



# CITY OF MENDOTA

*"Cantaloupe Center Of The World"*

ROLANDO CASTRO  
Mayor  
VICTOR MARTINEZ  
Mayor Pro Tempore  
JESSE MENDOZA  
OSCAR ROSALES  
ROBERT SILVA

**AGENDA**  
**MENDOTA CITY COUNCIL**  
Regular City Council Meeting  
CITY COUNCIL CHAMBERS  
643 QUINCE STREET  
October 24, 2017  
6:00 PM

VINCE DiMAGGIO  
City Manager  
JOHN KINSEY  
City Attorney

The Mendota City Council welcomes you to its meetings, which are scheduled for the 2nd and 4th Tuesday of every month. Your interest and participation are encouraged and appreciated. Notice is hereby given that Council may discuss and/or take action on any or all of the items listed on this agenda. **Please turn your cell phones on vibrate/off while in the council chambers.**

Any public writings distributed by the City of Mendota to at least a majority of the City Council regarding any item on this regular meeting agenda will be made available at the front counter at City Hall located at 643 Quince Street Mendota, CA 93640, during normal business hours, 8 AM - 5 PM.

## CALL TO ORDER

## ROLL CALL

## FLAG SALUTE

## INVOCATION

## FINALIZE THE AGENDA

1. Adjustments to Agenda.
2. Adoption of final Agenda

## CITIZENS ORAL AND WRITTEN PRESENTATIONS

At this time members of the public may address the City Council on any matter not listed on the agenda involving matters within the jurisdiction of the City Council. Please complete a "request to speak" form and limit your comments to THREE (3) MINUTES. Please give the completed form to City Clerk prior to the start of the meeting. All speakers shall observe proper decorum. The Mendota Municipal Code prohibits the use of boisterous, slanderous, or profane language. All speakers must step to the podium, state their names and addresses for the record. Please watch the time.

## APPROVAL OF MINUTES AND NOTICE OF WAIVING OF READING

1. Minutes of the regular City Council meeting of October 10, 2017.
2. Notice of waiving of the reading of all resolutions and/or ordinances introduced and/or adopted under this agenda.

## **CONSENT CALENDAR**

Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.

1. OCTOBER 11, 2017 THROUGH OCTOBER 19, 2017  
WARRANT LIST CHECKS NO. 043119 THRU 043173  
TOTAL FOR COUNCIL APPROVAL = \$249,411.35
2. Proposed adoption of **Resolution No. 17-57**, authorizing the conveyance of a 2,599-square foot parcel to KSA Investments to complete the boundary of Las Palmas Map Phase 9, in exchange for conveyance of a 37,300- square foot parcel to the City of Mendota.

## **BUSINESS**

1. Council discussion and consideration of **Resolution No. 17-61**, cancelling the November 28<sup>th</sup> and December 26<sup>th</sup> regular City Council meetings, and authorizing the City Manager to execute any necessary warrants.
  - a. *Receive report from Deputy City Clerk Cabrera*
  - b. *Inquiries from Council to staff*
  - c. *Mayor opens floor to receive any comment from the public*
  - d. *Council take action as appropriate*
2. Council discussion and consideration of an application from Westside Youth Inc. to allow Cobras Football to use the Benny Mares Sr. Baseball Field for practice.
  - a. *Receive report from Economic Development Manager Flood*
  - b. *Inquiries from Council to staff*
  - c. *Mayor opens floor to receive any comment from the public*
  - d. *Council take action as appropriate*

## **DEPARTMENT REPORTS AND INFORMATIONAL ITEMS**

1. Administrative Services
  - a) Monthly Report
2. Public Works
  - a) Monthly Report
3. City Attorney
  - a) Update
4. City Manager

**MAYOR AND COUNCIL REPORTS AND INFORMATIONAL ITEMS**

1. Council Member(s)
2. Mayor

**CLOSED SESSION**

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
CA Government Code § 54956.8  
Property: Approximately 2,000 acres within Westlands Water District in the County of Fresno located south of the Ashlan Avenue alignment, west of Dos Palos Road/State Highway 33 (Derrick Avenue), north of Belmont Avenue, and east of Douglas Avenue  
Agency Negotiators: Vince DiMaggio and John P. Kinsey, City of Mendota  
Negotiating Parties: Westlands Water District

**ADJOURNMENT**

**CERTIFICATION OF POSTING**

I, Celeste Cabrera, Deputy City Clerk of the City of Mendota, do hereby declare that the foregoing agenda for the Mendota City Council Regular Meeting of October 24, 2017, was posted on the outside bulletin board located at City Hall, 643 Quince Street Friday, October 20, 2017 at 2:25 p.m.

  
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Celeste Cabrera, Deputy City Clerk



## MINUTES OF MENDOTA REGULAR CITY COUNCIL MEETING

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**Regular Meeting**

**October 10, 2017**

**Meeting called to order by Mayor Castro at 6:01 p.m.**

### **Roll Call**

**Council Members Present:** Mayor Rolando Castro, Mayor Pro Tem Victor Martinez, Councilors Jesse Mendoza, Oscar Rosales, and Robert Silva.

**Council Members Absent:** None.

**Flag salute led by Fresno County Sheriff's Deputy Oscar Rivas.**

**Invocation led by Reverend Karen Stoffers-Pugh from Wesley United Methodist Church.**

### **FINALIZE THE AGENDA**

1. Adjustments to Agenda.
2. Adoption of final Agenda.

City Manager DiMaggio requested that Consent Calendar item #4 be tabled to the next regular meeting.

A motion was made by Councilor Silva to adopt the agenda as modified by staff, seconded by Councilor Mendoza; unanimously approved (5 ayes).

### **SWEARING IN**

1. Deputy City Clerk Cabrera to swear in Officer Bryan Creed.

Deputy City Clerk Cabrera swore in Officer Creed.

Police Chief Andreotti shared Officer Creed's background.

Council congratulated Officer Creed and wished him well.

At 6:09 p.m. Mayor Castro announced that there would be a quick recess.

At 6:12 p.m. the Council convened in open session.

## **PRESENTATION**

1. Ivette Rodriguez from Mid Valley Disposal to present the 1<sup>st</sup> and 2<sup>nd</sup> quarter update.

Ivette Rodriguez from Mid Valley Disposal (MVD) presented the 1<sup>st</sup> and 2<sup>nd</sup> quarter update including the results of the annual report for disposal; the results of the commercial and multi-family site visits; the results of the residential assessments; various community events that MVD has attended; the results of the spring clean-up event; provided information on commercial and residential tonnage percentages; and presented the Recycler of the Year award to Sorenson Machine Works.

Discussion was held on reducing overflowing garbage bins; issues with illegal dumping; and whether residents can be required to acquire additional bins if there is a need.

**Harry Hansen (Sorenson Machine Works)** – stated that the City should provide a location for individuals to dispose of large items year-round.

Discussion was held on the possibility of having additional community clean-up events.

## **CITIZENS ORAL AND WRITTEN PRESENTATIONS**

**Kevin Romero (160 Tuft Street)** – provided an update on Mendota High School Aztecs football.

Discussion was held on the upcoming football games.

## **APPROVAL OF MINUTES AND NOTICE OF WAIVING OF READING**

1. Minutes of the regular City Council meeting of September 26, 2017.
2. Notice of waiving of the reading of all resolutions and/or ordinances introduced and/or adopted under this agenda.

A motion was made by Councilor Silva to approve items 1 and 2, seconded by Mayor Pro Tem Martinez; unanimously approved (5 ayes).

## CONSENT CALENDAR

1. SEPTEMBER 26, 2017 THROUGH OCTOBER 05, 2017  
WARRANT LIST CHECKS NO. 043057 THRU 043118  
TOTAL FOR COUNCIL APPROVAL = \$676,883.01
2. Proposed adoption of **Resolution No. 17-55**, urging the Congress of the United States to pass a legislative solution to the rescission of the DACA Executive Order.
3. Proposed adoption of **Resolution No. 17-56**, accepting the dedication of an easement for public utilities related to Parcel Map No. 16-01.
4. *Proposed adoption of **Resolution No. 17-57**, authorizing the conveyance of a 2,599-square foot parcel to KSA Investments to complete the boundary of Las Palmas Map Phase 9, in exchange for conveyance of a 37,300- square foot parcel to the City of Mendota. [Removed from the agenda]*
5. Proposed adoption of **Resolution No. 17-58**, establishing the Disadvantaged Business Enterprise (DBE) goal for Federal Fiscal Year 2017/2018.
6. Proposed adoption of **Resolution No. 17-59**, directing the City Manager to execute Certificates of Cooperation as part of Federal Grant Applications.
7. Proposed adoption of **Resolution No. 17-60**, approving a Request for Proposal to prepare an Environmental Impact Report for the Mendota Advanced Wastewater Reclamation System.

A request was made to pull item 6 for discussion.

Discussion was held on check number 43077 of item 1 of the Consent Calendar.

A motion was made by Councilor Rosales to adopt items 1 through 3, 5, and 7 of the Consent Calendar, seconded by Councilor Mendoza; unanimously approved (5 ayes).

6. Proposed adoption of **Resolution No. 17-59**, directing the City Manager to execute Certificates of Cooperation as part of Federal Grant Applications.

Discussion was held on the purpose of the certificate; the certificate being an additional submittal to the COPS grant and other federal grants; the deadline to submit the COPS grant; whether the certificate conflicts with SB 54; and how the police department will perform their duties as a result of signing of the certificate.

A motion was made by Mayor Pro Tem Martinez to adopt item 6 of the Consent Calendar, seconded by Councilor Rosales; unanimously approved (5 ayes).

## **BUSINESS**

1. Appointment of an Alternate Planning Commissioner.

Mayor Castro introduced the item and Economic Development Manager Flood summarized the report including that the Council appointed Mr. Jose Gutierrez to the Planning Commission at its previous meeting; that the Council decided to continue the appointment of the alternate planning commissioner; that neither of the applicants were present; and stated that staff contacted Ms. Meza to inform her that the alternate planning commission position was the only position available on the Planning Commission.

A motion was made by Mayor Pro Tem Martinez to appoint Mr. Jose Alonso for the position of alternate planning commissioner, seconded by Councilor Silva; unanimously approved (5 ayes).

## **DEPARTMENT REPORTS AND INFORMATIONAL ITEMS**

1. Code Enforcement & Police Department
  - a) Monthly Report

Police Chief Andreotti summarized the report for the police department including a conference that some officers attended; events that the department participated in and will participate in; the explorers taking a tour of the Fresno County Jail; and provided a personnel update.

Police Chief Andreotti summarized the report for the code enforcement department including that the officers are making a lot of contact with the community; working on vehicle abatements; and addressing residences with nuisances.

Discussion was held on whether it was acceptable for officers to go through a certified FTO program with another agency; the usage of all-terrain vehicles near the city's baseball diamond; and the presence of Fresno County sheriff's deputies in the city.

2. Economic Development
  - a) Monthly Report

Economic Development Manager Flood reported that there are numerous residents that are interested in opening a business, and reported that he is working with the New Mendota Chamber of Commerce to plan the 2017 Mendota Business Summit.

3. City Attorney
  - a) Update

City Attorney Kinsey stated that he is working with staff on various issues.

3. City Manager

City Manager DiMaggio reported that the sub-committee on the wastewater treatment tertiary treatment project met; provided an update on the project; and stated that he would not be present for the October 24<sup>th</sup> City Council meeting.

Discussion was held on the status of road projects, and whether businesses are taking advantage of the cannabis overlay district.

**MAYOR AND COUNCIL REPORTS AND INFORMATIONAL ITEMS**

1. Council Member(s)

Councilor Silva inquired on the condition of the community garden.

Councilor Rosales thanked staff for their work.

2. Mayor

Mayor Castro commented on the horse racing event that he recently attended at the Big Fresno Fair.

**ADJOURNMENT**

With no more business to be brought before the Council, a motion for adjournment was made at 7:11 p.m. by Councilor Mendoza, seconded by Councilor Rosales; unanimously approved (5 ayes).

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Rolando Castro, Mayor

ATTEST:

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Matt Flood, City Clerk



**CITY OF MENDOTA  
CASH DISBURSEMENTS  
10/11/2017 - 10/19/2017  
Check # 043119 - 043173**

| Date             | Check # | Amount      | Vendor                              | Department          | Description   |
|------------------|---------|-------------|-------------------------------------|---------------------|---|
| October 11, 2017 | 43119   | \$4,301.95  | AMERITAS GROUP                      | GENERAL             | DENTAL INSURANCE FOR NOVEMBER 2017, VISION INSURANCE FOR NOVEMBER 2017  |
| October 11, 2017 | 43120   | \$1,335.08  | COMCAST                             | GENERAL-WATER-SEWER | CITYWIDE XFINITY SERVICES 10/06/17 - 11/05/17   |
| October 11, 2017 | 43121   | \$211.98    | PITNEY BOWES INC.                   | WATER-SEWER         | (3) DM300C/400C RED INK CTDG - POSTAGE STAMP MACHINE  |
| October 16, 2017 | 43122   | VOID        |                                     |                     |   |
| October 16, 2017 | 43123   | \$327.23    | NISSAN MOTOR ACCEPTANCE CORPORATION | GENERAL-WATER-SEWER | 2015 NISSAN ALTIMA LEASE PAYMENT - CM   |
| October 16, 2017 | 43124   | \$1,341.85  | VERIZON WIRELESS                    | GENERAL-WATER-SEWER | CITY WIDE CELL PHONE SERVICES 09/07/16 - 10/06/17   |
| October 17, 2017 | 43125   | \$98,411.00 | WESTAMERICA BANK                    | GENERAL             | PAYROLL TRANSFER 10/02/17 - 10/15/2017  |
| October 17, 2017 | 43126   | \$300.00    | VINCE DIMAGGIO                      | GENERAL-WATER-SEWER | PER DIEM ICMA CONFERENCE 10/22/17 - 10/25/17  |
| October 19, 2017 | 43127   | \$1,140.00  | LORIE ANN ADAMS                     | CDBG                | (1) PORTFOLIO MGT SEPTEMBER 2017 HOME LOAN/ CDBG (1) AUDIT 603 GAXIOLA  |
| October 19, 2017 | 43128   | \$600.00    | ADMINISTRATIVE SOLUTIONS, INC.      | GENERAL             | MONTHLY MEDICAL ADMINISTRATIVE FEE OCTOBER 2017   |
| October 19, 2017 | 43129   | \$586.10    | AFLAC                               | GENERAL             | AFLAC INSURANCE FOR OCTOBR 2017   |
| October 19, 2017 | 43130   | \$28.12     | AIRGAS USA, LLC                     | WATER               | RENT CYL IND SMALL CARBON DIOXIDE - WTP   |
| October 19, 2017 | 43131   | \$318.37    | ALERT-O-LITE                        | STREETS             | DIAMON BLADE 14" PB10 RED PRO (1) AUTOCUT 25-2 (4)  |
| October 19, 2017 | 43132   | \$163.00    | ALL-PHASE MEDALLION SUPPLY          | STREETS             | (12) 120/277V TWIST LOCK PC STREET LIGHTS   |
| October 19, 2017 | 43133   | \$176.77    | AMERIPRIDE SERVICES INC             | GENERAL-WATER-SEWER | PUBLIC WORKS UNIFORM 9/7/2017   |
| October 19, 2017 | 43134   | \$313.12    | ANTHONY'S SHOP                      | GENERAL-WATER-SEWER | (1) NEW REPLACEMENT NIPPONDENSE STARTER FOR BACKHOE   |
| October 19, 2017 | 43135   | \$445.75    | AT&T                                | GENERAL             | POLICE DEPARTMENT DISPATCH 7/27/17 - 8/26/17 & 8/27/17 - 9/26/17 -PD  |
| October 19, 2017 | 43136   | \$4.31      | AUTOZONE, INC.                      | GENERAL             | (1) BLACK MAGIC TIRE (PD)   |
| October 19, 2017 | 43137   | \$4,415.16  | BSK ASSOCIATES                      | WATER-SEWER-STREETS | PROFESSIONAL SERVICES 8TH STREET RECONSTRUCTION, SOURCE WATER MONITORING PROFILE- EDT, MONTHLY WASTEWATER WEEKLY, |
| October 19, 2017 | 43138   | \$525.00    | COMMUNITY MEDICAL CENTER            | GENERAL             | (2) BLOOD DRAWS AUGUST 2017 (PD), (1) BLOOD DRAW SEPTEMBER 2017 (PD)  |
| October 19, 2017 | 43139   | \$217.60    | CROWN SERVICES CO                   | GENERAL-STREETS     | TOILET W/ SINK RENTAL - WWTP, TOILET W/ SINK - EXTRA SERVICE AND PICK-UP - FINAL INVOICE FOR BASS AVE             |
| October 19, 2017 | 43140   | \$800.00    | D&D DISPOSAL INC.                   | GENERAL             | ANIMAL DISPOSAL SERVICES- SEPTEMBER 2017  |
| October 19, 2017 | 43141   | \$250.00    | ECOFRESH CARPET CLEANING            | GENERAL-WATER-SEWER | CARPET CLEANING 500 SQ FT @ .50 PER SQ FT   |
| October 19, 2017 | 43142   | \$1,056.00  | FILTRONICS, INC.                    | WATER               | (1) MEDIA LOAD - INSPECTION SERVICE   |
| October 19, 2017 | 43143   | \$137.99    | FRESNO COUNTY SHERIFF               | GENERAL             | RMS JAIL ACCESS FEE FOR SEPTEMEBER 2017 - (PD)  |

**CITY OF MENDOTA  
CASH DISBURSEMENTS  
10/11/2017 - 10/19/2017  
Check # 043119 - 043173**

|                  |       |             |  |                                    |  |
|------------------|-------|-------------|--|------------------------------------|--|
| October 19, 2017 | 43144 | \$434.00    | FRESNO MOBILE RADIO INC.                         | GENERAL                            | (31) RADIO FOR POLICE DEPARTMENT SEPTEMBER 2017  |
| October 19, 2017 | 43145 | \$4,065.65  | HARDWARE DISTRIBUTION                            | STREETS                            | STRIPING TIPS & PARTS FOR PAINTING STREETS, (9) 6' YELLOW SPEED BUMP, (4) SIGN POST & SIGNS, & 5 GAL FAST DRY YELLOW - FILTER STRIPING |
| October 19, 2017 | 43146 | \$248.67    | HAVEN'S FOR TOTAL SECURITY, INC.                 | GENERAL-WATER-SEWER                | (1) REKEY AUTOMOTIVE DOOR STANDARD,(1) GRADE 2 STORE ROOM LEVER 626 GLS  |
| October 19, 2017 | 43147 | \$361.71    | INDUSTRIAL CHEM LAB                              | SEWER                              | (50 LB) CITRUS POWDER LSD - WWTP   |
| October 19, 2017 | 43148 | \$77.88     | J.P. COOKE RABIES & LICENSE TAGS                 | GENERAL                            | (100) DOG TAGS (2) PET LIC RECEIPT BOOKS   |
| October 19, 2017 | 43149 | \$117.56    | JORGENSEN & COMPANY                              | GENERAL                            | (2) RECHARGE EXTINGUISHER (3) O RING (1) LABEL   |
| October 19, 2017 | 43150 | \$1,026.48  | KOPPEL & GRUBER                                  | CFD                                | CFD NO. 2006-1 (POLICE & FIRE SERVICES) JULY THRU SEPTEMBER ADMINISTRATION SERVICES 2017   |
| October 19, 2017 | 43151 | \$600.00    | LAW & ASSOCIATES INVESTIGATIONS                  | GENERAL                            | (1) LAW ENFORCEMENT BACKGROUND (PD)  |
| October 19, 2017 | 43152 | \$44.14     | JENNIFER LEKUMBERRY                              | GENERAL-WATER-SEWER                | TRAVEL EXPENSE REIMBURSEMENT - 82.5 MILES FOR 2017 AIMS LUNCH AND LEARN (NEW DRUG FORMULARY, LEGAL UPDATE AND TREATMENT)               |
| October 19, 2017 | 43153 | \$274.00    | LEXIS NEXIS                                      | GENERAL-WATER-SEWER                | LEGAL SERVICE RESEARCH SUBSCRIPTION FOR SEPTEMBER 2017 - CM  |
| October 19, 2017 | 43154 | \$64.57     | METRO UNIFORM                                    | GENERAL                            | (1) INNER BELT HOOK (1) EMBROIDERY - PD  |
| October 19, 2017 | 43155 | \$2,225.00  | MOORE TWINING ASSOCIATION                        | SEWER                              | PROFESSIONAL SERVICES - LOZANO LIFT STATION UPGRADE  |
| October 19, 2017 | 43156 | \$29.32     | MUNICIPAL MAINTENANCE EQUIPMENT                  | STREETS                            | (2) HEAD SPRING 1/4 X 1 1/2 X 9 - STREET SWEEPER   |
| October 19, 2017 | 43157 | \$1,221.36  | NORTHSTAR CHEMICAL                               | WATER                              | SODIUM HYPOCHORITE - 12.5% MILL A (630 GAL)  |
| October 19, 2017 | 43158 | \$478.22    | OFFICE DEPOT                                     | GENERAL-WATER-SEWER                | OFFICE SUPPLIES- ALL DEPARTMENTS   |
| October 19, 2017 | 43159 | \$17,261.38 | PG&E   | GENERAL-WATER-STREETS              | WATER DEPARTMENT UTILITIES - 9/8/17 - 10/08/17   |
| October 19, 2017 | 43160 | \$13,650.00 | PRICE, PAIGE, & COMPANY                          | GENERAL-WATER-SEWER-STREETS-REFUSE | PROFESSIONAL SERVICES - AUDIT CITIES FINANCE RECORDS   |
| October 19, 2017 | 43161 | \$54,886.14 | PROVOST & PRITCHARD                              | GENERAL-STREETS-WATER-SEWER        | DERRICK & 7TH INTERSECTION, PASS-THRU LAS PALMAS PHASE VIII, PASS-THRU LAS PALMAS IX, 8TH STREET RECONSTRUCTION, MOWRY BRIDGE          |
| October 19, 2017 | 43162 | \$3,829.89  | R&B COMPANY                                      | WATER                              | (50) METER PARTS- SS INSERT MUE RANGE & METER GASKET, (56) METER PARTS- GATE VALVE, EPOXY, CENTER RING, FASTNERS                       |
| October 19, 2017 | 43163 | \$6,935.77  | R.G. EQUIPMENT COMPANY                           | GENERAL                            | PARKS- LAWN MOWER NEW ENGINE, PARTS, & LABOR, (1) RECYCLER - NEW PART FOR MOWER  |
| October 19, 2017 | 43164 | \$564.13    | ERNEST PACKING SOLUTIONS                         | GENERAL-WATER-SEWER                | JANITORIAL SUPPLIES DELIVERIES - 10/04/17 & 10/11/17   |
| October 19, 2017 | 43165 | \$19.95     | SEBASTIAN  | GENERAL                            | SECURITY ALARM SERVICES - 9/21/17 - 10/20/17 - PD  |
| October 19, 2017 | 43166 | \$317.59    | UNION PACIFIC RAILROAD COMPANY                   | STREETS                            | PUBLIC ENCROACHMENT FOR NOVEMBER 2017 9TH & MARIE, 10TH & MARIE, BELMONT, AND HWY 33   |
| October 19, 2017 | 43167 | \$234.46    | STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION | STREETS                            | SIGNALS & LIGHTING BILLING FOR JULY 2017 - SEPTEMBER 2017  |
| October 19, 2017 | 43168 | \$2,040.50  | THE BANK OF NEW YORK MELLON                      | SEWER                              | ADMINISTRATION FEE 10/1/17 - 9/30/18 WASTE WATER BOND SERIES 2005  |

**CITY OF MENDOTA**  
**CASH DISBURSEMENTS**  
**10/11/2017 - 10/19/2017**  
**Check # 043119 - 043173**

|                  |       |                     |                              |                             |   |
|------------------|-------|---------------------|------------------------------|-----------------------------|---|
| October 19, 2017 | 43169 | \$362.85            | TRIANGLE ROCK PRODUCTS, LLC  | STREETS                     | ST PATCH COLD MIX - ST 3/8 SC 3000 AGG & ASPHALT (5.08 QTY)   |
| October 19, 2017 | 43170 | \$94.26             | UNIFIRST CORPORATION         | GENERAL-WATER-SEWER         | JANITORIAL SERVICES - WETO MOP, CITY RUGS, DRY MOP, & TERRY CLOTHS  |
| October 19, 2017 | 43171 | \$750.00            | VALLEY PETROLEUM & LIFT INC. | GENERAL-WATER-SEWER-STREETS | ANNUAL GAS PUMPS INSPECTIONS - PASSED   |
| October 19, 2017 | 43172 | \$3,039.49          | VULCAN MATERIAL COMPANY      | STREETS                     | ST 1/2IN HMA TYPE-A 10TH & OLLER STREETS PATCHING, ST 1/2IN HMA TYPE-A CITYWIDE STREET PATCHING, STREET REPAIR - SORENSEN, 4TH STREET |
| October 19, 2017 | 43173 | \$16,750.00         | S.E.T. SERVICES              | WATER                       | #2 FILTER WATER MAINTENANCE   |
|                  |       | <b>\$249,411.35</b> |                              |                             |   |

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## AGENDA ITEM

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**TO:** HONORABLE MAYOR AND COUNCILMEMBERS

**FROM:** DAVID McGLASSON, CITY ENGINEER

**VIA:** VINCE DIMAGGIO, CITY MANAGER

**SUBJECT:** FINAL MAP FOR LAS PALMAS PHASE 9 – KSA INVESTMENTS  
RECOMMENDATION FOR CITY COUNCIL TO APPROVE GRANT  
OF LAND PARCEL

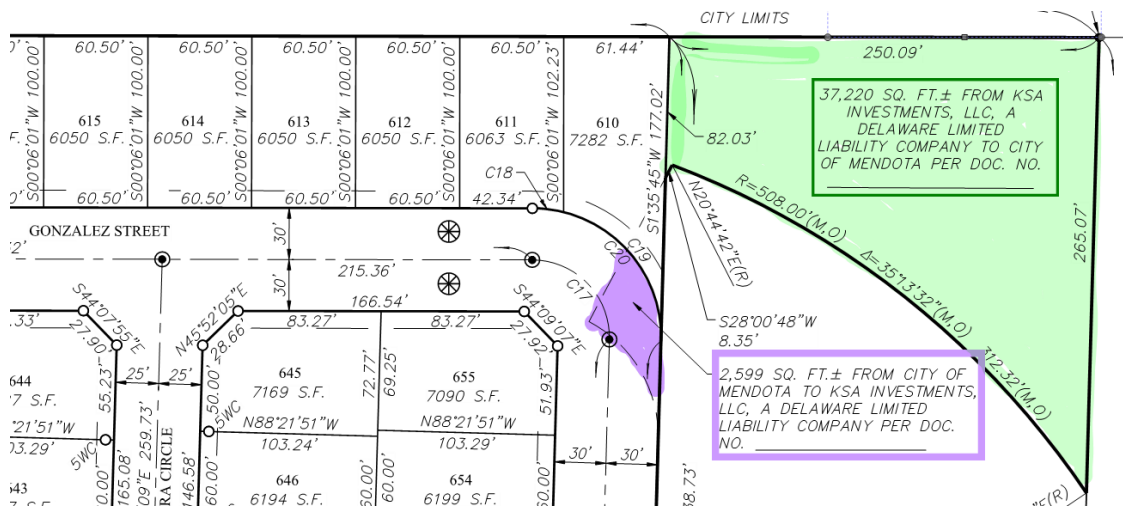
**DATE:** OCTOBER 24, 2017

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### DISCUSSION:

Your Council is aware that the City and KSA Investments have been steadily working through recording and developing small phases of the Las Palmas development in northwest Mendota. Phase 8 was recently approved by your Council and recorded. Staff is currently working with KSA and their engineer to complete the Phase 9 map and improvement drawings. This is the final phase of the map.

In order to complete the map as approved by the City, some work needs to be done to clean up the property line between the City and KSA. The City owns most of the storm drain basin east of the subdivision, except for the 37,220 SF area shown in green below, which still belongs to KSA. The City also owns the 2,599 SF triangular area shown in violet, which is within the boundary of Phase 9 of Las Palmas. In order to record the map, KSA must own the violet triangle. Staff proposes to grant the triangle to KSA in exchange for the green area.



Because the City requires KSA to get title insurance on the entire subdivision boundary before the map is recorded, he must actually take title to the triangle before the map is approved. This item will accomplish that action. The City will receive the green area after the map is recorded, and that will be secured by a provision in the grant deed requiring KSA to grant the green area to the City by March 2018. If they fail to do that, the purple area reverts to the City.

A legal description and grant deed for the 2,599 SF parcel are attached to this item.

**FISCAL IMPACT:**

No direct fiscal impact. The City will gain approximately 35,000 square feet of land in the complete transaction, though no money will be involved.

**RECOMMENDATION:**

Staff recommends that that City Council adopts Resolution No. 17-57, granting the 2,599 SF parcel to KSA Investments, and authorize the City Manager to sign the attached deed and all necessary documents to record the grant with the County of Fresno.

**BEFORE THE CITY COUNCIL  
OF THE  
CITY OF MENDOTA, COUNTY OF FRESNO**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF MENDOTA AUTHORIZING  
THE CONVEYANCE OF A 2,599-SQUARE  
FOOT PARCEL TO KSA INVESTMENTS  
TO COMPLETE THE BOUNDARY OF LAS  
PALMAS MAP PHASE 9, IN EXCHANGE  
FOR A CONVEYANCE OF A 37,300-SQUARE  
FOOT PARCEL TO THE CITY OF MENDOTA**

**RESOLUTION NO. 17-57**

**WHEREAS**, KSA Investments, LLC, a Delaware Limited Liability Corporation (“Owner”) is the owner of that certain land which underlies the Las Palmas tract, in northwest Mendota (the “Las Palmas Tract”); and

**WHEREAS**, Owner has sought and received several approvals from the City of Mendota (the “City”) to further subdivide the Las Palmas Tract in accordance with a Tentative Map first approved by the City in 2004; and

**WHEREAS**, Phase 9 of the Tentative Map is the final phase and will complete the subdivision process, leading to full build-out of the Las Palmas Tract; and

**WHEREAS**, as part of earlier subdivision improvements, Owner has excavated and constructed a storm drainage detention basin on land to the east of the development, on the west side of the Sorensen Street alignment; and

**WHEREAS**, while most of the storm drain basin land is owned by the City, an approximately 37,300 square foot portion of the proposed basin is owned by Owner (the “Owner Parcel”); and

**WHEREAS**, while nearly all of the land within the subdivision boundary is owned by Owner, an approximately 2,599 square foot area is owned by the City (the “City Parcel”); and

**WHEREAS**, Owner must have clean, clear title to all of the lands within the subdivision prior to recordation of the Phase 9 map; and

**WHEREAS**, to allow Owner to complete the Las Palmas Tract, and to provide the City ownership of the entire storm drain basin land, it is in the best interest of the City, and for the common benefit, for the City to transfer title to the City Parcel to the Owner, and for the Owner to transfer title to the Owner Parcel to the City

**WHEREAS**, the City shall not issue any building permits on lots created by the Phase 9 map until such time as the City has received title, free and clear of any monetary encumbrances, to the Owner Parcel, and

**WHEREAS**, a deed for and legal description of the subject 2,599 SF parcel has been prepared and duly reviewed by the City Engineer for technical correctness, a true and correct copy of which is attached hereto as Exhibit "A"; and

**WHEREAS**, such grant deed contains language conditioning the conveyance on the Owner's transfer of the Owner Parcel to the City on or before March 1, 2018; and

**WHEREAS**, the proposed conveyance of the City Parcel to the Owner, and the conveyance of the Owner Parcel to the City, are consistent with the City's General Plan;

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Mendota, that the facts contained in the above recitals are true and correct, that the conveyance of the City Parcel to the Owner is for the common benefit, and that the City Council hereby authorizes the disposition of the City Parcel, in the form of the grant deed attached as Exhibit "A," to the Owner in exchange for the Owner's transfer of the Owner Parcel to the City, free and clear of any monetary encumbrances, and the execution by the Mayor of any and all documents necessary to complete said conveyance; and

**BE IT FURTHER RESOLVED** that the City shall not issue any further building permits for the Las Palmas Tract until such time as the as the City has received title, free and clear of any monetary encumbrances, to the Owner Parcel.

\_\_\_\_\_  
Rolando Castro, Mayor

ATTEST:

I, Matt Flood, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at Mendota City Hall on the 24<sup>th</sup> day of October 2017 by the following vote:

**AYES:**  
**NOES:**  
**ABSENT:**  
**ABSTAIN:**

\_\_\_\_\_  
Matt Flood, City Clerk

**EXHIBIT "A"**  
**LEGAL DESCRIPTION**  
**PORTION OF CITY OF MENDOTA BASIN**  
**INSTRUMENT #2009-0116175, F.C.R.**

The land referred to herein below is situated in the City of Mendota, County of Fresno, State of California, and is described as follows:


**BEING** that portion of the City of Mendota Basin property as described in that certain document recorded as Instrument No. 2009-0116175, Fresno County Records, lying westerly of the following described line:

**COMMENCING** at the northwest corner of Lot 397 as shown the Map of Tract #5835, Las Palmas Estates Phase IIIA, filed for record in Book 79 of Plats, at Pages 72 through 75, Fresno County Records, said point also being the southwest corner of above said City of Mendota Basin property; thence along the west line of last said property North 1°35'45" East, a distance of 304.33 feet to the **POINT OF BEGINNING**; thence continuing North 1°35'45" East, a distance of 152.37 feet to the **POINT OF TERMINATION**.

**CONTAINING** 2,599 square feet, more or less.

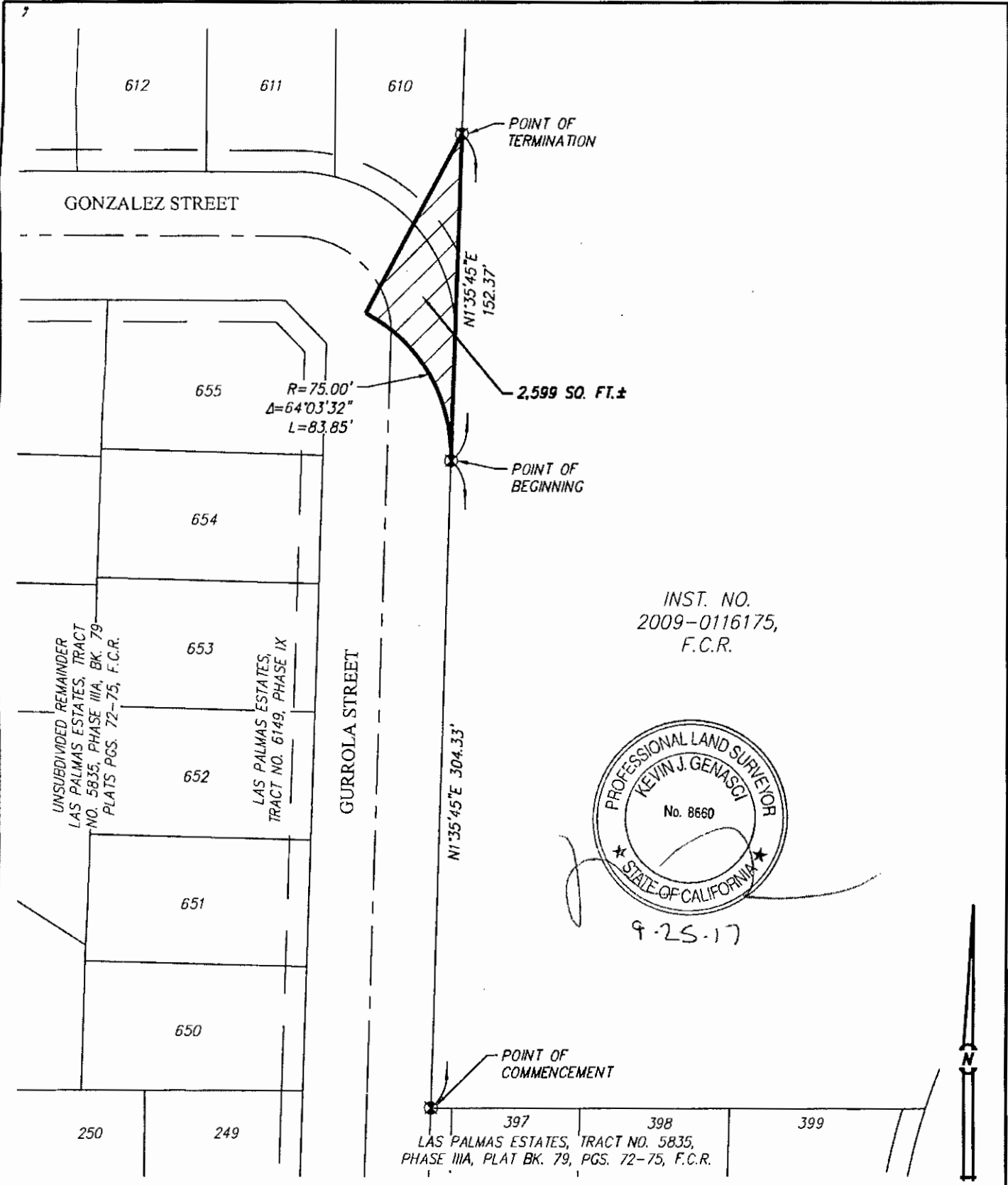
**SUBJECT TO** all rights-of-way and easements of record.

This description was prepared by me or under my direction in conformance with the Professional Land Surveyors Act.

  
Kevin J. Genasci, P.L.S. 8660  
September 25, 2017







INST. NO.  
2009-0116175,  
F.C.R.



9-25-17



**EXHIBIT "B"**

 **HAWKINS & ASSOCIATES  
ENGINEERING, INC.**  
436 MITCHELL ROAD  
MODESTO, CA. 95354  
PH: (209) 575 - 4295  
FX: (209) 578 - 4295

**PORTION OF INSTRUMENT  
NO. 2009-0116175, F.C.R.**

**KSA INVESTMENTS, LLC  
MENDOTA, CALIFORNIA**

BY: RCS  
CHK: KJG  
DATE: 7/2017  
SCALE: 1"=60'  
JOB #: 2466.09  
FILE: SUB/PLAT

1  
OF  
1

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**AGENDA ITEM – STAFF REPORT**

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**TO:** HONORABLE MAYOR AND COUNCILMEMBERS  
**FROM:** CELESTE CABRERA, DEPUTY CITY CLERK  
**VIA:** VINCE DIMAGGIO, CITY MANAGER  
**SUBJECT:** CANCELLATION OF THE NOVEMBER 28, 2017 AND DECEMBER 26, 2017 REGULAR COUNCIL MEETINGS  
**DATE:** OCTOBER 24, 2017

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**ISSUE**

Should the Council cancel the Tuesday, November 28, 2017 and the Tuesday, December 26, 2017 Regular Council Meetings?

**BACKGROUND**

Staff is requesting Council cancel the Tuesday, November 28, 2017 regularly scheduled City Council Meeting due to the Thanksgiving holiday. Since the City Hall office will be closed on Thursday and Friday (November 23<sup>rd</sup> and 24<sup>th</sup>), staff would have a minimal amount of time to prepare the agenda, something that is not optimal.

Furthermore, staff is also requesting Council cancel the Tuesday, December 26, 2017 regularly scheduled City Council Meeting due to the Christmas holiday. This is a practice that has been done at the City of Mendota for many years in order to allow Council and staff time to enjoy with family and friends during the holidays.

**ANALYSIS**

In the case that any pressing business were to arise that requires Council action, a special meeting could still be called. Also, the attached resolution will allow the City Manager to approve the necessary warrants for both meetings, which will then be brought to the City Council for review and approval at the next regular meeting following each cancelled meeting.

**FISCAL IMPACT**

None

**RECOMMENDATION**

Council adopt Resolution No. 17-61 cancelling the November 28<sup>th</sup> and December 26<sup>th</sup> regular meetings and authorizing the City Manager to issue the necessary warrants.

**BEFORE THE CITY COUNCIL  
OF THE  
CITY OF MENDOTA, COUNTY OF FRESNO**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF MENDOTA CANCELLING  
THE NOVEMBER 28, 2017 AND DECEMBER  
26, 2017 REGULAR COUNCIL MEETING  
AND AUTHORIZING THE CITY MANAGER  
TO EXECUTE ANY NECESSARY WARRANTS**

**RESOLUTION NO. 17-61**

**WHEREAS**, the City of Mendota is dedicated to the business of the welfare and safety of its residents; and

**WHEREAS**, an integral part of that business is the management of assets and the care of those that work for the City, including members of the Council and various commissions of the City and its employees; and

**WHEREAS**, the holidays are a time for all individuals to spend with family and friends, providing a much needed respite.

**NOW, THEREFORE, BE IT RESOLVED**, the City Council of the City of Mendota approves the cancellation of the November 28<sup>th</sup> and December 26<sup>th</sup> regular meetings of the City Council; and

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that the City Council of the City of Mendota authorizes and directs the City Manager to execute all warrants necessary for the operation of the City during that time.

\_\_\_\_\_  
Rolando Castro, Mayor

ATTEST:

I, Matt Flood, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 24<sup>th</sup> day of October, 2017, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

\_\_\_\_\_  
Matt Flood, City Clerk

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**AGENDA ITEM – STAFF REPORT**

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**TO:** HONORABLE MAYOR AND COUNCILMEMBERS  
**FROM:** MATT FLOOD, ECONOMIC DEVELOPMENT MANAGER  
**VIA:** VINCE DIMAGGIO, CITY MANAGER  
**SUBJECT:** CONSIDERATION OF EXCLUSIVE USE PERMIT FROM WESTSIDE YOUTH, INC.  
TO ALLOW COBRAS FOOTBALL TEAM TO USE BASEBALL FIELD FOR PRACTICE.  
**DATE:** OCTOBER 24, 2017

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**ISSUE**

Shall the Council approve an Exclusive Use Permit from Westside Youth, Inc. (WYC) to use the baseball field for Cobra Football practices?

**BACKGROUND**

Staff received a request from WYC to use the outfield portion of the baseball field for holding practice for the Cobras football team, principally to take advantage of the lights since the changing of daylight savings time will cause the sun to set at an earlier time.

According to the application submitted (attached to this report), they would need to start using it as soon as possible, Monday through Thursday from 5:30pm to 7:30pm until November 16<sup>th</sup>. Last year the Council provided direction to the City Manager to approve the use.

Generally these requests would go to the Recreation Commission. However, the time period in which the field is requested to be used commences before its next regular meeting, which would give the City Manager the ability to approve or deny the application. In this case, because of previous declarations made by the Recreation Commission to limit the use of the field to children's baseball and softball, and the costs incurred by the City in allowing such a use, the City Manager deemed that it would not be appropriate for him to make a determination.

**ANALYSIS**

The Recreation Commission has, on various occasions, expressed its intent to limit the type of activity that goes on at the requested facility so as to preserve its condition as much as possible. It is especially vital to keep cleats off of the grass during these fall and winter months in which the grass retains more moisture, making it more susceptible to damage by cleats. Additionally, during a time when the City is implementing austere measures in order to safeguard the budget, the operation of the lights without compensation creates a cost that would rather be avoided.

Concerning a recommendation, staff sees the benefit of allowing the youth to practice at the

baseball field but remains neutral because of the many costs noted above related to such a use. If it is Council's desire to approve the use, staff recommends that the usual conditions of approval for our local non-profit organizations be applied: 1) receipt by the City of a \$250 security deposit (refundable once the use is over and verification has been made as to the condition of the facilities) before the field is used, and 2) that WYC maintain and repair the field based on their use and immediately report any observed problems, whether or not caused directly by their use, to the Director of Public Works or his designee.

**FISCAL IMPACT**

Undetermined cost to the City related to the use of lights, staff time, and other issues related to wear and tear of the facility.

**RECOMMENDATION**

Staff recommends that the Council discuss the issues related to the use and either deny the application or approve it with the above conditions.



URGENT

## CITY OF MENDOTA FACILITY USE APPLICATION

PLEASE COMPLETE ALL QUESTIONS OR ITEMS FOR WHICH INFORMATION IS REQUESTED. PRINT ALL ANSWERS EXCEPT THE SIGNATURE.

FOR EXCLUSIVE USE OF ALL OR SUBSTANTIALLY ALL OF THE ROJAS-PIERCE PARK PICNIC AREA AND BANDSTAND, OR MENDOTA POOL PARK BANDSTAND, VETERANS PARK, APPLICANTS MUST APPEAR BEFORE THE CITY COUNCIL FOR APPROVAL OF THE PERMIT.

**NOTE: SECTION 12.20.050** APPLICATIONS FOR EXCLUSIVE USE SHALL BE FILED WITH THE CITY CLERK DURING THE MONTH OF FEBRUARY ANNUALLY AND SHALL BE SET FOR CONSIDERATION BY THE CITY COUNCIL AT ITS FIRST MEETING IN MARCH ANNUALLY. APPLICATIONS FOR EXCLUSIVE USE SHALL BE FILED NOT LESS THAN THIRTY (30) NOR MORE THAN ONE HUNDRED FIFTY (150) DAYS PRIOR TO THE USE OF THE FACILITY. PROMOTERS SHALL REQUEST AN AGREEMENT WITH THE CITY BESIDES THE APPLICATION.

**NOTE: SECTION 12.20.110:** APPLICANT MUST PROVIDE THE CITY WITH CERTIFICATES OF INSURANCE SPECIFYING THE CITY OF MENDOTA AS NAMED INSURED EVIDENCING LIABILITY AND PROPERTY DAMAGE LIMITS WITH A COMBINED SINGLE LIMIT OF NOT LESS THAN ONE MILLION DOLLARS (\$1,000,000).

1. This application is for the use of the following facility:

City baseball diamond (grass area only) - lights

2. The organization, individual, business or entity applying for the use permit:

Westside Youth Inc - Cobra Football Program.

3. The contact person on behalf of the applicant, regarding the event or activity for which use permit is requested together with all of the following information:

NAME: Daniel Gomez or Dino Perez

ADDRESS (STREET AND CITY): 1709 7<sup>th</sup> St. Mendota, CA 93640

TELEPHONE NO.: (559) 655-4808 or (559) 630-0477

4. MONTH, DAY, AND TIME OF PROPOSED USE: Now til Nov. 16, 2017 - Mon-Thur 2017

5:30pm til 7:30 pm

5. Please describe the exact park area or areas requested for Exclusive Use. (List below and circle the area on the attached map).

City baseball Diamond (Grass area only) Diamond lights

6. Purpose or function for which the permit is requested. Give statement of reasons for exclusive use. Note: Section 12.20.090(b)(c) Fees and Deposits as required.

Non-profit youth program - Football Practice need lights

7. Number of persons expected to attend the function or event. 20-25

8. Will alcoholic beverages be sold? Yes \_\_\_ No. X note: if yes, you must apply for and receive a separate permit from the state department of alcohol beverage control, if so, liquor liability insurance is required to be purchased thirty (30) days in advance by the applicant. The Fresno County Sheriff's department must be contacted regarding this application. The City of Mendota parks are tobacco free and alcohol free.

9. Has a promoter been contracted to present, produce, or otherwise be involved in the event, activity or entertainment during the event? Yes \_\_\_ No X. Note: section 12.20.110, if yes, the promoter is required to provide certificate of insurance evidencing liability and property damage limits with a combined single limit of not less than \$1,000,000 with a deductible of nor more than \$500, and shall specify the City of Mendota and applicant as named insured.



10. If a promoter will present, produce, or otherwise be involved in the event, activity or entertainment, state the name, address and telephone number of the promoter and describe his/her/its participation in the event. Note: Section 5.08.030 Amusement Park Rides and Attractions; Section 5.08.300 Musical and Theatrical Shows. The Promoter is required to obtain a business license.

NAME:

ADDRESS:

PARTICIPATION/INVOLVEMENT:

11. Detailed description of all entertainment and activities, including equipment and vehicles to be used, the nature and times of use of such equipment, and the nature and times of use of any amplified sound equipment.

Football Practice - Youth helmets, tackle dummies

12. Will concession stand(s) be used? \_\_\_\_\_ Yes  No. Note: for baseball diamond concession, \$150.00 fee, per league, no exemptions.

13. Will there be an admissions charge to the event? If so, state the exact amount of each ticket \$ 0. State the reason for imposing this admission charge.

14. Will there be a live band at this function? \_\_\_\_\_ Yes  No  
(See attached municipal code regarding noise ordinance)

15. State the names and addresses of all persons or groups which will receive any of the proceeds from this event, including concessions, and how those proceeds will be divided among such persons or groups.

no proceeds to be generated.

16. If this permit application is for all or substantially all of the park area, or all or substantially all of the picnic and bandstand area, state the overriding public interest or special circumstances which justify excluding residents of the City of Mendota from using their public park facilities.

17. I, Dino Perez have read the Mendota Municipal Code Chapter 12.20 re: park permits (attached). I understand all of the requirements for conducting an event or activity in the use of the Rojas-Pierce Park or any City facility. I agree on behalf of myself and Dino Perez + Daniel Gomez (name of applicant), the organization on whose behalf this application is made, to indemnify, defend and hold the City of Mendota harmless, from and against any and all claims, actions, suits, and proceedings for money damages or other relief for personal injury, property damage or other losses resulting from or caused by the activity or event for which this permit is issued. The keys to any facility or electrical panel will not be issued until this document is signed by the permittee requesting a facility and/or consent/hold harmless agreements are submitted to city staff and proof of insurance is provided and all fees and deposits are paid.

Signature of Permittee:  DATE: 10-17-17





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
10/27/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| <b>PRODUCER</b><br>Stratton Agency, Inc.<br>963-1 Industrial Road<br>San Carlos CA 94070 | <b>CONTACT NAME:</b> Luis Zambrana<br><b>PHONE (A/C, No, Ext):</b> 888-888-4501 <b>FAX (A/C, No):</b> 650-508-0121<br><b>E-MAIL ADDRESS:</b> servicing@strattonagency.com  |                               |        |                                      |       |            |  |            |  |            |  |            |  |            |  |
|--|--|-------------------------------|--------|--------------------------------------|-------|------------|--|------------|--|------------|--|------------|--|------------|--|
| <b>INSURED</b><br>Westside Youth Inc<br>1709 7th St<br>Mendota CA 93640                  | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> <tr> <td>INSURER A: Markel Insurance Company*</td> <td style="text-align: center;">38970</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table> | INSURER(S) AFFORDING COVERAGE | NAIC # | INSURER A: Markel Insurance Company* | 38970 | INSURER B: |  | INSURER C: |  | INSURER D: |  | INSURER E: |  | INSURER F: |  |
| INSURER(S) AFFORDING COVERAGE  | NAIC #   |                               |        |                                      |       |            |  |            |  |            |  |            |  |            |  |
| INSURER A: Markel Insurance Company*   | 38970  |                               |        |                                      |       |            |  |            |  |            |  |            |  |            |  |
| INSURER B:   |  |                               |        |                                      |       |            |  |            |  |            |  |            |  |            |  |
| INSURER C:   |  |                               |        |                                      |       |            |  |            |  |            |  |            |  |            |  |
| INSURER D:   |  |                               |        |                                      |       |            |  |            |  |            |  |            |  |            |  |
| INSURER E:   |  |                               |        |                                      |       |            |  |            |  |            |  |            |  |            |  |
| INSURER F:   |  |                               |        |                                      |       |            |  |            |  |            |  |            |  |            |  |

**COVERAGES**                      **CERTIFICATE NUMBER:** 1390302591                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSTR LTR | TYPE OF INSURANCE  | ADDL INSD | SUBR WVD | POLICY NUMBER  | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS  |
|-----------|--|-----------|----------|----------------|-------------------------|-------------------------|---|
| A         | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC<br>OTHER:  |           | Y        | 8502CY304860-9 | 10/23/2016              | 10/23/2017              | EACH OCCURRENCE \$1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000<br>MED EXP (Any one person) \$10,000<br>PERSONAL & ADV INJURY \$1,000,000<br>GENERAL AGGREGATE \$2,000,000<br>PRODUCTS - COMP/OP AGG \$2,000,000<br>\$ |
| A         | <b>AUTOMOBILE LIABILITY</b><br><input type="checkbox"/> ANY AUTO<br><input checked="" type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS<br><input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY<br><input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR<br><input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE<br>DED    RETENTION \$ |           |          | 1002CY433701-1 | 10/23/2016              | 10/23/2017              | COMBINED SINGLE LIMIT (Ea accident) \$1,000,000<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$<br>\$<br>EACH OCCURRENCE \$<br>AGGREGATE \$<br>\$                                  |
|           | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below  |           | Y/N      | N/A            |                         |                         | PER STATUTE    OTH-ER<br>E.L. EACH ACCIDENT \$<br>E.L. DISEASE - EA EMPLOYEE \$<br>E.L. DISEASE - POLICY LIMIT \$   |
| A         | Sexual Abuse & Sexual Molestation  |           |          | 8502CY304860-9 | 10/23/2016              | 10/23/2017              | Per Person \$1,000,000<br>Per Policy Period \$2,000,000   |

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 Mendota Unified School District is included as an Additional Insured as respects to General Liability.

|  |  |
|--|--|
| <b>CERTIFICATE HOLDER</b><br><br>Mendota Unified School District<br>115 McCabe<br>Mendota CA 93640 | <b>CANCELLATION</b><br><br>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.<br><br>AUTHORIZED REPRESENTATIVE<br> |
|--|--|

INTERNAL REVENUE SERVICE  
DISTRICT DIRECTOR  
3 CUPANIA CIRCLE  
MONTEREY PARK, CA 91755-7406

DEPARTMENT OF THE TREASURY

Date: JAN 30 1995

WEST SIDE YOUTH INC  
PO BOX 809  
MENDOTA, CA 93640

Employer Identification Number:  
77-0080297  
Case Number:  
955005009  
Contact Person:  
TYRONE THOMAS  
Contact Telephone Number:  
(213) 894-2289  
Our Letter Dated:  
February 26, 1991  
Addendum Applies:  
No

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization that is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Code because you are an organization of the type described in section 509(a)(1) and 170(b)(1)(A)(vi).

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

You are required to file Form 990 only if your gross receipts each year are normally more than \$25,000. For guidance in determining whether your gross receipts are "normally" more than \$25,000, see the instructions for Form 990. If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of \$10 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed \$5,000 or 5 percent of your gross receipts for the year, whichever is less. This penalty may also be charged if a return is not complete, so please be sure your return is complete before you file it.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,



Richard R. Orosco  
District Director

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## ADMINISTRATIVE SERVICES DEPARTMENT REPORT

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TO: HONORABLE MAYOR AND COUNCILMEMBERS  
FROM: JENNIFER LEKUMBERRY, DIRECTOR OF ADMINISTRATIVE SERVICES  
VIA: CITY MANAGER  
SUBJECT: MONTHLY REPORT  
DATE: OCTOBER 24, 2017

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### SPECIAL PROJECT MANAGEMENT

- I continued to conduct labor compliance employee interviews for the 7<sup>th</sup> and Derrick Project.
- I continued to conduct labor compliance employee interviews for the 8<sup>th</sup> Street Project.

### HUMAN RESOURCES

- Open enrollment for health insurance will be scheduled for a date in November; the exact date has not been set yet.

### RISK MANAGEMENT

- Monthly Safety Training

The Public Works Department's monthly safety training for October was held on 10/18/2017. The topics that were covered were:

1. Personal Protective Equipment: Real Accidents, Real Stories
2. Driving Distractions of the Professional Driver
3. Lockout / Tagout Safety
4. Confined Space: Risk and Responsibilities

*Due to the website used for the safety webinars being down on the day of the scheduled safety training in September, the two training sessions were combined and held on 10/18/2017.*

- Worker's Compensation Claims

There was one claim for the month of October.

### AVIATION

- Caltrans Division of Aeronautics-Annual State Inspection was conducted on October 11, 2017. The inspector stated he would send a report within 30 days.

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## **PUBLIC WORKS REPORT**

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**TO:** HONORABLE MAYOR AND COUNCILMEMBERS  
**FROM:** CRISTIAN GONZALEZ, PUBLIC WORKS DIRECTOR  
**VIA:** VINCE DIMAGGIO, CITY MANAGER  
**SUBJECT:** PUBLIC WORKS MONTHLY REPORT  
**DATE:** OCTOBER 24, 2017

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### **STREETS AND ROADS**

- Street sweeping continues as usual.
- Construction continues on the 7th and Derrick Realignment project. Paving has been delayed due to unforeseeable issues with the sign. The date of completion for all work is November 22nd.
- Construction on 8th Street is near completion. Paving and striping are complete.
- City crews continue to conduct road maintenance throughout the city.

### **PARKS AND PUBLIC BUILDINGS**

- Public Works continues to maintain the parks for the community.

### **DRINKING WATER**

- Meter reads are complete.
- Staff is working with the consultant that is providing bond counsel opinion, in order to move forward with the City's Automated Meter Reader project.

### **WASTE WATER**

- Monthly samples have been submitted.
- Crews continue to transfer water from semi-full ponds to shallow empty ponds to provide capacity for the upcoming winter months. Grinding from the both street projects were used at the waste water treatment plant to shore up the basins.



- Lozano lift station improvement project will go out to bid next month. Once bids are received staff will bring forward a recommendation for approval to the City Council.
- Staff met with members from UC Davis and the Council for Watershed Health to began work on identifying storm water improvement projects that can be submitted for Prop 1 monies in the summer. This effort is being financed through a 311,000 Prop 1 planning grant that the City was awarded.

### **ANIMAL CONTROL**

- Animals impounded: 48
- Animals euthanized: 28
- Animals redeemed by owner: 9
- Graffiti abated: 3
- Citations issued: 0

### **ADULT OFFENDER WORK PROGRAM**

- AOWP continue working on public right of ways and alley weed abatement.

### **BUILDING PERMITS ISSUED**

- A list of new permits is attached to the report.

### **PLANNING**

- 261 Oller received a Site Plan Review approval to construct a metal storage building within the existing business.

### **STAFFING FOR PUBLIC WORKS**

- 13 full time employees
- 4 part time employees
- 3 Proteus employees

### **FUEL STOCK**

- Unleaded: 6,316 gallons
- Diesel: 5,379 gallons

## Permits Issued

Report Date Range : 09/21/2017 to 10/19/2017

| Permit # | Type of Permit   | Date Issued | Job Address       |
|----------|--|-------------|-------------------|
| 20170196 | 434(a) RE-ROOF 1700 SQFT OVERLAY ASPHALT SHINGLES I EXISTING LAYER 4/12 PITCH                            | 9/22/2017   | 291 Fleming Ave   |
| 20170197 | 434(a) RE-ROOF 2460 SQFT TEAR-OFF PROPSOING COMP SHINGLES I EXISTING LAYER 6/12 PITCH                    | 9/22/2017   | 836 Rio Frio St   |
| 20170198 | 329(b) INSTALLING ROOF MOUNTS ROOF#1 103.35 SQFT ROOF#2 165.36 SQFT                                      | 9/26/2017   | 325 Blanco St     |
| 20170199 | 101 PROPOSED NEW HOME 1635 SQ FT PER APPROVED PLAN   | 9/27/2017   | 518 Stamoules St  |
| 20170200 | 434(a) PATIO 208 SQFT PER APPROVED PLAN  | 9/28/2017   | 569 CASTANEDA ST  |
| 20170201 | 329(b) INSTALLING 14 CANADIAN MODULES- 1 ADDENDUM DONE TO PLACE OF SOLAR PANEL 2ND SET OF PLANS INCLUDED | 9/29/2017   | 131 PETRY ST      |
| 20170202 | 101 NEW CONSTRUCTION SFR 1831 SQFT & 400 SQFT GARAGE   | 10/3/2017   | 70 CASTRO STREET  |
| 20170203 | 434(a) RE-ROOF 19'X18" SQFT OVER-HANG PROPOSED: SHINGLES I EXISTING LAYER                                | 10/3/2017   | 1037 Oller St     |
| 20170204 | 101 CONSTRUCTION OF RESIDENTIAL BUILDING - 1696 SQFT HOME / 596 GARAGE PER APPROVED PLAN                 | 10/6/2017   | 644 DE LA CRUZ ST |
| 20170205 | 101 CONSTRUCTION OF RESIDENTIAL BUILDING - 1696 SQFT HOME / 596 GARAGE PER APPROVED PLAN                 | 10/6/2017   | 642 DE LA CRUZ ST |
| 20170206 | 101 CONSTRUCTION OF RESIDENTIAL BUILDING - 1696 SQFT HOME / 596 GARAGE PER APPROVED PLAN                 | 10/6/2017   | 640 DE LA CRUZ ST |
| 20170207 | 101 CONSTRUCTION OF RESIDENTIAL BUILDING - 1696 SQFT HOME / 596 GARAGE PER APPROVED PLAN                 | 10/6/2017   | 638 DE LA CRUZ ST |

## Permits Issued

Report Date Range : 09/21/2017 to 10/19/2017

| Permit # | Type of Permit   | Date Issued | Job Address     |
|----------|--|-------------|-----------------|
| 20170208 | 101 CONSTRUCTION OF RESIDENTIAL BUILDING - 1696 SQFT HOME / 596 GARAGE PER APPROVED PLAN       | 10/6/2017   | 637 GARCIA ST   |
| 20170209 | 434(a) RE-ROOF 1200 SQFT TEAR-OFF PROPOSING ROLL TOUCH 2 EXISTING LAYERS 4/12 PITCH            | 10/6/2017   | 678 Lolita St   |
| 20170210 | 434(a) RE ROOF TEAR-OFF EXISTING ASPHALT SHINGLE (1) LAYER, PROPOSED 30YR ASPHALT COMP SHINGLE | 10/10/2017  | 963 2nd St      |
| 20170211 | 434(a) RE-ROOF 1520 SQFT OVERLAY 1 EXISTING LAYER PROPOSED LAYER: SHINGLES 4/12 PITCH          | 10/10/2017  | 1801 9th St     |
| 20170212 | 434(a) NEW PATIO ADDITION 560 SQFT PER APPROVED PLAN   | 10/10/2017  | 220 Black Ave   |
| 20170213 | 329(b) INSTALLING 13 CANADIAN SOLAR MODULES PER APPROVED PLAN                                  | 10/10/2017  | 201 Black Ave   |
| 20170214 | 329(b) SOLAR INSTALLATION 16 MODULES PER APPROVED PLAN   | 10/10/2017  | 681 Lozano St   |
| 20170215 | MISC FENCE PERMIT: SIDE FENCE 25SQFT BLOCK PER APPROVED PLAN                                   | 10/11/2017  | 497 Lolita St   |
| 20170216 | 328 DRILL 2 WELLS BASS AVENUE  | 10/13/2017  | 3699 BASS AVE   |
| 20170217 | 434(a) NEW PORCH/ PATIO ADDITION 197 SQFT PER APPROVED PLAN                                    | 10/17/2017  | 573 SILVA       |
| 20170218 | MISC FENCE PERMIT- REPLACE OLD FENCE 299 SQFT PER APPROVED PLAN                                | 10/17/2017  | 536 Rio Frio St |

Total Number of Permits List                      23