



CITY OF MENDOTA

"Cantaloupe Center Of The World"

ROBERT SILVA
Mayor
SERGIO VALDEZ
Mayor Pro Tempore
JOSEPH AMADOR
ROLANDO CASTRO
JOSEPH RIOFRIO

AGENDA
MENDOTA CITY COUNCIL
Special City Council Meeting
CITY COUNCIL CHAMBERS
643 QUINCE STREET
February 2, 2016
1:00 PM

VINCE DiMAGGIO
City Manager
JOHN KINSEY
City Attorney

The Mendota City Council welcomes you to its meetings; Regular meetings are scheduled for the 2nd and 4th Tuesday of every month. Your interest and participation are encouraged and appreciated. Notice is hereby given that Council may discuss and/or take action on any or all of the items listed on this agenda. Please turn your cell phones on vibrate/off while in the council chambers.

Any public writings distributed by the City of Mendota to at least a majority of the City Council regarding any item on this regular meeting agenda will be made available at the front counter at City Hall located at 643 Quince Street Mendota, CA 93640, during normal business hours.

CALL TO ORDER

ROLL CALL

FLAG SALUTE

FINALIZE THE AGENDA

1. Adjustments to Agenda.
2. Adoption of final Agenda

CITIZENS ORAL AND WRITTEN PRESENTATIONS

At this time members of the public may address the City Council only on matters listed on the agenda involving matters within the jurisdiction of the City Council. Please complete a "request to speak" form and limit your comments to THREE (3) MINUTES. Please give the completed form to City Clerk prior to the start of the meeting. All speakers shall observe proper decorum. The Mendota Municipal Code prohibits the use of boisterous, slanderous, or profane language. All speakers must step to the podium, state their names and addresses for the record. Please watch the time.

BUSINESS

1. Receive report from City Manager DiMaggio on attainment of 2015 goals.
2. Discussion between City staff and Council on 2016 goals.

ADJOURNMENT

CERTIFICATION OF POSTING

I, Celeste Cabrera, Deputy City Clerk of the City of Mendota, do hereby declare that the foregoing agenda for the Mendota City Council Special Meeting of February 2, 2016, was posted on the outside bulletin board located at City Hall, 643 Quince Street Friday, January 29, 2016 at 2:10 p.m.



Celeste Cabrera, Deputy City Clerk

AGENDA ITEM – STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: VINCE DIMAGGIO, CITY MANAGER
SUBJECT: REPORT ON ACHIEVEMENT OF 2015 GOALS AND INTRODUCTION OF 2016 STAFF GOALS
DATE: FEBRUARY 2, 2016

BACKGROUND

Last year, the staff and City Council held a special meeting to identify goals for the 2015 calendar year. I'm pleased to report that out of the 11 goals identified by staff for 2015, 8 were fully implemented. Of the remaining three, one requires perpetual attention (Westside cities working together), another requires a response from a state agency out of the control of City staff (PERS), and the third requires substantial funding for engineering that has yet to be identified (storm drain system). However, all goals that were not dependent on outside involvement were successfully achieved.

In the same meeting, Council identified four additional goals (see attached). Time, staffing, and funding all played a role in the progress made on those goals. While staff was able to make progress toward identifying new water sources through examining and acting on various Proposition 1 grants that would allow for both studies and exploratory wells, it is currently unknown as to whether the City will be awarded those grants. Regarding the goal of identifying alternative airport uses, staff did make progress holding two separate meetings with the FAA, from which it was learned that converting the airport would require the re-payment of federal funding that has been received over many years – approximately \$200,000. Once this was identified, work slowed on this goal, because its attainment became both unlikely and infeasible.

Little progress was made on identifying opportunities for an industrial business park for several reasons. First, the logical location for such a land use is the airport and the information received from the FAA made its conversion cost prohibitive – at least at this point. Second, staff has focused on implementing the related goal of enhancing commercial economic development through implementation of the economic incentive zone – which has been very successful. Third, there have been very few inquiries about industrial uses wanting to locate in Mendota.

2016 GOALS

Below is a chart with the City Manager's proposed goals for 2016. These goals are offered for discussion purposes as part of the Goal Setting meeting. Each goal is ranked in terms of its priority from 1 (most important) to 5 (least important). Most high ranking goals proposed for the new year continue to emphasize efforts to expand a revenue base (see Goals 3 and 6). A number of goals with a priority level 2 also can potentially positively affect revenues (see Goals 5 and 11).

	Goal	Team	Comments	Priority	Results
1	Amend the Mendota Municipal Code Noise ordinance to allow police enforcement of loud music/noise during nighttime hours.	City Attorney/City Manager		1	
2	Amend the fee schedule for development permits to provide applicants certainty in the cost of applications and eliminate deposit system.	City Clerk/City Manager/City Planner		3	
3	Continue to pursue all Prop. 1 grants designed for disadvantaged communities that have applicability to Mendota	City Manager/grant consultant		1	
4	Pursue grants to achieve funding to convert City to an automated meter reading system.	City Manager/PW Director/Engineer/grant consultant		3	
5	Continue to work pro-actively with private sector proponents of the WWTP project (tertiary filter).	City Manager/PW Director	Multi-year project.	2	
6	Complete economic development of Young property.	Economic Development Director/PW Director		1	
7	Conduct city-wide review of all employee salaries and recommend adjustments as appropriate to continue to be competitive in attracting talent.	Dir. Admin. Svs.		4	
8	Use recently enacted AB-2 to form Community Revitalization District	City Manager/City Attorney	Dependent upon ability under RDA law to form said district.	4	
9	Identify blighted properties, report to Council, and receive direction for redevelopment efforts on a priority basis.	City Manager	Dependent upon Goal 8.	4	
10	Study financial feasibility of converting existing city hall to police station and building new city hall – report to council by 5/1	City Manager/Finance Director	Site at 7 th and Riofrio.	2	
11	Expand public safety assessment district city-wide by placing issue on Nov. ballot	City Manager/City Attorney/Consultant		2	

CONCLUSION

While not included in the list of goals above, it is recommended that a goal directing the City Manager to reduce healthcare costs be considered by the Council. The unorthodox practice of having city-paid premiums for all subscription levels combined with substantial premium increases annually is having a demonstrably negative impact on the budget – see the 2015 audit, where rising healthcare costs were mentioned several times by the auditors as having an adverse impact on city finances. The City Manager will speak directly to healthcare costs during the oral report.

Lastly, please keep in mind our limited staff resources during the discussion of additional goals beyond those suggested above. As City Manager, my personal performance goal is to deliver a similar report to Council next year, which shows the overwhelming number of goals were actually achieved.

CURRENT STAFF-LEVEL GOALS

2015

	Goal	Team	Comments	Priority	Results
1	Increase efficiency and effectiveness of code enforcement function.	Planning/Econ. Dev. (Flood); City Manager	Underway	n/a	ACHIEVED
2	Police Department organizational analysis and salary adjustments	Police Chief; City Manager	Awaiting new police chief	PRIORTY #1	ACHIEVED
3	Develop Capital Improvement Plan	City Engineer	Underway	n/a	ACHIEVED
4	Develop a utility rate increase plan and implement	City Engineer/City Manager	Underway. Will occur after completion of CIP	n/a	ACHIEVED
5	Examine/analyze joining PERS	Support Services/City Manager	Underway.	n/a	ON-GOING
6	Develop Economic Development Plan	Planning/Economic Development	Scheduled completion Mar/Apr. 2015	n/a	ACHIEVED
7	Reconstruction of 6 th Street	Public Works/City Engineer	Summer 2015. Part of 5-year street improvement plan	n/a	ACHIEVED
8	Develop strategies for Westside cities to work together on regional issues	City Manager	ongoing	n/a	ON-GOING
9	Acquire downtown properties for new park	City Manager	Scheduled completion of abandonment of goal – March 2015	n/a	ACHIEVED
10	Continued investment in various vital equipment for Water and WWTP	Public Utilities Director	Will require debt financing after CIP and utility fee increase is approved	n/a	ACHIEVED AND ON-GOING
11	Create a comprehensive storm drainage system.	Public Works Department	Will require the approval of storm drain utility fee	n/a	ON-GOING

ADDITIONAL CITY COUNCIL GOALS FOR STAFF

2015

Goal	Team	Comments	Priority	Results
Explore opportunities to create Industrial Park	City Manager/Planning	2015	1/2	LITTLE ACTIVITY
Explore alternative water sources for future.	City Manager	On-going	1	ON-GOING THRU GRANTS
Identify alternative airport uses	Support Operations	2015	4/5	ON-GOING ACHIEVED MEETINGS WITH FAA; INFRASTRUCTURE ANALYSIS ON-GOING
Define options and alternatives for city owned land	Public Works	2015	3/4	LITTLE ACTIVITY