



CITY OF MENDOTA

"Cantaloupe Center Of The World"

ROLANDO CASTRO
Mayor
VICTOR MARTINEZ
Mayor Pro Tempore
JESSE MENDOZA
OSCAR ROSALES
ROBERT SILVA

AGENDA
MENDOTA CITY COUNCIL
Regular City Council Meeting
CITY COUNCIL CHAMBERS
643 QUINCE STREET
October 10, 2017
6:00 PM

VINCE DiMAGGIO
City Manager
JOHN KINSEY
City Attorney

The Mendota City Council welcomes you to its meetings, which are scheduled for the 2nd and 4th Tuesday of every month. Your interest and participation are encouraged and appreciated. Notice is hereby given that Council may discuss and/or take action on any or all of the items listed on this agenda. **Please turn your cell phones on vibrate/off while in the council chambers.**

Any public writings distributed by the City of Mendota to at least a majority of the City Council regarding any item on this regular meeting agenda will be made available at the front counter at City Hall located at 643 Quince Street Mendota, CA 93640, during normal business hours, 8 AM - 5 PM.

CALL TO ORDER

ROLL CALL

FLAG SALUTE

INVOCATION

FINALIZE THE AGENDA

1. Adjustments to Agenda.
2. Adoption of final Agenda

SWEARING IN

1. Deputy City Clerk Cabrera to swear in Officer Bryan Creed.

PRESENTATION

1. Ivette Rodriguez from Mid Valley Disposal to present the 1st and 2nd quarter update.

CITIZENS ORAL AND WRITTEN PRESENTATIONS

At this time members of the public may address the City Council on any matter not listed on the agenda involving matters within the jurisdiction of the City Council. Please complete a "request to speak" form and limit your comments to THREE (3) MINUTES. Please give the completed form to City Clerk prior to the start of the meeting. All speakers shall observe proper decorum. The Mendota Municipal Code prohibits the use of boisterous, slanderous, or profane language. All speakers must step to the podium, state their names and addresses for the record. Please watch the time.

City Council Agenda

1

10/10/2017

APPROVAL OF MINUTES AND NOTICE OF WAIVING OF READING

1. Minutes of the regular City Council meeting of September 26, 2017.
2. Notice of waiving of the reading of all resolutions and/or ordinances introduced and/or adopted under this agenda.

CONSENT CALENDAR

Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.

1. SEPTEMBER 26, 2017 THROUGH OCTOBER 05, 2017
WARRANT LIST CHECKS NO. 043057 THRU 043118
TOTAL FOR COUNCIL APPROVAL = \$676,883.01
2. Proposed adoption of **Resolution No. 17-55**, urging the Congress of the United States to pass a legislative solution to the rescission of the DACA Executive Order.
3. Proposed adoption of **Resolution No. 17-56**, accepting the dedication of an easement for public utilities related to Parcel Map No. 16-01.
4. Proposed adoption of **Resolution No. 17-57**, authorizing the conveyance of a 2,599-square foot parcel to KSA Investments to complete the boundary of Las Palmas Map Phase 9, in exchange for conveyance of a 37,300- square foot parcel to the City of Mendota.
5. Proposed adoption of **Resolution No. 17-58**, establishing the Disadvantaged Business Enterprise (DBE) goal for Federal Fiscal Year 2017/2018.
6. Proposed adoption of **Resolution No. 17-59**, directing the City Manager to execute Certificates of Cooperation as part of Federal Grant Applications.
7. Proposed adoption of **Resolution No. 17-60**, approving a Request for Proposal to prepare an Environmental Impact Report for the Mendota Advanced Wastewater Reclamation System.

BUSINESS

1. Appointment of an Alternate Planning Commissioner.
 - a. *Receive report from Economic Development Manager Flood*
 - b. *Inquiries from Council to staff*
 - c. *Mayor opens floor to receive any comment from the public*
 - d. *Council appoint a resident to serve as an alternate commissioner*

DEPARTMENT REPORTS AND INFORMATIONAL ITEMS

1. Code Enforcement & Police Department
 - a) Monthly Report
2. Economic Development
 - a) Monthly Report
3. City Attorney
 - a) Update
4. City Manager

MAYOR AND COUNCIL REPORTS AND INFORMATIONAL ITEMS

1. Council Member(s)
2. Mayor

ADJOURNMENT

CERTIFICATION OF POSTING

I, Celeste Cabrera, Deputy City Clerk of the City of Mendota, do hereby declare that the foregoing agenda for the Mendota City Council Regular Meeting of October 10, 2017, was posted on the outside bulletin board located at City Hall, 643 Quince Street Friday, October 6, 2017 at 2:15 p.m.


Celeste Cabrera, Deputy City Clerk



MINUTES OF MENDOTA REGULAR CITY COUNCIL MEETING

Regular Meeting

September 26, 2017

Meeting called to order by Mayor Castro at 6:00 p.m.

Roll Call

Council Members Present: Mayor Rolando Castro, Mayor Pro Tem Victor Martinez, Councilors Jesse Mendoza, and Robert Silva.

Council Members Absent: Councilor Oscar Rosales.

Flag salute led by Councilor Silva.

Invocation led by Joseph Amador, and Mr. Amador requested that a moment of silence be held in honor of Rachel Delfino and Francis Diaz who had recently passed away.

Discussion was held on the upcoming Driver Awareness Event.

FINALIZE THE AGENDA

1. Adjustments to Agenda.
2. Adoption of final Agenda.

A motion was made by Councilor Silva to adopt the agenda, seconded by Councilor Mendoza; unanimously approved (4 ayes, absent: Rosales).

CITIZENS ORAL AND WRITTEN PRESENTATIONS

None offered.

APPROVAL OF MINUTES AND NOTICE OF WAIVING OF READING

1. Minutes of the regular City Council meeting of September 12, 2017.
2. Notice of waiving of the reading of all resolutions and/or ordinances introduced and/or adopted under this agenda.

A motion was made by Councilor Mendoza to approve items 1 and 2, seconded by Mayor Pro Tem Martinez; unanimously approved (4 ayes, absent: Rosales).

CONSENT CALENDAR

1. SEPTEMBER 08, 2017 THROUGH SEPTEMBER 20, 2017
WARRANT LIST CHECKS NO. 042994 THRU 043056
TOTAL FOR COUNCIL APPROVAL = \$342,537.52
2. Proposed adoption of **Resolution No. 17-54**, confirming the results of the election returns for the Special Vote-By-Mail Election held on August 29, 2017.
3. Council approval of a retention agreement to retain bond counsel for the loan portion of the automated meter reader project.

A request was made to pull item 1 for discussion.

A motion was made by Councilor Silva to adopt items 2 and 3 of the Consent Calendar, seconded by Councilor Mendoza; unanimously approved (4 ayes, absent: Rosales).

1. SEPTEMBER 08, 2017 THROUGH SEPTEMBER 20, 2017
WARRANT LIST CHECKS NO. 042994 THRU 043056
TOTAL FOR COUNCIL APPROVAL = \$342,537.52

Discussion was held on various warrants.

A motion was made by Councilor Silva to adopt item 1 of the Consent Calendar, seconded by Councilor Mendoza; unanimously approved (4 ayes, absent: Rosales).

BUSINESS

1. Appointment of Mendota residents to the Mendota Planning Commission.

Mayor Castro introduced the item and Economic Development Manager Flood summarized the report including that the Planning Commission has two vacancies, a regular position and an alternate position; the roles of each position; and the appointment process for each position.

Discussion was held on the qualifications of the applicants.

Jose Gutierrez (647 Perez Street) – shared his background, and explained that he wants to do something good for the community.

Jose Alonso (635 Peach Avenue) – stated the reasons as to why he would like to be a member of the Planning Commission; and explained what he hopes to achieve if he is appointed to the Planning Commission.

Discussion was held on the involvement of the applicants in the community.

Mayor Castro nominated Mr. Jose Gutierrez for the position of regular Planning Commissioner.

A motion was made by Councilor Silva to appoint Mr. Jose Gutierrez for the position of regular Planning Commissioner, seconded by Councilor Mendoza; unanimously approved (4 ayes, absent: Rosales).

A motion was made by Councilor Silva to appoint Mr. Jose Alonso for the position of alternate planning commissioner, but the motion died for the lack of a second.

Discussion was held on the qualifications of the applicants, and a position still being open on the Recreation Commission.

A motion was made by Mayor Pro Tem Martinez to appoint Mr. Jose Alonso for the position of alternate planning commissioner, but the motion died for the lack of a second.

Council consensus was reached to table the appointment of the Alternate Planning Commissioner to the October 10th City Council meeting.

Discussion was held on asking Ms. Meza if she was still interested in the position of Alternate Planning Commissioner.

2. Council discussion and consideration on establishing a sub-committee for participation in the development agreement negotiation process for cannabis cultivation businesses.

Mayor Castro introduced the item and City Manager DiMaggio summarized the report including that the Council expressed interest in forming ad-hoc council sub-committee to participate in the negotiation process for the development agreements; the status of the development of the city-owned property; and the various issues that the sub-committee members would discuss.

Discussion was held on what other cities are doing in regards to the issue; the importance of acting on the issue now; how involved the sub-committee can be; and the the role of the sub-committee.

Liberty Lopez (431 Lolita Street) – stated that she has been researching the issue, and inquired on who regulates commercial cannabis cultivation businesses.

Discussion was held on the status of state licensing; the regulations that such developments would have; the location of the overlay district; and the provisions in the cannabis overlay district ordinance.

Bianca Prieto (583 L Street) – inquired as to whether residents were able to apply for the council sub-committee.

Lupe Flores (615 J Street) – stated that she has been researching the issue; stated that the issues relating to the commercial cannabis cultivation were not mitigated correctly in Colorado; stated that she hopes that Department of Justice will reprimand the state; and provided statistics regarding the impact of cannabis usage.

Discussion was held on businesses that want to develop in Mendota.

Moises Castellanos (861 Lolita Street) – inquired on whether the businesses that develop in the overlay district will create a significant number of jobs.

Discussion was held on the amount of jobs that will be created, and the potential impact that the development will have on youth.

Jose Alonso (635 Peach Avenue) – inquired on how the fees that the businesses pay will be used.

Discussion was held on the slow progress of road projects, and the economic development that the City has done in recent years.

A motion was made by Mayor Pro Tem Martinez to appoint Councilors Mendoza and Silva to participate on the sub-committee, seconded by Mayor Castro; unanimously approved (4 ayes, absent: Rosales).

3. Receive report on administrative austerity measures under consideration for the remainder of the fiscal year.

Mayor Castro introduced the item and City Manager DiMaggio summarized the report including that it is City Manager's duty that the deployment of staff and all budgetary expenditures are done in a way that stays within the budget; stated that he will be implementing austerity measures; emphasized the importance of the tax measures that were considered at the special election; stated that the implementation of administrative austerity measures does not constitute a fiscal emergency; emphasized that the

enterprise funds are not affected; provided the reasons as to why management staff is concerned; stated that the City needs to build the reserve fund; future revenue streams potentially allowing the reduction in staff and hours worked to be reinstated; the goal that staff made to save about \$120,000; and summarized the administrative actions that are planned to be implemented.

Discussion was held on the development of the Fiscal Year 2017/2018 budget; the types of expenditures that will be reduced; other possible ways to reduce expenditures without reducing staff or hours worked; the budget zeroing out, and leaving no room for error; the amount of taxes that the city receives; and holding a budget workshop in the near future.

DEPARTMENT REPORTS AND INFORMATIONAL ITEMS

1. Administrative Services
 - a) Monthly Report

Administrative Services Director Lekumberry summarized the report including the work that she has been doing for special project management, risk management, and aviation.

2. Public Works
 - a) Monthly Report

Planning & Public Works Director Gonzalez summarized the report including an update on road projects, and the Lozano Lift Station improvement project; provided the status of the Automated Meter Reader project; and provided an update on the work of the planning department.

Discussion was held on the purchase of fuel; a leak audit grant that the City recently received; the requirements that need to be met to develop certain businesses, such as recycling businesses; and the possibility of further limiting recycling centers.

3. City Attorney
 - a) Update

Nothing to report.

Discussion was held on the status of the Quince Street reconstruction project issues.

3. City Manager

City Manager DiMaggio reported that the City was in the process of amending the the airport master plan; provided an update on the electric airplane project; and inquired on what dates the Council Members will be available to have a joint City Council/Mendota Unified School District (MUSD) Board of Trustees meeting.

Discussion was held on staff proposing dates for the joint City Council/MUSD Board meeting; the status of the proposed Taco Bell; and the possibility of having the Adult Offender Work Program workers perform additional duties.

The Council congratulated Mr. DiMaggio for the award that the EIZ received.

MAYOR AND COUNCIL REPORTS AND INFORMATIONAL ITEMS

1. Council Member(s)

Councilor Mendoza inquired on the status of the issues concerning the El Charro parking lot.

Councilor Silva reported on the League of California Cities Annual Conference.

Mayor Pro Tem Martinez thanked City Manager DiMaggio for his report on administrative austerity measures; inquired on why Deputy Sheriffs have been in the City a lot lately; and thanked the public for attending the meeting.

2. Mayor

Mayor Castro commented that a few deputy sheriffs are former Mendota Police Department officers; reminded everyone that the Driver Awareness Event will be held on October 1st; congratulated Mr. Jose Gutierrez for his appointment to the Planning Commission; and requested that the New Battalion Fire Chief introduce himself.

CLOSED SESSION

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
CA Government Code § 54956.8
Property: Approximately 2,000 acres within Westlands Water District in the County of Fresno located south of the Ashlan Avenue alignment, west of Dos Palos Road/State Highway 33 (Derrick Avenue), north of Belmont Avenue, and east of Douglas Avenue
Agency Negotiator: Vince DiMaggio, City of Mendota
Negotiating Parties: Westlands Water District

At 7:41 p.m. the Council moved into closed session.

At 8:01 p.m. the Council reconvened in open session and City Attorney Kinsey stated that in regards to item 1 of the closed session, there was nothing to report.

ADJOURNMENT

With no more business to be brought before the Council, a motion for adjournment was made at 8:01 p.m. by Mayor Pro Tem Martinez, seconded by Councilor Mendoza; unanimously approved (4 ayes, absent: Rosales).

Rolando Castro, Mayor

ATTEST:

Matt Flood, City Clerk

CITY OF MENDOTA
CASH DISBURSEMENTS
09/26/2017 - 10/05/2017
Check # 043057 - 043118

Date	Check #	Amount	Vendor	Department	Description
September 26, 2017	43057	\$1,400.00	FRZ ELECTRICAL	GENERAL	ELECTRICAL CAR CHARGER INSTALLATION - PD
September 26, 2017	43058	\$1,562.93	MUTUAL OF OMAHA	GENERAL	LIFE AD&D LTD STD INSURANCE FOR OCTOBER 2017
September 26, 2017	43059	\$194.36	PITNEY BOWES INC.	GENERAL-WATER-SEWER	POSTAGE METER RENTAL 10/01/17 - 12/31/17
September 26, 2017	43060	\$1,983.98	PURCHASE POWER	GENERAL-WATER-SEWER	POSTAGE METER REFILL 9/03/17 & 9/12/17
September 26, 2017	43061	\$91.29	THE HOME DEPOT	WATER-SEWER	AWOP - (1) AMES GARDEN HOE W/ SERRATED BLADE,(2) 7" FORGED MORTAR HOE,
September 28, 2017	43062	\$3,109.00	A-1 NATIONAL FENCE	SEWER	BELMONT GATE & FENCE (PARTS & INSTALLATION) WWTP
September 28, 2017	43063	\$999.00	A1 JANITORIAL SUPPLY	SEWER	(10) ALL PURPOSE CITRUS LIFT STATION DEGREASER
September 28, 2017	43064	\$645.52	CORBIN WILLITS SY'S INC	GENERAL-WATER-SEWER	ENHANCEMENT SERVICES MOM SYS. FOR OCTOBER 2017
September 28, 2017	43065	\$35.00	KERWEST NEWSPAPER	GENERAL-WATER-SEWER	FIREBAUGH-MENDOTA JOURNAL 12 MOS. SUBSCRIPTION
September 28, 2017	43066	\$37,018.76	PG&E	GENERAL-WATER-SEWER-STREETS	CITY WIDE UTILITIES 8/17/17-9/17/17 & WATER WELL UTILITIES 8/16/17-9/14/17
October 2, 2017	43067	\$89,910.09	WESTAMERICA	GENERAL	PAYROLL TRANSFER 9/18/17 - 10/01/2017
October 5, 2017	43068	\$3,360.00	ADMINISTRATIVE SOLUTIONS, INC.	GENERAL	(4) HRA ADMINISTRATIVE FEES FOR OCTOBER & MEDICAL CHECK RUN
October 5, 2017	43069	\$313.25	ADT SECURITY SERVICES	GENERAL-WATER-SEWER	SECURITY SERVICES- CITY HALL, DMV, & EDD 10/13/17 - 11/21/17
October 5, 2017	43070	\$44.97	AG & INDUSTRIAL SUPPLY INC.	STREETS	(1) HYD HOSE 2 WIRE, GLOBAL FITTING (STREETS)
October 5, 2017	43071	\$24.36	AGRI VALLEY IRRIGATION, INC.	SEWER	PIPE PVC 100 IPS SOLVENT PUMPS FOR WWTP
October 5, 2017	43072	\$1,172.34	ALERT-O-LITE	WATER-STREETS	WATER K-RAIL 9/1/17 - 9/14/17, STREET STRIPING - YELLOW PAINT, DIAMOND BLADE 14 OX-SPECIAL SAW BLADE ASPHALT,
October 5, 2017	43073	\$350.00	ALL VALLEY	GENERAL-WATER-SEWER	4TH QTR 2017 RETIREMENT PLAN ADMINISTRATION
October 5, 2017	43074	\$822.26	AUTOMATED OFFICE SYSTEMS	GENERAL-WATER-SEWER	MAINTENANCE CONTRACT CITY HALL COPIER SEPT 2017, MAINTENANCE CONTRACT COPIER FOR PD
October 5, 2017	43075	\$4,115.89	AT&T	GENERAL-WATER-SEWER	CITY WIDE TELEPHONE SERVICES 6/24/17 - 9/24/17
October 5, 2017	43076	\$460.50	AT&T MOBILITY	GENERAL	AIRCARDS FOR 8/20/17 - 9/19/17 (PD)
October 5, 2017	43077	\$304,584.73	AVISON CONSTRUCTION, INC.	STREETS	DERRICK & 7TH BEAUTIFICATION RECONSTRUCTION PROJECT
October 5, 2017	43078	\$196.35	BATTERIES PLUS BULBS	WATER	BACK-UPS 900VA 120V FOR SCADA, (2) 12V LEAD DURA - 12- 12F2 FOR SCADA
October 5, 2017	43079	\$862.72	BEST UNIFORM	GENERAL	(1) BODY ARMOR - PD
October 5, 2017	43080	\$552.40	BSK ASSOCIATES	WATER-SEWER	MONTHLY WASTEWATER ANALYSIS, GENERAL EDT WEEKLY TREATMENT & DISTRIBUTION, MONTHLY WASTEWATER, & GENERAL EDT WEEKLY TR
October 5, 2017	43081	\$6,900.00	CENTRAL VALLEY SWEEPING, LLC	STREETS	STREET SWEEPING DOWNTOWN (5 WEEKS)

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October 5, 2017	43082	\$76.00	CENTRAL VALLEY TOXICOLOGY, INC	GENERAL	(2) ETHYL ALCOHOL TOXICOLOGY TEST - PD
October 5, 2017	43083	\$148,456.59	CENTRAL VALLEY ASPHALT	STREETS	8TH STREET RECONSTRUCTION PROJECT OLLER - RIOFRIO
October 5, 2017	43084	\$246.84	COLONIAL LIFE	GENERAL	LIFE INSURANCE FOR SEPTEMBER 2017
October 5, 2017	43085	\$150.00	CORELOGIC INFORMATION	GENERAL-WATER-SEWER	REALQUEST SERVICES FOR SEPTEMBER 2017
October 5, 2017	43086	\$245.69	DATAMATIC, INC.	WATER	MONTHLY SOFTWARE LICENSE & SERVICE FOR NOVEMBER 2017
October 5, 2017	43087	\$210.00	DEPARTMENT OF JUSTICE	GENERAL	(6) BLOOD ALCOHOL ANALYSIS
October 5, 2017	43088	\$320.90	EWING, FRESNO	GENERAL	(15) 3/4 PVC COUPLING TXT (4) PVC COMPRESS, (2) 4 SCH 80 PVC TEE SSS, (2) 4 PVC TEE - IRRIGATION
October 5, 2017	43089	\$237.50	CLEAR CHOICE COMPUTER SERVICES	GENERAL-WATER-SEWER	(2.5 HR) RAN CAT 5 CABLE, FRONT COMPUTER, & HUMAN RESOURCES COMPUTER
October 5, 2017	43090	\$10,833.33	FIREBAUGH POLICE DEPARTMENT	GENERAL	POLICE DISPATCH SERVICES FOR SEPTEMBER 2017
October 5, 2017	43091	\$26.00	FUTURE FORD OF CLOVIS	GENERAL	(1) REPAIR LEFT REAR TIRE VEHICLE M82 (PD)
October 5, 2017	43092	\$3,239.25	SIMPLOT GROWER SOLUTIONS	SEWER-STREETS	(80) ROUND-UP POWER MAX 2.5G (10) TREEVIX, (60) TREEVIX-10Z, 2.5 GAL PERSIST ULTRA
October 5, 2017	43093	\$99.00	KERWEST NEWSPAPER	GENERAL	5.5 - LEGAL NOTICES - LOCAL ORDINANCE 17-13
October 5, 2017	43094	\$274.00	LEXIS NEXIS	GENERAL	AUGUST 2017 SUBSCRIPTION
October 5, 2017	43095	\$498.00	MID VALLEY DISPOSAL, INC.	REFUSE-STREETS	ROLL OFF EXCHANGE 40 YARD 5.45QTY, ROLL PFF EXCHANGE 10 YARD 4.51 QTY
October 5, 2017	43096	\$1,474.72	NORTHSTAR CHEMICAL	WATER	SODIUM CHLORITE - 12.5% MILL A (460 GAL), SODIUM HYPOCHLORITE - 12.5% MILL A (280 GAL)
October 5, 2017	43097	\$202.91	OFFICE DEPOT	GENERAL-WATER-SEWER	OFFICE SUPPLIES
October 5, 2017	43098	\$217.73	AT&T	GENERAL-WATER-SEWER	TELEPHONE SERVICE 559-266-6456 9/26/17 - 10/25/17
October 5, 2017	43099	\$160.77	R.G. EQUIPMENT COMPANY	GENERAL	PARKS DEPT - BLADES/ OIL FOR EQUIPMENT
October 5, 2017	43100	\$1,620.88	RAMON'S TIRE & AUTO REPAIR	GENERAL-WATER-SEWER-STREETS	JD LOADER (2) RADIAL TIRE REPAIR, FORD F-250XL (2) DISCOVER HT3 COOPER, FORD FUSION - INSIDE PATCH, STREET SWEEPER REPAIR PATCH
October 5, 2017	43101	\$165.00	RED WING SHOE STORE	WATER-SEWER	BOOT REPLACEMENT PER MOU
October 5, 2017	43102	\$558.73	ERNEST PACKING SOLUTIONS	GENERAL-WATER-SEWER	JANITORIAL/ BATHROOM SUPPLIES
October 5, 2017	43103	\$3,401.47	SEBASTIAN	GENERAL-WATER-SEWER	PROJECT DESCRIPTION NEW NVC SV9100 PHONE SYSTEM
October 5, 2017	43104	\$1,561.55	SORENSEN MACHINE WORKS	GENERAL-WATER-SEWER-STREETS	MULTIPLE DEPARTMENT SUPPLIES SEPT 2017 - ALTERNATOR GEEN PUMP, IMPACT SOCKET, GORMAN PUMP BATTERY, AIR FILTER FOR SWEEPER
October 5, 2017	43105	\$317.59	UNION RAILROAD COMPANY	STREETS	ENCROACHMENT PERMIT FOR OCTOBER 2017
October 5, 2017	43106	\$194.85	TCM INVESTMENTS	GENERAL	MPC3503 LEASE PAYMENT

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October 5, 2017	43107	\$550.00	TECH-MASTER PEST MANAGEMENT	GENERAL-WATER-SEWER	PEST CONTROL SERVICES: ROJAS-PIERCE PARK, CITY HALL, DMV, EDD, MYR, AMBULANCE ROOM, WATER PLANT, PUBLIC WORKS, POLICE DEPT
October 5, 2017	43108	\$2,401.55	THE WATER CONNECTION	WATER	(60) BACKFLOW WATER SERVICES & 5 REPAIRS (PASS-THRU)
October 5, 2017	43109	\$17.88	THOMASON TRACTOR COMPANY	GENERAL	(1) STARTER GRIP (1) CARBUREATOR BOX COVER
October 5, 2017	43110	\$3,500.00	TOWNSEND PUBLIC AFFAIRS, INC.	GENERAL-WATER-SEWER	CONSULTING SERVICES FOR SEPTEMBER 2017
October 5, 2017	43111	\$75.00	TRANSUNION RISK & ALTERNATIVE DATA	GENERAL	TRANSUNION RISK & ALTERNATIVE SEARCHES JULY, AUG, & SEPT 2017 (PD)
October 5, 2017	43112	\$85.37	UNIFIRST CORPORATION	GENERAL-WATER-SEWER	OCTOBER 2017 MONTHLY SERVICES- RUGS, MOP, TOWELS
October 5, 2017	43113	\$1,242.62	USA BLUEBOOK	WATER-SEWER	(1) HARD BOARD CLIPBOARD FOR WATER EXCEL SHEETS, (1) ZENNER HYDRANT METER, (5) HARDBOARD CLIPBOARD FOR SEWER PLANT EXCEL
October 5, 2017	43114	\$2,675.50	VALLEY POWER SYSTEMS INC	STREETS	STREET SWEEPER - REPAIRS & PARTS ENGINE HARENESS
October 5, 2017	43115	\$29,936.50	WANGER JONES HELSLEY PC ATTORNEYS	GENERAL-WATER-SEWER	LEGAL SERVICES - GENERAL RETAINER THRU 8/15 & 9/15, TERTIARY TREATMENT FACILITY, SPECIAL SERVICES THRU 8/15, SPECIAL LEGAL
October 5, 2017	43116	\$32.29	VICTORINO AYALA	WATER	MQ CUSTOMER REFUND FOR AYA0025
October 5, 2017	43117	\$38.98	LISA & JOHN DUGGAN	WATER	MQ CUSTOMER REFUND FOR DUG0001
October 6, 2017	43118	\$828.32	BANKCARD CENTER	GENERAL-WATER-SEWER	CREDIT CARD PURCHASE 9/7/17 - 9/19/17
		\$676,883.01			

**BEFORE THE CITY COUNCIL
OF THE
CITY OF MENDOTA, COUNTY OF FRESNO**

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF MENDOTA URGING
THE CONGRESS OF THE UNITED STATES
TO PASS A LEGISLATIVE SOLUTION
PROTECTING UNDOCUMENTED MINORS,
KNOWN AS “DREAMERS”**

RESOLUTION NO. 17-55

WHEREAS, in June, 2012, President Barack Obama signed an Executive Order, entitled The Deferred Action for Childhood Arrivals (known as “DACA”) that established a federal immigration policy that allowed individuals who entered the United States illegally as minors to receive a renewable two-year period of deferred action from deportation and be eligible to receive a work permit; and

WHEREAS, on September 5, 2017, President Donald Trump rescinded the DACA executive order and provided a six-month period for Congress to legislatively address the issue prior to full implementation of the rescission; and

WHEREAS, the City Council of the City of Mendota finds that minors covered under the DACA provisions, known as “Dreamers,” are residents of the City of Mendota and Fresno County and are, in the vast majority of cases, productive, law abiding citizens; and

WHEREAS, the City Council of the City of Mendota further finds that children brought to the United States as minors, in most cases, know no other country other than the United States as their home and are an important addition to the fabric of the communities in which they reside.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Mendota that the City Council hereby urges the Congress of the United States to pass legislation protecting DACA arrivals, known as “Dreamers,” from deportation and establish a legislative framework for them to receive citizenship in the United States.

Rolando Castro, Mayor

ATTEST:

I, Matt Flood, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 10th day of October, 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Matt Flood, City Clerk

AGENDA ITEM

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: DAVID McGLASSON, CITY ENGINEER

VIA: VINCE DIMAGGIO, CITY MANAGER

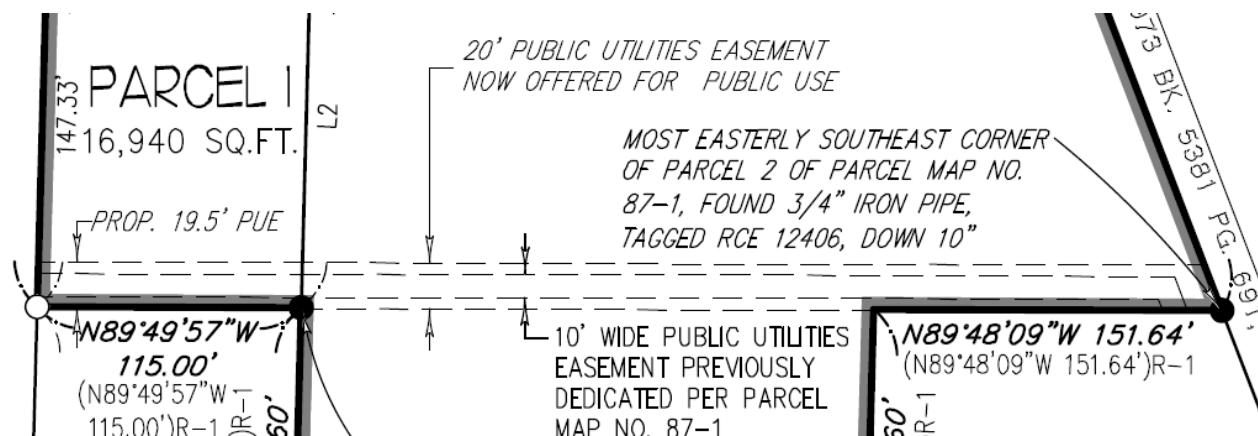
SUBJECT: PARCEL MAP 16-01 FOR HANSEN
RECOMMENDATION FOR CITY COUNCIL TO ACCEPT DEDICATION

DATE: OCTOBER 10, 2017

DISCUSSION:

In July 2017, the applicants, Alan Hansen and Erik Hansen, submitted a parcel map for review by the City. It would create a 16,940 square-foot parcel on the east side of Sorensen Avenue just south of the Holmes Avenue alignment, leaving a 7.40-acre remainder. The Tentative Parcel Map showing this proposal was approved by the City in January 2017.

Since we received the final Parcel Map, we have processed two submittals, with the applicant's surveyor addressing the requested corrections and producing a version acceptable for recording with the County of Fresno. The City Clerk is authorized to make the final certification of a parcel map for which a tentative parcel map has been approved. However, authority to accept dedications remains vested in the City Council. Existing water and wastewater lines that traverse the property sit within a 10-foot-wide easement. To provide sufficient space for City crews and equipment should repairs be needed, the parcel map proposes to increase the width of that easement to 19.5-20 feet:



FISCAL IMPACT:

None.

RECOMMENDATION:

Staff recommends that that City Council adopts Resolution No. 17-56, accepting the public utilities easement delineated on Parcel Map No. 16-01.

**BEFORE THE CITY COUNCIL
OF THE
CITY OF MENDOTA, COUNTY OF FRESNO**

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF MENDOTA ACCEPTING
DEDICATION OF AN EASEMENT FOR
PUBLIC UTILITIES RELATED TO PARCEL
MAP NO. 16-01**

RESOLUTION NO. 17-56

WHEREAS, Alan and Eric Hansen are the owners (“Owners”) of real property at 191 Sorensen Avenue in Mendota, California, identified as Fresno County Assessor’s Parcel Number 012-200-26 and more particularly described as Parcel 2 of Parcel Map No. 87-01, according to the map thereof recorded January 12, 1988 in Book 47 Page 60 of Parcel Maps, Fresno County Records (“Property”); and

WHEREAS, the Owners wish to subdivide the Property into two parcels of 16,940 square feet and 7.40 acres, respectively; and

WHEREAS, at a duly-noticed public hearing on December 20, 2016 the Mendota Planning Commission adopted Resolution No. PC 16-06, recommending in part that the Mendota City Council approve Tentative Parcel Map No. 16-01 subject to conditions of approval; and

WHEREAS, at a duly-noticed public hearing on January 24, 2017, the Mendota City Council adopted Resolution No. 17-07, approving Tentative Parcel Map No. 16-01 subject to conditions of approval; and

WHEREAS, pursuant to the provisions of Mendota Municipal Code (“MMC”) Section 16.28.050, the Owners timely filed a parcel map (“Parcel Map”) with the City Clerk; and

WHEREAS, the City Engineer has reviewed the Parcel Map and determined that it is technically correct; and

WHEREAS, installation of improvements was not required as a condition of tentative parcel map approval; and

WHEREAS, the City Clerk has found that the Parcel Map is substantially in the form required by MMC Chapter 16.28 and is in conformity with the conditions of approval imposed by Tentative Parcel Map No. 16-01; and

WHEREAS, the presence of existing utilities on the Property mandates that the City acquire and preserve the right to access said utilities for repair, removal, or replacement, and

WHEREAS, the existing 10-foot easement is of insufficient width to accommodate said access; and

WHEREAS, the Parcel Map offers for dedication a public utilities easement oriented in an east-west direction with a width varying between 19.5 feet and 20 feet, said easement intended to accommodate existing public utilities and provide sufficient space for access; and

WHEREAS, MMC Section 16.28.050(K) requires that the City Council takes action to accept or reject any offers of dedication by resolution; and

WHEREAS, pursuant to Section 15135 of the CEQA Guidelines, the project is exempt from CEQA because the project is consistent with the City of Mendota General Plan Update 2005-2025 and consists of the division of four or fewer parcels.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Mendota hereby accepts the public utilities easement delineated on Parcel Map No. 16-01, attached hereto as Exhibit "A".

Rolando Castro, Mayor

ATTEST:

I, Matt Flood, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at Mendota City Hall on the 10th day of October 2017 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Matt Flood, City Clerk

OWNER'S STATEMENT

THE UNDERSIGNED, BEING ALL PARTIES HAVING ANY RECORD TITLE INTEREST IN THE LAND WITHIN THIS SUBDIVISION, HEREBY CONSENT TO THE PREPARATION AND RECORDATION OF THIS MAP.

BY: ALAN HANSEN, OWNER

NOTARY ACKNOWLEDGEMENT

I, A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE, AFFIRM ONLY THE TRUTH OF THE STATEMENTS MADE BY THE INDIVIDUAL WHO SIGNED THIS DOCUMENT TO WHOM THIS CERTIFICATE IS APPLIED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF CALIFORNIA, COUNTY OF FRESNO, } SS

ON _____ BEFORE ME, _____, NOTARY PUBLIC

PERSONALLY APPEARED _____, WHO PROVED TO ME ON THE BASIS OF A REPUTABLE SOURCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBMITTED TO ME WITH THIS INSTRUMENT, AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY KNOW THE CONTENTS OF THE INSTRUMENT AND THE SIGNATURE(S) ON THE INSTRUMENT, AND THAT HE/SHE/THEY SIGNATURE(S) ON THE INSTRUMENT ACTED, EXECUTED THE INSTRUMENT, AND THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND _____
 NAME _____ SIGNATURE _____
 MY COMMISSION EXPIRES _____ COMMISSION NUMBER _____
 PRINCIPAL OFFICE LOCATED IN THE COUNTY OF _____
 (DO NOT SIGN)

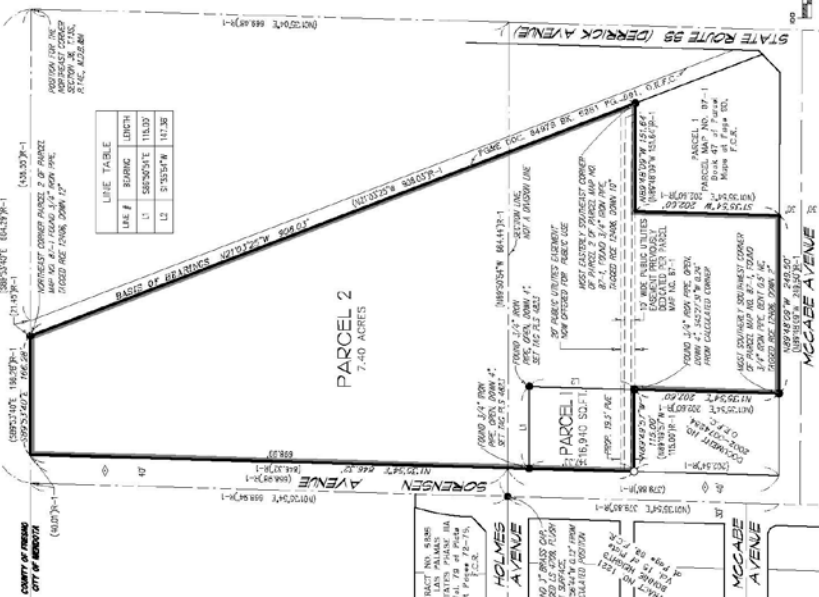
PARCEL MAP NO. 16-01

IN THE CITY OF MENDOTA, COUNTY OF FRESNO,
 STATE OF CALIFORNIA
 SURVEYED AND PLATTED IN APRIL, 2016
 BY DALE G. MELL & ASSOCIATES
 CONSISTING OF ONE SHEET



LEGAL DESCRIPTION

PARCEL 2 OF PARCEL MAP NO. 87-1, IN THE COUNTY OF FRESNO, STATE OF CALIFORNIA, ACCORDING TO THE DEED FILED JANUARY 12, 1998, IN BOOK 47 OF PARCEL MAPS, PAGE 69, FRESNO COUNTY RECORDS.



WARRANTY STATEMENT

THIS MAP WAS PREPARED BY ME OR UNDER MY DIRECTION, AND IS BASED UPON A FIELD SURVEY CONDUCTED BY ME OR UNDER MY DIRECTION. I HEREBY WARRANT THAT THE INFORMATION CONTAINED HEREON IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND THAT I AM NOT PROVIDING ANY INFORMATION THAT I KNOW TO BE FALSE OR MISLEADING.

DALE G. MELL, PLS 46053 EXP 06/30/18

CITY ENGINEER STATEMENT

I, _____, CITY ENGINEER OF THE CITY OF MENDOTA, HAVE REVIEWED THIS MAP AND FIND IT TO BE IN ACCORDANCE WITH THE SUBDIVISION MAP ACT AND LOCAL ORDINANCES APPLICABLE TO THE CITY OF MENDOTA. I HEREBY WARRANT THAT THE INFORMATION CONTAINED HEREON IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND THAT I AM NOT PROVIDING ANY INFORMATION THAT I KNOW TO BE FALSE OR MISLEADING.

DATE: _____

CITY CLERK CERTIFICATE

I, _____, CITY CLERK OF THE CITY OF MENDOTA, BY RESOLUTION NO. _____, HAVE REVIEWED THIS MAP AND FIND IT TO BE IN ACCORDANCE WITH THE SUBDIVISION MAP ACT AND LOCAL ORDINANCES APPLICABLE TO THE CITY OF MENDOTA. I HEREBY WARRANT THAT THE INFORMATION CONTAINED HEREON IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND THAT I AM NOT PROVIDING ANY INFORMATION THAT I KNOW TO BE FALSE OR MISLEADING.

DATE: _____

RECORDING CERTIFICATE

DOCUMENT NO. _____ FEE \$ _____
 FILED THIS _____ DAY OF _____, 2017, AT _____, IN BOOK _____ OF PARCEL MAPS AT PAGE _____ AT THE REQUEST OF CHENGO TIE CO.

FRESNO COUNTY RECORDS
 PAUL DELOS, C.S.A., RECORDER

BY: _____ DEPUTY

THIS PROPERTY IS SUBJECT TO THE FOLLOWING:

- AN EASEMENT IN FAVOR OF PACIFIC COAST CO. FOR PRELIMINARY FOR THE TRANSPORTATION OF GAS AND OIL THROUGH THE SUBDIVISION MAP NO. 87-1, FRESNO COUNTY RECORDS, PAGE 69, AND AS MODIFIED BY PARCEL MAP NO. 87-1, FRESNO COUNTY RECORDS, PAGE 69, AND AS MODIFIED BY PARCEL MAP NO. 87-1, FRESNO COUNTY RECORDS, PAGE 69, IS MADE TO SAID DOCUMENT FOR FULL PARTICULARS.
- AN EASEMENT GRANTED TO MARICETTA FARMS COMPANY FOR RIGHT OF WAY FOR A DOMESTIC WATER PIPING SYSTEM RECORDED JANUARY 30, 1997, IN BOOK 3533 PAGE 76, 28722 FRESNO COUNTY RECORDS, AND AS MODIFIED BY PARCEL MAP NO. 87-1, FRESNO COUNTY RECORDS, PAGE 69, IS MADE TO SAID DOCUMENT FOR FULL PARTICULARS.

PREPARED BY:



DATE OF BEARING

BEARING WAS TAKEN AND ACCEPTED BY THE PARTIES TO THIS INSTRUMENT ON THE DATE OF BEARING.

LEGEND

- BOUNDARY LINES AND ACCEPTED BY THE PARTIES TO THIS INSTRUMENT ON THE DATE OF BEARING.
- SET BY J.T. OF 1897 P.M. (1897) FRESNO COUNTY RECORDS
- SET BY J.T. OF 1897 P.M. (1897) FRESNO COUNTY RECORDS
- OFFICIAL RECORDS RECORDS
- OFFICIAL RECORDS RECORDS
- OFFICIAL RECORDS RECORDS

SCALE: 1" = 100'

GRAPHIC SCALE

INCHES TO FEET

AGENDA ITEM

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: DAVID McGLASSON, CITY ENGINEER

VIA: VINCE DIMAGGIO, CITY MANAGER

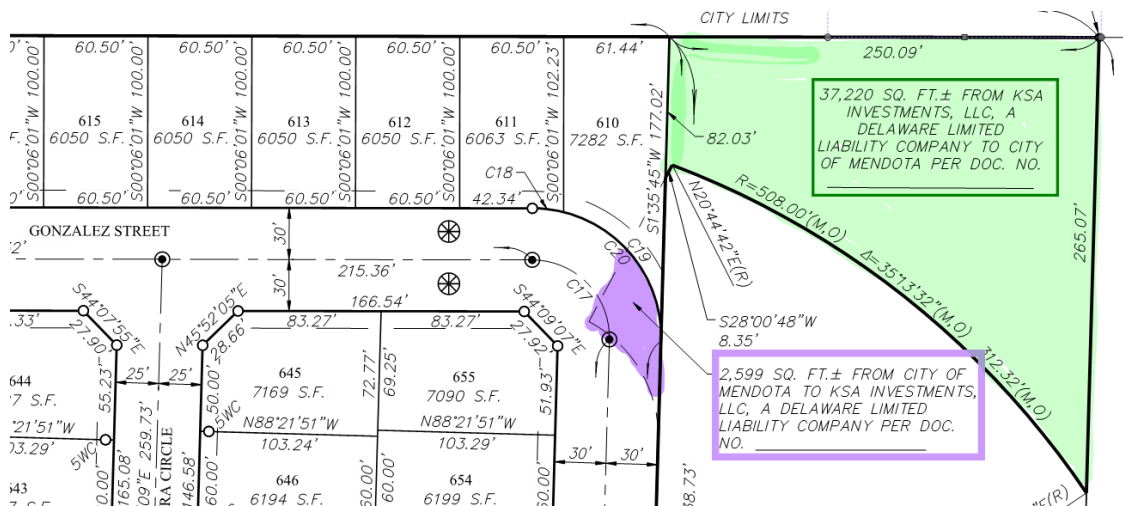
SUBJECT: FINAL MAP FOR LAS PALMAS PHASE 9 – KSA INVESTMENTS
RECOMMENDATION FOR CITY COUNCIL TO APPROVE GRANT
OF LAND PARCEL

DATE: OCTOBER 9, 2017

DISCUSSION:

Your Council is aware that the City and KSA Investments have been steadily working through recording and developing small phases of the Las Palmas development in northwest Mendota. Phase 8 was recently approved by your Council and recorded. Staff is currently working with KS and their engineer to complete the Phase 9 map and improvement drawings. This is the final phase of the map.

In order to complete the map as approved by the City, some work needs to be done to clean up the property line between the City and KSA. The City owns most of the storm drain basin east of the subdivision, except for the 37,220 SF area shown in green below, which still belongs to KSA. The City also owns the 2,599 SF triangular area shown in violet, which is within the boundary of Phase 9 of Las Palmas. In order to record the map, KSA must own the violet triangle. Staff proposes to grant the triangle to KSA in exchange for the green area.



Because the City requires KSA to get title insurance on the entire subdivision boundary before the map is recorded, he must actually take title to the triangle before the map is approved. This item will accomplish that action. The City will receive the green area after the map is recorded, and that will be secured by a provision in the subdivision agreement requiring KSA to grant the green area to the City before any building permits can be issued in the Phase 9 area.

A legal description and grant deed for the 2,599 SF parcel are attached to this item. In addition, a full page from the proposed Las Palmas 9, showing how the two parcels fit with the overall Phase 9 area, is attached.

FISCAL IMPACT:

No direct fiscal impact. The City will gain approximately 35,000 square feet of land in the complete transaction, though no money will be involved.

RECOMMENDATION:

Staff recommends that that City Council adopts Resolution No. 17-57, granting the 2,599 SF parcel to KSA Investments, and authorize the City Manager to sign the attached deed and all necessary documents to record the grant with the County of Fresno.

**BEFORE THE CITY COUNCIL
OF THE
CITY OF MENDOTA, COUNTY OF FRESNO**

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF MENDOTA AUTHORIZING
THE CONVEYANCE OF A 2,599-SQUARE
FOOT PARCEL TO KSA INVESTMENTS
TO COMPLETE THE BOUNDARY OF LAS
PALMAS MAP PHASE 9, IN EXCHANGE
FOR A CONVEYANCE OF A 37,300-SQUARE
FOOT PARCEL TO THE CITY OF MENDOTA**

RESOLUTION NO. 17-57

WHEREAS, KSA Investments, LLC, a Delaware Limited Liability Corporation (“Owner”) is the owner of that certain land which underlies the Las Palmas tract, in northwest Mendota (the “Las Palmas Tract”); and

WHEREAS, Owner has sought and received several approvals from the City of Mendota (the “City”) to further subdivide the Las Palmas Tract in accordance with a Tentative Map first approved by the City in 2004; and

WHEREAS, Phase 9 of the Tentative Map is the final phase and will complete the subdivision process, leading to full build-out of the Las Palmas Tract; and

WHEREAS, as part of earlier subdivision improvements, Owner has excavated and constructed a storm drainage detention basin on land to the east of the development, on the west side of the Sorensen Street alignment; and

WHEREAS, while most of the storm drain basin land is owned by the City, an approximately 37,300 square foot portion of the proposed basin is owned by Owner (the “Owner Parcel”); and

WHEREAS, while nearly all of the land within the subdivision boundary is owned by Owner, an approximately 2,599 square foot area is owned by the City (the “City Parcel”); and

WHEREAS, Owner must have clean, clear title to all of the lands within the subdivision prior to recordation of the Phase 9 map; and

WHEREAS, to allow Owner to complete the Las Palmas Tract, and to provide the City ownership of the entire storm drain basin land, it is in the best interest of the City, and for the common benefit, for the City to transfer title to the City Parcel to the Owner, and for the Owner to transfer title to the Owner Parcel to the City and pay the City the additional amount of \$100;

WHEREAS, the City shall not issue any building permits on lots created by the Phase 9 map until such time as the City has received title, free and clear of any monetary encumbrances, to the Owner Parcel, and

WHEREAS, a deed for and legal description of the subject 2,599 SF parcel has been prepared and duly reviewed by the City Engineer for technical correctness.

WHEREAS, the proposed conveyance of the City Parcel to the Owner, and the conveyance of the Owner Parcel to the City, are consistent with the City's General Plan;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Mendota, that the facts contained in the above recitals are true and correct, that the conveyance of the City Parcel to the Owner is for the common benefit, and that the City Council hereby authorizes the disposition of the City Parcel to the Owner in exchange for: (i) the Owner's transfer of the Owner Parcel to the City, free and clear of any monetary encumbrances, and (ii) the sum of \$100, and the execution by the Mayor of any and all documents necessary to complete said conveyance; and

BE IT FURTHER RESOLVED that the City shall not issue any further building permits for the Las Palmas Tract until such time as the as the City has received title, free and clear of any monetary encumbrances, to the Owner Parcel.

Rolando Castro, Mayor

ATTEST:

I, Matt Flood, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at Mendota City Hall on the 10th day of October 2017 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Matt Flood, City Clerk

RECORDING REQUESTED BY:
Fidelity National Title Company

**When Recorded Mail Document
and Tax Statement To:**
KSA Investments, LLC
5301 Office Park Drive #115
Bakersfield, CA 93309

Title No.: FFOM-TO17000541

SPACE ABOVE THIS LINE FOR RECORDER'S USE

Escrow Order No.: FFOM-3011700680

Property Address: Portion of City of Mendota
Basin
Mendota, CA 93640

GRANT DEED

The undersigned grantor(s) declare(s)

- This transfer is exempt from the documentary transfer tax.
 The documentary transfer tax is \$____None_____ **and is computed on:**
 the full value of the interest or property conveyed.
 the full value less the liens or encumbrances remaining thereon at the time of sale.

The property is located in the **City of Mendota**.

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged,

City of Mendota, a California General Law City

hereby **GRANT(S)** to KSA Investments, LLC, a Delaware limited liability company

the following described real property in the City of Mendota, County of Fresno, State of California:

SEE EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF

MAIL TAX STATEMENTS AS DIRECTED ABOVE

GRANT DEED

(continued)

Dated: October 2, 2017

IN WITNESS WHEREOF, the undersigned have executed this document on the date(s) set forth below.

City of Mendota:

By: _____

By: _____

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of _____

On _____ before me, _____, Notary Public,
(here insert name and title of the officer)

personally appeared _____,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature

(Seal)

EXHIBIT "A"
LEGAL DESCRIPTION
PORTION OF CITY OF MENDOTA BASIN
INSTRUMENT #2009-0116175, F.C.R.

The land referred to herein below is situated in the City of Mendota, County of Fresno, State of California, and is described as follows:


BEING that portion of the City of Mendota Basin property as described in that certain document recorded as Instrument No. 2009-0116175, Fresno County Records, lying westerly of the following described line:

COMMENCING at the northwest corner of Lot 397 as shown the Map of Tract #5835, Las Palmas Estates Phase IIIA, filed for record in Book 79 of Plats, at Pages 72 through 75, Fresno County Records, said point also being the southwest corner of above said City of Mendota Basin property; thence along the west line of last said property North 1°35'45" East, a distance of 304.33 feet to the **POINT OF BEGINNING**; thence continuing North 1°35'45" East, a distance of 152.37 feet to the **POINT OF TERMINATION**.

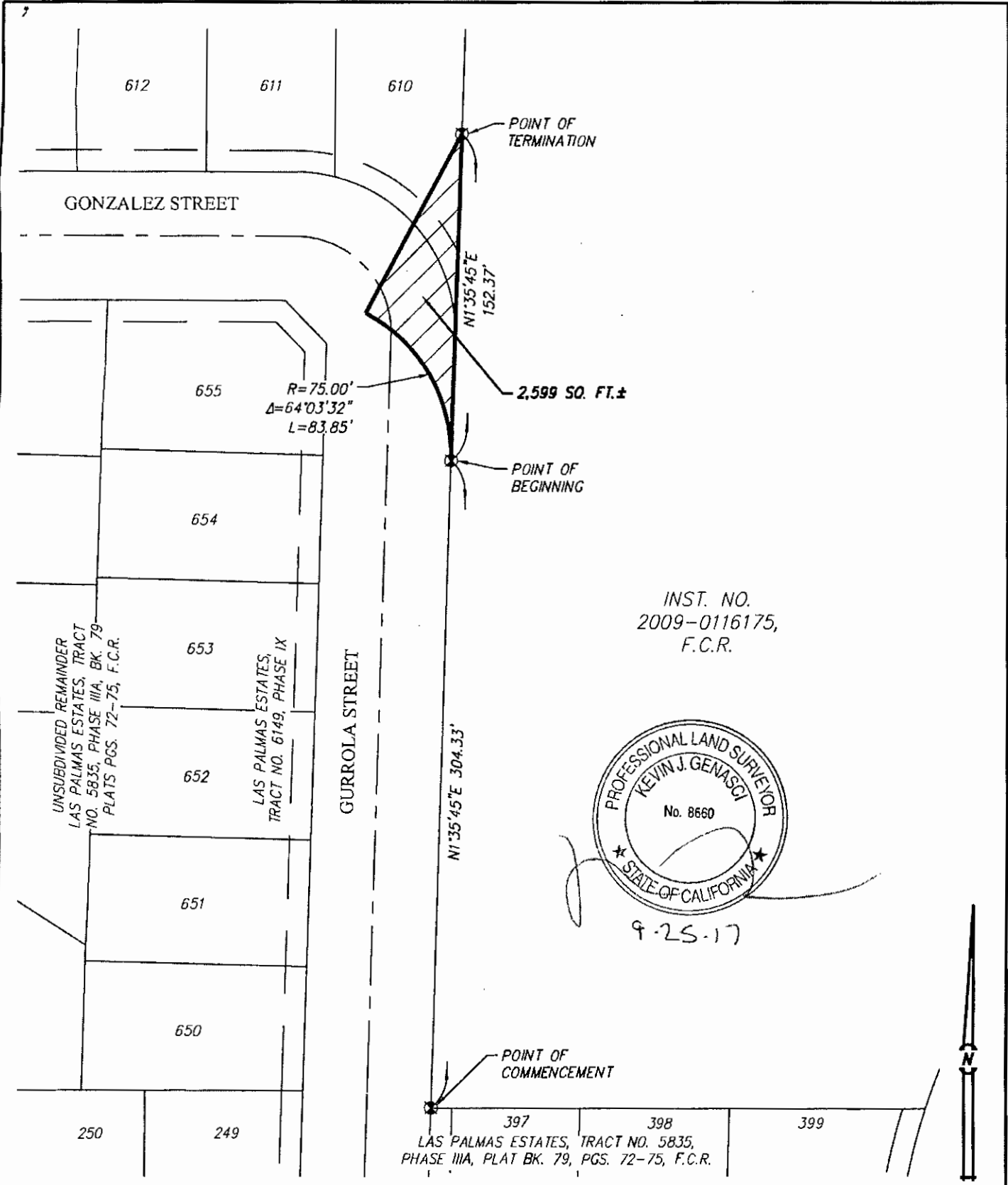
CONTAINING 2,599 square feet, more or less.

SUBJECT TO all rights-of-way and easements of record.

This description was prepared by me or under my direction in conformance with the Professional Land Surveyors Act.


Kevin J. Genasci, P.L.S. 8660
September 25, 2017





INST. NO.
2009-0116175,
F.C.R.



9-25-17

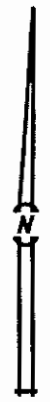


EXHIBIT "B"



**HAWKINS & ASSOCIATES
ENGINEERING, INC.**
436 MITCHELL ROAD
MODESTO, CA. 95354
PH: (209) 575 - 4295
FX: (209) 578 - 4295

**PORTION OF INSTRUMENT
NO. 2009-0116175, F.C.R.**

**KSA INVESTMENTS, LLC
MENDOTA, CALIFORNIA**

BY: RCS
CHK: KJG
DATE: 7/2017
SCALE: 1"=60'
JOB #: 2466.09
FILE: SUB/PLAT

1
OF
1

AGENDA ITEM – STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILORS
FROM: MATT FLOOD, ECONOMIC DEVELOPMENT MANAGER
VIA: VINCE DIMAGGIO, CITY MANAGER
SUBJECT: ESTABLISHING A DBE PARTICIPATION GOAL
DATE: OCTOBER 10, 2017

ISSUE

Shall the Council adopt Resolution No. 17-58, setting the DBE participation goal at 2%?

BACKGROUND

The City passed a resolution in 2005 that established the City's DBE program, pursuant to CalTrans and Federal regulations (49 CFR 26.45). In order to receive federal funding for these projects, this program must be in place. Each year of the program, the City Council is to establish a goal for DBE participation by resolution.

The intent of the program is to help businesses with minority owners to compete with other organizations that may not be inclusive of said minority populations. By establishing the goal, it is intended to provide a target for contractor and vendor selection by the City.

ANALYSIS

This item is ministerial in nature. Staff is bringing before Council for approval Resolution No. 17-58, which establishes the percentage goal of federal transportation funds for transportation assistance projects to be used to recruit certified Disadvantaged Business Enterprises (DBE) in carrying out said projects.

The percentage goal staff is recommending for this federal fiscal year is the same as in previous years: that 2% of federal funds allocated to projects go to DBE vendors and/or contractors in the course of work. Even though the amount of certified DBE's has increased due to DOT and CalTrans outreach efforts, the overall existence of certified DBE's continues to be under 1%, making our goal (while seeming low) actually higher than the total representation of DBE businesses in Fresno County. There is no penalty for not making the goal, but it is encouraged to attain it, when feasible.

FISCAL IMPACT

None.

RECOMMENDATION

Council adopt Resolution No. 17-58, establishing the goal for DBE participation at 2%.

**BEFORE THE CITY COUNCIL
OF THE
CITY OF MENDOTA, COUNTY OF FRESNO**

**A RESOLUTION OF THE CITY COUNCIL
THE CITY OF MENDOTA IN THE MATTER
OF ESTABLISHING THE DISADVANTAGED
BUSINESS ENTERPRISE (DBE) GOAL FOR
FEDERAL FISCAL YEAR 2017/2018.**

RESOLUTION NO. 17-58

WHEREAS, the City Council of the City of Mendota passed Resolution No. 05-11, approving the Disadvantaged Business Enterprise (DBE) Program for the City of Mendota; and

WHEREAS, said DBE program is required in order to obtain and utilize federal and state funding as required in 49 Code of Federal Regulations, Part 26, Section 45; and

WHEREAS, each Federal Fiscal Year, the City of Mendota is to submit a goal of how much federal funding received will be spent through DBEs; and

WHEREAS, according to the 2010 Census there are approximately 15,000 businesses in Fresno County, with less than 1% and of these being certified DBEs; and

WHEREAS, the City Council of the City of Mendota is of the opinion that a goal of 2% is a proper, attainable goal, based on the above density rate of DBEs among the total businesses in Fresno County; and

WHEREAS, the City of Mendota is further required to submit a Local Agency DBE Annual Submittal Form.

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Mendota hereby resolves, finds, and orders as follows:

1. All the above recitals are true and correct;
2. The City of Mendota's annual goal for participation by DBEs in federally assisted transportation projects for the 2017-18 Federal Fiscal Year is 2%;
3. The Council hereby authorizes the City Manager to submit and execute any and all documents relating to the federal and state DBE requirements.

Rolando Castro, Mayor

ATTEST:

I, Matt Flood, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 10th day of October, 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Matt Flood, City Clerk

**BEFORE THE CITY COUNCIL
OF THE
CITY OF MENDOTA, COUNTY OF FRESNO**

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF MENDOTA DIRECTING
THE CITY MANAGER TO EXECUTE
CERTIFICATES OF COOPERATION
AS PART OF FEDERAL GRANT
APPLICATIONS**

RESOLUTION NO. 17-59

WHEREAS, over the course of the last several years, the City of Mendota has applied for and received federal funding for the Mendota Police Department through the federal Community Oriented Policing (COPS) grant; and

WHEREAS, as part of this year's application, the federal government is additionally requiring the execution of a Certificate of Cooperation, attached herein as Exhibit A and made apart hereof by reference; and

WHEREAS, it is likely that all federal grant applications will henceforth require a Certificate of Cooperation; and

WHEREAS, the City Council has reviewed Exhibit A, considered the range of funding alternatives offered by federal, state and local grant programs, and hereby independently determines that it is in the best interest of the City to direct the City Manager to execute Exhibit A; and

WHEREAS, the City Council further finds that, after weighing all available options, it is in the best interest of the City of Mendota direct the City Manager to execute any subsequent Certificates of Cooperation required as part of a federal grant application.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Mendota that it hereby directs the City Manager to execute Certificates of Cooperation as part of any federal grant application.

Rolando Castro, Mayor

ATTEST:

I, Matt Flood, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 10th day of October, 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Matt Flood, City Clerk

Certification of Illegal Immigration Cooperation

On behalf of the applicant entity named below, I certify under penalty of perjury to the Office of Community Oriented Policing Services, U.S. Department of Justice, that all of the following is true and correct:

- (1) As the Law Enforcement Executive or Government Executive for the applicant entity named below, I have the authority to make this certification on behalf of the applicant entity (that is, the entity applying directly to the Office of Community Oriented Policing Services) and its governing body (i.e., city, county, or state).

- (2) The applicant entity and/or its governing body has implemented or, before drawing down grant funds if awarded, will implement rules, regulations, policies, and/or practices that ensure that U.S. Department of Homeland Security ("DHS") personnel have access to any of the governing body's correctional or detention facilities in order to meet with an alien (or an individual believed to be an alien) and inquire as to his or her right to be or to remain in the United States.

- (3) The applicant entity and/or its governing body has implemented or, before drawing down grant funds if awarded, will implement rules, regulations, policies, and/or practices that ensure that any of the governing body's correctional and detention facilities provide advance notice as early as practicable (at least 48 hours, where possible) to DHS regarding the scheduled release date and time of an alien in the jurisdiction's custody when DHS requests such notice in order to take custody of the alien. This certification does not require holding an alien beyond his or her scheduled time of release.

I acknowledge that a false statement in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 42 U.S.C. § 3795), of administrative action, and/or of civil action in court. I also acknowledge that Office of Community Oriented Policing Services awards, including certifications provided in connection with such awards, are subject to review by the Office of Community Oriented Policing Services and/or by the Department of Justice's Office of the Inspector General.

Name of Applicant Entity

Signature of Law Enforcement Executive

Signature of Government Executive

Printed Title and Name of Law Enforcement Executive

Printed Title and Name of Government Executive

Date Signed

Date Signed

**BEFORE THE CITY COUNCIL
OF THE
CITY OF MENDOTA, COUNTY OF FRESNO**

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF MENDOTA APPROVING
A REQUEST FOR PROPOSAL TO PREPARE
AN ENVIRONMENTAL IMPACT REPORT
FOR THE MENDOTA ADVANCED
WASTEWATER RECLAMATION SYSTEM**

RESOLUTION NO. 17-60

WHEREAS, in 2015, the City of Mendota entered into an agreement with Liberty Groves to explore a joint project to reclaim the City's wastewater and construct a tertiary treatment facility at the City's wastewater treatment plant; and

WHEREAS, over the course of the last two years, significant scientific testing of the City's wastewater has been conducted as well as design engineering for the proposed facility; and

WHEREAS, at this time it is in both the applicant's and City's best interest to analyze all possible environmental impacts through the preparation of an Environmental Impact Report prepared in accordance with the California Environmental Quality Act (CEQA); and

WHEREAS, both parties have prepared and reviewed the attached Request for Proposals, attached hereto as Exhibit A and incorporated herein by reference, which describes, in detail, the various dimensions of the project and the need for analysis under CEQA; and

WHEREAS, the City Council finds that the Request for Proposals adequately describes the scope of the project and has independently determined that it is appropriate to begin the environmental review process for the project.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Mendota that it hereby approves the attached Request for Proposals and directs the City Manager to circulate the document to qualified environmental consultants in order to begin the environmental review process as mandated by the California Environmental Quality Act.

Rolando Castro, Mayor

ATTEST:

I, Matt Flood, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 10th day of October, 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Matt Flood, City Clerk

Letterhead

CITY OF MENDOTA REQUEST FOR PROPOSALS

For Environmental Consulting Services to prepare the necessary
CEQA documents for the
Mendota Advanced Wastewater Reclamation System,
Mendota, California

SUBMITTAL: One (1) unbound original and four (4) bound copies must be received on or before: **XXXX at 4:00 p.m.**

Addressed to: Vince DiMaggio, City Manager

Mailing and Delivery Service Address: Mendota City Hall
643 Quince Street
Mendota, CA 93640

Mark Envelope: "PROPOSAL – Mendota Advanced Wastewater Reclamation System CEQA Document Preparation Services"

Non-mandatory Pre-Submittal Meeting And Site Visit: **XXX, 2017, 9:00 a.m. – 1:00p.m.**
RSVP by XXX, 2017, 4:00 p.m.
Mendota City Hall
643 Quince Street
Mendota CA 93640

INQUIRIES:

Direct questions or clarifications regarding the Request for Proposal (RFP) documents to: _____, (559) 655-4298.E-mail_____

Issuance Date: **XXXX, 2017**

CITY OF MENDOTA REQUEST FOR PROPOSAL

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EXHIBITS

- EXHIBIT 1: LOCATION MAP OF MENDOTA WWTP PROPERTY
- EXHIBIT 2: PRELIMINARY SITE PLAN FOR THE PROPOSED PROJECT
- EXHIBIT 3: DRAFT PROJECT DESCRIPTION

I. SUMMARY

A. INTRODUCTION TO PROJECT:

The City of Mendota seeks to retain the services of a qualified Environmental Consulting firm to prepare a legally-adequate environmental document, for the "Project" defined below, pursuant to the provisions of the California Environmental Quality Act, Public Resources Code Section 21000 *et seq.* (**CEQA**) and the CEQA Guidelines (CA Code of Regulations Section 1500 *et seq.*). The consultant will also provide coordination services for the environmental review under CEQA. for the proposed Mendota Advanced Wastewater Reclamation Project (**Project**). The Project will be constructed and operated at the existing Mendota Wastewater Treatment Plant (**WWTP**) located in Mendota, CA (**City**) as shown in **Exhibit 1**.

A preliminary Project site plan is illustrated in **Exhibit 2**, and a preliminary Project description is provided in **Exhibit 3**.

The City currently operates a WWTP that treats and disposes of approximately 1.0 million gallons of domestic sewage per day. The effluent is treated to the un-disinfected secondary level and disposed of in approximately 56 acres of percolation/evaporation basins. As a result of high salinity and other factors, the treated effluent] is not suitable for irrigation of green spaces or crops, and is thus not put to any beneficial use. Due to poor soil permeability, only a small fraction of the effluent percolates into the perched aquifer beneath the WWTP. Most (well over 80 percent) of the water evaporates and is lost.

A group of investors (**Applicant**) is seeking to develop a water supply for transfer, exchange, and/or sale. The Applicant desires to lease land from the City to treat the water to a much higher level. The Applicant proposes to construct and operate a treatment plant to treat the City's secondary effluent using advanced treatment processes. The Project would produce approximately 1,000 acre-feet per year of finished water of higher quality than disinfected tertiary-treated water. The recycled water would be suitable for unrestricted agricultural irrigation. The treated water would be provided to nearby water users ("exchange partners"). The exchange partners would utilize the recycled water and provide a similar volume of their surface water supply to the applicant at other locations where the applicant can use or further exchange the water.

The proposed Project consists of constructing and operating an advanced wastewater treatment plant utilizing ultra-filtration membranes for filtration; ultraviolet lamps or sodium hypochlorite for disinfection; and two-stage reverse osmosis for removal of salts and other dissolved contaminants. The City's existing disposal ponds will be used as secondary effluent and recycled water regulating ponds and for reverse osmosis waste disposal. During the irrigation season finished water will be pumped to one or more of the exchange partners systems located near the WWTP.

CITY OF MENDOTA REQUEST FOR PROPOSALS

The waste stream produced by the ultra-filtration membranes will be recycled back to the head of the existing wastewater treatment plant and will not produce any new residual waste product. The water rejected by the first reverse osmosis stage will be treated through a second reverse osmosis stage to improve water recovery. The water rejected by the second reverse osmosis stage will be discharged to one or more of the City's existing disposal ponds for evaporation. The net deposition of all waste constituents in the City's disposal ponds will be slightly reduced from current values due to the small percentage of dissolved constituents carried out with the treated water. The overall effect of the project will be to reduce the accumulation of all contaminants at the site.

The net benefit of this project is turning unusable nuisance waste product with no beneficial uses into a high-quality recycled water supply suitable for any non-potable use.

A non-mandatory Pre-Submittal Meeting and project site visit for firms submitting a proposal on this project will be held on XXX, 2017, from 9:00 a.m. to 1:00 p.m. Attendance is not required, but is highly encouraged to get a better idea of the site first hand. The meeting will be at Mendota City Hall, 643 Quince Street, Mendota CA 93640. Following the meeting, consultants will have an opportunity to travel to the Project site for a tour of the existing facility.

B. INTRODUCTION TO PROPOSAL:

The use of the terms "**Consultant**" or "**Firm**" throughout this document refers to an individual proprietorship, partnership, Limited Liability Company, corporation, joint venture, or other entity as applicable, that would propose to provide the requested services, whether as a standalone entity or with the inclusion of subconsultants.

The Consultant selected in response to this RFP will be responsible for preparation of all necessary CEQA documents including, but not limited to:

- An initial study prepared pursuant to CEQA Guidelines Appendix G, including independent analysis of potential impacts resulting from the Project;
- An environmental impact report;
- A mitigation monitoring and reporting program, as necessary;
- Evaluation of alternatives, as necessary
- All required notices, which may include:
 - Notice of Availability and Intent to Adopt;
 - Notice of Preparation, including scoping meeting noticing;
 - Notice of Completion;
 - Notice of Determination;
 - Project-related Notice(s) of Public Hearing
- Responses to comments;
- Findings and a Statement of Overriding Considerations, as necessary

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- Concurrent compilation of the administrative record.

The Consultant will also be responsible for:

- Oversight of CEQA-related technical subconsultants as applicable, including peer-review of reports from those subconsultants;
- Coordination of Native American Consultation pursuant to AB 52 as required;
- Assisting the City with coordinating public meetings and/or work sessions. Include in your scope three public meetings/hearings. If additional meetings/hearings are required additional fees will be taken from contingency funds;
- Coordinating meetings and other correspondence with responsible and/or trustee agencies;
- Preparation and distribution of documents for public and/or State review;
- Assisting City staff and/or contract City staff with the preparation of meeting materials, which may include:
 - PowerPoint slide show(s);
 - Staff reports and/or resolutions as needed for consideration by the Mendota Planning Commission and/or City Council;
- Providing updates at least bi-weekly or at the request of the City Manager throughout the duration of the CEQA process;
- Optional services, including but not limited to regulatory permitting assistance, wetland delineation, or USFWS consultation.

The proposed Project would be located within the existing City of Mendota Waste Water Treatment Plant property boundary. Three (3) biological assessments have been prepared with the last 15 years on or adjacent to the project site (WWTP Expansion, 2003/2005, Live Oak Associates; CalRENEW-1 Solar Facility, 2008, Live Oak Associates; General Plan Update, 2006, PMC). Additional cultural resources evaluations, including site reconnaissance, may be required.

The selected Consultant will be required to submit the Scope of Work and Fee in electronic format (Microsoft Word, Excel or other format acceptable to the City) in addition to the paper copy.

C. CITY AND OTHER WEBSITES:

City of Mendota Planning and Economic Development Department
<http://ci.mendota.ca.us/planning-and-economic-development/>

City of Mendota Public Works Department
<http://ci.mendota.ca.us/public-works/>

Mendota Wastewater Services
<http://www.acwf.org/california/wastewater-services-mendota>

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II. SERVICES OF THE CONSULTANT

A. THE CONSULTANT SHALL:

1. Prepare a legally-adequate environmental document, Mitigation Monitoring and Reporting Program, all required notices, and findings and a statement of overriding considerations (as necessary) in compliance with the provisions of the California Environmental Quality Act and the CEQA Guidelines
2. Assess the impacts and identify mitigation measures and alternatives associated with the proposed Project.
3. Review and make corrections to the document as necessary after review with various review agencies and as directed by the City.
4. Coordinate with Mendota City Manager and act as the City-designated project Consultant on an as-needed basis, including the review and preparation of Administrative drafts of the Draft and Final environmental documents.
5. Coordinate with Applicant's consultants and team members to get technical project information necessary for correct responses to comments.
6. Conduct necessary public meetings, formal hearings, and the review process of the environmental documents.
7. Make formal presentations and act as primary staff regarding environmental issues during necessary public hearings.
8. Concurrently compile and maintain the administrative record to ensure that it is accurate and complete.

III. PROJECT TASKS AND SCHEDULE

A. PROJECT DETAILED TASKS

Proposed scope of work tasks should include the indicated deliverables and follow the format below:

- Task 1 Kick-off Meeting, Project Description, and Evaluation Criteria
- Participate in kick-off meeting.

CITY OF MENDOTA REQUEST FOR PROPOSALS

- Finalize project description with City staff and Applicant. All communication with Applicant, Applicant's experts and consultants, shall include City staff.
 - Prepare an initial study to assess potential impacts and determine what level of environmental document is required. May require development of evaluation criteria for thresholds of significance.
- Task 2. Prepare notices, and organize and participate in necessary public and agency meetings.
- Task 3. Prepare administrative draft environmental documents including relevant technical studies and analysis of all environmental factors listed within the CEQA Guidelines Appendix G, Environmental Checklist Form.
- Peer review technical documents and application materials.
 - List any sections not requiring study or analysis and indicate why not needed.
 - Indicate sections requiring study or analysis and provide description of work by topic.
 - Prepare or peer review technical studies and analysis as needed, including special studies to address biology and cultural resources.
 - Include sections on cumulative impacts, mandatory findings of significance, and assess at least three project alternatives that Consultant will develop with the assistance of the City and the project proponent.
- Task 4. Prepare draft environmental document, and coordinate circulation of same for public review.
- Task 5. Organize and conduct public meetings, as required.
- Task 6. Prepare administrative draft of formal responses to comments to be incorporated into the Final environmental document, and any revisions to the environmental document that may be required.
- Task 7. Prepare final environmental document – response to comments document and findings if necessary.
- Task 8. Prepare Mitigation Monitoring and Reporting Program that will be incorporated into the final document as an Appendix.
- Task 9. Schedule, organize, and participate in both internal and public

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meetings and possible hearings and prepare meeting notes that summarize meeting events as needed.

- Task 10. Participate in the public hearings before the Planning Commission and/or City Council if required.
- Task 11. Prepare the findings and statement of overriding considerations as necessary.
- Task 12. Prepare the final notices, staff reports, and resolutions and provide City with completed administrative record.
- Task 13. Concurrent preparation of the administrative record.
- Task 14. Debrief the project team after the project hearings are completed and document is adopted/certified, and provide general assistance to the City and its attorneys in any legal proceeding challenging the Project under CEQA.

B. PROJECT TIMELINE

The City is seeking an aggressive schedule for preparation of the CEQA compliant EIR so that project construction can commence. Please include within your proposal package a suggested timeline, including major milestones.

IV. PROPOSAL SUBMITTAL REQUIREMENTS

A selection committee will evaluate the completeness of the proposal. Proposals must address the requirements of the RFP in the exact order set forth in this section. Proposals should be as concise as possible and must not contain any promotional, advertising, or display material.

Submittal will be in two parts.

PART A

The first part will enable the City to appraise the general qualifications of the Consultant. You must answer the following questions in the same sequence as listed below:

1. Firm name, address, website, and phone and fax numbers.
2. Contact name, position, email, telephone, and fax, for the project manager responsible for this project, as well as the person responsible for day-to-day servicing of the account.

CITY OF MENDOTA REQUEST FOR PROPOSALS

3. Specify type of organization (sole-proprietorship, partnership, or corporation) and if applicable, indicate whether you are a:
 - (a) Small Business Enterprise;
 - (b) Disadvantaged Business Enterprise;
 - (c) Minority- and/or Women-Owned Business Enterprise.
4. Firm principal(s) and project manager who will be responsible for the project, along with their educational background, credentials, and experience with similar work.
5. Key personnel who will be assigned to work on the project, educational background, credentials, and experience on comparable projects. Indicate the tasks to be performed by these key individuals and expected time or effort they will commit to the project.
6. Sub-consultants (biological, cultural, hydrological, and/or others as the project may require) to be used. Indicate the tasks to be performed by these consultants.
7. Number and classification of existing staff, and any need to secure additional staff to complete the project.
8. A list of current projects or commitments for environmental services being handled by your firm. Indicate the number of projects that are / will be the responsibility of the project manager assigned to this project.
9. List, in reverse chronological order, the last three years of similar waste water treatment projects for which your firm provided environmental consulting services:

Indicate for each of these projects:

 - (a) Name of project
 - (b) Project location
 - (c) Brief description
 - (e) Name of owner
 - (f) Name of owner's contact person and telephone number (contact person who, at the time of this RFP submittal, was, will be, or is employed by the owner, and who would have personal knowledge of the completed work).
10. List at least three additional references of present or past clients with their telephone numbers.

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11. The Consultant will submit as a part of his or her initial submittal the firm's current basic hourly rate schedule for all current employee classifications. Such hourly labor rates shall include costs for items such as office supplies, computer and plotting supplies, printing, postage, vehicle costs, and other incidentals. (Printing includes normal office copying and printing, check prints, and other incidental printing. It does not include printing and postage cost for the major distribution of the draft and final environmental documents, which should be identified separately in the Consultant's proposal.)
12. Potential Conflicts of interest – Disclose any financial, business or other relationship with the City, any member of the City staff, or any consultant to the City.
13. Additional Services - The general service requirements outlined above describe the minimum work to be accomplished. Upon final selection of the Consultant firm, the scope of service may be modified and refined during negotiations with the City.
14. Signature of authorized person below this text: "Consultant declares and warrants that no undue influence or pressure is used against or in concert with any officer or employee of the City of Mendota in connection with the award or terms of the Agreement that will be executed as a result of award of this RFP, including any method of coercion, confidential financial arrangement, or financial inducement. No officer or employee of the City of Mendota will receive compensation, directly or indirectly, from Consultant, or from any officer, employee or agent of Consultant, in connection with the award of the Agreement or any work to be conducted as a result of the Agreement. Violation of this Section shall be a material breach of the Agreement entitling the City to any and all remedies at law or in equity."
15. **The Consultant will be required to submit a sealed fee proposal based on the scope of work defined in this Request for Proposal at the week of the XXX 2017 interviews.**

PART B

The second part covers the tasks required of the Consultant.

1. The Consultant will explain in detail its understanding of the waste water recycling work to be performed and the approach to the implementation of the project environmental requirements and constraints. Text should include discussion of the project deliverables and time line, highlighting any differences between the Consultant's proposed list of project deliverables and the City's desired schedule.

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2. The Consultant will explain in detail the approach for agency and public circulation, review and comment on the environmental document and other notices using, to the extent possible, electronic media. The use of electronic files is intended to facilitate public review and comment while reducing costs associated with printing and mailing. Electronic media would be in addition to any required printed documents. Use of electronic media should involve, at a minimum, creating searchable electronic documents that can be distributed using compact discs (CDs) and that can be placed on the City website, as well as receiving agency and public comments using email or other electronic format.
3. The Consultant will further explain the probable deliverables and time frame for completing each task or service preferably through the use of a bar chart with start-finish dates with the critical time line indicated.
4. The Consultant will provide full disclosure of any contractual or other relationship with the applicant.

V. CONSULTANT SELECTION PROCEDURE

A project selection committee will be formed to evaluate the proposals and to make recommendations to the City of Mendota for approval by the Mendota City Council. The Selection Committee will consist of City of Mendota staff, and may include the Applicant and/or a representative knowledgeable in environmental consulting services from outside the community. Consulting firms will be requested to interview with the selection committee as a part of the evaluation process.

PROPOSAL SCHEDULE (TENTATIVE)

Issuance Date	, 2017
Pre-Submittal Meeting/Site Visit	, 2017 (2 weeks)
Proposals Due to City of Mendota	, 2017 (1 week)
Finalist Interviews and Fee Proposal	, 2017 (2 weeks)
Finalist Negotiations Complete	, 2017
Finalist Returns signed Contract	, 2017
Board Approval of Consultant Contract	, 2017
Notice to Proceed	To be announced at later date
Start Work / Kick off meeting	To be announced at later date

The firms' fee proposals will be opened only after the selection committee has completed all of the interviews and considered each of the firm's qualifications. The selection committee will consider the fee proposal in its final deliberations.

The selection committee will address the following criteria in its evaluation of proposals (not necessarily listed in order of importance).

- A. The Consultant's experience, with emphasis on CEQA documents

CITY OF MENDOTA REQUEST FOR PROPOSALS

involving wastewater treatment and desalination projects. Preference will be given to applicants with prior experience in the environmental planning and permitting for this type of project.

- B. Educational background and experience of the Consultant's key individuals who will be assigned to the project on a full-time basis.
- C. Quality of past performance on projects for the City or other agencies.
- D. The qualifications of individuals within the Consultant's organization who will directly be responsible for the work. The City reserves the right to approve the Consultant's project manager and any changes proposed to key individuals on the Consultant team.
- E. Adequacy of staff and demonstrated ability to perform the work within the time allowed.
- F. Demonstrated ability to make effective public presentations.
- G. Demonstrated ability to work effectively with City staff and other public agencies, applicants, and related parties.
- H. New or innovative ideas presented by the Consultant in the proposal or presentations.
- I. Demonstrated ability to keep costs within project budgets.
- J. Familiarity with local conditions.
- K. Demonstrated record of abiding by terms of subcontract agreements regarding timely payment for services rendered on City projects.
- L. Comprehensive answers to the information requested in the proposal.
- M. The fee proposal will be a factor in the final selection.

The Consultant selected will be expected to start work as soon as the City of Mendota approves the final Consultant contract. The anticipated City Council approval date is in XXX 2017.

Mendota Wastewater Recycling Project

The City of Mendota operates a wastewater treatment plant (WWTP) treating approximately 1 million gallons of domestic sewage per day. The water is treated to the un-disinfected secondary level. That quality water is not suitable for irrigation of green spaces or food crops. The water is also significantly higher in salinity than the regional surface water supplies making the water undesirable for any agricultural irrigation. Extensive groundwater recharge is also impractical due to poor soil permeability. As a result, the City currently only percolates a small fraction of the effluent into the poor-quality perched aquifer beneath the WWTP, and evaporates the majority (well over 80 percent) of the water in approximately 56 acres of disposal ponds.

A group of investors (Applicant) is seeking to develop a water supply for transfer, exchange, and/or sale. The Applicant has proposed to lease land from the City to construct and operate a treatment plant to treat the City's secondary effluent. The Applicant will purchase the treated effluent from the City, and treat it using advanced treatment processes. The project will produce approximately 1,000 acre-feet per year of water suitable for unrestricted agricultural irrigation. In exchange for providing the recycled water to serve local irrigation water needs, the receiving water agency or water user will provide some of its surface water supply to the Applicant at a different location. The Applicant may then wheel or exchange the water further to where it is needed.

The proposed project consists of constructing and operating an advanced wastewater treatment plant utilizing ultrafiltration membranes for filtration; ultraviolet lamps or sodium hypochlorite for disinfection; and two-stage reverse osmosis for removal of salts and other dissolved contaminants. Project facilities will be constructed on land leased to the Applicant by the City. The City's existing disposal ponds will be leased to the Applicant for use as secondary effluent and recycled water regulating ponds and for reverse osmosis waste disposal. Finished water, of higher quality than the standards for disinfected tertiary water, will be pumped into one or more irrigation canals near the treatment plant during the irrigation season.

The waste stream produced by the ultrafiltration membranes will be recycled back to the head of the existing wastewater treatment plant and will not produce any new residual waste product. The water rejected by the first reverse osmosis stage will be treated through a second reverse osmosis stage to improve water recovery. The water rejected by the second reverse osmosis stage will be discharged to one or more of the City's existing disposal ponds for evaporation. The Applicant will rent some of the existing ponds for that purpose. The Applicant and the City will hold their respective discharge permits for the disposal ponds.

The net deposition of all waste constituents in the City's disposal ponds will be reduced from current values due to the small percentage of dissolved constituents carried out with the treated water. The overall effect of the project will be to reduce the accumulation of all contaminants at the site.

The net benefit of this project is to take an unusable nuisance waste product with no beneficial uses and convert it into a high quality recycled water supply suitable for any non-potable use. The cost to construct and operate this project is high – beyond the capabilities of the City of Mendota. Even if grant funding were to become available for construction of a treatment plant, the City could not

afford to operate it by themselves. Therefore, this proposed privately-funded project currently represents the only viable alternative to develop this new water source.

AGENDA ITEM – STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILORS
FROM: MATT FLOOD, ECONOMIC DEVELOPMENT MANAGER
VIA: VINCE DIMAGGIO, CITY MANAGER
SUBJECT: APPOINTMENT OF MENDOTA RESIDENT AS ALTERNATE PLANNING COMMISSIONER
DATE: OCTOBER 10, 2017

ISSUE

Who shall the Council appoint to serve as Alternate Planning Commissioner?

BACKGROUND

At its previous meeting, the Council appointed Mr. Jose Gutierrez to the Planning Commission as a regular member, but requested that the appointment of the alternate member be continued. This was principally due to the absence of one of the applicants who had notified staff that they had a prior commitment at their child's school.

The Commission has one vacancy for an Alternate Planning Commissioner, and the only people up for consideration are the two that had already submitted their applications by the previously established due date, whose applications are attached to this report.

ANALYSIS

The alternate will act as a member of the Planning Commission, as he or she may participate and discuss an item at a meeting, as well as be called upon to sit as a voting member of the Commission for all or part of any meeting. This could happen in cases where a regular member of the Commission is absent or is recusing for an item.

The Alternate is appointed by the Council (MMC 2.36.020(B)) so any Council Member may make a motion to appoint the alternate.

The only requirements to serve as a member of the Planning Commission are that applicants are 18 years of age or older and a registered voter residing in the City of Mendota. Both applicants appear to meet these requirements.

FISCAL IMPACT

None.

RECOMMENDATION

Staff recommends that the City Council discuss and appoint an applicant to serve as an alternate member of the Planning Commission.



CITY OF MENDOTA
643 QUINCE STREET
MENDOTA, CA 93640
(559) 655-3291



APPLICATION FOR MEMBERSHIP ON A CITY OF MENDOTA
BOARD, COMMISSION OR COMMITTEE

Name of Board or Committee: Planning Commission

Applicants' name: Jose Alonso

Address: 635 Peach Ave

Telephone number: (559) 489-1532

Present occupation: _____

Number of years as a Mendota resident: 21

Memberships:

Are you a member of any other community boards, commissions or committees? _____ Yes No.

If yes please provide list: _____

At the initial formation of the committee you have the option of a 2 year or 4 year term, please select which you would like to serve. 2 years _____ 4years
(Not Applicable for the Planning Commission. Commissioners serve 4 year terms).

Education:

Please state the highest year of school completed Some college.

Please state any special areas of study, work experience or special area of interest that may be of value to this committee:

When I was in high school I was a member of the Junior State of America. During My time as a member in JSA, I participated in debates and meetings that concern all branches of government. I was exposed to different ideas and backgrounds and I am open minded to do whatever it takes to help the committee to reaching its goals.

Please give a brief statement of your views related to the business of this committee and why you would like to be a member.

I would like to be part of this committee because I would like to help the city of Mendota to prosper to its full potential and become the city it can be. I can share my ideas, views, and voice my opinion on topics we discuss. I would love to serve along side with the city council and planning commissioner to serve the people of Mendota.

Signature of Applicant: Rose Alonzo Date: 9/15/17

Accepted:

Signature of City Clerk: Celeste DeBora Time: 8:18am
Date: 9/19/17



CITY OF MENDOTA
643 QUINCE STREET
MENDOTA, CA 93640
(559) 655-3291



APPLICATION FOR MEMBERSHIP ON A CITY OF MENDOTA
BOARD, COMMISSION OR COMMITTEE

Name of Board or Committee: Planning Commission

Applicants' name: Elizabeth Meza

Address: 297 Espinosa St, Mendota CA. 93640

Telephone number: 559- 655- 7333

Present occupation: Project Administrator

Number of years as a Mendota resident: 35

Memberships:

Are you a member of any other community boards, commissions or committees? Yes No.

If yes please provide list: _____

At the initial formation of the committee you have the option of a 2 year or 4 year term, please select which you would like to serve. 2 years _____ 4years _____
(Not Applicable for the Planning Commission. Commissioners serve 4 year terms).

Education:

Please state the highest year of school completed College graduate - Bachelor Associate Degree

Please state any special areas of study, work experience or special area of interest that may be of value to this committee:

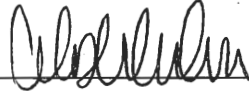
Degree in Construction Management and minor Architecture. Worked for a general contractor for 10 year now work for a mechanical and plumbing contractor for 7 years.

Please give a brief statement of your views related to the business of this committee and why you would like to be a member.

I believe the planning committee is to try to find a better living for the ~~metropolitan~~ people. Making the town a better community and safer. Making it easy for the townspeople to have access to it locally so need to go out of the city. I would like to be a member to help make the town a better living for everyone living here. To give back to the community/town.

Signature of Applicant:  Date: 09/21/17

Accepted:

Signature of City Clerk:  Time: 8:04am
Date: 9/22/2017 (received by front staff prior to deadline).



POLICE

M E N D O T A

MEMORANDUM

Date: October 1, 2017
To: Vince DiMaggio, City Manager
Mendota City Council Members
From: Gregg L. Andreotti, Chief of Police
Subject: Monthly Report for September 2017

Significant Cases:

Unknown subject pounding on the front door of a residence on K Street. Upon contact officers discovered he was on probation and intoxicated. He was arrested and transported to Jail.

Non-injury hit and run in the parking lot of a local school. Surveillance video identified the suspect responsible.

Bicycle stop at 10th/Quince discovered active warrants. He was arrested, cited and released.

Subject check by a local business on 7th Street discovered he was in possession of an open container of alcohol. He was cited and released.

Non-injury hit and run in the parking lot of a business on 7th Street. An unknown suspect caused damage and then fled.

Subject check by 7th/Rio Frio discovered he was in possession of an open container of alcohol. He was cited and released.

Subject check by Rio Frio/7th discovered he was on probation and had outstanding warrants for his arrest. When officers attempted to arrest him he fled on foot. Officer subsequently captured him and took him in to custody. He was transported to Jail.

And unknown suspect broke the window to a vehicle on Kate Street. No property loss from within.

Non-injury hit and run at Belmont/Hwy 33. The vehicle causing fled and was followed by the victim. When the vehicle drove onto a dirt road the victim discontinued following it.

Disturbance at a residence on Tuft Street by a known suspect who hit family members during an argument. The suspect was arrested and transported to Jail.

An unknown suspect vandalized a vehicle on Black Street by scratching it with an unknown sharp device.

Theft of equipment from a construction site in the northwest area of the city. An unknown suspect forced entry into the storage container and stole the property.

Disturbance in a local park on Divisadero Street. Officers contacted the subject causing and discovered he was on probation and intoxicated. He was arrested and transported to Jail.

Attempt burglary to a residence on Derrick. Upon arriving officers located a burglary tool by a window to the residence. The suspects were not in the area. No entry was made.

An unknown suspect damaged the tires and mirrors to the victim's vehicle while it was parked on Silva Street.

Subject check in an alley along 7th Street discovered he was in possession of an open container of alcohol. He was cited and released.

Subject check at Oller/8th discovered he was in possession of a meth pipe. He was arrested, cited and released.

Subject check at Quince/6th found active warrants for his arrest. He was arrested, cited and released.

Subject check inside a restroom at a local park. He was found to be in possession of a meth pipe and wanted on active warrants. He was arrested, cited and released.

A known suspect stole city water by cutting the lock off the water meter at a residence on Gregg Court.

An unknown suspect damaged the window of the victim's vehicle while it was parked on Lolita Street.

A known employee stole funds from a business on 7th Street.

Officers assisted CPS with placing children due to them being neglected. One was transported to Children's Hospital due to an injury. Criminal charges against the parents to follow.

Bicycle stop at Lolita/6th found active warrants on the rider. He was arrested and transported to Jail.

Subject check by 7th/Rio Frio discovered he was intoxicated. He was arrested and transported to Jail.

Disturbance by a residence on Stamoules discovered the subject causing was in possession of a meth pipe. He was arrested, cited and released.

A known suspect attempted to steal a vehicle on Belmont. Officers arrived as she was trying to remove the vehicle. She was arrested and transported to Jail.

Theft of a delivered package from a porch. Video surveillance captured the suspect's image.

Window smash burglary to a business on Oller. Video surveillance showed the suspect entered and attempt to steal smoking paraphernalia. The suspect was gone when officers arrived.

Subject check by a business on 7th Street found him to be in possession of an open container of alcohol. He was cited and released.

A known probationer wanted on outstanding warrants ran from officers as they approached him. He was captured and arrested. Methamphetamine was found in his possession. He was transported to Jail.

Disturbance at a local business on Oller discovered the person causing was intoxicated. When officers went to arrest him he resisted. Officers took him into custody and he was transported to Jail.

Subject check by 7th/Rio Frio discovered he was in possession of an open container of alcohol. He was cited and released.

Another subject check by 7th/Rio Frio discovered he was also in possession of an open container of alcohol. He was cited and released.

Disturbance involving a known suspect hitting a subject and refusing to allow the subject to leave. The suspect was gone when officers arrived.

Subject check related to a follow up investigation discovered active warrants for her arrest. She was cited and released on the warrants.

Subject check of two on Stamoules found them to be in possession of open containers of alcohol. They were cited and released.

Vehicle stop by Hwy 33/Bass discovered the driver was not licensed and he was wanted on outstanding warrants. He was arrested and transported to Jail.

Subject check behind City Hall discovered active warrants. He was arrested, cited and released.

Subject check by 7th/Pucheu located active warrants. He was arrested, cited and released.

Subject check at Quince/7th located a warrant for his arrest. He was arrested and transported to Jail.

Disturbance on Jennings Street discovered the suspect exited a vehicle and attacked (hit) another person. The suspect was contacted, arrested, cited and released to her mother.

Subject check by a local business on 7th Street. The subject was found to be intoxicated and had earlier been admonished by the property owner to not be on the property. He was arrested and transported to Jail.

An unknown suspect stole a vehicle from in front of the victim's residence.

Non-injury traffic collision in the parking lot of a local business at 7th/Oller. Both parties remained on scene.

Intoxicated subject at the local fire station. Officers located and arrested him for being intoxicated and in violation of his probation. He was transported to Jail.

Subject check behind city hall found him to be intoxicated. He was arrested and transported to Jail.

An unknown suspect damaged the victim's vehicle while parked on Marie Street.

Disturbance at a residence on Lozano discovered the known suspect hit the victim. He was located in the neighborhood, arrested and transported to Jail.

Disturbance at a residence on Rio Frio discovered a known suspect hit the victim. The suspect was gone when officers arrived.

An unknown suspect stole the victim's car while parked at 6th/Naples.

Officers assisted Fresno Sheriff's Deputies on Perez Street with the arrest of a wanted subject.

Vehicle stop on Derrick Street found the driver was intoxicated and uncooperative. He refused all field sobriety tests. He was arrested and transported to Jail.

Disturbance on Quince Street discovered a known suspect hit the victim and then fled the scene. Officers were unable to locate him.

Disturbance at a business by 8th/Oller discovered a known suspect approached and then hit the victim for no reason. The suspect was gone upon officers arriving.

An unknown suspect damaged a private vehicle by scratching it while it was parked over night.

Subject check of an unwanted person at a local school. He was found to be in possession of a meth pipe. He was arrested and transported to Jail.

Subject check in an alley east of Rio Frio found the person to be intoxicated. He was arrested and transported to Jail.

Attempt bicycle stop on Quince discovered the subject did not want to yield. He was followed and eventually contacted. He was found in possession of methamphetamine and wanted on outstanding warrants. He was arrested and transported to Jail.

Burglary to a local store on Oller that sells smoking paraphernalia. Officers viewed the surveillance camera video and recognized the suspect who was located the next day and arrested with stolen property in his possession. He confessed to the crime and was transported to Jail.

Bicycle stop at Pucheu/7th discovered the rider was in possession of methamphetamine. He was arrested, cited and released.

Subject check at a local school resulted in an FI for information.

Theft from a local store on 7th Street. The suspect was arrested and found to be on probation. He was transported to Jail.

Subject check at a local business discovered he was a prior trespasser and admonished not to return or be on the property. He was arrested, cited and released.

An abandoned fork lift was located in the middle of Marie Street. No responsible was located at the time so it was towed and stored. Later in the shift the victim of a fork lift theft contacted Police and a report was generated.

Disturbance at a residence on Tuft Street discovered the known suspect hit the victim and then fled prior to officers arriving.

Subject check by a local business on Oller discovered he was on active parole and wanted on an outstanding warrant. He was arrested and transported to Jail.

Vehicle stop discovered the driver's CDL was suspended and he had an outstanding warrant for his arrest. He was arrested, cited and released.

Brandishing of a knife at two victims on Oller resulted in the suspect being taken into custody at gunpoint when he was confronted with the knife in hand and initially refused to follow officer's orders. He was found to be a prior parolee who was possibly under the influence of a controlled substance. He was arrested and transported to Jail.

Subject check at a local school discovered he was in possession of methamphetamine. He was arrested, cited and released.

Investigation into a nuisance property on 7th Street is ongoing for abatement.

Investigation by Fresno County authorities and the City of Mendota into a nuisance property on Rio Frio is ongoing with final action pending.

Vehicle stop of a reckless driver by Bass/Hwy 33 found the driver to be intoxicated. He was arrested for DUI, cited and released to a sober adult.

Non-injury hit and run by a business on 7th Street. The victim identified the suspect driver but did not want to press charges.

Subject check of two in the parking lot between City Hall and DMV found one just consumed and was in possession of narcotics and the other was in possession of an illegal knife. Both were arrested and transported to Jail.

A subject was witnessed on 7th Street urinating in public. He was cited and released.

Vandalism to a residence and vehicle on Juanita Street. The known suspect fled prior to officers arriving.

Vandalism to a vehicle by a known suspect. He had fled the scene prior to officers arriving.

Theft from a delivery vehicle on 7th Street. An unknown suspect entered the unlocked vehicle and removed miscellaneous items while the driver was away.

Two subjects were found in possession of smoking paraphernalia on a local school campus. Both were cited and released.

The driver of a damaged vehicle was contacted on Santa Cruz Street. He was nervous and in a hurry to repair the damage. He said he backed into a tree by accident. He was FI'ed for information.

Numerous parking violations were discovered by Rios/Garcia. Three vehicles were cited for illegal parking and three appeared abandoned and were tagged for 72hours.

Officers received info of a pending disturbance involving subjects in a vehicle. The vehicle was located and seen speeding away. Upon stopping the driver was found to be unlicensed and all 5 subjects in the car were interviewed regarding the allegation. All had prior associations with a local gang.

Threats were made to the victim at a local school by a known suspect. The suspect then brandished a large knife upon the victim who fled in fear of being injured. The suspect and weapon were located. The suspect was transported to Jail.

An unknown suspect stole the victim's aluminum cans from a trash receptacle on Tuft Street.

And unknown suspect stole a package from the victim's porch on 4th Street.

Unwanted subject on business property on 7th Street. Upon contact officers discovered he was intoxicated and uncooperative with them. The subject resisted officers but was subsequently taken into custody. He was transported to Jail.

Non-injury traffic collision at Belmont/Oller. Both parties remained on scene.

A known drug user was seen in the neighborhood of a nuisance residence. She was found to be in possession of methamphetamine and a meth pipe. Investigation is ongoing to determine her relationship to the location.

An unknown suspect stole money from the victim's wallet on Marie Street.

An unknown suspect damaged the victim's vehicle window on Rios.

Subject check on Sorenson discovered an outstanding warrant for his arrest. He was cited and released.

Subject check at 2nd/Naples discovered he was in possession of an illegal knife. He was arrested and transported to Jail.

Non-injury traffic collision at Quince/11th. Vehicle causing backed into another vehicle.

Theft from a vehicle on Kate Street. An unknown suspect broke the vehicle window and stole property from inside.

Subject check on Lolita discovered he was intoxicated. He was arrested and transported to Jail.

Injured person on Kate Street discovered she received a cut to her head from a known suspect who stole her brother's bike and fled the scene.

Subject check of a person on probation for auto theft discovered he was in possession of burglary tools used for stealing vehicles. He was arrested and transported to Jail.

Vehicle stop at Oller/9th discovered the driver was intoxicated. He was arrested for DUI and transported to Jail.

Non-injury traffic collision on Silva. Responsible party remained on scene.

Vehicle stop at Quince/10th discovered the driver was not licensed and the passenger provided false identification information. The passenger's true identification was found along with an outstanding warrant for his arrest. During the investigation evidence of gang association was discovered. Both were arrested. The driver was cited and released. The passenger was transported to JJC.

Strategic Planning:

- Chief and Lieutenant attended Chief of Police workshop
- Personnel attended Quarterly range qualification
- Sgt. Tsaris and Officer Ayala attend RCS training
- Chief attended budget strategy meetings with City Manager and Finance Director
- Began planning for upcoming Coffee with a Cop and Councilmember

Personnel Information:

- Sgt. Renteria remained on OJI leave
- Bryan Creed was hired as a Temporary Full-Time Police Officer
- Potential Candidate entered backgrounds for Temporary Full-Time Police Officer
- Police Explorers participated in Fresno County Jail tour