



CITY OF MENDOTA

"Cantaloupe Center Of The World"

ROLANDO CASTRO
Mayor
VICTOR MARTINEZ
Mayor Pro Tempore
JESSE MENDOZA
OSCAR ROSALES
ROBERT SILVA

AGENDA
MENDOTA CITY COUNCIL
Regular City Council Meeting
CITY COUNCIL CHAMBERS
643 QUINCE STREET
July 11, 2017
6:00 PM

VINCE DiMAGGIO
City Manager
JOHN KINSEY
City Attorney

The Mendota City Council welcomes you to its meetings, which are scheduled for the 2nd and 4th Tuesday of every month. Your interest and participation are encouraged and appreciated. Notice is hereby given that Council may discuss and/or take action on any or all of the items listed on this agenda. **Please turn your cell phones on vibrate/off while in the council chambers.**

Any public writings distributed by the City of Mendota to at least a majority of the City Council regarding any item on this regular meeting agenda will be made available at the front counter at City Hall located at 643 Quince Street Mendota, CA 93640, during normal business hours, 8 AM - 5 PM.

CALL TO ORDER

ROLL CALL

FLAG SALUTE

INVOCATION

FINALIZE THE AGENDA

1. Adjustments to Agenda.
2. Adoption of final Agenda

PRESENTATION

1. Council to honor the Mendota High School Girls Varsity Softball Team for winning the Division VI Valley Championship.

CITIZENS ORAL AND WRITTEN PRESENTATIONS

At this time members of the public may address the City Council on any matter not listed on the agenda involving matters within the jurisdiction of the City Council. Please complete a "request to speak" form and limit your comments to THREE (3) MINUTES. Please give the completed form to City Clerk prior to the start of the meeting. All speakers shall observe proper decorum. The Mendota Municipal Code prohibits the use of boisterous, slanderous, or profane language. All speakers must step to the podium, state their names and addresses for the record. Please watch the time.

APPROVAL OF MINUTES AND NOTICE OF WAIVING OF READING

1. Minutes of the special City Council meetings of June 6, 2017 and June 15, 2017 and regular City Council meeting of June 13, 2017.
2. Notice of waiving of the reading of all resolutions and/or ordinances introduced and/or adopted under this agenda.

CONSENT CALENDAR

Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.

1. JUNE 13, 2017 THROUGH JUNE 20, 2017
WARRANT LIST CHECKS NO. 042611 THRU 042664
TOTAL FOR COUNCIL APPROVAL = \$239,068.39
2. JUNE 26, 2017 THROUGH JULY 07, 2017
WARRANT LIST CHECKS NO. 042665 THRU 042746
TOTAL FOR COUNCIL APPROVAL = \$353,416.36
3. Proposed approval of an agreement with Price, Paige, & Company for audit services.
4. Proposed adoption of **Resolution No. 17-42**, claiming Measure C Extension Local Transportation Pass-Through Revenues for Fiscal Year 2017-2018.
5. Proposed adoption of **Resolution No. 17-43**, Resolution of Intention to Initiate an Amendment to the Mendota Municipal Code Relating to the Commercial Growing, Production, and Processing of Cannabis Products
6. Proposed adoption of **Resolution No. 17-44**, awarding the bid for the Derrick & 7th Intersection Beautification & Reconstruction Project to Avison Construction, Inc.
7. Proposed adoption of **Resolution No. 17-45**, authorizing the City Manager to sign a letter of authorization allowing Fresno County to submit a regional application for the Oil Payment Program, Cycle 8 (OPP8).

BUSINESS

1. Council discussion and consideration on the fiscal authority of the Recreation Commission.
 - a. *Receive report from City Manager DiMaggio*
 - b. *Inquiries from Council to staff*
 - c. *Mayor opens floor to receive any comment from the public*
 - d. *Council take action as appropriate*

DEPARTMENT REPORTS AND INFORMATIONAL ITEMS

1. Code Enforcement
 - a) Monthly Report
2. Police Department
 - a) Monthly Report
3. City Attorney
 - a) Update
4. City Manager

MAYOR AND COUNCIL REPORTS AND INFORMATIONAL ITEMS

1. Council Member(s)
2. Mayor

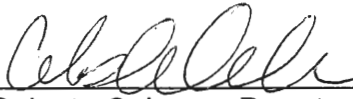
CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION
Pursuant to Paragraph (4) of subdivision (d) of Section 54956.9 ([1] potential case).
2. CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION
Pursuant to Paragraph (1) of subdivision (d) of Govt. Code Section 54956.9; City of Mendota v. Villa, Fresno County Superior Court, Case No. 17 CE CL 04704.

ADJOURNMENT

CERTIFICATION OF POSTING

I, Celeste Cabrera, Deputy City Clerk of the City of Mendota, do hereby declare that the foregoing agenda for the Mendota City Council Regular Meeting of July 11, 2017, was posted on the outside bulletin board located at City Hall, 643 Quince Street Friday, July 7, 2017 at 4:45 p.m.



Celeste Cabrera, Deputy City Clerk



MINUTES OF MENDOTA SPECIAL CITY COUNCIL MEETING

Special Meeting

June 6, 2017

Meeting called to order by Mayor Castro at 6:01 p.m.

Roll Call

Council Members Present: Mayor Rolando Castro, Mayor Pro Tem Victor Martinez, Councilors Jesse Mendoza, Oscar Rosales, and Robert Silva.

Council Members Absent: None.

Flag salute led by Planning & Public Works Gonzalez.

FINALIZE THE AGENDA

1. Adjustments to Agenda.
2. Adoption of final Agenda.

A motion was made by Councilor Silva to adopt the agenda, seconded by Councilor Rosales; unanimously approved (5 ayes).

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION
Pursuant to Paragraph (4) of subdivision (d) of Section 54956.9 ([1] potential case).

At 3:05 p.m. the Council moved into closed session.

At 3:51 p.m. the Council reconvened in open session and City Attorney Kinsey stated that in regards to item 1 of the closed session, there was nothing to report.

CITIZENS ORAL AND WRITTEN PRESENTATIONS

None offered.

BUSINESS

1. Fiscal Year 2017/2018 Budget Workshop.

City Manager DiMaggio summarized the report including how the General Fund and Enterprise Fund generate revenue; various factors that affect the budget for the upcoming fiscal year; and the importance of the passage of the special election measures.

Discussion was held on the impacts that the minimum wage increase will have on the budget; the positive status of Enterprise Fund; the amount of employees that are paid from the Enterprise Fund; the amount of funding that will be spent on road improvement projects; the increase in costs for certain services; the funding of various line items for different departments; the amount of sales tax revenue that the city would receive should the special election measure is passed; and budget cuts in certain areas.

A motion was made by Councilor Silva to adopt Resolution No. 17-41, seconded by Councilor Mendoza; unanimously approved (5 ayes).

Discussion was held on the amount of employees in the public utilities and public works departments, and the COPS grant.

ADJOURNMENT

With no more business to be brought before the Council, a motion for adjournment was made at 4:41 p.m. by Councilor Silva, seconded by Councilor Mendoza; unanimously approved (5 ayes).

Rolando Castro, Mayor

ATTEST:

Matt Flood, City Clerk



MINUTES OF MENDOTA REGULAR CITY COUNCIL MEETING

Regular Meeting

June 13, 2017

Meeting called to order by Mayor Castro at 5:59 p.m.

Roll Call

Council Members Present: Mayor Rolando Castro, Mayor Pro Tem Victor Martinez, Councilors Jesse Mendoza, Oscar Rosales, and Robert Silva.

Council Members Absent: None.

Flag salute led by Police Lieutenant Smith.

A moment of silence was held in honor of Mr. Fermin Ochoa who had recently passed away.

Invocation led by Raymond Acquino.

FINALIZE THE AGENDA

1. Adjustments to Agenda.
2. Adoption of final Agenda.

A motion was made by Councilor Silva to adopt the agenda, seconded by Mayor Pro Tem Martinez; unanimously approved (5 ayes).

SWEARING IN

1. Deputy City Clerk Cabrera to swear in Police Officer Juan Gurrola.

Deputy City Clerk Cabrera swore in Officer Gurrola.

Police Chief Andreotti shared Officer Gurrola's background.

Council congratulated Officer Gurrola and wished him well.

At 6:09 p.m. Mayor Castro announced that there would be a brief recess.

At 6:11 p.m. the Council reconvened in open session.

CITIZENS ORAL AND WRITTEN PRESENTATIONS

None offered.

APPROVAL OF MINUTES AND NOTICE OF WAIVING OF READING

1. Minutes of the regular City Council meeting of May 23, 2017.
2. Notice of waiving of the reading of all resolutions and/or ordinances introduced and/or adopted under this agenda.

A motion was made by Councilor Rosales to approve items 1 and 2, seconded by Mayor Pro Tem Martinez; unanimously approved (5 ayes).

CONSENT CALENDAR

1. MAY 23, 2017 THROUGH JUNE 07, 2017
WARRANT LIST CHECKS NO. 042549 THRU 042610
TOTAL FOR COUNCIL APPROVAL = \$403,218.41
2. Approval of applications for permits to sell fireworks.

Requests were made to pull items 1 and 2 for discussion.

1. MAY 23, 2017 THROUGH JUNE 07, 2017
WARRANT LIST CHECKS NO. 042549 THRU 042610
TOTAL FOR COUNCIL APPROVAL = \$403,218.41

Discussion was held on various warrants.

A motion was made by Councilor Rosales adopt item 1 of the Consent Calendar, seconded by Mayor Pro Tem Martinez; unanimously approved (5 ayes).

2. Approval of applications for permits to sell fireworks.

Discussion was held on the amount of permits that are allowed; the amount of applications that were received; and the documents that organizations need to submit in order to qualify for a permit.

A motion was made by Councilor Silva adopt item 2 of the Consent Calendar, seconded

by Mayor Pro Tem Martinez; unanimously approved (5 ayes).

DEPARTMENT REPORTS AND INFORMATIONAL ITEMS

1. Code Enforcement
 - a) Monthly Report

Economic Development Manager Flood summarized the report including the importance of minimizing water usage; addressing properties with nuisances; continuing the weed abatement process; and encouraged members of the public to report suspicious and illegal activities.

Discussion was held the status of the weed abatement process; whether properties that contain high weeds and are within the county's jurisdiction are reported to the county; individuals driving all-terrain vehicles in the city; the effectiveness of addressing water conservation regulation violations; and the instances when police officers assist code enforcement officers.

2. Police Department
 - a) Monthly Report

Police Chief Andreotti provided a personnel update; reported on significant cases; reported on the competition that the Explorers Program recently attended; and congratulated the Explorers Program for their success at the competition.

Council congratulated the Explorers Program for their success and thanked the police department for their hard work.

Discussion was held on issues with alcohol in the community.

3. City Attorney
 - a) Update

City Attorney Kinsey reported on working with staff with ongoing issues; thanked staff for all of their work related to the special election; and stated that he is available to answer any questions related to campaigning for the special election.

4. City Manager

City Manager DiMaggio reported on the agreement currently in place between BB Limited and the City, and BB Limited and staff working on an agreement to have the City repair the water wells in lieu of pumping water into the Mendota Pook.

Discussion was held on how to address the item; the time length of the agreement; the time sensitivity of the item; and scheduling a special city council meeting to discuss the item.

Councilor Silva commended staff for preparing the budget for fiscal year 2017-2018.

Discussion was held on the day and time that the special city council meeting would take place to discuss the water pumping infrastructure agreement.

MAYOR AND COUNCIL REPORTS AND INFORMATIONAL ITEMS

1. Council Member(s)

Councilor Silva reported on postponing the Recreation Commission's upcoming car wash fundraiser to July 2nd and the Annual Backpack Giveaway being scheduled for July 30th.

Councilor Rosales thanked staff for their work.

2. Mayor

Mayor Castro asked that charitable softball games be scheduled and reported that the Girls Varsity Softball Team won the Division VI Valley Championship game.

Discussion was held on the staff versus elected and appointed official's charitable softball game being scheduled for July 12th.

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION
Pursuant to Paragraph (4) of subdivision (d) of Section 54956.9 ([1] potential case).

At 6:57 p.m. the Council moved into closed session.

At 7:17 p.m. the Council reconvened in open session and City Attorney Kinsey stated that in regards to item 1 of the closed session, there was nothing to report.

ADJOURNMENT

With no more business to be brought before the Council, a motion for adjournment was made at 7:17 p.m. by Councilor Silva, seconded by Councilor Mendoza; unanimously approved (5 ayes).

Rolando Castro, Mayor

ATTEST:

Matt Flood, City Clerk



MINUTES OF MENDOTA SPECIAL CITY COUNCIL MEETING

Special Meeting

June 15, 2017

Meeting called to order by Mayor Pro Tem Martinez at 6:04 p.m.

Roll Call

Council Members Present: Mayor Pro Tem Victor Martinez, Councilors Jesse Mendoza, Oscar Rosales, and Robert Silva.

Council Members Absent: Mayor Rolando Castro.

Flag salute led by Councilor Castro.

FINALIZE THE AGENDA

1. Adjustments to Agenda.
2. Adoption of final Agenda.

City Manager DiMaggio requested that a corrected agreement for Consent Calendar item #2 be considered.

A motion was made by Councilor Silva to adopt the agenda as requested by staff, seconded by Councilor Rosales; unanimously approved (4 ayes, absent: Castro).

CITIZENS ORAL AND WRITTEN PRESENTATIONS

Sergio Valdez (Mendota Youth Recreation) – stated that the Mendota Youth Baseball team is participating in a tournament.

CONSENT CALENDAR

1. Council approval of a water pumping infrastructure agreement.
2. Council approval of a settlement agreement with Gonzalez Towing.

A request was made to pull items 1 and 2 for discussion.

1. Council approval of a water pumping infrastructure agreement.

Councilor Silva asked for clarification on the item and City Manager DiMaggio reported on the requirements the City complies with due to the agreement with BB Ranch; that the costs associated with the agreement is principally in electricity; BB Ranch approached the City and explained that due to the wet year, water pumping is not needed, and they requested that they use the funds that normally would have contributed to electricity be used to repairing or providing maintenance to the wells; the difficulty in finding funds to repair or provide the proper maintenance to the wells; and the benefit that it will be if Council approves it.

Discussion was held on how many wells the City has and the quality of their water; previous "band-aid" repairs that had been made to those wells; the need to have someone evaluate the wells; and the need to negotiate further expenses if repairs go over the \$55,000 expense limit.

A motion was made by Councilor Silva to approve the water pumping infrastructure agreement, seconded by Councilor Mendoza; unanimously approved (4 ayes, absent: Castro).

2. Council approval of a settlement agreement with Gonzalez Towing.

Mayor Pro Tem Martinez introduced the item and City Manager DiMaggio referred to page 2 of the agreement, section 1, and stated that the amount was changed to the correct amount of \$19,866.66.

Discussion was held on which party the payment will be done through; the language of Gonzalez being a "potential vendor"; the need to allow the City flexibility in terms of choosing vendors or contractors; Gonzalez receiving their ability to tow again by executing the agreement and providing the agreed upon collateral; and the future consideration of the City restoring the gravel part of Gonzalez's services.

A motion was made by Councilor Silva to approve the revised settlement agreement with Gonzalez Towing, seconded by Councilor Mendoza; unanimously approved (4 ayes, absent: Castro).

At 3:51 p.m. the Council reconvened in open session and City Attorney Kinsey stated that in regards to item 1 of the closed session, there was nothing to report.

ADJOURNMENT

With no more business to be brought before the Council, a motion for adjournment was made at 6:29 p.m. by Councilor Rosales, seconded by Councilor Mendoza; unanimously approved (4 ayes, absent: Castro).

Victor Martinez, Mayor Pro Tem

ATTEST:

Matt Flood, City Clerk

CITY OF MENDOTA
CASH DISBURSEMENTS
06/13/2017 - 06/20/2017
Check # 042611 - 042664

Date	Check #	Amount	Vendor	Department	Description
June 13, 2017	42611	\$105,550.00	WESTAMERICA BANK	GENERAL	PAYROLL TRANSFER 5/29/17 - 6/11/17
June 13, 2017	42612	\$5,660.00	ADMINISTRATIVE SOLUTIONS, INC.	GENERAL	(4) HRA ADMINISTRATIVE-JUNE 2017, (20) MONTHLY MEDICAL ADMINISTRATION FEE-JUNE 2017, MEDICAL CHECK RUN
June 13, 2017	42613	\$262.28	ADT SECURITY SERVICES	GENERAL-WATER-SEWER	SECURITY SERVICES 6/13/17 - 7/12/17 CITY HALL, EDD, DMV
June 20, 2017	42614	\$231.60	ADT SECURITY SERVICES	GENERAL	FY 17/18 SECURITY SERVICES ROJAS-PIERCE PARK CONCESSION STAND 7/01/17-9/30/17 SERCURITY SERVICES COMMUNITY CENTER
June 20, 2017	42615	\$3,776.43	AMERITAS GROUP	GENERAL	DENTAL & VISION INSURANCE FOR JULY 2017
June 20, 2017	42616	\$21,365.50	BLUE SHEILD OF CALIFORNIA	GENERAL	MEDICAL INSURANCE FOR JULY 2017
June 20, 2017	42617	\$1,520.00	LIEBERT CASSIDY WHITMORE	GENERAL-WATER-SEWER	ERC MEMBERSHIP 7/01/17-6/30/18
June 20, 2017	42618	\$194.36	PITNEY BOWES INC.	GENERAL-WATER-SEWER	POSTAGE METER RENTAL 7/01/17-9/30/17
June 20, 2017	42619	\$999.00	A-1 JANITORIAL SUPPLY	SEWER	ALL PURPOSE CITRUS LIFT STATION DEGREASER
June 20, 2017	42620	\$1,140.00	LORIE ANN ADAMS	HOME LOAN	PORTFOLIO MANAGEMENT MAY 2017 HOME/CDBG PI FUND, PROCESS PAYOFF PARADES RECONVEYANCE FOR PULIDO (6)
June 20, 2017	42621	\$879.15	AFLAC	GENERAL	AFLAC INSURANCE FOR JUNE 2017
June 20, 2017	42622	\$46.40	AG & INDUSTRIAL SUPPLY INC.	GENERAL	CHAINSAW PARTS - 16 PLUG (2) & 16 PLUG (1), CHAIN SHARPEN (1) CHAINSAW CHAIN 91X3/8X.05 (56)
June 20, 2017	42623	\$28.84	AIRGAS USA, LLC	WATER	RENT CYL IND SMALL CARBON DIOXIDE 31 DAYS
June 20, 2017	42624	\$563.81	ALEX AUTO DIAGNOSTICS & SMOG	STREETS	FORD F-150 TUNE-UP FRONT BEARING REPLACEMENT & WIRE SET
June 20, 2017	42625	\$275.90	AMERIPRIDE SERVICES INC	GENERAL-WATER-SEWER	PUBLIC WORKS UNIFORM WEEK 4/30-5/6, WEEK 5/7-5/13, WEEK 5/14-5/20, & WEEK 5/21-5/27
June 20, 2017	42626	\$162.28	AUTOZONE, INC.	GENERAL	DL3602 16-10 DURALAST ALTERNATOR CORE & RETURN CREDIT - CODE ENFORCEMENT CROWN VICTORIA
June 20, 2017	42627	\$72.31	BEST UNIFORM	GENERAL	PD UNIFORMS
June 20, 2017	42628	\$3,493.00	BSK ASSOCIATES	WATER-SEWER-STREETS	PROFESSIONAL SERVICES FOR MAY 2017- 8TH ST PROJECT, WEEKLY WATER SYSTEM EDT, SOURCE WATER MONITORING WEEKLY TREAT & DISTRIBUTE
June 20, 2017	42629	\$6,700.00	CENTRAL VALLEY SWEEPING, LLC	STREETS	STREET SWEEP- MONDAY ROUTE (2), STREET SWEEP WEDNESDAY ROUTE(1), STREET SWEEP FRIDAY ROUTE (1)
June 20, 2017	42630	\$382.51	COMMERICAL RADIATOR WORKS	GENERAL	LAWN MOWER FOR MAINTENANCE
June 20, 2017	42631	\$171.60	CROWN SERVICES CO.	GENERAL-SEWER	POOL PARK; PD; WWTP TOILET RENTAL
June 20, 2017	42632	\$219.19	CROWN SHORTLAND CONCRETE	STREETS	CONCRETE (QTY 1YD - 6 SACK MIX) BELMONT & HWY 33
June 20, 2017	42633	\$1,451.68	ECS HOUSE INDUSTRIES, INC.	SEWER	AERATOR T-2 BEARING 2-7/16' DODGE F4B-SCED - 207 , ST ASSY , 2-7/16' TE STUBSHAFT (BIG BOSS) (8" SHAFT) FOR WWTP
June 20, 2017	42634	\$86.00	EMPLOYEE RELATIONS	GENERAL-WATER	PRE-EMPLOYMENT BACKGROUND CHECK
June 20, 2017	42635	\$91.12	FERGUSON ENTERPRISES, INC.	GENERAL-WATER-SEWER	SEWER/WATER SUPPLIES

**CITY OF MENDOTA
CASH DISBURSEMENTS
06/13/2017 - 06/20/2017
Check # 042611 - 042664**

June 20, 2017	42636	\$179.80	DAVID A FIKE	GENERAL	PROFESSIONAL SERVICES - DAF TELEPHONE CONFERENCE (2)
June 20, 2017	42637	\$434.00	FRESNO MOBILE RADIO INC.	GENERAL	RADIOS SERVICE FOR MAY 2017
June 20, 2017	42638	\$354.41	INDUSTRIAL CHEM LAB	SEWER	SEWER CLEANER (50 LBS)
June 20, 2017	42639	\$372.91	JORGENSEN & COMPANY	GENERAL	12 FIRE EXTINGUISHER, 4 RE-CHARGED, 2 HYDRO TEST, 2 NEW VALVE STEM, 8 O -RING, 1-NEW OPERATING LEVER INSTALLED
June 20, 2017	42640	\$231.00	KERWEST NEWSPAPER	GENERAL-WATER-SEWER	LEGAL NOTICE LOCAL ORDINANCE NO 17.09, CLASSIFIED ADVERTISEMENT HELP WANTED 6/14 7 6/21 , ADMIN ASSISTANT & ANIMAL CONTROL OFF
June 20, 2017	42641	\$46.22	JENNIFER LEKUMBERRY	GENERAL	TRAVEL REIMBURSEMENT 86.4 MILES 9 LCW PLANNING MEETING
June 20, 2017	42642	\$78.00	LOU'S GLOVES, INC.	WATER	NITRILE EXAM GRADE POWDER FREE BLACK LARGE GLOVES (10)
June 20, 2017	42643	\$2,234.95	MENDOTA SMOG & REPAIR	GENERAL-WATER-SEWER-STREETS	UNIT#85-HEAD LAMP, FORD CV- WINDOW REGULATOR, UNIT#M90 -BRAKE PAD FRT ROTORS, UNIT#80 NO START-FUEL PUMP, CHEVY 2008-SPOTLIGHT
June 20, 2017	42644	\$53,302.30	MID VALLEY DISPOSAL, INC.	REFUSE	SANITATION CONTRACT SERVICES FOR MAY 2017
June 20, 2017	42645	\$500.00	NICHOLS CONSULTING	GENERAL	2ND INSTALL-SB 90/ STATE MANDATED COST CONSULTING SERVICES
June 20, 2017	42646	\$1,584.35	NORTHSTAR CHEMICAL	WATER	SODIUM HYPOCHLORITE 12.5% MILL A 825 UNITS
June 20, 2017	42647	\$467.66	OFFICE DEPOT	GENERAL-WATER-SEWER-DONATION	OFFICE SUPPLIES TONER & PAPER
June 20, 2017	42648	\$446.61	PG&E	STREETS	UTLITIES BELMONT AVE BARC SUMMARY
June 20, 2017	42649	\$226.00	QUINN COMPANY	GENERAL-WATER-SEWER	FORKLIFT EAGLE PCIHER- ADJ INCHING PEDAL & BATTERY
June 20, 2017	42650	\$1,029.43	ERNEST PACKING SOULTIONS	WATER- SEWER	JANITORIAL SUPPLIES
June 20, 2017	42651	\$129.00	SAN JOAQUIN VALLEY AIR	WATER	17/18 ANNUAL PERMIT TO OPERATE ELECTRICAL GENERATOR-TRANSPORTABLE CUMMINS MODEL CERTIFIED DIESEL-FIRED
June 20, 2017	42652	\$1,865.58	SORENSEN MACHINE WORKS	GENERAL-WATER-SEWER-STREETS	MULTIPLE DEPARTMENTS SUPPLIES- AERATOR REPLACEMENT BEARING, PRISON PLC PANEL, FRAMING FOR ANTENNA PROJECT, DOUG FIR
June 20, 2017	42653	\$194.85	TCM INVESTMENTS	GENERAL	MPC3503 LEASE PAYMENT COPY MACHINE-PD
June 20, 2017	42654	\$510.00	TECH-MASTER PEST MANAGEMENT	GENERAL-WATER-SEWER-AVIATION	GENERAL PEST CONTROL- CITY HALL, SENIOR CENTER, WTP, AIRPORT, AMBULANCE, ROJAS-PIERCE PARK
June 20, 2017	42655	\$308.54	THE FLAG FACTORY	GENERAL	5FT X 8FT CITY OF MENDOTA FLAG W/LOGO
June 20, 2017	42656	\$254.46	THE PRESORT CENTER OF FRESNO	REFUSE	FLYER 1900 COPIES & FLODING FOR RECYCLING - RESIDENTIAL GUIDE
June 20, 2017	42657	\$87.79	THOMASON TRACTOR COMPANY	SEWER	(1) CUPHUB, CONE-OUTER, CUP-HUB INNER, SEAL INNER,& SEAL-OUTER
June 20, 2017	42658	\$3,500.00	TOWNSEND PUBLIC AFFAIRS, INC.	GENERAL-WATER-SEWER	GRANT CONSULTING SERVICES FOR MAY 2017
June 20, 2017	42659	\$2,094.16	TRIANGLE ROCK PRODUCTS, LLC	STREETS	HOT MIX ST 1/2 IN MM ENVIRONMENTAL FEE AGG & ASPHALT (9.63 TON & 6.95 TON) (7.08 TON) (7.07 TON)
June 20, 2017	42660	\$170.74	UNIFIRST CORPORATION	GENERAL-WATER-SEWER	CLEANING SUPPLIES, VARIOUS

CITY OF MENDOTA
 CASH DISBURSEMENTS
 06/13/2017 - 06/20/2017
 Check # 042611 - 042664

June 20, 2017	42661	\$190.00	VERIZON WIRELESS-GPS	GENERAL-WATER-SEWER	MONTHLY GPS SERVICES FOR MARCH 2017
June 20, 2017	42662	\$1,306.23	VERIZON WIRELESS	GENERAL-WATER-SEWER	CITY WIDE CELL PHONE SERVICES 5/07/17-6/06/17
June 20, 2017	42663	\$11,202.88	WANGER JONES HELSLEY PC ATTORNEYS	GENERAL-WATER-SEWER	LEGAL SERVICES REGARDING, SPECIAL LEGAL SERVICES THRU 5/15/17, LEGAL SERVICES GENERAL RETAINER 5/15/17
June 20, 2017	42664	\$443.56	ZEE MEDICAL SERVICE	GENERAL-WATER-SEWER	PW- ANTISEPTIC SPRAY HAND SANITIZER BANDAGE, PD- BLOOD CLOTTER SPRAY HAND SANITIZER, IBU-TABS, OINTMENT, & EYE WASH
		\$239,068.39			

CITY OF MENDOTA
CASH DISBURSEMENTS
06/26/2017 - 07/07/2017
Check # 042665 - 042746

Date	Check #	Amount	Vendor	Department	Description
June 26, 2017	42665	\$451.36	HOTEL PACIFIC	GENERAL	ROOM TAX & PARKING EXECUTIVE FORUM 6/27/17 - 6/29/17 - LEAGUE OF CALIFORNIA CITIES
June 26, 2017	42666	\$286.22	ROBERT SILVA	GENERAL	PER DIEM & MILEAGE 6/27/17 - 6/29/17
June 27, 2017	42667	\$104,251.00	WESTAMERICA BANK	GENERAL	PAYROLL TRANSFER 6/12/17 - 6/25/17
June 27, 2017	42668	\$1,983.98	PURCHASE POWER	GENERAL-WATER-SEWER	POSTAGE METER REFILL (5/19 & 6/09)
June 27, 2017	42669	\$510.99	HOME DEPOT CREDIT SERVICES	WATER-SEWER-STREETS	WATER-3' HAND PUMP W/6 HOSE (3), STREET- GL BEHR PPU E SG DEEP 4.53 GAL, SEWER - M18 FUEL 1/2" HIGH TOOL
June 29, 2017	42670	\$3,000.00	ADMINISTRATIVE SOLUTIONS, INC.	GENERAL	MEDICAL CHECK RUN
June 29, 2017	42671	\$1,336.14	COMCAST	GENERAL-WATER-SEWER	XFINITY SERVICES - CITY HALL, POLICE DEPARTMENT, PUBLIC WORKS YARD, AND WATER PLANT
June 29, 2017	42672	\$3,954.00	AVIATION MARINE INSURANCE SERVICES, INC.	AVIATION	2017 AIRPORT LIABILITY INSURANCE POLICY
June 29, 2017	42673	\$476.00	CALIFORNIA POLICE CHIEFS ASSOCIATION	GENERAL	MEMBERSHIP RENEWAL - ASSOCIATES THRU 6/30/18 & MEMBERSHIP RENEWAL - CHIEFS DUES LEVEL THRU 6/30/18
June 29, 2017	42674	\$223.35	DATAMATIC, INC.	WATER	MONTHLY SOFTWARE LICENSE AND SERVICE MAINTENANCE FOR JULY 2017
June 29, 2017	42675	\$3,087.00	MOTOROLA SOLUTIONS	GENERAL	SERVICE AGREEMENT FOR MAINTENANCE AND SUPPORT AGREEMENT PREMIER MDC, PREMIER CAD, AND NET RMS8/1/17-7/31/18
June 29, 2017	42676	\$1,723.57	MUTUAL OF OMAHA	GENERAL	LIFE AD&D ATD STD INSURANCE FOR JULY 2017
June 29, 2017	42677	\$311.57	UNION PACIFIC RAILROAD COMPANY	STREETS	PUBLIC ENCROACHMENT PERMIT FOR MARIE AND 9TH AND FWY 33 FOR THE MONTH OF JULY 2017
July 6, 2017	42678	\$917.40	A&J AUTOBODY	WATER-SEWER	RH QUARTER PANEL REPAIR AND FINISH- F250
July 6, 2017	42679	\$602.82	ALERT-O-LITE	SEWER	SKID STEER LOADER- EQUIPMENT RENTAL FOR SEWER
July 6, 2017	42680	\$120.00	ALTA LANGUAGE SERVICES, INC.	GENERAL	LISTENING AND SPEAKING TEST(LIVE) - PD (2)
July 6, 2017	42681	\$1,977.12	AT&T	GENERAL-WATER-SEWER	CITY WIDE TELEPHONE SERVICE 4/25/17-5/24/17, CITY WIDE TELEPHONE SERVICE 5/25/17-6/24/17, & POLICE DEPARTMENT DISPATCH 5/27-6/26
July 6, 2017	42682	\$460.10	AT&T MOBILITY	GENERAL	AIRCARDS FOR PD 5/20/17-6/19/17
July 6, 2017	42683	\$1,492.00	BSK ASSOCIATES	WATER-SEWER	SOURCE WATER MONITORING PROFILE-EDT, WEEKLY TREATMENT & DISTRIBUTION, WASTE WATER ANALYSES
July 6, 2017	42684	\$354.15	BSN SPORTS, INC.	GENERAL	HEAVY DUTY DRAG MAT 6' 6" X 4'
July 6, 2017	42685	\$370.26	COLONIAL LIFE	GENERAL	LIFE INSURANCE FOR JUNE 2017
July 6, 2017	42686	\$800.00	D&D DISPOSAL INC.	GENERAL	ANIMAL DISPOSAL FREEZER PICK-UP FOR JUNE 2017
July 6, 2017	42687	\$369.00	DEPARTMENT OF JUSTICE	GENERAL	MAY 2017 2- FINGERPRINT, 1- FBI FINGERPRINT, 1- RECORD, & 5- BLOOD ALCOHOL ANALYSIS MAY 2017 -PD
July 6, 2017	42688	\$63.70	NANCY DIAZ	WATER-SEWER	BANK DEPOSITS & PAYROLL TRANSFER 12/27,1/12, 2/8, 3/22, 5/17, 5/18
July 6, 2017	42689	\$840.00	CLEAR CHOICE COMPUTER SERVICES	GENERAL-WATER-SEWER	CAT 5 TERM FOR NETWORK AND VOICE FOR EDD COMPUTER

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July 6, 2017	42690	\$38,296.88	FILTRONINCS, INC.	WATER	91) ELECTROMEDIA 9120 LOWER HEADER (1) MEDIA DRAIN
July 6, 2017	42691	\$48.00	FRESNO COUNTY SHERIFF	GENERAL	PRISONER PROCESSING SERVICES FOR MAY 2017
July 6, 2017	42692	\$868.00	FRESNO MOBILE RADIO INC.	GENERAL	(31) TELEPHONE RADIOS FOR JUNE 2017 (PD)
July 6, 2017	42693	\$4,037.68	HARDWARE DISTRIBUTION	GENERAL-WATER-SEWER-STREETS	66" WHITE FLEX DELINEATOR (40) , 3-GAL IGLOOS, 2-GAL IGLOO COOLER, BLACK 5 GALLON FASAT DRY (2) 5 GAL RED STRIPPING
July 6, 2017	42694	\$369.36	JORGENSEN & COMPANY	GENERAL-WATER-SEWER	20 EXTINGUISHERS ANNUAL , 2 6-YEAR INT MAINTENANCE, (CITY HALL, PUBLIC WORKS, WATER PLANT)
July 6, 2017	42695	\$1,132.76	L. PH. BOLANDER & SONS	GENERAL	(12) 3X5 FLAGS (12) 5X8 FLAGS: US/STATE/ARMED FORCES
July 6, 2017	42696	\$600.00	LG ELECTRIC	GENERAL	WORK FORCE OFFICES DATA WIRING
July 6, 2017	42697	\$106.68	MID VALLEY DISPOSAL, INC.	STREETS	SANITATION CONTRACT SERVICES FOR CITY ROLL-OFF BINS
July 6, 2017	42698	\$99.97	MUNICIPAL MAINTENANCE EQUIPMENT	STREETS	(1) SEAL INTAKE TRANSITION-STREET SWEEPER
July 6, 2017	42699	\$1,511.88	NORTHSTAR CHEMICAL	WATER	SODIUM HYPOCHLORITE - 12.5% MILL A (300 UNIT) AND (460 UNITS)
July 6, 2017	42700	\$173.80	OFFICE DEPOT	GENERAL-WATER-SEWER	(1) BOX OF COPY PAPER HAMMERMILL
July 6, 2017	42701	\$591.11	PETTY CASH	GENERAL-WATER-SEWER-STREETS- DONATION	PETTY CASH EXPENSES TAG 407-412 & 601-608
July 6, 2017	42702	\$9,043.14	PROVOST AND PRITCHARD	GENERAL-WATER-SEWER	CITY ENGINEERING SERVICES - RETAINER FOR MAY 2017, PASS-THRU LAS PALMAS PHASE VIII MAP IMPROVEMENT DRAWING
July 6, 2017	42703	\$410.91	QUINN COMPANY	SEWER	BACK-UP EMERGENCY GENERATOR - TROUBLE SHOOTING AND REPAIR
July 6, 2017	42704	\$2,867.25	R&B COMPANY ACCOUNTING DEPT	GENERAL-WATER	14 FF NEOPRENE GASKET 1/8 150 (4), 3/4 CPLG CTS PACK JOINT (20), 901 APAC DRILLING MACHINE W/ TOOL BX PART C
July 6, 2017	42705	\$248.06	R.G. EQUIPMENT COMPANY	GENERAL	PLUG FILLER OIL O-RING BLADE RECYCLER 60"D, TRIMMER LINE 105MD SPOOL VORTEX - 4 ED
July 6, 2017	42706	\$1,245.10	RAMON'S TIRE & AUTO SERVICE	GENERAL-WATER-SEWER-STREETS	STREET SWEEPER - RADIAL REPAIR UNIT & PATCH, BACKHOE- BIAS FARM TUBE, BOBCAT TIRE REPAIR RIGHT REAR SERVICE CALL, GRADER#53
July 6, 2017	42707	\$1,069.54	SORENSEN MACHINE WORKS	GENERAL-WATER-SEWER-STREETS	MULTIPLE DEPARTMENT SUPPLIES - JUNE 2017, 4" TRANCHING SPADE FIBERGLASS, 3" PUC PIPE, 3" PVC UNION (2), GLOVES
July 6, 2017	42708	\$103.15	STEAM CLEANERS, INC.	WATER	WTP-SWIVEL, SUPER, 90D, 3/8M X 3/8 F (1)
July 6, 2017	42709	\$1,682.72	BANKCARD CENTER	GENERAL-WATER-SEWER	CREDIT CARD EXPENSES 5/23/17-6/23/17
July 6, 2017	42710	\$550.00	TECH-MASTER PEST MANAGEMENT	GENERAL-WATER-SEWER	GENERAL PEST CONTROL - CITY HALL/DMV/YOUTH CENTER, SENIOR CENTER, FOR WASTE WATER PLANT, PUBLIC WORKS, & PD
July 6, 2017	42711	\$326.27	THOMASON TRACTOR COMPANY	WATER-SEWER	HYD. CYLINDER 3" X 12" STROKE HIGH PRESSURE FOR DISC, BACKHOE- FILLER CAP
July 6, 2017	42712	\$3,500.00	TOWNSEND PUBLIC AFFAIRS, INC.	GENERAL-WATER-SEWER	CONSULTING SERVICES FOR JUNE 2017
July 6, 2017	42713	\$50.00	TRANSUNIONS RISK & ALTERNATIVE DATA	GENERAL	TRANSUNION RISK AND ALTERNATIVE FOR APRIL AND MAY 2017
July 6, 2017	42714	\$2,042.48	TRIANGLE ROCK PRODUCTS, LLC	STREETS	COLD MIX ST 1/2 IN MM PG 64-10 AGG & ASPHALT 7.1 TONS, COLD MIX ST 3/8 CM SC3000 AGG & ASPHALT 6.77 TON, COLD MIX ST 3/8 CM

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July 6, 2017	42715	\$190.00	VERIZON WIRELESS - GPS	GENERAL-WATER-SEWER	MONTHLY SERVICE FOR GPS FLEET APRIL 2017
July 6, 2017	42716	\$140.40	VETERINARY MEDICAL CENTER	GENERAL	(1) CITY EUTHANASIA & MEDICAL WASTE FEE, (4) CITY EUTHANASIA & MEDICAL WASTE FEE, (1) CITY EUTHANASIA & MEDICAL WASTE FEE
July 6, 2017	42717	\$1.79	WALMART COMMUNITY / RFCSLLC	GENERAL	(1) 5X7 DIGITAL PICTURE (PD)
July 6, 2017	42718	\$54.00	WECO	WATER-SEWER	RENT CYL ACETYLENE #4, OXYGEN D, & OXYGEN K (6)
July 7, 2017	42719	\$3,760.00	ADMINISTRATIVE SOLUTIONS, INC.	GENERAL	(4) HRA ADMINISTRATION FEES FOR JULY 2017, MEDICAL CHECK RUN 7/5/17
July 7, 2017	42720	\$262.28	ADT SECURITY SERVICES	GENERAL-WATER-SEWER	ADT SECURITY SERVICES 7/13/17 - 8/12/17 CITY HALL/ DMV/ EDD
July 7, 2017	42721	\$216.00	BSK ASSOCIATES	SEWER	WASTE WATER WEEKLY ANALYSIS, GENERAL EDT WEEKLY TREATMENT & DISTRIBUTION WATER
July 7, 2017	42722	\$155.00	CALIFORNIA MUNICIPAL	GENERAL	2017-2018 CMTA MEMBERSHIP RENEWAL FINANCE
July 7, 2017	42723	\$115,667.00	CSJVRMA-C/O BICKMORE RISK SERVICES	GENERAL-WATER-SEWER	CRIME SHIELD PROGRAM 17/18, WORKERS' COMPENSATION PROGRAM 17/18, PROPERTY PROGRAM 17/18 1ST QTR DEPOSIT, LIABILITY PROG
July 7, 2017	42724	\$645.52	CORBIN WILLITS SY'S INC.	GENERAL-WATER-SEWER	MONTHLY ENHANCEMENT FEES-JULY 2017 MOMS ACCOUNTING
July 7, 2017	42725	\$180.52	DLT SOLUTIONS, LLC	GENERAL	AUTOCAD AUTO DESK CODE ENFORCEMENT TO PD FROM CITY HALL
July 7, 2017	42726	\$255.00	CLEAR CHOICE COMPUTER SERVICES	GENERAL-WATER-SEWER	(3) HR MOVE CODE ENFORCEMENT TO PD FROM CITY HALL
July 7, 2017	42727	\$33.00	NATIONAL NOTARY ASSOCIATION	GENERAL-WATER-SEWER	ERRORS & OMISSIONS INSURANCE COVERAGE 11/17-11/18
July 7, 2017	42728	\$229.52	AT&T	GENERAL-WATER-SEWER	MONTHLY SERVICE FOR 559-266-6456 6/26/17 7/25/17
July 7, 2017	42729	\$19.95	SEBASTIAN	GENERAL	SECURITY ALARM SERVICES 6/21/17 - 7/20/17 (PD)
July 7, 2017	42730	\$109.48	LETICIA R. VALLEJO	WATER	MQ CUSTOMER REFUND FOR ALE0017
July 7, 2017	42731	\$47.68	MEELO CORPORATION	WATER	MQ CUSTOMER REFUND FOR COR0025
July 7, 2017	42732	\$79.30	JOSE GOMEZ	WATER	MQ CUSTOMER REFUND FOR GOM0103
July 7, 2017	42733	\$7.18	JOSHUA HOVANNISIAN	WATER	MQ CUSTOMER REFUND FOR HOV0003
July 7, 2017	42734	\$62.10	JOSHUA HOVANNISIAN	WATER	MQ CUSTOMER REFUND FOR HOV0006
July 7, 2017	42735	\$50.36	RODRIGO MORALES	WATER	MQ CUSTOMER REFUND FOR MOR0036
July 7, 2017	42736	\$150.00	MIGUEL A OCHOA	WATER	MQ CUSTOMER REFUND FOR OCH0048
July 7, 2017	42737	\$67.48	MARIO SALINAS	WATER	MQ CUSTOMER REFUND FOR SAL0026
July 7, 2017	42738	\$7.31	98 CENTS & GIFTS	WATER	MQ CUSTOMER REFUND FOR SIN0011
July 7, 2017	42739	\$44.18	ROSA SORTO	WATER	MQ CUSTOMER REFUND FOR TOR0085

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July 7, 2017	42740	\$8.54	LETICIA R. VALLEJO	WATER	MQ CUSTOMER REFUND FOR VAL0089
July 7, 2017	42741	\$233.23	ALERT-O-LITE	WATER	K-RAIL WATER FILLED 42" X 6' RENTAL (6) JUNE 2017
July 7, 2017	42742	\$354.14	AMERIPRIDE SERVICES INC	GENERAL-WATER-SEWER	PUBLIC WORKS UNIFORM FOR WEEK 6/1/17, 6/8/17, 6/15/17, 6/22/17, & 6/29/17
July 7, 2017	42743	\$10,833.33	FIREBAUGH POLICE	GENERAL	DISPATCH SERVICES FOR 6/1/17 - 6/30/17 - PD
July 7, 2017	42744	\$1,026.48	KOPPEL & GRUBER	MENDOTA CFD FUND	CFD NO.2006-1 ANNUAL POLICE AND FIRE SERVICE 4/01/17 - 6/14/17
July 7, 2017	42745	\$16,364.25	PG&E	GENERAL-WATER-STREETS	WATER DEPARTMENT UTILITIES - 5/16/17 - 6/14/17
July 7, 2017	42746	\$1,224.87	VULCAN MATERIALS COMPANY	STREETS	HOT MIX 1/2 HMA TYPE A ENVIRONMENTAL FEE AGG & ASPHALT - 10.71 TON & 8.62 TON
		\$353,416.36			



June 19, 2017

Mayor Rollando Castro
Mr. Vince DiMaggio, City Manager
City of Mendota
643 Quince Street
Mendota, California 93640

We are pleased to confirm our understanding of the services we are to provide to the City of Mendota (the City) for the year ended June 30, 2017. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of the City as of and for the year ended June 30, 2017. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as the management's discussion and analysis (MD&A) and the budgetary comparison schedules, to supplement City's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis
2. Budgetary Comparison Schedules
3. Proportionate Share of Net Pension Liability
4. Schedule of Contributions

We have also been engaged to report on supplementary information other than RSI that accompanies the City's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements.

1. Schedule of Expenditures of Federal Awards
2. Combining and Individual Fund Statements

677 Scott Avenue
Clovis, CA 93612

tel 559.299.9540
fax 559.299.2344

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on—

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Honorable Mayor and City Council of the City of Mendota. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material

misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable

procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the City's major programs. The purpose of these procedures will be to express an opinion on the City's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of the City in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. We will also prepare the Annual Report of Financial Transactions for the City of Mendota. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for (1) establishing and maintaining effective internal controls, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance

with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If, for whatever reason, your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to the City; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Price Paige & Company and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to your cognizant agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Price Paige & Company personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date.

Fausto Hinojosa, CPA, CFE, is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Our fee for the City's audit for the fiscal year ended June 30, 2017 are not expected to exceed \$33,000 which includes the Annual Report of Financial Transactions. The fee for preparation of the Annual Report of Financial Transactions is \$5,500. If more than one major federal program is required to be audited then additional fees will be incurred, which will be discussed with the Finance Director prior to commencing the work. Preparation of the GASB 68 calculation and related financial statement note disclosure would be an additional \$1,750 should the City require this additional consultation. Our fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Our fees for these services will be billed at the hourly billing rates for the individual involved, plus out-of-pocket expenses. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. We will issue a monthly billing statement for the work completed in that month. Payments for services are due when rendered and interim billings may be submitted as work progresses and expenses are incurred.

If any dispute pertaining to our work product arises among the parties hereto, the parties agree first to try in good faith to settle the dispute by mediation administered by the American Arbitration Association under its Rules for Professional Accounting and Related Services Disputes before resorting to litigation. The costs of any mediation proceeding shall be shared equally by all parties.

All work will be suspended if your account becomes 90 days past due. No work will be resumed until your account is fully paid. Client and accountant both agree that any dispute over fees charged by the accountant to the client will be submitted for resolution by arbitration in accordance with the Rules for Professional Accounting and Related Services Disputes of the American Arbitration Association. Such arbitration shall be binding and final. IN AGREEING TO ARBITRATION, WE BOTH ACKNOWLEDGE THAT, IN THE EVENT OF A DISPUTE OVER FEES CHARGED BY THE ACCOUNTANT, EACH OF US IS GIVING UP THE RIGHT TO HAVE THE DISPUTE DECIDED IN A COURT OF LAW BEFORE A JUDGE OR JURY AND INSTEAD WE ARE ACCEPTING THE USE OF ARBITRATION FOR RESOLUTION.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



Fausto Hinojosa, CPA, CFE
Price Paige & Company

RESPONSE:

This letter correctly sets forth the understanding of the City of Mendota, California.

Management Signature *Title* *Date*

Mayor Signature *Title* *Date*

AGENDA ITEM – STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: NANCY M. DIAZ, FINANCE ADMINISTRATIVE SUPERVISOR
VIA: VINCE DIMAGGIO, CITY MANAGER
SUBJECT: RESOLUTION 17-42, LOCAL TRANSPORTATION PURPOSE FUNDS (MEASURE “C” EXTENSION FUNDS)
DATE: JULY 7, 2017

ISSUE

Should the City Council approve Resolution 17-42 concerning Local Transportation Purpose Funds (Measure “C” Extension Funds)?

BACKGROUND

The Transportation Development Act (TDA) of 1971 provides funding to be allocated to transit and non-transit related purposes that comply with regional transportation plans. This funding is allocated by the State Board of Equalization, which takes the amount of sales tax collected and returns the general sales tax revenue to the Council of Fresno County Governments. They in turn, allocate it to each City in the County based on population for the projects that were budgeted for the 2017-2018 fiscal year.

ANALYSIS

The attached resolution, certification and claim forms for each applicable funding program are routine and required by Fresno County Transportation Authority in order to receive the funding for Measure C Pass-Through Funds. With the funding provided by Fresno County Transportation Authority, the City is able to fund street projects approved during the budget for each fiscal year.

RECOMMENDATION

Council approve Resolution 17-42, claiming Measure C Extension Local Transportation Pass-Through Revenues for Fiscal Year 2017-2018.

FISCAL IMPACT

\$359,611.00 to the City of Mendota Measure “C” Fund.

**BEFORE THE CITY COUNCIL
OF THE
CITY OF MENDOTA, COUNTY OF FRESNO**

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF MENDOTA IN THE
MATTER CONCERNING LOCAL
TRANSPORTATION PURPOSE FUNDS
(MEASURE “C” EXTENSION FUNDS)**

RESOLUTION NO. 17-42

WHEREAS, the City of Mendota is an eligible claimant of funds for Measure C Extension Local Transportation Pass-Through Projects and Program Funds pursuant to California Public Utilities Code Section 142257; and

WHEREAS, the Fresno County Transportation Authority has adopted Resolution 2016-01 designating Apportionments for FY 2017-2018 Measure C Extension Local Transportation Pass-Through Projects and Program Funds, and setting the City of Mendota’s percentages at the following:

- 1.48 % of \$11,027,223 (\$163,327) for the Local Transportation Program, Local Allocation – Street Maintenance Category sub program;
- 1.49 % of \$382,796 (\$5,716) for the Local Transportation Program, Local allocation – ADA Compliance Category sub program;
- 1.74% of \$10,936,290 (\$190,568)for the Local Transportation Program, Local Allocation – Flexible Funding Category sub program;

which shall be the proportionate share of Measure C Extension Local Transportation Pass-Through Projects and Program Funds that the City shall be entitled within the fiscal year; and

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

- 1) The City of Mendota hereby submits its Local Transportation Purposes Certification and Claims for Fiscal Year 2017-2018 Measure C Extension Local Transportation Pass-Through Projects and Program Funds;
- 2) The City of Mendota hereby requests the release of funds to the City on a monthly payment basis consistent with the adopted percentages listed above, based on actual receipts;
- 3) The City Council of the City of Mendota further certifies:
 - a) That Local Transportation Purpose Funds will not be used to substitute for property tax funds which the City of Mendota had previously used for local transportation purposes; and

- b) That the City of Mendota has and will segregate property tax revenues used to support local transportation purposes so that verification of non-substitution can be proved through audit; and
 - c) That the City of Mendota shall separately account for Local Transportation Purposes Funds received, pursuant to Public Utilities Code Section 142257. The City shall maintain records in accordance with generally accepted accounting principles, shall separately record expenditures for each type of eligible purpose, shall file a separate claim form for each sub program allocation, and the City shall make such records available to the Authority for inspection or audit at any time; and
 - d) The City of Mendota shall complete the reporting requirements no later than November 15, 2017, when claim forms are submitted.
- 4) The City of Mendota understands that should a financial or compliance audit reveal that the City of Mendota violated any of the requirements set forth in paragraph 3 (a) (b) or (c), that the Fresno County Transportation Authority may seek to take immediate steps to resolve the violation in accordance with its adopted procedures.
 - 5) The Council of the City of Mendota hereby authorizes the City Manager to submit and execute any and all related documents.

Rolando Castro, Mayor

ATTEST:

I, Matt Flood, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 11th of July, 2017 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Matt Flood, City Clerk

**MEASURE C EXTENSION
LOCAL TRANSPORTATION PASS THROUGH REVENUES
CERTIFICATION AND CLAIM FOR FY2017-18**

TO: Fresno County Transportation Authority

FROM: City of Mendota
Local Agency Name

Address: 643 Quince Street, Mendota, CA 93640

Contact: Rudy Marquez, Finance Director

Telephone: (559) 655-3291 x107 FAX: _____ Email Address: rmarquez@cityofmendota.com

1. Applicable Funding Program: (Check One)

- | | | |
|---|--|--|
| <i>Regional Public Transit Program</i> | <i>Local Transportation Program</i> | <i>Alternative Transportation Program</i> |
| <input type="checkbox"/> Fresno Area Express | <input type="checkbox"/> Street Maintenance | <input type="checkbox"/> Rail Consolidation Subprogram |
| <input type="checkbox"/> Clovis Transit | <input type="checkbox"/> ADA Compliance | <i>Environmental Enhancement Program</i> |
| <input type="checkbox"/> FCRTA | <input checked="" type="checkbox"/> Flexible Funding | <input type="checkbox"/> School Bus Replacement |
| <input type="checkbox"/> PTIS/Transit Consolidation | <input type="checkbox"/> Pedestrian/Trails Urban | <input type="checkbox"/> Transit Oriented Infrastructure for In-Fill |
| <input type="checkbox"/> ADA/Seniors/Paratransit | <input type="checkbox"/> Pedestrian/Trails Rural | <i>Administrative/Planning Program</i> |
| <input type="checkbox"/> Farmworker Van Pools | <input type="checkbox"/> Bicycle Facilities | <input type="checkbox"/> Fresno COG |
| <input type="checkbox"/> Car/Van Pools | <i>Regional Transportation Program</i> | |
| <input type="checkbox"/> New Technology Reserve | <input type="checkbox"/> Fresno Airports | |

2. The City of Mendota ("claimant") is an eligible claimant of funds for local transportation purposes pursuant to *Local Agency Name* California Public Utilities Code Section 142257.

3. The Fresno County Transportation Authority has adopted a Resolution of Apportionment for Fiscal Year 2017-2018 setting 1.74% of \$10,936,290 (or \$190,568) for the Subprogram or Category of funds checked above and available to the claimant. On behalf of claimant, I hereby request release of the funds to claimant in accordance with:

(a) Monthly payments consistent with adopted percentage, based on actual receipts

(b) Compliance with Steps A and B of the Strategic Implementation Plan (SIP) – Local Agency Pass-Through Funding programs and Other Revenue Program Funding

4. On behalf of claimant, I hereby certify as follows:

(a) That the Subprogram or Category of funds checked above are not being used to substitute for property tax funds which claimant had previously used for local transportation purposes. Such substitution of property tax funds is prohibited by California Public Utilities Code Section 142257.

(b) That claimant has segregated property tax revenues from claimant's other general fund revenues used to support the Subprogram or Category of funds checked above so that verification of non-substitution can be proved through audit or that the non-substitution of funds shall apply to claimant's entire general fund.

(c) That claimant shall account for Subprogram or Category of funds checked above and received pursuant to Public Utilities Code Section 142257. Claimant shall maintain current records in accordance with generally accepted accounting principles, and shall separately record expenditures for each type of eligible purpose. Claimant shall make such records available to the Authority for inspection or audit at any time.

5. Claimant understands that should financial or compliance audit exceptions be found, the Fresno County Transportation Authority will take immediate steps to resolve the exceptions in accordance with its adopted procedures.

Authorized Signature: _____

Title: Finance Director

Date: _____

ATTACHMENT: Evidence of Formal Action for Approval and Submittal Approved by:

Fresno County Transportation Authority Board Date: _____

**MEASURE C EXTENSION
LOCAL TRANSPORTATION PASS THROUGH REVENUES
CERTIFICATION AND CLAIM FOR FY2017-18**

TO: Fresno County Transportation Authority

FROM: City of Mendota
Local Agency Name

Address: 643 Quince Street, Mendota, CA 93640

Contact: Rudy Marquez, Finance Director

Telephone: (559) 655-3291 x107 FAX: _____ Email Address: rmarquez@cityofmendota.com

1. Applicable Funding Program: (Check One)

- | | | |
|---|--|--|
| <i>Regional Public Transit Program</i> | <i>Local Transportation Program</i> | <i>Alternative Transportation Program</i> |
| <input type="checkbox"/> Fresno Area Express | <input checked="" type="checkbox"/> Street Maintenance | <input type="checkbox"/> Rail Consolidation Subprogram |
| <input type="checkbox"/> Clovis Transit | <input type="checkbox"/> ADA Compliance | <i>Environmental Enhancement Program</i> |
| <input type="checkbox"/> FCRTA | <input type="checkbox"/> Flexible Funding | <input type="checkbox"/> School Bus Replacement |
| <input type="checkbox"/> PTIS/Transit Consolidation | <input type="checkbox"/> Pedestrian/Trails Urban | <input type="checkbox"/> Transit Oriented Infrastructure for In-Fill |
| <input type="checkbox"/> ADA/Seniors/Paratransit | <input type="checkbox"/> Pedestrian/Trails Rural | <i>Administrative/Planning Program</i> |
| <input type="checkbox"/> Farmworker Van Pools | <input type="checkbox"/> Bicycle Facilities | <input type="checkbox"/> Fresno COG |
| <input type="checkbox"/> Car/Van Pools | <i>Regional Transportation Program</i> | |
| <input type="checkbox"/> New Technology Reserve | <input type="checkbox"/> Fresno Airports | |

2. The City of Mendota ("claimant") is an eligible claimant of funds for local transportation purposes pursuant to *Local Agency Name* California Public Utilities Code Section 142257.

3. The Fresno County Transportation Authority has adopted a Resolution of Apportionment for Fiscal Year 2017-2018 setting 1.48% of \$11,027,223 (or \$163,327) for the Subprogram or Category of funds checked above and available to the claimant. On behalf of claimant, I hereby request release of the funds to claimant in accordance with:
 (a) Monthly payments consistent with adopted percentage, based on actual receipts
 (b) Compliance with Steps A and B of the Strategic Implementation Plan (SIP) – Local Agency Pass-Through Funding programs and Other Revenue Program Funding

4. On behalf of claimant, I hereby certify as follows:
 (a) That the Subprogram or Category of funds checked above are not being used to substitute for property tax funds which claimant had previously used for local transportation purposes. Such substitution of property tax funds is prohibited by California Public Utilities Code Section 142257.
 (b) That claimant has segregated property tax revenues from claimant's other general fund revenues used to support the Subprogram or Category of funds checked above so that verification of non-substitution can be proved through audit or that the non-substitution of funds shall apply to claimant's entire general fund.
 (c) That claimant shall account for Subprogram or Category of funds checked above and received pursuant to Public Utilities Code Section 142257. Claimant shall maintain current records in accordance with generally accepted accounting principles, and shall separately record expenditures for each type of eligible purpose. Claimant shall make such records available to the Authority for inspection or audit at any time.

5. Claimant understands that should financial or compliance audit exceptions be found, the Fresno County Transportation Authority will take immediate steps to resolve the exceptions in accordance with its adopted procedures.

Authorized Signature: _____
 Title: Finance Director
 Date: _____

ATTACHMENT: Evidence of Formal Action for Approval and Submittal Approved by:
 Fresno County Transportation Authority Board Date: _____

**MEASURE C EXTENSION
LOCAL TRANSPORTATION PASS THROUGH REVENUES
CERTIFICATION AND CLAIM FOR FY2017-18**

TO: Fresno County Transportation Authority

FROM: City of Mendota
Local Agency Name

Address: 643 Quince Street, Mendota, CA 93640

Contact: Rudy Marquez, Finance Director

Telephone: (559) 655-3291 x107 FAX: _____ Email Address: rmarquez@cityofmendota.com

1. Applicable Funding Program: (Check One)

- | | | |
|---|--|--|
| <i>Regional Public Transit Program</i> | <i>Local Transportation Program</i> | <i>Alternative Transportation Program</i> |
| <input type="checkbox"/> Fresno Area Express | <input type="checkbox"/> Street Maintenance | <input type="checkbox"/> Rail Consolidation Subprogram |
| <input type="checkbox"/> Clovis Transit | <input checked="" type="checkbox"/> ADA Compliance | <i>Environmental Enhancement Program</i> |
| <input type="checkbox"/> FCRTA | <input type="checkbox"/> Flexible Funding | <input type="checkbox"/> School Bus Replacement |
| <input type="checkbox"/> PTIS/Transit Consolidation | <input type="checkbox"/> Pedestrian/Trails Urban | <input type="checkbox"/> Transit Oriented Infrastructure for In-Fill |
| <input type="checkbox"/> ADA/Seniors/Paratransit | <input type="checkbox"/> Pedestrian/Trails Rural | <i>Administrative/Planning Program</i> |
| <input type="checkbox"/> Farmworker Van Pools | <input type="checkbox"/> Bicycle Facilities | <input type="checkbox"/> Fresno COG |
| <input type="checkbox"/> Car/Van Pools | <i>Regional Transportation Program</i> | |
| <input type="checkbox"/> New Technology Reserve | <input type="checkbox"/> Fresno Airports | |

2. The City of Mendota ("claimant") is an eligible claimant of funds for local transportation purposes pursuant to *Local Agency Name* California Public Utilities Code Section 142257.

3. The Fresno County Transportation Authority has adopted a Resolution of Apportionment for Fiscal Year 2017-2018 setting 1.49% of \$382,796 (or \$5,716) for the Subprogram or Category of funds checked above and available to the claimant. On behalf of claimant, I hereby request release of the funds to claimant in accordance with:

- (a) Monthly payments consistent with adopted percentage, based on actual receipts
- (b) Compliance with Steps A and B of the Strategic Implementation Plan (SIP) – Local Agency Pass-Through Funding programs and Other Revenue Program Funding

4. On behalf of claimant, I hereby certify as follows:

- (a) That the Subprogram or Category of funds checked above are not being used to substitute for property tax funds which claimant had previously used for local transportation purposes. Such substitution of property tax funds is prohibited by California Public Utilities Code Section 142257.
- (b) That claimant has segregated property tax revenues from claimant's other general fund revenues used to support the Subprogram or Category of funds checked above so that verification of non-substitution can be proved through audit or that the non-substitution of funds shall apply to claimant's entire general fund.
- (c) That claimant shall account for Subprogram or Category of funds checked above and received pursuant to Public Utilities Code Section 142257. Claimant shall maintain current records in accordance with generally accepted accounting principles, and shall separately record expenditures for each type of eligible purpose. Claimant shall make such records available to the Authority for inspection or audit at any time.

5. Claimant understands that should financial or compliance audit exceptions be found, the Fresno County Transportation Authority will take immediate steps to resolve the exceptions in accordance with its adopted procedures.

Authorized Signature: _____
Title: Finance Director
Date: _____

ATTACHMENT: Evidence of Formal Action for Approval and Submittal Approved by:
Fresno County Transportation Authority Board Date: _____

A G E N D A I T E M - S T A F F R E P O R T

DATE: July 7, 2017

TO: Honorable Mayor and City Council Members

FROM: Vince DiMaggio, City Manager
John P. Kinsey, City Attorney

SUBJECT: Resolution of Intention to Initiate an Amendment to the Mendota Municipal Code Relating to the Commercial Growing, Production, and Processing of Cannabis Products

RECOMMENDATION:

Adopt a Resolution that:

- A. Directs City Staff proceed with amendments to the Mendota Municipal Code to regulate the commercial growing, production, and processing of cannabis products within the City.
- B. Directs the Secretary to schedule a public hearing before the Planning Commission on the proposed amendments to the Mendota Municipal Code no less than ten (10) days nor more than forty (40) days after the adoption of this resolution.

BACKGROUND:

In 1996, California voters approved Proposition 215, the Compassionate Use Act, which exempted qualified patients and their primary caregivers from criminal liability for the possession and cultivation of marijuana for medical purposes. In 2003, the California Legislature enacted additional regulations through the passage of Senate Bill 420, the Medical Marijuana Program Act, to establish and implement a program for voluntary registration of qualified patients and their primary caregivers through a statewide identification card.

In late 2015, the Legislature passed, and the Governor signed, three pieces of legislation, AB 266, AB 243 and SB 643, collectively called the Medical Marijuana Regulation and Safety Act (the "Act"). The Act is effective as of January 1, 2016. The Act provides a statewide program for the licensing and regulation of commercial cannabis activity, specifically, the operation of medical marijuana dispensaries and the delivery and cultivation of marijuana. The Act provides that, in accordance with the California Constitution and as expressly held by the California Supreme Court, local authority remains intact, and the City may adopt ordinances to either regulate medical marijuana businesses or to prohibit such operations and related activities altogether.

On November 8, 2016, the voters of the State of California adopted the Adult Use of Marijuana Act (“AUMA”). The purpose of AUMA is to establish a comprehensive system to legalize, control and regulate the cultivation, processing, manufacture, distribution, testing, and sale of nonmedical marijuana, including marijuana products. Adults, age 21 and older, will be allowed to possess marijuana and grow certain amounts at home for personal use.

Following the adoption of the AUMA, the City adopted amendments to Chapter 8.36 of the Mendota Municipal Code pertaining to Medical Marijuana (the “Marijuana Ordinance”) to (i) regulate the cultivation of marijuana for personal use; (ii) prohibit the location of commercial marijuana operations and dispensaries within the City; (iii) prohibit the delivery of marijuana; (iv) clarify the City’s enforcement of any violations of Chapter 8.36; and (v) provide any further amendments needed to clarify the regulation of marijuana use and cultivation within the City. The effect of these amendments was to prohibit, among other things, commercial marijuana activities within the City.

Since the adoption of the amendments to the Marijuana Ordinance, both the City and several other surrounding communities have received inquiries from various commercial enterprises engaged in the commercial marijuana operations. If the City Council is interested in allowing such activities within the City, the City would need to initiate amendments to the Marijuana Ordinance, and possibly other portions of the Mendota Municipal Code to accommodate those activities. In addition, City Staff believes it would be prudent to provide reasonable restrictions and regulations on such activities, to help avoid potential health, safety, and welfare issues associated with commercial marijuana activities within the City.

DISCUSSION:

Staff is recommending that the Council consider and adopt a resolution of intention authorizing City Staff to proceed with the preparation of amendments to the Mendota Municipal Code to regulate the commercial growing, production, and processing of cannabis products within the City.

CONCLUSION

Based on the foregoing, Staff recommends that the City Council approve a resolution of intention to initiate amendments to the Mendota Municipal Code to regulate the commercial growing, production, and processing of cannabis products within the City

Staff also recommends that the City Council direct the Secretary shall schedule a public hearing on the proposed amendments to the Mendota Municipal Code no less than ten (10) days nor more than forty (40) days after the adoption of the resolution.

ATTACHMENT

Ex. “A”: Resolution No. 17-43: Resolution of Intention to Initiate an Amendment to the Mendota Municipal Code Relating to the Commercial Growing, Production, and Processing of Cannabis Products

**BEFORE THE CITY COUNCIL
OF THE
CITY OF MENDOTA, COUNTY OF FRESNO**

**A RESOLUTION OF INTENTION TO
INITIATE AN AMENDMENT TO THE
MENDOTA MUNICIPAL CODE
RELATING TO THE COMMERCIAL
GROWING, PRODUCTION, AND
PROCESSING OF CANNABIS
PRODUCTS**

RESOLUTION NO. 17-43

WHEREAS, in 1996, the People of the State of California approved Proposition 215, the Compassionate Use Act, which exempted qualified patients and their primary caregivers from criminal liability for the possession and cultivation of marijuana for medical purposes; and

WHEREAS, in 2003, the California Legislature enacted additional regulations through the passage of Senate Bill 420, the Medical Marijuana Program Act, to establish and implement a program for voluntary registration of qualified patients and their primary caregivers through a statewide identification card; and

WHEREAS, in late 2015, the Legislature passed, and the Governor signed, three pieces of legislation, AB 266, AB 243 and SB 643, collectively called the Medical Marijuana Regulation and Safety Act (the "Act"), which provides a statewide program for the licensing and regulation of commercial medical cannabis activity, specifically, the operation of medical marijuana dispensaries and the delivery and cultivation of medical marijuana; and

WHEREAS, on November 8, 2016, the voters of the State of California adopted the Adult Use of Marijuana Act ("AUMA"). The purpose of AUMA is to establish a comprehensive system to legalize, control and regulate the cultivation, processing, manufacture, distribution, testing, and sale of nonmedical marijuana, including marijuana products. Adults, age 21 and older, will be allowed to possess marijuana and grow certain amounts at home for personal use; and

WHEREAS, under the Act and the AUMA, the City retains its police powers and land use authority to regulate or ban marijuana activities, including commercial marijuana operations, cultivation, distribution and consumption for the health, safety, and welfare of the citizens of Mendota; and

WHEREAS, following the passage of the AUMA, the City adopted amendments to Chapter 8.36 of the Mendota Municipal Code pertaining to Medical Marijuana (the "Marijuana Ordinance") to (i) regulate the cultivation of marijuana for personal use; (ii) prohibit the location of commercial marijuana operations and dispensaries within the

City; (iii) prohibit the delivery of marijuana; (iv) clarify the City's enforcement of any violations of Chapter 8.36; and (v) provide any further amendments needed to clarify the regulation of marijuana use and cultivation within the City; and

WHEREAS, both the City and several other surrounding communities have received inquiries from various commercial enterprises engaged in the commercial marijuana operations; and

WHEREAS, to accommodate potential commercial enterprises engaged in the commercial marijuana operations, and to help avoid potential health, safety, and welfare issues associated with commercial marijuana activities within the City, the City would need to amend the Marijuana Ordinance, and potentially other portions of the Mendota Municipal Code, to allow such uses, and to impose reasonable regulations on the cultivation, processing, manufacture, distribution, testing, and sale of marijuana products.

WHEREAS, Section 17.08.040 of the Mendota Municipal Code provides the procedure for the enactment of amendments to the City's Zoning Code, which is located at Title 17 of the Mendota Municipal Code; and

WHEREAS, although Chapter 8.36 is not located in Title 17, the regulation of certain aspects of recreational marijuana, including cultivation and dispensaries, imposes potential regulations on land use, and therefore the City in an abundance of caution is employing the procedures set forth in Section 17.08.040 to consider an amendment to Chapter 8.36 of the Mendota Municipal Code; and

WHEREAS, Section 17.08.040(B) of the Mendota Municipal Code provides that "Amendments to this title may be initiated in the following manner . . . The council may propose an amendment by a resolution of intention"; and

WHEREAS, Section 17.08.040(B) of the Mendota Municipal Code provides that the secretary shall set a public hearing on any proposed amendments by the Planning Commission "no less than ten (10) days nor more than forty (40) days . . . after the adoption of a resolution of intention by the commission or the council."

NOW, THEREFORE, BE IT RESOLVED that the City Council for the City of Mendota hereby authorizes Staff to proceed with amendments to the Mendota Municipal Code to regulate the commercial growing, production, and processing of cannabis products within the City.

BE IT FURTHER RESOLVED that the Secretary shall schedule a public hearing before the Planning Commission on the proposed amendments to the Mendota Municipal Code no less than ten (10) days nor more than forty (40) days after the adoption of this resolution.

Rolando Castro, Mayor

ATTEST:

I, Matt Flood, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 11th day of July, 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Matt Flood, City Clerk

AGENDA ITEM

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: CRISTIAN GONZALEZ, PUBLIC WORKS DIRECTOR
DAVID McGLASSON, CITY ENGINEER

VIA: VINCE DIMAGGIO, CITY MANAGER

SUBJECT: AWARD OF CONTRACT TO THE LOWEST RESPONSIVE BIDDER
DERRICK & 7TH INTERSECTION BEAUTIFICATION &
RECONSTRUCTION PROJECT

DATE: JULY 11, 2017

ISSUE

Should the City Council adopt the attached resolution awarding a construction contract to the lowest responsive bidder and authorizing the City Manager or his designee to execute all documents necessary for the completion of the Project?

BACKGROUND

This project, which will complete the 7th Street improvements through the downtown area which begin in 2009, has been in the works since 2011. There have been changes in the scope of work and in the potential funding sources due to changes in grant programs during that time. The project was most recently expanded in scope to include decorative street lighting and street trees from Unida Street to Tule Street.

Provost & Pritchard Consulting Group was retained to provide survey, engineering design, and construction services for the Project. BSK has been retained to provide geotechnical services during construction.

On March 28, 2017 the City entered into an agreement with the County of Fresno to obtain \$304,726 in Community Development Block Grant (CDBG) funding to be allocated towards this project (CDBG Project No. 15473.)

With the County's authorization, the project was advertised in the Business Journal and construction documents (plans and specifications) have been available to contractors through local Builder's Exchanges since Wednesday, May 10, 2017.

On Tuesday, June 13, 2017 at 2:00 p.m. the bid opening was held. Three general contractors attended and submitted bids, along with staff and the assistant City Engineer. The three bids were as follows:

CONTRACTOR	AMOUNT
AS Dezign, Inc.	\$873,331.41
Avison Construction, Inc.	\$ 977,021.50
American Paving, Co.	\$ 1,022,367.45

ANALYSIS

We have reviewed the bid packages for each of the bidders and find two of the three to be responsive. There are substantial issues with the AS Dezign, Inc. bid, discussed in the attached letter from City Attorney John Kinsey, which render it fatally non-responsive. The Engineer's Opinion of Probable Construction Cost for the Project was \$690,910, which was exceeded by all of the bids. Staff has reviewed the scope and believes that there are no parts that can easily be deleted without leaving a major gap in the intent of the project.

In accordance with the CDBG funding agreement, the County is currently performing their own review of the bid packages and related materials submitted to them. The City must receive authorization from the County in order to award the project. The County has up to 21 days to perform their review.

This project is scheduled to start in July and be completed in early fall.

FISCAL IMPACT

\$304,726 in CDBG funding will be allocated towards this project. The approved Fiscal Year 2017/2018 Budget allocated Street Funds from the Gas Tax, Measure C, and Local Transportation Funds (LTF) to finance this Project and four others. \$859,851.50 from that allocation will be utilized to complete this project.

RECOMMENDATION

Staff recommends that the City Council adopt the attached resolution 17-44, awarding the contract for construction of the Project to the lowest responsive bidder, Avison Construction, Inc., subject to receipt of authorization to do so from the County of Fresno, and authorizing the City Manager or his designee to execute all documents necessary for the completion of the Project.

WANGER JONES HELSLEY PC
ATTORNEYS

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** Of Counsel
*** Also admitted in Wisconsin

June 16, 2017

Via E-Mail & U.S. Mail

City of Mendota
c/o Vince DiMaggio
City Manager
643 Quince Street
Mendota, CA 93640

Re: Derrick & 7th Intersection- Beautification and Reconstruction
CDBG Project No. 15473: Lowest Responsible Bidder Selection

Dear Mr. DiMaggio:

My office and the undersigned have reviewed the Bid submitted to Provost & Pritchard Consulting Group by AS Dezign, Inc. ("AS Dezign") in connection Derrick & 7th Intersection- Beautification and Reconstruction, CDBG Project No. 15473. Based on our review, this Bid does not appear to conform with the bidding specifications, and substantially varies from the requirements, failing to provide numerous forms as well as properly acknowledged Addendum. Because one or all of these Addendum, as well as adherence to certain forms, could affect the Bid price, we are of the opinion that the Bid is not responsive, and it cannot be accepted as submitted.

Cities are required to put significant contracts out for competitive bidding and to award the contract to the lowest responsible bidder. (Pub. Contract Code, § 20162.) A bidder is responsible if it can perform the contract as promised. (*Taylor Bus Service, Inc. v. San Diego Bd. of Education* (1987) 195 Cal. App. 3d 1331, 1341.) A bid is responsive if it promises to do what the bidding instructions require. (*Id.*)

However, "[a] basic rule of competitive bidding is that bids must conform to specifications, and that if a bid does not so conform, it may not be accepted. [Citations.] ... It is

WANGER JONES HELSLEY PC

June 16, 2017

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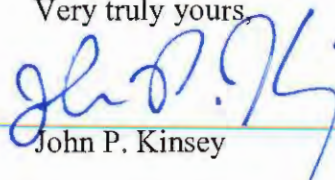
further well established that a bid which substantially conforms to a call for bids may, though it is not strictly responsive, be accepted if the variance cannot have affected the amount of the bid or given a bidder an advantage or benefit not allowed other bidders or, in other words, if the variance is inconsequential. [Citations.]’ [Citation.]” (*Ghilotti Construction Co. v. City of Richmond* (1996) 45 Cal.App.4th 897, 904–905.)

“The importance of maintaining integrity in government and the ease with which policy goals underlying the requirement for open competitive bidding may be surreptitiously undercut, mandate strict compliance with bidding requirements. [Citation.]’ [Citation.]” (MCM, *supra*, 66 Cal.App.4th at p. 369.) While recent law holds that the rule that requires “strict compliance with bidding requirements does not preclude the contracting entity from waiving inconsequential deviations.’ [Citation.]” (*Ibid.*; see *Ghilotti, supra*, 45 Cal.App.4th at p. 908.) Waiver is not be allowed if the irregularity would give the bidder an unfair advantage by allowing him to withdraw his bid without forfeiting the bid bond. This includes where the bid includes typographical or arithmetical errors as in such cases Public Contract Code section 5103 would permit the withdrawal of the bid, creating an unfair advantage. (*Menefee v. County of Fresno* (1985) 163 Cal.App.3d 1175, 1181.) Rather, “a deviating bid must be set aside despite the absence of corruption or actual adverse effect on the bidding process ...” if the deviation is “capable of facilitating corruption or extravagance, or likely to affect the amount of bids or the response of potential bidders. [Citations.]” (*Ghilotti Construction Co., supra*, 45 Cal.App.4th at 908.) This is precisely the case here.

AS Dezigns, failed to submit a number of forms, including but not limited to 00 43 33 Material Suppliers; 00 43 39 Certification Regarding Minority Subcontractors; 00 43 83 Construction Schedule Form; 00 43 93 Bidder's Checklist; 45 26 Workers Compensation Certification; 00 45 31 Certification of Payments to Influence Federal Transaction, and also failed to submit signed copies of the three Addendum, any and all of which could affect the bid price. Further, AS Dezign’s Bid omits the percentage by which the landscaping sub will perform on the job, and even with this omission, the subcontractors are listed as performing over 58% of the project. This is in violation of Section 8-1.01 of Caltrans Standard Specifications, 2006 Edition, which provide: “The Contractor shall perform, with the Contractor’s own organization, contract work amounting to not less than 50 percent of the original total contract price...” Further, this runs afoul of of *Menefee, supra*, and creates a potential unfair advantage to AS Dezign, as a typographical and/or arithmetical error exists in the bid. As a result, the Bid is out of compliance with the contract provision and is non-responsive.

If you have any questions, please feel free to contact me.

Very truly yours,



John P. Kinsey

JPK/mlb

**BEFORE THE CITY COUNCIL
OF THE
CITY OF MENDOTA, COUNTY OF FRESNO**

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF MENDOTA AWARDED
THE BID FOR THE DERRICK & 7TH
INTERSECTION BEAUTIFICATION &
RECONSTRUCTION PROJECT TO
AVISON CONSTRUCTION, INC. IN
THE AMOUNT OF \$977,021.50**

RESOLUTION NO. 17-44

WHEREAS, the City of Mendota began the beautification of 7th Street in 2009 from Oller Street to Tule Street; and

WHEREAS, since 2011, the City of Mendota and the City Engineer have determined that the intersection of 7th Street at Derrick Avenue should be reconstructed, and 7th Street beautified from Derrick Avenue to Tule Street (the "Project"); and

WHEREAS, in 2015, the City of Mendota completed the acquisition of all necessary Right-of-Way for the Project; and

WHEREAS, on March 28, 2017, the City entered into an agreement with the County of Fresno to obtain \$304,726 in Community Development Block Grant (CDBG) funding for the Project (CDBG Project No. 15473); and

WHEREAS, in its Fiscal Year 2017/2018 Budget, the City Council allocated funds from the Gas Tax, Measure C, and Local Transportation Fund, to finance the remainder of the Project; and

WHEREAS, Derrick Avenue is State Route 33; therefore, necessary reviews and approvals have been obtained from Caltrans to encroach into their Right-of-Way to complete the Project; and

WHEREAS, on May 10, 2017, and May 19, 2017, the City published notice in the Business Journal notifying all interested parties to submit bids for the Project; and

WHEREAS, three addenda were issued for the Project; and

WHEREAS, a bid opening was held promptly after the deadline first published in the aforementioned notices and modified in Addendum 2 on June 13, 2017, at 2:00 p.m. in the Council Chambers of the City of Mendota; and

WHEREAS, three companies submitted bids before the deadline, with Avison Construction, Inc. qualifying as the lowest responsive bidder, having submitted a bid of \$977,021.50; and

WHEREAS, according to the CDBG funding agreement, Staff has submitted the required bid materials to the County for their review; and

WHEREAS, according to the CDBG funding agreement, the County must provide written authorization to the City to award the construction contract; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Mendota that, subject to receipt of authorization to award the Project from the County, the City of Mendota awards the contract for the construction of the Derrick & 7th Intersection Beautification & Reconstruction Project to Avison Construction, Inc. for \$977,021.50 and authorizes the City Manager or his designee to execute all documents necessary for the completion of the Project once such authorization is received from the County of Fresno.

Rolando Castro, Mayor

ATTEST:

I, Matt Flood, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 11th day of July, 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Matt Flood, City Clerk

AGENDA ITEM – STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: MATT FLOOD, ECONOMIC DEVELOPMENT MANAGER
VIA: VINCE DIMAGGIO, CITY MANAGER
SUBJECT: PARTICIPATION IN THE OIL PAYMENT PROGRAM 8 (OPP8)
DATE: JULY 11, 2017

ISSUE

Shall the Council direct the City Manager to sign a letter of authorization allowing Fresno County to submit a regional grant application to participate in the Oil Payment Program?

BACKGROUND

The City of Mendota has participated in a program run by Fresno County called the Oil Payment Program (OPP). This program allows businesses to register with Fresno County and receive reimbursement for accepting used oil. The County has coordinated this program for over 20 years and is preparing another application for OPP cycle 8 (OPP8).

ANALYSIS

As usual, they are planning to be the lead agency on the program application to the California Department of Resources Recycling and Recovery (CalRecycle), and are asking for Letters of Authorization from cities that wish to participate.

There is no cost to our City for participating in the program and it provides a benefit by subsidizing the cost of accepting used oil, so residents can exchange it to be recycled for free.

Attached is information specific to our area regarding the current process, including past activity and success, the Letter of Authorization for Council consideration, and the resolution authorizing the City Manger to sign the letter.

FISCAL IMPACT

None.

RECOMMENDATION

Staff recommends that Council adopt Resolution No. 17-45, approving the issuance of the Letter of Authorization to Fresno County for the submittal of an application for the

Oil Payment Program Cycle 8 (OPP8) from the California Department of Resources
Recycling and Recovery (CalRecycle).



County of Fresno

DEPARTMENT OF PUBLIC WORKS AND PLANNING
STEVEN E. WHITE, DIRECTOR

June 1, 2017

Vince DiMaggio, City Manager
City of Mendota
643 Quince Street
Mendota, CA 93640

Dear Mr. DiMaggio:

RE: USED OIL PROGRAM HIGHLIGHTS

Fresno County looks forward to a continued partnership with the City of Mendota to actively maintain and improve the Used Oil/Filter Recycling program (UOP). The County manages the UOP on a regional basis which allows for the creation of partnerships with public and private agencies to promote and educate the public in the proper disposal and handling of this waste. These partnerships create a synergy, allow for economies of scale, and maximize funds to extend the message of used oil and filter recycling to all residents. I want to share with you the many projects, programs, advertising campaigns, and outreach efforts that staff has developed and promoted on behalf of your city, the surrounding jurisdictions and its residents. Please share this information provided with your respective City Councils, Boards, residents and interested parties when you meet with them.

Annually, the County of Fresno on behalf of the city of Mendota and the 13 other jurisdictions, submits applications to the California Department of Resources, Recycling and Recovery (CalRecycle).

The **Oil Payment Program (OPP)** grant is awarded on a per capita basis. As a result, when the 14 jurisdictions and the County of Fresno partner, the grant award is increased significantly. For the OPP6 and OPP7 cycles the 14 jurisdictions and the County of Fresno were collectively awarded \$151,065 and \$147,184, respectively. Based on the grant requirements, the City of Mendota was collectively awarded \$5,000 and \$3,685.

The **Used Oil Competitive (UOC)** grant is different in that it is awarded based on the merits of the grant proposal and funding is not guaranteed. For the UOC2 grant the 14 jurisdictions and the County of Fresno were collectively awarded \$250,000 to develop and customize used oil messaging and school education to underserved sectors of the community (Hmong, Punjabi, etc.) and the English and Spanish residents.

Projects, programs, advertising campaigns and outreach are summarized below by category:

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USED OIL PROGRAM HIGHLIGHTS

June 1, 2017

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Projects:

- Used oil funds maintain and provide service to the four Certified Collection Centers (CCC) in Mendota.
 - Alex Auto & Diagnostics & Smog, 650 Oller St.
 - Mendota Smog Repair, 1415 9th St.
 - Morales Auto Repair, 1417 4th St.
 - Ramon's Tire & Wheel, 261 Oller St.

- Oil tanks at 23 of the 42 Certified Collection Centers (CCC) were purchased by the County of Fresno with grant funds. Furthermore, the County also has an exclusive contract with Asbury Environmental Services. Asbury provides the used oil and filter collection to multiple CCCs throughout the jurisdictions of Fresno County as a free service.

Programs:

- In 2016, over 29,675 gallons of used oil and 17,000 used oil filters were collected by CCC businesses at no cost to residents. The amount of oil recovered will create approximately 18,500 gallons of re-refined oil. The amount of oil filters recycled saved over 3 tons of steel.

- In 2016, residents of the city of Mendota recycled 4,805 gallons of used oil.

- Used oil funds assist businesses in managing and recycling oil and filters in the prevention of oil contamination to water and agricultural land within the boundaries of each community. Residents are offered a 40-cents-per-gallon incentive to properly recycle their used oil. There are 42 CCC locations located within the 14 cities and unincorporated Fresno County.

Advertising Campaigns:

- The County produces the annual "Turning It Around" Directory in the Valley Yellow Pages (VYP) and Real Yellow Pages (YP) phone books, which reach over 1 million residents and advertise businesses that accept used oil and filters for recycling, as well as other recyclable materials and hazardous wastes. The "Turning It Around" Directory is featured in both the regional and localized VYP/YP phone books. The CCCs are also promoted on the County's website under the Public Works and Planning Department's "Turning It Around" link.

- The oil grant funds also allow for additional advertising in the form of radio remote broadcasts and advertisements. With more than 1 in 5 households changing their oil

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USED OIL PROGRAM HIGHLIGHTS

June 1, 2017

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on their own, radio advertising is key to reaching these populations for the County and its jurisdictions. For 2016 and 2017, Fresno County purchased air time from Lotus Fresno, Cumulus Media and I Heart Media, which represent all major radio stations broadcasting the countywide. As a result, used oil recycling messages are able to reach 460,000 jurisdiction and unincorporated residents each week in English and Spanish media markets. In addition, the County has used oil grants to secure advertising from KBIF (AM 900), and Hmong TV Network to provide used oil recycling messaging to Hmong and Punjabi speaking populations throughout Fresno County. These audiences represent 5% of the total residents of the county and allows for the used oil message to be accessed by 94% of all residents within the jurisdictions and unincorporated Fresno County.

- The UOP is promoted at multiple collegiate sporting events at California State University, Fresno (Fresno State). Fresno State is an accredited higher educational institution in both academics and athletics. The County established partnership with Bulldog Sports Properties to deliver messaging through public address (PA) and large screen video formats at Men's and Women's Basketball, Baseball, and Softball games each season. In addition, UOP messaging is distributed through "email blasts" as well as on the University's athletics website www.gobulldogs.com. Fresno State athletic venues allow the Used Oil Program to reach over 180,000 residents at games, as well as 200,000 fans through website marketing and 40,000 residents via email marketing during the Basketball, Baseball, and Softball seasons.

Community Outreach:

- Used oil grants have also funded the time and efforts to redesign and improve the used oil brochure to provide information in a simpler format and to expand the information to be offered in Hmong and Punjab.
- Recent Tire Amnesty events held on November 5, 2016 in Tranquility and March 25, 2017 in Caruthers featured used oil literature and were passed out to all residents attending the event. The County of Fresno has strategically targeted these local programs and venues as a vehicle to better market and emphasizes the regional oil program as a free service to its jurisdictions.
- The County's website offers residents information regarding the negative effects of improper disposal of oil on the environment as well as CCCs in English and Spanish. The used oil webpage has reached over 1,864 visitors, 1,469 of which were "unique" in 2016. The County's regional UOC allowed the program to update the webpage to provide more extensive information to residents in English and

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USED OIL PROGRAM HIGHLIGHTS

June 1, 2017

Page 4

Spanish, as well as Hmong and Punjabi. This allows the Program's reach to further expand to serve those communities speaking Hmong and Punjabi.

- The program also provided outreach to library patrons throughout the County. Portable banner displays featuring oil and filter recycling messages, providing outreach literature, were made available to residents throughout the County's library system within the communities of Orange Cove, Kingsburg, Kerman, Parlier, Caruthers, Mendota, Firebaugh, Reedley, San Joaquin, Sanger, Fowler and Clovis. The Program has been able to reach approximately 53,000 library patrons.
- Two new displays offering oil facts and information are being rolled out to the library systems in Fresno County. In addition, County staff has set up an automatic quarterly rotation between branches of both the Fresno County Free Library system and the Coalinga-Huron Library District.
- County Resources staff responds to approximately 5,900 calls from residents requesting information, general recycling, tires, HHW, used oil and filter recycling, agricultural waste, and multiple other recycling and solid waste program inquiries.

County Staff will be implementing additional activities in 2017 thanks to Mendota's commitment to the Used Oil Program:

- Quarterly newsletter regarding events, outreach and new sites.
- New used oil webpage to assist Certified Collection Centers in promotion and execution of the used oil and used filter recycling page.
- High School and College Educational programs geared to Automotive and Driver Training classes.
- Coordination with non-profit organizations that teach automotive maintenance to spread the message throughout the jurisdictions and county residents.
- Multiple outreach activities are planned in the upcoming months, including the distribution of oil/filter recycling literature and information at community events, both within the city jurisdictions and within the unincorporated County areas. Staff has identified 20 events including:

Sanger Blossom Festival
Orange Cove Blossom Festival
Earth Day Fresno
Reedley Car Show
Selma Raisin Festival
Huron Farmers Market
Kingsburg Swedish Festival
Mendota Harvest Fiesta

Shaver Lake Loggers Jamboree
Kerman Harvest Festival & Parade
Selma Parkin' in the Park Car Show
Burrel Elementary School Carnival
Caruthers District Fair
CoalingaFest
Parlier Car Show
Fowler Fall Festival

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USED OIL PROGRAM HIGHLIGHTS

June 1, 2017

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Clovis Emergency Preparedness Day
Firebaugh Cantaloupe Harvest Festival

Reedley Fiesta
America Recycles Day

It is the County's goal to assist your jurisdiction and respective City Representation in whatever way we can. If you have any questions or suggestions where we can help, feel free to contact me at rlopez@co.fresno.ca.us or by phone at (559) 600-4259.

Sincerely,



Rebecca Lopez
Staff Analyst
Resources Division
Department of Public Works and Planning

**BEFORE THE CITY COUNCIL
OF THE
CITY OF MENDOTA, COUNTY OF FRESNO**

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF MENDOTA AUTHORIZING
THE CITY MANAGER TO SIGN A LETTER
OF AUTHORIZATION ALLOWING FRESNO
COUNTY TO SUBMIT A REGIONAL
APPLICATION FOR THE OIL PAYMENT
PROGRAM, CYCLE 8 (OPP8)**

RESOLUTION NO. 17-45

WHEREAS, the County of Fresno for more than 20 years has acted as lead applicant for the region in submitting grant applications to the California Department of Resources Recycling & Recovery (CalRecycle) for assistance in disposing of used oil; and

WHEREAS, Fresno County requests a letter of authorization to memorialize the city of Mendota's participation in the grant, a copy of which is included as Exhibit "A."

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Mendota authorizes the City Manager to sign a letter of authorization, committing to participate in the Oil Payment Program 8 (OPP8) regional grant.

Rolando Castro, Mayor

ATTEST:

I, Matt Flood, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 11th day of July, 2017 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Matt Flood, City Clerk



CITY OF MENDOTA

"Cantaloupe Center Of The World"

July 11, 2017

Department of Resources Recycling and Recovery (CalRecycle)
1001 "I" Street
P.O. Box 4025
Sacramento, CA 95812-4025

Dear CalRecycle:

RE: Letter of Authorization for Oil Payment Program, Cycle 8 (OPP8)

I am the City Manager for the City of Mendota. I am authorized to contractually bind the City of Mendota. Pursuant to this authority, I hereby authorize the **County of Fresno** to submit a regional application and to act as Lead Agency on behalf of the City of Mendota. The County of Fresno is hereby authorized to execute all documents necessary to implement the project and secure payment under the OPP8 program. This authorization is and shall remain effective until the end of the OPP8 performance period, which is **June 30, 2019**.

Sincerely,

Vince DiMaggio
City Manager
City of Mendota
(559) 655-3291

AGENDA ITEM – STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: VINCE DIMAGGIO, CITY MANAGER
SUBJECT: STAFF DIRECTION ON RECREATION COMMISSION'S FISCAL AUTHORITY
DATE: JULY 11, 2017

ISSUE

Should the City Council convey any degree of fiscal authority to the Recreation Commission?

BACKGROUND

The Recreation Commission was created by the City Council on November 10, 2015, when they renamed the Baseball Commission in order to have the new Commission consider a wider array of recreation-related issues in the City. The Commission itself is not specifically mentioned in the Municipal Code and therefore is more appropriately considered an “ad-hoc commission” or committee.

The staff report from the November, 2015 meeting, specifically requires that all requested expenditures be presented to the City Council, based on a recommendation from the Recreation Commission, and be approved by the City Council. As stated in the November, 2015 report, “The Committee will still have no fiscal powers...”

ANALYSIS

The question before the Council is whether or not to grant any fiscal authority to the Recreation Commission. Specifically, in instances where the Recreation Commission raises money through community events, should the Commission have authority to spend the money raised on recreation-related programs in the community, or should the Council retain final authority.

Like any other subordinate commission, the Recreation Commission’s principal purpose is to meet, discuss, and *recommend* to the City Council ways to enhance recreational opportunities in the City. Allowing any degree of fiscal authority to a subordinate commission blurs the line of fiscal responsibility – which should, in all cases, reside exclusively with the City Council through the budget process.

In the event where any City committee or commission votes to donate funds residing in City accounts, that vote should be considered a *recommendation* to the City Council and the Council should consider the recommendation at its next meeting.

RECOMMENDATION

Staff recommends that Council reaffirm its position that subordinate commissions make only expenditure recommendations to the City Council and do not possess any fiscal authority.

Address	Type of Case	1st Notice	2nd Notice	Deadline
693 LOZANO ST	WATER CONSERVATION	6/3/2017	N/A	N/A
313 RIOS ST	WATER CONSERVATION	6/3/2017	N/A	N/A
647 PEREZ ST	TRUCK PARKING NOT ZONED	6/3/2017	N/A	N/A
122 ELM ST	TRUCK PARKING NOT ZONED	6/10/2017	N/A	N/A
290 ESPINOZA ST	WATER CONSERVATION	6/10/2017	N/A	N/A
643 LOZANO ST	WATER CONSERVATION	6/20/2017	N/A	N/A
645 LOZANO ST	WATER CONSERVATION	6/20/2017	N/A	N/A
244 MALDONADO ST	DECEASED ANIMAL	6/23/2017	N/A	N/A
467 OLLER ST	NO BUILDING PERMIT	6/23/2017	N/A	N/A
454 QUINCE ST	LANDLORD ACCOUNTABILITY	6/27/2017	N/A	N/A
BARBOZA ST	ABANDONED VEHICLE	6/29/2017	N/A	7/3/2017
1106 OLLER ST	LANDLORD ACCOUNTABILITY	6/29/2017	N/A	N/A



POLICE

M E N D O T A

MEMORANDUM

Date: July 3, 2017
To: Vince DiMaggio, City Manager
Mendota City Council Members
From: Gregg L. Andreotti, Chief of Police
Subject: Monthly Report for June 2017

Significant Cases:

A victim reported a telephone scam where the caller poses as a federal agent demanding bank and social security information.

Residential burglary on Rio Frio. Unknown suspect stole cleaning supplies.

Subject down in a front yard on Lolita. He was found to be intoxicated. He was arrested and transported to Jail.

Subject down on the sidewalk on 5th Street. He was found to be intoxicated. He was arrested, cited and turned over to a sober adult.

Possible vehicle burglaries by Peach/Ash. The victims discovered miscellaneous items from their vehicles on the roadway. The suspect and property loss is unknown.

Disturbance on 7th Street discovered the subject causing was intoxicated. He also admitted to consuming methamphetamine. He was arrested and transported to Jail.

Subject check at 8th/Oller discovered an active warrant for his arrest. He was arrested, cited and released.

Vehicle stop at 9th/Oller resulted in FI's for information on four subjects.

Burglary at a local church on Juanita. A closet was forced open and cleaning supplies were stolen by an unknown suspect.

Bicycle stop by Oller/7th discovered a warrant for his arrest and meth pipe in his possession. He was arrested and transported to Jail.

Vandalism to a residence on I Street. The known suspect and family member kicked in an interior door and then left. The victim is pressing charges.

Subject check by Stamoules/6th Street discovered he had an outstanding warrant for his arrest. He was arrested and transported to Jail.

Vehicle stop by Belmont/Derrick discovered the driver was intoxicated. He was arrested for DUI and transported to Jail.

Report of a stolen vehicle on J Street. Unknown suspect stole the vehicle during the evening hours.

Disturbance at a residence on Tuft. Minors fighting resulted in one being injured. The victim was transported to VCH. The suspect was cited and released to parents.

Vehicle vandalism on Lozano Street. A known suspect damaged the victim's vehicle and then fled. The victim followed him and called MPD. The investigation is ongoing.

Theft of cash from a vehicle on Perez Street. While the vehicle was unlocked and unattended an unknown suspect entered and stole cash from the cup holder.

Bicycle stop at Rio Frio and 6th discovered the rider had active warrants for his arrest. He was arrested, cited and released.

An unknown suspect passed counterfeit checks at a local store on 6th Street.

A suspicious person was observed in a parking lot of a business on Derrick. Upon contact he was found to be intoxicated. He was arrested and transported to Jail.

Subject check on 7th Street discovered outstanding warrants for his arrest. He was arrested, cited and released.

Officers attended the Middle School Graduation.

Officer attended High School Graduation.

A suspicious person was seen prowling in front yards and looking into vehicles while riding a bike on Pucheu Street. Officers located the person at Naples and 6th Street. As officers approached her she dropped a plastic bindle that was found to contain Methamphetamine. She was also under the influence. She was arrested and transported to Jail.

Non-injury traffic collision on 7th by Rio Frio. Both parties remained on scene.

Subject check by 6th/Naples discovered an open container of alcohol and outstanding warrant. He was arrested, cited and released.

Subject check by Stramoules/7th discovered an open container of alcohol. He was cited and released.

Bicycle stop by Naples/9th discovered an outstanding warrant for his arrest. He was arrested, cited and released.

Officers assisted EMS at a business on Oller regarding a medical aid. An Officer & a Firefighter performed CPR in the ambulance from Mendota to CRMC while the Paramedic oversaw medical treatment.

Non-injury traffic collision on Oller. Both parties remained on scene.

Officers checked a residence on Rio Street as an assist to Family Protective Services from Fort Worth TX. Both children were located who are in the custody of Fort Worth FPS. Both children were taken into protective custody and turned over to Fresno County CPS for placement while awaiting Fort Worth FPS to fly into Fresno and take custody.

An unknown suspect stole money from an unlocked vehicle on Derrick.

An unknown suspect stole money from laundry machines at a business on 7th. This case was found to be related to a Firebaugh PD case. Suspect was identified and eventually arrested.

Craigslist scam of a Mendota resident who sent money to an unknown subject to purchase a vehicle. The vehicle never arrived and the suspect's phone number is disconnected.

Unknown suspect damaged the tires of a vehicle on Straw Street.

Disturbance at a location on 9th Street. The known suspect hit the victim and then fled the scene.

An unknown suspect entered a vehicle on Juanita and stole miscellaneous papers and bank statements.

A subject called 911 and requested a ride to Firebaugh. She was contacted and discovered to be a transient. She was admonished regarding 911 being for emergency calls only and FI'ed for information.

An unknown suspect stole the rear license plate from a vehicle on Garcia Street.

Theft of a quad from a business on Naples. The quad did not run and was found pushed into the dirt lot behind the business. Suspect(s) unknown. It was recovered by the owners.

Subject check in an alley by Stamoules Street discovered an active arrest warrant. He was arrested, cited and released.

Prior disturbance on J Street resulted in the victim being hit by the suspect. The suspect was contacted, arrested and transported to Jail.

An unknown suspect stole a license plate from a vehicle on 9th Street.

Subject check at 9th/Maire discovered outstanding arrest warrants. She was arrested, cited and released.

Threats of violence at a residence on Blanco. The victims reported being threatened by the known suspect due to his belief they called police. The investigation is ongoing.

Subject check of 4 by the alley on 6th between Rio Frio and Quince. Two were discovered in possession of an open container of alcohol. Both were cited and released.

Bicycle stop at Quince/7th discovered outstanding arrest warrants for the rider. After arrest methamphetamine and a meth pipe were found in his possession. He was cited and released.

Two vehicles with expired registration over one year were cited and removed from the roadway on Gregg Court.

Attempt vehicle stop on Lolita/L Street resulted in the driver and passenger running from the vehicle. Neither was located. The investigation discovered one of the owners of the vehicle has outstanding warrants for his arrest. The vehicle was towed and stored.

Officers assisted Cal Fire at the scene of an abandon building structure fire on Oller Street.

Disturbance at a residence on Holmes discovered one of the parties involved had outstanding warrants for his arrested. He was arrested and transported to Jail.

An unknown suspect attempted to force entry into a locked storage container located at a closed business on Oller.

Disturbance at a residence on Pucheu Street discovered the suspect attempted to hit the victim with a ball bat and verbally threatened him. He was arrested and transported to Jail.

An unknown suspect stole the victim's vehicle while it was parked on Kate Street.

Subject check at 8th/Oller discovered he was in possession of an open container of alcohol. He was cited and released.

Subject check of a person in a local park after hours. He was FI'ed for information.

Trespasser at a residence on L Street. She was contacted, arrested and transported to Jail.

Two subjects were located in an alley by 7th Street and found to be intoxicated. They were arrested, cited and released to a sober adult.

Burglary to a business on Oller Street. Unknown Suspect entered the business and stole items while the business was closed.

Subject check at 5th/Stamoules discovered outstanding warrants. He was arrested, cited and released.

Disturbance at a residence on 2nd Street discovered the known suspect became angry and hit the victim. He was contacted by officers, arrested and transported to Jail.

Subject check by a local food store on 7th Street discovered he was intoxicated and on probation with a no alcohol condition. He was arrested, his probation was violated and he was transported to Jail.

Subject check at 7th/Quince discovered he was intoxicated. He was arrested, cited and turned over to a sober adult.

Theft of alcohol from a local mini-mart on Oller. The unknown suspect(s) entered the business and while the clerk was distracted, stole two bottles of alcohol.

Mendota Animal Control located a loose dog and placed it into the City Kennel. The next day a citizen recognized the animal from a Missing Poster and notified Police. The dog was found to be a Service Dog and of great value to its owner. Officers were able to reunite the owner and his dog.

Non-injury traffic collision at Oller/6th. Both parties remained on scene.

Bicycle stop at Marie/2nd discovered the rider was on probation and found to be in possession of a meth pipe. He was arrested, cited and released.

An unknown suspect went to a residence on 7th and demanded money from the victim. When he did not receive any money the suspect broke the victim's window and then fled.

Disturbance at a residence on Lozano discovered the suspect hit the victim and then fled the scene. Officers located the suspect and she was arrested, cited and released.

Officers contacted a crime victim in the ER at CRMC. He reported he was jumped by 4 subjects by 6th/Lolita who wanted his recyclables. When he refused they hit him and took the property.

Report of a subject on the ground in an alley by Oller/7th discovered he was intoxicated. He was arrested, cited and released to a sober adult.

A subject was contacted on the sidewalk by Pucheu/7th and discovered to be intoxicated. He was arrested and transported to Jail.

Suspicious subject by a residence on De La Cruz. Officers located a subject matching the description and discovered he was on probation and wanted on outstanding warrants. When he was told he was not free to leave he ran from officers and into a residence. Officers chased him into the residence where he resisted and fought with officers who eventually overpowered him and took him into custody. He was transported to Jail.

Bicycle stop by Oller/7th discovered active warrants for the rider's arrest. He was arrested, cited and released.

Subject check at 6th/Tule discovered outstanding warrants for his arrest. He was arrested, cited and released.

Business burglary on Oller. Unknown suspect broke into the business and stole property.

Trespass at a condemned property on Oller. Officers located the subject and discovered the violator was in possession of a meth pipe containing methamphetamine. He was arrested and transported to Jail.

A local landlord contacted officers to report miscellaneous items stolen from his property over a number of months.

Non-injury traffic collision at 6th/Tule. Both drivers remained on scene.

Non-injury traffic collision discovered the driver causing was intoxicated. He was arrested for DUI, cited and released to a sober family member.

Subject check on Holmes Street located outstanding warrants for her arrest. She was arrested, cited and released.

Package theft from a front porch on Fleming. Unknown suspect stole a delivered package during daytime hours.

Vehicle stop on Oller/10th Discovered the driver was intoxicated and a juvenile passenger had consumed alcohol. The driver was arrested for DUI and contributing to a minor and transported to Jail. The juvenile was turned over to sober family members.

During the above vehicle stop a runaway juvenile from Kerman was located in the vehicle. He was turned over to his parents.

Solo traffic accident in a local park. Officers discovered an overturned vehicle abandoned in the park. No information regarding the driver was available. Hours later officers were contacted by an intoxicated person claiming her vehicle (this one) was stolen. After further interview she admitted to rolling it over in the park. She was cited and released to a sober adult.

Non-injury hit and run traffic collision at Bass Avenue/Hwy 33. The Unknown suspect ran into the rear of the victim vehicle and then contacted the victim driver and admitted he did not have insurance. When she told him she was calling the police he fled in his vehicle. A search of the area was unable to locate the suspect.

Suspicious subject in the parking lot of a local restaurant. Upon contact he was found to be on probation and in possession of methamphetamine. He was arrested, cited and released.

Subject check of a person lying in the dirt lot at Puchue/7th. He was found to have active warrants for his arrest. He was arrested, cited and released

Hit and run of a parked vehicle on Holmes Street. The victim said he heard his car alarm and when he checked his vehicle he discovered it was damaged by an unknown suspect.

Suspicious subject on Juanita Street discovered outstanding warrants for his arrest along with a methamphetamine and a meth pipe in his possession. he was arrested and transported to Jail.

Subject check at Rio Frio/7th discovered outstanding warrants. He was arrested, cited and released.

Subject check in an alley along Rio Frio discovered active warrants for his arrest. He was arrested, cited and released.

Vehicle stop at Garcia/Blanco discovered the driver was on active parole and wanted on an outstanding warrant for his arrest. He was found to associate with a local gang and was FI'ed for information. He was arrested on the warrant and transported to Jail.

Loose vicious dog killed a cat at a residence on Puchue. The dog was turned over to Animal Control and the dog's owner was cited for the violation.

Disturbance on Marie Street. Officers arrived and witnessed two subjects physically fighting and they initially failed to comply with officers orders to stop. After compliance each refused to press charges upon the other. Case being submitted for filing.

Subject check at Silva/Petry discovered he was a missing person from Fresno. He was transported to his father's residence in Mendota and turned over to his father.

Subject check in alleyway along Stamoules discovered an outstanding warrant. She was arrested and transported to Jail.

Subject check in a local park located active warrants for his arrest. He was arrested, cited and released.

Internet scam by an unknown suspect in another country who was befriended on line. The victim wired nearly 20k to the subject and then lost contact.

Non-injury hit and run at Oller/9th Street. The unknown subject causing told the victim he would be responsible for the damage and then fled the scene. Investigation is ongoing.

Vehicle stop by Sorenson/Tuft discovered the driver was intoxicated. He was arrested for DUI, cited and released.

911 call from a subject who wanted a ride to another city. She was FI'ed for information

An unknown subject stole the rear license plate from a vehicle.

Officers recovered an abandon quad that was found to have been stolen. It was returned to the owner.

Subject check in an alleyway along Stamoules located active warrants for his arrest. He was arrested, cited and released.

Physical disturbance in a moving vehicle left the victim with minor injuries. The suspect was contacted and arrested. He was also found to be in possession of a meth pipe. He was transported to Jail.

Subject check in an alleyway by a local market on 7th Street found him in possession of an open container of alcohol. He was cited and released.

Disturbance at a residence on Stamoules discovered the victim had minor injuries. The known suspect was gone upon officers arriving.

Subject check by Tule/7th discovered she was on probation and in possession of a meth pipe. She was arrested, cited and released.

Subject check in an alleyway along Unida found him in possession of an open container of alcohol. He was cited and released.

Strategic Planning:

- All personnel attended range qualification.

- Admin. Assist. Perez handled National Night Out event planning.
- Evidence technicians' handled the disposition of property.
- FTO personnel attended update training.

Personnel Information:

- Sgt. Renteria returned in a light duty capacity prior to his surgery.
- Officer Casas left the department and is furthering his police career elsewhere.
- Officer Gurrola completed FTO and was released to solo duty.
- Office Ayala completed SRO duties and was assigned to regular patrol duties.