



CITY OF MENDOTA

"Cantaloupe Center Of The World"

ROBERT SILVA
Mayor
SERGIO VALDEZ
Mayor Pro Tempore
JOSEPH AMADOR
ROLANDO CASTRO
JOSEPH RIOFRIO

AGENDA
MENDOTA CITY COUNCIL
Regular City Council Meeting
CITY COUNCIL CHAMBERS
643 QUINCE STREET
October 27, 2015
6:00 PM

VINCE DiMAGGIO
City Manager

The Mendota City Council welcomes you to its meetings, which are scheduled for the 2nd and 4th Tuesday of every month. Your interest and participation are encouraged and appreciated. Notice is hereby given that Council may discuss and/or take action on any or all of the items listed on this agenda. **Please turn your cell phones on vibrate/off while in the council chambers.**

Any public writings distributed by the City of Mendota to at least a majority of the City Council regarding any item on this regular meeting agenda will be made available at the front counter at City Hall located at 643 Quince Street Mendota, CA 93640, during normal business hours, 8 AM - 5 PM.

CALL TO ORDER

ROLL CALL

FLAG SALUTE

INVOCATION

FINALIZE THE AGENDA

1. Adjustments to Agenda.
2. Adoption of final Agenda.

PRESENTATION

1. Ivette Rodriguez from Mid Valley Disposal to present 1st and 2nd quarter recycling updates.
2. Fresno County Clerk Brandi Orth to provide an update on the recent activities of her office.

CITIZENS ORAL AND WRITTEN PRESENTATIONS

At this time members of the public may address the City Council on any matter not listed on the agenda involving matters within the jurisdiction of the City Council. Please complete a "request to speak" form and limit your comments to THREE (3) MINUTES. Please give the completed form to City Clerk prior to the start of the meeting. All speakers shall observe proper decorum. The Mendota Municipal Code prohibits the use of boisterous, slanderous, or profane language. All speakers must step to the podium, state their names and addresses for the record. Please watch the time.

APPROVAL OF MINUTES AND NOTICE OF WAIVING OF READING

1. Minutes of the Regular City Council meeting of October 13, 2015.
2. Notice of waiving of the reading of all resolutions and/or ordinances introduced and/or adopted under this agenda.

CONSENT CALENDAR

Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.

1. OCTOBER 09, 2015 THROUGH OCTOBER 22, 2015
WARRANT LIST CHECKS NO. 40054 THRU 40125
TOTAL FOR COUNCIL APPROVAL = \$579,183.69
2. Council adopt **Resolution No. 15-74**, approving the purchase of equipment for the Senior Center.
3. Council adopt **Resolution No. 15-67**, transferring funds from the City's bank account and financial records to the Mendota Community Corporation's bank account and financial records.
4. Council adopt **Resolution No. 15-73**, authorizing staff to issue a Request for Qualifications for engineering services for Federal Highway Administration funded projects.
5. Council adopt **Resolution No. 15-75**, authorizing the Chief of Police to enter into a Memorandum of Understanding with the Fresno County Rural Transit Agency.
6. Council adopt **Resolution No. 15-76**, awarding the construction contract for the Mendota Elementary School Pedestrian Improvements Project to Avison Construction, Inc.
7. Council approve the agreement for Criminal Activity Reporting Services.

BUSINESS

1. Council consider requests from Westside Youth, Inc. and Mendota Youth Recreation to continue the open market.
 - a. *Receive report from Planning & Economic Development Manager Flood*
 - b. *Inquiries from Council to staff*
 - c. *Mayor opens floor to receive any comment from the public*
 - d. *Council discuss and take action as appropriate*

2. Council discussion on airport usage.
 - a. *Receive report from Director of Administrative Services Johnson*
 - b. *Inquiries from Council to staff*
 - c. *Mayor opens floor to receive any comment from the public*
 - d. *Council provides direction to staff on how to proceed*

3. Council discussion on the use of commercial properties for private parties.
 - a. *Receive report from City Manager DiMaggio*
 - b. *Inquiries from Council to staff*
 - c. *Mayor opens floor to receive any comment from the public*
 - d. *Council provides direction to staff on how to proceed*

4. Council receive report from Mayor Silva and City Manager DiMaggio on the Israel trip.
 - a. *Receive report from Mayor Silva and City Manager DiMaggio*
 - b. *Inquiries from Council to staff*
 - c. *Mayor opens floor to receive any comment from the public*
 - d. *Council provides direction to staff on how to proceed*

DEPARTMENT REPORTS AND INFORMATIONAL ITEMS

1. City Attorney
 - a) Update

2. City Manager

MAYOR AND COUNCIL REPORTS AND INFORMATIONAL ITEMS

1. Council Member(s)

2. Mayor

CLOSED SESSION


1. CONFERENCE WITH LEGAL COUNSEL -- EXISTING LITIGATION
CA Government Code § 54956.9 (a)
Edward Warkentine et al. v. Hector J. Soria, et al., U.S. District Court Eastern
District Case No. 13-cv-01550

2. CONFERENCE WITH LEGAL COUNSEL -- EXISTING LITIGATION
CA Government Code § 54956.9 (a)
Martha Rodriguez v. City of Mendota, Fresno County Superior Court Case No.
15 CECG 00834

ADJOURNMENT

CERTIFICATION OF POSTING

I, Celeste Cabrera, Deputy City Clerk of the City of Mendota, do hereby declare that the foregoing agenda for the Mendota City Council Regular Meeting of October 27, 2015, was posted on the outside bulletin board located at City Hall, 643 Quince Street Friday, October 23, 2015 at 3:10 p.m.



Celeste Cabrera, Deputy City Clerk



MINUTES OF MENDOTA REGULAR CITY COUNCIL MEETING

Regular Meeting

October 13, 2015

Meeting called to order by Mayor Silva at 6:01 p.m.

Roll Call

Council Members Present: Mayor Robert Silva, Mayor Pro Tem Sergio Valdez, Councilors Joseph Amador, Rolando Castro, and Joseph Riofrio.

Council Members Absent: None.

Flag salute led by Councilor Riofrio in honor of the men and women serving in the armed forces.

Invocation led by Kenneth Faulkner.

A moment of silence was held for Fidel De La Cruz, Alfredo Murratalla, and Lupe Martinez who had recently passed away.

Robert Rasmussen (230 McCabe Avenue) – shared memories of Fidel De La Cruz.

FINALIZE THE AGENDA

1. Adjustments to Agenda.
2. Adoption of final Agenda.

City Manager DiMaggio requested that item 2 of the Consent Calendar be removed from the agenda and be rescheduled to the October 27th City Council meeting agenda.

A motion was made by Councilor Riofrio to adopt the agenda as requested by staff, seconded by Councilor Castro; unanimously approved (5 ayes).

CENSURE RESOLUTION

1. Mayor Pro Tem Valdez requests a censure resolution against Councilor Amador.

Mayor Silva introduced the item.

Councilors Riofrio and Castro stated that they would abstain from discussing the item and left the Council Chambers at 6:07 p.m.

Mayor Pro Tem Valdez reported on requesting a censure resolution against Councilor Amador due to Councilor Amador's recent negative demeanor; accusations that were made to him and Mayor Silva; the importance of Council working together to benefit the City; and stated that he would remove the item if Councilor Amador would improve his demeanor and work together with the rest of the Council.

Discussion was held on Councilor Amador being on the City Council for over 20 years; the judiciary rights that a Council Member has; the amount of professionalism that a Council Member should have; and issues related to the accusations of Council Members using staff for personal gain (at 6:12 p.m. Councilor Amador left the Council Chambers).

The City Council lacked a quorum and could not continue the meeting (at 6:13 p.m. Councilor Amador returned to the Council Chambers).

The City Council reestablished a quorum and continued the meeting.

Discussion was held on the role of a Council Member; the progress that the City has made in recent years; the need to support staff and respect their views; accusations that have been made; the need to speak to citizens with respect and in an appropriate manner; Councilor Amador recently asking staff for the audio recording of the August 25th City Council meeting; the benefits of having City delegates attend a trip to Israel in order to view the technology that will be used for a project at the Waste Water Treatment Plant; the various ways that the City can benefit if the tertiary treatment facility is constructed; the purpose of the sub-committee that was established for the Waste Water Treatment Plant project; and the importance of staff making fair decisions on issues.

A motion was made to remove the item by Mayor Pro Tem Valdez, seconded by Mayor Silva; unanimously approved (3 ayes; absent: Castro and Riofrio).

(at 6:34 p.m. Councilors Castro and Riofrio returned to the Council Chambers).

PRESENTATION

1. Acquisition Partners of America to present an update on grant writing services.

John Quiring from Acquisition Partners of America (APA) reported that the City was awarded the COPS grant which will be used to pay for half of an officer's salary for three years; stated that APA has sent 26 grant notifications and has completed four grants submissions within the past year; reported on two grants that are currently pending, the Safe Places to Play Program grant and the Water Recycling Planning Grant; the various requirements related to Proposition 1 funding; the Water Recycling Planning Grant being used for a Storm Water Feasibility Study; the different steps needed to take in order to receive Proposition 1 funding; the City competing with other counties and cities throughout the state for funding; various ways to utilize Proposition 1 funding; funding that is designated for disadvantaged communities; and AB 2 designating local agencies to establish Community Revitalization and Investment Authorities for infrastructure and economic development.

Discussion was held on how many consecutive times can the City apply for the COPS grant and when was the last time that the City applied for the grant.

CITIZENS ORAL AND WRITTEN PRESENTATIONS

Tom Cotter (2026 Gibson Avenue Clovis, Ca) – introduced himself and stated that he is the regional manager for Renew Financial; stated that Renew Financial is a Property Assessed Clean Energy (PACE) program provider; explained that CaliforniaFIRST gives homeowners and contractors a financing option that covers the entire cost of energy efficiency, water efficiency, and renewable energy generation projects and is not credit based; requested that a resolution, which will allow the City to opt into the program, be placed on a future City Council meeting agenda; CaliforniaFIRST being live in various jurisdictions throughout California; the high demand of contractors wanting the City to opt into the program; and the requirements for the City to participate in the program.

Discussion was held on staff contacting Mr. Cotter in the future.

Raul Hernandez (22312 White Street San Joaquin, Ca) – introduced himself and stated that he is a candidate for West Hills Board of Trustees for area 6 and reported on West Hills College Board Policy 6225 in regards to Resource Allocation including the percentage of funding being divided upon the various West Hills campuses.

Discussion was held on whether there is an individual that represents Mendota and its interests.

APPROVAL OF MINUTES AND NOTICE OF WAIVING OF READING

1. Minutes of the Regular City Council meeting of September 22, 2015.
2. Notice of waiving of the reading of all resolutions and/or ordinances introduced and/or adopted under this agenda.

A motion was made by Mayor Pro Tem Valdez to approve items 1 and 2, seconded by Councilor Riofrio; unanimously approved (5 ayes).

CONSENT CALENDAR

1. SEPTEMBER 15, 2015 THROUGH OCTOBER 07, 2015
WARRANT LIST CHECKS NO. 39924 THRU 40053
TOTAL FOR COUNCIL APPROVAL = \$635,160.47
2. Council adopt **Resolution No. 15-67**, transferring funds from the City's bank account and financial records to the Mendota Community Corporation's bank account and financial records. [*This item was tabled for consideration at a future meeting*]
3. Council adopt **Resolution No. 15-68**, authorizing a contract with the Board of Administration California Public Employees' Retirement System for an actuarial valuation.
4. Council adopt **Resolution No. 15-70**, approving to enter into an agreement for engineering services for the CDBG Water Treatment Plant Improvement Project.
5. Council adopt **Resolution No. 15-71**, amending the engineering services agreement with Provost & Pritchard consulting group for the 6th Street Reconstruction.
6. Council adopt a Non-Disclosure Agreement related to a proposed Tertiary Treatment Project at the Waste Water Treatment Plant.
7. Council adopt an Exclusive Right to Negotiate related to a proposed Tertiary Treatment Project at the Waste Water Treatment Plant.
8. Council accept and file the Community Facilities District No. 2006-1 Annual Report for Fiscal Year 2015/16.
9. Council authorize staff to prepare a Request For Proposals for legal services.

A request was made to pull item 6 and 7 for discussion and item 9 be tabled until after the Closed Session.

A motion was made to approve items 1, 3-5, and 8 of the consent calendar by Councilor Riofrio, seconded by Councilor Amador; unanimously approved (5 ayes).

6. Council adopt a Non-Disclosure Agreement related to a proposed Tertiary Treatment Project at the Waste Water Treatment Plant.

Mayor Silva introduced the item and John Kinsey introduced himself as the attorney working on behalf of the City in regards to the tertiary treatment project and explained that the Non-Disclosure Agreement was requested by the individuals talking to the City about the proposed project at the Waste Water Treatment Plant; the purpose of the agreement being to place a duty of confidentiality on trade secrets; and how to properly address a Public Records Act request for confidential documents related to the project.

Discussion was held on who will sign the Non-Disclosure Agreement; the importance of agreements related to the tertiary treatment project being brought to Council; possible legal issues that can arise from the delegates attending the Israel trip; the parameters in which the delegates are able to attend the trip; the benefits of looking for projects that will benefit Mendota; the City being reimbursed for expenditures; and the limited waiver of state immunity that was also included in the Non-Disclosure Agreement.

A motion was made to approve item 6 of the consent calendar by Councilor Riofrio, seconded by Councilor Amador; unanimously approved (5 ayes).

7. Council adopt an Exclusive Right to Negotiate related to a proposed Tertiary Treatment Project at the Waste Water Treatment Plant.

Mayor Silva introduced the item and John Kinsey reported that the purpose of the Exclusive Right to Negotiate (ERN) is to memorialize that the City will be negotiating with Liberty Groves, LLC, and Water Solution Technologies, LLC; the ERN including that the City will only negotiate with Liberty Groves and Water Solutions Technology in regards to the tertiary treatment project; and the agreement also including that the City will be reimbursed for expenses including staff time and consultant time.

Discussion was held on who will be reimbursing the City for expenses regarding the project; verifying that there is no risk to the City in regards to the delegates travelling to Israel; and making sure that the City is reimbursed for expenses.

Robert Rasmussen (230 McCabe Avenue) – reported on the benefits that new opportunities bring to the City and wished the delegates well on their upcoming Israel trip.

A motion was made to approve item 7 of the consent calendar by Councilor Riofrio, seconded by Councilor Castro; unanimously approved (5 ayes).

BUSINESS

1. Council receive report on the costs of the July flash flood.

Mayor Silva introduced the item and City Manager DiMaggio summarized the report including that the flash flood that occurred in mid-July was caused by a thunderstorm that occurred in the coastal range mountains that dropped a significant amount of rain in a short time which then traveled down to Panoche Creek causing it to over flow; earthen berms that are along Belmont Avenue, that channeled the water, causing the flood; the fact that Fresno County failing to verify the City of the incoming flood did not allow the City to prepare accordingly; an investigation that concluded that Fresno County was aware of the flood from a report from the Sheriff's Office which allowed the Fresno County Public Works to begin the road closures but failed to notify the City and Caltrans; the amount of time that staff spent cleaning up the aftermath of the flood; the total cost incurred from the clean-up being \$25,904.15 which includes staff overtime and equipment rental; and the options available to address the costs incurred as a result of the flood.

Discussion was held on the Caltrans employees that helped contain the flood; the failure of Fresno County to notify the City and Caltrans about the flood; and the various factors that contributed to the flood.

A motion was made to submit a bill to Fresno County for the costs incurred from the flood by Mayor Pro Tem Valdez, seconded by Councilor Riofrio; unanimously approved (5 ayes).

2. Council discussion and consideration to adopt **Resolution No. 15-65**, setting the application fee for public dances and dance halls.

Mayor Silva introduced the item and Planning & Economic Development Manager Flood stated that Council was handed a copy of the revised resolution; reported that he contacted the police department in regards to the amount of the public dance permit fee that was charged in the past and that no record was found; he contacted businesses that will be affected by the permit fee for public dances and the owners stated that they would comply; and the proposed fee being set at \$50.

Discussion was held on whether a public dance permit fee will need to be paid for the Annual Harvest Fiesta Carnival and an upcoming event in the City that will be held in a building that does not comply with various safety codes and business regulations.

Ramon Gonzalez (Gonzalez Dance Hall) – stated that dance hall owners need to have their business comply with all regulations in order to operate (at 7:52 p.m. Councilor Riofrio left the Council Chambers).

Discussion was held on Mr. Gonzalez's cooperation in complying with building and safety regulations and the amount of fees that dance hall owners have to pay (at 7:54 p.m. Councilor Riofrio returned to the Council Chambers).

A motion was made to adopt Resolution No.15-65 by Mayor Pro Tem Valdez, seconded by Mayor Silva; denied (2 ayes, No: Amador, Castro, Riofrio).

3. Council discussion and consideration to adopt **Resolution No. 15-72**, approving a Solar Power Services Agreement with Mendota Solar 1, LLC.

Mayor Silva introduced the item and Fnan Araia introduced himself as a private developer with Borrego Solar; shared a solar project at the City of Kerman's Waste Water Treatment Plant which was completed in 2013 and has been performing above its design expectations; introduced Kyle Kearney who is the Vice President of Project Development; reported on the qualifications of Borrego Solar including being in business for over 35 years, have done over 60 mega-watts of projects throughout California, and is the #2 commercial solar developer in the country; Borrego Solar's focus on commercial and industrial operations; installed over 1,000 solar installations across the countries; Borrego Solar is privately held and profitable company; its in-house engineering capabilities which allows the project to stay on schedule and on budget; the ability to work with other sub-contractors in order to facilitate the design and construction of the project; proposing a 1 mega-watt of ground mounted solar at the Waste Water Treatment Plant which includes a tracker that will track the sun throughout the day to capture more energy; the total amount of savings that the City can expect to save; the RES-BCT program that allows local governments to generate electricity at one account and transfer any available excess bill credit to another account owned by the same local government; the type of technology that will be installed at the Waste Water Treatment Plant; the company being willing to negotiate with local contractors as applicable; the preliminary timeline of the project; the projects 95% performance guarantee for 10 years; and the benefits of installing the solar plant now.

Discussion was held on previously adjusting the PG&E rate tariffs and entering into an agreement with D5 Enterprises to install energy efficient light bulbs which will result in savings; the benefits of having a solar plant at the Waste Water Treatment Plant; the credits that are produced going to the City; the length of the lease agreement (at 8:31 p.m. Councilor Amador left the Council Chambers); the difference between paying a flat rate versus an escalating rate (at 8:33 Councilor Amador returned to the Council Chambers); and the benefits of purchasing the solar system versus renting it.

A motion was made to adopt Resolution No.15-72 by Councilor Amador, seconded by Councilor Castro; approved (4 ayes, No: Valdez).

DEPARTMENT REPORTS AND INFORMATIONAL ITEMS

1. Code Enforcement
 - a) Monthly Report

Planning & Economic Development Manager Flood reported on the department's focus on shopping cart violations, illegal home conversions, and yard sale violations, such as the prohibition of yard sales at commercial locations and yard sale sign regulations.

Discussion was held on individuals conducting business within the City without the appropriate permits; citizens not reporting amplified music violations; the issue of individuals parking portable toilets along the sidewalks; how the Bin Enclosure Guidelines are enforced (at 9:01 p.m. Councilor Riofrio left the Council Chambers); how business owners can comply with the Bin Enclosure Guidelines if the building does not have a bin enclosure (at 9:02 p.m. Councilor Riofrio returned to the Council Chambers); communicating with Mid Valley Disposal to make sure that garbage truck drivers are aware of the Bin Enclosure Guidelines (at 9:04 p.m. Councilor Castro left the Council Chambers); and monitoring water usage and enforcing water conservation regulations (at 9:05 p.m. Councilor Castro returned to the Council Chambers).

2. Police Department
 - a) Monthly Report

Chief of Police Andreotti reported that an officer was bitten by a dog and the dog was consequently put down; all officer positions for field services being filled; the police department entering into a partnership with FCI-Mendota for the use of prison's firing range; a link on the police department page on the City website that allows individuals to view crimes that have occurred in the City and surrounding areas; stated that he will be gone next week for an executive development course; reported on the decrease of narcotic and warrant arrests; the increase of DUIs; the increase of auto thefts which was followed by a decrease due to the arrest of an individual that is known for committing auto theft crimes; the ability to buy jail beds to hold suspects of high price property crimes; the increase of residential burglaries; a recent homicide that is being investigated by the Fresno County Sheriff's Office; and provided a personnel update.

Kevin Romero (160 Tuft Street) – reported on the increase of residential burglaries on Tuft Street and requested that officers increase their patrol in the area (at 9:25 p.m. Councilor Riofrio left the Council Chambers and returned at 9:27 p.m.).

Discussion was held on the criminal activity near that area of town and the agreement between the police department and the Housing Authority in regards to criminal activity reporting services.

3. City Attorney
 - a) Monthly Report

Nothing to report.

4. City Manager

City Manager DiMaggio reported on a future meeting with the healthcare broker to change the healthcare provider from Aetna to BlueShield; San Joaquin Valley Joint Powers Agreement (JPA) related to water storage; and removing Mendota and Orange Cove from the JPA.

MAYOR AND COUNCIL REPORTS AND INFORMATIONAL ITEMS

1. Council Member(s)
Council reports

Councilor Castro reported on raises that managers have received and that he spoke to employees that only work part-time.

Discussion was held on the dynamics of the budget and previous requests from City Management for more staffing.

Councilor Amador mentioned companies that he has met at various conferences that are offering products to the City and a contact that he had met from PG&E with who he shared about a gas odor that some residents had complained about.

Discussion was held on continuing to seek funds for the 7th Street Alignment project.

2. Mayor

Mayor Silva reported on discussions held with Caltrans as to whether the City wants a roundabout or other traffic mitigation measures where Highway 180 meets Highway 33.

Mayor Pro Tem Valdez reported on some vagrants that had settled behind the Pool Hall on 6th Street and on Mendota Youth Recreation's upcoming Red Ribbon Events.

CLOSED SESSION

1. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
CA Government Code §54957(b)(1); City Attorney
 - Council to take appropriate action resulting from Closed Session.

At 9:46 p.m. the Council moved into closed session.

At 10:30 p.m. the Council reconvened in open session and City Manager DiMaggio announced that in regards to the Closed Session item Council desires to dismiss City Attorney Boranian, continue to retain David Fike for ongoing litigation, and invite Mr. Fike to serve as Interim City Attorney.

A motion was made to dismiss City Attorney Boranian, continue to retain Assistant City Attorney David Fike for ongoing litigation, and invite Mr. Fike to serve as Interim City Attorney by Mayor Silva, seconded by Councilor Amador; approved (4 ayes, no: Valdez).

CONSENT CALENDAR

9. Council authorize staff to prepare a Request For Proposals for legal services.

Discussion was held as to whether the item is covered by motion that resulted from the Closed Session.

A motion was made to approve item 9 of the Consent Calendar by Councilor Amador, seconded by Councilor Castro; approved (4 ayes, no: Valdez).

Meggin Boranian asked to address the Council; thanked the Council for having the opportunity to serve the Council and the community; stated that she will continue to serve the community; stated that she is proud for having served with integrity; and reminded the Council of trainings that they need to receive.

ADJOURNMENT

With no more business to be brought before the Council, a motion for adjournment was made at 10:36 p.m. by Councilor Amador, seconded by Councilor Castro; unanimously approved (5 ayes).

Robert Silva, Mayor

ATTEST:

Matt Flood, City Clerk

**CITY OF MENDOTA
CASH DISBURSEMENTS
10/09/2015-10/22/2015
Check #40054-40125**

Date	Check #	Amount	Vendor	Department	Description
October 9, 2015	40054	\$77.15	GREGG ANDREOTTI	GENERAL	REIMBURSEMENT FOR TAXES CHARGED AT HOTEL STAY DURING TRAINING
October 9, 2015	40055	\$3,310.10	HAMPTON INN & SUITES WINDSOR-SOMONA	GENERAL	HOTEL STAY FOR SUPERVISOR TRAINING (F. RENTERIA) & (J. URBIETA)
October 9, 2015	40056	\$1,033.65	FRANCISCO RENTERIA	GENERAL	TRAINING FOR SUPERVISOR COURSE 10/18/2015-10/30/2015
October 9, 2015	40057	\$1,055.50	JORGE URBIETA	GENERAL	TRAINING FOR SUPERVISOR COURSE 10/18/2015-10/30/2015
October 14, 2015	40058	\$308,534.11	A.J. EXCAVATION, INC.	STREETS	6TH STREET RECONSTRUCTION PROJECT
October 20, 2015	40059	\$92.59	A-1 NATIONAL FENCE	GENERAL-WATER-SEWER	MATERIALS FOR FENCING (20) 1 5/8 CLAMPS
October 20, 2015	40060	\$255.41	ACME ROTARY BROOM SERVICE	STREETS	(2) E 5TH SCHWARZE 7000 GUTTER BROOM FOR STREET SWEEPER
October 20, 2015	40061	\$3,105.00	ADMINISTRATIVE SOLUTIONS, INC.	GENERAL	MEDICAL CHECK RUN FOR 10/7/2015 AND (7) HRA ADMINISTRATIVE FEE FOR OCTOBER 2015 (PD)
October 20, 2015	40062	\$60.53	AG & INDUSTRIAL SUPPLY	WATER-STREETS	HYD HOSE 1/4 2 WIRE, GLOBAL FITTING
October 20, 2015	40063	\$851.52	AGRI VALLEY IRRIGATION, INC.	WATER	SUCTION HOSES, FLANGE VAN STONE STYLE PVC, ELBOW 90 SCHEDULE, 80 (S) 6"
October 20, 2015	40064	\$25.34	AIRGAS, USA, LLC	WATER	RENTAL SMALL CYLINDER CARBON DIOXIDE FOR SEPTEMBER 2015
October 20, 2015	40065	\$60.00	ALTA LANGUAGE SERVICES, INC.	GENERAL	LISTENING AND SPEAKING TEST FOR SECOND LANGUAGE VERIFICATION (J. URBIETA - PD)
October 20, 2015	40066	\$179.46	AMERIPRIDE VALLEY UNIFORM SERVICES	WATER-SEWER	PUBLIC WORKS/UTILITIES UNIFORM LEASE FOR 9/17/2015 AND 10/8/2015
October 20, 2015	40067	\$162.10	ANTHONY'S SHOP	WATER-STREETS	(1) REPAIR FOR NIPPO STARTER FOR BACKHOE
October 20, 2015	40068	\$1,889.43	AT&T	GENERAL-WATER-SEWER	CITY AND POLICE TELEPHONE SERVICE FOR 8/25/2015 THROUGH 9/24/2015 AND POLICE DEPARTMENT DISPATCH PHONE
October 20, 2015	40069	\$412.50	AT&T MOBILITY	GENERAL	AIRCARDS FOR 8/20/2015 THROUGH 9/19/2015 (PD)
October 20, 2015	40070	\$89.40	BEST UNIFORM	GENERAL	(2) SGT CHEVRON, (4) PATCHES CHANGES, (1) DUTY BELT - (PD)
October 20, 2015	40071	\$658.00	BSK ASSOCIATES	WATER-SEWER	MONTHLY & WEEKLY ANALYSES FOR WATER TREATMENT/DISTRIBUTION AND WASTEWATER
October 20, 2015	40072	\$94.80	CHEVRON AND TEXACO	GENERAL	(19.51) GALLONS OF FUEL (PD)
October 20, 2015	40073	\$249.13	COOK'S COMMUNICATIONS	GENERAL	(2) KENWOOD HEAVY DUTY REMOTE SPEAKER MIC FOR ALL 14 PIN RADIOS (PD)
October 20, 2015	40074	\$175.00	CORELOGIC INFORMATION	GENERAL-WATER-SEWER	MONTHLY GEOGRAPHIC PACKAGE FOR REALQUEST FOR SEPTEMBER 2015
October 20, 2015	40075	\$65.00	CORBIN WILLITS SY'S INC.	GENERAL-WATER-SEWER	PRINTER REPAIR AND REGISTER DEFAULTS (MOM SOFTWARE - ACCOUNTING)
October 20, 2015	40076	\$88.82	CROWN SERVICES, CO.	GENERAL-SEWER	(1) PORTABLE TOILET - 1XWK - (PD) AND (1) PORTABLE TOILET - WWTP
October 20, 2015	40077	\$300.00	D & D DISPOSAL, INC.	GENERAL	ANIMAL DISPOSAL ON CALL PICKUP FOR 10/7/2015 AT 912 MARIE STREET

**CITY OF MENDOTA
CASH DISBURSEMENTS
10/09/2015-10/22/2015
Check #40054-40125**

October 20, 2015	40078	\$600.00	DATAMATIC, INC.	WATER-SEWER	PHONE TRAINING SERVICES FOR HANDHELDS
October 20, 2015	40079	\$737.00	DEPARTMENT OF JUSTICE	GENERAL	BLOOD ALCOHOL ANALYSIS, FINGERPRINT APPS, CHILD ABUSE INDEX CHECK (PD)
October 20, 2015	40080	\$1,235.00	STANTEC CONSULTING SERV.	SEWER	PROJECT: GROUNDWATER SAMPLING AND REPORTING FOR 2ND QUARTER
October 20, 2015	40081	\$534.00	FERGUSON ENTERPRISES, INC.	WATER	(2) 1.28 GPF MANUAL FLUSH CLST, 80/5 440 V OVAL RUN CAP, (1) #30 RSS 2.2 FREON
October 20, 2015	40082	\$935.85	CLEAR CHOICE COMPUTER SERVICES	GENERAL-WATER-SEWER	SETTING UP METER READERS SOFTWARE AND HANDHELDS, BUILDING DEPARTMENT WORKSTATION, BACKUP WATER DEPARTMENT HARDDRIVE
October 20, 2015	40083	\$8,750.00	FIREBAUGH POLICE DEPARTMENT	GENERAL	DISPATCH SERVICES FOR 9/1/2015 - 9/30/2015 (PD)
October 20, 2015	40084	\$434.00	FRESNO MOBILE RADIO INC.	GENERAL	(31) POLICE DEPARTMENT RADIOS FOR OCTOBER 2015
October 20, 2015	40085	\$19,324.05	GUTHRIE PETROLEUM, INC.	GENERAL-WATER-SEWER-STREETS	(6631) GALLONS UNLEADED GASOLINE, (1833) GALLONS DIESEL FUEL
October 20, 2015	40086	\$64.00	MARISSA HERNANDEZ	GENERAL	REIMBURSEMENT FOR LIVE SCAN (PD)
October 20, 2015	40087	\$64.00	ARTURO HERNANDEZ	GENERAL	REIMBURSEMENT FOR LIVE SCAN (PD)
October 20, 2015	40088	\$71.43	BRADLEY HOGAN	GENERAL	EXPENSE REIMBURSEMENT FOR HARD DRIVE FOR EVIDENCE (PD)
October 20, 2015	40089	\$72.70	J.P. COOKE RABIES & LICENSE TAGS	GENERAL	(100) PURPLE DOG LICENSE TAGES FOR JULY 2015 THROUGH JUNE 2016
October 20, 2015	40090	\$60.00	MCCORMICK, KABOT, JENNER & LEW	GENERAL	PROFESSIONAL SERVICES FOR GENERAL MATTERS (J.CARRILLO)
October 20, 2015	40091	\$54,466.89	MID VALLEY DISPOSAL, INC.	REFUSE-STREETS	SANITATION CONTRACT SERVICES FOR SEPTEMBER 2015 AND ROLL OFF EXCHANGE FOR SEPTEMBER 2015
October 20, 2015	40092	\$1,164.45	NORTHSTAR CHEMICAL	WATER	(600) GALLON SODIUM HYPOCHLORITE 12.5% (WATER)
October 20, 2015	40093	\$203.78	OFFICE DEPOT	GENERAL-WATER-SEWER	BUSINESS CARD HOLDER, (1) DOZEN PENS, (2) INK CARTRIDGE, (2) TONER, BINDER, PAPER
October 20, 2015	40094	\$50.00	PARKING ADMINISTRATION	GENERAL	PAYMENT FOR CITATION; (PASS-THRU)
October 20, 2015	40095	\$9,150.00	PETROSIUS CONSTRUCTION	WATER	INSTALLED FILTER MEDIA AT WATER TREATMENT PLANT ON 10/6/2015
October 20, 2015	40096	\$3,614.10	PREMIER ACCESS INSURANCE	GENERAL	DENTAL INSURANCE FOR NOVEMBER 2015
October 20, 2015	40097	\$33,002.50	PROVOST AND PRITCHARD	WATER IMPACT-SEWER IMPACT-STREETS	CIP FOR WATER AND SEWER AND MENDOTA ELEMENTARY PEDESTRIAN IMPROVEMENTS
October 20, 2015	40098	\$4,025.96	PURCHASE POWER	GENERAL-WATER-SEWER	POSTAGE METER REFILL FOR 2/13/2015 AND 7/13/2015
October 20, 2015	40099	\$174.69	R.G. EQUIPMENT COMPANY	GENERAL	(1) 114-442 BELT AND LABOR FOR LAWNMOWER
October 20, 2015	40100	\$134.93	RAMON'S TIRE & AUTO SERVICE	GENERAL-WATER	(1) TIRE REPAIR AND WHEEL BALANCE (PD) (1) COOPER TIRE, VALVE STEM, TIRE DISMOUNT/MOUNT FOR GENERATOR LIGHT TOWER (WATER)
October 20, 2015	40101	\$689.94	RUMEX CONSTRUCTION CORPORATION	GENERAL-WATER-SEWER-STREETS	SERVICE FEE FOR DSL PUMP AND APCD TESTING FOR GAS PUMP AT 912 MARIE STREET
October 20, 2015	40102	\$2,274.10	SORENSEN MACHINE WORKS	GENERAL-WATER-SEWER-STREETS	MULTI-DEPT SUPPLIES FOR SEPTEMBER 2015: SOCKET FLEX, BATTERY CABLE, LIGHT SOCKET, FACE SHIELD, CAR WASH, WELDING RODS

**CITY OF MENDOTA
CASH DISBURSEMENTS
10/09/2015-10/22/2015
Check #40054-40125**

October 20, 2015	40103	\$309.52	UNION PACIFIC RAILROAD COMPANY	STREETS	ENCROACHMENT PUBLIC ROADWAY PERMIT FOR 11/1/2015-11/30/2015
October 20, 2015	40104	\$55.00	SWRCB-DWOCB DRINKING WATER OPCERT	WATER	GRADE 1 WATER TREATMENT CERTIFICATE (J. SALOMON)
October 20, 2015	40105	\$700.00	TECH-MASTER PEST MANAGEMENT	GENERAL-WATER-SEWER	PEST CONTROL SERVICES FOR SEPTEMBER 2015
October 20, 2015	40106	\$709.19	THARP'S FARM SUPPLY	GENERAL-WATER-SEWER-STREETS	(2) TOOL BOX FOR TRUCKS
October 20, 2015	40107	\$133.90	THOMASON TRACTOR COMPANY	GENERAL-WATER-SEWER-STREETS	JOHN DEERE LOADER- FAILING TO START, INJECTION PUMP FAULTY
October 20, 2015	40108	\$68.08	UNIFIRST CORPORATION	GENERAL-WATER-SEWER	MONTHLY SERVICE: WET/DRY MOPS, MATS, TERRY CLOTHS FOR OCTOBER 2015
October 20, 2015	40109	\$133.33	UNITED RENTALS NORTHWEST	SEWER	(1) DOZER STANDARD CHARGE RENTAL FROM LAST INVOICE PAID
October 20, 2015	40110	\$949.62	USA BLUEBOOK	WATER IMPACT-WATER	14.4 GPPD 150 PSI WALCHEM & REPAIR (SHADE STRUCTURE), FREE CHLORINE REAGENT SET
October 20, 2015	40111	\$199.50	VERIZON WIRELESS	GENERAL-WATER-SEWER	MONTHLY SERVICE FEE FOR FLEET GPS FOR AUGUST 2015
October 20, 2015	40112	\$99.50	VETERINARY EMERGENCY SERVICE, INC.	GENERAL	MEDICAL WASTE DISPOSAL FEE FOR 10/13/2015
October 20, 2015	40113	\$2,563.64	WESTAMERICA BANK	GENERAL-WATER-SEWER	(1) INTERCEPTOR (1) UTILITY VEHICLE FOR OCTOBER 2015 (3) FLEET VEHICLES FOR PUBLIC UTILITIES/WORKS FOR OCTOBER 2015)
October 20, 2015	40114	\$54.00	WECO	SEWER	RENTAL CYLINDER ACETYLENE #4 FOR 8/31/2015-9/30/2015
October 22, 2015	40115	\$86,632.00	WESTAMERICA BANK	GENERAL	PAYROLL TRANSFER FOR 10/5/2015 THROUGH 10/18/2015
October 22, 2015	40116	663.11	CEN-CAL MACHINERY CO. , INC	SEWER	OIL LEAK AT REEL MOTOR AND CHECK OUT VAC TRUCK 3.5 SHOP LABOR @ 96HR HAZ MAT MISCELLANEOUS PARTS OT 05497 MOTOR
October 22, 2015	40117	\$373.00	CENTRAL VALLEY TOXICOLOGY, INC	GENERAL	(2) ETHYL ALCOHOL (2) COMPLETE DRUGG SCREEN (2) SINGLE DRUG SCREEN (THC) (1) DRUG CONFIRMATION LEVEL (POLICE DEPT.)
October 22, 2015	40118	\$75.76	EINERSON'S PREPRESS	GENERAL	(2) 250 BUSINESS CARDS FOR OFFICER AYALA AND OPHELIA LUGO (RECORDS) 16 PT MATTE BUSINESS CARDS
October 22, 2015	40119	\$1,245.00	GIERSCH & ASSOCIATES, INC	WATER	ENGINEERING- COORDINATION FOR 9/17/2015 ON- SITE VISIT FOR 08/25/15 DOC. PREP./REVIEW FOR 8/26/15 MILEAGE 8/25/15
October 22, 2015	40120	\$1,537.50	GONZALEZ TRANSPORT, INC	WATER-STREETS-SEWER	(3)TRANSPORT PER LOAD: RIVERSAND 10/5/15 (2)2.5 TRANSPORT COALINGA- MENDOTA 10/02/15 (1)2.5 TRANSPORT COALINGA- MENDOTA
October 22, 2015	40121	\$825.00	GRANITE CONSTRUCTION	STREETS	(3) 3/4" CALTRANS CLASS 2 AGGREGATE BASE
October 22, 2015	40122	\$327.99	NISSAN MOTOR ACCEPTANCE CORPORATION	GENERAL-WATER-SEWER	ALTIMA LEASE FOR OCTOBER 2015
October 22, 2015	40123	\$16,390.31	PG&E	GENERAL-WATER-STREETS-SEWER	CITY WIDE UTILITIES FOR 9/15/2015 THROUGH 10/12/2015
October 22, 2015	40124	\$360.00	THE BUSINESS JOURNAL	STREETS	RFP FOR MENDOTA ELEMENTARY SCHOOL PEDESTRIAN IMPROVEMENTS (REIMBURSEABLE)
October 22, 2015	40125	\$120.83	VULCAN MATERIALS COMPANY	STREETS	HOT MIX STREET REPAIRS ON 6TH ST SR 1/2" MM PG64-10 7.61 TON (1)ENVIRONMENTAL DEE- AGG & ASPHALT

\$579,183.69

AGENDA ITEM – STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: CHARLES W. JOHNSON, DIRECTOR OF ADMINISTRATIVE SERVICES
VIA: VINCE DIMAGGIO, CITY MANAGER
SUBJECT: REQUEST FOR USE OF DONATED FUNDS PRIOR TO FUND TRANSFER
DATE: OCTOBER 27, 2015

ISSUE

Should the City Council authorize approval for Resolution No. 15-74 allowing staff to utilize donated funds prior to the transfer of funds from Fund 24 into the Mendota Community Corporation (MCC)?

BACKGROUND

For over 20 years the Mendota Senior Center has provided services and programs to help the senior citizens of Mendota. The focus of the center has been by offering various services and meals through a collaborative effect with the Department of Economic Opportunities Commission (EOC) which helps older adults maintain their independence and to thrive by continued growth and engagement in our community, and providing healthy meals for seniors in need.

Due to the notable need for additional furniture and equipment items, the center has been extremely fortunate enough to receive a generous donation of \$2,000 from First Solar Company and partners in 2013, and a donation of \$3,705 in 2014, which in both years receiving a combined total of \$5,705.

Within the first year of received funds, some of the purchases consisted of the following items: eight new furniture tables for seniors for their daily use, a computer and printer for the Senior Coordinator to allow for completion of document submittal and computer communication, wireless internet connection, security cameras to protect the monitor the facility, and various other miscellaneous supplies. The aforementioned funds have currently and will continue to allow seniors to enjoy extra-circular and fundamental activities for many years to come.

Since the establishment of the Mendota MCC, all City donated funds will eventually transfer from the city's account to the MCC account to conduct and facilitate the activities for Mendota residents. Prior to the transfer of any remaining funds from the city's bank

account and Fund 24 into the MCC bank account, staff is requesting to utilize the funds earmarked for the needs of the Senior Center identified within Exhibit A (attached).

RECOMMENDATION

Council approval of Resolution No. 15-74 and for staff to utilize the earmarked funds for identified items addressed within Exhibit A.

FISCAL IMPACT

Fund 24 - \$3,946.94 for Senior Center. Remaining funds in Fund 24 will be transferred into MCC.

**BEFORE THE CITY COUNCIL
OF THE
CITY OF MENDOTA, COUNTY OF FRESNO**

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF MENDOTA APPROVING
THE USE OF DONATED FUNDS FOR THE
MENDOTA SENIOR CENTER AS OUTLINED
WITHIN EXHIBIT A**

RESOLUTION 15-74

WHEREAS, for over 20 years the Mendota Senior Center has provided services and programs to help Mendota seniors; and

WHEREAS, in 2013 and 2014 First Solar Company and its partners have donated a total of \$5,705 for the needs of the Senior Center; and

WHEREAS, since the establishment of the Mendota Mendota Community Corporation (MCC), all City donated funds will transfer from the city's account to the MCC account to conduct and facilitate the activities for Mendota residents; and

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Mendota approves for staff to utilize the earmarked funds in Fund 24 for identified items addressed within attached, Exhibit A.

Robert Silva, Mayor

ATTEST:

I, Matt Flood, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 27th day of October, 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Matt Flood, City Clerk

Exhibit A

1. Television and wall mount
2. DVD Player
3. Paper shredder
4. Bingo game
5. WallMart gift cards for craft material and prizes
6. Internet Compability System
7. 2-level book shelf
8. HP Pavilion desktop for seniors
9. Senior Center banners
10. Costco gift card for supplies

AGENDA ITEM – STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS
VIA: VINCE DIMAGGIO, CITY MANAGER
FROM: NANCY M. DIAZ, FINANCE ADMINISTRATIVE SUPERVISOR
SUBJECT: RESOLUTION 15-67 – TRANSFERRING THE CASH BALANCE FROM THE CITY’S BANK ACCOUNT AND FINANCIAL RECORDS OF FUND 03 – DRIVER AWARENESS & FUND 24 – DONATION FUND TO THE MENDOTA COMMUNITY CORPORATION BANK ACCOUNT AND FINANCIAL RECORDS
DATE: OCTOBER 22, 2015

ISSUE

Should the City Council approve the attached resolution to transfer funds from Fund 03 – Driver Awareness and Fund 24 – Donation Fund from the City’s bank account and financial records to the Mendota Community Corporation bank account and financial records?

BACKGROUND

The Mendota Community Corporation (MCC) was established on June 30, 2015 to conduct and facilitate activities that will improve the quality of life of the residents of Mendota by supporting educational, employment, and general welfare endeavors of the community.

Since the establishment of the MCC, a bank account has been opened with Westamerica Bank. The City of Mendota currently retains the funds for Fund 03 – Driver Awareness and Fund 24 – Donation Fund, including the proceeds from the softball game in August 2015.

ANALYSIS

Given that the MCC will be accepting donations and support various community activities, the balances from both funds (Fund 03 – Driver Awareness and Fund 24 – Donation Fund) should be transferred from the City’s bank account and financial records to the MCC’s bank account and financial records.

Both Fund 03 – Driver Awareness and Fund 24 – Donation Fund facilitate activities within the community such as, Driver Awareness, Explorers – Cadet Program, Backpack Giveaway, Senior Citizen Thanksgiving Luncheon, Earth Day, Toys 4 Tots and other general welfare endeavors of the community. These two funds are consistent with the intentions of the MCC.

Although the City will document financial transactions, the MCC will be in charge of how funds are collected and dispersed.

FISCAL IMPACT

No fiscal impact. Clear Fund 03 – Driver Awareness and Fund 24 – Donation to a ‘0’ Balance.

RECOMMENDATION

Council to approve Resolution 15-67 for the transfer of any remaining funds from the City’s bank account and financial records of Fund 03 – Driver Awareness and Fund 24 – Donation Fund to the Mendota Community Corporation’s bank account and financial records.

**BEFORE THE CITY COUNCIL
OF THE
CITY OF MENDOTA, COUNTY OF FRESNO**

**A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF MENDOTA APPROVING
THE TRANSFER OF FUND 03 – DRIVER AWARENESS
AND FUND 24 – DONATION FUND TO THE
MENDOTA COMMUNITY CORPORATION
BANK ACCOUNT/FINANCIAL RECORDS FROM
THE CITY’S BANK ACCOUNT/FINANCIAL RECORDS**

RESOLUTION 15-67

WHEREAS, on June 30, 2015, the Mendota Community Corporation (MCC), a non-profit organization was established; and

WHEREAS, since the establishment of the MCC, the City of Mendota will no longer retain the funds for Driver Awareness and Donation Fund received for other endeavors such as National Night Out, Explorers Program, Backpack Giveaway and other pass-through events that benefit the community; and

WHEREAS, the MCC will have their own bank account with Westamerica Bank to retain the funds from donations; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Mendota approves the transfer of funds from Fund 03 – Driver Awareness and Fund 24 – Donations to the MCC bank account with Westamerica Bank and financial records.

Robert Silva, Mayor

ATTEST:

I, Matt Flood, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 27th day of October, 2015, by the following vote:

**AYES:
NOES:
ABSENT:
ABSTAIN:**

Matt Flood, City Clerk

AGENDA ITEM – STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: CHARLES W. JOHNSON, DIRECTOR OF ADMINISTRATIVE SERVICES
VIA: VINCE DIMAGGIO, CITY MANAGER
SUBJECT: REQUEST FOR QUALIFICATIONS – FEDERAL HIGHWAY ADMINISTRATION
PROJECTS FOR FY 2015/16, 2016/17, AND 2017/18
DATE: OCTOBER 27, 2015

ISSUE

Should the City Council authorize approval for Resolution No. 15-73 allowing the City Manager to issue an RFQ for engineering services for FHWA projects?

BACKGROUND

The City applies at various times for funding through the Regional Surface Transportation Program (RSTP), Congestion Mitigation and Air Quality (CMAQ), and other federal funding mechanisms, run by the Federal Highway Administration (FHWA). The City secured funding for the Smoot, Sorensen, McCabe Street Rehabilitation project as well as a new Compressed Natural Gas (CNG) street sweeper and with future intentions to apply for RSTP funding to finalize the construction phase of the 7th & Derrick Beautification project. Additionally, as you may recall the 9th Street and Naples Ave. projects were federally funded as well.

FHWA, in the same line as Housing and Urban Development (HUD), have instituted requirements for engineering services related to their funded projects. Most notably, they have placed requirements that made it more competitive for securing public infrastructure projects' for engineering services.

In meeting compliance with these requirements, staff is requesting Council to authorize the issuance of the attached Request for Qualifications (RFQ). This RFQ must be advertised in a local paper, and staff will be placing the advertisement in the local Firebaugh-Mendota Journal, as well as distributing it to local engineering firms.

Once the statements of qualifications have been received, negotiation on fees and charges for service will be negotiated into a contract for three years. This contract would then be brought back to Council for approval.

RECOMMENDATION

Council approval and authorization of Resolution No. 15-73 and for the City Manager to issue the Request for Qualifications for professional engineering services for Federal

Highway Administration funded projects for fiscal years of 2015/2016, 2016/2017, 2017/2018, and enter into negotiations with ranked firms.

FISCAL IMPACT

TBD – Cost of placing the advertisement – Gas Tax.

CITY OF MENDOTA



REQUEST FOR QUALIFICATIONS

For

**FEDERAL HIGHWAY ADMINISTRATION GRANT
CAPITAL PROJECTS ENGINEERING SERVICES**

For

FISCAL YEARS 2015/2016, 2016/2017 and 2017/2018

The City of Mendota applies for and receives competitive grants and allocations of Federal funding for transportation projects. These funds tend to come through such funding mechanisms as the Regional Surface Transportation Program (RSTP), Congestion Mitigation Air Quality (CMAQ), and other such funding. These funds provide for activities involving capital projects including construction and repair of critical transportation infrastructure, as well as procurement of equipment to maintain said infrastructure.

The City received funding for street and drainage improvements around one of the local schools, as well as some a new compressed natural gas street sweeper. It is anticipated that additional projects like these will be funded over the years to come. Additional projects that may be undertaken under this RFQ may involve: streets and roads; gutter and sidewalks; streetlights; and any and all other infrastructure projects that aid, improve, or maintain transportation infrastructure.

The U. S. Federal Highway Administration (FHWA) has determined that funding recipient jurisdictions utilizing contract engineering services shall solicit and contract for those services in a competitive manner. Thus, the City of Mendota is issuing this Request for Qualifications (RFQ) for transportation engineering services for Fiscal Years 2015/16, 2016/17, and 2017/18.

The City of Mendota is requesting a Statement of Qualifications from engineering firms to perform the design, bidding and construction review/inspection services required to complete the funded projects in conformance with FHWA requirements and subject to State and Federal regulations and law. The City intends to select one firm to provide contract services for a maximum period of three years. Services are to include identification of all necessary permits, surveying, testing, preparation of plans and specifications, description of construction phasing plan, estimate of probable construction costs, preparation of bid documents, review of construction contract bids, recommendation for award, construction inspection and review, and construction and grant administration.

Statements of Qualifications will be evaluated based on qualifications of the engineering firm. Statements are to include:

- Firm name, contact person, address, telephone and fax numbers, and email addresses;
- Type of organization (individual, partnership, or corporation);
- Firm principal(s) who will be responsible for the contract, their education, credentials and experience;
- Names and qualifications of any and all staff that will be assigned to the contract;
- Present staff – number and classification;
- List of relevant project experience in the past five years, including location and type of project. Provide the name and telephone number of a reference for each project listed;
- List any previous experience with the City of Mendota;
- Indicate familiarity with FHWA funding procedures and requirements;

Engineering services will be selected based in the following criteria, with associated weighting of consideration; weighted by 100 total points possible:

- Type and size of the organization (5)
- Qualifications of Principal responsible for contract (20)
- Number and Qualifications of staff assigned to contract (20)
- Total staff of firm (10)
- Project history (15)
- Prior experience with Mendota's transportation infrastructure (15)
- Familiarity demonstrated with FHWA funding procedures and requirements (15)

Compensation shall be negotiated after ranking of qualification statements. Negotiations will begin with the highest ranked firm. **DO NOT INCLUDE PROPOSED CHARGES, FEES, OR ANY OTHER FINANCIAL INFORMATION UNTIL REQUESTED IN NEGOTIATION.** Inclusion of such information in a statement will result in an immediate refusal of consideration.

Disadvantaged Business Enterprises (DBEs) are highly encouraged to apply:

This solicitation is subject to Title 49, Code of Federal Regulations, Part 26 (49 CFR 26) entitled "Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs." Disadvantaged Business Enterprise (DBE) participation goals have been waived for this solicitation, due to the extremely low number of eligible DBEs within the region that conduct the classification of work needed under this solicitation. Although DBE goals have been waived for this solicitation, the City of Mendota and Caltrans encourages the participation of DBEs, as defined in 49 CFR 26, in performing contracts financed in whole or in part with federal funds. Information about the Federal DBE Program is available at: <http://osdbu.dot.gov/DBEProgram/dbeprogram.cfm> or <http://www.dot.ca.gov/hq/bep/>.

Interested firms are encouraged to contact Charles W. Johnson, Director of Administrative Services, at (559) 655-3291 extension 109, with questions or inquiries.

Provide two (2) copies of the Statement of Qualifications and deliver to the City of Mendota, 643 Quince Street, Mendota, CA 93640, Attn: Charles W. Johnson, Director of Administrative Services, no later than 5:00 PM on November 30th. Statements must be in City Hall by this time, postmarks will not be considered as time of delivery.

Email responses will not be accepted.

Late responses will not be accepted or considered.

**BEFORE THE CITY COUNCIL
OF THE
CITY OF MENDOTA, COUNTY OF FRESNO**

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF MENDOTA APPROVING
THE SUBMITTAL OF AN RFQ FOR
PROFESSIONAL ENGINEERING
SERVICES FOR FHWA PROJECTS FOR
THE FISCAL YEARS OF 2015/2016, 2016/2017,
AND 2017/2018**

RESOLUTION 15-73

WHEREAS, the City of Mendota applies for and receives competitive grants and allocations of Federal funding for transportation projects; and

WHEREAS, these funds provide for activities involving Capital Projects, including construction and repair of critical transportation infrastructure, as well as procurement of equipment to maintain said infrastructure; and

WHEREAS, to ensure compliance with the Federal Highway Administration (FHWA) requirements, the City of Mendota will issue a Request for Qualifications (RFQ) for professional engineering services for Federal Highway Administration funded projects for three fiscal years; and

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Mendota approves and authorizes the City Manager to issue an RFQ for engineering services for FHWA projects into the Firebaugh-Mendota Journal for publications and enter into negotiations with ranked firms.

Robert Silva, Mayor

ATTEST:

I, Matt Flood, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 27th day of October, 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Matt Flood, City Clerk

**BEFORE THE CITY COUNCIL
OF THE
CITY OF MENDOTA, COUNTY OF FRESNO**

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF MENDOTA APPROVING
A MEMORANDUM OF UNDERSTANDING
WITH THE FRESNO COUNTY RURAL
TRANSIT AGENCY FOR SAFETY AND
SECURITY SERVICES**

RESOLUTION NO. 15-75

WHEREAS, the City Council strives to ensure that the needs of the community related to safety and security are being appropriately met; and

WHEREAS, the Fresno County Rural Transit Agency has requested that the Mendota Police Department provide occasional observation for the safety of their drivers and clients; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Mendota hereby authorizes the Chief of Police to enter into a Memorandum of Understanding (MOU) with the Fresno County Rural Transit Agency for Safety and Security Services, as outlined and included herein.

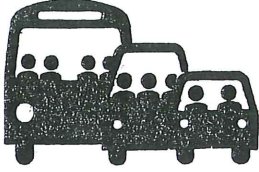
Robert Silva, Mayor

ATTEST:

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**AYES:
NOES:
ABSENT:
ABSTAIN:**

Matt Flood, City Clerk



FRESNO COUNTY RURAL TRANSIT AGENCY

2035 Tulare Street, Suite 201, Fresno, CA 93721

Phone: 559-233-6789 Fax: 559-233-9645

Webpage: www.ruraltransit.org

Safety and Security Services

Memorandum of Understanding

The Fresno County Rural Transit Agency (FCRTA) and the City of Mendota Police Department hereby agree to enter into this Memorandum of Understanding (MOU) for the purpose of providing safety and security services for FCRTA passengers, drivers and vehicles within the City of Mendota. This is in compliance with direction from the Federal Transit Administration (FTA) guidance on Safety and Security for Public Transit Operators.

The City of Mendota Police Department will provide the following services on any day during the week:

- A uniformed officer shall Board the stopped vehicle at any designated bus stop
- Make visual observations while inside vehicle
- Greet driver of vehicle
- Assist passengers or driver with any questions

FCRTA shall reimburse the City of Mendota Police Department for costs associated in providing these services in the amount of \$4,000.00 for the period of 7/01/15 to 6/30/16. Submit a monthly log sheet on a semi-annual basis showing the bus boarding's by date (attachment). This MOU may be renewed on an annual basis by both parties.

Approved by:

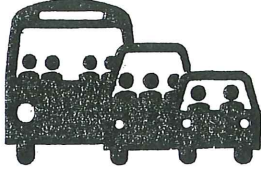
Approved by:

FCRTA

Date

City of Mendota

Date



FRESNO COUNTY RURAL TRANSIT AGENCY

2035 Tulare Street, Suite 201, Fresno, CA 93721

Phone: 559-233-6789 Fax: 559-233-9645

Webpage: www.ruraltransit.org

Safety and Security Services

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- A uniformed officer shall Board the stopped vehicle at any designated bus stop
- Make visual observations while inside vehicle
- Greet driver of vehicle
- Assist passengers or driver with any questions

FCRTA shall reimburse the City of Mendota Police Department for costs associated in providing these services in the amount of \$4,000.00 for the period of 7/01/15 to 6/30/16. Submit a monthly log sheet on a semi-annual basis showing the bus boarding's by date (attachment). This MOU may be renewed on an annual basis by both parties.

Approved by:

Approved by:

Moses Stitt

FCRTA

Date

City of Mendota

Date

Boarding Record Form

City of _____

Week	Month	Bus Boarded by Officer:	Notes	Date
9/14/2015 thru 9/18/2015	September			
9/21/2015 thru 9/25/2015	September			
9/28/2015 thru 9/30/2015	September			
10/1/2015 thru 10/2/2015	October			
10/5/2015 thru 10/9/2015	October			
10/12/2015 thru 10/16/2015	October			
10/19/2015 thru 10/23/2015	October			
10/26/2015 thru 10/30/2015	October			
11/2/2015 thru 11/6/2015	November			
11/9/2015 thru 11/13/2015	November			
11/16/2015 thru 11/20/2015	November			

11/23/2015 thru 11/27/2015	November			
11/30/2015	November			
12/1/2015 thru 12/4/2015	December			
12/7/2015 thru 12/11/2015	December			
12/14/2015 thru 12/18/2015	December			
12/21/2015 thru 12/25/2015	December			
12/28/2015 thru 12/31/2015	December			
1/4/2016 thru 1/8/2016	January			
1/11/2016 thru 1/15/2016	January			
1/18/2015 thru 1/22/2016	January			
1/25/2015 thru 1/29/2016	January			
2/1/2016 thru 2/5/2016	February			
2/8/2016 thru 2/12/2016	February			
2/15/2016 thru 2/19/2016	February			

2/22/2016 thru 2/26/2016	February			
2/29/2016	February			
3/1/2016 thru 3/4/2016	March			
3/7/2016 thru 3/11/2016	March			
3/14/2015 thru 3/18/2016	March			
3/21/2016 thru 3/25/2016	March			
3/28/2016 thru 3/31/2016	March			
4/1/2016	April			
4/4/2016 thru 4/8/2016	April			
4/11/2016 thru 4/15/2016	April			
4/18/2016 thru 4/22/2016	April			
4/25/2016 thru 4/29/2016	April			
5/2/2016 thru 5/6/2016	May			
5/9/2016 thru 5/13/2016	May			

5/16/2016 thru 5/20/2016	May			
5/23/2016 thru 5/27/2016	May			
5/30/2016 thru 5/31/2016	May			
6/1/2016 thru 6/3/2016	June			
6/6/2016 thru 6/10/2016	June			
6/13/2016 thru 6/17/2016	June			
6/20/2016 thru 6/24/2019	June			
6/27/2016 thru 6/30/2016	June			

AGENDA ITEM

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: CHARLES JOHNSON, DIRECTOR OF ADMINISTRATIVE SERVICES
DAVID McGLASSON, CITY ENGINEER

VIA: VINCE DIMAGGIO, CITY MANAGER

SUBJECT: MENDOTA ELEMENTARY SCHOOL PEDESTRIAN IMPROVEMENTS
CONSIDERATION OF AWARD OF CONSTRUCTION CONTRACT

DATE: OCTOBER 27, 2015

ISSUE

Should the Council award the contract for construction of the proposed Mendota Elementary School Pedestrian Improvements project?

BACKGROUND

The City Engineer worked with the City staff to secure a construction grant of \$229,000 in the FCOG Regional Competitive ATP Call for Projects. The project will install a Rectangular Rapid Flash Beacon (RRFB) and In-Roadway Lights (lighted crosswalk) on Bass Avenue at the intersection of 2nd Street. Mendota Elementary School is located on the north side of this tee intersection, making this location the primary pedestrian crossing for students attending school from the south. Installing RRFBs and In-Roadway Lights will enhance pedestrian safety and promote walking and biking by neighborhood children. This project also includes installation of crossing improvements and ADA-accessible ramps on the southeast corners of Bass Avenue and 2nd Street.

The project will also construct sidewalk to close a gap in the current pedestrian paths to Mendota Elementary, north of the school, on the east side of Perez, south of Lozano Street. Accessible curb ramps on the southeast and southwest corners of Lozano and Perez will be reconstructed or retrofitted to comply with current ADA standards.

ANALYSIS

Bids for the proposed construction were opened on October 13, 2015. Three bids were received. All three bidders were found to be responsible and provided all necessary licenses, bonds and supporting documentation.

The low bid was received from JT2, Inc. dba Todd Companies, in the amount of \$146,287. The two other bids were from Avison Construction, Inc. at \$157,609 and Hobbs Construction, Inc. at \$179,352. The City has recent experience with all three firms. Todd Companies constructed the water line replacement under the Outside Canal in 2013; Avison Construction built the Smoot, Sorensen and McCabe project; and Hobbs Construction performed the City Hall remodel and ADA ramp construction project in 2014.

Upon close review, Todd Companies' bid was found to be not responsive due to their proposing to supply in-roadway lighting equipment that does not meet the project specifications. They were given an opportunity to revise their submittal without changing their bid, however they declined to do so. We are therefore recommending their bid be rejected as non-responsive. Avison Construction's bid was responsive to the specifications and is acceptable and within the available grant funds. On that basis, it is recommended that Council award the construction contract for the Mendota Elementary School Pedestrian Improvements project to Avison Construction, Inc. in the amount of \$157,609.

FISCAL IMPACT

This project is fully funded by ATP grant revenues and has no impact on the General Fund.

RECOMMENDATION

Staff recommends that the City Council adopt Resolution No. 15-76 approving award of the construction contract for the Mendota Elementary School Pedestrian Improvements project to Avison Construction, Inc. in the amount of \$157,609 and authorizing the City Manager to sign all related documents.

**BEFORE THE CITY COUNCIL
OF THE
CITY OF MENDOTA, COUNTY OF FRESNO**

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF MENDOTA AWARDING THE
CONSTRUCTION CONTRACT FOR THE
MENDOTA ELEMENTARY SCHOOL
PEDESTRIAN IMPROVMENTS PROJECT**

RESOLUTION NO. 15-76

WHEREAS, the City of Mendota advertised for construction bids for certain pedestrian crossing, curb, gutter, sidewalk and concrete improvements near Mendtoa Elementary School; and

WHEREAS, bids were opened and read on October 13, 2015; and

WHEREAS, bids were received from three contractors, each of whom were found to be responsible bidders; and

WHEREAS, the bid received from Avison Construction, Inc., in the amount of \$157,609 was found to be the lowest-cost responsive bid; and

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

- 1) The City Council of the City of Mendota hereby awards the construction contract for the Mendota Elementary School Pedestrian Improvements Project to Avison Construction, Inc. in the amount of \$157,609 and
- 2) The City Council of the City of Mendota hereby authorizes the City Manager to execute the contract and all related and necessary paperwork.

Robert Silva, Mayor

ATTEST:

I, Matt Flood, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 27th of October, 2015 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Matt Flood, City Clerk

AGREEMENT FOR CRIMINAL ACTIVITY REPORTING SERVICES

CITY OF MENDOTA AND Mendota RAD, L.P.

THIS AGREEMENT is entered into this 30th day of June 2015, between and by the **City of Mendota**, a political subdivision of the State of California, hereinafter called "**City of Mendota**," and Mendota RAD, L.P. and the Fresno Housing Authority, hereinafter called "Housing Authority."

WHEREAS, Mendota RAD, L.P. and the Housing Authority desires to enter into an Agreement with the **City of Mendota** for Criminal Activity Reporting Services within the Mendota RAD, L.P. and Housing Authority properties noted herein by attachment; and,

WHEREAS, the **City of Mendota** agrees to render such services on the terms and conditions hereinafter set forth.

NOW, THEREFORE, the parties hereto agree as follows:

I. SERVICES PROVIDED BY THE CITY OF MENDOTA

The **City of Mendota** agrees to provide **Police Patrol, Respond to Calls for Service Regarding Criminal and/or Suspicious Activity, Write Crime of Incident Reports when necessary, Testify in Court in Regards to Criminal Arrests and provide Weekly Observation/Activity Reports** to the Property Manager of the Mendota RAD, L.P. and Housing Authority properties located in Mendota and specifically identified on Exhibit A, attached hereto, hereinafter called "Target Area." All duties are to be performed for a period of **twelve months**, commencing **July 1, 2015** and completed on **June 30, 2016**.

II. COMPENSATION

The Mendota RAD, L.P. and Housing Authority agrees to pay the **City of Mendota** its actual costs of providing the aforementioned service, not to exceed **three-hundred, seventy-five dollars (\$375.00) per month**, for the period beginning **July 1, 2015**. The **City of Mendota** shall bill the Mendota RAD, L.P. and Housing Authority on a monthly basis. Payment of said bill shall be contingent on receipt of weekly reports.

The hourly fee for City of Mendota staff to attend court hearings shall be \$ N/A per hour.

Mendota RAD, L.P. operating funds are being used to cover the cost of this service and shall not be used to replace funds or positions by the **City of Mendota**. These funds are subject to the Single Audit Act Amendments of 1996 and the OMB Circular, A-133, *Audits of states, local governments and non-profit organizations*.

III. TERM AND TERMINATION

This Agreement shall be effective retroactive to **July 1, 2015** and shall terminate **June 30, 2016**.

Notwithstanding the foregoing, this Agreement is terminable by either the Mendota RAD, L.P. and Housing Authority or the **City of Mendota** upon 30 days written notice of cancellation.

IV. INDEPENDENT CONTRACTOR

In rendering the aforesaid services, it is mutually understood and agreed that the **City of Mendota**, its agents and employees, shall at all times be acting and performing independently and not as an employee of the Mendota RAD, L.P. and Housing Authority. It is acknowledged and agreed that the relationship between the **City of Mendota** and the Mendota RAD, L.P. and Housing Authority is that of the **City of Mendota** being an independent contractor for the Mendota RAD, L.P. and Housing Authority. Nothing in this Agreement and nothing in the course of dealings between the Mendota RAD, L.P. and Housing Authority and the **City of Mendota** shall be deemed to create any fiduciary relationship, trust, partnership, joint venture, agency or employment relationship. The **City of Mendota** employees and agents shall not be treated by the Mendota RAD, L.P. and Housing Authority as employees of the Mendota RAD, L.P. and Housing Authority for any purpose, including, but not limited to, laws providing for Social Security taxes and benefits, state or federal unemployment benefits. The **City of Mendota** agrees that it has sole responsibility to pay Social Security, State Disability Insurance, Worker's Compensation Insurance and all other wages and benefits applicable to its employees. The **City of Mendota** further agrees to hold the Mendota RAD, L.P. and Housing Authority harmless for any and all claims made with regard to such matters.

V. INSURANCE

The **City of Mendota** shall procure and maintain, at its own expense, insurance or self-insurance to include comprehensive general liability and comprehensive automobile liability insurance in the minimum amount of \$500,000 for bodily injury, including death, to any person and \$1,000,000 for injuries, including death, to more than one person in any one occurrence, and \$1,000,000 for damage to property in any one occurrence.

VI. INDEMNIFICATION

To the furthest extent allowed by law, Mendota RAD, L.P. shall indemnify, hold harmless and defend the **City of Mendota** and each of its officers, officials, employees, agents and volunteers from any and all loss, liability, fines, penalties, forfeitures, costs and damages (whether in contract, tort or strict liability, including but not limited to personal injury, death at any time and property damage), and from any and all claims, demands and actions in law or equity (including reasonable attorney's fees and litigation expenses) that arise out of, pertain to, or relate to the reckless disregard or willful misconduct of Mendota RAD, L.P., its principals, officers, employees, agents or volunteers in the performance of this Agreement.

To the furthest extent allowed by law, the **City of Mendota** shall indemnify, hold harmless and defend Mendota RAD, L.P. and each of its officers, officials, employees, agents and volunteers from any and all loss, liability, fines, penalties, forfeitures, costs and damages (whether in contract, tort or strict liability, including but not limited to personal injury, death at any time and property damage), and from any and all claims, demands and actions in law or equity (including reasonable attorney's fees and litigation expenses) that arise out of, pertain to, or relate to the reckless disregard or willful misconduct of the **City of Mendota**, its principals, officers, employees, agents or volunteers in the performance of this Agreement.

This section shall survive termination or expiration of this Agreement.

VII. ASSIGNMENT

Neither party shall assign, transfer or sub-contract this Agreement nor their rights or duties under this Agreement without the written consent of the other party.

VIII. VENUE

Venue for any action arising out of or relation to this Agreement shall only be in Fresno, County, California. The rights and obligations of the parties and all interpretation and performance of this Agreement shall be governed in all respects by the laws of the State of California.

IX. ENTIRE AGREEMENT

It is mutually understood and agreed that the foregoing constitutes the entire Agreement between the parties. Any modifications or amendments to this Agreement, after its effective date, must be in writing and signed by both parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first hereinabove written.

MENDOTA RAD, L.P. and FRESNO HOUSING AUTHORITY

By: _____
Preston Prince, CEO/Executive Director

Date: _____

CITY OF MENDOTA

By: _____
VINCE DIMAGGIO, CITY MANAGER

ATTEST:

By: _____
MATT FLOOD, CITY CLERK

REVIEWED AND RECOMMENDED FOR APPROVAL

GREGG L., ANDREOTTI, CHIEF OF POLICE

APPROVED AS TO FORM

CITY COUNSEL

EXHIBIT A

MENDOTA RAD, L.P. COMPLEXES IN Mendota, CALIFORNIA Three Sites

Cal.	Complex Name and Address	No. of Units
28-09	Rios Terrace No. 1 424 Derrick Blvd. Mendota, CA	24
28-14	Rios Terrace No. 2 111 Straw Ave. & 101 Tuft Street Mendota, CA	40
28-26	Mendota Apartments, two sites 778 Quince Street & 515 Sorenson Ave. Mendota, CA	60

AGENDA ITEM – STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: MATT FLOOD, PLANNING AND ECONOMIC DEVELOPMENT MANAGER
VIA: VINCE DIMAGGIO, CITY MANAGER
SUBJECT: COMPETING REQUESTS FROM MENDOTA YOUTH RECREATION AND WESTSIDE YOUTH, INC. TO AMEND THEIR EXCLUSIVE USE PERMIT BY HAVING AN OPEN MARKET ON WEDNESDAYS THROUGH DECEMBER 30TH
DATE: OCTOBER 27, 2015

ISSUE

Should Council approve an amendment to a local non-profit youth organization to continue their outdoor market through the end of the year?

BACKGROUND

Westside Youth, Inc. (WY) and Mendota Youth Recreation (MYR) have been running open markets on Wednesday and Saturday, respectively, as a means to raise funds for their organizations.

Attached are the approved exclusive use permits for both organizations, with WY's application approved through the end of October and MYR's through the end of November. MYR requested to amend their application to change their open market to Wednesday, starting in November and running through the end of December. Approximately a week later, WY requested to extend their open market, also on Wednesdays, through the end of December.

ANALYSIS

Staff is not opposed to the amendments as proposed by these organizations as long as the conditions set forth in the original application (and any new ones the Council may wish to impose related to the proposed amendment) are complied with. However, since both organizations are requesting Wednesday, Council will need to choose which one will be approved for Wednesday use.

The open markets conducted by these organizations have been a positive activity for the community, providing revenue and entertainment opportunities, while presenting minimal security issues. Therefore, staff recommends the continuation of the event in whatever form may be dictated by Council.

FISCAL IMPACT

Minor revenue due to business licenses, taxes, and any other fees from businesses participating in the open market.

RECOMMENDATION

Staff recommends that the City Council approve the amendment for the open market, allowing both organizations to conduct them under the terms and conditions imposed by Council.

1. This application is for the use of the following facility:

City park parking lot

2. The organization, individual, business or entity applying for the use permit:

Mendota Youth Recreation

3. The contact person on behalf of the applicant, regarding the event or activity for which use permit is requested together with all of the following information:

NAME: Sergio Valdez

ADDRESS (STREET AND CITY): 325 Pucney / 667 Quince

TELEPHONE NO.: 559-647-4043 / 655-4590

4. MONTH, DAY, AND TIME OF PROPOSED USE: 84-4-15 - to ~~11th~~ November 2015
time will be 0700 to 1300 or 1600 to 2200

5. Please describe the exact park area or areas requested for Exclusive Use. (List below and circle the area on the attached map).

700/1100pm - 4:00 - 10:00
City Park parking lot

6. Purpose or function for which the permit is requested. Give statement of reasons for exclusive use. Note: Section 12.20.090(b)(c) Fees and Deposits as required.

open market

7. Number of persons expected to attend the function or event. 200

8. Will alcoholic beverages be sold? Yes ___ No X note: if yes, you must apply for and receive a separate permit from the state department of alcohol beverage control, if so, liquor liability insurance is required to be purchased thirty (30) days in advance by the applicant. The Fresno County Sheriff's department must be contacted regarding this application. The City of Mendota parks are tobacco free and alcohol free.

9. Has a promoter been contracted to present, produce, or otherwise be involved in the event, activity or entertainment during the event? Yes ___ No X. Note: section 12.20.110, if yes, the promoter is required to provide certificate of insurance evidencing liability and property damage limits with a combined single limit of not less than \$1,000,000 with a deductible of nor more than \$500, and shall specify the City of Mendota and applicant as named insured.

10. If a promoter will present, produce, or otherwise be involved in the event, activity or entertainment, state the name, address and telephone number of the promoter and describe his/her/its participation in the event. Note: Section 5.08.030 Amusement Park Rides and Attractions; Section 5.08.300 Musical and Theatrical Shows. The Promoter is required to obtain a business license.

NAME:

ADDRESS: NA

PARTICIPATION/INVOLVEMENT:

11. Detailed description of all entertainment and activities, including equipment and vehicles to be used, the nature and times of use of such equipment, and the nature and times of use of any amplified sound equipment.

maybe a D.J

12. Will concession stand(s) be used? _____ Yes 7 No. Note: for baseball diamond concession, \$150.00 fee, per league, no exemptions.

13. Will there be an admissions charge to the event? If so, state the exact amount of each ticket \$ 0. State the reason for imposing this admission charge.

14. Will there be a live band at this function? _____ Yes X No
(See attached municipal code regarding noise ordinance)

15. State the names and addresses of all persons or groups which will receive any of the proceeds from this event, including concessions, and how those proceeds will be divided among such persons or groups.

Mendota Youth Recreation

16. If this permit application is for all or substantially all of the park area, or all or substantially all of the picnic and bandstand area, state the overriding public interest or special circumstances which justify excluding residents of the City of Mendota from using their public park facilities.

17. I, Sergio Valdez have read the Mendota Municipal Code Chapter 12.20 re: park permits (attached). I understand all of the requirements for conducting an event or activity in the use of the Rojas-Pierce Park or any City facility. I agree on behalf of myself and MYR (name of applicant), the organization on whose behalf this application is made, to indemnify, defend and hold the City of Mendota harmless, from and against any and all claims, actions, suits, and proceedings for money damages or other relief for personal injury, property damage or other losses resulting from or caused by the activity or event for which this permit is issued. The keys to any facility or electrical panel will not be issued until this document is signed by the permittee requesting a facility and/or consent/hold harmless agreements are submitted to city staff and proof of insurance is provided and all fees and deposits are paid.

Signature of Permittee: Sergio Valdez

DATE: 2-27-15

1. This application is for the use of the following facility:

Rojas-Pierce Park and part of Smart Street.

2. The organization, individual, business or entity applying for the use permit:

Westside Youth, Inc.

3. The contact person on behalf of the applicant, regarding the event or activity for which use permit is requested together with all of the following information:

NAME: Dino Perez - Director

ADDRESS (STREET AND CITY): 1709 7th Street, Mendota, CA

TELEPHONE No.: (559) 655-4808, FAX (559) 655-5295

4. MONTH, DAY, AND TIME OF PROPOSED USE: March 18, 2015 - October 31, 2015

5. Please describe the exact park area or areas requested for Exclusive Use. (List below and circle the area on the attached map).

Rojas-Pierce Park's Lot and three compartments at console

6. Purpose or function for which the permit is requested. Give statement of reasons for exclusive use. Note: Section 12.20.090(b)(c) Fees and Deposits as required.

Open Market every Wednesday late after 4pm - 10:30pm

7. Number of persons expected to attend the function or event. 300-500 people

8. Will alcoholic beverages be sold? Yes ___ No X note: if yes, you must apply for and receive a separate permit from the state department of alcohol beverage control, if so, liquor liability insurance is required to be purchased thirty (30) days in advance by the applicant. The Fresno County Sheriff's department must be contacted regarding this application. The City of Mendota parks are tobacco free and alcohol free.

9. Has a promoter been contracted to present, produce, or otherwise be involved in the event, activity or entertainment during the event? Yes ___ No X. Note: section 12.20.110, if yes, the promoter is required to provide certificate of insurance evidencing liability and property damage limits with a combined single limit of not less than \$1,000,000 with a deductible of not more than \$500, and shall specify the City of Mendota and applicant as named insured.

10. If a promoter will present, produce, or otherwise be involved in the event, activity or entertainment, state the name, address and telephone number of the promoter and describe his/her/its participation in the event. Note: Section 5.08.030 Amusement Park Rides and Attractions; Section 5.08.300 Musical and Theatrical Shows. The Promoter is required to obtain a business license.

NAME:

ADDRESS:

NIA

PARTICIPATION/INVOLVEMENT:

11. Detailed description of all entertainment and activities, including equipment and vehicles to be used, the nature and times of use of such equipment, and the nature and times of use of any amplified sound equipment.

12. Will concession stand(s) be used? Yes No. Note: for baseball diamond concession, \$150.00 fee, per league, no exemptions. Seeks only.

13. Will there be an admissions charge to the event? If so, state the exact amount of each ticket \$0.00. State the reason for imposing this admission charge.

14. Will there be a live band at this function? Yes No
(See attached municipal code regarding noise ordinance)

15. State the names and addresses of all persons or groups which will receive any of the proceeds from this event, including concessions, and how those proceeds will be divided among such persons or groups.

16. If this permit application is for all or substantially all of the park area, or all or substantially all of the picnic and bandstand area, state the overriding public interest or special circumstances which justify excluding residents of the City of Mendota from using their public park facilities.

17. I, Dino Perez have read the Mendota Municipal Code Chapter 12.20 re: park permits (attached). I understand all of the requirements for conducting an event or activity in the use of the Rojas-Pierce Park or any City facility. I agree on behalf of myself and Westside Youth, Inc. (name of applicant), the organization on whose behalf this application is made, to indemnify, defend and hold the City of Mendota harmless, from and against any and all claims, actions, suits, and proceedings for money damages or other relief for personal injury, property damage or other losses resulting from or caused by the activity or event for which this permit is issued. The keys to any facility or electrical panel will not be issued until this document is signed by the permittee requesting a facility and/or consent/hold harmless agreements are submitted to city staff and proof of insurance is provided and all fees and deposits are paid.

Signature of Permittee:

Dino Perez

DATE: Feb. 19, 2015

AGENDA ITEM – STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: CHARLES W. JOHNSON, DIRECTOR OF ADMINISTRATIVE SERVICES
VIA: VINCE DIMAGGIO, CITY MANAGER
SUBJECT: WILLIAM ROBERT JOHNSTON MUNICIPAL AIRPORT DISCUSSION
DATE: OCTOBER 27, 2015

ISSUE

None. Discussion item only.

BACKGROUND

On August 11, 2015, staff presented to Council a report regarding possible options for the current use, future use, and other options available for the William Robert Johnston Municipal Airport.

During the discussion staff recommended for the City to maintain a status quo posture relative to the airport and its current operations. Additionally, Council inquired from staff as to the amount needed to reimburse the State and Federal government if the City decided to pursue forward with submitting a request for closure of the airport.

ANALYSIS

Per Council's request, staff contacted the Caltrans Divisions of Aeronautics regarding the amount owed to the State for the City allocation of California Aid to Airports Program (CAAP) funds in the amount of \$10,000 each year. If the City were to close the airport to the public for more than one year, a portion of the funds that the City received in the previous 20 years must be paid back to the Division. The amount to be repaid is the original amount reduced at the rate of 5% per year. However, the Division may also waive repayment of funds if it determines that the airport is not necessary to the system of public airports.

In reference to Airport Improvement Program (AIP) funds issued by the Federal Aviation Administration (FAA) to the City, the City has received a total of \$347,996.00 to rehabilitate the runway in 2003 and 2009. If the FAA has determined that a release of grant funded improvements is appropriate and that the release serves the interest of the public in civil aviation, the FAA may require the City, as a condition of the release, to reimburse the federal government for approved AIP eligible project funds received within the previous 20 years. The amount to be reimbursed or reinvested is an amount

representing the unamortized portion of the useful life of the federal grant remaining at the time the facility will be removed from aeronautical use.

Lastly, as I reiterate from my last report, the FAA considers each request to close an entire airport on a case-by-case basis based on demonstrated benefit to civil aviation. In most cases where a request to close was agreed to by the FAA, it included the development of a replacement airport of equal or greater value to the local and national aviation systems.

RECOMMENDATION

None.

FISCAL IMPACT

CAAP Funds Owed — \$190,000

AIP Funds Owed —\$347,996 (Unamortized amount of project determined by FAA)