



CITY OF MENDOTA

"Cantaloupe Center Of The World"

ROLANDO CASTRO
Mayor

VICTOR MARTINEZ
Mayor Pro Tempore

JESSE MENDOZA

OSCAR ROSALES

ROBERT SILVA

AGENDA MENDOTA CITY COUNCIL

Regular City Council Meeting
CITY COUNCIL CHAMBERS

643 QUINCE STREET

March 27, 2018

6:00 PM

VINCE DiMAGGIO
City Manager

JOHN KINSEY
City Attorney

The Mendota City Council welcomes you to its meetings, which are scheduled for the 2nd and 4th Tuesday of every month. Your interest and participation are encouraged and appreciated. Notice is hereby given that Council may discuss and/or take action on any or all of the items listed on this agenda. **Please turn your cell phones on vibrate/off while in the council chambers.**

Any public writings distributed by the City of Mendota to at least a majority of the City Council regarding any item on this regular meeting agenda will be made available at the front counter at City Hall located at 643 Quince Street Mendota, CA 93640, during normal business hours, 8 AM - 5 PM.

In compliance with the Americans with Disabilities Act, those requiring special assistance to participate at this meeting please contact the City Clerk at (559) 655-3291. Notification of at least forty-eight hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to the meeting.

CALL TO ORDER

ROLL CALL

FLAG SALUTE

FINALIZE THE AGENDA

1. Adjustments to Agenda.
2. Adoption of final Agenda

PRESENTATIONS

1. Proposed adoption of **Proclamation No. 18-02**, celebrating April 9th – 13th as National Boys and Girls Club Week.
2. Dino Perez to present information on the activities of Westside Youth, Inc.

CITIZENS ORAL AND WRITTEN PRESENTATIONS

At this time members of the public may address the City Council on any matter not listed on the agenda involving matters within the jurisdiction of the City Council. Please complete a "request to speak" form and limit your comments to THREE (3) MINUTES. Please give the completed form to City Clerk prior to the start of the meeting. All speakers shall observe proper decorum. The Mendota Municipal Code prohibits the use of boisterous, slanderous, or profane language. All speakers must step to the podium, state their names and addresses for the record. Please watch the time.

APPROVAL OF MINUTES AND NOTICE OF WAIVING OF READING

1. Minutes of the regular City Council meeting of March 13, 2018.
2. Notice of waiving of the reading of all resolutions and/or ordinances introduced and/or adopted under this agenda.

CONSENT CALENDAR

Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.

1. MARCH 09, 2018 THROUGH MARCH 20, 2018
WARRANT LIST CHECKS NO. 043679 THRU 043738
TOTAL FOR COUNCIL APPROVAL = \$332,564.92
2. Proposed adoption of **Resolution No. 18-19**, claiming Local Transportation Funds for Fiscal Year 2017-2018.

DEPARTMENT REPORTS AND INFORMATIONAL ITEMS

1. Administrative Services
a) Monthly Report
2. Public Works
a) Monthly Report
3. City Attorney
a) Update
4. City Manager

MAYOR AND COUNCIL REPORTS AND INFORMATIONAL ITEMS

1. Council Member(s)
2. Mayor

CLOSED SESSION

1. PUBLIC EMPLOYMENT
CA Government Code § 54957.6
Title: Unrepresented Management MOU
Designated Representative and Negotiator: Vince DiMaggio

ADJOURNMENT

CERTIFICATION OF POSTING

I, Celeste Cabrera, Deputy City Clerk of the City of Mendota, do hereby declare that the foregoing agenda for the Mendota City Council Regular Meeting of March 27, 2018, was posted on the outside bulletin board located at City Hall, 643 Quince Street Friday, March 23, 2018 at 4:40 p.m.



Celeste Cabrera, Deputy City Clerk

City of Mendota
Proclamation to the Citizens of
Mendota, California
Proclamation No. 18-02

Recognizing the week of April 9th through the 13th as National Boys & Girls Club Week

WHEREAS, the young people of Mendota, California are tomorrow's leaders; and

WHEREAS, many young people need professional youth services to help them achieve their full potential; and

WHEREAS, there are 19 Boys & Girls Clubs in the county of Fresno – including Mendota – that serve more than 6000 young people annually; and

WHEREAS, the Mendota Boys & Girls Club instills young people with the self-confidence to believe they can succeed at anything they put their mind to, and stand at the forefront of efforts in the areas of *academic success, healthy lifestyles, good character, and citizenship*; and

WHEREAS, Boys & Girls Club organizations in California help ensure that young people have a safe, supportive place to spend time and will provide them with quality youth development programs; and

WHEREAS, the Mendota Boys & Girls Club will celebrate National Boys & Girls Club Week with some 4,000 Clubs and over 2 million more children and teens nationwide.

NOW, THEREFORE, BE IT RESOLVED, on this 27th day of March, 2018, the City Council of the City of Mendota, does hereby proclaim April 9-13, 2018, as Boys & Girls Club Week in Mendota, CA.

BE IT FURTHER RESOLVED, that the Council encourages all citizens to join in on recognizing and commending Boys & Girls Clubs in California for providing the young people of our communities with comprehensive and effective youth development services.

Rolando Castro, Mayor



MINUTES OF MENDOTA REGULAR CITY COUNCIL MEETING

Regular Meeting

March 13, 2018

Meeting called to order by Mayor Castro at 6:00 p.m.

Flag salute led by Dino Perez.

Roll Call

Council Members Present: Mayor Rolando Castro, Councilors Jesse Mendoza, and Robert Silva.

Council Members Absent: Mayor Pro Tem Martinez and Councilor Rosales.

Invocation led by Mr. Jesus Sanchez from Mendota First Baptist Church.

FINALIZE THE AGENDA

1. Adjustments to Agenda.
2. Adoption of final Agenda.

City Manager DiMaggio requested that the Closed Session item be removed from the agenda.

A motion was made by Councilor Silva to adopt the agenda as requested by staff, seconded by Councilor Mendoza; unanimously approved (3 ayes, absent: Martinez and Rosales).

CITIZENS ORAL AND WRITTEN PRESENTATIONS

Jon Anderson (Office of Senator Anthony Canella) - announced that Senator Canella is terming out of office, and that he has endorsed Mr. Robert Poythress, who is currently serving as Madera County Supervisor.

Robert Poythress (Madera County Supervisor) - spoke of his experience on the Madera City Council, Madera County Board of Supervisors, in Commercial Lending, and as a farmer; and summarized his legislative priorities.

APPROVAL OF MINUTES AND NOTICE OF WAIVING OF READING

1. Minutes of the regular City Council meeting of February 27, 2018, and the special City Council meeting of February 28, 2018.
2. Notice of waiving of the reading of all resolutions and/or ordinances introduced and/or adopted under this agenda.

A motion was made by Councilor Silva to approve items 1 and 2, seconded by Councilor Mendoza; unanimously approved (3 ayes, absent: Martinez and Rosales).

CONSENT CALENDAR

1. FEBRUARY 21, 2018 THROUGH MARCH 07, 2018
WARRANT LIST CHECKS NO. 043623 THRU 043678
TOTAL FOR COUNCIL APPROVAL = \$315,247.77
2. Proposed adoption of **Resolution No. 18-17**, conditionally approving the exclusive use permits for city facilities for 2018.
3. Proposed adoption of **Resolution No. 18-18**, authorizing the application for federal funding assistance for the reconstruction of the Mowry Bridge.

A request was made to pull item 2 for discussion.

A motion was made by Councilor Mendoza to adopt items 1 and 3 of the Consent Calendar, seconded by Councilor Silva; unanimously approved (3 ayes, absent: Martinez and Rosales).

2. Proposed adoption of **Resolution No. 18-17**, conditionally approving the exclusive use permits for city facilities for 2018.

Mayor Castro introduced the item and Councilor Silva provided an introduction of the process for the approval of exclusive use permits; two specific events that have the same purpose, and whose dates are close to each other on the calendar; the problems and strain of resources that this causes; the importance of the backpack giveaway within the community of Mendota; and the need to sit down with these two agencies to work out a solution that is best for the community.

Dino Perez (Westside Youth, Inc.) - spoke on the need to collaborate with other organizations for the benefit of the community at large, and the importance of communicating in order to achieve optimal solutions.

Discussion was held on the collaborative nature of the event in the past.

A motion was made by Councilor Silva to adopt item 2 of the Consent Calendar, with the exception of the exclusive use applications for the two backpack giveaway events which will be considered at a later time, seconded by Councilor Mendoza; unanimously approved (3 ayes, absent: Martinez and Rosales).

BUSINESS

1. Proposed adoption of **Ordinance No. 18-01**, approving a development agreement between the City of Mendota and Marie Street Development, LLC for the development of the property located at 1269 Marie Street in the City of Mendota, County of Fresno, California (Assessor's Parcel Number 013-280-15).

Mayor Castro introduced the item and City Manager DiMaggio explained the purpose of the Development Agreement.

Discussion was held on the processing of costs within the funding agreement; and the information related to the individual businesses that will work within the facility, including licensing and regulatory compliance.

Sergio Valdez (325 Pucheu Street) - requested information on how tenants would occupy the facility ran by Canna-Hub.

A motion was made by Councilor Mendoza to adopt Ordinance No. 18-01, seconded by Councilor Silva; unanimously approved (3 ayes, absent: Martinez and Rosales).

DEPARTMENT REPORTS AND INFORMATIONAL ITEMS

1. Code Enforcement & Police Department
 - a) Monthly Report

Chief of Police Andreotti provided the Code Enforcement monthly report including compliance outreach, shopping cart clean-up, and abandoned vehicles.

Discussion was held on ensuring that due process is followed when abating properties; whether revenue is being gained from code enforcement; and the importance of achieving voluntary compliance.

Chief of Police Andreotti reported on the activity of the Mendota Police Department including a training presentation they gave to employees of the Mendota Unified School District.

Discussion was held on a Multi-Agency Disaster Plan that was created in the 1990's due to common flooding problems, and the need to update it.

2. Economic Development
 - a) Monthly Report

Economic Development Manager Flood reported on the results of a credit and debit card use at businesses survey; meetings he has had with representatives of financial institutions; and the recent success of a free preparation of taxes offered by the United Way of Fresno and Madera Counties.

3. City Attorney
 - a) Update

Nothing to report.

4. City Manager

City Manager DiMaggio reported on AB 2412 put forth on Assembly Member Arambula that will support economically disadvantaged communities get police stations; the Immigration Forum that will be held on March 15th; the delivery of the airplanes that are part of the electric airplane project and that the City of Mendota will have the first two airworthy planes of this type in the nation; the interests of the City of Reedley to have a joint meeting at Chandler Airport; and the projected timeline for installing the appropriate support infrastructure for the operation and maintenance of these planes.

MAYOR AND COUNCIL REPORTS AND INFORMATIONAL ITEMS

1. Council Member(s)

Councilor Silva reported on the presence of Moses Stites at a hearing before the Council Meeting, and the discussion he had with him regarding highway 180; and the need to communicate the opening day for Cal Ripken youth baseball.

Councilor Mendoza reported on some youth recreation activities that have been going on in Mendota; and the need to have something like a Citizen of the Year award to recognize Mendota's greatest volunteers.

2. Mayor

Mayor Castro reported on participating in a special reading day at local schools; a special recognition that Dino Perez received at Fresno State; and the immigration forum that will take place.

CLOSED SESSION

1. *PUBLIC EMPLOYMENT*
CA Government Code § 54957.6
Title: Unrepresented Management MOU
Designated Representative and Negotiator: Vince DiMaggio
(Removed from the agenda)

ADJOURNMENT

With no more business to be brought before the Council, a motion for adjournment was made at 6:58 p.m. by Councilor Silva, seconded by Councilor Mendoza; unanimously approved (3 ayes, absent: Martinez and Rosales).

Rolando Castro, Mayor

ATTEST:

Matt Flood, City Clerk

CITY OF MENDOTA
 CASH DISBURSEMENTS
 3/9/2018 - 3/20/2018
 Check # 043679 - 043738

Date	Check #	Amount	Vendor	Department	Description
March 9, 2018	43679	\$2,400.00	ADMINISTRATIVE SOLUTIONS, INC.	GENERAL	MEDICAL CHECK RUN
March 9, 2018	43680	\$150.00	VINCENT DIMAGGIO	GENERAL-WATER-SEWER	PER DIEM FOR CAL-ED CONFERENCE 3/15/18 AND 3/16/18
March 9, 2018	43681	\$94.50	CELESTE CABRERA	WATER-SEWER	REIMBURSEMENT FOR RECORDINGS FEES FOR RELEASE FOR NOTICE OF ABATEMENT
March 12, 2018	43682	\$600.00	ADMINISTRATIVE SOLUTIONS, INC.	GENERAL	(20) MONTHLY MEDICAL ADMINISTRATIVE FEES FOR MARCH 2018
March 12, 2018	43683	\$760.08	AFLAC	GENERAL	AFLAC INSURANCE FOR MARCH 2018
March 12, 2018	43684	\$1,327.33	COMCAST	GENERAL-WATER-SEWER	CITYWIDE XFINITY SERVICE 3/6/18 - 4/5/18
March 12, 2018	43685	\$3,576.65	BANKCARD CENTER	GENERAL-WATER-SEWER	CITY CREDIT CARD EXPENSES 1/26/18 - 2/16/18
March 12, 2018	43686	\$495.95	GUTHRIE PETROLEUM INC	SEWER	(175 GAL) 1/35 CHEV MEROPA 220 OIL
March 12, 2018	43687	\$229.12	WALMART COMMUNITY/RFCSLLC	GENERAL	POLICE DEPARTMENT SUPPLIES FOR JANUARY AND FEBRUARY 2018
March 19, 2018	43688	\$1,500.00	ADMINISTRATIVE SOLUTIONS, INC.	GENERAL	MEDICAL CHECK RUN
March 19, 2018	43689	\$70.46	AG & INDUSTRIAL SUPPLY INC.	WATER-STREETS	(6.5 FT) BACKHOE HYDRAULIC HOSE 1/4 2WIRE, (2) GLOBAL FIT
March 19, 2018	43690	\$28.41	AIRGAS USA, LLC	WATER	(1) RENT CYL IND SMALL CARBON DIOXIDE 20 LB ALUMINUM
March 19, 2018	43691	\$118.78	ALERT-O-LITE	GENERAL	(2) PATIO HEATER RENTAL (2) PROPANE TANK FOR SILVA PLAZA MONUMENT EVENT
March 19, 2018	43692	\$1,462.50	ALESHIRE & WYNDER, LLP	WATER	PROFESSIONAL SERVICES : AUTO-READ WATER METER PROJECT JANUARY 2018
March 19, 2018	43693	\$4,638.74	AMERITAS GROUP	GENERAL	DENTAL INSURANCE FOR APRIL 2018, VISION INSURANCE FOR APRIL 2018
March 19, 2018	43694	\$320.21	AMERIPRIDE SERVICES INC	GENERAL-WATER-SEWER	PUBLIC WORKS UNIFORM WEEK (2/1/2018, 2/8/2018, 2/15/2018, & 2/22/2018)
March 19, 2018	43695	\$48.00	GREGG ANDREOTTI	GENERAL	TRAVEL EXPENSE REIMBURSEMENT FOR MEETING WITH US ATTORNEY GENERAL JEFF SESSIONS - PD
March 19, 2018	43696	\$11,488.59	BSK ASSOCIATES	WATER-SEWER-STREETS	DERRICK & 7TH ST INTER RECONS PROFESSIONAL SERVICES FOR NOV 2017, DEC 2017, AND JAN 2018, MONTHLY WASTEWATER, SOURCE WATER
March 19, 2018	43697	\$1,496.76	CHEMSEARCH	SEWER	(4) PIT BOSS 5 GAL US INC (1) FREE-FLOW BIOLOGICAL BLOCK 4X10 LB
March 19, 2018	43698	\$270.00	COLLINS & SCHOETTLER PLANNING	GENERAL	PASSTHRU - PLANNING CONSULTING SERVICES (3 HOURS) STEVE HAIR SUBDIVISION: LA COLONIA FOR FEBRUARY 2018
March 19, 2018	43699	\$150.00	CORELOGIC	GENERAL-WATER-SEWER	REALQUEST SERVICES FOR FEBRUARY 2018
March 19, 2018	43700	\$245.69	DATAMATIC, INC.	WATER	MONTHLY SOFTWARE LICENSE & SERVICE FEE FOR APRIL 2018
March 19, 2018	43701	\$207.00	DEPARTMENT OF JUSTICE	GENERAL	(1) FINGERPRINT APPS FOR FEBRUARY 2018 - PD, (5) ALCOHOL ANALYSIS FOR FEBRUARY 2018 - PD
March 19, 2018	43702	\$165.00	DISCOUNT SHRED	GENERAL	(3) BANKER BOX DOCUMENT DESTRUCTION - PD
March 19, 2018	43703	\$80.98	EINERSON'S PREPRESS	GENERAL-WATER-SEWER	DOUBLE SIDED 1000 CT BUSINESS CARDS

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March 19, 2018	43704	\$137.99	FRESNO COUNTY SHERIFF	GENERAL	RMS JMS ACCESS FEE FOR FEBRUARY 2018 - PD
March 19, 2018	43705	\$2,254.32	HARDWARE DISTRIBUTION	STREETS	(10) 10' TELSPAR SIGN POST, (8) 6' YELLOW SPEED BUMP
March 19, 2018	43706	\$90.00	KERWEST NEWSPAPER	GENERAL	(5) LEGAL NOTICE LOCAL PROPOSED ORDINANCE 18-01
March 19, 2018	43707	\$200.00	LAW & ASSOCIATES	GENERAL	(1) LAW ENFORCEMENT BACKGROUND INVESTIGATION - PD
March 19, 2018	43708	\$274.00	LEXIS NEXIS	GENERAL-WATER-SEWER	SERVICE SUBSCRIPTION FOR FEBRAURY 2018
March 19, 2018	43709	\$314.00	LOS BANOS VETERINARY CLINIC	GENERAL	(6) CITY EUTHANASIA - ANIMAL CONTROL
March 19, 2018	43710	\$53,516.08	MID VALLEY DISPOSAL, INC.	REFUSE	SANITATION CONTRACT SERVICES FOR FEBRUARY 2018
March 19, 2018	43711	\$1,390.22	NORTHSTAR CHEMICAL	WATER	(700 GAL) SODIUM HYPOCHLORITE - 12.5% MILL A
March 19, 2018	43712	\$722.28	OCCU-MED, LTD	WATER-SEWER	INDEPENDENT MEDICAL EVALUATION
March 19, 2018	43713	\$361.61	OFFICE DEPOT	GENERAL-WATER-SEWER	MULTIPLE DEPARTMENT OFFICE SUPPLIES
March 19, 2018	43714	\$78,206.58	PROVOST & PRITCHARD	GENERAL-WATER-SEWER-STREETS	PASSTHRU-(3) DERRICK & 7TH ST RECON, (2) 8TH ST RECON, (2) ALI ALI, (4) LAS PALMAS, CITY ENGINEER SERV RETAINER, (2) MOWRY BRIDGE RECON
March 19, 2018	43715	\$1,667.08	RAMON'S TIRE	GENERAL-WATER-SEWER	F-250(2) COOPER TIRES, VEH#13 F-250 (1) TIRE & WHEEL SWITCH, (1) PATCH, VEH#10 F-250 (4) COOPER TIRE, (4) TIRE & WHEEL BAL, UNIT#86
March 19, 2018	43716	\$125.00	RED WING BUSINESS ADVANTAGE ACCT	WATER-SEWER	PER MOU (1) BOOT REPLACEMENT
March 19, 2018	43717	\$819.26	ERNEST PACKING SOLUTIONS	GENERAL-WATER-SEWER	JANITORIAL SUPPLIES FOR MULTIPLE DEPARTMENTS
March 19, 2018	43718	\$264.00	SAN JOAQUIN VALLEY AIR POLLUTION CONTROL DISTRICT	WATER	FY 18/19 PERMIT - OPERATE JOHN DEERE EMERGENCY ELECTRIC STANDBY GENERATOR
March 19, 2018	43719	\$1,256.76	SORENSEN MACHINE WORKS	GENERAL-WATER-SEWER-STREETS	MULTIPLE DEPARTMENT SUPPLIES FOR FEBRUARY 2018
March 19, 2018	43720	\$317.59	UNION PACIFIC RAILROAD COMPANY	STREETS	PUBLIC ENCROACHMENT - 10TH STREET, MARIE ST, & BELMONT AVE FOR MARCH 2018
March 19, 2018	43721	\$92.55	THOMASON TRACTOR COMPANY	WATER-STREETS	(1) FUEL CONDITIONER, (1) FILTER ELEMENT FOR BACKHOE, (1) FILTER ELEMENT FOR BACKHOE
March 19, 2018	43722	\$1,750.00	TOWNSEND PUBLIC AFFAIRS, INC.	GENERAL-WATER-SEWER	CONSULTING SERVICES FOR 3/1/18 - 3/15/18
March 19, 2018	43723	\$189.12	UNIFIRST CORPORATION	GENERAL-WATER-SEWER	JANITORIAL SERVICES FOR FEBRUARY AND MARCH 2018
March 19, 2018	43724	\$379.17	USA BLUEBOOK	WATER	(1) SET OF 7 GASKET PUNCHES (1) GASKET CUTTER 24" DIAMETER
March 19, 2018	43725	\$190.00	VERIZON WIRELESS - GPS	GENERAL-WATER-SEWER	MONTHLY FLEET SERVICES FOR DECEMBER 2017
March 19, 2018	43726	\$447.88	VULCAN MATERIALS COMPANY	STREETS	ST 1/2 IN HMA TYPE ASPHALT - (QTY 6.83) QUINCE ST ALLEY
March 19, 2018	43727	\$17,933.18	WANGER JONES HELSLEY PC ATTORNEYS	GENERAL-WATER-SEWER	LEGAL SERVICES: SPECIAL SERVICES, LEGAL SERV: 1241 7TH ST, LEGAL SERV: PITCHNESS MOTION, PASSTHRU- LEGAL SERV CANNA-HUB, LEGAL SERV
March 19, 2018	43728	\$982.42	ZEE MEDICAL SERVICE	GENERAL-WATER-SEWER	FIRST AID KIT SUPPLIES: CITY HALL, PUBLIC WORKS, WATER PLANT, WASTE WATER, POLICE DEPARTMENT, & DOG POUND

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March 20, 2018	43729	\$94,938.00	WESTAMERICA BANK	GENERAL	PAYROLL TRANSFER 3/5/18 - 3/18/18
March 20, 2018	43730	\$182.97	ADT SECURITY SERVICES	GENERAL	SECURITY SERVICES FOR ROJAS-PIERCE PARK 4/1/18 - 6/30/18
March 20, 2018	43731	\$25,276.32	BLUE SHIELD OF CALIFORNIA	GENERAL	MEDICAL INSURANCE FOR APRIL 2018
March 20, 2018	43732	\$175.00	COMMUNITY MEDICAL CENTER	GENERAL	FEBRUARY 2018 LEGAL BLOOD DRAW - PD
March 20, 2018	43733	\$107.80	CONSUMER CHOICE	GENERAL-WATER-SEWER	50 ROLLS OF RECEIPT PAPER FOR FRONT REGISTERS
March 20, 2018	43734	\$2,376.33	MENDOTA SMOG & REPAIR	GENERAL-WATER-SEWER-STREETS	CITYWIDE VEHICLE SERVICES: REPLACE COOLANT-STREET SWEEPER, REPLACE CATALYTIC-UNIT#85, MOTOR OIL CHANGE-FORD 2015& UNIT#82, AND REAR
March 20, 2018	43735	\$11,798.79	PG&E	GENERAL-WATER-SEWER-STREETS	WATER DEPARTMENT UTILITIES 2/12/18 - 3/13/18
March 20, 2018	43736	\$194.36	PITNEY BOWES INC	GENERAL-WATER-SEWER	POSTAGE METER RENTAL 4/1/18 - 6/30/2018
March 20, 2018	43737	\$362.85	TRIANGLE ROCK PRODUCTS, LLC	STREETS	ST 3/8 CM SC3000 ASPHALT (QTY 5.08) VARIOUS STREETS POTHOLES
March 20, 2018	43738	\$1,346.66	VERIZON WIRELESS	GENERAL-WATER-SEWER	CITYWIDE CELL PHONE SERVICES 2/7/18 - 3/6/18
		\$332,564.92			

AGENDA ITEM – STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: NANCY M. DIAZ, FINANCE ADMINISTRATIVE SUPERVISOR
VIA: VINCE DIMAGGIO, CITY MANAGER
SUBJECT: RESOLUTION 18-19, CLAIMING LOCAL TRANSPORTATION FUNDS FOR FISCAL YEAR 2017-2018
DATE: MARCH 21, 2018

ISSUE

Should the City Council approve Resolution 18-19 claiming Local Transportation Funds for Fiscal Year 2017-2018?

BACKGROUND

The Fresno Council of Governments (FCOG) has the authority to review claims and allocate such funds in accordance with the Transportation Development Act (TDA) of 1971 and Chapter 3 of Title 21 of the California Administrative Code for the purposes allowed under Articles III, IV and VII which provides funding to be allocated to encourage inter-jurisdictional coordination of transportation needs and increased coordination of transportation implementation planning. This funding is allocated by the State Board of Equalization, which takes the amount of sales tax collected and returns the general sales tax revenue to the Council of Fresno County Governments. They in turn, allocate it to each City in the County based on population for the projects that were budgeted for the 2017-2018 fiscal year.

ANALYSIS

The attached resolution and claim forms for each applicable funding program are routine and required by FCOG in order to receive the funding for the Local Transportation Funds. With the funding provided under the TDA, the City is able to fund street projects approved during the budget for each fiscal year, rural transit and assist with regional transportation planning.

The total amount allocated for the City of Mendota is \$500,087.00. However, the City will be payable \$347,242.00 from the total allocation. The remaining \$152,845.00 will be distributed among four sections; Regional Transportation Planning, Community Transit Service, Article 4.5, Fresno County Rural Transit Agency LTF and Fresno County Rural Transit Agency STA.

Regional Transportation Planning is a long-term design of a region’s transportation system. The plan identifies and analyzes transportation needs of the metropolitan region and creates a framework for project priorities.

Community Transit Service, Article 4.5 is a transportation planning agency for community transit services for those disabled, who cannot use conventional transit services. Transportation services which connect intra-community origins and destinations in which needs are not being met in the community.

Fresno County Rural Transit is a transportation service offered in Fresno County to the 13 rural incorporated communities and many unincorporated rural communities with limited services to neighboring counties Kings County (Avenal and Hanford). There is a Demand Responsive or Fixed Route Basis for all passengers. The difference between LTF and STA funding is STA is specific to transit purposes.

Regional Transportation Planning	\$ 11,576.00
Community Transit Service, Article 4.5	\$ 20,432.00
Fresno County Rural Transit LTF	\$ 35,338.00
Fresno County Rural Transit STA	\$ 85,499.00
	\$ 152,845.00

RECOMMENDATION

Council approve Resolution 18-19, claiming Local Transportation Funds for Fiscal Year 2017-2018.

FISCAL IMPACT

\$347,242.00 to the City of Mendota “LTF” Fund.

**BEFORE THE CITY COUNCIL
OF THE
CITY OF MENDOTA, COUNTY OF FRESNO**

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF MENDOTA IN THE
MATTER OF CLAIMING LOCAL
TRANSPORTATION FUNDS FOR FISCAL
YEAR 2017-2018**

RESOLUTION NO. 18-19

WHEREAS, the City of Mendota desires to submit a Local Transportation Fund Claim from the Local Transportation Fund of Fresno County for Fiscal year 2017-2018; and

WHEREAS, the Fresno Council of Governments (FCOG) has the authority to review claims and allocate such funds in accordance with the Transportation Development Act of 1971 and Chapter 3 of Title 21 of the California Administrative Code; and

WHEREAS, the Council of Fresno County Governments encourages inter-jurisdictional coordination of transportation needs and increased coordination of transportation implementation plans; and

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS, that the City Council of the City of Mendota hereby requests the Council of Fresno County Governments to allocate \$500,087.00 from the Local Transportation Fund to the named applicant for the Fiscal Year 2016-2017 for the purposes allowed under Articles III, IV and VIII of the Transportation Development Act of 1971, as identified in the claim, attached hereto as Exhibit "A" and incorporated herein, which is in accordance with the adopted Regional Transportation Plan.

BE IT FURTHER RESOLVED, that the City Council of the City of Mendota hereby requests that the City's total Transportation Fund apportionment for the Fiscal Year 2017-2018 of \$500,087.00 be allocated from the Local Transportation Fund to the Council of Fresno County Governments for the purpose of conducting Regional Transportation Planning.

BE IT FURTHER RESOLVED, that the City Manager is hereby authorized to do and perform all acts, including execution or amendment of any documents, necessary or advisable to carry out the purposes and intent of the foregoing resolutions.

Rolando Castro, Mayor

ATTEST:

I, Matt Flood, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on March 27, 2018 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Matt Flood, City Clerk

Enter Date: Claimant Name:

TRANSPORTATION FUNDING CLAIM FOR FISCAL YEAR: 2017/18

Instructions: Please note that each page of this claim is a separate worksheet, please click through all tabs and complete. Also note that light yellow fields require an entry if applicable, light grey fields contain formulas that will automatically calculate based on corresponding entries. A date and claimant name field is at the top of the first page, and automatically repeats on following pages, (date should be formatted 00/00/0000)

When completed, please print, sign and send signed original via mail to:

Les Beshears, Director of Finance, Fresno Council of Governments, 2035 Tulare Street, Suite 201, Fresno, CA 93721

From: Applicant:	City of Mendota
Address:	643 Quince Street
City/State/Zip:	Mendota, CA 93640
Contact Phone/email:	(559) 655-3291/vincedimaggio@cityofmendota.com

This applicant is an eligible claimant pursuant to Section 99203 of the Public Utilities Code and certifies that the following transportation funds are available to be claimed:

Local Transportation Fund

Apportionment:	\$ 414,588.00
Unexpended, Held by Claimant:	
Other Agency:	

State Transit Assistance Fund

Estimate:	\$ 70,155.00
Unexpended, Held in Trust:	\$ 15,344.00

Other

Other:

	TOTAL
	\$ 500,087.00

spell out total amount in above cell

for the purposes and respective amounts specified in the attached claim be drawn from the Local Transportation Fund and State Transit Assistance Fund.

Please print and sign after completing form

Authorized Signature:	<input type="text"/>
Name/Title:	Vincent DiMaggio/City Manager
Date:	<input type="text" value="3/28/2018"/>



2035 Tulare St., Ste. 201 tel 559-233-4148
Fresno, California 93721 fax 559-233-9645

www.fresnocog.org

Enter Date: 7/1/2017

Claimant Name: City of Mendota

TRANSPORTATION FUNDING CLAIM DETAIL FOR FISCAL YEAR: 2017/18

PURPOSE	AMOUNT	SUBTOTAL
1. Bicycle & Pedestrian Facilities:		
Article 3:	\$ 8,289.00	
Article 8a:		
Audit Exceptions (General Fund Payback);		
Unexpended Funds, Held by Claimant:		\$ 8,289.00
2. Regional Transportation Planning:	\$ 11,576.00	\$ 11,576.00
3. Public Transportation		
State Transit Assistance Funds (STA):	\$ -	
Other:		\$ -
4. Community Transit Service CTSA, Article 4.5:	\$ 20,432.00	\$ 20,432.00
5. Streets & Roads:		
Article 8a:	\$ 338,953.00	
Unexpended Funds, Held by Claimant:		\$ 338,953.00
6. To Be Claimed By:		
Fresno County Rural Transit Agency LTF:	\$ 35,338.00	
Fresno County Rural Transit Agency STA:	\$ 85,499.00	
Other:	\$ -	
		\$ 120,837.00
7. Reserve in Fund Pending Further Claiming		\$ -
	GRAND TOTAL	\$ 500,087.00
	Claim Total Must Agree With Total on First Page	\$ 500,087.00
	Minus Non Transit Claims	\$ 152,845.00
	GRAND TOTAL PAYABLE TO CLAIMANT	\$ 347,242.00

Allocation instructions and payment by the Fresno County Auditor-Controller to the applicant is subject to such monies being available for distribution, and to the provisions that such monies will be used only in accordance with the rules and regulations of the Transportation Development Act.

Enter Date: **7/1/2017**

Claimant Name: **City of Mendota**

BICYCLE AND PEDESTRIAN FACILITIES FOR FISCAL YEAR: 2017/18

Two percent (2%) of the claimant's Local Transportation Fund apportionment must be spent on bicycle and pedestrian facilities (PUC 99233.3 and 99234); such claims are to be filed as Article 3. Claims for projects in excess of 2% may be filed as Article 8a (PUC 99400(a)). If other funding is to be used with Local Transportation Funds to implement projects, such funding should be shown on the claim form.

PROJECT TITLE & BRIEF DESCRIPTION	PROJECT COST
1. Various Bicycle & Pedestrian Facilities throughout the claimant's jurisdiction:	\$ 8,289.00
<i>AND/OR:</i>	
Other - describe briefly if applicable:	\$ -
Other - describe briefly if applicable:	\$ -
Other - describe briefly if applicable:	\$ -
TOTAL PROJECT COSTS	\$ 8,289.00

STREETS AND ROADS CLAIM FOR FISCAL YEAR: 2017/18

Local Transportation Funds coming to claimants within Fresno County may be used for streets and roads improvements and maintenance pursuant to Article 8 (PUC 99400), but only after Fresno COG makes a finding that public transportation needs within the claimant's jurisdiction are reasonably met by satisfying the service requirements set forth by the Regional Transportation Plan (PUC 99401.5).

PROJECT TITLE & BRIEF DESCRIPTION	PROJECT COST
1. Development, Construction & Maintenance Facilities throughout the claimant's jurisdiction:	\$ 338,953.00
<i>AND/OR:</i>	
Other - describe briefly if applicable:	\$ -
Other - describe briefly if applicable:	\$ -
Other - describe briefly if applicable:	\$ -
TOTAL PROJECT COSTS	\$ 338,953.00

Enter Date:

Claimant Name:

CONTINGENCY PROJECT LISTING FOR FISCAL YEAR: 2017/18

CHECK ALL THAT APPLY (Enter "X" in yellow box)

BICYCLE AND PEDESTRIAN FACILITIES

Article 3

PUBLIC TRANSPORTATION

Article 4

STREETS & ROADS

Article 8a

STANDARD ASSURANCES FOR CLAIMANTS

CLAIMANT ASSURANCES: (initial yellow box all that apply)

- A. Claimant certifies that it has submitted a satisfactory, independent fiscal audit, with required certification statement, to the RTPA and to the State Controller, pursuant to PUC 99245 and 21 Cal. Code of Regulations Section 6664 for the prior fiscal year (project year minus two). Claimant assures that this audit requirement will be completed for the current fiscal year (project year minus one).
- B. Claimant certifies that it has submitted a State Controller Report to the RTPA and to the State Controller, pursuant to PUC 99243.

The undersigned hereby certifies that the above statements are true and correct.
Please print and sign after completing form

Authorized Signature:

Name/Title:

Date:

ADMINISTRATIVE SERVICES DEPARTMENT REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: JENNIFER LEKUMBERRY, DIRECTOR OF ADMINISTRATIVE SERVICES
VIA: CITY MANAGER
SUBJECT: MONTHLY REPORT
DATE: MARCH 27, 2018

HUMAN RESOURCES

- **Worker's Compensation Claims**
 - There were zero workers' compensation claims in the month of February.

RISK MANAGEMENT

- **Vehicle Accidents**
 - There was one city vehicle accident involving a public works employee, no one was injured.
- **Alliant Property Insurance Program (APIP)**
 - The APIP insurance renewal was completed.

SENIOR CENTER

- For the month of February, there was a daily average of seven attendees at the senior center.

PUBLIC WORKS REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: CRISTIAN GONZALEZ, PUBLIC WORKS DIRECTOR
VIA: VINCE DIMAGGIO, CITY MANAGER
SUBJECT: PUBLIC WORKS MONTHLY REPORT
DATE: MARCH 27, 2018

STREETS AND ROADS

- Street sweeping continues as usual.
- Slurry projects are scheduled to go out to bid in April. Advertising for the project will take place March 30th.
- Public Works will fill pot holes when weather permits.

PARKS AND PUBLIC BUILDINGS

- Public Works continues to maintain the parks for the community. The grass at the Pool Park will be trimmed in anticipation of a busy park weekend.

DRINKING WATER

- Meter reads are complete.
- The Mowry Bridge Replacement Project grant application has been submitted to the Federal Government. The expected time for review is 90-120 days. Once approved, construction bid documents can be prepared for construction.

WASTE WATER

- Monthly samples have been submitted.
- Lozano Lift Station project is on pace to begin mid April. By removing a line item that city crews can perform, the city will see a \$100,000 savings on the project.

ANIMAL CONTROL

- Animals impounded: 21

- Animals euthanized: 6
- Animals adopted: 6 dogs and 7 puppies
- Animals redeemed by owner: 4
- Graffiti abated: 3
- Citations issued: 0

ADULT OFFENDER WORK PROGRAM

- AOWP continue working on public right of ways and alley weed abatement.
- The AOWP participants will assist in preparing the parks for the festive weekend coming up.

BUILDING PERMITS ISSUED

- A list of new permits is attached to the report.

PLANNING

- The Planning Department has been working with the developer that is proposing a residential subdivision on the corner of Bass and Highway 33. This project also includes a commercial use.

STAFFING FOR PUBLIC WORKS

- 13 full time employees
- 3 part time employees

FUEL STOCK

- Unleaded: 6,707 gallons
- Diesel: 3,904 gallons

Permits Issued

Report Date Range : 02/21/2018 to 03/21/2018

Permit #	Type of Permit	Date Issued	Job Address
20180032	434(a) RE-ROOF TEAR-OFF 1800 SQFT EXISTING ROOF TYPE COMP 2 LAYERS PROPOSING COOL COMP OWEN CORNING ANTIQUE SILVER 4/12 PITCH PER APPROVED PLAN	2/21/2018	536 Quince St
20180033	437(a) CHANGE STORE DOOR 42 SQFT PER APPROVED PLAN	2/23/2018	467 Oller St
20180034	437(a) REPAIR SIGN 72SQFT PER APPROVED PLAN	2/26/2018	467 Oller St
20180035	101 NEW CONSTRUCTION SFR 1420 SQFT & 400 SQFT GARAGE PER APPROVED PLAN	2/26/2018	420 GONZALEZ ST
20180036	437(a) MOUNTING SIGN 32 SQ FT PER APPROVED PLAN	3/1/2018	1709 7th St
20180037	434(b) Gas Release per Approved Plan	3/1/2018	1891 8th St
20180038	434(b) HVAC CHANGE-OUT ROOFTOP PACKAGE UNIT	3/8/2018	766 Pucheu St
20180039	329(b) SOLAR ROOF MOUNT (13 PANELS) (1 INVERTER) PER APPROVED PLAN	3/8/2018	1190 Pucheu St
20180040	329(b) SOLAR PANELS 21 MODULES	3/8/2018	1895 5th St
20180041	437(a) PYLON TACO BELL SIGN PER APPROVED PLAN	3/8/2018	680 DERRICK AVE
20180042	101 NEW CONSTRUCTION SFR 1831 SQFT & 400 SQFT GARAGE PER APPROVED PLAN	3/9/2018	45 DIAZ ST
20180043	MISC REPLACING EXISTING WOOD SIDE FENCE 61 FT PER APPROVED PLAN	3/14/2018	1717 4th St
20180044	434(b) REPLACE WATER HEATER	3/14/2018	237 I St
20180045	434(b) REPLACE WATER HEATER	3/14/2018	231 San Pedro St
20180046	329(b) INSTALLATION OF 26 MODULES 7.4 KW	3/14/2018	619 Gaxiola St
20180047	434(a) NEW PATIO 132 SQ FT PER APPROVED PLAN	3/20/2018	500 SILVA ST

Permits Issued

Report Date Range : 02/21/2018 to 03/21/2018

Permit #	Type of Permit	Date Issued	Job Address
20180048	101 NEW CONSTRUCTION SFR 1831 SQFT & 400 SQFT GARAGE PER APPROVED PLAN	3/20/2018	37 DIAZ ST
20180049	101 NEW CONSTRUCTION SFR 1831 SQFT & 400 SQFT GARAGE PER APPROVED PLAN	3/20/2018	500 GONZALEZ ST
20180050	101 NEW CONSTRUCTION SFR 1831 SQFT & 400 SQFT GARAGE PER APPROVED PLAN	3/21/2018	59 SEGOVIA ST
20180051	101 NEW CONSTRUCTION SFR 1435 SQFT & 400 SQFT GARAGE PER APPROVED PLAN	3/21/2018	35 SEGOVIA ST
20180052	101 NEW CONSTRUCTION SFR 1275 SQFT & 400 SQFT GARAGE PER APPROVED PLAN	3/21/2018	510 GONZALEZ ST
20180053	101 NEW CONSTRUCTION SFR 1435 SQFT & 400 SQFT GARAGE PER APPROVED PLAN	3/21/2018	520 GONZALEZ ST
20180054	101 NEW CONSTRUCTION SFR 1095 SQFT & 400 SQFT GARAGE PER APPROVED PLAN	3/21/2018	53 QUIROGA CT
20180055	101 NEW CONSTRUCTION SFR 1275 SQFT & 400 SQFT GARAGE PER APPROVED PLAN	3/21/2018	70 QUIROGA CT

Total Number of Permits List 24