



CITY OF MENDOTA

"Cantaloupe Center Of The World"

AGENDA MENDOTA CITY COUNCIL

Special City Council Meeting
In lieu of the Regular Meeting
CITY COUNCIL CHAMBERS
643 QUINCE STREET
November 12, 2014
6:00 PM

The Mendota City Council welcomes you to its meetings, which are scheduled for the 2nd and 4th Tuesday of every month. Your interest and participation are encouraged and appreciated. Notice is hereby given that Council may discuss and/or take action on any or all of the items listed on this agenda. **Please turn your cell phones on vibrate/off while in the council chambers.**

Any public writings distributed by the City of Mendota to at least a majority of the City Council regarding any item on this regular meeting agenda will be made available at the front counter at City Hall located at 643 Quince Street Mendota, CA 93640, during normal business hours, 8 AM - 5 PM.

CALL TO ORDER

ROLL CALL

FLAG SALUTE

FINALIZE THE AGENDA

1. Adjustments to Agenda.
2. Adoption of final Agenda.

CITIZENS ORAL AND WRITTEN PRESENTATIONS

At this time members of the public may address the City Council on any matter not listed on the agenda involving matters within the jurisdiction of the City Council. Please complete a "request to speak" form and limit your comments to THREE (3) MINUTES. Please give the completed form to City Clerk prior to the start of the meeting. All speakers shall observe proper decorum. The Mendota Municipal Code prohibits the use of boisterous, slanderous, or profane language. All speakers must step to the podium, state their names and addresses for the record. Please watch the time.

APPROVAL OF MINUTES AND NOTICE OF WAIVING OF READING

1. Council approve the minutes of the Regular City Council meeting of October 28, 2014 and the minutes of the November 3, 5, and 7, 2014 Special City Council meetings.

2. Notice of waiving of the reading of all resolutions and/or ordinances introduced and/or adopted under this agenda.

DEPARTMENT REPORTS AND INFORMATIONAL ITEMS

1. Code Enforcement
 - a) Monthly Report

CONSENT CALENDAR

Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.

1. OCTOBER 28, 2014 THROUGH NOVEMBER 7, 2014
WARRANT LIST CHECKS NO. 38575 THRU 38633
TOTAL FOR COUNCIL APPROVAL = \$197,835.86

PUBLIC HEARING

1. Council hold a public hearing and perform the second reading of **Ordinance No. 14-06**, amending the Mendota Municipal Code by modifying the City of Mendota Local Vendor Preference.
 - a. *Receive report from Director of Public Works Cristian Gonzalez*
 - b. *Inquiries from Council to staff*
 - c. *Mayor opens the public hearing, accepting comments from the public*
 - d. *Mayor closes the public hearing*
 - e. *Council provide any input and adopt Ordinance No. 14-06*

BUSINESS

1. Council discussion and direction to staff to proceed with preparation of the design and right-of-way agent contracts necessary for the Derrick/Oller Avenue roundabout project.
 - a. *Receive report from City Engineer David McGlasson*
 - b. *Inquiries from Council to staff*
 - c. *Mayor opens the floor to receive any comments from the public*
 - d. *Council gives direction to staff on the proposed project*

2. Council discussion and consideration to adopt **Resolution No. 14-44** authorizing the use of storm drainage impact fees for a new detention pond.
 - a. *Receive report from Director of Public Works Cristian Gonzalez*
 - b. *Inquiries from Council to staff*
 - c. *Mayor opens the floor to receive any comments from the public*
 - d. *Council adopt Resolution No. 14-44*

3. Council discussion and consideration to adopt **Resolution No. 14-45** approving the proposal from the city engineer (Provost & Pritchard) to develop a Water and Sewer Master Plan.
 - a. *Receive report from City Manager Vince DiMaggio*
 - b. *Inquiries from Council to staff*
 - c. *Mayor opens the floor to receive any comments from the public*
 - d. *Council adopt Resolution No. 14-45*

DEPARTMENT REPORTS AND INFORMATIONAL ITEMS

1. Police Department
 - a) Monthly Report

2. City Attorney
 - a) Update

3. City Manager

MAYOR AND COUNCIL REPORTS AND INFORMATIONAL ITEMS

1. Council Member(s)

2. Mayor

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION
CA Government Code § 54956.9 – 1 case

2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
CA Government Code § 54956.8
Property: APN 013-194-18
Agency Negotiator: Vince DiMaggio, City of Mendota
Negotiating Parties: Joe Gil Gomez, Owner

ADJOURNMENT

CERTIFICATION OF POSTING

I, Celeste Cabrera, Deputy City Clerk of the City of Mendota, do hereby declare that the foregoing agenda for the Mendota City Council Meeting of November 12, 2014, was posted on the outside bulletin board located at City Hall, 643 Quince Street on Friday, November 7, 2014 at 4:00 p.m.



Celeste Cabrera, Deputy City Clerk

**MINUTES OF MENDOTA
REGULAR CITY COUNCIL MEETING**

Regular Meeting **Tuesday October 28, 2014**

Meeting called to order by Mayor Robert Silva at 6:00 p.m.

Roll Call

Council Members Present: **Mayor Robert Silva, Mayor Pro Tem Joseph Amador, Councilors S. Leo Capuchino, Joseph Riofrio, and Sergio Valdez.**

Council Members Absent: **None.**

Flag salute led by Mayor Pro Tem Joseph Amador

FINALIZE THE AGENDA

1. Adjustments to Agenda.
2. Adoption of final Agenda.

A motion was made by Councilor Valdez to adopt the agenda, seconded by Councilor Riofrio; unanimously approved (5 ayes).

CITIZENS ORAL AND WRITTEN PRESENTATIONS

Joe Gomez (2033 7th Street) - Previously asked City Clerk to schedule a meeting with the City Manager; explained the reason that he would like to have an item on the agenda.

City Attorney Boranian explained the process for communicating issues to the Council and instructed Mr. Gomez to turn in a written statement to the City Manager.

SWEARING IN

1. Police Chief Galvin to swear in Officer Christopher Galpin.

Mayor Silva introduced the item and Chief Galvin provided biographical information on Officer Galpin, introduced the family and friends present, and swore Officer Galpin in.

Officer Galpin provided background information, including his reason for choosing a law enforcement career and thanked the Council for the opportunity to serve.

APPROVAL OF MINUTES AND NOTICE OF WAIVING OF READING

1. Minutes of the Regular City Council Meeting of October 14, 2014.
2. Notice of waiving of the reading of all resolutions and/or ordinances introduced and/or adopted under this agenda.

A motion was made by Councilor Riofrio to approve items 1 and 2, seconded by Councilor Capuchino; unanimously approved.

CONSENT CALENDAR

Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.

1. OCTOBER 14, 2014 THROUGH OCTOBER 23, 2014
WARRANT LIST CHECKS NO. 38505 THRU 38574
TOTAL FOR COUNCIL APPROVAL = \$346,053.73
2. Council perform the first reading of **Ordinance No. 14-06**: amending the Mendota Municipal Code by modifying the City of Mendota Local Vendor Preference, and set the public hearing for November 11, 2014.
3. Council adopt **Resolution No. 14-40**, accepting and filing the Community Facilities District No. 2006-1 Annual Report for Fiscal Year 2014/2015.
4. Council adopt **Resolution No. 14-41**, authorizing the establishment of the Disadvantaged Business Enterprise (DBE) goal for Federal Fiscal Year 2014/2015.
5. Council adopt **Resolution No. 14-42**, opposing Proposition 47 on the ballot of the November 4, 2014 election.
6. Council adopt **Resolution No. 14-43**, approving the ninth amendment to the Fresno Council of Government's Joint Powers Agreement.
7. Council approve modified City Hall operation hours during the Christmas Holiday.

Requests were made to pull items 2 and 7 for separate consideration.

A motion was made by Mayor Pro Tem Amador to approve items 1, 3, 4, 5, and 6 of the Consent Calendar, seconded by Councilor Riofrio; unanimously approved (5 ayes).

2. Council perform the first reading of **Ordinance No. 14-06**: amending the Mendota Municipal Code by modifying the City of Mendota Local Vendor Preference, and set the public hearing for November 11, 2014.

Mayor Silva reported that this is a good opportunity to help local businesses.

City Manager DiMaggio reported on the purpose of the local vendor incentive currently in the code; the lack of effectiveness due to the low difference of 1%; and the opportunity to give local merchants a better chance to be awarded a bid.

Discussion was held on the reason \$10,000 was chosen as a limit to extend the local business incentive; the importance of being specific within the request for bids on the materials that will be used for a project.

A motion was made by Mayor Silva to approve the item, seconded by Mayor Pro Tem Amador; unanimously approved (5 ayes).

7. Council approve modified City Hall operation hours during the Christmas Holiday.

Mayor Silva introduced the item and Councilor Capuchino talked about the requested dates and clarified which day would be off.

Discussion was held on the exact schedule workers would have; the problems that could arise by closing City Hall for that day; and accommodating part-time workers so that they can work as many hours as possible on that week.

A motion was made by Councilor Capuchino to approve the item, seconded by Mayor Pro Tem Amador; approved (4 ayes; No: Valdez).

PRESENTATION

1. Police Chief Galvin to provide a video presentation on community oriented policing.

Chief Galvin introduced the subject and provided a video presentation on Community Policing principles.

Discussion was held on the history and principles of community oriented policing; the steps that can be taken to implement these principles in the community; the need for officers to engage the public at events; the importance of maintaining communication with different members of the community; how the City had been notified that the DMV in the City of Mendota will not be able to process application for a driver license from undocumented individuals; a recent incident in which music was played loudly until 2 a.m.; various other incidents that have been taking place recently; the personnel issues resulting from turnover in the police department; social service needs within the community that need to be met; and the lack of recreation opportunities in Mendota.

DEPARTMENT REPORTS AND INFORMATIONAL ITEMS

1. Public Works
 - a) Monthly Report

Director of Public Works Gonzalez summarized his report including the slurry work that was started on 7th Street; the street sweeper that will be delivered soon; the shade structures that will be going up in Rojas-Pierce Park soon; and the recent purchase of fuel.

Discussion was held on information received on the COG about CNG; the installation of some irrigation at Rojas-Pierce Park; the recent repair of the animal control vehicle; and a recent demolition that took place that did not get the proper permits.

2. Public Utilities
 - a) Monthly Report

Director of Public Utilities Lewis summarized his report including replacements, maintenance, and repairs of fire hydrants; the work being taken care of on 7th Street; introduced Geronimo Angel, a new employee in the department; and announced that he passed his D1 test.

Discussion was held on the securing of manholes.

3. City Attorney
 - a) Update

Nothing to report.

4. City Manager

Nothing to report.

CITIZENS ORAL AND WRITTEN PRESENTATIONS

Public Comment- Vanessa Ortiz (no address given) - stated that the person that received the position for administrative assistant position at City Hall is not qualified as she did not score well on a test that was given; and that she turned in an application for the Police Department Administrative Assistant position and it never made it to the Police Department.

City Manager DiMaggio explained the purpose of the test and the confidential nature of personnel issues. City Attorney Boranian recommended that Ms. Ortiz put her concerns in writing.

Discussion was held on the role of the written skills test in the hiring process and having a closed session item at the next Council Meeting to discuss the issue related to hiring.

MAYOR AND COUNCIL REPORTS AND INFORMATIONAL ITEMS

1. Council Member(s)
 - a) Mayor Pro Tem Amador – Update on outreach efforts for SB60

Mayor Pro Tem Amador re-emphasized the feedback he has received from the community regarding SB60 and discussion was held on lobbying leaders in Sacramento to bring the service to the Mendota DMV.

Councilor Riofrio gave an update on Aztec Football.

Councilor Valdez provided a summary of the Red Ribbon activity that took place the previous weekend.

2. Mayor

Mayor Silva reported on a conversation he had with a representative of Covanta recently and a recent groundbreaking ceremony for a First Solar solar farm west of the City.

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
CA Government Code § 54956.9(d)(2): 1 case

At 7:55 p.m. the Council moved into closed session.

At 8:44pm the Council reconvened into open session with Councilor Riofrio absent. City Attorney Boranian stated that in regards to item number 1, there is nothing to report.

ADJOURNMENT

With no more business to be brought before the Council, a motion for adjournment was made at 8:44 p.m. by Councilor Valdez, seconded by Mayor Pro Tem Amador; unanimously approved (4 ayes; absent: Riofrio).

Robert Silva, Mayor

ATTEST:

Matt Flood, City Clerk

**MINUTES OF MENDOTA
SPECIAL CITY COUNCIL MEETING**

Regular Meeting Monday November 3, 2014

Meeting called to order by Mayor Robert Silva at 11:00 a.m.

Roll Call

Council Members Present: Mayor Robert Silva, Mayor Pro Tem Joseph Amador, and Councilors S. Leo Capuchino, Joseph Riofrio, and Sergio Valdez.

Council Members Absent: None.

Flag Salute led by Mayor Pro Tem Joseph Amador

FINALIZE THE AGENDA

1. Adjustments to Agenda.
2. Adoption of final Agenda.

A motion was made by Mayor Pro Tem Amador to adopt the agenda, seconded by Councilor Valdez; unanimously approved (5 ayes).

CITIZENS ORAL AND WRITTEN PRESENTATIONS

None offered.

CONSENT CALENDAR

1. Approval and ratification of amendment to City Manager employment agreement.

City Attorney Boranian reported that the agreement was reviewed for legal consistency, approved by Council in closed session, and that it is being brought to open session for approval and ratification.

A motion was made by Councilor Riofrio to approve the agreement, seconded by Mayor Pro Tem Amador; unanimously approved (5 ayes).

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION
CA Government Code § 54956.9 – 1 case

At 11:03 a.m. the Council convened in closed session

At 11:46 a.m. the Council reconvened in open session and City Attorney Boranian announced that in regards to closed session item number 1, there is nothing to report, but that Council wishes to adjourn the meeting to November 5th at 2 p.m.

ADJOURNMENT

At the hour of 11:46 a.m., a motion to adjourn the meeting to November 5th at 2 p.m. was made by Councilor Riofrio, seconded by Councilor Valdez; unanimously approved (5 ayes).

Robert Silva, Mayor

ATTEST:

Matt Flood, City Clerk

**MINUTES OF MENDOTA
ADJOURNED SPECIAL CITY COUNCIL MEETING**

Regular Meeting **Wednesday November 5, 2014**

Meeting called to order by Mayor Robert Silva at 2:00 p.m.

Roll Call

Council Members Present: **Mayor Robert Silva, Mayor Pro Tem Joseph Amador, and Councilors S. Leo Capuchino, Joseph Riofrio, and Sergio Valdez (2:01 p.m.).**

Council Members Absent: **None.**

Flag Salute led by Councilor S. Leo Capuchino

FINALIZE THE AGENDA

1. Adjustments to Agenda.
2. Adoption of final Agenda.

City Manager DiMaggio and City Attorney Boranian requested a modification to the agenda in order to add another case of pending litigation to the closed session, for a total of 2, due to an issue that staff was just made aware of today. A motion was made by Councilor Valdez to adopt the agenda as requested by staff, seconded by Councilor Riofrio; unanimously approved (5 ayes).

CITIZENS ORAL AND WRITTEN PRESENTATIONS

None offered.

CLOSED SESSION (CONTINUED)

1. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION
 CA Government Code § 54956.9 – 2 cases

At 2:03 p.m. the Council convened in closed session

At 2:56 p.m. the Council reconvened in open session and City Attorney Boranian announced that in regards to closed session item number 1, there is nothing to report, but that Council wishes to adjourn the meeting to November 7th at 1 p.m.

MAYOR AND COUNCIL REPORTS AND INFORMATIONAL ITEMS

Councilor Riofrio discussed an incident in which the soccer field at Rojas-Pierce park was vandalized by a vehicle running through it.

Discussion was held on the need for staff to be on top of everything that happens on City properties.

ADJOURNMENT

At the hour of 2:58 p.m., a motion to adjourn the meeting to November 7th at 1 p.m. was made by Councilor Valdez, seconded by Councilor Riofrio; unanimously approved (5 ayes).

Robert Silva, Mayor

ATTEST:

Matt Flood, City Clerk

**MINUTES OF MENDOTA
ADJOURNED SPECIAL CITY COUNCIL MEETING**

Regular Meeting **Friday November 7, 2014**

Meeting called to order by Mayor Robert Silva at 1:00 p.m.

Roll Call

Council Members Present: **Mayor Robert Silva, Mayor Pro Tem Joseph Amador, and Councilors S. Leo Capuchino, Joseph Riofrio, and Sergio Valdez.**

Council Members Absent: **None.**

Flag Salute led by Councilor Joseph Riofrio

FINALIZE THE AGENDA

1. Adjustments to Agenda.
2. Adoption of final Agenda.

City Manager DiMaggio requested a modification in order to add 2 items to the agenda: a proposed agreement with Doug Johnson for Interim Police Chief services and a swearing in of that individual upon approval of the contract. A motion was made by Councilor Riofrio to adopt the agenda as requested by staff, seconded by Councilor Valdez; unanimously approved (5 ayes).

BUSINESS

1. Council approve the contract with Doug Johnson for services as Interim Police Chief.

Mayor Silva introduced the item and City Manager DiMaggio reported that a contract has been given to Council to review and summarized the provisions of it including the responsibilities of the Interim Police Chief, compensation, conditions of termination, and other common contractual elements contained therein.

Mr. Johnson introduced himself to the Council and shared his history and experience in law enforcement, including other agencies he has worked at and with.

Discussion was held on Mr. Johnson's qualifications; his experience in dealing with

minorities; the hours that Mr. Johnson will work; reimbursement of expenses; the challenges that Mendota faces; the relationship that Mr. Johnson has with the office of the Fresno County Sheriff; the supplies that he will use in the course of employment; and how employees will be informed of the transition.

A motion was made by Councilor Riofrio to approve the agreement, seconded by Mayor Pro Tem Amador; unanimously approved (5 ayes).

SWEARING IN

1. City Manager DiMaggio to swear in Interim Chief of Police Doug Johnson

City Manager DiMaggio swore in Interim Chief of Police Doug Johnson.

CITIZENS ORAL AND WRITTEN PRESENTATIONS

None offered.

CLOSED SESSION (CONTINUED)

1. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION
CA Government Code § 54956.9 – 1 case

At 1:21 p.m. the Council convened in closed session.

At 1:46 p.m. the Council reconvened in open session and City Attorney Boranian announced that in regards to closed session item number 1, there is nothing to report.

ADJOURNMENT

At the hour of 1:46 p.m., a motion to adjourn was made by Mayor Pro Tem Amador, seconded by Councilor Valdez; unanimously approved (5 ayes).

Robert Silva, Mayor

ATTEST:

Matt Flood, City Clerk



Date: November 6, 2014
To: Mayor and Council Members
Via: Vince Di Maggio, City Manager
Via: Gerald T. Galvin, Chief of Police
From: Maria Perez-Administrative Assistant
Subject: Code Enforcement Monthly Report for October 2014

During the month of October CSO Andrade and I spent a considerable amount of time enforcing weed abatements. We have been really persistent on trying to keep the weeds under control and enforcing property owners to maintain there properties.

SIGNIFICANT CASE: Weed Abatement 1666 8th St

This Property was brought to my attention in September by CSO Andrade. This property was not only in need of weed abatement but it was also becoming a nuisance for the Police Department. We had to take immediate action therefore; I made contact with the property owner through mail and by phone. They were very cooperative and cleaned up there property with some help from the city.



Before



After

SIGNIFICANT CASE: Weed Abatement at empty lot on Juanita St Mendota CA 93640

CSO Andrade brought this property to my attention on 9/11/2014. I sent out a first notice to the property owners. The property owner is from out of town so she did make contact with me by phone to advise that she would have someone out here right away to clear her property. The property owner's contractor also made contact with me once the property had been cleared to ensure he had done the job properly. I went ahead and cleared the property and also sent a cleared notice to the property owner.



Before

After

ACTIVITY		TOTAL	REVENUE
VEHICLE ABATEMENT WARNING		15	
VOLUNTARILY ABATED		9	
ABATED BY CITY		0	
MUNICIPAL INFRACTION CITATION			
SECTION	NUMBER	2	\$500.00
5.04.03 No Bus. License	0		
6.24.030 Dog at Large	1		
9.22.035 Public Exposure	1		
10.08.040 Parking	0		
9.22.010 Open Container	0		
8.20.140 Public Nuisance	0		
PARKING		7	1,060
ABATEMENT FEES		0	0

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
\$1,291	\$50.00	\$980.00	\$1,560								

**CITY OF MENDOTA
CASH DISBURSEMENTS
10/28/2014 - 11/07/2014
Check # 38575 -38633**

Date	Check #	Amount	Vendor	Department	Description
October 28, 2014	38575	\$460.52	AMERITAS GROUP	GENERAL	VISION INSURANCE FOR NOVEMBER 2014
October 28, 2014	38576	\$70.20	DEPT. OF CONSERVATION DIV OF ADMIN. SERVICES ACCT.	GENERAL	STRONG MOTION INSTRUMENTATION AND SEISMIC HAZARD MAPPING FEE
October 28, 2014	38577	\$2,063.96	PURCHASE POWER	GENERAL-WATER-SEWER	POSTAGE METER REFILL 9/24/2014-10/12/2014
October 28, 2014	38578	\$2,767.71	MUTUAL OF OMAHA	GENERAL	LIFE/AD&D/LTD AND STD INSURANCE OCTOBER 2014
October 28, 2014	38579	\$70.00	STATE WATER RECOURCES CONTROL BOARD	WATER	DISTRIBUTION CERTIFICATION FEE FOR GRADE D1 LICENSE FOR M.LEWIS
November 5, 2014	38580	\$81,814.00	WEST AMERICA BANK	GENERAL	PAYROLL TRANSFER 10/20/14-11/2/2014
November 7,2014	38581	\$4,500.00	MEGGIN BORANIAN	GENERAL- WATER	GENERAL SERVICES RETAINER FOR NOVEMBER 2014
November 7,2014	38582	\$1,750.00	ACQUISITION PARTNERS OF AMERICA	GENERAL-WATER-SEWER	MONTHLY RETAINER, NOVEMBER 2014 GRANT CONSULTATION
November 7,2014	38583	\$5,000.00	ADMINISTRATIVE SOLUTIONS, INC	GENERAL	SELF FUNDED MEDICAL CLAIM DEPOSIT 11/05/2014
November 7,2014	38584	\$618.91	ALERT-O-LITE	GENERAL	SQWINCHER ZERO 2.5 GAL. (4) STIHL 2 CYCLE OIL, REPAIR ON POLE PRUNNER(PARKS), STIHL CHAIN SAW MS192T 12" BAR (PARKS)
November 7,2014	38585	\$299.70	ALEX AUTO DIAGNOSTICS	STREETS	PARTS, OIL CHANGE, REPLACED STARTER KIT ON UNIT 37
November 7,2014	38586	\$711.78	AUTOMATED OFFICE SERVICES	GENERAL-WATER	MAINTENANCE CONTRACT, COPY MACHINE CITY HALL , POLICE DEPT.
November 7,2014	38587	\$2,049.18	AT&T	GENERAL	POLICE DEPARTMENT, DISPATCH PHONE(PD) CITY AND PD TELEPHONE FOR 9/13/2014-10/11/2014
November 7,2014	38588	\$1,009.96	AT&T MOBILITY	GENERAL	CITY AND POLICE DEPARTMENT CELL PHONES FOR 9/19/2014-10/18/2014
November 7,2014	38589	\$600.00	BAR PSYCHOLOGICAL GROUP	GENERAL	PRE-EMPLOYMENT PSYCHOLOGICAL SCREEN (C.GALPIN, M.KAWANA-PD)
November 7,2014	38590	\$623.25	BEST UNIFORM	GENERAL	(1) EXPANDABLE BATON, (1) COAT, (1) NAME TAPE, (2) SHIRT S/S & L/S, (2) PANT, (1) BELT (1) TIE, (2) NAME PLATE (C.GALPIN-PD)
November 7,2014	38591	\$1,122.95	BOGIES'S PUMP SYSTEM	SEWER	TECO NPC204C, 256 TC FRAME, 1800 RPM, 3 PHASE, 230/460 V MOTOR FOR SEWER PLANT
November 7,2014	38592	\$4,061.00	MEGGIN BORANIAN	GENERAL	SPECIAL SERVICES FOR NOVEMBER 2014
November 7,2014	38593	\$376.00	BSK ASSOCIATES	WATER-SEWER	MONTHLY WATER AND WASTEWATER ANALYSIS
November 7,2014	38594	\$14,962.50	CENTRAL VALLEY SWEEPING, LLC	STREETS	STREET SWEEPING SERVICES FOR OCTOBER 2014
November 7,2014	38595	\$293.26	COLONIAL LIFE	GENERAL	COLONIAL LIFE INSURANCE FOR 10/9/2014 AND 10/23/2014
November 7,2014	38596	\$1,050.00	COMMUNITY MEDICAL CENTER	GENERAL	(6) LEGAL BLOOD DRAWS (PD)
November 7,2014	38597	\$610.00	CUMMINS PACIFIC, LLC	SEWER	TROUBLESHOOT AND REPAIR WWTP GENERATOR
November 7,2014	38598	\$300.00	D & D DISPOSAL INC.	GENERAL	ANIMAL DISPOSAL FOR 10/21/2014

**CITY OF MENDOTA
CASH DISBURSEMENTS
10/28/2014 - 11/07/2014
Check # 38575 -38633**

November 7,2014	38599	\$5,300.00	DMOTS STEEL BUILDINGS	WATER IMPACT FEES	20X20X13 SHADE COVER FOR CHLORINE SHADE AT WATER TREATMENT PLANT
November 7,2014	38600	\$134.52	EWING, FRESNO	GENERAL	IRRITROL ELECTRIC VALVE FOR SPRINKLERS
November 7,2014	38601	\$53.53	FASTENAL COMPANY	GENERAL-WATER-SEWER	VENDING MACHINE REFILL: LG FLEXGUARD, 50ML THREADLOCKER, PENS, 3/8" - 16 FHNZ 5, 5/8" - 11 FHNZ 5, 1/4 USS F/W Z, 5/16 USS F/W Z
November 7,2014	38602	\$194.00	FRESNO CITY COLLEGE	GENERAL	REGISTRATION AND TEMPORARY PARKING PERMIT CLASS:FTO 8/25-29/2014, A.FLORES , J. URBIETA (PD)
November 7,2014	38603	\$96.00	FRESNO CITY SHERIFF BUSINESS OFFICE	GENERAL	PRISONER PROCESSING FOR SEPTEMBER 2014
November 7,2014	38604	\$692.50	CLEAR CHOICE COMPUTER SERVICES	GENERAL-WATER	FIXED LOGMEIN ON TWO WORK STATIONS AT WATERPLANT, FINISHED THE 2 LABTOPS, SET UP DSL ROUTER TO BE VIEWED REMOTELY (PD)
November 7,2014	38605	\$434.00	FRESNO MOBILE RADIO INC.	GENERAL	POLICE DEPARTMENT RADIOS (31)
November 7,2014	38606	\$1,483.34	GONZALEZ TOWING & TRANSPORT	STORM DRAIN IMPACT FEES	TRANSPORTATION FEES PER FRO PONDING BASINS, TOWING CHARGE FOR ANIMAL CONTROL TRUCK FROM KERMAN TO ALEX DIAGNOSTICS,
November 7,2014	38607	\$354.00	KERWEST INC. DBA	GENERAL	CLASSIFIED ADVERTISEMENT. FOR COMMUNITY SERVICE OFFICER, CLASSIFIED ADVERTISEMENT FOR POLICE OFFICER
November 7,2014	38608	\$46.00	LABORATORY CORPORATION OF AMERICA	GENERAL	BASIC METABOLIC PANEL (8) POLICE DEPARTMENT
November 7,2014	38609	\$1,508.50	MID VALLEY DISPOSAL	REFUSE	ROLL OFF EXCHANGE FOR OCTOBER 2014
November 7,2014	38610	\$147.56	AT&T	GENERAL-WATER-SEWER	TELEPHONE SERVICE FOR 559-266-6456 8/26-09/25/2014
November 7,2014	38611	\$554.50	PEAK SOLAR PERFORMANCE	WATER	REFUND - HYDRANT METER RENTAL DEPOSIT
November 7,2014	38612	\$43,662.72	PG&E	GENERAL-WATER-SEWER-STREETS	CITY WIDE UTILITIES SEPTEMBER 18, 2014 - OCTOBER 16,2014
November 7,2014	38613	\$6,799.50	PROVOST & PRITCHARD	GENERAL-WATER-SEWER	RAMON GONZALEZ- PASSTHRU, MENDOTA INVESTMENT-PASSTHRU, PRODESSIONAL SERVICES, UNITED SECURITY BANK-PASSTHRU
November 7,2014	38614	\$407.41	R&B COMPANY	WATER	BRASS PADLOCKS MODEL 412 (36) FOR WATER SHUT OFF
November 7,2014	38615	\$129.17	R.G. EQUIPMENT COMPANY	GENERAL	OIL. BLADES, BELT (PARKS)
November 7,2014	38616	\$25.00	RAMONS TIRE & AUTO SERVICE	GENERAL	TIRE & WHEEL REPAIR, WHEEL BALANLCE- POLICE DEPARTMENT
November 7,2014	38617	\$56.69	ERNEST PACKING SOLUTIONS	GENERAL-WATER-SEWER	ODOR CONTROL SEBREEZE GEL RBRRMD APPLE 6/CS DOCK
November 7,2014	38618	\$51.52	OSCAR SEPULVEDA	GENERAL	MILAGE REIMBURSMENT-FRESNO COUNTY COURT 9/15/2014
November 7,2014	38619	\$333.00	STATE OF CALIFORNIA EMPLOYMENT DEVELOPMENT DEPARTMENT	WATER-SEWER	UNEMPLOYMENT TAX JULY 1 THRU SEPTEMBER 30,2014
November 7,2014	38620	\$60.00	SWRCB-DWOCP	WATER	WATER DISTRIBUTION-FEE TO OBTAIN CERTIFICATE FOR WATER DISTRIBUTION OPERATOR 2,(C. GONZALEZ)
November 7,2014	38621	\$490.31	TCM INVESTMENTS	GENERAL	LEASE PAYMENT FOR COPY MACHINE (CITY HALL), (POLICE DEPARTMENT)
November 7,2014	38622	\$225.00	TECH-MASTER	GENERAL-WATER-SEWER	PEST CONTROL SERVICES, SENIOR/COMMUNITY CENTER, CITY YARD, POLICE DEPARTMENT, CITY HALL,DMV, YOUTH CENTER, WATER PLANT
November 7,2014	38623	\$1,222.00	HOME DEPOT CREDIT SERVICES	GENERAL- WATER-SEWER	SEWER PLANT SLAB REPAIR, ANIMAL CONTROL HEATER, WATER:HDX50 GAL, 92 TOOL SET, DOOR WEDGE, PAINT, BROOM , ANIMAL CONTROL STUCCO ,

CITY OF MENDOTA
 CASH DISBURSEMENTS
 10/28/2014 - 11/07/2014
 Check # 38575 -38633

November 7,2014	38624	\$2,040.50	THE BANK OF NEW YORK MELLON	SEWER	ADMINISTRATION FEE-OCTOBER 01,2014- SEPTEMBER 30,2014 FOR MENDOTA JPFA WASTEWATER BOND 2005
November 7,2014	38625	\$297.81	THOMSON TRACTOR COMPANY	GENERAL-STREETS	DRY CHARGE BATTERY,TRACTOR 2750
November 7,2014	38626	\$1,005.12	UNIVAR ISA INC.	WATER	475 GALLONS SOD HYPO 12.5 LIQUICHLOR MINIBULK, FUEL SUR CHARGE, DELIVERY.
November 7,2014	38627	\$62.88	UNIFIRST CORPORATION	GENERAL-WATER-SEWER	MONTHLY SERVICE FOR WET DRY MOPS, MATS, TERRY CLOTHS.
November 7,2014	38628	\$965.63	USA BLUEBOOK	WATER	10X14 DANGER SIGN, WEAR FACE SHEILD/ GLOVES(WA), MSA, ADVANTAGE CARTRIDGE, HACH, 1/4' TUBE, METER PUMP
November 7,2014	38629	\$900.00	UTILITY SERVICE CO.,INC.	WATER	CLEANED WATER TREATMENT PLANT FILTER
November 7,2014	38630	\$184.40	VETERINARY MEDICAL CENTER	GENERAL	EUTHANASIA, STRAY DOGS & MEDICAL FEE OCTOBER 31,2014 (10)
November 7,2014	38631	\$55.80	WECO	GENERAL, WATER, SEWER	RENTAL FEE, ACETYLENE CYLINDER
November 7,2014	38632	\$616.05	ZEE MEDICAL SERVICE	GENERAL	MEDICAL SUPPLY REFILL AT SENIOR CENTER, AND WATER TREATMENT PLANT.
November 7,2014	38633	\$62.02	CELESTE CABRERA	GENERAL-WATER-SEWER	TRAVEL REIMBURSEMENT FOR NOTARY PUBLIC TRAINING ON 10/21/2014

\$197,835.86

AGENDA ITEM-STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: CRISTIAN GONZALEZ, PUBLIC WORKS DIRECTOR
VIA: VINCE DIMAGGIO, CITY MANAGER
SUBJECT: SECOND READING AND PUBLIC HEARING OF ORDINANCE NO. 14-06, MODIFYING THE CITY OF MENDOTA LOCAL VENDOR PREFERENCE
DATE: NOVEMBER 12, 2014

BACKGROUND:

The City of Mendota currently has a *Local Vendor Preference* provision as part of its Purchasing System Ordinance. The City's purchasing regulations requires that bids for materials, supplies, equipment and services over \$500.00 but not more than \$10,000.00 be made through the City's small purchase procedure which requires staff to secure a minimum of three bids for award consideration.

The current local vendor preference ordinance allows for the City to use a local vendor preference if the local vendor's bid is within 1% of the net lowest responsible bid. For example if the lowest responsible bid is for \$1,000.00 the City could use a local vendor if the local vendor's bid is \$1,010.00 or less. In most cases the local vendor would not meet the local vendor preference because the 1% is such a small percentage, forcing the City to accept a non-local vendor which would then cause City staff to drive a longer distance to secure the material which adds up to more than the 1% in fuel and time.

Staff recommends that Council consider changing the 1% local vendor preference from 1% to a minimum of 5%. Using the same example, if a low bid were \$1,000.00 the City would have the option of using a local vendor if the local vendor's bid were \$1,050.00 or less. In this scenario the City would initially be paying an additional \$50.00 but there would be a savings in staff time and vehicle wear and tear while helping the local economy.

Staff also has modified the last line of that subsection to not apply to public works projects over \$10,000, instead of the previous \$5,000, so as to be consistent with the range of the small purchase procedure listed above.

ENVIRONMENTAL ASSESSMENT

Since Council is considering an ordinance, the California Environment Quality Act (CEQA) must be considered. The first step in complying with CEQA is to determine

whether the activity in question constitutes a “project” as defined in CEQA. The second step is to determine whether the project is subject to or exempt from the statute. Adoption of the proposed ordinance falls under the category of “general policymaking,” and thus do not meet the definition of a “project” as defined in CEQA Guidelines Section 15378, making it exempt.

RECOMMENDED ACTION:

Staff recommends that the City Council perform the second reading. Public hearing, and adoption of Ordinance No. 14-06.

FISCAL IMPACT:

None

**BEFORE THE CITY COUNCIL
OF THE
CITY OF MENDOTA**

**AN ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF MENDOTA
AMENDING SECTION 2.48.150
OF CHAPTER 2.48 OF TITLE 2 OF THE
MENDOTA MUNICIPAL CODE RELATED
TO LOCAL VENDOR PREFERENCE**

ORDINANCE NO. 14-06

The City Council of the City of Mendota does hereby ordain as follows:

Section 1. Section 2.48.150 of Chapter 2.48 of Title 2 the Mendota Municipal Code is hereby amended as follows:

2.48.150 - Local vendor preference.

In computing bids, offers and quotations on all materials, supplies, equipment and services purchased by the city, preference may be granted to responsible local vendors by an amount equal to ~~one~~ **five** percent of the net bid. The granting of this local vendor's preference shall be based on a determination by the purchasing agent that quantity and quality of the local product is equal to that of the next lowest bidder. This local vendor preference shall not be applicable to public works projects in excess of ~~five thousand dollars (\$5,000.00)~~ **ten thousand dollars (\$10,000)**.

Section 2. The City Council of the City of Mendota hereby finds that the text amendments contained herein solely constitute changes to regulations, and do not authorize or approve any development or physical changes. As such, they have no potential to significantly affect the environment, and are therefore not subject to the California Environmental Quality Act (CEQA) as indicated in CEQA Guidelines §15061(b)(3).

Section 18. If any section, subsection, sentence, clause, phrase, or word of this ordinance is for any reason held to be unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The Mendota City Council hereby declares that it would have passed and adopted this ordinance and each and all provisions thereof irrespective of the fact that any one or more of said provisions be declared unconstitutional.

Section 19. Within fifteen (15) days of the adoption of this Ordinance, a summary thereof, including the names of the City Council Members voting for and against it, shall be prepared by the City Attorney for publication in the *Firebaugh-Mendota Journal*, and a certified copy of the Ordinance shall be posted in the office of the City Clerk.

Section 20. This ordinance shall become effective and in full force at 12:00 midnight on the 31st day following its adoption.

* * * * *

The foregoing ordinance was introduced on the 28th day of October, 2014 and duly passed and adopted by the City Council of the City of Mendota at a regular meeting thereof held on the 11th day of November, 2014 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Robert Silva, Mayor

ATTEST:

Matt Flood, City Clerk

APPROVED AS TO FORM:

Meggin Boranian, City Attorney

AGENDA ITEM – STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: DAVID MCGLASSON, PE – CITY ENGINEER
VIA: VINCE DIMAGGIO, CITY MANAGER
SUBJECT: DERRICK/OLLER ROUNDABOUT PROJECT
PRESENTATION OF CONCEPTUAL DESIGN
DATE: NOVEMBER 12, 2014

BACKGROUND

Staff has been working with Caltrans on the preliminary layout and location for a roundabout at Derrick Avenue and Oller Avenue. After some delay in completing a design layout acceptable to Caltrans and to the City, and taking time to coordinate the Caltrans District Operations Director's schedule, we are prepared to present the preliminary design layout to your Council

No actions will be requested at this meeting. We will present the design together with supporting materials describing the history and function of what is now called a "modern roundabout," including the benefits, advantages and potential drawbacks of implementing a roundabout at a location like Derrick and Oller.

Jon Liu, Caltrans District 6 Operations Director, and I will be sharing the presentation and will both be available for questions. We are very pleased to have Mr. Liu as part of this presentation. He is a champion for appropriate roundabouts within Caltrans, and is very knowledgeable on their design and implementation

RECOMMENDATION

At the conclusion of the presentation and hearing, staff will be requesting Council direction to proceed with preparation of the design and right-of-way agent contracts necessary to proceed. All of these will be brought back to your Council for approval, at the first meeting in December.

FISCAL IMPACT

There will be no fiscal impact at this time.

AGENDA ITEM-STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: CRISTIAN GONZALEZ, PUBLIC WORKS DIRECTOR
VIA: VINCE DIMAGGIO, CITY MANAGER
SUBJECT: AUTHORIZING THE USE OF STORM DRAINAGE IMPACT FEES
FOR NEW DETENTION POND
DATE: NOVEMBER 12, 2014

BACKGROUND:

In 2012 the City made significant improvements to Naples Street, from the intersection of Second and Naples, up to the intersection of Fourth and Naples Streets. Part of the project was some storm drain improvements which included the installation of a lift station that houses two FLYGT brand pumps, underground piping (replacing the open drain ditch that ran under the train tracks), and a new drain outlet discharge point located at the corner of Marie and Second Street that basically discharges storm waters through the face of the concrete curb onto the gutter.

While we didn't get very much rain last year, during the few isolated rain events that did occur, staff observed two concerning issues, one issue at the intersection of Second and Naples, and the other at the discharge point on Second and Marie.

At Second and Naples staff observed abnormal storm flooding levels flooding out the entire intersection while the same was occurring at the discharge point at Second and Marie, flooding the sidewalk on the west side of the street all the way north up to the intersection of Second and I streets.

Staff proposes to improve both problem areas with a combination of improvements. First, a new detention pond will be installed on a City owned parcel adjacent to the water plant. This detention basin will allow staff to divert waters from discharging onto Second street by detaining storm waters during storm peak hours. Staff will then be able to discharge back onto Second Street in a controlled manner during non peak hours controlling the rate of water that travels down the gutter. The second improvement will be to increase the existing pump's flow rate. FLYGT Incorporated, which is the pumps manufacturer, has impellers that are two sizes larger than the existing impellers. Changing out these impellers, according to the manufacturer, can increase each pumps flow capabilities by an additional 150 GPM (gallons per minute).

Staff anticipates a significant improvement to the system at a nominal price. Public Works crews will perform the work to keep costs to a minimal. Since this is an improvement to our storm drain system it qualifies for the use of Impact Fees, the attached resolution (#14-44) will authorize staff to use up to \$30,000 of the Storm Drain Impact Fee fund.


FISCAL IMPACT:

This proposal has no impact on the General Fund or Sewer Fund. By allocating up to \$30,000 from the Storm Drain Impact Fee fund #54, the project will reduce the Storm Drain Impact Fee fund balance from \$46,735 to \$16,735.

RECOMMENDED ACTION:

Staff recommends that the City Council adopt the attached resolution (#14-44), allowing the use of Storm Drain Impact Fee funds for the Second and Naples storm drain system improvements.



					
Customer Name:	CITY OF MENDOTA				
Project Address:	PONDING BASIN ON 2ND STREET				
	QTY		RATE		
Dirt Hauling/transport	75	HRS	\$ 100.00		\$ 7,500.00
Estimated Staff time	400	HRS	\$ 20.00		\$ 8,000.00
Fuel for equipment	120	GLS	\$ 2.50		\$ 300.00
Pipe, Valves & Fittings		TOTAL	\$7,700.00		\$ 7,700.00
New impellers	2	EACH	\$1,750.00		\$ 3,500.00
Sand and Baserock	25	TON	\$30.00		\$ 750.00
Contingency			\$2,250.00		\$ 2,250.00
				Total	\$30,000.00

Public Works Director	Date
-----------------------	------

**BEFORE THE CITY COUNCIL
OF THE
CITY OF MENDOTA, COUNTY OF FRESNO**

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF MENDOTA AUTHORIZING
THE USE OF STORM DRAIN IMPACT FEE
FUNDS TO IMPROVE THE SECOND AND
NAPLES STREET'S STORM DRAIN
SYSTEM**

RESOLUTION NO. 14-44

WHEREAS, on June 27, 2014, the City Council approved the City of Mendota budget for Fiscal Year 2014-2015; and

WHEREAS, in said budget the City Council included a expenditure of \$2,700 for the installation of a SCADA system to the storm drain lift station at Second and Naples Street; and

WHEREAS, since the adoption of the City's budget staff identified the need for improvements to a section of the City's storm drain system and requests that Council authorizes staff to utilize an additional \$30,000 from the Storm Drain Impact Fee Fund in an effort to better protect health and safety and prevent flooding; and

WHEREAS, the City Council has reviewed the project, considered public testimony, and has determined that in order to fund these improvements and protect health, safety, and welfare of the communities streets and buildings, it is appropriate to use funds from the City's Storm Drain Impact Fee fund to adequately fund the project.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Mendota that the City Council hereby approves an amendment to the Fiscal Year 2014-2015 City budget directing staff to utilize up to an additional \$285,000 from Measure C Fund balance. .

Robert Silva, Mayor

ATTEST:

I, Matt Flood, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 12th day of November,

2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Matt Flood, City Clerk

AGENDA ITEM – STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: VINCE DIMAGGIO, CITY MANAGER
SUBJECT: APPROVING A CONTRACT WITH PROVOST AND PRITCHARD TO UPDATE THE CITY'S WATER AND SEWER MASTER PLAN AND ESTABLISH APPROPRIATE DEVELOPMENT IMPACT FEES
DATE: NOVEMBER 12, 2014

BACKGROUND

In order to set development impact fees for water and sewer and to establish a capital improvement program, the City needs to have a current Water and Sewer Master Plan. Since the City's development impact fees have not been updated in at least seven (7) years, any associated water and sewer plan on file is clearly out of date. Attached is a proposal from the city engineer to prepare a Water and Sewer Master Plan. Once said plan is complete, the City can legally amend the water and sewer development impact fees in accordance with Proposition 218 mandates. Following that process, the city can then begin to identify key capital improvement projects for the water and sewer system that would be funded by impact fees – the Capital Improvement Plan. The agreement before you is the first step in a multi-step process that will continue for approximately the next 9-12 months.

ANALYSIS

Once the Water and Sewer Master Plan is completed, the next step would be for staff to identify key capital projects for the water and sewer systems in the City and begin the process of estimating costs for those large scale capital projects. The Council would review the proposed Capital Improvement Plan and, if acceptable, adopt it at a future meeting. At that point, the City would have accomplished three vital goals: 1) an updated Water and Sewer Master Plan (the project before the Council at this time); 2) amending the development impact fees for sewer and water (in approximately 6 months); and 3) the adoption of a Capital Improvement Plan (in approximately 1 year).

FISCAL IMPACT

The total cost for the Water and Sewer Master Plan, as shown in the attached proposal, is \$39,000. This is not a General Fund expenditure. Rather, this project is an appropriate expenditure for our existing impact fees accounts apportioned between our water impact fee fund and our sewer impact fee fund.

RECOMMENDATION

Staff recommends that the City Council adopt the attached resolution approving the proposal from the city engineer (Provost & Pritchard) to develop a Water and Sewer Master Plan.

August 27, 2014

Mr. Vince DiMaggio
City of Mendota
643 Quince Street
Mendota, CA 93640

Subject: Proposal for Engineering Services
Water and Sewer Rate Study

Dear Vince:

Thank you for the opportunity to submit this proposal to provide engineering services for the subject project. This proposal discusses our understanding of the project, recommends a scope of services together with associated fees, deliverables and approximate schedules, sets forth our assumptions and discusses other services that may be of interest as the project proceeds.

Project Understanding:

The City of Mendota wishes to take a fresh look at its basis for water and wastewater utility charges, one founded on its actual operating expenses plus the expected capital expenditures which are anticipated over the coming years. In order to keep the Water and Sewer Departments fiscally sound and be able to meet the requirements imposed by State law, including Proposition 218, substantial evidence must exist that the user fees proposed by the City are reasonable and prudently necessary to the operation of the enterprise. Working closely with City staff, we will be preparing such a rate study and assisting the City with the public information and public election process necessary to implement water and wastewater system rates under Proposition 218.

In order that the cost of our work can be correctly allocated to the Water and Sewer Departments, we have broken our proposed scope into multiple parts. Some can be fully charged to one department or the other, while the public meetings and election can be split equally between the two since the work is shared and doing both studies at once improves the efficiency of the process. Our proposed scope of work follows.

Part A: Water Department Operations and Capital Budget

- Conduct a kick-off meeting with City staff.
- Examine the City's existing water atlas, as-built plans, record drawings; proposed improvements (through new development plans), zoning, build-out projections, previous studies, specific plans, GIS database information, etc. as may directly apply to this project.

Operations and Maintenance Component:

- Evaluate the Department's actual historic cash flow on an annual basis (past 3 years or more), revenue versus expenditures to determine if existing deficiencies exist, evaluate the cause or potential cause of the deficiency, and the magnitude.
- Work with the City to identify future Operations and Maintenance needs that should be included in the 5-year rate plan. The City should identify items such as, equipment, vehicles, materials inventory, staffing, facility improvements, etc.
- Develop a Five-Year Maintenance Plan - Work with the City to develop cost estimates, acquisition timing for Operations and Maintenance components.

Capital Improvements Component:

- Verify assumptions derived from existing data and studies to ensure future projections are consistent with City policy and expectations.
- Evaluate annual, seasonal, and daily variability in demand and current peaking factors to be used for future planning.
- Summarize existing water supply sources, capacities and potential issues that could affect water delivery to the City.
- Prepare a water supply versus demand evaluation and identify the quantity of future supply sources, if any, needed to meet future demands.
- Identify options for additional water supply and discuss benefits and disadvantages.
- Develop project level cost estimates and a five-year capital plan,
- Combine the five year Operations and Maintenance plan with the Capital Improvements plan and fold them into a user rate model that can evaluate the potential need for rate adjustments.
- Prepare a brief informal report incorporating the findings from each of the tasks above and providing information to the City including:
 - Summary of current demand and assumed future demand under the assumptions developed for this project.
 - Summary of existing water supplies including identification of constituents of concern and the potential for additional water supplies.
 - Summary evaluation of the City's wells and water treatment system, including remaining unused capacity, estimated useful life, recommended repair and/or replacement program.
 - Summary evaluation of the City's water distribution system based upon available information, including system constrictions, dead-ends, capacity, estimated useful life of pump stations, recommended repair and/or replacement program.
 - Summary evaluation of the City's water storage facilities, including remaining unused capacity, estimated useful life of existing storage tanks, recommended repair and/or replacement program.
- Present the final Water Department Operations, Maintenance and CIP program at a regular meeting of the City Council for consideration for adoption.

Provost & Pritchard Consulting Group will perform the services in this Phase on a fixed-fee basis. Our fee for the services proposed herein will be \$7,000.00, including reimbursable expenses. These fees will be invoiced monthly on a percentage-complete basis

Part B: Sewer Department Capital Budget

- Conduct a kick-off meeting with City staff (may be incorporated with Water Department Kick-Off meeting.)
- Evaluate the City's existing sewer base map atlas, and other resources.

Operations and Maintenance Component:

- Evaluate the Department's actual historic cash flow on an annual basis (past 3 years or more), revenue versus expenditures to determine if existing deficiencies exist and the magnitude.
- Work with the City to identify future Operations and Maintenance needs that should be included in the 5-year rate plan. The City should identify items such as, equipment, vehicles, materials inventory, staffing, facility improvements, etc.
- Develop a Five-Year Maintenance Plan - Work with the City to develop cost estimates, acquisition timing for Operations and Maintenance components.

Capital Improvements Component:

- Evaluate annual, seasonal, and daily variability in demand and current peaking factors to be used for future planning.
- Identify and summarize existing wastewater collection issues, equipment challenges and other potential issues that could affect wastewater collection and treatment in the City, to the extent they can be discerned from available data.
- Identify general options for additional wastewater disposal and discuss benefits and disadvantages.
- Develop a five-year capital and maintenance plan, and project level cost estimates that can be folded into a user rate model that can evaluate the potential need for sewer rate adjustments.
- Prepare a brief informal report incorporating the findings from each of the tasks above and providing information to the City including:
 - Summary of current and assumed future flows under the assumptions developed for this project.
 - Summary evaluation of the City's wastewater treatment system, including remaining unused capacity, estimated useful life, recommended repair and/or replacement program.
 - Summary evaluation of the City's wastewater collection system based upon available information, including system constrictions, capacity, estimated useful life of pump stations, recommended repair and/or replacement program.
 - Summary evaluation of the City's wastewater disposal facilities, including remaining unused capacity, estimated useful life, recommended repair and/or replacement program.

- Present the final Repair and Replacement Program at a regular meeting of the City Council for consideration for adoption.

Provost & Pritchard Consulting Group will perform the services in this Phase on a fixed-fee basis. Our fee for the services proposed herein will be \$7,000.00, including reimbursable expenses. These fees will be invoiced monthly on a percentage-complete basis

Part C: Review Existing Rate Structure

- **Analyze Water Consumption and Sewer Flow Data:** Evaluate current and historical water usage, utility billing data, production data and WWTF flows to determine a reasonable and conservative estimate to use in developing rate options.
- **Conduct Regional Rate Survey:** This review will summarize utility rates of other regional and/or comparable agencies. As appropriate, we will compare rates on a fixed estimate of residential use (20,000 gallons per month, or other quantity preferred by the City). We will summarize the results in easily understandable tables and/or charts. This will also provide a comparison of operating expenses and capital improvement funding against those of other agencies to help see how Mendota's enterprises benchmark against other similar agencies in the area.
- **Evaluate Rate Increase Options:** Based on the cash flow projections, and the annual revenue requirements for each enterprise, project required rate increases to recover costs. Evaluate the financial impact of various rate adjustment alternatives, such as phasing in required rate increases over a number of years. This subtask will include revenue projections using the rate structure alternatives developed above.
- **Evaluate Financing Alternatives for Capital Improvements:** Evaluate options for financing capital improvement projects. Our evaluation will include the following approaches:
 - Evaluate long-term funding requirements for repairs and replacements.
 - Prioritize pay-as-you-go cash funding for ongoing capital needs.
 - Potential sources of full or partial grant funding
 - As warranted, evaluate borrowing methods available including bonds, COPs, state and federal loan programs, bank loans and lines of credit for major projects.
- **Evaluate Financial Impacts on a Range of Customers:** Calculate the monthly average rate impacts of each rate alternative. Work with the project team to identify customers and usage profiles to use for calculating the rate impacts.
- **Develop Preliminary & Final Rate Recommendations:** Based on the rate analyses and the financial plan update, develop draft rate recommendations. The recommendations can include a multi-year phase in of both overall rate increases and proposed rate structure adjustments. Proposed rate structures will incorporate CPI-based indexing. Review preliminary recommendations and key alternatives with the project team. Based on input received from the City Council and the public, develop final draft rate recommendations. Final rate recommendations will be designed to:
 - a) Fund each enterprise's long-term costs of providing service including capital funding and adequate level of repairs and replacements,
 - b) Be fair and equitable to customers,
 - c) Provide a balance of revenue stability and conservation incentive,

- d) Be easy to understand, and
- e) Comply with the requirements of Proposition 218 and other applicable State law.

Provost & Pritchard Consulting Group will perform the services in this Part C on a fixed-fee basis. Our fee for the services proposed herein will be \$15,000.00, including reimbursable expenses. These fees will be invoiced monthly on a percentage-complete basis.

Part D: Assist with Proposition 218 Election Process

The City will be responsible to prepare the notice/ballot, obtain a legal review, print and mail, count the ballots, schedule the 45 day hearing and hold the hearing.

- **Prepare and Submit Draft Report:** We will submit a draft report of the rate design analysis for staff review and input. The report will include borrowing and non-borrowing scenarios as well as provide a clear rationale for all recommendations and will be written for a primarily non-technical audience.
- **Draft & Final Prop 218 Reports:** Submit a draft report for review and input. The report will include the results from Part A and Part B of this proposal as well as other necessary recommendations or comments. The report will provide a clear rationale for all recommendations and will be written for a primarily non-technical audience. Prepare a final report incorporating input received on the draft report. Copies of the draft and final reports will be provided, along with Word and Excel files containing the written report, attached tables, and all charts.
- **Meetings & Presentations:** We will guide discussion in public meetings of key issues, recommendations and alternatives, and answer questions. Key objectives will include facilitating Council and public understanding of the final recommendations.

We anticipate a total of three meetings and presentations including:

- A kickoff meeting with the City's project team
- A meeting to present finalized recommendations to the City Council, with the preferred alternative being selected
- A final public hearing, including adoption of the cost of service study and rates

Provost & Pritchard Consulting Group will perform the services in this Part D on a fixed-fee basis. Our fee for the services proposed herein will be \$10,000.00, including reimbursable expenses. These fees will be invoiced monthly on a percentage-complete basis.

Schedule:

The draft rate study and report will be completed in approximately 120 days. We would schedule the City Council presentation within approximately 30 days of report completion. Once the preferred alternative is selected by the City Council, the 45 day notification period required by Proposition 218 and the final public hearing would follow. We anticipate the entire process will require seven to eight months to complete.

Terms and Conditions:

In order to convey a clear understanding of our mutual responsibilities under this proposal, the attached Consultant Services Agreement is made a part of this proposal. If this proposal is acceptable, please sign below and on the Consultant Services Agreement, and return a copy of each to our office. These documents will serve as our Notice to Proceed.

Sincerely Yours,

Provost & Pritchard Consulting Group

A handwritten signature in blue ink, appearing to read "David McGlasson", with a long horizontal flourish extending to the right.

David McGlasson, PE, PLS
C 38482, PLS 6968

Terms and Conditions Accepted:

By City of Mendota

Vince DiMaggio
City Manager

**BEFORE THE CITY COUNCIL
OF THE
CITY OF MENDOTA, COUNTY OF FRESNO**

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF MENDOTA APPROVING
A PROPOSAL FROM PROVOST AND
PRITCHARD FOR THE DEVELOPMENT
OFA WATER AND SEWER MASTER PLAN**

RESOLUTION NO. 14-45

WHEREAS, the City of Mendota maintains a water treatment and wastewater treatment facilities to provide potable water and wastewater treatment to residents of the City; and

WHEREAS, it is necessary establish development impact fees to pay for the impact of development and fund capital improvements to the City's water and sewer systems; and

WHEREAS, in order to understand the infrastructural needs of the City, to establish fair and equitable fees for the impacts associated with development, and comply with the requirements of Proposition 218, the City is required to develop a Water and Sewer Master Plan; and

WHEREAS, upon reviewing the attached proposal, the City Council has independently determined that Provost and Pritchard can provide the services needed to develop a Water and Sewer Master Plan for the purpose of establishing development impact fees, a capital improvement plan, and protect the public health, safety, and welfare of the residents of Mendota.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Mendota that the City Council hereby approves the proposal with Provost and Pritchard to prepare a Water and Sewer Master Plan, attached hereto and made part hereof, for a not-to-exceed price of \$39,000.

Robert Silva, Mayor

ATTEST:

I, Matt Flood, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 12th day of November, 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Matt Flood, City Clerk



Date: November 6, 2014

To: Honorable Mayor and City Council.
Vince DiMaggio, City Manager.

From: 
Gerald T. Galvin, Chief of Police.

Subject: Police Department Monthly Report for October 2014.

MONTHLY CRIME DATA:

There were 5 serious violent crimes reported in October, including 1 robbery and 4 aggravated assaults. Officers have already made arrests in two of the aggravated assault cases. Overall our violent crime rate is up 17% compared to the first 10 months of 2013.

Property crimes reported this month included 11 thefts and 12 stolen vehicles. We continue to see a substantial increase in reported stolen vehicles, resulting in a 91% jump in the number of cars stolen reported during the first 10 months of 2014 compared to the same period last year. On a positive note our overall property crime rate is down 6% compared to the same period last year.

UNIFORM CRIME REPORT:

Overall, the number of serious crimes reported to date total 270 compared to 281 for the same period last year, a decrease of 4 %.

SIGNIFICANT CASE: Officers attacked by a suspect wielding a machete.

On the evening of October 28, 2014 Mendota Police Officers responded to an apartment complex in the 600 block of Quince St. regarding a male suspect threatening residents with a machete. Officers arriving at the scene learned that the suspect, later identified as Gilverto Quijada, had barricaded himself in his bedroom.

For over an hour and a half Officers tried to convince the suspect to surrender without success. Officers then forced entry into the bedroom and were immediately attacked by Quijada, who was trying to hit the officers with the machete. He was subdued, but not before two officers were injured. Thankfully, the officers did not sustain any serious injuries.

Quijada was arrested for aggravated assault on a police officer and booked into the Fresno County Jail.

PERSONNEL:

Officer Henry Martinez resigned this month to accept a police officer position with the City of Visalia. Henry is a native son of Mendota, where his family still resides and his mother owns a business. He has done a great job for his hometown during the last 4 years and I know he will do the same for the City of Visalia. We wish him all the best in his new position.

Chris Galpin was sworn in as our newest Police Officer during the City Council meeting held on October 28, 2014. Half the Council Chambers were filled with the family and friends of Officer Galpin. He completed the Fresno Police Academy graduating in the upper half of his class with a 94% overall grade. Chris was not scheduled to work that same evening but an emergency occurred during the Council Meeting and his was called to duty.

Department's personnel strength stands at 24, including 11 permanent sworn officers, 1 temporary full time officer, 5 reserve officers and 7 civilian employees including a records manager, a records clerk, 1 administrative assistant, 1 community service officer and 3 Adult Offender Work Program (AOWP) crew leaders.

TRAFFIC ENFORCEMENT:

The Mendota Police Department responded to and investigated 4 traffic accidents during the month of October. None of the involved injuries, in 3 of these accidents the drivers left the scene prior to the arrival of police officers.

Mendota Police Officers made 23 drunk driving arrests and issued 21 traffic citations during the month.

ARRESTS:

Mendota Police Officers made a total of 72 arrests in October, of which 10 were for drug violations involving methamphetamine abuse and 9 for public intoxication.

INDEX CRIMES

October, 2014



MENDOTA POLICE DEPARTMENT

UCR SUMMARY OF ACTUAL CASES AND CLEARANCES

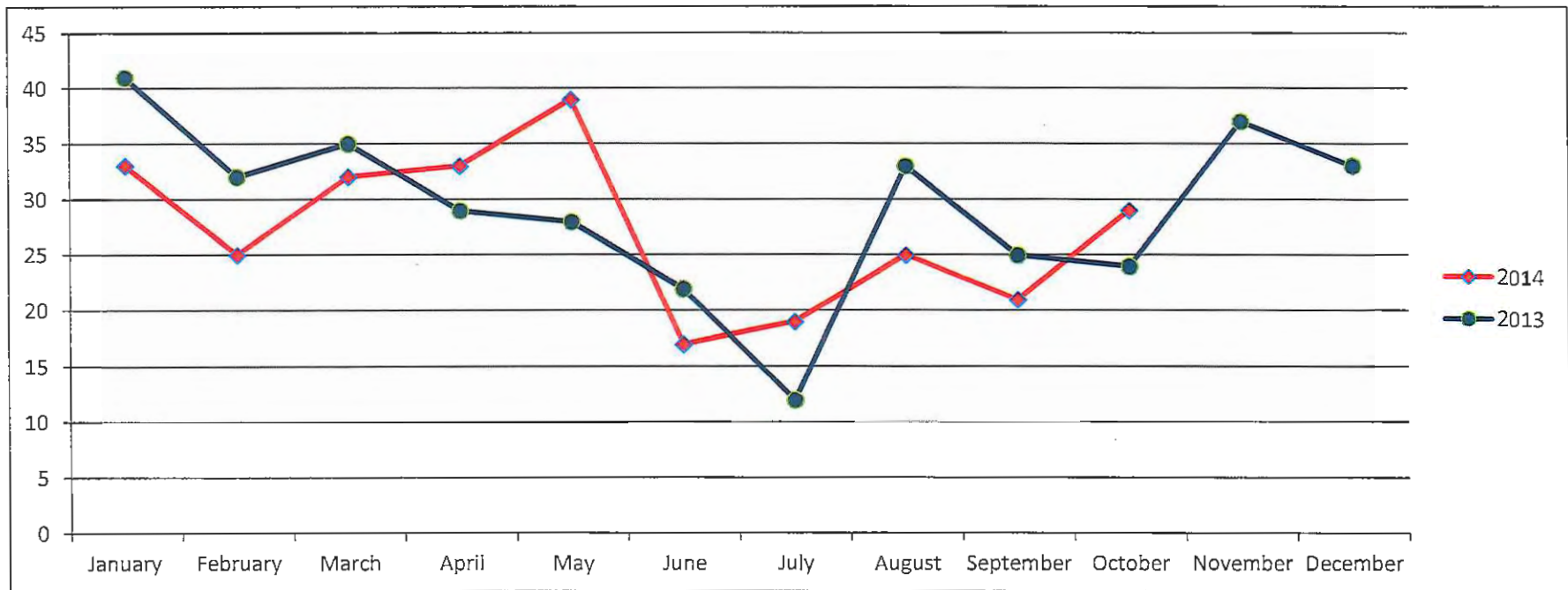
Part 1 Offenses

	CRIMES				CASES SOLVED				
	CURRENT MONTH	CURRENT YTD	PRIOR YTD	% YTD	CURRENT MONTH	% CLEARANCE	CURRENT YTD	% CLEARANCE	NATIONAL CLEAR %
CRIMES AGAINST PERSONS									
MURDER	0	0	1	-100%	0	0%	0	0%	63%
RAPE	0	1	1	0%	0	0%	1	100%	40%
ROBBERY	1	13	10	30%	0	0%	4	30%	28%
AGGRAVATED ASSAULTS	4	21	18	17%	2	50%	14	67%	58%
TOTAL UPPER SECTION	5	35	30	17%	2	40%	19	54%	
CRIMES AGAINST PROPERTY									
BURGLARY	0	35	63	-44%	0	0%	5	14%	13%
LARCENY	11	136	150	-9%	0	0%	15	11%	22%
AUTO THEFT	12	44	23	91%	0	0%	3	7%	12%
ARSON	1	20	15	33%	1	100%	2	10%	17%
TOTAL LOWER SECTION	24	235	251	-6%	1	4%	25	11%	
GRAND TOTAL	29	270	281	-4%	3	10%	44	16%	



UNIFORM CRIME REPORT (UCR)

Murder, Rape, Robbery, Aggravated Assault, Burglary, Theft, Auto Theft and Arson



	January	February	March	April	May	June	July	August	September	October	November	December	Total
2014	33	25	32	33	39	17	19	25	21	29			
2013	41	32	35	29	28	22	12	33	25	24	37	33	351