

This Authorized Representative, or his/her designee, is designated to provide the assurances, certifications,
and commitments required for the financial assistance application, including executing a financial assistance
agreement from the State Water Resources Control Board and any amendments or changes thereto.

The Authorized Representative, or his/her designee, is designated to represent the Entity in carrying out the
Entity's responsibilities under the grant agreement, including certifying disbursement requests on behalf of the
Entity and compliance with applicable state and federal laws.

CERTIFICATION

I do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted
at a meeting of the City of Mendota held
(insert name of Governing Board of the Entity)

on _____
(Date)

(Name, Signature, and Seal of the Clerk or Authorized Record Keeper of the Governing Board of the Agency)

City of Mendota
Proclamation to the Citizens of
Mendota, California

Proclamation 15-05

Declaring the week of October 18th-24th, 2015
“Freedom from Workplace Bullies” week

WHEREAS, the City of Mendota has an interest in promoting the social and economic well-being of its citizens, employees and employers; and

WHEREAS, that well-being depends upon the existence of healthy and productive employees working in safe and abuse-free work environments; and

WHEREAS, research has documented the stress-related health consequences for individuals caused by exposure to abusive work environments; and

WHEREAS, abusive work environments are costly for employers, with consequences including reduced productivity, absenteeism, turnover, absenteeism and injuries; and

WHEREAS, protection from abusive work environments should apply to every worker, and not be limited to legally protected class status based only on race, color, gender, national origin, age, or disability;

NOW, THEREFORE, the City Council of the City of Mendota does hereby proclaim the Week of October 18th – 24th, 2015 “Freedom from Workplace Bullies Week” and commends the California Healthy Workplace Advocates and the Workplace Bullying Institute, which raise awareness of the impacts of, and solutions for, workplace bullying in the U.S.

Robert Silva, Mayor

AGENDA ITEM – STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: VINCE DIMAGGIO, CITY MANAGER
SUBJECT: REQUEST FOR THE CITY COUNCIL TO APPOINT A COUNCIL SUBCOMMITTEE
DATE: AUGUST 25, 2015

BACKGROUND

Over the course of the last month, staff has had several informal meetings with representatives from Water Solutions Technologies (WST). The scope of those meetings has centered around the idea of a partnership with the City and the development of new waste water treatment technology at the current WWTP.

Specific details have not been discussed, but the concept generally involves treating wastewater to a near-potable level. Questions about what will happen to the treated water, what compensation the City will receive, the size of the project, and various other logistical questions have yet to be answered. However, based on the meetings that have occurred to date, staff has confidence that the proposal is serious and requires the City's attention.

Based on these initial conversations, the project will be a complex, multi-faceted project, likely requiring several sophisticated agreements/contracts.

ANALYSIS

The creation of a special subcommittee made up of a minority of city councilmembers is common when dealing with projects with a higher degree of complexity. It serves to enhance communication between the staff, council, and the project proponents, while also allowing time-sensitive contracts to receive attention in a timely manner.

Typically, a subcommittee such as this is comprised of the Mayor, Mayor Pro Tem, and the appropriate relevant high level staff. In this case, the City Manager and Public Utilities Director will be the staff assigned to join the Council representatives. The subcommittee is obviously not entitled to act unilaterally and grant approvals. The subcommittee will review the entire proposal(s), analyze its various dimensions, work with legal counsel and bring the final versions of any agreements to the City Council for consideration.

RECOMMENDATION

Staff recommends that the City Council adopt the attached resolution creating a subcommittee comprised of Mayor Silva and Mayor Pro Tem Valdez to study a proposed project at the WWTP on behalf on the full Council.

**BEFORE THE CITY COUNCIL
OF THE
CITY OF MENDOTA, COUNTY OF FRESNO**

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF MENDOTA AUTHORIZING
THE FORMATION OF A CITY COUNCIL
SUBCOMMITTEE TO REVIEW A PROPOSED
PROJECT AT THE WASTE WATER
TREATMENT PLANT**

RESOLUTION NO. 15-59

WHEREAS, city staff has engaged in informal meetings with Water Solutions Technologies, LLC, regarding a possible project at the City's wastewater treatment plant involving the development of an advanced level water treatment filter system; and

WHEREAS, the project involves a high level of complexity and the likelihood of multiple contractual agreements between the project proponents and the City; and

WHEREAS, in an effort to enhance communication between the City and the project proponents, city staff is recommending that the City Council appoint a subcommittee comprised of the Mayor and the Mayor Pro Tem to join the City Manager and Public Utilities Director in reviewing all aspects of the proposal; and

WHEREAS, the subcommittee would be responsible for reviewing the proposal in all of its technical dimensions, familiarizing themselves with the technologies involved, participating in contract negotiations and other meetings, and any other activities that would enhance the subcommittee's knowledge of the project, prior to consideration of the project and associated contracts by the full City Council.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Mendota, that the Council does hereby appoint the Mayor and Mayor Pro Tem to comprise a subcommittee to act on behalf of the full City Council in reviewing all project components for wastewater treatment technologies at the wastewater treatment plant and bring forth recommendations to the City Council for appropriate action on the project.

Robert Silva, Mayor

ATTEST:

I, Matt Flood, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 25th day of August, 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Matt Flood, City Clerk

AGENDA ITEM – STAFF REPORT

TO: HONORABLE MEMBERS OF THE CITY COUNCIL
FROM: MATT FLOOD, PLANNING AND ECONOMIC DEVELOPMENT MANAGER
VIA: VINCE DIMAGGIO, CITY MANAGER
SUBJECT: CITY BIN ENCLOSURE GUIDELINES.
DATE: AUGUST 25, 2015

BACKGROUND

Recently, Council has focused on encouraging City staff and the community to foster a more aesthetically pleasing façade in the commercial and residential areas. As part of this effort, staff is bringing forth the attached policy for implementation, which focuses on the placement of garbage receptacles collected by the City’s Exclusive Solid Waste Franchise Hauler, Mid Valley Disposal.

Mendota Municipal Code (MMC) Section 8.16.030 mandates that all of the City’s residents, proprietors, and businesses adhere to the City’s Bin Enclosure Guidelines. Apart from the City’s Standards and Specifications, which requires a type of bin enclosure for new or renovated buildings, staff could not locate any such guideline. At many older properties, this has led to a practice of storing dumpsters in random and, in many cases, hazardous configurations. Therefore, staff created the attached guidelines that attempts to be simple and effective at achieving the desired objective.

In essence, this policy requires property owners or tenants to store their bins in the bin enclosure made for the purpose. Where no such enclosure exists, the bin must be stored in a place where it is not out in the open (such as up against the building or a fence on the property), on the side or back of the building, and where visibility from the sidewalk and streets is minimized. If there are unusual circumstances whereby compliance with these provisions cannot be reasonably met, City Staff and the franchise waste hauler will determine the best spot to keep the bin.

FISCAL IMPACT

No fiscal impact.

RECOMMENDATION

Staff recommends City Council adopt resolution No. 15-61, the City Bin Enclosure Guidelines.

**BEFORE THE CITY COUNCIL
OF THE
CITY OF MENDOTA, COUNTY OF FRESNO**

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF MENDOTA
ESTABLISHING BIN ENCLOSURE
GUIDELINES.**

RESOLUTION NO. 15-61

WHEREAS, the City Council of the City of Mendota has the duty of protecting the health, safety, and welfare of its residents; and

WHEREAS, Mendota Municipal Code Section 8.16.030 provides for the implementation and enforcement of City Bin Enclosure Guidelines; and

WHEREAS, cleanliness and uniformity in the placement of solid waste bins is paramount to ensuring the aforementioned duty.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Mendota adopts the Bin Enclosure Guidelines, attached hereto as "Exhibit A".

Robert Silva, Mayor

ATTEST:

I, Matt Flood, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 25th day of August, 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Matt Flood, City Clerk

EXHIBIT A

City of Mendota



Bin Enclosure Guidelines

INTRODUCTION:

Pursuant to Mendota Municipal Code 8.16.030, in order to protect the health, safety, and welfare of the residents of Mendota, and to promote uniform aesthetics in the City of Mendota, especially areas of common use and interest, the following guidelines are enacted by the City Council.

GUIDELINES:

“Bin” means a dumpster, cart, or other container provided by the Exclusive Franchise Solid Waste Hauler for regular solid waste service.

All bins used by businesses (including multi-unit residential buildings) are to be kept in the enclosure designated for them when not staged for collection in the regular place designated by the City or the Exclusive Franchise Solid Waste Hauler.

Where no such enclosure exists, the bin (when not staged for collection) will be put in a designated location upon the site that:

1. Is on the side or back of the building;
2. Within three feet of abutting (up against) a building, fence, or other structure on the site; and
3. Is positioned so as to minimize its view from surrounding streets and sidewalks.

In the case of any unconventional site configuration or other anomaly that may preclude the implementation of the above requirements, placement of the bin will be determined by the City in consultation with the Exclusive Franchise Solid Waste Hauler.

**BEFORE THE CITY COUNCIL
OF THE
CITY OF MENDOTA, COUNTY OF FRESNO**

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF MENDOTA AFFIRMING
ITS INTENTION TO INCREASE WATER
AND SEWER RATES**

RESOLUTION NO. 15-62

WHEREAS, in 2007, the City adapted its most recent water and sewer rates that are currently in place;

WHEREAS, there is fiscal concern that current water and sewer rates are not and never again will be sufficient to raise revenues needed to cover the costs of providing utility services;

WHEREAS, the City's target for putting new rates in place sufficient to cover the costs of providing such services is January 1, 2016, so that the new rates could potentially affect the second half of the current fiscal year;

WHEREAS, in the State of California utility rates charged by municipal agencies such as the City of Mendota, are governed by rules and procedures adapted and made a part of the California Constitution by the passage of Proposition 218 in November, 1996; and

WHEREAS, the City of Mendota has authority to set water and sewer rates sufficient to recover the costs of operating the utility enterprises (i.e. water and sewer) subject to review and majority protest, if any, from the rate payers.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Mendota does hereby approve the procedure to set new and increased rates, along with the proposed rates, as set out in the Water and Sewer Rate Study dated August 1, 2015, prepared for the City of Mendota by Provost & Pritchard Consulting Group of Fresno, California, which is attached to this Resolution and incorporated herein by this reference, and adopted in its entirety.

Robert Silva, Mayor

ATTEST:

I, Matt Flood, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 25th day of August, 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN

Matt Flood, City Clerk

WATER AND SEWER RATE STUDY

CITY OF MENDOTA

AUGUST, 2015

Prepared for:

City of Mendota, California

Prepared by:

Provost & Pritchard Consulting Group
Fresno, California



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APPENDIX

SECTION ONE**1 LEGISLATIVE SETTING AND RATE ESTABLISHMENT PRINCIPLES**

This rate-setting proposal arose out of concern that current water and sewer rates are not and never again will be sufficient to raise revenues needed to cover the cost of providing utility service. Both water and sewer rates were last set in 2007. The City's target for putting new rates in place is January 1, 2016, so the new rates could potentially affect the second half of the current fiscal year.

In the State of California, utility rates charged by municipal agencies and public districts are governed by rules and procedures adopted and made part of the California State Constitution by the passage of Proposition 218 in November, 1996. After nearly 20 years of practical experience and judicial decisions clarifying the meaning of its words, the steps that each agency must follow have become legally clear. In 2006, the California Supreme Court clarified that Proposition 218 applies to all revenue-producing utilities, including water and sewer utilities. This report has been prepared in accordance with the rules and principles set forth in Proposition 218.

1.1 Rate Establishment Procedures

The City of Mendota has authority to establish water and sewer rates sufficient to recover the costs of operating the utility enterprises, subject to a majority protest from the rate-payers. The procedure to set new or adjusted rates is as follows:

- **Adoption of this Engineer's Report**, which sets forth the reasons for proposed rate increases, anticipated costs, expected revenues and a schedule of proposed rates.
- **Mailed Notices** must be sent out to all property owners and rate-payers. In many cases this means that two notices are sent for a property, one to the landlord and one to the tenant who is paying the water and sewer bills. There are particular requirements for the notices, which must include the reasons for the proposed increased, the proposed rates, and the expected rates for the subject property. The notice must also state the date of the public hearing at which time the proposed rates will be considered and potentially adopted.
- The **Public Hearing** must be held at a regular meeting of the City Council. The meeting will include a public presentation of the material in the Engineer's Report and will again cover the reasons rate adjustments are needed. The public hearing must be at least 45 calendar days after the mailing of the public notices; in practice this usually means two months after the Council meeting when mailing of the notices is approved.
- **Consideration of Protest.** Protest of the new rates by a majority of the property owners, in any combination of written responses and verbal disapproval at the public hearing, is sufficient to stop the proposed rate increases. A "majority" means 50% plus one of the affected property owners. (While the tenants are provided notice, they are not entitled to a vote under Proposition 218.) So long as there is not a majority protest, the Council has legal authority to proceed with the proposed rate increases at its discretion. The City staff will compile the written and verbal protest and present a percentage of protesting owners to the Council at the conclusion of the Public Hearing.

SECTION ONE

- **Approval of the Proposed Rates** is by simple majority vote of the City Council, following the close of the public hearing. The vote may be at the same meeting as the hearing.
- **Election Requirements Do Not Apply.** Proposition 218 requires an actual vote of the property owners to approve certain rates and assessments. However, the courts have clarified that rate-setting for water, sewer and refuse collection is exempt from the election requirements so long as the rate-setting principles described in Section 1.2 are followed.

1.2 Principles for Establishing Rates Under Proposition 218

In addition to governing the procedures to actually adopt rates, Proposition 218 includes a number of sharply-defined principles that constrain what can and cannot be included in the rates. These rules are intended to assure that “utility revenue” is actually needed and used for provision of utility services. These rules grew out of abuses of so-called “enterprise funds” by a number of larger cities, where funds from the revenue-producing departments were transferred to the general fund and used for non-utility-related purposes. Proposition 218 made it clear that utility revenues from user rates are strictly limited to paying the costs of providing utility services, and that those rates must be charged in a way that is proportional to providing the services. The rules can be summarized as follows:

- **Rate Revenue Must Not Exceed Cost Of Service.** Utilities are required to calculate all the costs involved in providing service, including labor, benefits, materials, equipment, power, testing, outside services, debt repayment, and so forth. This can be a budget projection, but costs must be based on the record. For example, expected electric power cost must be the same as was spent last year, adjusted by expected changes like increased or decreased number of users and changes in electric rates. Cost of services can include reasonable budgets for unexpected repairs and replacement of capital equipment. Such items are prudent management intended to assure there is money available for items which can be expected to be needed but for which the timing is unknown or difficult to specify, like replacement of broken or worn-out equipment.
- **Revenues Must Be Expended for the Specified Purpose.** Simply, money collected from water rates must be expended to provide water service. It cannot be transferred to the Sewer Department, or to any other department, except as those departments may assist in work needed to provide water service. An example would be paying the Street Department to excavate for repair of a broken water valve or installation of a new fire hydrant, using equipment that doesn't belong to the Water Department. Reimbursement of such costs between departments is a permitted use of utility rate dollars.
- **Revenue Collected Must Be Proportional to Cost of Service.** This principle was originally intended to prohibit shifting utility costs from one class of user to another. For example, commercial water rates cannot be excessively increased in order to decrease residential rates, or vice-versa. A 2015 court decision added to this principle by effectively barring rising-tier rate structures, where a base amount of water is available at a lower cost with higher water use being charged at increasingly-high rates. These have commonly been used to discourage excessive water use. However, the court said such rate structures are permissible only if the utility can demonstrate that there are disproportionately-higher costs associated with the higher usage rates per user. Actually,

SECTION ONE

the reverse is usually the case, since there are fixed costs associated with each user, including billing and operation of the capital facilities, which must be covered in the base rate charges. The cost of higher use is commonly just the cost of producing extra water or treating extra sewage, which is relatively less.

The rates proposed in this Study are intended to conform with these mandatory principles, leading to full cost recovery for both water and sewer service while charging for these services in a fair and proportional manner.

SECTION TWO

2 WATER DEPARTMENT

2.1 Current Water Rates

The City of Mendota has 1,799 residential customers and 132 commercial customers. Both residential and commercial customers are offered a variety of rates based upon service meter size. The base rate includes up to 12,000 gallons of water per month. Water use above that level is subject to a flow charge of \$0.14 per 100 gallons per month. In the 2014-2015 fiscal year, 66 percent of rate revenue derived from the monthly service charge with 33 percent of revenue coming from the flow charge. Approximately 1 percent of revenue came from miscellaneous charges including shut-offs. This high reliance on a direct flow charge enhances the proportionality of the overall rate schedule.

Unfortunately, as of April, 2015, revenue collected in 2014-15 was on track to total only \$1.255 million. Operating expenses for the same fiscal year were on track to total \$1.558 million, an operating deficit of approximately \$303,000, and the approved operating budget for the 2015-2016 fiscal year is \$1.691 million. The water department has been operating with a structural deficit for several years, with cash to finance operations being taken from the Water Fund's cash basis. This is not a sustainable mode of operation and must be corrected.

Table 2-1 provides a summary of the current water customer base, showing meter size distribution for both residential and commercial accounts, and the amounts of revenue derived from monthly service charges and the flow charge.

Table 2-1: Summary of Current Water Rate Payers

Residential Customers:	Size	Rate	# of Accounts	Base Revenue	Flow Charge	Totals
	5/8 & 3/4	33.40	1244	\$ 498,595	\$ 85,675	
	1"	35.45	531	\$ 225,887	\$ 53,527	
	1-1/2"	63.64	24	\$ 18,328	\$ 67,936	\$ 949,949
Commercial Customers:						
	5/8 & 3/4	32.40	47	\$ 18,274	\$ 6,490	
	1"	63.64	45	\$ 34,366	\$ 7,580	
	2"	86.46	15	\$ 15,563	\$ 22,344	
	Larger	141.72	25	\$ 42,516	\$ 194,259	\$ 341,391
				\$ 853,529	\$ 437,811	\$ 1,291,340

Revenue shown estimated for 2014-15 fiscal year based on collections through 4/30/15

2.2 Current Water Service Costs

Current water department costs include all operations expenses as discussed above (labor, materials, equipment, power, chemicals, outside services) as well as debt service.

Current debt service payments are for the USDA RUS financing taken out in 1998 for well field improvements. Payments vary slightly but are approximately \$69,700 per year and will run through 2028 (30-year term).

SECTION TWO

2.3 Water Department Capital Improvement Program

The City has developed a multi-year plan to repair, rehabilitate and expand water production, storage, treatment and delivery facilities to allow continued satisfactory water service to the customer base as the City grows. A number of projects are anticipated for construction between 2018 and 2023.

At this time, the only certain financing available is the State Revolving Fund's loan money. Table 2-2 shows the anticipated projects, their timing and costs, and the total amount of loan funds that would be required should no other funding sources become available.

The City will be applying for available grants through State Revolving Fund, State Proposition 1 programs, and other revenue sources that may become available. To the extent that grant funding is secured for one or more of the anticipated projects, total borrowing needs will be reduced accordingly.

Of the anticipated projects, it is expected that development of a fourth production well and construction of a new 500,000-gallon storage tank and distribution pumps will be the most likely to receive grant consideration as those projects will be needed to maintain essential levels of service as the City grows beyond its current size.

The current rate on State Revolving Fund loans is 1.663 percent, with a 20-year repayment term. However, state-designated Disadvantaged Communities such as Mendota are eligible for zero-interest financing for up to 30 years. Debt service for these potential loans is factored into the recommended user rates.

SECTION TWO

WATER & SEWER RATE STUDY

Table 2-2: Water Capital Improvement Program

	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23
Projected Capital Needs and Loan Revenues							
Replace VFDs and PLC at WTP			\$ 94,000				
Replace VFDs at Wells				\$ 58,000			
Replace VFDs and PLC at Federal Prison					\$ 56,000		
New SCADA System				\$ 85,000			
Install Second Fe/Mn Filters							\$ 1,000,000
Develop 4th Well						\$ 1,000,000	
Loop Water Main -- Prison to WTP							\$ 3,500,000
AutoRead Meters -- Entire Served Area			\$ 1,680,000				
Replace 18" Section of Raw Water Line with 20"							\$ 550,000
Repair Bridge to Well Field	\$500,000						
500,000 Gallon Tank and Distribution Pumps						\$ 650,000	
Miscellaneous Projects			\$ 145,000	\$ 155,000	\$ 145,000	\$ 145,000	\$ 145,000
Totals:	\$500,000	\$ -	\$ 1,919,000	\$ 298,000	\$ 201,000	\$ 1,795,000	\$ 5,195,000
Recommended Cumulative Loan Proceeds:	\$500,000	\$500,000	\$ 2,419,000	\$ 2,717,000	\$ 2,918,000	\$ 4,713,000	\$ 9,908,000

In order to qualify for the recommended debt financing, the City will need to maintain a Debt Coverage Ratio of 1.25. This ratio is calculated by dividing net system funds (revenues less operating expenses) by the cost of debt service. The proposed rate structure is planned to achieve this necessary margin of financial safety.

2.4 Target Fund Balance

The water fund cash balance as of June 30, 2015 was estimated to be \$85,000. This is a very unhealthy level and needs immediate improvement. Recommended fund balance is 50% of the annual operating expenses, plus annual debt service. For 2015-16, that would be approximately \$800,000. Such a large increase cannot be achieved in a single year, but is achievable over the next several years.

The proposed rates will still result in a small operating surplus of approximately \$44,000 in 2015-2016, a larger surplus of \$232,000 in 2016-2017, and then surpluses in the range of \$250,000 to \$290,000 in each year through 2021, each of these contributing to increasing the fund balance to the level it needs to reach. Surpluses will begin to dwindle to approximately \$158,000 in 2023-24, resulting in a net fund balance in 2023-2024 of approximately \$2.01 million, just above the target balance of \$1.8 million that year. The planned surpluses are prudent and reasonable given the uncertainty of rising operating expenses and the unknown of actual water use and revenues.

SECTION TWO**2.5 Proposed Rates**

The water rates that were set in 2007 are completely inadequate to fund the water system that exists today. Based upon anticipated increases in operating expenses and necessary capital improvements, rates are recommended to increase significantly in 2015-2016 and then continue to rise regularly through the 2023-24 fiscal year.

All rate increases are based on changes to the base residential rate, as is the current rate structure. Larger water services will continue to be charged a base rate that is proportionally higher than the base rate paid by the basic residential water service.

Similarly, the flow charge will be increased roughly in proportion to the rate of increase in the base monthly charges. It applies equally across all rate user types in the current rate structure, and that principle will be continued in order to maintain the same proportion of funding received from the base rate and from the flow charge as the City has historically had. There will not be any rising cost of a unit of water as usage rises. Rather, water will continue to be charged in direct proportion to the amount of water used. Table 2-3 sets forth the proposed base rate structure.

Table 2-3: Proposed Base Water Rates

	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24
Residential										
5/8 & 3/4	33.40	46.40	50.40	53.09	53.09	58.77	59.16	59.42	61.86	68.92
1"	35.45	49.25	53.49	56.35	56.35	62.37	62.80	63.07	65.66	73.15
1-1/2"	63.64	88.41	96.03	101.17	101.17	111.98	112.73	113.22	117.88	131.32
Commercial										
5/8 & 3/4	33.40	46.40	50.40	53.09	53.09	58.77	59.16	59.42	61.86	68.92
1"	63.64	88.41	96.03	101.17	101.17	111.98	112.73	113.22	117.88	131.32
2"	86.46	120.11	130.47	137.44	137.44	152.13	153.15	153.82	160.14	178.41
Larger	141.72	196.88	213.85	225.29	225.29	249.36	251.04	252.14	262.50	292.44

Currently, the flow charge for water used in excess of 12,000 gallons per month is set at \$0.14 per hundred gallons. It will rise immediately to \$0.18 per hundred gallons, and then rise again in the 2018-2019 fiscal year to \$0.20 per hundred gallons.

Table 2-4: Proposed Base Water Rates

	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24
Flow Charge	\$ 0.14	\$ 0.18	\$ 0.18	\$ 0.18	\$ 0.20	\$ 0.20	\$ 0.20	\$ 0.20	\$ 0.20	\$ 0.20

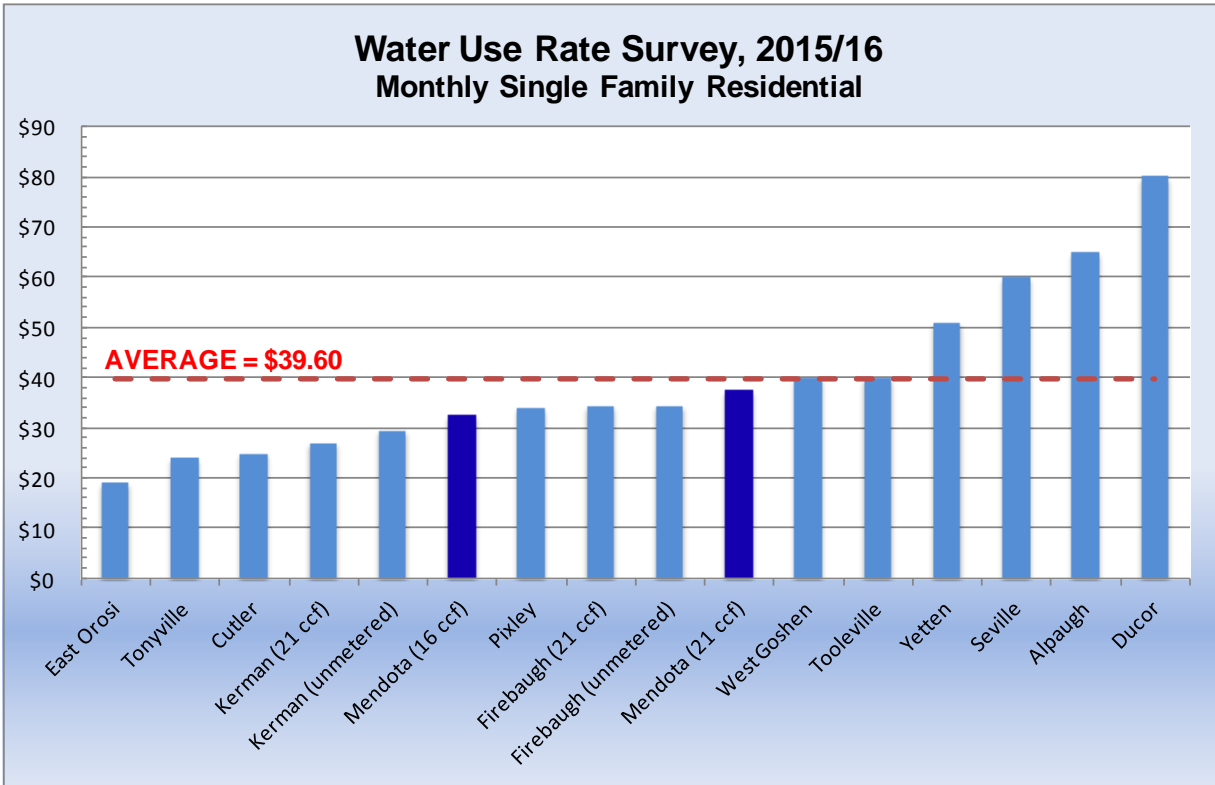
2.6 Comparison to Similar Communities

Cities charge for water in numerous ways, and rather than include all the details here this section summarizes the total water bill in several small San Joaquin Valley cities for an equivalent amount of water, charged in whatever fashion that City has chosen, whether that be a metered rate or a flat rate. Figure 2-1 presents graphical comparisons of water bills for light usage in the spring, and heavier usage in a typical summer month. Specific usage amounts were set to 1,600 cf in spring and 2,100 cf in summer.

In Mendota, allowed usage without incurring a flow charge is 12,000 gallons per month, or 1,604 cubic feet. For this comparison, the spring bill would not incur flow charges. The summer bill would be charged for 4,460 gallons of excess water at the flow charge rate.

SECTION TWO

Figure 2-1: Comparison of Water Bills



Mendota’s current and proposed water rates fall in the middle of the range. The number of services in a system has a substantial impact on the individual water rates. Recent studies of small San Joaquin Valley water systems have shown that costs per individual service rise sharply for systems with less than 600 services. While Mendota, with over 1,900 services, is not in that range, Mendota still does not enjoy the economies of scale that a system like Kerman’s, with over 4,000 connections, relies upon. Also, while comparative rate information is enlightening, each system faces unique costs and challenges, and must generate enough revenue to be self-supporting. The proposed rate structure will allow Mendota to prudently operate its water system for the next several years, at a cost to consumers that is still very comparable to other Valley communities.

SECTION THREE**3 SEWER DEPARTMENT****3.1 Current Sewer Rates**

The City of Mendota has 1,946 residential and commercial sewer connections. Both residential and commercial customers are charged a flat rate per connection, plus a flow charge based on their water use. Basic sewer service allows for the same 12,000 gallons per connection as does water. Sewer use above that level is subject to a flow charge of \$0.12 per 100 gallons per month. In the 2014-15 fiscal year, 65 percent of rate revenue derived from the monthly service charge with 34 percent of revenue coming from the flow charge. Approximately 1 percent of revenue came from miscellaneous charges including shut-offs. This high reliance on a direct flow charge enhances the proportionality of the overall rate schedule.

As of April, 2015, revenue collected in the 2014-15 fiscal year was on track to total only \$1.205 million. Operating and debt expenses for the same fiscal year were on track to total \$1.317 million, an operating deficit of approximately \$111,000, and the approved operating budget for the 2015-2016 fiscal year is \$1.376 million. The sewer department has been operating with a structural deficit for several years, with cash to finance operations being taken from the Sewer Fund's cash basis. A \$1.1 million cash balance remains, however the structural deficit must be immediately corrected to provide for a sustainable department with prudent cash reserves into future years.

3.2 Current Sewer Service Costs

Current sewer department costs include all operations expenses as discussed above (labor, materials, equipment, power, chemicals, outside services) as well as debt service. The department does not have adequate staff at this time; future budgets provide for three additional Maintenance Worker positions to meet the labor need. One position will be added in 2017/18, and two more in 2020/21.

Current debt service payments are for the 2005 Mendota Joint Powers Financing Authority Wastewater Revenue Bonds, Series 2005, with payments of approximately \$260,000 annually through 2037, and for the 2010 Mendota Joint Powers Financing Authority Certificates of Participation, Series 2010-1, with payment of approximately \$113,000 annually through 2050, for a total of \$373,000 in annual debt service.

3.3 Sewer Department Capital Improvement Program

The City has developed a multi-year plan to repair, rehabilitate and expand sewer collection, treatment and disposal facilities to allow continued satisfactory sewer service to the customer base as the City grows. A number of projects are anticipated for construction between 2016 and 2023.

At this time, the only certain financing available is the department's cash balance, State Revolving Fund's loan money, and for certain projects, Development Impact Fee revenues. Table 3-1 shows the anticipated projects, their timing and costs, and the total amount of loan funds that would be required should no other funding sources become available.

The City will be applying for available grants through Clean Water State Revolving Fund, State Proposition 1 programs, and other revenue sources that may become available. To the extent

SECTION THREE

WATER & SEWER RATE STUDY

that grant funding is secured for one or more of the anticipated projects, total borrowing needs will be reduced accordingly.

Of the anticipated projects, it is expected that development of improvements to the effluent disposal system will be the most likely to receive grant consideration as that project will be critical to increasing overall wastewater treatment plant capacity as the City grows beyond its current size. Since no grants are certain, projections are based on the assumption that all improvements will have to be financed internally. Several smaller projects in later years can be paid out of the cash reserve fund without incurring borrowing costs. See projects shaded in Table 3-1 below.

The current rate on State Revolving Fund loans is 1.663 percent, with a 20-year repayment term. Disadvantaged Communities such as Mendota are eligible for zero-interest financing for up to 30 years. Debt service for these potential loans is factored into the recommended user rates.

Table 3-1: Sewer Capital Improvement Program

	2015/16	2016/17	2017/18	2018/19	2019/20
Sewer Capital Projects					
Replace Lozano PS	\$ 30,000	\$ 280,200			
Resurface WWTP Roads (Purple Paid in Cash)			\$ 100,000	\$ 100,000	\$ 100,000
WWTP Lab Building					
Effluent Disposal System					\$ 500,000
Miscellaneous Projects (Purple paid in cash)			\$ 100,000	\$ 500,000	\$ 200,000
Project Totals:	\$ 200,000	\$ 282,200	\$ 200,000	\$ 600,000	\$ 800,000
Total to Debt:	\$ 200,000	\$ 280,200	\$ 200,000	\$ 500,000	\$ 1,600,000
Cumulative Loan Proceeds:	\$ 200,000	\$ 480,200	\$ 680,200	\$ 1,180,200	\$ 2,780,200

	2020/21	2021/22	2022/23	2023/24
Sewer Capital Projects				
Replace Lozano PS				
Resurface WWTP Roads (Purple Paid in Cash)	\$ 100,000	\$ 100,000		
WWTP Lab Building	\$ 125,000			
Effluent Disposal System				\$ 800,000
Miscellaneous Projects (Purple paid in cash)		\$ 300,000	\$ 300,000	
Project Totals:	\$ 225,000	\$ 400,000	\$ 300,000	\$ 800,000
Total to Debt:	\$ 225,000	\$ -	\$ -	\$ 800,000
Cumulative Loan Proceeds:	\$ 3,005,200	\$ 3,005,200	\$ 3,005,200	\$ 3,805,200

SECTION THREE

In order to qualify for the recommended debt financing, the City will need to maintain a Debt Coverage Ratio of 1.25. This ratio is calculated by dividing net system funds (revenues less operating expenses) by the cost of debt service. The proposed rate structure is planned to achieve this necessary margin of financial safety.

3.4 Target Fund Balance

The sewer fund cash balance as of June 30, 2015 was estimated to be \$1,102,000. Recommended fund balance is the sum of 50% of the annual operating expenses plus annual debt service. For 2015-16, that amount would be approximately \$1.0 million, so the fund balance is still healthy at this time despite the years of deficit spending.

With implementation of the proposed rates, fund balance at the end of FY 2024 is expected to be approximately \$1.55 million. The minimum target fund balance expected at that time would be \$1.25 million, so these rates should provide adequate cash flow while holding cash reserves to prudent levels, given the uncertainty of rising operating expenses and the unknown of actual sewer use and revenues.

3.5 Proposed Rates

In order to quickly close the structural operating deficit in 2015/16, a surcharge rate is proposed for the 2015/16 fiscal year only. Base sewer rate for residential customers would increase \$6.00 per month (from \$31.00 to \$37.00), while the flow charge would increase from \$0.12 per 100 gallons over 12,000 gallons per month, to \$0.16 per 100 gallons, with the same threshold. This will result in the department virtually breaking even, with a planned surplus of just over \$1,000 for the fiscal year.

For 2016/17, when the new rates would be in place for the entire fiscal year, the flow charge can be reduced to \$0.14 per 100 gallons with the same base rate of \$37.00 per month, which together would be expected to generate a surplus of over \$380,000.

An additional \$1.00 per month increase in base rate, together with an increase in the flow charge from \$0.14 to \$0.16 per 100 gallons over 12,000 gallons per month, is proposed for 2020/21.

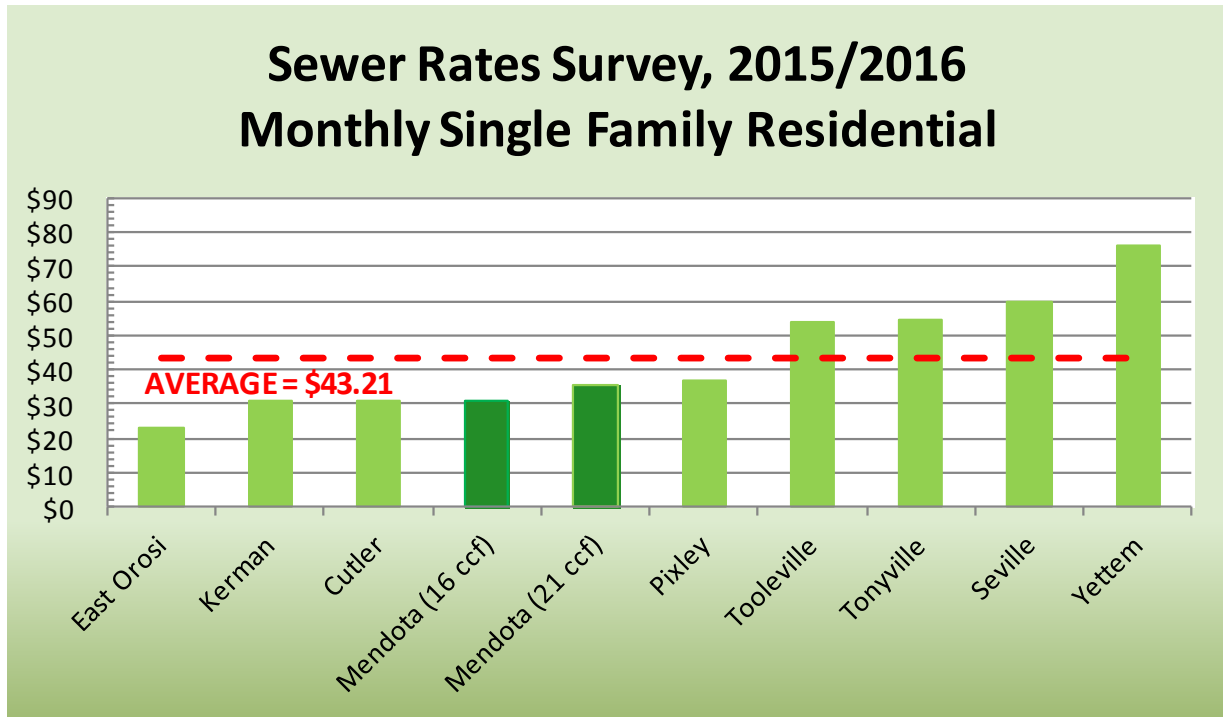
At the end of the 2023/24 fiscal year, a very small deficit is projected, and additional attention to rates will be required by that time.

3.6 Comparison to Similar Communities

Cities charge for sewer service in numerous ways, and rather than include all the details here this section summarizes the total sewer bill in several small San Joaquin Valley cities for an equivalent residential service, charged in whatever fashion that City has chosen, whether that is a flat monthly fee or a flow-based charge. Figure 3-1 present graphical comparisons of sewer bills for light water usage in the spring and heavier water usage in a typical summer month. Specific usage amounts were set to 1,600 cf in spring and 2,100 cf in summer.

In Mendota, allowed usage without incurring a flow charge is the same 12,000 gallons per month, or 1,604 cubic feet, the same as the water rate structure. For this comparison, the spring bill would not incur flow charges. The summer bill would be charged for 4,360 gallons of excess sewer at the flow charge rate. All the other cities charge flat rates for sewer with no flow charges.

Figure 3-1: Comparison of Sewer Bills



APPENDIX

PUBLIC WORKS REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: CRISTIAN GONZALEZ, PUBLIC WORKS DIRECTOR
VIA: VINCE DIMAGGIO, CITY MANAGER
SUBJECT: PUBLIC WORKS MONTHLY REPORT
DATE: AUGUST 25, 2015

STREETS AND ROADS

- The City's street sweeper continues to operate on its normal schedule, Mondays, Wednesdays and Fridays.
- Slurry seal work completed at the Hacienda Gardens subdivision, this will help prolong the life of the pavement.
- City crews will continue to address potholes and trouble areas City wide.
- 6th and Perez Streets construction striping will take place Tuesday. A walkthrough is set for Wednesday the 26th of August.

PARKS AND PUBLIC BUILDINGS.

- Staff will begin efforts towards repairing the playground areas in September.
- Staff replaced the vandalized "Jess Gil Park" sign at the Senior Center with a new metal sign.

ANIMAL CONTROL

- Animals impounded: 26
- Animals euthanized: 27
- Animals redeemed by owner: 1
- Graffiti abated: 4
- Citations issued: 3

BUILDING PERMITS ISSUED

- 431 Lolita (Gas line), 1049 Pucheu (Temp power), 1132 6th (Elec.) 1267 Oller (Misc.), 307 L (Solar), 284 Gregg Ct (Re-roof), 1160 Pucheu (Framing), 610 Derrick (Plumbing), 270 Valenzuela (Solar), 761 Juanita (Elec.), 636 I (Solar), 584 J (Solar), 649 Kate (Solar), 420 Holmes (SFR), 410 Holmes (SFR), 131 Petry (SFR), 409 Holmes (SFR), 401 Holmes (SFR), 426 Holmes (SFR), 123 Petry (Solar), 791 Oller (Plumb.), 2017 8th (HVAC, 966 Oller (Re-roof), 419 Divisadero (Solar), 628 Gaxiola (Fence)

ADULT OFFENDER WORK PROGRAM

- AOWP crews will continue on weed and trash abatement on alleys and right of ways.

STAFFING FOR PUBLIC WORKS

- 6 full time employees
- 5 part time employees

FUEL STOCK

- Unleaded: 3,706 gallons
- Diesel: 2,432 gallons

PUBLIC UTILITY DEPARTMENT REPORT

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: MATT LEWIS, PUBLIC UTILITIES DIRECTOR

SUBJECT: PUBLIC UTILITIES MONTHLY REPORT FOR AUGUST

DATE: AUGUST 19, 2015

WATER TREATMENT PLANT

- The filter system is back on line. We continue to have to make daily adjustments to the valves and controls but the basic operation has been restored. I have contacted the filter media contractor and he has put us on his schedule for the end of this month to install the media.
- We had a PLC failure at the water plant last week that disabled the pump controls and well operation so we had to run the plant manually. I had to have one of the CPU's replaced and the SCADA system re-set. The plant was restored to normal operations by the next day but we can expect more of this type of failures in the future due to the age of the equipment. We have also identified a communication system error with the Device Net system that I am now attempting to replace as soon as possible.

SEWER DISTRIBUTION SYSTEM

- We are currently investigating having a solar system installed out at the plant which would serve all of our equipment power needs. Also, we are re-setting our aerators to run at non-peak electrical hours attempting to lower our monthly PG&E usage.
- The SCADA system for the Lozano Lift Station is almost complete and should be in operation by the time of this meeting.
- We continue our weed control efforts out at the Waste Water Treatment Plant.

WATER DISTRIBUTION SYSTEM

- I have had a Structural Engineer come out to the site and do a preliminary evaluation of the bridge which runs across the Fresno Slough on the B&B Ranch. This is the bridge that we use to access our three domestic wells. The bridge support piles are old, rotting and have extensive damage done to them by the beavers which are out at the site. I have reviewed the structural evaluation with the City Manager and wait for further direction.
- Water Meter Readings have been completed for the month of August.