



# CITY OF MENDOTA

*“Cantaloupe Center Of The World”*

ROBERT SILVA  
Mayor  
ROLANDO CASTRO  
Mayor Pro Tem  
VICTOR MARTINEZ  
JESSE MENDOZA  
OSCAR ROSALES

## AGENDA MENDOTA CITY COUNCIL Regular City Council Meeting CITY COUNCIL CHAMBERS 643 QUINCE STREET July 9, 2019 6:00 PM

CRISTIAN GONZALEZ  
City Manager  
JOHN KINSEY  
City Attorney

The Mendota City Council welcomes you to its meetings, which are scheduled for the 2nd and 4th Tuesday of every month. Your interest and participation are encouraged and appreciated. Notice is hereby given that Council may discuss and/or take action on any or all of the items listed on this agenda. **Please turn your cell phones on vibrate/off while in the council chambers.**

Any public writings distributed by the City of Mendota to at least a majority of the City Council regarding any item on this regular meeting agenda will be made available at the front counter at City Hall located at 643 Quince Street Mendota, CA 93640, during normal business hours, 8 AM - 5 PM.

In compliance with the Americans with Disabilities Act, those requiring special assistance to participate at this meeting please contact the City Clerk at (559) 655-3291. Notification of at least forty-eight hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to the meeting.

### CALL TO ORDER

### ROLL CALL

### FLAG SALUTE

### FINALIZE THE AGENDA

1. Adjustments to Agenda
2. Adoption of final Agenda

### PRESENTATIONS

1. Recognition of the Mendota Police Department's Explorers POST for their recent achievements at the Manteca, California Explorers Competition.
2. Benita Duran with the United States Census Bureau to provide information on the 2020 Census.

### CITIZENS ORAL AND WRITTEN PRESENTATIONS

At this time members of the public may address the City Council on any matter not listed on the agenda involving matters within the jurisdiction of the City Council. Please complete a "request to speak" form and limit your comments to THREE (3) MINUTES. Please give the completed form to City Clerk prior to the start of the meeting. All speakers shall observe proper decorum. The Mendota Municipal Code prohibits the use of boisterous, slanderous, or profane language. All speakers must step to the podium, state their names and addresses for the record. Please watch the time.

## APPROVAL OF MINUTES AND NOTICE OF WAIVING OF READING

1. Minutes of the special City Council meeting and regular City Council meeting of June 25, 2019.
2. Notice of waiving of the reading of all resolutions and/or ordinances introduced and/or adopted under this agenda.

## CONSENT CALENDAR

Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.

1. JUNE 24, 2019 THROUGH JULY 1, 2019  
WARRANT LIST CHECKS NO. 45488 THRU 45542  
TOTAL FOR COUNCIL APPROVAL = \$310,882.87
2. Proposed adoption of **Resolution No. 19-47**, authorizing the City Manager to sign a letter of authorization allowing Fresno County to submit a regional application for the Oil Payment Program, Cycle 10 (OPP10).

## PUBLIC HEARING

1. Public hearing to consider public input regarding the formation of Landscape and Lighting District No. 2019-01.
  - a. *Receive report from City Attorney Kinsey*
  - b. *Inquiries from Council to staff*
  - c. *Mayor opens the public hearing, accepting comments from the public*
  - d. *Mayor closes the public hearing*
  - e. *City personnel tabulate the submitted assessment ballots*

## BUSINESS

1. Council discussion and consideration of **Resolution No. 19-48**, confirming the Engineer's Report in support of the formation of an assessment district for the La Colonia subdivision, forming an assessment district, and approving and levying the assessments.
  - a. *Receive report from City Attorney Kinsey*
  - b. *Inquiries from Council to staff*
  - c. *Mayor opens floor to receive any comment from the public*
  - d. *Council consider Resolution No. 19-48 for adoption*

## **DEPARTMENT REPORTS AND INFORMATIONAL ITEMS**

1. Animal Control, Code Enforcement, and Police Department
  - a) Monthly Report
2. City Attorney
  - a) Update
3. City Manager

## **MAYOR AND COUNCIL REPORTS AND INFORMATIONAL ITEMS**

1. Council Member(s)
2. Mayor

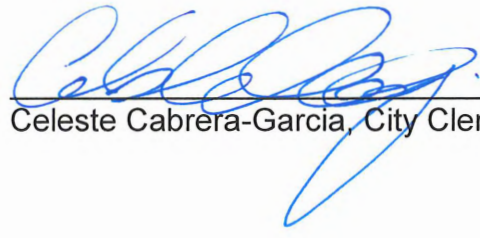
## **CLOSED SESSION**

1. Conference regarding real property negotiations pursuant to Government Code §54956.8.
  - a) Addresses:
    - a. 195 Smoot Street, Mendota, CA 93640
    - b. 415 Sorensen Avenue, Mendota, CA 93640
    - c. 437 Sorensen Avenue, Mendota, CA 93640
  - b) Negotiator: Cristian Gonzalez
  - c) Negotiating Party: Mendota Unified School District
  - d) Under Negotiation: Terms of payment

## **ADJOURNMENT**

### **CERTIFICATION OF POSTING**

I, Celeste Cabrera-Garcia, City Clerk of the City of Mendota, do hereby declare that the foregoing agenda for the Mendota City Council Regular Meeting of July 9, 2019, was posted on the outside bulletin board located at City Hall, 643 Quince Street Wednesday, July 3, 2019 at 4:20 p.m.



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Celeste Cabrera-Garcia, City Clerk



## MINUTES OF MENDOTA SPECIAL CITY COUNCIL MEETING

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**Special Meeting**

**June 25, 2019**

**Meeting called to order by Mayor Silva at 5:31 p.m.**

**Roll Call**

**Council Members Present: Mayor Robert Silva, Councilors Jesse Mendoza and Oscar Rosales**

**Council Members Absent: Mayor Pro Tem Rolando Castro and Councilor Victor Martinez**

**Flag salute led by Mayor Silva**

### **FINALIZE THE AGENDA**

1. Adjustments to Agenda.
2. Adoption of final Agenda.

A motion was made by Councilor Rosales to adopt the agenda, seconded by Councilor Mendoza; unanimously approved (3 ayes, absent: Castro and Martinez).

### **CITIZENS ORAL AND WRITTEN PRESENTATIONS**

None offered.

### **CLOSED SESSION**

1. PUBLIC EMPLOYMENT  
Pursuant to CA Government Code §54957.6  
Title: Unrepresented Management MOU  
Designated Representative and Negotiator: Cristian Gonzalez, City Manager

2. CONFERENCE WITH LABOR NEGOTIATORS  
Pursuant to CA Government Code §54957.6  
Agency Designated Representatives: Cristian Gonzalez, City Manager; Jennifer Lekumberry, Director of Administrative Services  
Employee Organization: Mendota Police Officers Association
3. CONFERENCE WITH LABOR NEGOTIATORS  
Pursuant to CA Government Code §54957.6  
Agency Designated Representatives: Cristian Gonzalez, City Manager; Jennifer Lekumberry, Director of Administrative Services  
Employee Organization: American Federation of State, County and Municipal Employees

City Attorney Kinsey commented on which staff members would be present during certain Closed Session items

At 5:32 p.m. the Council moved into closed session.

At 6:05 p.m. the Council reconvened in open session and City Attorney Kinsey stated that in regards to items 1 through 3 of the closed session, there was no reportable action.

### **ADJOURNMENT**

With no more business to be brought before the Council, a motion for adjournment was made at 6:05 p.m. by Councilor Rosales, seconded by Councilor Mendoza; unanimously approved (3 ayes, absent: Castro and Martinez).

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Robert Silva, Mayor

ATTEST:

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Celeste Cabrera-Garcia, City Clerk



## MINUTES OF MENDOTA REGULAR CITY COUNCIL MEETING

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**Regular Meeting**

**June 25, 2019**

**Meeting called to order by Mayor Silva at 6:06 p.m.**

### **Roll Call**

**Council Members Present:** Mayor Robert Silva, Councilors Jesse Mendoza and Oscar Rosales

**Council Members Absent:** Mayor Pro Tem Rolando Castro and Councilor Victor Martinez

**Flag salute led by Mayor Silva**

### **FINALIZE THE AGENDA**

1. Adjustments to Agenda.
2. Adoption of final Agenda.

City Attorney Kinsey requested that item 1 of the Closed Session be tabled to a future City Council meeting, and that item 5 of the Consent Calendar be discussed and considered separately.

A motion was made by Councilor Rosales to adopt the agenda as requested by staff, seconded by Councilor Mendoza; unanimously approved (3 ayes, absent: Castro and Martinez).

### **PRESENTATION**

1. Moses Stites with the Fresno County Rural Transit Agency (FCRTA) to recognize the 40<sup>th</sup> anniversary of the FCRTA and the partnership with the City of Mendota.

Moses Stites with the Fresno County Rural Transit Agency (FCRTA) stated that it is the 40<sup>th</sup> anniversary of FCRTA's partnership with the City and presented

information on the agency's highlights, including information on the services they provide within the City; and the FCRTA service area.

The Council thanked Mr. Stites for the services that the FCRTA provides to the community.

Mr. Stites presented a plaque to the City of Mendota in recognition of the partnership between the two agencies.

### **CITIZENS ORAL AND WRITTEN PRESENTATIONS**

**Ofelia Ochoa (Jennings Street)** – commented on the need for translation services at public meetings; the need for transportation services for community members to attend public meetings; stated that the lack of translation services and transportation services pose obstacles for residents which prevent them from attending public meetings; and requested that the City Council look into addressing these issues.

Discussion was held on looking into available options for transportation services.

**Damaris Aguirre (Stamoules Street)** – requested that the hours and days of operation for the Westside Transit be extended; commented on the fees that residents often pay for transportation services; and on the condition of the parks.

Discussion was held on the need for community involvement on various issues; and the Council thanked Ms. Aguirre for her work in keeping the community informed about various issues.

**Martha Puente (Gonzalez Street)** – requested that there be additional police officers present in the City.

Discussion was held on the need for additional officers in the community; that Ms. Puente meet with the Chief Andreotti to discuss her concerns; and the possibility of installing additional lighted crosswalks throughout the City.

### **APPROVAL OF MINUTES AND NOTICE OF WAIVING OF READING**

1. Minutes of the regular City Council meeting of June 11, 2019.
2. Notice of waiving of the reading of all resolutions and/or ordinances introduced and/or adopted under this agenda.

A motion was made by Councilor Rosales to approve items 1 and 2, seconded by Councilor Mendoza; unanimously approved (3 ayes, absent: Castro and Martinez).

## CONSENT CALENDAR

1. JUNE 11, 2019 THROUGH JUNE 19, 2019  
WARRANT LIST CHECKS NO. 45432 THRU 45487  
TOTAL FOR COUNCIL APPROVAL = \$518,699.37
2. Proposed adoption of **Resolution No. 19-40**, authorizing the execution of an agreement with the Fresno County Rural Transit Agency for safety and security services.
3. Proposed adoption of **Resolution No. 19-41**, affirming the City of Mendota's support of the countywide homelessness priorities for calendar year 2019.
4. Proposed adoption of **Resolution No. 19-42**, approving and adopting the Fiscal Year 2019-2020 operating budget for the City of Mendota.
5. *Proposed adoption of **Resolution No. 19-43**, revising the Management Benefit Resolution.  
[To be discussed separately]*
6. Proposed adoption of **Resolution No. 19-44**, approving an agreement for the preparation of an environmental document and related city services with Valley Agricultural Holdings LLC.
7. Proposed adoption of **Resolution No. 19-45**, authorizing an emergency expenditure and approving the proposed estimate from SET Services to replace a sewer main line.

A motion was made by Councilor Rosales to adopt items 1 through 4, 6, and 7 of the Consent Calendar, seconded by Councilor Mendoza; unanimously approved (3 ayes, absent: Castro and Martinez).

5. Proposed adoption of **Resolution No. 19-43**, revising the Management Benefit Resolution.

City Attorney Kinsey stated that the City Council requested that clarifying language be added to paragraph 20.

A motion was made by Councilor Rosales to adopt item 5 of the Consent Calendar as modified, seconded by Councilor Mendoza; unanimously approved (3 ayes, absent: Castro and Martinez).



## **DEPARTMENT REPORTS AND INFORMATIONAL ITEMS**

1. Administrative Services
  - a) Monthly Report

Director of Administrative Services Lekumberry summarized her report including tasks pertinent to human resources; a worker's compensation claim; the average number of Senior Center attendees; and special projects.

2. City Attorney
  - a) Update

Nothing to report.

3. City Manager

*Absent.*

## **MAYOR AND COUNCIL REPORTS AND INFORMATIONAL ITEMS**

1. Council Member(s)

Councilor Mendoza thanked the audience for their attendance and encouraged them to continue to attend public meetings.

Councilor Rosales thanked the audience for their attendance and encouraged them to continue to attend public meetings; and thanked the staff for their work.

2. Mayor

Mayor Silva commented on the 2019 Mendota Fireworks Show.

## **ADJOURNMENT**

With no more business to be brought before the Council, a motion for adjournment was made at 6:58 p.m. by Councilor Mendoza, seconded by Councilor Rosales; unanimously approved (3 ayes, absent: Castro and Martinez).

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Robert Silva, Mayor

ATTEST:

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Celeste Cabrera-Garcia, City Clerk  
Minutes of City Council Meeting

CITY OF MENDOTA  
CASH DISBURSEMENTS  
6/24/19 - 7/1/2019  
Check# 45488 - 45542

Date	Check #	Amount	Vendor	Department	Description
June 24, 2019	45488	\$400.00	ADT SECURITY SERVICES	GENERAL-WATER-SEWER	REPEATER FOR PULSE SYSTEM & TURRENT CAMERA (CITY HALL)
June 24, 2019	45489	\$203.89	ALERT-O-LITE	GENERAL	(5) COOL HEAD STRINGHEAD FOR WEED EATER
June 24, 2019	45490	\$116.00	CENTRAL VALLEY TOXICOLOGY	GENERAL	(1) ETHYL ALCOHOL (1) ABUISE SCREEN (1) DRUG CONFIRMATION (PD)
June 24, 2019	45491	\$400.00	DATA TICKET, INC	GENERAL	DAILY CITATION PROCESSING, NOTICES, APPEALS FOR FEBRUARY & MAY 2019 (PD)
June 24, 2019	45492	\$62,691.11	PG&E	GENERAL-WATER-SEWER-STREETS-AVIATION	WATER DEPARTMENT UTILITY SERVICES 5/16/19 - 6/16/19 & CITYWIDE UTILITY SERVICES 5/17/19 - 6/17/19
June 24, 2019	45493	\$1,983.98	PURCHASE POWER	GENERAL-WATER-SEWER	(2) POSTAGE METER REFILL 6/13/19
June 24, 2019	45494	\$1,147.25	TELSPAR INSTRUMENTS, INC	SEWER	WWTP SERV - (8 HRS) SERVICE WORK ON SCADA & FLOW METER
June 24, 2019	45495	\$8,884.30	TRU TRAILERS INC	WATER-SEWER	(1) 7X12X4 SH14K SPARE TIRE & MOUNT, TARP & ROLLER, & RAMPS TRAILER
June 24, 2019	45496	\$95.64	UNIFIRST CORPORATION	GENERAL-WATER-SEWER	JANITORIAL SERVICES - (6) RUGS (1) DRY&WET MOP, & TERRYCLOTHS
June 24, 2019	45497	\$700.77	UNITED RENTALS NORTHWEST	SEWER	(1) SHIELD HYDRAULIC 6'X6' PAC STEAM RENTAL MARIE STREET & DIVISIDERO STREET
June 24, 2019	45498	\$45.00	VILLAMAR MOTORS & TRANS	GENERAL	2018 JEEP - OIL & FILTER CHANGE (PD)
June 26, 2019	45499	\$142,632.00	WESTAMERICA BANK	GENERAL	PAYROLL TRANSFER 6/10/19 - 6/23/19
June 28, 2019	45500	\$24.19	AG & INDUSTRIAL SUPPLY INC	WATER-STREETS	GLOBAL FITTING 4 HOSE FITTING
June 28, 2019	45501	\$65.00	ALEX AUTO DIAGNOSTICS	WATER-SEWER-STREETS	2007 CHEVY SILVERADO DIAGNOSTIC ON LEAKY COOLANT
June 28, 2019	45502	\$652.50	AMERPRIDE SERVICES INC	GENERAL-WATER-SEWER	PUBLIC WORKS UNIFORM WEEK 5/2/19, 5/9/19, 5/16/19, 5/23/19, 5/30/19, 6/6/19, 6/13/19, & 6/20/19
June 28, 2019	45503	\$327.07	ANTHONY'S SHOP	WATER-STREETS	JD BACKHOE OVERHAUL & PARTS ON BOSCH ALT
June 28, 2019	45504	\$1,935.99	AUTOMATED OFFICE SYSTEMS	GENERAL-WATER-SEWER	MAINTENANCE CONTRACT FOR COPIER AT CITY HALL AND POLICE DEPARTMENT FOR JUNE 2019
June 28, 2019	45505	\$975.08	AT&T	GENERAL-WATER-SEWER	CITYWIDE TELEPHONE SERVICES 5/25/19 - 6/24/19
June 28, 2019	45506	\$587.91	AT&T MOBILITY	GENERAL	POLICE DEPARTMENT CELL PHONE SERVICES
June 28, 2019	45507	\$31.27	AUTOZONE, INC	GENERAL	POLICE DEPARTMENT VEHICLE SUPPLIES
June 28, 2019	45508	\$447.20	BSK ASSOCIATES	WATER-SEWER	FILTER WATER PLANT PROFILE EDT WEEKLY TREATMENT, MONTHLY WASTEWATER TREATMENT & DISTRIBUTION, MONTHLY WASTEWATER
June 28, 2019	45509	\$113.37	EINERSON'S PREPRESS	GENERAL	(3) 250 CT BUSINESS CARDS FOR PD
June 28, 2019	45510	\$70.19	FRESNO DISTRIBUTING CO	WATER-SEWER	(1) FILTER CARTRIDGE & ICEMAKER FILTER FOR ICE MACHINE
June 28, 2019	45511	\$10,700.83	GONZALEZ TRANSPORT INC	WATER-SEWER	(2.5) FREIGHT (12) CRUSHED ROCK FOR WELL #5, WASTEWATER TREATMENT-TRACTOR SERVICE & DUMP SERVICE 6/5/19 - 6/10/19
June 28, 2019	45512	\$653.16	MENDOTA COMMUNITY CORPORATION	GENERAL	REFUND FROM PAYMENT TO RCI (EXPLORERS)
June 28, 2019	45513	\$469.22	PETTY CASH	GENERAL-WATER-SEWER	PETTY CASH EXPENSES TAG #629-642

CITY OF MENDOTA  
CASH DISBURSEMENTS  
6/24/19 - 7/1/2019  
Check# 45488 - 45542

June 28, 2019	45514	\$94.48	SUNNYSIDE TROPHY	GENERAL	(1) 9X12 RED ENGRAVED PLAQUE FOR R.BAEZA
June 28, 2019	45515	\$202.00	THE HOME DEPOT	WATER	(5) 1/2 4X8 SANDE PLYWOOD FOR WTP
June 28, 2019	45516	\$255.70	ADT SECURITY SERVICES	GENERAL	SECURITY SERVICES 7/1/19 - 9/30/19 ROJAS PARK CONCESSION STAND, SECURITY SERVICES 7/3/19 - 8/2/19 COMMUNITY CENTER
June 28, 2019	45517	\$1,558.69	MUTUAL OF OMAHA	GENERAL	LIFE AD&D LTD STD INSURANCE FOR JULY 2019
June 28, 2019	45518	\$194.36	PITNEY BOWES INC	GENERAL-WATER-SEWER	POSTAGE METER RENTAL 7/1/19 - 9/30/19
July 1, 2019	45519	\$397.24	AGRI VALLEY IRRIGATION INC	SEWER	(300' ROLL) PRO-FLAT (3) COUPLING 4" (12) HOSE CLAMP
July 1, 2019	45520	\$6,229.85	GIERSCH & ASSOCIATES INC	SEWER	PROFESSIONAL SERVICES LOZANO LIFT STATION - FEBRUARY - JUNE 2019 (WITH ADDENDUM #4)
July 1, 2019	45521	\$39.80	ID CARDS INC	GENERAL	(2) CUSTOM PVC CARD DUAL SIDE (1) PVC CARD (PD)
July 1, 2019	45522	\$214.21	INDUSTRIAL CHEM LAB	GENERAL	(2 GAL) TRI-LETE FOR PARKS
July 1, 2019	45523	\$110.00	KERWEST NEWSPAPER	GENERAL	(5.5) SUMMARY ORDINANCE 19-06 CANNIBIS DISPENSARIES
July 1, 2019	45524	\$268.00	LAW ENFORCEMENT SYSTEMS	GENERAL	(2000 CT) CODE & ORDINANCE VIOLATION NOTICE
July 1, 2019	45525	\$1,050.00	LG ELECTRIC	GENERAL-WATER-STREETS	DOG POUND ATTIC FAN INSTALLMENT, DRAIN PUMP @ SORENSEN/ARNAUDON INSTALL & MODIFY , & OLLER STREET LIGHTS
July 1, 2019	45526	\$1,314.66	LIGHTHOUSE ELECTRICAL IN	WATER	TROUBLE SHOOT, INSTALL NEW CONTACTORS & HEATER - WTP
July 1, 2019	45527	\$376.97	LOS BANOS VETERINARY CLINIC	GENERAL	(4) DA2P-PV (1) COMPREHENSIVE ILLNESS EXAM & DA2P (8) TRAZODONE (CSO)
July 1, 2019	45528	\$168.63	MENDOTA SMOG & REPAIR	GENERAL-WATER-SEWER	PD INTERCEPTOR - DIAGNOSTIC ON ENGINE LEAKY WATER PUMP & F-250 SUPER DUTY FREON & CHECK A/C
July 1, 2019	45529	\$1,699.47	METRO UNIFORM	GENERAL	(1) RAZOR BODY ARMOR, (2) XFX CLASS B SHORT SLEEVE, (2) CLASS B PANT (1) XFX CLASS B SHORT SLEEVE (1) MACE/ OC SPRAY POUCH (PD)
July 1, 2019	45530	\$1,225.50	MID VALLEY DISPOSAL INC	STREETS	(2) ROLL OFF BIN EXCHANGE 10Y (12.64 & 11.87)
July 1, 2019	45531	\$1,050.56	NORTHSTAR CHEMICAL	WATER	(510 GAL) SODIUM HYPOCHLORITE - 12.5 MILL
July 1, 2019	45532	\$53,833.25	PROVOST & PRITCHARD	WATER	PROFESSIONAL SERVICES MOWRY BRIDGE FINAL DESIGN & CONSTRUCTION FOR MARCH 2019
July 1, 2019	45533	\$87.15	QUINN COMPANY	SEWER-STREETS	(1) SD-0470 VALVE G PART FOR GRADER
July 1, 2019	45534	\$1,117.84	R&B COMPANY	WATER-SEWER	(2) 10 VERSA MAX COUPLING FOR 1269 MARIE ST VALVE, (1) 8 CHERNE MUNI-BALL PLUG
July 1, 2019	45535	\$154.95	RAMON'S TIRE & AUTO SERVICE	GENERAL-WATER-STREETS	CITYWIDE VEHICLE SERVICE & TIRE REPAIR - FORD F-350 (1) SERVICE A/C SYSTEM & FILL SYSTEM (1) TIRE REPAIR (INSIDE PATCH)
July 1, 2019	45536	\$670.25	ERNEST PACKING SOLUTIONS	GENERAL-WATER-SEWER	JANITORIAL SUPPLIES - (3) BATH TISSUE (2) PINESOL (2) CANLINER
July 1, 2019	45537	\$1,622.57	SIERRA DISPLAY INC	GENERAL	(4) FOUR SEASON BANNER (12) CUSTOM IMPRINTS CITY OF MENDOTA (1) IMPRINT SCREEN (4) COMMUNITY PRIDE BANNERS
July 1, 2019	45538	\$66.91	THOMASON TRACTOR COMPANY	WATER-STREETS	(1) STRAP, PIN FASTNER, PIN FASTEN, PACKING, (1) WASHER & NUT

**CITY OF MENDOTA**  
**CASH DISBURSEMENTS**  
**6/24/19 - 7/1/2019**  
**Check# 45488 - 45542**

July 1, 2019	45539	\$203.81	USA BLUEBOOK	WATER	(1) STREAMLIGHT STYLUS & METER SCOPE MAGNIFIER
July 1, 2019	45540	\$109.20	VETERINARY MEDICAL CENTER	GENERAL	(5) CITY EUTHANASIA (1) MEDICAL WASTE DISPOSAL
July 1, 2019	45541	\$63.00	WECO	GENERAL-WATER-SEWER	RENT CYL ACETYLENE #4, OXYGEN D&K FOR JUNE 2019
July 1, 2019	45542	\$150.90	ZEE MEDICAL SERVICE	WATER-SEWER	FIRST AID KIT SUPPLIES - (1) BANDAIDS, PAINAID, ALCOHOL TOWELETTES
		\$310,882.87			



# County of Fresno

DEPARTMENT OF PUBLIC WORKS AND PLANNING  
STEVEN E. WHITE, DIRECTOR

June 04, 2019

Cristian Gonzalez, City Manger  
City of Mendota  
643 Quince Street  
Mendota, CA 93640

## RE: Used Oil Program Highlights

Dear Mr. Gonzalez:

Fresno County looks forward to a continued partnership with the City of Mendota to actively maintain and improve the Used Oil/Filter Recycling program (UOP). The County manages the UOP on a regional basis that allows for the creation of partnerships with the public and private agencies to promote and educate the public in the proper disposal and handling of this waste. These partnerships create a synergy, allow for economies of scale, and maximize funds to extend the message of used oil and filter recycling to all residents.

I want to share with you the many projects, programs, advertising campaigns, and outreach efforts that staff has developed and promoted on behalf of your city, the surrounding jurisdictions and its residents. Please share this information provided with your respective City Councils, Boards, residents and interested parties when you meet with them.

On an annual basis, the County of Fresno on behalf of the City of Mendota and the 13 other jurisdictions, submits applications to the California Department of Resources, Recycling and Recovery (CalRecycle) to recoup grant funds to help aid in the effort of educating the public on hazardous waste and proper disposal of used oil/filters.

The **Oil Payment Program (OPP)** grant is awarded on a per capita basis. As a result, when the 14 jurisdictions and the County of Fresno collaborate, the grant award is increase significantly. For the OPP8 and OPP9 cycles, the 14 jurisdictions and the County of Fresno were collectively awarded \$147,806.00 and \$148,189.00 respectively. Based on the grant requirements, the City of Mendota was approximately awarded \$3,747.96 and \$3,789.67.

## Used Oil Program Highlights

June 04, 2019

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### **Projects:**

Used oil funds help provided and maintained service to the four of the five Certified Collection Center (CCC) in Mendota.

- Alex Auto Diagnostics & Smog: 650 Oller St. Mendota, CA 93640
- Cervantes Auto Repair: 1417 4<sup>th</sup> St., Mendota, CA 93640
- Mendota Smog Repair: 1415 9<sup>th</sup> St. Mendota, CA 93640
- Ramon's Tire & Wheel: 261 Oller St. Mendota, CA 93640

The additional one CCCs are funded through it respective corporation entities with the assistance from Used Oil Program:

- AutoZone #3708: 700 Derrick Ave., Mendota, CA 93640

Oil tanks at 23 of the 59 CCC's were purchased by the County of Fresno with grant funds. In addition, the County has an exclusive contact with World Oil (formerly known as Asbury Environmental Services). World Oil provides the used oil and filters collection to multiple CCC's throughout the jurisdictions of Fresno County as a free service.

### **Programs:**

In 2018, over 27,380 gallons of used oil and 11,000 used oil filters were collected by CCC businesses at no cost to the residents.

In 2018, residents of the City of Mendota recycled 5,550 gallons of used oil.

During this period, Mendota residents recycled 3,750 of used oil filters.

Used oil funds assist businesses in managing and recycling oil and filters in the prevention of oil contamination to water and agricultural land within the boundaries of each community. Residents are offered a 40-cents-per-gallon incentive to properly recycle their used oil. There are 59 CCC locations located within the 14 cities and unincorporated Fresno County.

### **Advertising Campaigns:**

The County produces the annual "Turning It Around" Directory in the Valley Yellow Pages (VYP) and DEX Yellow Pages (DEX-YP) phone books, which reach over 1 million residents and advertise businesses that accept used oil and filters for recycling, as well as other recyclable materials and hazardous wastes. The "Turning It Around" Directory is featured in both the regional and localized VYP/DEX-YP phone books. The

#### RESOURCES DIVISION

2220 Tulare Street, Sixth Floor / Fresno, California 93721 / Phone (559) 600-4259 / FAX 600-4552  
The County of Fresno is an Equal Employment Opportunity Employer

CCCs are also promoted on the County's website under the Public Works and Planning Department's "Turning It Around" link.

The County of Fresno utilized iRecycle app and Earth911.com to promote the CCC's by locating the nearest recycling and drop off sites for residents based on zip code and geolocation within the 14 jurisdictions and County of Fresno.

The Used Oil Program funds also allow for additional advertising in the form of radio remote broadcasts and advertisements. With more than 1 in 5 households changing their oil on their own, radio advertising is key to reaching these population for the County and its jurisdictions. For 2018 and 2019, Fresno County purchased airtime from Cumulus Media, I Heart Media, Sinclair, One Putt, Hmong T.V., Overgarrd, and Hmong USA, which represent all major radio stations broadcasting the countywide. As a result, used oil recycling messages are able to reach each jurisdiction and unincorporated residents each week in English, Spanish, Hmong, and Panjabi media markets.

The UOP is promoted at multiple collegiate sporting events at California State University, Fresno (Fresno State). Fresno State is an accredited higher educational institution in both academics and athletics. The County established partnership with Bulldog Sports Properties to deliver messaging through public address (PA) and large screen video formats at Men's and Women's Basketball, Baseball, and Softball games each season. In addition, UOP messaging is distributed through "email blasts" as well as on the University's athletics website [www.gobulldogs.com](http://www.gobulldogs.com). Fresno State athletic venues allow the Used Oil Program to reach over 180,000 residents at games, as well as 200,000 fans through website marketing and 40,000 residents via email marketing during the Basketball, Baseball, and Softball seasons.

### **Community Outreach:**

Used oil grants have also funded the time and efforts to redesign and improve the used oil brochure to provide information in a simpler format.

Recent Tire Amnesty and Household Waste (HHW) events featured used oil/ HHW literature and were provided to all residents attending the event. The County of Fresno has strategically targeted these local programs and venues as a vehicle to better market and emphasizes the regional oil program as a free service to its jurisdictions.

The County's website is updated and redesigned to align with CalRecycle's goals to provide most current information on used oil and filters. In addition, the website offers

residents information regarding the negative effects of improper disposal of oil on the environment as well as CCCs.

The program also provided outreach to library patrons throughout the County. Portable banner displays featuring used oil and filter recycling messages, providing outreach literature, were made available to residents throughout the County's library system. The Program has been able to reach approximately 53,000 library patrons. In addition, County staff has set up an automatic quarterly rotation between branches of both the Fresno County Free Library system and the Coalinga-Huron Library District.

County Resources staff responds to approximately 7,745 calls from residents requesting information, general recycling, tires, HHW, used oil and filter recycling, agricultural waste, and multiple other recycling and solid waste program inquiries.

County Staff will be continuing activities in 2019 thanks to the City of Mendota's commitment to the Used Oil Program:

- Quarterly newsletter regarding events, outreach and new sites.
- New used oil webpage to assist Certified Collection Centers in promotion and execution of the used oil and used filter recycling page.
- High school and college educational programs geared to automotive and driver training classes.
- Coordination with non-profit organizations that teach automotive maintenance to spread the message throughout the jurisdictions and county residents.
- Multiple outreach activities are planned in the upcoming months, including the distribution of oil/filter recycling literature and information at community events, both within city jurisdictions and within the unincorporated County areas. Staff has identified 26 events including:

- |                                |                                      |
|--------------------------------|--------------------------------------|
| ▪ Clovis Peach Party           | ▪ Old Town Clovis Car Show           |
| ▪ Malaga Annual Fiesta Day     | ▪ Shaver Lake Loggers Jamboree       |
| ▪ Dunlap Turkey Festival       | ▪ Selma Parkin' in the Park Car Show |
| ▪ Del Rey Harvest Festival     | ▪ Sanger Farmer's Market             |
| ▪ Westside Red Ribbon Carnival | ▪ Kerman Ag Expo                     |
| ▪ Coalinga Farmer's Market     | ▪ Fowler Fall Festival               |
| ▪ Mendota Harvest Fiesta       | ▪ Reedley Fiesta                     |



Used Oil Program Highlights

June 04, 2019

Page 5

It is the County's goal to assist your jurisdiction and respective City Representation in whatever way we can. If you have any questions or suggestions where we can help, feel free to contact me at [songvang@fresnocountyca.gov](mailto:songvang@fresnocountyca.gov) or by phone at (559) 600 - 4259.

Sincerely,



Song Vang- Staff Analyst  
Resources Division  
Department of Public Works and Planning

c: Amina Flores-Becker, Division Manager  
UOP File

G:\4360Resources\Solid Waste Planning - 9015\Oil Program\OIL PAYMENT PROGRAM (OPP)\OPP 10\LOA Letters\Mendota

**BEFORE THE CITY COUNCIL  
OF THE  
CITY OF MENDOTA, COUNTY OF FRESNO**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF MENDOTA AUTHORIZING  
THE CITY MANAGER TO SIGN A LETTER  
OF AUTHORIZATION ALLOWING FRESNO  
COUNTY TO SUBMIT A REGIONAL  
APPLICATION FOR THE OIL PAYMENT  
PROGRAM, CYCLE 10 (OPP10)**

**RESOLUTION NO. 19-47**

**WHEREAS**, the County of Fresno for more than 20 years has acted as lead applicant for the region in submitting grant applications to the California Department of Resources Recycling & Recovery (CalRecycle) for assistance in disposing of used oil and filters; and

**WHEREAS**, Fresno County has requested a letter of authorization to memorialize the City of Mendota's participation in the grant;

**WHEREAS**, staff has prepared a letter of authorization to memorialize the City of Mendota's participation in the grant, attached hereto as Exhibit "A" and incorporated herein by this reference;

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Mendota authorizes the City Manager to sign the letter of authorization, attached hereto as Exhibit "A", committing to participate in the Oil Payment Program 10 (OPP10) regional grant.

\_\_\_\_\_  
Robert Silva, Mayor

ATTEST:

I, Celeste Cabrera-Garcia, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 9<sup>th</sup> day of July, 2019, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

\_\_\_\_\_  
Celeste Cabrera-Garcia, City Clerk

# Exhibit A



# CITY OF MENDOTA

*"Cantaloupe Center Of The World"*

July 9, 2019

Department of Resources Recycling and Recovery (CalRecycle)  
1001 "I" Street  
P.O. Box 4025  
Sacramento, CA 95812-4025

Dear CalRecycle:

**RE: Letter of Authorization for Oil Payment Program, Cycle 10(OPP10)**

I am the City Manager for the City of Mendota. I am authorized to contractually bind the City of Mendota. Pursuant to this authority, I hereby authorize the **County of Fresno** to submit a regional application and to act as Lead Agency on behalf of the City of Mendota. The County of Fresno is hereby authorized to execute all documents necessary to implement the project and secure payment under the OPP10 program. This authorization is and shall remain effective until the end of the OPP10 performance period, which is **June 30, 2021**.

Sincerely,

Cristian Gonzalez  
City Manager  
City of Mendota  
(559) 655-3291

---

---

**AGENDA ITEM**

---

---

**TO:** HONORABLE MAYOR AND COUNCILMEMBERS

**FROM:** CRISTIAN GONZALEZ, CITY MANAGER

**SUBJECT:** CONFIRMING THE ENGINEER’S REPORT IN SUPPORT OF THE FORMATION OF AN ASSESSMENT DISTRICT FOR THE LA COLONIA SUBDIVISION, FORMING AN ASSESSMENT DISTRICT, AND APPROVING AND LEVYING ASSESSMENTS

**DATE:** JULY 9, 2019

---

**ISSUE**

Should the City Council confirm the Engineer’s Report, form the proposed landscape and lighting maintenance district, and approve the levy of assessments to fund landscape maintenance and the cost of street lighting operation within Tract 6218, La Colonia?

**BACKGROUND**

At its regular meeting of August 14, 2018, your Council approved a Development Agreement for the La Colonia subdivision, Fresno County Tract No. 6218 (La Colonia). The development agreement discusses the reasons for implementation of a District, to pay for maintenance and operation of landscaping and lighting within the tract.

As a first step toward District formation, the City entered into agreement with the City Engineer to prepare the Engineer’s Report (Report) required by the Landscape and Lighting of 1972 (the Act), which will become the basis for all subsequent action. The Report has been completed and is included in the agenda packet. As prescribed in the Act, the Report describes the proposed district, including its boundaries, the properties which will be included, the facilities which will be constructed, operated, and/or maintained, the amount proposed for assessment to the benefitting properties, the method proposed for apportionment of the assessment, and the dollar amount of the assessment proposed to be levied on each property within the proposed district.

Next, the City Council considered and adopted the Report, and set a public hearing to consider approving formation of the District and the levy of the proposed assessment.

Following that, staff mailed ballots to the affected property owners, stating the amount of the proposed assessment, notifying them of the public hearing, and providing a ballot to vote on the question of whether the proposed district should be formed and the proposed assessment levied.

The public hearing was held earlier today. Assuming that there was no majority protest to the formation of the proposed district and the levy of the proposed assessment, the only tasks remaining are to confirm the Report, officially form the district, officially levy the proposed

assessment, and then submit the necessary documentation to the county for inclusion on the tax roll.

**ANALYSIS**

The City Manager and City Attorney have reviewed the Report and are satisfied that it meets the requirements of the Act. Compliance with the Development Agreement requires the City to proceed with the formation of a landscape and lighting maintenance district and the levy of an assessment for that purpose. However, the Council may request modifications to the Report, including changes in the improvements, the boundaries of the proposed assessment district, and any zones therein, and the proposed diagram or the proposed assessment.

**FISCAL IMPACT**

No negative financial impact. Successful formation of the proposed district would result in income to the City in excess of \$20,000 per year, which would be dedicated to the costs for landscape maintenance and street light operation within the subject Tract 6218.

**RECOMMENDATION**

Staff recommends that the City Council adopt the attached resolution confirming the Report, forming the proposed landscape and lighting maintenance district, and approving the levy of assessments to fund landscape maintenance and the cost of street lighting operation within Tract 6218, La Colonia.

**BEFORE THE CITY COUNCIL  
OF THE  
CITY OF MENDOTA, COUNTY OF FRESNO**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF MENDOTA CONFIRMING THE  
ENGINEER'S REPORT IN SUPPORT OF THE  
FORMATION OF AN ASSESSMENT DISTRICT  
FOR THE LA COLONIA SUBDIVISION, FORMING  
AN ASSESSMENT DISTRICT, AND APPROVING  
AND LEVYING ASSESSMENTS**

**RESOLUTION NO. 19-48**

**WHEREAS**, the Landscape and Lighting Act of 1972, California Streets and Highways Code § 22500 *et seq.* (Act), allows agencies, including cities, to create landscape and lighting maintenance districts to assess property owners for the cost of maintaining landscaping and operating lighting systems which provide special benefit to the property owners in the District over and above the benefits received by City of Mendota (City) residents at large;

**WHEREAS**, to accommodate the La Colonia subdivision, the City planned to form a landscape and lighting maintenance district to fund improvements for landscape maintenance, including center median landscaping, parkway landscaping along major perimeter streets such as Bass Avenue, public easement (paseo) landscaping, and pocket park open space area landscaping, and supplemental park lighting;

**WHEREAS**, the proposed district will include the entire boundary of Tract 6218, also known as the La Colonia subdivision, within a single zone of benefit;

**WHEREAS**, the proposed district will be known as Landscape and Lighting Maintenance District 2019-01;

**WHEREAS**, in accordance with Streets and Highways Code § 22585, on November 13, 2018, the City adopted a resolution of initiation, Resolution No. 18-77, which proposed the formation of the district and requested the City Engineer to prepare an Engineer's Report;

**WHEREAS**, the City Engineer, in consultation with the City Attorney, prepared the requested Engineer's Report for the District, attached hereto as Exhibit "A" and incorporated herein by this reference, which contains a detailed description of the proposed improvements, the boundaries of the assessment district, and the proposed assessments upon assessable lots and parcels of land within the District; and

**WHEREAS**, in accordance with Streets and Highways Code § 22587, on May 14, 2019, the City adopted a resolution of intention, Resolution No. 19-32, which approved the Engineer's Report and called for a public hearing regarding the formation of the proposed district and the levy of the proposed assessment;

**WHEREAS**, in accordance with Streets and Highways Code § 22588 and Government Code § 53753, the City provided notice of the hearing to the record owner(s) of the parcels subject to the proposed assessment;

**WHEREAS**, in accordance with Streets and Highways Code § 22588 and Government Code § 53753, on July 9, 2019, the City held a public hearing regarding the formation of the proposed district and the levy of the proposed assessment, and, at the conclusion of the hearing, designated an impartial person to tabulate the assessment ballots submitted, and not withdrawn, in support of or opposition to the proposed assessment;

**WHEREAS**, the number of assessment ballots submitted, and not withdrawn, in opposition to the proposed assessment did not exceed the number of assessment ballots submitted, and not withdrawn, in its favor, and therefore there was not a majority protest of the proposed assessment;

**WHEREAS**, the City complied with all procedural and substantive requirements applicable to the formation of the proposed district and the levy of the proposed assessment, including, without limitation, the requirements set forth in Streets and Highways Code § 22500 *et seq.* and Government Code § 53753.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Mendota, State of California, as follows:

1. The foregoing recitals are true and correct and are incorporated herein by this reference.
2. The City hereby confirms the Engineer's Report, attached hereto as Exhibit "A", without modification.
3. The City hereby forms an assessment district as set forth in the Engineer's Report pursuant to Streets and Highways Code §22500 *et seq.*
4. The City hereby approves the assessments as set forth in the Engineer's Report.
5. The City hereby orders the levy and collection of the approved assessments for the fiscal year 2019-2020 pursuant to Streets and Highways Code §22500 *et seq.*
6. The City hereby authorizes and directs the City Manager to work with the County of Fresno Assessor to add the approved levies to the 2019-2020 property tax roll.

**BE IT FURTHER RESOLVED**, by the City Council of the City of Mendota, State of California, that the activities contemplated herein are not subject to the California Environmental Quality Act, Public Resources Code, § 21000 *et seq.*(CEQA), pursuant to Title 14, Chapter 3, Section 15378(b)(4) of the California Code of Regulations



because they involve the “creation of government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment” and therefore do not constitute a “project” within the meaning of CEQA.

---

Robert Silva, Mayor

ATTEST:

I, Celeste Cabrera-Garcia, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 9<sup>th</sup> day of July, 2019, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

---

Celeste Cabrera-Garcia, City Clerk

# Exhibit A

City of Mendota

# FINAL ENGINEER'S REPORT

Landscape and Lighting District  
No. 2019—01

APRIL 2019

Prepared for:  
City of Mendota

Prepared by:  
Provost & Pritchard Consulting Group  
286 W Cromwell Ave, Fresno 93711

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**Report Prepared for:**

**City of Mendota**

643 Quince Street  
Mendota, CA 93640

**Contact:**

Cristian Gonzalez, City Manager

**Report Prepared by:**

**Provost & Pritchard Consulting Group**

David McGlasson, PE, PLS  
Project Manager  
559-449-2700  
[dmcglasson@ppeng.com](mailto:dmcglasson@ppeng.com)



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# 1 Introduction

## 1.1 Overview and History

This report is prepared pursuant to the Landscape and Lighting Act of 1972, which is Part 2 of Division 15 of the California Streets and Highways Code (the "Act") and the provisions of the California Constitution Article XIIIID, which was added by Proposition 218. The Act allows agencies, including cities, to create Landscape and Lighting Maintenance Districts (Districts) to assess property owners for the cost of maintaining landscaping, and operating lighting systems which provide special benefit to the property owners included in the District which are over and above the benefits received by the City's residents at large.

## 1.2 Procedures for District Formation

In order to create a District, a property owner protest ballot proceeding must be conducted for the proposed assessments applicable to the properties. The City must prepare an Engineer's report describing the proposed District, including its boundaries, the properties which will be included, the facilities which will be constructed, operated, and/or maintained, the amount proposed for assessment to the benefitting properties, the method proposed for apportionment of the assessment and the dollar amount of the assessment proposed to be levied on each property within the District. The assessments adopted by the City Council (the Council) must be prepared in accordance with the Act and the provisions of the California Constitution.

The summary of this information must be mailed to the affected property owners, along with a ballot they may return by mail or in person at the public hearing described below, expressing their support for or protest of the proposed assessments. After providing this legal notice and ballot to all affected property owners, the Council must conduct a public hearing to accept public comments, testimony and additional ballots. The Council would then have authority to proceed with creation of the District and approval of the proposed assessments so long as the total number of protests received, either in writing or at the public hearing, do not exceed 50 percent plus one of the number of affected property owners.

After the close of the public hearing, and assuming protest is less than the permissible 50-percent threshold, the Council must review the Engineer's Report and may either order amendments to the Report or confirm the Report as submitted. Following final approval of the Report, the Council may then consider whether to form the proposed District. Assuming the Council votes to form the District, the Council's next step would be to consider whether to approve the assessments proposed to be levied and placed on the County tax roll for the coming fiscal year. Assuming the assessments are approved, the Council would then order the levy and collection of assessments for the fiscal year pursuant to the Act.

For the purposes of this District 2019-01, the proposed operating and maintenance costs associated with the improvements and the benefitting properties have been closely reviewed and evaluated. The method of apportioning costs has been developed to provide an equitable method of calculating the benefit that various properties receive from the improvements. In compliance with the provisions of the California Constitution Article XIIIID (Prop 218), the assessments established and presented to property owners for approval for fiscal year 2019/20 account for the anticipated operating and maintenance expenses for public areas of landscaping and for operation of special landscape and security lighting systems in the areas identified.

This report also provides a mechanism to annually adjust the assessment to allow the City to keep income closely related to ongoing expense, without having to hold annual public hearings as would otherwise be required. This assessment adjustment mechanism allows the City Council to annually increase the maximum assessment rates by the greater of inflation (based on the Consumer Price Index) or two percent (2%). Should this automatic increase provision become inadequate to keep pace with actual expenses, a new calculation of costs and proposed assessments can be made and new assessment hearings may be held to confirm the increased assessments.

The area which would be included in District 2019-01 is shown on the Assessment Diagram in Appendix A. The Assessment Diagram shows the boundary of the District, the areas to be maintained, and all of the properties which would be assessed. This Engineer's Report ("Report") describes the District, and the proposed assessments for fiscal year 2019/20. The maintenance, operation and servicing of the improvements associated with the District that provide a special benefit to the properties in that area tabulated, and each parcel is assessed proportionately for those costs that are found to be a special benefit to the properties within the District. The budget and assessments are based on the City's estimated cost to provide these services.

Districts can include multiple "Benefit Zones," or areas which are assessed for the costs related to differing improvements related to the properties within each zone. This District may be expanded in the future to include additional properties and Benefit Zones, by vote of the City Council. For fiscal year 2019/20, the District consists of a single Benefit Zone.

### 1.3 Parcels Included in the District

The word "parcel", for the purposes of this Report, refers to an individual property assigned its own address and its own Assessor's Parcel Number (APN) as assigned by the Fresno County Assessor's Office. The Fresno County Auditor/Controller uses APNs and specific Fund Numbers to identify properties assessed for Special District Benefit Assessments such as proposed for this District on the property tax roll.

The City Council will review the Engineer's Report and consider approval of District formation. Assuming the Council votes to form the District, the assessment information will be submitted to the County Auditor/Controller and will be included on the property tax roll for each parcel for fiscal year 2019/2020.

### 1.4 Improvements Eligible for Inclusion

While not all of the following will be included costs in this District, the Act defines eligible improvements to mean one or any combination of the following, and any or all could be included in future assessments should the need arise:

- The installation or planting of landscaping;
- The installation or construction of statuary, fountains, and other ornamental structures and facilities;
- The installation or construction of public lighting facilities;
- The installation or construction of any facilities which are appurtenant to any of the foregoing or which are necessary or convenient for the maintenance or servicing thereof, including, but not limited to, grading, clearing, removal of debris, the installation or construction of curbs, gutters, walls, sidewalks, or paving, or water, irrigation, drainage, or electrical facilities;
- The maintenance or servicing, or both, of any of the foregoing;
- The acquisition of any existing improvement otherwise authorized pursuant to this section.

Incidental expenses associated with the improvements including, but not limited to:

- The cost of preparation of the report, including plans, specifications, estimates, diagram, and assessment;
- The costs of printing, advertising, and the publishing, posting and mailing of notices;
- Compensation payable to the County for collection of assessments;
- Compensation of any engineer or attorney employed to render services;
- Any other expenses incidental to the construction, installation, or maintenance and servicing of the improvements;
- Any expenses incidental to the issuance of bonds or notes pursuant to Section 22662.5;
- Costs associated with any elections held for the approval of a new or increased assessment.

The Act defines "maintain" or "maintenance" to mean furnishing of services and materials for the ordinary and usual maintenance, operation, and servicing of any improvement, including:

- Repair, removal, or replacement of all or any part of any improvement;
- Providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury;
- The removal of trimmings, rubbish, debris, and other solid waste;
- The cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti.



## 2 Description of The District

The District will include the entire boundary of Tract 6218, also known as the La Colonia subdivision. The boundary and layout of the District are shown on the Assessment Diagram in Appendix A. All parcels within the Tract would be within a single zone of benefit.

Costs included in the proposed assessments include those associated with operations and maintenance of unique landscaping and lighting elements constructed by the developer and dedicated to the City, as described below. All of these are considered to be over and above the level of improvement customarily provided by the City, and therefore provide a special benefit to the property owners within the District.

### 2.1 District Purpose and Services Provided

The District will provide for the ongoing maintenance and operation of landscaping, landscape and security lighting, graffiti abatement and related services within the public spaces located within the District, as detailed in the sections below.

The costs and assessments set forth in this Report are based upon the City's estimate of the expenses related to the operation and maintenance of the District improvements, including labor, personnel, utilities, equipment, materials, administration and incidental expenses.

Parcels that receive special benefits from the improvements within each Zone share in the cost of the services and improvements associated only with that Zone. For fiscal year 2019/20 the District consists of a single Benefit Zone. The total amount to be assessed within the Zone for the operation and maintenance of the improvements is equitably spread among the benefiting parcels.

### 2.2 Landscape Maintenance

Landscape maintenance areas within the District include center median landscaping, parkway landscaping along major perimeter streets such as Bass Avenue, public easement (paseo) landscaping, and pocket park open space area landscaping. Particular services provided may include, but would not be limited to:

- Fertilizing, cultivating, pruning, and replacing plant materials all landscape improvements within the medians, parkways, entryways, paseos and pocket park open space areas within the District including street trees, turf, ground cover, shrubs, irrigation and drainage systems;
- Weed abatement;
- Painting and repairing of all sound walls, fencing, and necessary appurtenances. These may include but are not limited to shade structures, picnic tables, outdoor grills benches, trash and coal receptacles and similar items;
- Solid waste and litter collection

As noted above, the District initially will include only a single Benefit Zone. If additional areas are added to the District in the future, each area would be counted as a distinct and separate Benefit Zone. Improvements which would be operated and maintained may vary from zone to zone.

Landscape improvements within the District will be maintained and serviced on a regular basis. The frequency and specific maintenance and operations required within the District and each Benefit Zone will be determined weekly by City staff. The net costs associated with the improvements will be equitably spread to parcels proportionately according to the special benefits received.

## 2.3 Lighting Operation and Maintenance

The District includes supplemental lighting in the Park area. Cost for operation and maintenance of this light are included in the initial assessment. These costs include:

- Electrical power
- Lamp and LED replacement
- Graffiti removal and/or painting
- Replacement of broken or damaged parts

No other lighting improvements are included in the District at this time. As additional Benefit Zones are added, the costs of operating and maintaining the full variety of supplemental lighting improvements within those new Benefit Zones may be assessed to properties within those zones.

## 3 Method of Assessment

Pursuant to the Act, the costs incurred by the District may be apportioned by any formula or method which fairly distributes the net amount to be assessed among assessable parcels in proportion to the estimated benefits to be received by each parcel from the assessed improvements. In order to accomplish this requirement, the formula used for calculating special benefits within the District must reflect the land use composition of the parcels, the types of improvements being operated, and the maintenance and operations services provided.

The City must identify all parcels which have special benefits conferred upon them and which are to be assessed, in relationship to the entirety of the public improvement and the maintenance and operation expenses being provided.

### 3.1 Benefit Analysis

In conjunction with the provisions of the Act, the California Constitution, in Article XIIIID, defines a number of terms which are essential to an acceptable and equitable levy of assessments:

Section 2d defines "District" as follows:

"District means an area determined by an agency to contain all parcels which will receive a special benefit from a proposed public improvement or property related service."

Section 2i defines "Special Benefit" as follows:

"Special Benefit" means a particular and distinct benefit over and above general benefits conferred on real property located in the District or to the public at large. General enhancement of property value does not constitute "Special Benefit."

Section 4a defines "Proportional Special Benefit Assessments" as follows:

"An agency which proposes to levy an assessment shall identify all parcels which will have a Special Benefit conferred upon them and upon which an assessment will be imposed. The Proportionate Special Benefit derived by each identified parcel shall be determined in relationship to the entirety of the capital cost of a public improvement, the maintenance and operation expenses of a public improvement, or the cost of the property related service being provided. No assessment shall be imposed on any parcel which exceeds the reasonable cost of the Proportional Special Benefit conferred on that parcel."

### 3.2 Potential Special Benefits of Landscaping Improvements

The special benefits of additional landscaping within the District boundaries include:

- Enhanced aesthetic environment
- Additional greenspace and shade within the tract
- Enhanced home values due to increase in overall greenspace within the development.
- Enhanced home values due to increased attractiveness of entrance frontage and entrance road median

### 3.3 Potential Special Benefits of Special Lighting Improvements

The potential benefits of special landscape and lighting within the boundaries of the District include:

- Convenience, safety, and security of property, improvements, and goods
- Improvement of usability of greenspace areas
- Enhanced deterrence of crime and the aid to police protection
- Improved ability of pedestrians to see potential obstacles

### 3.4 Assessment Methodology

Each parcel in the District will be assigned a weighting factor known as an Assessment Unit (AU) to identify the parcel's proportionate special benefit from specific improvements. Each parcel's AU will be calculated based on the parcel's land use, development status and/or size as compared to other parcels within the District, as determined to be appropriate for each type of expense.

A typical single family residential property will be assigned an AU of 1.00, and all other property types will be assigned an AU proportionate to the special benefits they receive as compared to this single-family residential property.

The total number of Assessment Units in each Zone will then be divided into the total dollar amount to be assessed (also known as the Balance to Levy, a term defined in the Act) to establish the Levy per AU (the Assessment Rate). The Assessment Rate will then be multiplied by the parcel's AU to establish the parcel's Levy Amount.

Put mathematically, the formulas for the method of apportionment will be as follows:

$$\text{Total Balance to Levy} / \text{Total AU in Zone} = \text{Levy per AU (Rate)}$$

$$\text{Levy per AU (Rate)} \times \text{Parcel's Calculated AU} = \text{Parcel's Levy Amount}$$

This District will provide for operation and maintenance of improvements that enhance the presentation, aesthetics and public safety aspects of the included properties. These improvements will directly benefit the parcels to be assessed within the District. The assessments and method of apportionment are based on the premise that the assessments will be used to operate and maintain landscape and lighting improvements within the District, and that the assessment revenues generated by the District will be used solely for such purposes. This reports finds the following:

- The costs of operation and maintenance of the proposed improvements have been identified and allocated to properties within the District based on a determined special benefit.
- The District improvements are not required nor necessarily desired by any properties or developments outside the District boundary. Therefore, any public access or use of these local improvements by others is incidental and there is no measurable general benefit to properties outside the District or to the public at large.
- The District improvements, associated costs and assessments are localized, and the construction and installation of the improvements are only necessary for the development of properties within the District.

- The improvements to be provided by this District and for which properties will be assessed have been identified as an essential component and local amenity that provide a direct reflection and extension of the properties within the District.
- The method of assessment set forth in this Report assumes that each assessed property receives special benefits from the landscape and lighting improvements within the District, over and above any general community benefit.
- The assessment obligation for each parcel reflects that parcel's proportional share of special benefits as compared to other properties within the District.
- Pursuant to the provisions of the Act, the improvements and the associated costs described in this Report have been carefully reviewed and have been allocated proportionally to properties within the District.

Every parcel within the District has a land use classification based the City's designation. While primary land use classification (i.e., Residential versus Non-Residential) can be a factor appropriate to help identify the special benefits conveyed to each property within the District, it is not a factor used here since all properties carry the same residential land use classification.

Because landscape improvements associated with residential properties are usually located on the perimeter of a residential subdivision, or serve the needs of properties located within reasonable walking distance thereof, landscape improvements are typically associated with the entire development and are considered to provide substantially similar and equal benefits to each residential unit. Therefore, all residential properties are assigned 1.00 AU per unit as their proportional allocation of the landscape improvement costs whether a residential unit has been constructed or merely approved for development.

Similarly, for a typical residential tract development with landscaping and/or supplemental lighting within and adjacent to the development, the benefit to each residential property is reasonably equal and each residential parcel is assigned 1.00 AU.

No parcels in the City of Mendota are assessed for standard street lighting, and the same holds true here.

## 3.5 Annual Adjustments to Assessments

Most operations and maintenance budget items are typically impacted by inflation. Generally, any new or increased assessments to offset these increased costs require certain noticing, meeting, and balloting requirements by law. However, Government Code Section 54954.6(o) provides that a "new or increased assessment" does not include "an assessment which does not exceed an assessment formula or range of assessments...previously adopted by the agency or approved by the voters in the area where the assessment is imposed." This definition of an increased assessment was later confirmed by Senate Bill 919 (the Implementing Legislation for Proposition 218). The following describes the assessment adjustment formula to be applied within the District:

The maximum assessment amount allowed for each fiscal year may be increased in an amount equal to the greater of: (1) two percent (2.0%), or (2) the percentage increase of the Local Consumer Price Index (CPI). The Consumer Price Index to be applied is for the West Region for All Urban Consumers, as developed by U.S. Bureau of Labor Statistics.

Each fiscal year the City shall compute the percentage difference between the CPI on January 1, and the CPI for the previous January 1, or a similar 12-month time period. This percentage difference shall then establish the range of increased assessments allowed based on CPI. Should the Bureau of Labor Statistics revise such

index or discontinue the preparation of such index, the City shall use the revised index or comparable system as approved by the City Council for determining fluctuations in the cost of living.

In the event that the City Council determines that the maximum inflation adjustment allowed to the assessments is not required for a given fiscal year, the City Council may adopt an assessment less than the allowable maximum assessment for that year. If the budget and assessments for the District or any Zone requires an increase greater than the adjustment set forth in the formula in order to maintain solvency and cash flow within the District or Zone, the proposed larger increase could be implemented but would be subject to majority protest by the property owners subject to the increased assessment.

### 3.6 District Budget for Maintenance and Operations

The following tables provide summaries of the Landscape and Lighting Maintenance Operation budgets for the District. These tables identify the costs and assessment rates applied to each Assessment Unit within the initial single Zone that will be necessary to cover the costs and expenses of operating and maintaining the improvements that provide special benefits to properties within the District.

**Table 3-1** presents the budget for landscape maintenance over the first year of operation.

**Table 3-1 Landscape Maintenance Budget**

Direct Costs	
Contract Landscape Maintenance	\$ 18,326
City Water	500
City Labor (Streets)	912
Maintain Park Appertenances	900
Administration Costs	
City Cost Allocation	1,000
<b>Balance to Levy</b>	<b>\$ 21,638</b>
Calculation of Assessments	
Number of Parcels Assessed	85
Total Equivalent Benefit Units	85
Levy per AU	\$ 254.56
Maximum Levy per AU, 2019/20	\$ 254.56

**Table 3-2**, on the following page, presents the budget for lighting maintenance and operation over the first year of operation.

**Table 3-2 Lighting Maintenance Budget**

Direct Costs		
	Park Light Electricity	\$ 30
	Park Light Maintenance	100
	<b>Balance to Levy</b>	<b>\$ 130</b>
Calculation of Assessments		
	Number of Parcels Assessed	85
	Total Equivalent Benefit Units	85
	Levy per AU	\$ 1.53
	Maximum Levy per AU, 2019/20	\$ 1.53

# Appendix A

## Assessment Diagram

The attached Assessment Diagram shows the boundary of the District to be formed, and all of the parcels included within that boundary. All of the residential parcels are included on the Assessment Roll, which appears as Appendix B. The non-residential and public benefit parcels are not included in the allocation of District costs.



EST. 1968  
**PROVOST & PRITCHARD**  
CONSULTING GROUP  
An Employee Owned Company

**CITY OF MENDOTA**  
**LANDSCAPE & LIGHTING MAINTENANCE DISTRICT 2019-01**  
**APPENDIX A--ASSESSMENT DIAGRAM**

DESIGN ENGINEER:  
DATE: 03/2019  
JOB NO:  
SHEET OF



LANDSCAPE MAINTENANCE AREA

XX LOT NUMBER  
XX STREET NUMBER

# Appendix B

## District Assessment Roll

An Assessment Roll (a listing of all parcels proposed to be assessed within the District and the amount of their assessment) has been filed with the City Clerk and is, by reference, made part of this Report. The proposed assessment roll will be available for public inspection in the City Clerk's Office during normal City of Mendota office hours.

The Assessment Roll reflects all properties currently identified within the District and their proposed assessment amount(s) for fiscal year 2019/20. Each lot or parcel listed on the assessment roll is or will be shown and illustrated on the County Assessor's Roll and has been or will be assigned a County Assessor's Parcel Number. These records are, by reference, made part of this Report and shall govern for all details concerning the description of the lots or parcels. All assessments presented on the assessment roll are subject to change as a result of parcel changes made by the County including parcel splits, parcel merges or development changes that occur prior to the County securing the roll and generating tax bills for fiscal year 2019/20.

**City of Mendota  
Landscape & Lighting Maintenance District No. 2019-01**

**Benefit Zone 01 -- Tract 6218**

**Assessment Roll -- Fiscal Year 2019/20**

Total Amount to be Assessed:	Landscape:	\$ 21,638.00
	Lighting:	\$ 130.00
	Total Levy:	\$ 21,768.00

<b>Tract 6218</b>				<b>2019/20 Levy</b>	
<b>Lot No.</b>	<b>APN</b>	<b>Address</b>	<b>Assigned AU</b>	<b>Landscape</b>	<b>Lighting</b>
1	Pending	107 Ramirez Ave	1.0	\$ 254.56	\$ 1.53
2	Pending	105 Ramirez Ave	1.0	\$ 254.56	\$ 1.53
3	Pending	103 Ramirez Ave	1.0	\$ 254.56	\$ 1.53
4	Pending	101 Ramirez Ave	1.0	\$ 254.56	\$ 1.53
5	Pending	200 Lua Ave	1.0	\$ 254.56	\$ 1.53
6	Pending	202 Lua Ave	1.0	\$ 254.56	\$ 1.53
7	Pending	204 Lua Ave	1.0	\$ 254.56	\$ 1.53
8	Pending	206 Lua Ave	1.0	\$ 254.56	\$ 1.53
9	Pending	208 Lua Ave	1.0	\$ 254.56	\$ 1.53
10	Pending	210 Lua Ave	1.0	\$ 254.56	\$ 1.53
11	Pending	212 Lua Ave	1.0	\$ 254.56	\$ 1.53
12	Pending	214 Lua Ave	1.0	\$ 254.56	\$ 1.53
14	Pending	216 Lua Ave	1.0	\$ 254.56	\$ 1.53
15	Pending	218 Lua Ave	1.0	\$ 254.56	\$ 1.53
16	Pending	220 Lua Ave	1.0	\$ 254.56	\$ 1.53
17	Pending	222 Lua Ave	1.0	\$ 254.56	\$ 1.53
18	Pending	224 Lua Ave	1.0	\$ 254.56	\$ 1.53
19	Pending	226 Lua Ave	1.0	\$ 254.56	\$ 1.53
20	Pending	228 Lua Ave	1.0	\$ 254.56	\$ 1.53
21	Pending	230 Lua Ave	1.0	\$ 254.56	\$ 1.53
22	Pending	232 Lua Ave	1.0	\$ 254.56	\$ 1.53
23	Pending	234 Lua Ave	1.0	\$ 254.56	\$ 1.53
24	Pending	236 Lua Ave	1.0	\$ 254.56	\$ 1.53
25	Pending	238 Lua Ave	1.0	\$ 254.56	\$ 1.53
26	Pending	240 Lua Ave	1.0	\$ 254.56	\$ 1.53
27	Pending	400 Mendoza Court	1.0	\$ 254.56	\$ 1.53
28	Pending	402 Mendoza Court	1.0	\$ 254.56	\$ 1.53
29	Pending	404 Mendoza Court	1.0	\$ 254.56	\$ 1.53
30	Pending	406 Mendoza Court	1.0	\$ 254.56	\$ 1.53
31	Pending	408 Mendoza Court	1.0	\$ 254.56	\$ 1.53
32	Pending	410 Mendoza Court	1.0	\$ 254.56	\$ 1.53
33	Pending	412 Mendoza Court	1.0	\$ 254.56	\$ 1.53
34	Pending	414 Mendoza Court	1.0	\$ 254.56	\$ 1.53
35	Pending	416 Mendoza Court	1.0	\$ 254.56	\$ 1.53
36	Pending	419 Mendoza Court	1.0	\$ 254.56	\$ 1.53
37	Pending	417 Mendoza Court	1.0	\$ 254.56	\$ 1.53
38	Pending	415 Mendoza Court	1.0	\$ 254.56	\$ 1.53
39	Pending	413 Mendoza Court	1.0	\$ 254.56	\$ 1.53
40	Pending	411 Mendoza Court	1.0	\$ 254.56	\$ 1.53
41	Pending	409 Mendoza Court	1.0	\$ 254.56	\$ 1.53
42	Pending	407 Mendoza Court	1.0	\$ 254.56	\$ 1.53
43	Pending	405 Mendoza Court	1.0	\$ 254.56	\$ 1.53
44	Pending	403 Mendoza Court	1.0	\$ 254.56	\$ 1.53
45	Pending	401 Mendoza Court	1.0	\$ 254.56	\$ 1.53

**City of Mendota  
Landscape & Lighting Maintenance District No. 2019-01**

**Benefit Zone 01 -- Tract 6218**

**Assessment Roll -- Fiscal Year 2019/20**

Total Amount to be Assessed:	Landscape:	\$ 21,638.00
	Lighting:	\$ 130.00
	Total Levy:	\$ 21,768.00

<b>Tract 6218</b>				<b>2019/20 Levy</b>	
<b>Lot No.</b>	<b>APN</b>	<b>Address</b>	<b>Assigned AU</b>	<b>Landscape</b>	<b>Lighting</b>
46	Pending	330 Rosales Lane	1.0	\$ 254.56	\$ 1.53
47	Pending	332 Rosales Lane	1.0	\$ 254.56	\$ 1.53
48	Pending	334 Rosales Lane	1.0	\$ 254.56	\$ 1.53
49	Pending	336 Rosales Lane	1.0	\$ 254.56	\$ 1.53
50	Pending	338 Rosales Lane	1.0	\$ 254.56	\$ 1.53
51	Pending	340 Rosales Lane	1.0	\$ 254.56	\$ 1.53
52	Pending	342 Rosales Lane	1.0	\$ 254.56	\$ 1.53
53	Pending	344 Rosales Lane	1.0	\$ 254.56	\$ 1.53
54	Pending	346 Rosales Lane	1.0	\$ 254.56	\$ 1.53
55	Pending	348 Rosales Lane	1.0	\$ 254.56	\$ 1.53
56	Pending	350 Rosales Lane	1.0	\$ 254.56	\$ 1.53
57	Pending	129 Ramirez Ave	1.0	\$ 254.56	\$ 1.53
58	Pending	127 Ramirez Ave	1.0	\$ 254.56	\$ 1.53
59	Pending	125 Ramirez Ave	1.0	\$ 254.56	\$ 1.53
60	Pending	123 Ramirez Ave	1.0	\$ 254.56	\$ 1.53
61	Pending	121 Ramirez Ave	1.0	\$ 254.56	\$ 1.53
62	Pending	119 Ramirez Ave	1.0	\$ 254.56	\$ 1.53
63	Pending	117 Ramirez Ave	1.0	\$ 254.56	\$ 1.53
64	Pending	115 Ramirez Ave	1.0	\$ 254.56	\$ 1.53
65	Pending	113 Ramirez Ave	1.0	\$ 254.56	\$ 1.53
66	Pending	111 Ramirez Ave	1.0	\$ 254.56	\$ 1.53
67	Pending	109 Ramirez Ave	1.0	\$ 254.56	\$ 1.53
68	Pending	108 Ramirez Ave	1.0	\$ 254.56	\$ 1.53
69	Pending	110 Ramirez Ave	1.0	\$ 254.56	\$ 1.53
70	Pending	112 Ramirez Ave	1.0	\$ 254.56	\$ 1.53
71	Pending	114 Ramirez Ave	1.0	\$ 254.56	\$ 1.53
72	Pending	116 Ramirez Ave	1.0	\$ 254.56	\$ 1.53
73	Pending	118 Ramirez Ave	1.0	\$ 254.56	\$ 1.53
74	Pending	343 Rosales Lane	1.0	\$ 254.56	\$ 1.53
75	Pending	341 Rosales Lane	1.0	\$ 254.56	\$ 1.53
76	Pending	339 Rosales Lane	1.0	\$ 254.56	\$ 1.53
77	Pending	337 Rosales Lane	1.0	\$ 254.56	\$ 1.53
78	Pending	335 Rosales Lane	1.0	\$ 254.56	\$ 1.53
79	Pending	333 Rosales Lane	1.0	\$ 254.56	\$ 1.53
80	Pending	331 Rosales Lane	1.0	\$ 254.56	\$ 1.53
81	Pending	225 Lua Ave	1.0	\$ 254.56	\$ 1.53
82	Pending	223 Lua Ave	1.0	\$ 254.56	\$ 1.53
83	Pending	221 Lua Ave	1.0	\$ 254.56	\$ 1.53
84	Pending	219 Lua Ave	1.0	\$ 254.56	\$ 1.53
85	Pending	217 Lua Ave	1.0	\$ 254.56	\$ 1.53
86	Pending	215 Lua Ave	1.0	\$ 254.56	\$ 1.53
Total Levy:				\$ 21,638.00	\$ 130.00





Animal Control  
Monthly Log

LOCATION	DATE	TYPE	BREED/DESCRIPTION	SEX	OWNER	IMPOUNDED Y/N	DOG DISPO & DATE	CASE DISPO	OFFENSE	FINE
	6/1/2019	5 ANIMALS FROM MAY	PITBULL, HUSKY, TERRIER, LAB	M/F	UNK	YES	SLEEP 6/24/2019	COMPLETE	N/A	0
315 K	6/1/2019	ANIMAL COMPLAINT	German Shepard	F	Mirna Banuelos	NO	N/A	NAT	N/A	\$0.00
1282 BELMONT	6/3/2019	ANIMAL COMPLAINT	PITBULL	N/A	N/A	N/A	N/A	UTL	N/A	\$0.00
DE LA CRUZ/HERNANDEZ	6/3/2019	ANIMAL COMPLAINT	HUSKY	F	N/A	NO	N/A	COMPLETE	N/A	\$0.00
MENDOTA HIGH SCHOOL	6/6/2019	ANIMAL COMPLAINT	BLACK LAB	M	N/A	YES	SLEEP 6/24/2019	COMPLETE	N/A	\$0.00
6TH/NAPLES	6/6/2019	ANIMAL COMPLAINT	BRINDLE	N/A	N/A	N/A	N/A	ASSIST COMPLETE	N/A	\$0.00
MEPD	6/11/2019	LOBBY TRAFFIC/DOG BITE	BLACK GERM SHEP	M	VERONICA GARCIA	YES	QUARANTINE 6/11/2019	NAT	2ND	\$100.00
557 FOURTH ST	6/12/2019	FOLLOW UP/ DOG BITE	GREY PITBULL	M	KIM PATLAN	NO	QUARANTINE 6/12/2019	NAT	1ST	\$50.00
725 QUINCE	6/12/2019	ANIMAL COMPLAINT	DEAD DOG IN FRONT	UNK	UNK	NO	FREEZER 6/12/2019	COMPLETE	N/A	\$0.00
557 FOURTH ST	6/13/2019	FOLLOW UP/ DOG BITE	GREY PITBULL	M	KIM PATLAN	NO	QUARANTINE 6/11/2019	COMPLETE	N/A	\$0.00
557 FOURTH ST	6/14/2019	FOLLOW UP/ DOG BITE	GREY PITBULL	M	KIM PATLAN	NO	QUARANTINE 6/11/2019	COMPLETE	N/A	\$0.00
1166 PUCHEU	6/14/2019	ANIMAL COMPLAINT	LOOSE DOG	F	LORENA ALCALA	YES	RELEASED 6/17/2019	COMPLETE	1ST	\$0.00
1167 PUCHEU	6/14/2019	ANIMAL COMPLAINT	UNK	UNK	UNK	NO	N/A	UTL	N/A	\$0.00
557 FOURTH ST	6/15/2019	FOLLOW UP/ DOG BITE	GREY PITBULL	M	KIM PATLAN	NO	QUARANTINE 6/11/2019	COMPLETE	N/A	\$0.00
557 FOURTH ST	6/16/2019	FOLLOW UP/ DOG BITE	GREY PITBULL	M	KIM PATLAN	NO	QUARANTINE 6/11/2019	COMPLETE	N/A	\$0.00
557 FOURTH ST	6/17/2019	FOLLOW UP/ DOG BITE	GREY PITBULL	M	KIM PATLAN	NO	QUARANTINE 6/11/2019	COMPLETE	N/A	\$0.00
230 MCCABE	6/18/2019	ANIMAL COMPLAINT	BRN POODLE	F	ROSIE PARRA	YES	RELEASED 6/19/2019	COMPLETE	1ST	\$0.00
557 FOURTH ST	6/18/2019	FOLLOW UP/ DOG BITE	GREY PITBULL	M	KIM PATLAN	NO	QUARANTINE 6/11/2019	COMPLETE	N/A	\$0.00
663 LOZANO	6/19/2019	ANIMAL BITE	BLK CHIHUAHUA	F	UNK	NO	N/A	UTL	N/A	\$0.00
557 FOURTH ST	6/19/2019	FOLLOW UP/ DOG BITE	GREY PITBULL	M	KIM PATLAN	NO	QUARANTINE 6/11/2019	COMPLETE	N/A	\$0.00
796 UNIDA	6/19/2019	DOG BITE	LOOSE BRN PITBULL	UNK	UNK	NO	N/A	UTL	N/A	\$0.00
557 FOURTH ST	6/20/2019	FOLLOW UP/ DOG BITE	GREY PITBULL	M	KIM PATLAN	NO	QUARANTINE 6/11/2019	COMPLETE	N/A	\$0.00
549 N. KATE	6/21/2019	SURRENDERED	BROWN GERMAN SHEPARD	M	Maria Amador	YES	AT DOG POUND 6/30/2019	COMPLETE	N/A	\$0.00
KERMAN	6/24/2019	MISC. INVESTIGATION	VET VISIT	N/A	N/A	N/A	N/A	COMPLETE	N/A	\$0.00
578 LOLITA	6/22/2019	FOLLOW UP/ DOG BITE	BLACK GERM SHEP	M	VERONICA GARCIA	YES	RELEASED 6/22/2019	COMPLETE	2ND	\$100.00
KATE ST	6/25/2019	ANIMAL COMPLAINT	WHT PITBULL	UNK	UNK	NO	N/A	COMPLETE	N/A	\$0.00
LOS BANOS	6/26/2019	MISC. INVESTIGATION	VET VISIT	N/A	N/A	N/A	N/A	COMPLETE	N/A	\$0.00
578 LOLITA	6/27/2019	DOG BITE	BLK GERMAN SHEP	M	VERONICA GARCIA	YES	QUARANTINE 6/27/2019	NAT	3RD	\$500.00
601 4TH ST	6/27/2019	ANIMAL COMPLAINT	WHT POODLE	M	UNK	YES	AT DOG POUND 6/30/2019	COMPLETE	N/A	\$0.00
						<b>IMPOUNDED: 13</b>			<b>TOTAL:</b>	<b>\$750.00</b>
						<b>SLEEP: 6</b>				
						<b>VET RESCUE: 0</b>				
						<b>PUBLIC ADOPT: 0</b>				
						<b>OWNER PICK UP: 5</b>				
						<b>STILL IN KENNEL: 2</b>				

Code Enforcement  
Monthly Log

Address	Type of Case	1st Notice	Deadline	Status	Fine Amount
807 Kate	VEHICLE CHECK	6/1/2019	N/A	NAT	\$0.00
OLLER/ 9TH	MUNICODE VIOLATION	6/1/2019	N/A	ADVISED	\$0.00
ALLEYWAY OF 720 OLLER	PARKING CITE	6/1/2019	N/A	WARNING	\$0.00
1582 8TH	FOLLOW UP	6/3/2019	N/A	COMPLETE	\$0.00
601-699 KATE	COMMUNITY CONTACT	6/3/2019	N/A	COMPLETE	\$0.00
201-299 SMOOT	VEHICLE CHECK	6/3/2019	N/A	CITED	\$50.00
8TH/UNIDA	MUNICODE VIOLATION	6/3/2019	N/A	COMPLETE	\$0.00
411 SILVA	MUNICODE VIOLATION	6/3/2019	N/A	WARNING	\$0.00
436 QUINCE	MISC. INVESTIGATION	6/3/2019	N/A	CITED/ TOWED	\$150.00
543 STAMOULES	FOLLOW UP	6/4/2019	N/A	COMPLETE	\$0.00
1000 BLK 2ND	VEHICLE CHECK	6/4/2019	N/A	CITED	\$50.00
1736 JENNINGS	MISC. INVESTIGATION	6/4/2019	N/A	COMPLETE	\$0.00
MEPD	LOBBY TRAFFIC	6/5/2019	N/A	NAT	\$0.00
167 CERVANTES	FOLLOW UP	6/5/2019	N/A	COMPLETE	\$0.00
290 L	COMMUNITY CONTACT	6/5/2019	N/A	COMPLETE	\$0.00
249 ESPINOZA	MUNCODE VIOLATION	6/5/2019	N/A	WARNING	\$0.00
MEPD	LOBBY TRAFFIC	6/5/2019	N/A	COMPLETE	\$0.00
167 CERVANTEZ	FOLLOW UP	6/5/2019	N/A	COMPLETE	\$0.00
272 NAPLES	MUNICODE VIOLATION	6/6/2019	N/A	COMPLETE	\$0.00
1736 JENNINGS	VEHICLE CHECK	6/6/2019	N/A	CITED	\$50.00
99 CENTS STORE	MUNICODE VIOLATION	6/6/2019	N/A	COMPLETE	\$0.00
1833 9TH	MUNICODE VIOLATION	6/7/2019	N/A	CITED	\$50.00
263 MALDONADO	MUNICODE VIOLATION	6/7/2019	6/10/2019	WARNING	\$0.00
4TH/ H ST	PARKING VIOLATION	6/7/2019	N/A	CITED	\$50.00
MEPD	LOBBY TRAFFIC	6/10/2019	N/A	COMPLETE	\$0.00
263 MALDONADO	FOLLOW UP	6/10/2019	N/A	COMPLETE	\$0.00
BASS/ HIGHWAY 33	VEHICLE CHECK	6/10/2019	N/A	CITED/ TOWED	\$50.00
8TH/ JUANITA	MUNICODE VIOLATION	6/10/2019	N/A	WARNING	\$0.00
UNITED HEALTH CENTERS	MISC. INVESTIGATION	6/10/2019	N/A	COMPLETE	\$0.00
837 OLLER	MISC. INVESTIGATION	6/10/2019	N/A	COMPLETE	\$0.00
190 TUFT	MUNICODE VIOLATION/ LIVESTOCK	6/10/2019	N/A	COMPLETE	\$0.00
931 OLLER	MUNICODE/ WEEDS	6/10/2019	6/12/2019	WARNING	\$0.00
927 DERRICK	MUNICODE VIOLATION	6/11/2019	N/A	COMPLETE	\$0.00



Code Enforcement  
Monthly Log

900 MARIE	COMMUNITY CONTACT	6/11/2019	N/A	COMPLETE	\$0.00
290 MCCABE	VEHICLE CHECK	6/11/2019	N/A	CITED	\$50.00
281 HOLMES	COMMUNITY CONTACT	6/11/2019	N/A	COMPLETE	\$0.00
MEPD	LOBBY TRAFFIC	6/11/2019	N/A	ADVISED	\$0.00
578 LOLITA	FOLLOW UP	6/11/2019	N/A	COMPLETE	\$0.00
BASS	VEHICLE CHECK	6/11/2019	N/A	WARNING	\$0.00
GOMEZ/GARCIA	VEHICLE CHECK	6/12/2019	N/A	CITED/ TOWED	\$50.00
616 I ST	MUNICODE VIOLATION/ ABANDONED VEHICLE	6/12/2019	N/A	CITED	\$50.00
291 BLACK	VEHICLE CHECK	6/12/2019	N/A	CITED/ TOWED	\$50.00
570 FOURTH ST	FOLLOW UP	6/13/2019	N/A	COMPLETE	\$0.00
543 STAMOULES	FOLLOW UP	6/13/2019	N/A	COMPLETE	\$0.00
1509 3RD	MUNICODE VIOLATION	6/13/2019	N/A	WARNING	\$0.00
379 PUCHEU	MUNICODE VIOLATION	6/13/2019	N/A	WARNING	\$0.00
FAMILY DOLLAR	MUNICODE VIOLATION/ FLAGS	6/13/2019	6/17/2019	WARNING	\$0.00
252 ESPINOZA	COMMUNITY CONTACT	6/13/2019	N/A	COMPLETE	\$0.00
8TH/ PUCHEU	COMMUNITY CONTACT	6/13/2019	N/A	COMPLETE	\$0.00
1167 PUCHEU	FOLLOW UP	6/13/2019	N/A	COMPLETE	\$0.00
TULE/ 8TH	VEHICLE CHECK	6/13/2019	N/A	CITED	\$50.00
1167 PUCHEU	FOLLOW UP	6/14/2019	N/A	COMPLETE	\$0.00
543 STAMOULES	FOLLOW UP	6/14/2019	N/A	COMPLETE	\$0.00
9TH/ MARIE	PARKING VIOLATION	6/14/2019	N/A	CITED	\$100.00
372 PUCHEU	VEHICLE CHECK	6/14/2019	N/A	CITED	\$50.00
4TH/ QUINCE	VEHICLE CHECK	6/14/2019	N/A	CITED/ TOWED	\$50.00
354 QUINCE	PARKING VIOLATION	6/14/2019	N/A	CITED	\$100.00
LOZANO/ GARCIA	PARKING VIOLATION	6/14/2019	N/A	CITED	\$50.00
301 BLANCO	MUNICODE VIOLATION	6/17/2019	N/A	WARNING	\$0.00
800 GARCIA	PARKING VIOLATION	6/17/2019	N/A	CITED	\$50.00
270 TUFT	MISC. INVESTIGATION	6/17/2019	N/A	COMPLETE	\$0.00
1209 5TH	MUNICODE VIOLATION	6/18/2019	N/A	WARNING	\$0.00
900 MARIE	MUNICODE VIOLATION	6/18/2019	N/A	COMPLETE	\$0.00
MEPD	LOBBY TRAFFIC	6/18/2019	N/A	COMPLETE	\$0.00
636 LOLITA	FOLLOW UP	6/19/2019	N/A	COMPLETE	\$0.00
578 LOLITA	FOLLOW UP	6/19/2019	N/A	COMPLETE	\$0.00
8TH ST	MUNICODE VIOLATION	6/19/2019	N/A	COMPLETE	\$0.00

Code Enforcement  
Monthly Log

878 STAMOULES	VEHICLE CHECK	6/19/2019	N/A	COMPLETE	\$0.00
SILVA/ AMADOR	VEHICLE CHECK	6/19/2019	N/A	CITED	\$50.00
111 TUFT	COMMUNITY CONTACT	6/20/2019	N/A	COMPLETE	\$0.00
200 BLK TUFT	VEHICLE CHECK	6/20/2019	N/A	CITED/TOWED	\$50.00
500 BLK SORENSON	COMMUNITY CONTACT	6/20/2019	N/A	COMPLETE	\$0.00
METRO PCS	MUNICODE VIOLATION	6/21/2019	N/A	COMPLETE	\$0.00
624 QUINCE	COMMUNITY CONTACT	6/21/2019	N/A	COMPLETE	\$0.00
6TH/TULE	MUNICODE VIOLATION	6/25/2019	N/A	COMPLETE	\$0.00
578 LOLITA	FOLLOW UP	6/26/2019	N/A	COMPLETE	\$0.00
424 DERRICK	VEHICLE NUISANCE/ PARKING VIOLATION	6/27/209	N/A	CITED	\$250.00
SORENSON AVE	VEHICLE CHECK	6/27/2019	N/A	COMPLETE	\$0.00
648 4TH	VEHICLE CHECK	6/27/2019	N/A	CITED/ TOWED	\$0.00
400 BLK TUFT	VEHICLE CHECK	6/28/2019	N/A	COMPLETE	\$0.00
MEPD	LOBBY TRAFFIC	6/28/2019	N/A	COMPLETE	\$0.00
				<b>TOTAL</b>	<b>\$1,450.00</b>



# **POLICE**

**M E N D O T A**

## **MEMORANDUM**

**Date:** July 1, 2019  
**To:** Cristian Gonzalez, City Manager  
Mendota City Council Members  
**From:** Gregg L. Andreotti, Chief of Police  
**Subject:** Monthly Report for June 2019

Disturbance at a residence on De La Cruz discovered the suspect hit the victim. The suspect fled prior to officers arriving.

Disturbance at a residence on Holmes Street discovered the suspect hit the victim. He was contacted on scene and arrested. He was transported to Jail.

Vehicle stop on I Street discovered a passenger was a wanted parole violator. He was arrested and transported to Jail.

An unknown suspect stole the victim's personal paperwork from an unlocked parked vehicle on Lozano Street.

Disturbance at a residence on Oller Street resulted in a suspect hitting a victim. The suspect was contacted by Officers and arrested. He was transported to Jail.

Disturbance at a residence on J Street resulted in a suspect hitting a victim. The suspect was contacted by Officers and arrested. He was transported to Jail.

An unknown suspect burglarized a vehicle parked on Rios.

Officers assisted Cal Fire with traffic control and scene security at the scene of a structure fire by Marie/9<sup>th</sup> Street. Red Cross responded to assist with temporary housing.

Unwanted subject in the back yard of a property on L Street. He was contacted in a shed and found to be a wanted subject. He was arrested and transported to Jail.

Subject check in an alley by 7<sup>th</sup>/Quince discovered he was in possession of an open container of alcoholic beverage. He was cited and released.

Bicycle stop on Puchue/7<sup>th</sup> discovered the rider lied about his name in order to avoid his identity being found out. He was arrested, cited and released.

Bicycle stop by Marie/9<sup>th</sup> resulted in an FI for information.

Officers received a report a citizen located a 4yr old child wandering alone by Oller/10<sup>th</sup> Street. Officers contacted the child and were unable to identify him or his address. EMS responded to physically check the child because of a tracheal stoma. CPS was contacted and prior to responding the mother contacted Law Enforcement to report the child missing. The family was reunited and CPS was briefed via phone.

A concerned citizen turned in three machetes she located in her garage that belonged to a former family member who moved away.

An unknown suspect stole the identity of the victim who resides on Locust Street and opened a credit card account.

An unknown suspect stole money from a safe in a burned-out apartment building on Marie.

Disturbance on Quince by 8<sup>th</sup> Street discovered one of the subjects causing was wanted on an outstanding warrant. He was arrested and transported to Jail.

Officers responded to a report of subjects fighting by Kate/6<sup>th</sup> Streets. Upon arriving, officers observed two subjects leaving the area with one carrying a hammer. They were contacted and the subjects with the hammer admitted to possessing it so he could attack others. He was arrested and transported to Jail.

Officers assisted CHP at the scene of an injury traffic collision on HWY 33 north of Mendota.

An unknown suspect committed fraud by convincing the victim on Garcia Street to send him money so he would not arrest her. The money was sent to a location out of the country.

An unknown suspect burglarized the victim's vehicle while it was parked on Garcia Street.

Officers attended both MUSD Middle School and High School graduation ceremonies.

School Zone traffic enforcement detail. Nine citations issued.

Vehicle stop at Oller/9<sup>th</sup> discovered the driver was driving on a suspended CDL and has a warrant for his arrest. He was arrested, cited and released.

Mendota Officers conducted a probation compliance check at a residence on Gregg Ct and discovered three subjects wanted on outstanding warrants, methamphetamine, drug paraphernalia, and ammunition. The subjects were arrested and transported to Jail.

Mendota and MAGEC Officers conducted probation compliance checks at probationer's homes in Mendota. No arrests were made.

Officers recovered an unoccupied stolen vehicle at Sorensen/Fleming.

An identity theft victim reported an unknown suspect in Bakersfield is using her SS card number.

An unwanted subject was contacted while trespassing on an L Street property. He was arrested for trespassing, vandalizing windows and on an active warrant. He was transported to Jail.

A Mendota resident returned after being gone 6 months and discovered an unknown suspect was opening credit card accounts with his SS card number.

Vehicle stop on Oller by 2<sup>nd</sup> Street discovered the driver was intoxicated. He was arrested for DUI, cited and released.

Vehicle stop by 2<sup>nd</sup>/L Street discovered the driver was driving on a suspended CDL and wanted on outstanding warrants. A search of the vehicle located a small baggie of methamphetamine that was connected to the passenger. Both were arrested, cited and released.

An unknown suspect stole personal papers and other property from the victim's vehicle while it was parked on Garcia by Gomez Street.

Subject check on Fourth Street discovered outstanding warrants. He was cited and released.

Vehicle stop on 11<sup>th</sup> by Puchue discovered the driver was intoxicated. He was arrested for DUI cited and released.

Subject check by Marie/5<sup>th</sup> discovered she was in possession of a meth pipe. She was cited and released.

An unknown suspect stole the victim's vehicle while it was parked on Tuft Street.

Vehicle stop on 7<sup>th</sup>/Stamoules discovered he was intoxicated. He was arrested for DUI, cited and released.

MUSD Student contacted for selling marijuana edibles at school. She would take orders and then prepare the product for purchase. Items and processing material seized.

An unknown suspect stole personal checks and items from the victim's unlocked and parked vehicle on Rios Street.

Disturbance at a residence on 7<sup>th</sup> Street resulted in the suspect hitting the victim. The suspect admitted to officers what he did. He was arrested and transported to Jail.

A known unwanted subject trespassed at a residence on Oller and then hit the victim. He fled the scene prior to officers arriving.

The Fresno Sheriff's Office Area Commander toured the transient housing on Old Silver Creek property north of the airport runway.

Vehicle stop at Lolita/6<sup>th</sup> discovered an outstanding warrant for his arrest. He was arrested, cited and released.

Disturbance at a residence on Blanco discovered the subject causing hit and threatened the victim. He was arrested and transported to Jail.

Bicycle stop at Marie/9<sup>th</sup> located an active warrant on the rider. He was arrested, cited and released.

An unknown suspect damaged the window of the victim's vehicle while it was parked on J Street.

Vehicle stop by Oller/5<sup>th</sup> Street discovered the driver was wanted on an active warrant. He was arrested, cited and released.

Disturbance at a residence on 4<sup>th</sup> Street discovered a known suspect threatened the victim with a knife. He fled the scene prior to officers arriving, but was located at another residence. He was arrested and transported to Jail.

Subject check at Belmont/Puchue of a person pushing a shopping cart containing personal property. He was cited and released. The cart owner responded to retrieve the cart.

Subject check by Sorensen/Black discovered methamphetamine in his possession. He was arrested and transported to Jail.

Vehicle stop by Hwy180/Belmont discovered the driver was intoxicated and gave a false name to avoid officers from discovered warrants for his arrest. His true ID was located. He was arrested for DUI and on the warrants then transported to Jail.

During a follow-up investigation on De La Cruz officers located a wanted subject and arrested him. He was transported to Jail.

An unknown suspect threw rocks and damaged the victim's vehicle while it was parked on Lolita Street.

Three subjects were checked working on two vehicles on a dirt lot on Oller. All were FI'ed for information.

A possible known suspect stole the victim's dog from in front of his residence on Lolita Street.

An abandoned fuel trailer was located on property south of Belmont by the Cement production business. Fresno Sheriff's Office handled.

Non-injury traffic collision involving an abandoned stolen vehicle by 6<sup>th</sup>/Lolita. Witnesses informed officers that the vehicle causing was abandoned by the unknown driver. Officers discovered the vehicle causing was a stolen vehicle from out of town.

Subject check by 6<sup>th</sup>/Lolita discovered an active warrant. He was arrested, cited and released.

Subject check at Marie/9<sup>th</sup> discovered outstanding warrants. He was arrested, cited and released.

Disturbance at a residence on Gaxiola discovered an involved subject was wanted on outstanding warrants. He was arrested and transported to Jail.

Subject check of two in an alley by Quince/6<sup>th</sup> discovered they were in possession of open containers of alcohol. They were cited and released.

Subject check of two by Marie/2<sup>nd</sup> located an outstanding warrant for the arrest of one. He was arrested, cited and released.

Disturbance at a residence on 2<sup>nd</sup> Street discovered the suspect hit the victim. She was arrested and transported to Jail.

Non-injury hit and run on McCabe Street. The unknown suspect vehicle hit the victim's parked vehicle and then fled.

Disturbance at a residence on Barajas Crt discovered persons were fighting. Subjects were uncooperative.

Subject check in an alleyway on Quince discovered he was in possession of an alcoholic beverage. He was cited and released.

Vehicle stop on Oller discovered he was wanted on an outstanding warrant. He was arrested and transported to Jail.

Disturbance by I Street and J Street discovered all parties involved were uncooperative. One of the subjects involved was found to be intoxicated. She was arrested and transported to Jail.

Subject check at Marie/5<sup>th</sup> discovered he was wanted on an outstanding warrant. He was arrested, cited and released.

An unknown suspect damaged the tires to the victim's vehicle while it was parked on Lozano Street.

Vehicle stop at Naples/9<sup>th</sup> discovered the driver was driving on a suspended CDL and wanted on outstanding warrants. She was arrested and transported to Jail.

Disturbance at a residence on Kate discovered the victim was hit by the suspect in the head with an object. The suspect was located, identified and arrested. He was transported to Jail.

Vehicle stop by Oller/7<sup>th</sup> discovered the driver was intoxicated. She was arrested for DUI, cited and released to a sober adult.

Vehicle stop at Marie/9<sup>th</sup> located an active arrest warrant on the driver. He was arrested, cited and released.

Disturbance at a residence on Barajas Ct discovered the victim was arguing with a known suspect when the suspect threw an object at him, but missed. The suspect fled prior to officers arriving.

Bicycle stop by Lolita/7<sup>th</sup> discovered methamphetamine in the rider's possession. She was arrested, cited and released.

Subject check at Oller/5<sup>th</sup> resulted in an FI for information.

Officers received a report of a suspicious male in a vehicle honking the horn at store employees along Oller. Officers located the vehicle in a parking lot on Oller and discovered the driver was intoxicated. He was arrested for DUI, cited and released.

Disturbance in the area of Oller/9<sup>th</sup>. The three parties involved were contacted and FI'ed for information.

Subject check on Derrick discovered he was in possession of drug paraphernalia. He was arrested, cited and released.

A known suspect stole property from the person of another by physical force. The suspect was located by officers and arrested. He was later transported to JJC.

Probation compliance check at a residence on J Street located methamphetamine in the probationers' possession. She was arrested, cited and released.

Bicycle stop on Bass Avenue discovered he was wanted on a probation violation warrant. He was arrested and transported to Jail.



A student threatened violence at a local school. After the investigation he was turned over to parents.

An unknown suspect was captured on surveillance camera stealing a package from the victim's porch on Quince Street.

Subject check by Hwy 33/Bass discovered he was in possession of an open container of alcohol. He was cited and released.

An unknown suspect stole building supplies from a construction site on 8<sup>th</sup> Street.

A child was located by Hwy 33/Bass. The baby sitter was later found on Fourth Street. The child walked away from the property without the babysitter noticing. The child's parents were contacted and responded. CPS was notified.

Non injury hit and run in the parking lot of a local business on 7<sup>th</sup> Street. The unknown suspect fled the scene prior to the victim noticing.

Personnel participated in the MCC Fireworks event at Rojas Pierce Park.

A known suspect forcibly took a cell phone from the victim on De La Cruz. He was contacted by officers and arrested. He was later transported to Jail.

Disturbance at a residence on Straw discovered the suspect hit the victim with a glass object causing injury. EMS responded. The suspect was contacted by officers, arrested and transported to Jail.

Officers located a subject selling illegal fireworks from a vehicle on Gregg Ct West. He was arrested and the fireworks were confiscated. Cal Fire Responded and took over the investigation.

Subject check at 8<sup>th</sup>/Quince discovered he was in possession of drug paraphernalia. He was arrested, cited and released.

**Strategic Planning:**

- Scheduled PC 832 training for CE officer
- Submitted rough draft for OTS grant funds

**Personnel Information:**

- Newly hired police officer started employment
- OJI officer returned to full duty
- Hired new Code Enforcement / Animal Control Officer
- The following Police Department positions remain vacant and frozen:

- One Police Officer
- One Administrative Assistant