



# CITY OF MENDOTA

*"Cantaloupe Center Of The World"*

VICTOR MARTINEZ  
Mayor

LIBERTAD "LIBERTY" LOPEZ  
Mayor Pro Tem

JOSE ALONSO

JOSEPH R. RIOFRIO

OSCAR ROSALES

## AGENDA MENDOTA CITY COUNCIL

Regular City Council Meeting  
City Council Chambers  
643 Quince Street  
Mendota, California 93640  
June 13, 2023  
6:00 PM

CRISTIAN GONZALEZ  
City Manager

JOHN KINSEY  
City Attorney

The Mendota City Council welcomes you to its meetings, which are scheduled for the 2nd and 4th Tuesday of every month. Your interest and participation are encouraged and appreciated. Notice is hereby given that Council may discuss and/or take action on any or all of the items listed on this agenda. **Please turn your cell phones on vibrate/off while in the council chambers.**

Any public writings distributed by the City of Mendota to at least a majority of the City Council regarding any item on this regular meeting agenda will be made available at the front counter at City Hall, located at 643 Quince Street Mendota, CA 93640, during normal business hours, 8 AM – 5 PM.

In compliance with the Americans with Disabilities Act, individuals requiring special assistance to participate at this meeting please contact the City Clerk at (559) 655-3291 or (559) 577-7692. Notification of at least forty-eight hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to the meeting.

Si necesita servicios de interpretación para participar en esta reunión, comuníquese con la Secretaria de la Ciudad al (559) 655-3291 o (559) 577-7692 entre las 8 a.m. y las 5 p.m. de lunes a viernes. La notificación de al menos veinticuatro horas antes de la reunión permitirá al personal adoptar las disposiciones necesarias para garantizar su participación en la reunión.

### CALL TO ORDER

### ROLL CALL

### FLAG SALUTE

### INVOCATION

### FINALIZE THE AGENDA

1. Adjustments to Agenda
2. Adoption of final Agenda

### PRESENTATION

1. City Council to recognize Alexandra Nunez, Elio Ruiz, and Brayan Cortes Velazquez, the recipients of the Westlands Water District 2023 Scholarships.

### CITIZENS' ORAL AND WRITTEN PRESENTATIONS

At this time, members of the public may address the City Council on any matter not listed on the agenda involving matters within the jurisdiction of the City Council. Please complete a "request to speak" form and limit your comments to THREE (3) MINUTES. Please give the completed form to the City Clerk prior to the start of the meeting. All speakers shall observe proper decorum. The Mendota Municipal Code prohibits the use of boisterous, slanderous, or profane language. All speakers must step to the podium and state their names and addresses for the record. Please watch the time.

**APPROVAL OF MINUTES AND NOTICE OF WAIVING OF READING**

- 1. Minutes of the special City Council meetings of May 25, 2023 and June 7, 2023.
- 2. Notice of waiving of the reading of all resolutions and/or ordinances introduced and/or adopted under this agenda.

**CONSENT CALENDAR**

Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.

- 1. MAY 16, 2023 THROUGH JUNE 2, 2023  
WARRANT LIST CHECK NOS. 53278 THROUGH 53341  
TOTAL FOR COUNCIL APPROVAL = \$592,751.73
- 2. Proposed adoption of **Resolution No. 23-33**, accepting the Engineer's Report for the Landscape and Lighting Maintenance District 2019-01 for Fiscal Year 2023-2024, declaring its intention to levy and collect assessments for Fiscal Year 2023-2024, and scheduling a public hearing for consideration of same.
- 3. Proposed adoption of **Resolution No. 23-34**, adopting a list of projects for Fiscal Year 2023-2024 funded by Senate Bill 1: The Road Repair and Accountability Act of 2017.
- 4. Proposed adoption of **Resolution No. 23-35**, approving the Fireworks Stand Permits for 2023.
- 5. Proposed adoption of **Resolution No. 23-36**, approving and adopting the Fiscal Year 2023-2024 operating budget for the City of Mendota.
- 6. Proposed adoption of **Resolution No. 23-37**, approving the submission of applications and filing the same with the California Governor's Office of Emergency Services to obtain Federal Financial Assistance for any existing or future grant programs; designating authorized agents therefor.
- 7. Proposed adoption of **Resolution No. 23-38**, approving the estimate provided by Ferguson Waterworks to purchase equipment needed to complete the irrigation system for the Pool Park Rehabilitation Project.

**DEPARTMENT REPORTS AND INFORMATIONAL ITEMS**

- 1. Finance Director
  - a) Grant Update
- 2. City Engineer
  - a) Update

3. City Attorney
  - a) Update
4. City Manager

### **MAYOR AND COUNCIL REPORTS AND INFORMATIONAL ITEMS**

1. Council Member(s)
2. Mayor

### **CLOSED SESSION**

1. CONFERENCE WITH LABOR NEGOTIATORS  
Pursuant to Government Code sections 54954.5, subdivision (f), 54957.6
  - a. Agency Designated Representative: Cristian Gonzalez, City Manager
  - b. Employee Organization: Mendota Police Officers Association
2. CONFERENCE WITH LABOR NEGOTIATORS  
Pursuant to Government Code sections 54954.5, subdivision (f), 54957.6
  - a. Agency Designated Representative: Cristian Gonzalez, City Manager
  - b. Employee Organization: Unrepresented Management Employees
3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Potential initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code section 54956.9 (one potential case).
4. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9 (one potential case).

### **ADJOURNMENT**

### **CERTIFICATION OF POSTING**

I, Celeste Cabrera-Garcia, City Clerk of the City of Mendota, do hereby declare that the foregoing agenda for the Mendota City Council Regular Meeting of June 13, 2023, was posted on the outside bulletin board located at City Hall, 643 Quince Street, on Friday, June 9, 2023, at 5:00 p.m.

  
\_\_\_\_\_  
Celeste Cabrera-Garcia, City Clerk



## MINUTES OF MENDOTA SPECIAL CITY COUNCIL MEETING

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**Special Meeting**

**May 25, 2023**

**Meeting called to order by Mayor Martinez at 3:06 p.m.**

**Roll Call**

**City Council Members Present:**

**Mayor Victor Martinez, Mayor Pro Tem Libertad “Liberty” Lopez, and Council Members Jose Alonso and Oscar Rosales**

**City Council Members Absent:**

**Council Member Joseph Riofrio**

**Flag salute led by Council Member Rosales**

### **FINALIZE THE AGENDA**

1. Adjustments to Agenda.
2. Adoption of final Agenda.

A motion was made by Council Member Rosales to adopt the agenda, seconded by Council Member Alonso; unanimously approved (4 ayes, absent: Riofrio).

### **CITIZENS ORAL AND WRITTEN PRESENTATIONS**

None offered.

### **APPROVAL OF MINUTES AND NOTICE OF WAIVING OF READING**

1. Minutes of the regular City Council meeting of May 9, 2023, and the special City Council meeting of May 19, 2023.
2. Notice of waiving of the reading of all resolutions and/or ordinances introduced and/or adopted under this agenda.

A motion was made by Council Member Rosales to approve items 1 and 2, seconded by  
Minutes of City Council Meeting 1 May 25, 2023

Council Member Alonso; unanimously approved (4 ayes, absent: Riofrio).

### **CONSENT CALENDAR**

1. Proposed adoption of **Resolution No. 23-31**, awarding the construction contract for the Mendota Stormwater Improvement Project to Avison Construction, Inc. in the amount of \$3,086,602.00.
2. Proposed adoption of **Resolution No. 23-32**, approving an amendment to the School Resource Officer Agreement with the Mendota Unified School District.

Discussion held on item 1 of the Consent Calendar.

A motion was made by Council Member Rosales to approve items 1 and 2, seconded by Council Member Alonso; unanimously approved (4 ayes, absent: Riofrio).

### **BUSINESS**

1. Council discussion and consideration of the City of Mendota's list of upcoming street projects

Mayor Martinez introduced the item and City Engineer Osborn provided the report.

Discussion was held on the report provided by City Engineer Osborn, including adding 4<sup>th</sup> and Lolita Streets to the street repair project list that will be funded by Senate Bill 1 ("SB1"), the Road Repair and Accountability Act of 2017 and removing Naples Street from the SB1 project list and discussing the 10-year road repair plan at a future meeting.

A motion was made Council Member Rosales to direct staff to add 4<sup>th</sup> and Lolita Streets to the street repair project list that will be funded by SB1, remove Naples Street from the SB1 project list, and discuss the 10-year road repair plan at a future meeting, seconded by Mayor Pro Tem Lopez; unanimously approved (4 ayes, absent: Riofrio).

2. Council discussion and consideration of the Proposed Budget for Fiscal Year 2023-2024.

Mayor Martinez introduced the item and Finance Director Banda provided the report.

Discussion was held on the report provided by Finance Director Banda; funding for the Pool Park Rehabilitation Project and the proposed new soccer field; the need to install additional street lights throughout the City; and potential grant applications.

A motion was made by Council Member Rosales to direct staff to bring back the Proposed Budget for Fiscal Year 2023-2024 to a future meeting for further discussion and final approval, seconded by Council Member Alonso; unanimously approved (4 ayes, absent: Riofrio).

**ADJOURNMENT**

With no more business to be brought before the Council, a motion for adjournment was made at 3:39 p.m. by Council Member Rosales, seconded by Mayor Pro Tem Lopez; unanimously approved (4 ayes, absent: Riofrio).

\_\_\_\_\_  
Victor Martinez, Mayor

ATTEST:

\_\_\_\_\_  
Celeste Cabrera-Garcia, City Clerk

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## MINUTES OF MENDOTA SPECIAL CITY COUNCIL MEETING

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**Special Meeting**

**June 7, 2023**

**Meeting called to order by Mayor Martinez at 4:01 p.m.**

**Roll Call**

**City Council Members Present:**

**Mayor Victor Martinez, Mayor Pro Tem Libertad “Liberty” Lopez, and Council Members Jose Alonso, Joseph Riofrio and Oscar Rosales**

**City Council Members Absent:**

**None**

**Flag salute led by Council Member Riofrio**

### **FINALIZE THE AGENDA**

1. Adjustments to Agenda.
2. Adoption of final Agenda.

A motion was made by Council Member Riofrio to adopt the agenda, seconded by Council Member Rosales; unanimously approved (5 ayes).

### **CITIZENS ORAL AND WRITTEN PRESENTATIONS**

None offered.

### **BUSINESS**

1. Council discussion and consideration of the City of Mendota’s list of upcoming street projects

Mayor Martinez introduced the item and City Engineer Osborn provided the report.

Discussion was held on the report provided by City Engineer Osborn; the street repair project list that will be funded by Senate Bill 1 (“SB1”), the Road Repair and Accountability Act of 2017; the different types of funding that can be used for street repair projects; the City applying for federal funding to repair portions of Marie and Divisadero Streets; utilizing local funds to repair portions of Tule, Jennings, and Quince Streets; potentially receiving assistance from the County of Fresno for street repair projects; the timeline of the proposed street repair projects; available Environmental Protection Agency Grants; the roundabout project at the intersection of State Highways 180 and 33 and McCabe Avenue; installing additional street lights throughout the City; the status of the all-inclusive playground at Rojas-Pierce Park and the Mendota General Transaction and Use Tax.

A motion was made by Council Member Rosales to direct staff to update the street repair project list that will be funded by SB1 and/or local street funds to include portions of 4<sup>th</sup>, Lolita, Jennings, Quince, and Tule Streets, apply for federal funding to repair Divisadero and Marie Streets, and initiate the planning process for the street repair projects, seconded by Council Member Alonso; unanimously approved (5 ayes).

**ADJOURNMENT**

With no more business to be brought before the Council, a motion for adjournment was made at 4:53 p.m. by Council Member Rosales, seconded by Council Member Alonso; unanimously approved (5 ayes).

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Victor Martinez, Mayor

ATTEST:

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Celeste Cabrera-Garcia, City Clerk



CITY OF MENDOTA  
CASH DISBURSEMENTS  
05/16/23- 06/02/23  
CK# 053278- 053341

Check Date	Check Number	Check Amount	Vendor Name	Department	Description
	53278	-	VOID		
May 16, 2023	53279	\$ 46.80	AIRGAS USA, LLC	WATER	CYLINDER RENTAL SMALL CARBON DIOXIDE APRIL 2023
May 16, 2023	53280	\$ 568.51	ALERT-0-LITE	GENERAL,STREETS	(3) DIAMOND BLADE 14" PB10
May 16, 2023	53281	\$ 15.44	AUTOZONE, INC.	GENERAL	(1) TRTLWAX WASH / WAX, (1) PROELITE MICROFIBER (PD)
May 16, 2023	53282	\$ 150.00	MADERA DISPOSAL SYSTEMS INC	GENERAL	TICKET#:433329, ANIMAL CONTROL DISPOSAL
May 16, 2023	53283	\$ 365.33	BELMONT NURSERY	GENERAL	(6) COLOR BEDDING, (6) LANTANA BANDANA PINK
May 16, 2023	53284	\$ 1,805.50	BSK ASSOCIATES	WATER, SEWER	GENERAL EDT WEEKLY TREATMENT& DISTRIBUTION 10/11/22, WW WEEKLY GRAB SAMPLE BOD, TDS 11/29/22, MONTHLY EDT 12/13/23
May 16, 2023	53285	\$ 5,399.26	CORE & MAIN LP	GENERAL	(2) 20" MJ L/P SLEEVE, (6) 20" STARBOND STARGRIP
May 16, 2023		\$ 191.00	DEPARTMENT OF JUSTICE	GENERAL	(1) FINGERPRINT APPS, (1) PEACE OFFICER - BILLED, (4) BLOOD ALCOHOL ANALYSIS (PD)
May 16, 2023	53287	\$ 595.87	JENSEN & PILEGARD	WATER, STREETS	(1) 2 IN WATER PUMP- WATER PUMP TRAILER
May 16, 2023	53288	\$ 872.27	MENDOTA 1 SMOG	GENERAL, WATER, SEWER, STREETS	2018 FORD - POLICE INTERCEPTOR: OIL CHANGE (PD), 2018 RAM- 1500 LARAMIE: REPLACE DRIVER SIDE WINDOW
May 16, 2023	53289	\$ 463.58	MID VALLEY DISPOSAL, INC	REFUSE	(1) 30Y REMOVAL CITY'S PONDING BASIN
May 16, 2023	53290	\$ 924.48	OFFICE DEPOT	GENERAL,WATER,SEWER	(1) CLIPBOARDS, RECYCLED WOOD, (1) PAD, FINGER, SUREGRIP (3)PAPER (1) PAD,FINGER, (1) PAD,WRIST, ADD-A-PAD
May 16, 2023	53291	\$ 527.50	ERNEST PACKING SOLUTIONS	GENERAL, WATER, SEWER	(5) CASCADES, TT 2PLY, (3) CAN LINER, (3) FRESH WAVE
May 16, 2023	53292	\$ 4,618.33	SORENSEN MACHINE WORKS	GENERAL, WATER, SEWER, STREETS	CITYWIDE DEPARTMENT SUPPLIES FOR APRIL 2023
May 16, 2023	53293	\$ 6,058.95	USA BLUEBOOK	WATER, SEWER	(2)TEE CONNECTOR, (1) SPECHECK HR DPD CHLORINE, (2) FLITE LIGHTWEIGHT AREX BOOTS, (1) ANSI CLASS E RAINPANTS
May 16, 2023	53294	\$ 1,023.83	VALLEY FARM SUPPLY STORES INC.	GENERAL	(4) SPARK PLUG, (4) STIHL AUTOCUT, (2) STIHL TRIMMER LOOP
May 24, 2023	53295	\$ 151,790.00	CITY OF MENDOTA PAYROLL	GENERAL	PAYROLL TRANSFER FOR 05/08/23-05/21/23
	53296	\$ -	VOID		
May 25, 2023	53297	\$ 519.29	PETTY CASH	GENERAL, WATER, SEWER, REFUSE	PUBLIC SAFETY MEETING REFRESHMENTS, RECORDER'S OFFICE, EARTH DAY SUPPLIES, SB1383 SUPPLIES, ADELANTE MENDOTA
May 26, 2023	53298	\$ 64.54	ADT SECURITY SERVICES	WATER	SECURITY SERVICES FOR 06/04/2023 - 07/03/2023
May 26, 2023	53299	\$ 26,510.14	AETNA LIFE INSURANCE COMPANY	GENERAL	MEDICAL INSURANCE FOR JUNE 2023
May 26, 2023	53300	\$ 517.28	AFLAC	GENERAL	AFLAC INSURANCES FOR MAY 2023
May 26, 2023	53301	\$ 44.76	AIRGAS USA, LLC	WATER	CYLINDER RENTAL SMALL CARBON DIOXIDE AUGUST 2022
May 26, 2023	53302	\$ 1,347.00	BSK ASSOCIATES	WATER, SEWER	WW WEEKLY GRAB SAMPLE BOD, TDS, GENERAL EDT QUARTERLY SAMPLE, WW WEEKLY GRAB SAMPLE BOD, TDS 04/24/2023
May 26, 2023	53303	\$ 206.99	BSN SPORTS INC.	GENERAL	(18) MAC ORANGE RUBBER ANCHOR PLUG
May 26, 2023	53304	\$ 490.33	COMCAST BUSINESS	GENERAL	FRESNO COUNTY SHERIFF TO MENDOTA PD CIRCUIT APRIL 2023
May 26, 2023	53305	\$ 2,008.01	CORE & MAIN LP	WATER	(1) FISHER XLT- 17 WATER LEAK DETECTOR
May 26, 2023	53306	\$ 813.05	CROWN SHORTLOAD CONCRETE	GENERAL	3 1/2 YD CONCRETE AND DELIVERY FOR ROJAS - PIERCE PARK
May 26, 2023	53307	\$ 200.00	DATA TICKET, INC.	GENERAL	DAILY CITATION PROCESS, DAILY NOTICE MARCH 2023 (PD)

CITY OF MENDOTA  
CASH DISBURSEMENTS  
05/16/23- 06/02/23  
CK# 053278- 053341

May 26, 2023	53308	\$ 77,658.68	DELTA SAND, GRAVEL & RECYCLING	GENERAL, STREETS	ALL INCLUSIVE PARK- (427) TONS CLASS II AG BASE ROCK, ROJAS PARK- SOCCER FIELD - (5) HEAVY EQUIPMENT
May 26, 2023	53309	\$ 47.98	DEPT. OF CONSERVATION	GENERAL	1ST QTR SMIP FEES 01/01/2022 - 03/31/2022
May 26, 2023	53310	\$ 375.00	DPREP INC	GENERAL	TUITION BASIC INTERNAL AFFAIRS - TRAINING (PD)
May 26, 2023	53311	\$ 299.21	EINERSON'S PREPRESS	GENERAL, WATER, SEWER	(1000) LETTERHEAD WITH 4% WATERMARK, 70 # SMOOTH WHITE
May 26, 2023	53312	\$ 8,883.75	ICAD INC.	WATER, SEWER	SERVICE AGREEMENT: 26297, 26202, 26262, 26260. SERVICE WORK & TRAVEL
May 26, 2023	53313	\$ 84,770.00	LIGHTHOUSE ELECTRICAL INC	WATER	L7808 WTP GENERATOR INVOICE 10F3 35% ACCEPTANCE
May 26, 2023	53314	\$ 200.00	MADERA PUMPS, INC.	WATER	WELL #5 WESTSIDE BASS AVE: PUMP TEST
May 26, 2023	53315	\$ 250.00	MAVERICK DATA SYSTEMS	GENERAL	WARRANT BUILDER ANNUAL LICENSE 04/20/23-04/19/24
May 26, 2023	53316	\$ 4,288.61	McCROMETER	WATER	(1) 8" FLANGED END DIGITAL- WTP
May 26, 2023	53317	\$ 1,147.03	METRO UNIFORM	GENERAL	(1) LSSH MENS LAPD,(6) MENDOTA SHLD PATCH, (1) PROTAC HPL USB, (1) ICE POLO - BLACK (PD)
May 26, 2023	53318	\$ 91,325.99	MID VALLEY DISPOSAL, INC	REFUSE, STREETS	SANITATION CONTRACT SERVICE FOR APRIL 2023, SERVICE FOR MAY 01- 15 2023: CITY YARD REFUSE
May 26, 2023	53319	\$ 1,793.41	MUNICIPAL MAINTENANCE EQUIPMEN	STREETS	(1) PLATE, CONVEYOR FLOOR LOWER - STREET SWEEPER, (1) G/B HUB ASSY. - STREET SWEEPER
May 26, 2023	53320	\$ 16,092.69	PG&E	GENERAL, WATER, SEWER, STREETS	WATER UTILITIES 04/12/2023-05/11/2023
May 26, 2023	53321	\$ 475.00	PRICE PAIGE & COMPANY CERTIFIE	GENERAL	PROF SERV: MEETING REGARD COST ALLOCATION
May 26, 2023	53322	\$ 36,059.44	PROVOST & PRITCHARD	GENERAL, WATER, STREETS	PROF SERV: CONTRUCTION WELL10 & EXT TRAN, PROF SERV:ROJAS PIERCE PARK IMPROVEMENTS APRIL 2023
May 26, 2023	53323	\$ 3,062.97	PURCHASE POWER	GENERAL, WATER, SEWER	POSTAGE METER REFILL 4/14, 4/14, 5/11
May 26, 2023	53324	\$ 3,216.19	ROSEMOUNT INC.	WATER	(1) INLINE PRESSURE TRANSMITTER,(1) IN-LINE MANIFOLD
May 26, 2023	53325	\$ 386.80	UNION PACIFIC RAILROAD COMPANY	STREETS	ROADWAY - RENT FOR JUNE 2023 10TH, MARIE, BELMONT
May 26, 2023	53326	\$ 1,232.33	THE HOME DEPOT CREDIT CARD	GENERAL, WATER, SEWER, STREETS	5 GAL BEHR PPE, 4.53 GAL FLAT DEEP, HUSKY 18" TOOL, HUSKY 149PC MECH SET, HUSKY 3/8 MECH SET
May 26, 2023	53327	\$ 929.92	TRIANGLE ROCK PRODUCTS,LLC	STREETS	(3.65) ST 3/8 CM SC3000 AGG & ASPHALT - POTHOLES, (15.78)WASHED CONCRETE SAND - FLOODING, STORM CONTROL
May 26, 2023	53328	\$ 3,281.22	USA BLUEBOOK	WATER	(3)TUBING, (2) REPLACEMENT PH SENSOR, (2) TRASH BAGS, (1)CHLORINE COLORMETER, (2) MUCK ARTIC SPORT 16 IN BOOTS
May 26, 2023	53329	\$ 936.72	VERIZON WIRELESS	GENERAL, WATER, SEWER	CITYWIDE CELL SERV FOR 04/07/2023 - 05/06/2023
May 26, 2023	53330	\$ 3,406.92	VULCAN MATERIALS COMPANY	STREETS	(3.73) ST 1/2IN HMA TYPE A - STREETS, (14.26) ST 3/8 SC3000 AGG & ASPHALT ,(14.48) ST 3/8 CM SC3000 AGG & ASPHALT - STREETS
May 26, 2023	53331	\$ 16,992.50	WANGER JONES HELSLEY PC ATTORNEY	GENERAL, WATER, SEWER	LEGAL SERV RE: GENERAL LEGAL FEES 04/15/2023, LEGAL SERV RE: SPECIAL LEGAL FEES 04/15/2023
May 26, 2023	53332	\$ 64.80	WECO	GENERAL, WATER, SEWER	RENT CYL ACETYLENE #4, OXYGEN D, OXYGEN D, APRIL 2023
May 31, 2023	53333	\$ 4,894.21	BEST BUY	GENERAL	PURCHASE VIDEO CAMERA EQUIPMENT 2020 HOMELAND SECURITY
May 31, 2023	53334	\$ 17,765.14	BANKCARD CENTER	GENERAL, WATER, SEWER	MENDOTA FOOD CENTER, PHOTOJOE PHOTO, AMERICAN AIRLINES, MICROSOFT, PIZZA FACTORY, MENDOTA DONUTS
June 2, 2023	53335	\$ 121.67	FASTSIGNS	GENERAL	(1) 30" X 60" POLE BANNERS PRINT DOUBLE SIDE 2" POCKET
June 2, 2023	53336	\$ 3,528.41	SANTIAGO JURADO	GENERAL	EXPENSE REIMBURSEMENT & PER DIEM FOR OTS FORUM
June 2, 2023	53337	\$ 550.00	SAC STATE / OTS FORUM	GENERAL	(2) REGISTRATION: OTS FORUM 6/26 - 6/29 JURADO & SMITH
June 2, 2023	53338	\$ 237.00	KEVIN SMITH	GENERAL	TRAVEL PER DIEM TO LONG BEACH OTS FORUM 6/26 - 6/29

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June 2, 2023	53339	\$ 100.00	ANTONIO & GLORIA E DIAZ DIAZ	WATER	MO CUSTOMER REFUND FOR DIA0010
June 2, 2023	53340	\$ 150.00	ELSA D. DIAZ	WATER	MO CUSTOMER REFUND FOR DIA0035
June 2, 2023	53341	\$ 90.10	JOSE TOMAS TORRES	WATER	MO CUSTOMER REFUND FOR TOR0100

\$ 592,751.73

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**AGENDA ITEM – STAFF REPORT**

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**TO:** HONORABLE MAYOR AND COUNCILMEMBERS  
**FROM:** MICHAEL OSBORN, CITY ENGINEER  
**VIA:** CRISTIAN GONZALEZ, CITY MANAGER  
**SUBJECT:** ACCEPTANCE OF ENGINEER’S REPORT FOR LANDSCAPE & LIGHTING MAINTENANCE DISTRICT 2019-01 FOR FISCAL YEAR 2023/2024  
**DATE:** JUNE 13, 2023

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**ISSUE**

Shall the City Council adopt Resolution No. 23-33, accepting the Engineer’s Report for Landscape and Lighting Maintenance District 2019-01 for fiscal year 2023/2024, declaring its intention to levy and collect assessments for Fiscal Year 2023/2024, and scheduling a public hearing for consideration of same, pursuant to California Streets and Highways Code §22565 et seq?

**BACKGROUND**

At its regular meeting of July 9, 2019, the City Council adopted Resolution No. 19-48 forming the Landscape and Lighting Maintenance District 2019-01 to cover the costs for landscape maintenance and park lighting operations and maintenance associated with Tract 6218 (La Colonia.) According to the Landscape and Lighting Act of 1972, which is Part 2 of Division 15 of the California Streets and Highways Code (the “Act”), an engineer shall prepare a report for “each fiscal year for which assessments are to be levied and collected to pay the costs of the improvements described in the report.” (§22566 SHC)

The landscape improvements included in LLMD 2019-01 were accepted by the City as follows: the interior park improvements were accepted by the City in February 2021, the in-tract improvements which included the landscaping along Barboza Street were accepted in May 2021, and the Bass Avenue landscaping was accepted on April 12, 2022.

**ANALYSIS**

The costs expended by the City during the last fiscal year for park maintenance was \$12,404 and for lighting maintenance was \$978; totaling \$13,382 for LLMD2019-01, which is within the overall budget of \$21,768. Because of this, the levy for landscape maintenance has not changed from last year; however, the levy for the lighting has increased by the maximum allowable by the Consumer Price Index increase of 6.3% from January 2022 to January 2023 to account for increase in energy costs. The total assessment per parcel increased by \$0.10 to a total of \$256.19.

The City Manager and City Attorney have reviewed the Engineer’s Report and are satisfied that it meets the requirements of the Act.

**FISCAL IMPACT**

No negative financial impact. The assessment will result in income to the City in excess of \$21,000 per year, which is dedicated to the costs for landscape maintenance and park lighting operation and maintenance within LLMD 2019-01.

**RECOMMENDATION**

Staff recommends that the City Council adopt Resolution No. 23-33, accepting the Engineer's Report for Landscape and Lighting Maintenance District 2019-01 for fiscal year 2023/2024, declaring its intention to levy and collect assessments for Fiscal Year 2023/2024, and scheduling a public hearing for consideration of same, pursuant to California Streets and Highways Code §22565 et seq.

**Attachment(s):**

1. Resolution No. 23-33
2. Exhibit "A" - Engineer's Report for Landscape and Lighting Maintenance District No. 2019-01 for Fiscal Year 2023/2024

**BEFORE THE CITY COUNCIL  
OF THE  
CITY OF MENDOTA, COUNTY OF FRESNO**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF MENDOTA ACCEPTING  
THE ENGINEER’S REPORT FOR LANDSCAPE  
AND LIGHTING MAINTENANCE DISTRICT  
2019-01 FOR FISCAL YEAR 2023-2024,  
DECLARING ITS INTENTION TO LEVY AND  
COLLECT ASSESSMENTS FOR FISCAL  
YEAR 2023-2024, AND SCHEDULING  
A PUBLIC HEARING FOR CONSIDERATION  
OF SAME**

**RESOLUTION NO. 23-33**

**WHEREAS**, the Landscape and Lighting Act of 1972, California Streets and Highways Code section 22500, et seq. (“Act”), allows agencies, including cities, to create landscape and lighting maintenance districts to assess property owners for the cost of maintaining landscaping and operating lighting systems which provide special benefit to the property owners in the district over and above the benefits received by City of Mendota (“City”) residents at large; and

**WHEREAS**, on July 9, 2019 the City Council adopted resolution 19-48 forming the Landscape and Lighting Maintenance District 2019-01 (“LLMD 2019-01”) to accommodate the La Colonia subdivision and fund improvements for landscape maintenance, including center median landscaping and parkway landscaping along the major perimeter street (Bass Avenue), center median landscaping and parkway landscaping along the primary ingress/egress street (Barboza Street), public easement (paseo) landscaping, neighborhood park open space area landscaping, and supplemental park lighting; and

**WHEREAS**, per the Act, an engineer shall prepare a report for “each fiscal year for which assessments are to be levied and collected to pay the costs of the improvements described in the report.” (SHC, § 22566); and

**WHEREAS**, the City Engineer prepared the requisite Engineer’s Report for LLMD 2019-01 for the upcoming 2023-2024 fiscal year, attached hereto as Exhibit “A” and incorporated herein by this reference, which contains a detailed description of the proposed improvements, the boundaries of the assessment district, and the proposed assessments upon assessable lots and parcels of land within LLMD 2019-01 and filed the report with the City Clerk.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Mendota, State of California, as follows:

1. It is the intention of the City Council to order the levy and collection of an assessment for LLMD No. 2019-01 of the City of Mendota for fiscal year 2023/2024.
2. LLMD No. 2019-01 accommodates the La Colonia subdivision and funds improvements for landscape maintenance, including center median landscaping, parkway landscaping along the major perimeter street (Bass Avenue), center median landscaping and parkway landscaping along the primary ingress/egress street (Barboza Street), public easement (paseo) landscaping, neighborhood park open space area landscaping, and supplemental park lighting.
3. LLMD No. 2019-01 includes the entire boundary of Tract 6218, also known as the La Colonia subdivision.
4. The City Council accepts the Engineer's Report, attached hereto as Exhibit "A" and filed with the City Clerk, without modification.
5. A public hearing shall be held on July 11, 2023, at 6:00 p.m. at the regular meeting place of the Mendota City Council to consider the levy and collection of the proposed assessments.
6. The City Clerk is hereby directed to publish notice of the public hearing in accordance with Streets and Highway Code Sections 22625, 22552, and 22553 at least ten (10) days prior to the date of the public hearing.

**BE IT FURTHER RESOLVED**, by the City Council of the City of Mendota, State of California, that the activities contemplated herein are not subject to the California Environmental Quality Act, Public Resources Code section 21000, et seq. ("CEQA"), pursuant to Title 14, Chapter 3, Section 15378(b)(4) of the California Code of Regulations because they involve the "creation of government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment" and therefore do not constitute a "project" within the meaning of CEQA.

---

Victor Martinez, Mayor

ATTEST:

I, Celeste Cabrera-Garcia, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 13<sup>th</sup> day of June, 2023, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

---

Celeste Cabrera-Garcia, City Clerk



# **EXHIBIT A**

City of Mendota

# ENGINEER'S REPORT

## Landscape and Lighting Maintenance District No. 2019-01

Fiscal Year 2023/2024

June 6, 2023

Prepared for:  
City of Mendota

Prepared by:  
Provost & Pritchard Consulting Group  
455 W. Fir Avenue, Clovis 93611

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Report Prepared for:

City of Mendota

643 Quince Street  
Mendota, CA 93640

Contact:

Cristian Gonzalez, City Manager

Report Prepared by:

Provost & Pritchard Consulting Group

Michael Osborn, PE  
City Engineer  
559-449-2700

[mosborn@ppeng.com](mailto:mosborn@ppeng.com)



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# 1 Introduction

## 1.1 Background

This report is prepared pursuant to the Landscape and Lighting Act of 1972, which is Part 2 of Division 15 of the California Streets and Highways Code (the “Act”). The Act allows agencies, including cities, to create Landscape and Lighting Maintenance Districts (LLMD) to assess property owners for the cost of maintaining landscaping, and operating lighting systems which provide special benefit to the property owners included in the LLMD which are over and above the benefits received by the City’s residents at large.

In July 2019 the City Council approved the formation of the Landscape and Lighting Maintenance District 2019-01 (LLMD 2019-01) and the levy of assessments to fund the landscape maintenance and the park lighting operation within Tract 6218, “La Colonia”.

Per the Act, an engineer shall prepare a report for “each fiscal year for which assessments are to be levied and collected to pay the costs of the improvements described in the report.” (§22566 SHC)

This Engineer’s report describes LLMD 2019-01, including its boundaries; the properties which are included; the facilities which will be constructed, operated, and/or maintained; the amount proposed for assessment to the benefitting properties; the method proposed for apportionment of the assessment; and the dollar amount of the assessment proposed to be levied on each property within the LLMD. The assessments adopted by the City Council (the Council) must be prepared in accordance with the Act.

The Council must review the Engineer’s Report and may either order amendments to the Report or confirm the Report as submitted. Following final approval of the Report and the assessments proposed to be levied and placed on the County tax roll for the coming fiscal year, the Council would then order the levy and collection of assessments for the fiscal year pursuant to the Act.

For the purposes of the LLMD 2019-01, the proposed operating and maintenance costs associated with the improvements and the benefitting properties have been closely reviewed and evaluated. The method of apportioning costs has been developed to provide an equitable method of calculating the benefit that various properties receive from the improvements. The assessments established for this fiscal year account for the anticipated operating and maintenance expenses for public areas of landscaping and for operation of special landscape and security lighting systems in the areas identified.

LLMD 2019-01 provides a mechanism to annually adjust the assessment to allow the City to keep income closely related to ongoing expense, without having to hold annual public hearings as would otherwise be required. This assessment adjustment mechanism allows the City Council to annually increase the maximum assessment rates by the greater of inflation (based on the Consumer Price Index) or two percent (2%). Should this automatic increase provision become inadequate to keep pace with actual expenses, a new calculation of costs and proposed assessments can be made and new assessment hearings may be held to confirm the increased assessments.

The area which is included in LLMD 2019-01 is shown on the Assessment Diagram in Appendix A. The Assessment Diagram shows the boundary of the LLMD, the areas to be maintained, and all of the properties that are assessed. This Engineer’s Report (“Report”) describes the LLMD, and the proposed assessments for this fiscal year. The maintenance, operation and servicing of the improvements associated with the LLMD that provides a special benefit to the properties in that area are tabulated, and each parcel is assessed

proportionately for those costs that are found to be a special benefit to the properties within the LLMD. The budget and assessments are based on the City's estimated cost to provide these services.

LLMDs can include multiple "Benefit Zones," or areas which are assessed for the costs related to differing improvements related to the properties within each zone. This LLMD may be expanded in the future to include additional properties and Benefit Zones, by vote of the City Council. For this fiscal year, LLMD 2019-01 consists of a single Benefit Zone.

## 1.2 Parcels Included in LLMD 2019-01

The word "parcel", for the purposes of this Report, refers to an individual property assigned its own address and its own Assessor's Parcel Number (APN) as assigned by the Fresno County Assessor's Office. The Fresno County Auditor/Controller uses APNs and specific Fund Numbers to identify properties assessed for Special District Benefit Assessments such as proposed for this LLMD on the property tax roll.

The City Council will review the Engineer's Report and the assessment information will be submitted to the County Auditor/Controller and will be included on the property tax roll for each parcel for this fiscal year.

## 1.3 Improvements Eligible for Inclusion

While not all of the following are included costs in LLMD 2019-01, the Act defines eligible improvements to mean one or any combination of the following, and any or all could be included in future assessments should the need arise:

- The installation or planting of landscaping;
- The installation or construction of statuary, fountains, and other ornamental structures and facilities;
- The installation or construction of public lighting facilities;
- The installation or construction of any facilities which are appurtenant to any of the foregoing or which are necessary or convenient for the maintenance or servicing thereof, including, but not limited to, grading, clearing, removal of debris, the installation or construction of curbs, gutters, walls, sidewalks, or paving, or water, irrigation, drainage, or electrical facilities;
- The maintenance or servicing, or both, of any of the foregoing;
- The acquisition of any existing improvement otherwise authorized pursuant to this section.

Incidental expenses associated with the improvements including, but not limited to:

- The cost of preparation of the report, including plans, specifications, estimates, diagram, and assessment;
- The costs of printing, advertising, and the publishing, posting and mailing of notices;
- Compensation payable to the County for collection of assessments;
- Compensation of any engineer or attorney employed to render services;
- Any other expenses incidental to the construction, installation, or maintenance and servicing of the improvements;
- Any expenses incidental to the issuance of bonds or notes pursuant to Section 22662.5;
- Costs associated with any elections held for the approval of a new or increased assessment.

The Act defines "maintain" or "maintenance" to mean furnishing of services and materials for the ordinary and usual maintenance, operation, and servicing of any improvement, including:

- Repair, removal, or replacement of all or any part of any improvement;
- Providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury;
- The removal of trimmings, rubbish, debris, and other solid waste;
- The cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti.

## 2 Description of LLMD 2019-01

LLMD 2019-01 includes the entire boundary of Tract 6218, also known as the La Colonia subdivision. The boundary and layout of the LLMD 2019-01 are shown on the Assessment Diagram in Appendix A. All parcels within the tract are within a single zone of benefit.

Costs included in the proposed assessments include those associated with operations and maintenance of unique landscaping and lighting elements constructed by the developer and dedicated to the City, as described below. All of these are considered to be over and above the level of improvement customarily provided by the City, and therefore provide a special benefit to the property owners within LLMD 2019-01.

### 2.1 LLMD Purpose and Services Provided

LLMD 2019-01 provides for the ongoing maintenance and operation of landscaping, landscape and security lighting, graffiti abatement and related services within the public spaces located within LLMD 2019-01, as detailed in the sections below.

The costs and assessments set forth in this Report are based upon the City's estimate of the expenses related to the operation and maintenance of the LLMD 2019-01 improvements, including labor, personnel, utilities, equipment, materials, administration and incidental expenses.

Parcels that receive special benefits from the improvements within each Zone share in the cost of the services and improvements associated only with that Zone. For this fiscal year LLMD 2019-01 consists of a single Benefit Zone. The total amount to be assessed within the Zone for the operation and maintenance of the improvements is equitably spread among the benefiting parcels.

### 2.2 Landscape Maintenance

Landscape maintenance areas within the LLMD 2019-01 include center median landscaping and parkway landscaping along Bass Avenue, the major perimeter street, and including the center circle of the roundabout; center median landscaping and parkway landscaping along Barboza Street (between Bass Avenue and Ramirez Avenue), the primary access street to the tract; public easement (paseo) landscaping; and the neighborhood park open space area landscaping. Particular services provided may include, but would not be limited to:

- Fertilizing, cultivating, pruning, and replacing plant materials all landscape improvements within the medians, parkways, entryways, paseos and pocket park open space areas within the LLMD including street trees, turf, ground cover, shrubs, irrigation and drainage systems;
- Weed abatement;
- Painting and repairing of all sound walls, fencing, and necessary appurtenances. These may include but are not limited to shade structures, picnic tables, outdoor grills benches, trash and coal receptacles and similar items;
- Repair or replacement of colored, stamped concrete or river rock surfacing;
- Solid waste and litter collection



As noted above, LLMD 2019-01 includes only a single Benefit Zone. If additional areas are added to LLMD 2019-01 in the future, each area would be counted as a distinct and separate Benefit Zone. Improvements which would be operated and maintained may vary from zone to zone.

Landscape improvements within LLMD 2019-01 will be maintained and serviced on a regular basis. The frequency and specific maintenance and operations required within LLMD 2019-01 and each Benefit Zone will be determined weekly by City staff. The net costs associated with the improvements will be equitably spread to parcels proportionately according to the special benefits received.

## 2.3 Lighting Operation and Maintenance

LLMD 2019-01 includes supplemental lighting in the neighborhood park area. Cost for operation and maintenance of this light are included in the initial assessment. These costs include:

- Electrical power
- Lamp and LED replacement
- Graffiti removal and/or painting
- Replacement of broken or damaged parts

No other lighting improvements are included in LLMD 2019-01 at this time. As additional Benefit Zones are added, the costs of operating and maintaining the full variety of supplemental lighting improvements within those new Benefit Zones may be assessed to properties within those zones.

## 3 Method of Assessment

Pursuant to the Act, the costs incurred by the LLMD may be apportioned by any formula or method which fairly distributes the net amount to be assessed among assessable parcels in proportion to the estimated benefits to be received by each parcel from the assessed improvements. In order to accomplish this requirement, the formula used for calculating special benefits within the LLMD must reflect the land use composition of the parcels, the types of improvements being operated, and the maintenance and operations services provided.

The City must identify all parcels which have special benefits conferred upon them and which are to be assessed, in relationship to the entirety of the public improvement and the maintenance and operation expenses being provided.

### 3.1 Benefit Analysis

In conjunction with the provisions of the Act, the California Constitution, in Article XIIIID, defines a number of terms which are essential to an acceptable and equitable levy of assessments:

Section 2d defines “District” as follows:

“an area determined by an agency to contain all parcels which will receive a special benefit from a proposed public improvement or property related service.”

Section 2i defines “Special Benefit” as follows:

“a particular and distinct benefit over and above general benefits conferred on real property located in the District or to the public at large. General enhancement of property value does not constitute “special benefit.”

Section 4a defines “Proportional Special Benefit Assessments” as follows:

“An agency which proposes to levy an assessment shall identify all parcels which will have a special benefit conferred upon them and upon which an assessment will be imposed. The proportionate special benefit derived by each identified parcel shall be determined in relationship to the entirety of the capital cost of a public improvement, the maintenance and operation expenses of a public improvement, or the cost of the property related service being provided. No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel.”

### 3.2 Potential Special Benefits of Landscaping Improvements

The special benefits of additional landscaping within the LLMD boundaries include:

- Enhanced aesthetic environment
- Additional greenspace and shade within the tract
- Enhanced home values due to increase in overall greenspace within the development.
- Enhanced home values due to increased attractiveness of entrance frontage and entrance road median

### 3.3 Potential Special Benefits of Special Lighting Improvements

The potential benefits of special landscape and lighting within the boundaries of the LLMD include:

- Convenience, safety, and security of property, improvements, and goods
- Improvement of usability of greenspace areas
- Enhanced deterrence of crime and the aid to police protection
- Improved ability of pedestrians to see potential obstacles

### 3.4 Assessment Methodology

Each parcel in LLMD 2019-01 is assigned a weighting factor known as an Assessment Unit (AU) to identify the parcel's proportionate special benefit from specific improvements. Each parcel's AU is calculated based on the parcel's land use, development status and/or size as compared to other parcels within the LLMD, as determined to be appropriate for each type of expense.

A typical single-family residential property will be assigned an AU of 1.00, and all other property types will be assigned an AU proportionate to the special benefits they receive as compared to this single-family residential property.

The total number of Assessment Units in each Zone will then be divided into the total dollar amount to be assessed (also known as the Balance to Levy, a term defined in the Act) to establish the Levy per AU (the Assessment Rate). The Assessment Rate will then be multiplied by the parcel's AU to establish the parcel's Levy Amount.

Put mathematically, the formulas for the method of apportionment will be as follows:

$$\text{Total Balance to Levy} / \text{Total AU in Zone} = \text{Levy per AU (Rate)}$$

$$\text{Levy per AU (Rate)} \times \text{Parcel's Calculated AU} = \text{Parcel's Levy Amount}$$

LLMD 2019-01 provides for operation and maintenance of improvements that enhance the presentation, aesthetics and public safety aspects of the included properties. These improvements will directly benefit the parcels to be assessed within the LLMD 2019-01. The assessments and method of apportionment are based on the premise that the assessments will be used to operate and maintain landscape and lighting improvements within LLMD 2019-01, and that the assessment revenues generated by LLMD 2019-01 will be used solely for such purposes. This reports finds the following:

- The costs of operation and maintenance of the proposed improvements have been identified and allocated to properties within LLMD 2019-01 based on a determined special benefit.
- The LLMD improvements are not required nor necessarily desired by any properties or developments outside the LLMD 2019-01 boundary. Therefore, any public access or use of these local improvements by others is incidental and there is no measurable general benefit to properties outside LLMD 2019-01 or to the public at large.
- The LLMD improvements, associated costs and assessments are localized, and the construction and installation of the improvements are only necessary for the development of properties within LLMD 2019-01.

- The improvements provided by LLMD 2019-01 and for which properties will be assessed have been identified as an essential component and local amenity that provide a direct reflection and extension of the properties within LLMD 2019-01.
- The method of assessment set forth in this Report assumes that each assessed property receives special benefits from the landscape and lighting improvements within LLMD 2019-01, over and above any general community benefit.
- The assessment obligation for each parcel reflects that parcel's proportional share of special benefits as compared to other properties within LLMD 2019-01.
- Pursuant to the provisions of the Act, the improvements and the associated costs described in this Report have been carefully reviewed and have been allocated proportionally to properties within LLMD 2019-01.

Every parcel within LLMD 2019-01 has a land use classification based on the City's designation. While primary land use classification (i.e., Residential versus Non-Residential) can be a factor appropriate to help identify the special benefits conveyed to each property within a LLMD, it is not a factor used here since all properties carry the same residential land use classification.

Because landscape improvements associated with residential properties are usually located on the perimeter of a residential subdivision, or serve the needs of properties located within reasonable walking distance thereof, landscape improvements are typically associated with the entire development and are considered to provide substantially similar and equal benefits to each residential unit. Therefore, all residential properties are assigned 1.00 AU per unit as their proportional allocation of the landscape improvement costs whether a residential unit has been constructed or merely approved for development.

Similarly, for a typical residential tract development with landscaping and/or supplemental lighting within and adjacent to the development, the benefit to each residential property is reasonably equal and each residential parcel is assigned 1.00 AU.

No parcels in the City of Mendota are assessed for standard street lighting, and the same holds true here.

### 3.5 Annual Adjustments to Assessments

Most operations and maintenance budget items are typically impacted by inflation. Generally, any new or increased assessments to offset these increased costs require certain noticing, meeting, and balloting requirements by law. However, Government Code Section 54954.6(o) provides that a "new or increased assessment" does not include "an assessment which does not exceed an assessment formula or range of assessments...previously adopted by the agency or approved by the voters in the area where the assessment is imposed." This definition of an increased assessment was later confirmed by Senate Bill 919 (the Implementing Legislation for Proposition 218). The following describes the assessment adjustment formula to be applied within LLMD 2019-01:

The maximum assessment amount allowed for each fiscal year may be increased in an amount equal to the greater of: (1) two percent (2.0%), or (2) the percentage increase of the Local Consumer Price Index (CPI). The Consumer Price Index to be applied is for the West Region for All Urban Consumers, as developed by U.S. Bureau of Labor Statistics.

Each fiscal year the City shall compute the percentage difference between the CPI on January 1, and the CPI for the previous January 1, or a similar 12-month time period. This percentage difference shall then establish the range of increased assessments allowed based on CPI. Should the Bureau of Labor Statistics revise such

index or discontinue the preparation of such index, the City shall use the revised index or comparable system as approved by the City Council for determining fluctuations in the cost of living.

In the event that the City Council determines that the maximum inflation adjustment allowed to the assessments is not required for a given fiscal year, the City Council may adopt an assessment less than the allowable maximum assessment for that year. If the budget and assessments for the LLMD or any Zone requires an increase greater than the adjustment set forth in the formula in order to maintain solvency and cash flow within the LLMD or Zone, the proposed larger increase could be implemented but would be subject to majority protest by the property owners subject to the increased assessment.

### 3.6 LLMD Budget for Maintenance and Operations

The following tables provide summaries of the Landscape and Lighting Maintenance Operation budgets for LLMD 2019-01. These tables identify the costs and assessment rates applied to each Assessment Unit within the initial single Zone that will be necessary to cover the costs and expenses of operating and maintaining the improvements that provide special benefits to properties within LLMD 2019-01.

The improvements within LLMD 2019-01 were accepted and transferred to the City as follows: the park landscaping and lighting was accepted on February 9, 2021, Barboza Street landscaping was accepted on May 25, 2021, and Bass Avenue landscaping was accepted on April 12, 2022.

The City has incurred expenses related to LLMD 2019-01 and while the landscape maintenance fell within the current budget, costs for the lighting have increased. The calculated CPI from January 2022 to January 2023 is 6.3% and this increase will be applied to the Assessed Levy under the Lighting Maintenance Budget.

**Table 3-1** presents the budget for landscape maintenance over a year of operation.

**Table 3-1 Landscape Maintenance Budget**

<b>Direct Costs</b>	
Contract Landscape Maintenance	\$ 18,326
City Water	\$ 500
City Labor (Streets)	\$ 912
Maintain Park Appertenances	\$ 900
<b>Administration Costs</b>	
City Cost Allocation	\$ 1,000
<b>Balance to Levy</b>	<b>\$ 21,638</b>
<b>Calculation of Assessments</b>	
Number of Parcels Assessed	85
Total Equivalent Benefit Units	85
Assessed Levy per AU, '20/'21 to '22/'23	\$ 254.56
Maximum Levy* per AU, 2023/2024	\$ 270.60
Assessed Levy per AU, 2023/2024	\$ 254.56

*\* as increased by CPI*

**Table 3-2**, on the following page, presents the budget for lighting maintenance and operation over the last year of operation.

**Table 3-2 Lighting Maintenance Budget**

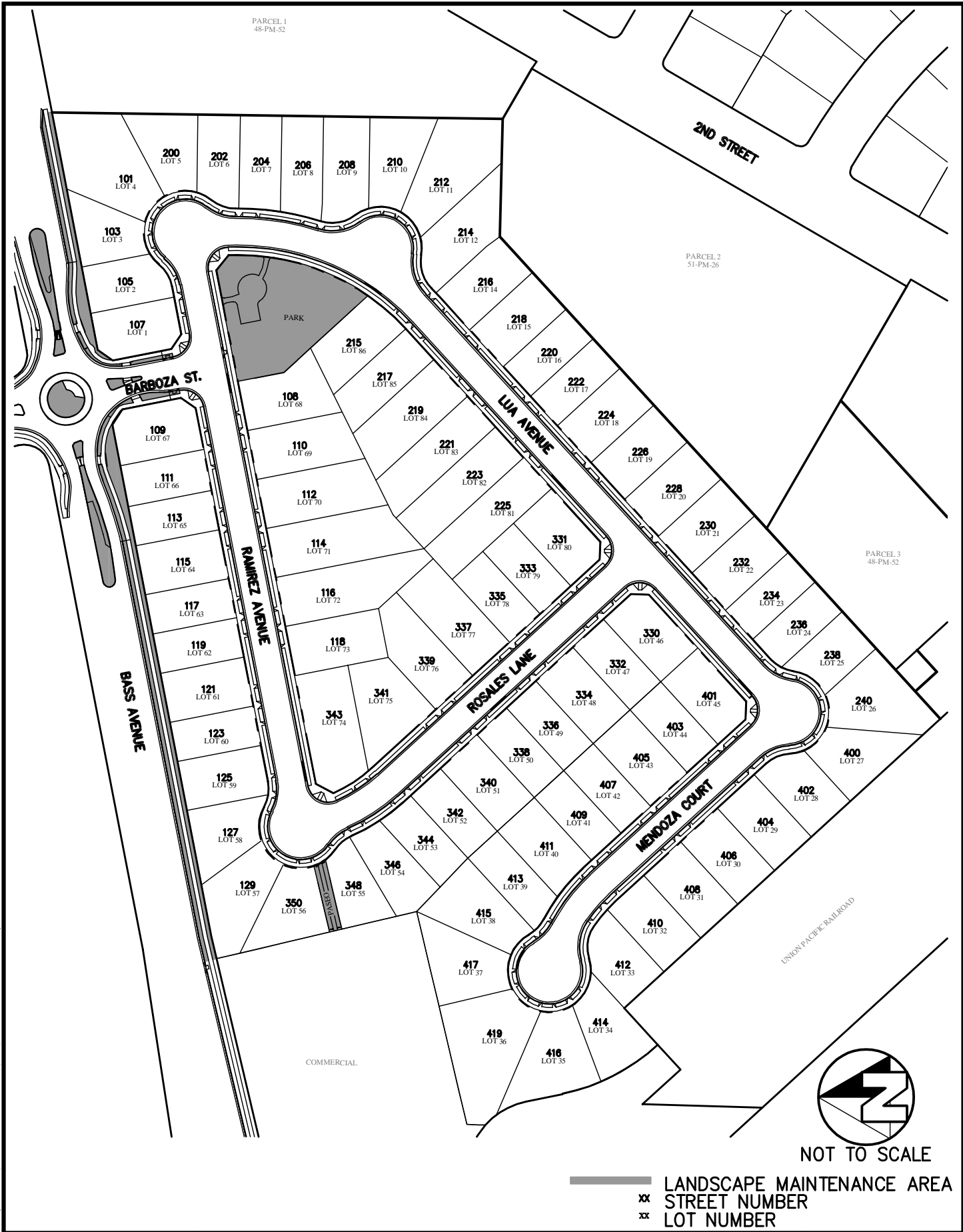
<b>Direct Costs</b>	
Park Light Electricity	\$ 30
Park Light Maintenance	\$ 100
<b>Balance to Levy</b>	<b>\$ 130</b>
<b>Calculation of Assessments</b>	
Number of Parcels Assessed	85
Total Equivalent Benefit Units	85
Assessed Levy per AU, '20/'21 to '22/'23	\$ 1.53
Maximum Levy* per AU, 2023/2024	\$ 1.63
Assessed Levy per AU, 2023/2024	\$ 1.63

\* as increased by CPI

# Appendix A

## Assessment Diagram

The attached Assessment Diagram shows the boundary of LLMD 2019-01 and all of the parcels included within that boundary. All of the residential parcels are included on the Assessment Roll, which appears as Appendix B. The non-residential and public benefit parcels are not included in the allocation of LLMD costs.



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EST. 1968

**PROVOST & PRITCHARD**

CONSULTING GROUP

An Employee Owned Company

CITY OF MENDOTA

LANDSCAPE & LIGHTING MAINTENANCE DISTRICT 2019-01

**APPENDIX A – ASSESSMENT DIAGRAM**

DESIGN ENGINEER:

DATE: APRIL 2022

JOB NO:

SHEET OF



# Appendix B

## LLMD 2019-01 Assessment Roll

An Assessment Roll (a listing of all parcels assessed within LLMD 2019-01 and the amount of their assessment) has been filed with the City Clerk and is, by reference, made part of this Report. The assessment roll will be available for public inspection in the City Clerk's Office during normal City of Mendota office hours.

The Assessment Roll reflects all properties currently identified within LLMD 2019-01 and their proposed assessment amount(s) for this fiscal year. Each lot or parcel listed on the assessment roll is or will be shown and illustrated on the County Assessor's Roll and has been or will be assigned a County Assessor's Parcel Number. These records are, by reference, made part of this Report and shall govern for all details concerning the description of the lots or parcels. All assessments presented on the assessment roll are subject to change as a result of parcel changes made by the County including parcel splits, parcel merges or development changes that occur prior to the County securing the roll and generating tax bills for this fiscal year.

**City of Mendota  
Landscape & Lighting Maintenance District No. 2019-01**

**Benefit Zone 01 -- Tract 6218**

**Assessment Roll -- Fiscal Year 2023/2024**

CPI increase Jan 2022 to Jan 2023: 6.3%

Total Amount to be Assessed:	Landscape:	\$	21,638.00
	Lighting:	\$	138.19
	Total Levy:	\$	21,776.19

<b>Tract 6218</b>				<b>Fiscal Year Levy</b>		
<b>Lot No.</b>	<b>APN</b>	<b>Address</b>	<b>Assigned AU</b>	<b>Landscape</b>	<b>Lighting</b>	<b>Total</b>
1	013 - 442 - 01	107 Ramirez Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
2	013 - 442 - 02	105 Ramirez Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
3	013 - 442 - 03	103 Ramirez Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
4	013 - 442 - 04	101 Ramirez Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
5	013 - 442 - 05	200 Lua Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
6	013 - 442 - 06	202 Lua Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
7	013 - 442 - 07	204 Lua Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
8	013 - 442 - 08	206 Lua Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
9	013 - 442 - 09	208 Lua Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
10	013 - 442 - 10	210 Lua Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
11	013 - 442 - 11	212 Lua Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
12	013 - 442 - 12	214 Lua Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
14	013 - 442 - 13	216 Lua Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
15	013 - 442 - 14	218 Lua Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
16	013 - 452 - 01	220 Lua Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
17	013 - 452 - 02	222 Lua Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
18	013 - 452 - 03	224 Lua Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
19	013 - 452 - 04	226 Lua Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
20	013 - 452 - 05	228 Lua Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
21	013 - 452 - 06	230 Lua Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
22	013 - 452 - 07	232 Lua Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
23	013 - 452 - 08	234 Lua Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
24	013 - 452 - 09	236 Lua Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
25	013 - 452 - 10	238 Lua Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
26	013 - 452 - 11	240 Lua Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
27	013 - 452 - 12	400 Mendoza Court	1.0	\$ 254.56	\$ 1.63	\$ 256.19
28	013 - 452 - 13	402 Mendoza Court	1.0	\$ 254.56	\$ 1.63	\$ 256.19
29	013 - 452 - 14	404 Mendoza Court	1.0	\$ 254.56	\$ 1.63	\$ 256.19
30	013 - 452 - 15	406 Mendoza Court	1.0	\$ 254.56	\$ 1.63	\$ 256.19
31	013 - 452 - 16	408 Mendoza Court	1.0	\$ 254.56	\$ 1.63	\$ 256.19
32	013 - 452 - 17	410 Mendoza Court	1.0	\$ 254.56	\$ 1.63	\$ 256.19
33	013 - 452 - 18	412 Mendoza Court	1.0	\$ 254.56	\$ 1.63	\$ 256.19
34	013 - 452 - 19	414 Mendoza Court	1.0	\$ 254.56	\$ 1.63	\$ 256.19
35	013 - 452 - 20	416 Mendoza Court	1.0	\$ 254.56	\$ 1.63	\$ 256.19
36	013 - 441 - 01	419 Mendoza Court	1.0	\$ 254.56	\$ 1.63	\$ 256.19
37	013 - 441 - 02	417 Mendoza Court	1.0	\$ 254.56	\$ 1.63	\$ 256.19
38	013 - 441 - 03	415 Mendoza Court	1.0	\$ 254.56	\$ 1.63	\$ 256.19
39	013 - 441 - 04	413 Mendoza Court	1.0	\$ 254.56	\$ 1.63	\$ 256.19
40	013 - 441 - 05	411 Mendoza Court	1.0	\$ 254.56	\$ 1.63	\$ 256.19
41	013 - 441 - 06	409 Mendoza Court	1.0	\$ 254.56	\$ 1.63	\$ 256.19
42	013 - 441 - 07	407 Mendoza Court	1.0	\$ 254.56	\$ 1.63	\$ 256.19
43	013 - 451 - 01	405 Mendoza Court	1.0	\$ 254.56	\$ 1.63	\$ 256.19
44	013 - 451 - 02	403 Mendoza Court	1.0	\$ 254.56	\$ 1.63	\$ 256.19
45	013 - 451 - 03	401 Mendoza Court	1.0	\$ 254.56	\$ 1.63	\$ 256.19

**City of Mendota  
Landscape & Lighting Maintenance District No. 2019-01**

**Benefit Zone 01 -- Tract 6218**

**Assessment Roll -- Fiscal Year 2023/2024**

CPI increase Jan 2022 to Jan 2023: 6.3%

Total Amount to be Assessed:	Landscape:	\$ 21,638.00
	Lighting:	\$ 138.19
	Total Levy:	\$ 21,776.19

Tract 6218				Fiscal Year Levy		
Lot No.	APN	Address	Assigned AU	Landscape	Lighting	Total
46	013 - 451 - 04	330 Rosales Lane	1.0	\$ 254.56	\$ 1.63	\$ 256.19
47	013 - 451 - 05	332 Rosales Lane	1.0	\$ 254.56	\$ 1.63	\$ 256.19
48	013 - 451 - 06	334 Rosales Lane	1.0	\$ 254.56	\$ 1.63	\$ 256.19
49	013 - 441 - 08	336 Rosales Lane	1.0	\$ 254.56	\$ 1.63	\$ 256.19
50	013 - 441 - 09	338 Rosales Lane	1.0	\$ 254.56	\$ 1.63	\$ 256.19
51	013 - 441 - 10	340 Rosales Lane	1.0	\$ 254.56	\$ 1.63	\$ 256.19
52	013 - 441 - 11	342 Rosales Lane	1.0	\$ 254.56	\$ 1.63	\$ 256.19
53	013 - 441 - 12	344 Rosales Lane	1.0	\$ 254.56	\$ 1.63	\$ 256.19
54	013 - 441 - 13	346 Rosales Lane	1.0	\$ 254.56	\$ 1.63	\$ 256.19
55	013 - 441 - 14	348 Rosales Lane	1.0	\$ 254.56	\$ 1.63	\$ 256.19
56	013 - 441 - 15	350 Rosales Lane	1.0	\$ 254.56	\$ 1.63	\$ 256.19
57	013 - 441 - 16	129 Ramirez Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
58	013 - 441 - 17	127 Ramirez Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
59	013 - 441 - 18	125 Ramirez Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
60	013 - 441 - 19	123 Ramirez Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
61	013 - 441 - 20	121 Ramirez Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
62	013 - 441 - 21	119 Ramirez Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
63	013 - 441 - 22	117 Ramirez Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
64	013 - 441 - 23	115 Ramirez Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
65	013 - 441 - 24	113 Ramirez Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
66	013 - 441 - 25	111 Ramirez Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
67	013 - 441 - 26	109 Ramirez Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
68	013 - 443 - 19	108 Ramirez Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
69	013 - 443 - 18	110 Ramirez Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
70	013 - 443 - 17	112 Ramirez Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
71	013 - 443 - 16	114 Ramirez Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
72	013 - 443 - 15	116 Ramirez Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
73	013 - 443 - 14	118 Ramirez Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
74	013 - 443 - 13	343 Rosales Lane	1.0	\$ 254.56	\$ 1.63	\$ 256.19
75	013 - 443 - 12	341 Rosales Lane	1.0	\$ 254.56	\$ 1.63	\$ 256.19
76	013 - 443 - 11	339 Rosales Lane	1.0	\$ 254.56	\$ 1.63	\$ 256.19
77	013 - 443 - 10	337 Rosales Lane	1.0	\$ 254.56	\$ 1.63	\$ 256.19
78	013 - 443 - 09	335 Rosales Lane	1.0	\$ 254.56	\$ 1.63	\$ 256.19
79	013 - 443 - 08	333 Rosales Lane	1.0	\$ 254.56	\$ 1.63	\$ 256.19
80	013 - 443 - 07	331 Rosales Lane	1.0	\$ 254.56	\$ 1.63	\$ 256.19
81	013 - 443 - 06	225 Lua Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
82	013 - 443 - 05	223 Lua Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
83	013 - 443 - 04	221 Lua Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
84	013 - 443 - 03	219 Lua Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
85	013 - 443 - 02	217 Lua Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
86	013 - 443 - 01	215 Lua Ave	1.0	\$ 254.56	\$ 1.63	\$ 256.19
Total Levy:				\$ 21,638.00	\$ 138.19	\$ 21,776.19

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**AGENDA ITEM – STAFF REPORT**

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**TO:** HONORABLE MAYOR AND COUNCILMEMBERS  
**FROM:** MICHAEL OSBORN, CITY ENGINEER  
**VIA:** CRISTIAN GONZALEZ, CITY MANAGER  
**SUBJECT:** STREET PROJECT LIST PROPOSED FOR SB1 (RMRA) FUNDING  
**DATE:** JUNE 13, 2023

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**ISSUE**

Shall the City Council adopt Resolution No. 23-34, adopting a list of projects for Fiscal Year 2023-2024 funded by Senate Bill 1: The Road Repair and Accountability Act of 2017?

**BACKGROUND**

On April 28, 2017, the Governor signed Senate Bill 1 (“SB1”) which is known as the Road Repair and Accountability Act of 2017 and beginning on November 1, 2017, the State Controller (Controller) has begun to deposit various portions of this funding in the created Road Maintenance and Rehabilitation Account (“RMRA”), with a percentage of that being apportioned to the City of Mendota.

The California Transportation Commission (“CTC”) is requiring that agencies provide a list of projects that may utilize Fiscal Year 2023-24 SB1 (RMRA) funding by July 1, 2023 to receive their Fiscal Year 2023-24 RMRA fund distribution. They have informed us that the project list can include projects planned for after Fiscal Year 2023-24 and be a carry-over of the list of projects previously proposed and adopted.

Resolutions No. 19-27, 20-42, 21-40 and 22-32 adopted lists of projects and the attached list has been amended based on direction from City Council at previous meetings.

At the December 14, 2021 City Council meeting, Council directed staff to prepare construction documents for the reconstruction of the segments of Kate Street, Rio Frio Street and Stamoules Street as described on the project list, combining three projects into one, the “2022 Local Street Reconstruction Project”. This project started construction on May 22, 2023 and will be the first use of SB1/RMRA funds by the City.

**ANALYSIS**

The attached list of SB1/RMRA projects was prepared by staff, specifically the City Manager/ Director of Public Works and City Engineer based on the 2019 Pavement Assessment and current conditions. This list includes a couple of projects previously listed and has been supplemented by additional projects as directed by the City Council at the May 25, 2023 and June 7, 2023 meetings.

The California Transportation Commission now uses an on-line project intake tool. Upon adoption, the projects on the list will be submitted via this tool.

Per AB 135, the project list shall not limit the flexibility of the City to fund projects in accordance with local needs and priorities so long as the projects are consistent with subdivision (b) of Section 2030; therefore, this list may be rearranged or amended.

**FISCAL IMPACT**

The City has received \$69,306.83 in FY 17/18, \$220,993.61 in FY 18/19, \$213,294.23 in FY 19/20, \$231,991.30 in FY 20/21, and \$251,459.81 in FY 21/22 and is expected to receive \$272,990 in FY 22/23 and \$311,154 in FY 23/24 (approximately \$1,571,190 in total of RMRA allocations). Prior to the start of the 2022 Local Street Reconstruction Project, the City had not expended any RMRA funds; the banked RMRA funds will be utilized for this project, started in FY 21/22 and with construction in May/June 2023. The total project cost is expected to be \$980,000 which leaves approximately \$591,200 remaining in the RMRA account for future projects. Federal Funding (i.e., STBG, CMAQ) will be sought to fund the construction of projects on streets with functional classifications of Collector and Arterial, thus leveraging the local transportation funds.

The General Fund will not be impacted by these projects.

**RECOMMENDATION**

Staff recommends that the City Council adopt Resolution No. 23-34, adopting a list of projects for Fiscal Year 2023-2024 funded by Senate Bill 1: The Road Repair and Accountability Act of 2017.

**Attachments:**

1. Resolution No. 23-34
2. Exhibit "A" - FY 2023-2024 List of Projects

**BEFORE THE CITY COUNCIL  
OF THE  
CITY OF MENDOTA, COUNTY OF FRESNO**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF MENDOTA ADOPTING  
A LIST OF PROJECTS FOR FISCAL YEAR  
2023-2024 FUNDED BY SENATE BILL 1:  
THE ROAD REPAIR AND ACCOUNTABILITY  
ACT OF 2017**

**RESOLUTION NO. 23-34**

**WHEREAS**, Senate Bill 1 (“SB 1”), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

**WHEREAS**, SB 1 includes accountability and transparency provisions that will ensure the residents of the City of Mendota (“City”) are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

**WHEREAS**, by resolution, the City must adopt a list of all projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (“RMRA”), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project’s completion, and the estimated useful life of the improvement; and

**WHEREAS**, the City, will receive and estimated \$311,154 in RMRA funding in Fiscal Year 2023-2024 from SB 1; and

**WHEREAS**, this is the seventh year in which the City is set to receive SB 1 funding; and

**WHEREAS**, these funds will enable the City to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

**WHEREAS**, the City has begun using a Pavement Management System to develop the SB1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the communities priorities for transportation investment; and

**WHEREAS**, the SB1 funding for fiscal year 2023-2024 could help the City rehabilitate one ¼-mile length of street within the City this year and continue to do so into the future; and

**WHEREAS**, the City’s proposed SB1 project list was discussed at previous City Council meetings where public input was solicited; and

**WHEREAS**, the SB1 project list shall not limit the City’s flexibility to fund projects in accordance with local needs and priorities so long as those projects are consistent with RMRA priorities outlined in Streets and Highways Code, subdivision (b) of Section 2030; and

**WHEREAS**, the 2020 California Statewide Local Streets and Roads Needs Assessment found that the City’s streets and roads are in “poor” condition; this was justified in 2019 when the Pavement Management System was implemented and showed the Pavement Condition Index (PCI) of the City to be 43 (compared to the statewide average of 65); and

**WHEREAS**, this revenue will help the City increase the overall quality of its road system and, over the next decade, will bring our streets and roads into a safer and more drivable condition; and

**WHEREAS**, the SB 1 project list, overall investment in the City’s local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials, and practices, will provide for a better quality of life for the City’s residents and a better experience to those visiting the City.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Mendota, State of California, as follows:

1. The foregoing recitals are true and correct.
2. The list of projects attached hereto and made part hereof as Exhibit “A” includes newly proposed projects that will be funded in part or solely with Fiscal Year 2023-2024 Road Maintenance and Rehabilitation Account revenues.
3. The list of projects attached hereto and made part hereof as Exhibit “A” also includes previously proposed and adopted projects which may also utilize Fiscal Year 2023-2024 Road Maintenance and Rehabilitation Account revenues in their delivery. By relisting these projects in the 2023-2024 fiscal year resolution, the City is reaffirming to the public and the State its intent to fund these projects with RMRA revenues.
4. The Council hereby finds that the adoption of this Resolution is not subject to environmental review under the California Environmental Quality Act (“CEQA”). The adoption of this Resolution, in and of itself, does not have the potential for resulting in either a direct physical change in the environment, or a reasonable foreseeable indirect physical change in the environment and therefore is not considered a “project” under CEQA. (Pub. Res. Code, § 21065; Cal. Code

Regs., tit. 14, § 15378, subd. (a).) Further, this Resolution is a government funding mechanism that does not involve any commitment on behalf of the City to any specific project which may result in a potentially significant impact on the environment. (Cal. Code Regs., tit. 14, § 15378, subd. (b)(4).) This determination reflects the independent judgement and analysis of the Council.

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Victor Martinez, Mayor

ATTEST:

I, Celeste Cabrera-Garcia, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 13<sup>th</sup> day of June, 2023, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

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Celeste Cabrera-Garcia, City Clerk



# **EXHIBIT A**

Exhibit "A"

FY 2023-2024 SB1 Project List

Proposed Project	Description	Location & Functional Classification*	Estimated Schedule				Estim. Useful Life (# of Yr)		ESTIMATED PROJECT COST
			Design & CEQA Start	Design & CEQA Completion	Construction Start	Construction Completion	Min.	Max.	
<b>Previously Adopted SB1 Project List with updated schedule</b>									
Fleming & McCabe Avenue Reconstruction	In general, the project consists of reconstruction, including demolition of existing asphalt and concrete pavements, full depth reclamation soil-cement treatment, new HMA pavement, curbs, gutters, ramps, driveway approaches, and traffic striping and markings to add center lane lines, parking/bike lanes and high visibility school zone cross walks.	Fleming Avenue from Rowe Avenue to Sorensen Avenue (Local); McCabe Avenue from Rowe Avenue to Sorensen Avenue (Local)	Jul-23	Dec-23	Apr-24	Jun-24	15	30	\$ 613,200
7th Street	In general, the project consists of grind and overlay of 7th Street between Unida Street and Stamoules and slurry seal between Stamoules Street and Oller Street.	Unida Street to Oller Street (Collector)	Jul-25	Dec-25	Apr-26	May-26	10	20	\$ 362,300
Marie Street & 5th Street Reconstruction	In general, the project consists of reconstruction of Marie Street between Divisadero Street and 9th Street and 5th Street between Marie Street and Lolita Street, including demolition of existing asphalt and concrete pavements, full depth reclamation soil-cement treatment, new HMA pavement, curbs, gutters, ramps, and traffic striping and markings to add center lane line and parking/bike lanes.	Marie Street from Divisadero Street to 9th Street (Collector); 5th Street from Marie Street to Lolita Street (Local)	Jul-23	Dec-23	Apr-25	Jun-25	15	30	\$ 1,517,800
<b>New Projects to SB1 Project List</b>									
4th Street Reconstruction	In general, the project consists of reconstruction, including grind and overaly from H Street to I Street and demolition of existing asphalt and concrete pavements, Full Depth Reclamation soil-cement treatment, new HMA pavement, curbs, gutters, ramps, and traffic striping and markings.	H Street to L Street (Local)	Jul-25	Dec-25	Apr-26	May-26	15	30	\$ 625,800
Lolita Street Reconstruction	In general, the project consists of reconstruction, including demolition of existing asphalt and concrete pavements, Full Depth Reclamation soil-cement treatment, new HMA pavement, curbs, gutters, ramps, and traffic striping and markings.	Divisadero Street to 10th Street (Local)	Jul-24	Dec-24	Apr-25	May-25	15	30	\$ 1,384,400
Tule Street Reconstruction	In general, the project consists of reconstruction, including demolition of existing asphalt and concrete pavements, Full Depth Reclamation soil-cement treatment, new HMA pavement, curbs, gutters, ramps, and traffic striping and markings.	7th Street to Belmont Avenue (Local)	Oct-23	Mar-24	Jul-24	Nov-24	15	30	\$ 453,500
Quince Street Reconstruction	In general, the project consists of reconstruction, including demolition of existing asphalt and concrete pavements, Full Depth Reclamation soil-cement treatment, new HMA pavement, curbs, gutters, ramps, and traffic striping and markings.	10th to Belmont (Local)	Oct-23	Mar-24	Jul-24	Nov-24	15	30	\$ 322,300
Jennings Street Reconstruction	In general, the project consists of grind and overlay, including the cul-de-sacs of Jennings Circle and Rio Frio Street north of Jennings Street.	9th Street to Quince Street (Local)	Oct-23	Mar-24	Jul-24	Nov-24	10	20	\$ 408,200
Divisadero Street Reconstruction	In general, the project consists of reconstruction, including demolition of existing asphalt and concrete pavements, full depth reclamation soil-cement treatment, new HMA pavement, curbs, gutters, ramps, and traffic striping and markings to add center lane line and parking/bike lanes.	Lolita Street to Juanita Street (Collector) Juanita Street to Inez Street (Local)	Jul-23	Dec-23	Apr-25	Jun-25	15	30	\$ 850,400
									<b>\$ 6,537,900</b>

\* Functional Classifications of Collector & Arterial should try to leverage Federal funding

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**AGENDA ITEM – STAFF REPORT**

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**TO:** HONORABLE MAYOR AND COUNCILMEMBERS  
**FROM:** NANCY BANDA, FINANCE DIRECTOR  
**VIA:** CRISTIAN GONZALEZ, CITY MANAGER  
**SUBJECT:** APPROVING THE FIREWORKS STAND PERMITS FOR 2023  
**DATE:** JUNE 13, 2023

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**ISSUE**

Should the City Council approve Resolution No. 23-35, approving the fireworks stand permits for 2023?

**BACKGROUND**

This item is ministerial in nature: the Mendota Municipal Code (“MMC”) allows the City Council to select the organizations or groups to receive permits for the sale of firework, as long as they meet the requirements outlined in MMC Chapter 8.12.

The prerequisites to issuance of a permit are:

- A. No permit shall be issued to any person, firm, or corporation except nonprofit associations or corporations organized primarily for civic betterment or youth activities;
- B. Each organization must maintain a bona fide membership of at least twenty-five (25) members and must have been organized and established for a minimum of one year continuously preceding the filing of an application for the license;
- C. No organization may receive more than one permit for sale during any one calendar year.

**ANALYSIS**

Staff received a total of four applications from the following organizations:

1. Mendota Pentecostal Church of God
2. Westside Youth, Inc.
3. Mendota High School Football
4. Mendota Youth Recreation

All applications are complete. The MMC 8.12.060 allows six fireworks stands. Attached is Exhibit A with the basic information for City Council’s consideration.

**FISCAL IMPACT**

None.

**RECOMMENDATION**

Staff recommends that the City Council adopt Resolution No. 23-35, approving the fireworks stand permits for 2023.

**Attachments:**

1. Applications:
  - a. Mendota Pentecostal Church of God Application
  - b. Westside Youth, Inc. Application
  - c. Mendota High School Football Application
  - d. Mendota Youth Recreation Application
2. Resolution No. 23-35
3. Exhibit “A” – Firework Stand Application Overview



City of Mendota  
 643 Quince Street Mendota, CA 93640  
 Ph. (559)655-3291 Fax (559)655-4064

MAY 25 2023

Permit Application to Sell Fireworks

Prerequisites to Issuance of Permit

The following qualifications must be met by each applicant for a permit under this chapter:

- A. No permit shall be issued to any person, firm or corporation except nonprofit associations or corporation organized primarily for civic betterment or youth activities;
- B. Each organization must maintain a bona fide membership of at least twenty-five (25) members, and must have been organized and established for a minimum of one year continuously preceding the filing of the application for the license;
- C. No organization may receive more than one permit for sale during any one calendar year.

Organization's Name: Mendota Pentecostal Church of God Phone: [REDACTED]

Address: 1097 Quince Street Mendota, CA 93640

Representative's Name: Becky Garcia Phone = [REDACTED]

Address: [REDACTED]

Dates of Operation: Saturday - July 1, 2023 - Tuesday July 4, 2023

Location of stand: 580 Derrick Avenue Mendota, CA 93640

Assessor Parcel Number: \_\_\_\_\_

Property owner signature: [Signature] Date: 05/19/23  
 (Property owner authorizes the organization named above to use the property for the sale of fireworks.)

The applicant agrees to comply strictly with the terms of any permit granted to it and furnish additional information upon request of the city manager.

Each applicant shall file with the city a cash deposit made payable to the city in the amount of fifty dollars (\$50.00) to assure compliance with the provisions of this chapter.

Applicant's Signature: [Signature] Date: 5/19/23

Date Received: 5/25/23 For Office Use Only

Required documents attached:	Yes	No
• Completed Permit Application	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Property owner written permission	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Certificate of Liability Insurance	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Approval of State Fire Marshall	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Deposit paid	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Seller's Permit	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Received by: [Signature] Date: 5/25/23

**Subject** Re: City of Mendota Fireworks Permit  
**From** Advanced general Constructions  
<[REDACTED]>  
**To:** REBECCA GARCIA  
<[REDACTED]>  
**Date** May 19 at 6:23 PM

sorry for the delay, ive been on the road all week.

[View more](#)



mendota fireworks city permit.pdf



# CERTIFICATE OF LIABILITY INSURANCE

11/1/2023

DATE (MM/DD/YYYY)

5/15/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

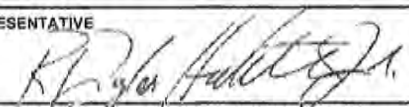
<b>PRODUCER</b> Lockton Companies 3280 Peachtree Road NE, Suite #250 Atlanta GA 30305 (404) 460-3600	<b>CONTACT NAME:</b> <b>PHONE (A/C, No, Ext):</b> <b>E-MAIL ADDRESS:</b>	<b>FAX (A/C, No):</b>
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> 1359683 American Promotional Events, Inc. DBA TNT Fireworks, Inc. 555 North Gilbert Avenue Fullerton CA 92833 XXX1555	<b>INSURER A:</b> Everest Indemnity Insurance Company <span style="float:right">NAIC # 10851</span>	
	<b>INSURER B:</b> Arch Specialty Insurance Company <span style="float:right">21199</span>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES** **CERTIFICATE NUMBER:** 13902846 **REVISION NUMBER:** XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	N	SI8GL00242221	11/1/2022	11/1/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			NOT APPLICABLE			COMBINED SINGLE LIMIT (Ea accident) \$ XXXXXXXX BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
B	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$	Y	N	UXP0056189-09	11/1/2022	11/1/2023	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$ XXXXXXXX
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	NOT APPLICABLE			<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ XXXXXXXX E.L. DISEASE - EA EMPLOYEE \$ XXXXXXXX E.L. DISEASE - POLICY LIMIT \$ XXXXXXXX

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 THIS CERTIFICATE SUPERSEDES ALL PREVIOUSLY ISSUED CERTIFICATES FOR THIS HOLDER, APPLICABLE TO THE CARRIERS LISTED AND THE POLICY TERMS REFERENCED.  
 Additional Insured: Property located at 580 Derrick Ave. in Mendota, CA (XXX1555)  
 Vista Square, LLC / City of Mendota  
 Certificate holder is an additional insured on the General Liability as required by written contract subject to policy terms, conditions, and exclusions.

<b>CERTIFICATE HOLDER</b>  <b>13902846</b> Pentecostal Church of Mendota City of Mendota Vista Square, LLC. 580 Derrick Mendota CA 93640	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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STATE OF CALIFORNIA, NATURAL RESOURCES AGENCY  
 DEPARTMENT OF FORESTRY AND FIRE PROTECTION  
**RETAIL FIREWORKS LICENSE APPLICATION**  
 FWX-15 (REV. 12/18)

Complete and return all copies to the Office of State Fire Marshal with the required fee of \$50.00 made payable to "CAL FIRE". **Applications must be received prior to June 15th of the current year.**

Fire Engineering  
 Office of the State Fire Marshal  
 PO Box 944246, Sacramento, CA  
 94244-2460  
 (916) 568-2948

**LICENSEE INFORMATION**

Name (Last, First): HORVATH, HARLAN	Phone Number:
Mailing Address (Street Address, City, CA, Zip): 2945 S. Elm Ave., Fresno, CA, 93706	
Local Contact Person and Phone Number (if different from Licensee above): Harlan Horvath, (559) 252-5391	

**STAND INFORMATION**

Group Name: XXX1555 MENDOTA PENTECOSTAL CHURCH
Physical Address (Street Address, City, CA, Zip): 580 DERRICK, Mendota, CA, 93640
County of Stand Location: Fresno

**WHOLE SALE FIREWORK VENDOR INFORMATION**

Business Name: AMERICAN PROMOTIONAL EVENTS-WEST	License No.: W-1081
Contact Name: HORVATH, HARLAN	Phone Number: 559-252-5391

**FIRE AUTHORITY HAVING JURISDICTION**

Fire Department: CAL FIRE - Fresno-Kings Unit
Physical Address (Street Address, City, CA, Zip): 210 S. Academy Ave., Sanger, CA, 93657

CAL Fire Validation No. <b>3055</b> Valid Through <b>06/28/2023-07/06/2023</b>
---

		01/10/2023
_____ Signature of Fireworks Program Coordinator	_____ Signature of Licensee	_____ Date

**-NOTICE-**

**COPY OF THIS NOTICE MUST BE POSTED AT STAND WITH A COPY OF THE LOCAL PERMIT**

A validated license has been issued to the organization shown above for the sale of Safe and Sane fireworks at the location indicated. After a permit has been issued by the authority having jurisdiction this license allows the sale of only classified "Safe and Sane" fireworks at the approved location from NOON, June 28th to NOON, July 6th, of the year indicated. **NOTE:** Retail licensees are required to be at least 21 years of age, employees of fireworks stand must be at least 18 and fireworks may not be sold to anyone under age of 16



DISPLAY CONSPICUOUSLY AT PLACE OF BUSINESS FOR WHICH ISSUED

CALIFORNIA STATE BOARD OF EQUALIZATION

**SELLER'S PERMIT**



ACCOUNT NUMBER

5/9/2012 SR KHO 102-224358

MENDOTA PENTECOSTAL CHURCH OF GOD  
MENDOTA PENTECOSTAL CHURCH  
1097 QUINCE ST  
MENDOTA, CA 93640-2625

*NOTICE TO PERMITTEE:  
You are required to obey all  
Federal and State laws that  
regulate or control your  
business. This permit does  
not allow you to do  
otherwise.*

IS HEREBY AUTHORIZED PURSUANT TO **SALES AND USE TAX LAW** TO ENGAGE IN THE  
BUSINESS OF SELLING TANGIBLE PERSONAL PROPERTY AT THE ABOVE LOCATION.  
THIS PERMIT IS VALID ONLY AT THE ABOVE ADDRESS.

THIS PERMIT IS VALID UNTIL REVOKED OR CANCELED AND IS NOT TRANSFERABLE. IF YOU SELL YOUR BUSINESS  
OR DROP OUT OF A PARTNERSHIP, NOTIFY US OR YOU COULD BE RESPONSIBLE FOR SALES AND USE TAXES  
OWED BY THE NEW OPERATOR OF THE BUSINESS.

*Not valid at any other address*

**For general tax questions, please call our Information Center at 800-400-7115.**

**For information on your rights, contact the Taxpayers' Rights Advocate Office at 888-324-2798 or 916-324-2798.**

BOE-442-R REV. 15 (2-06)

**A MESSAGE TO OUR NEW PERMIT HOLDER**

**As a seller, you have rights and responsibilities under the Sales and Use Tax Law. In order to assist you in your endeavor and to better understand the law, we offer the following sources of help:**

- Visiting our website at [www.boe.ca.gov](http://www.boe.ca.gov)
- Visiting a district office
- Attending a Basic Sales and Use Tax Law class offered at one of our district offices
- Sending your questions in writing to any one of our offices
- Calling our toll-free Information Center at 800-400-7115

**As a seller, you have the right to issue resale certificates for merchandise that you intend to resell. Conversely, you have the responsibility of not misusing resale certificates. While the sales tax is imposed upon the retailer,**

- You have the right to seek reimbursement of the tax from your customer
- You are responsible for filing and paying your sales and use tax returns timely
- You have the right to be treated in a fair and equitable manner by the employees of the Board
- You are responsible for following the regulations set forth by the Board

As a seller, you are expected to maintain the normal books and records of a prudent businessperson. You are required to maintain these books and records for no less than four years, and make them available for inspection by a Board representative when requested. You are also expected to notify us if you are buying, selling, adding a location, or discontinuing your business, adding or dropping a partner, officer, or member, or when you are moving any or all of your business locations. If it becomes necessary to surrender this permit, you should only do so by mailing it to a Board office, or giving it to a Board representative.

If you would like to know more about your rights as a taxpayer, or if you are unable to resolve an issue with the Board, please contact the Taxpayers' Rights Advocate Office for help by calling toll-free, 888-324-2798 or 916-324-2798. Their fax number is 916-323-3319.

**Please post this permit at the address for which it was issued and at a location visible to your customers.**

STATE BOARD OF EQUALIZATION  
Sales and Use Tax Department

**PROPERTY LEASE AGREEMENT**

This Property Lease Agreement (“Lease”) is entered into by and between **VISTA SQUARE, LLC** (“Lessor”) and **AMERICAN PROMOTIONAL EVENTS, INC. - WEST**, a California Corporation, d.b.a. **TNT Fireworks** (“Lessee”), on the terms and conditions below.

Lessor represents and warrants that **VISTA SQUARE, LLC** has the authority to lease that certain real property located at **580 DERRICK AVE** (“The Premises”) in the city of **MENDOTA**, California.

Lessor hereby leases to Lessee and Lessee leases from Lessor the Premises. Lessor grants Lessee and a nonprofit organization designated by Lessee the exclusive right to occupy the Premises for the sole purpose of conducting the sale of “Safe and Sane” fireworks from:

June 28, 2023 to July 4, 2023

June 28, 2024 to July 4, 2024

June 28, 2025 to July 4, 2025

June 28, 2026 to July 4, 2026

June 28, 2027 to July 4, 2027

Lessee agrees occupy the Premises on or after June 18<sup>th</sup> and to remove the temporary fireworks sales booth on or before July 10<sup>th</sup> of the lease year, leaving the Premises clean and free of debris.

Lessee agrees to maintain and provide Public Liability and Property Damage Insurance in the amount of \$5 MILLION DOLLARS (\$5,000,000.00) combined single limits, pertaining to and protecting against liability arising from the activities conducted at the Premises by Lessee and the nonprofit organization. Lessor, and any other parties designated by the Lessor, will be named as an additional insured on said policy and a certificate of insurance will be provided Lessor prior to the occupancy of the Premises.

Lessee shall indemnify, hold harmless and defend Lessor from and against any loss, claims or costs arising from the use of the Premises by Lessee and the nonprofit organization. However, in no event shall Lessee be required to indemnify, hold harmless or defend Lessor from or against any action, cause of action, claim, cost, loss or suit arising from the negligence or intentional acts or omissions of the Lessor, its agents, its contractors or its employees.

This Lease is subject to cancellation in the event of either sale of, or construction on, the property that would prohibit the use of the site. This Lease is also subject to cancellation if, for any reason, the Lessee is unable to secure a group to operate on the premises, or the nonprofit organization cannot acquire and maintain all city, county, and state licenses and/or permits necessary

to operate a legal fireworks sale on the Premises in compliance with applicable law. In the event of cancellation, Lessee shall give Lessor written notice of the cancellation no later than June 15 of the current year of the lease. Lessor shall refund the rent paid within ten (10) days of such notice. Lessee's cancellation of this Lease for any one year shall not affect its right to exercise its option to renew this Lease in any subsequent years.

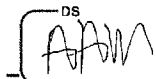
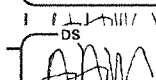
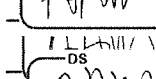
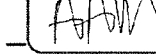
Lessee agrees to observe all of the obligations hereunder and Lessor agrees Lessee shall have quiet possession and enjoyment of the Premises during the term of this Lease.

This Agreement may be executed in counterparts, each of which shall be deemed an original, and all of which together shall constitute the entire agreement. This Agreement, including its counterparts, may be executed electronically. For purposes of this Agreement, the Parties agree that any electronic signature shall have the same effect and force as a handwritten signature. Each Party waives any claim or defense that this Agreement is invalid or unenforceable due to an electronic signature.

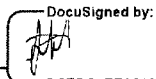
This Lease contains the entire agreement between the parties. Any amendment or modification hereto shall be effective only if in writing and signed by both parties.

Rental consideration for this Lease shall be a total of \_\_\_\_\_ ; with the payment to be made immediately.

2023:  
2024:  
2025:  
2026:  
2027:

 als)  
 als)  
 als)  
 als)

LESSOR: VISTA SQUARE, LLC

Sign:  Date: 5/12/2023  
ABDUL ALI MOHAMED FOR VISTA SQUARE, LLC

Print: ABDUL ALI MOHAMED  
ABDUL ALI MOHAMED FOR VISTA SQUARE, LLC

LESSEE: AMERICAN PROMOTIONAL EVENTS, INC. - WEST

By: <sup>DocuSigned by:</sup>  
*Harlan Honata* \_\_\_\_\_  
E2CA0902CF564D0...h  
Area Manager

Date: 5/12/2023



LOC# XXX-1555

## Grecia Gallegos

---

**From:** REBECCA GARCIA <[REDACTED]>  
**Sent:** Thursday, May 25, 2023 10:48 AM  
**To:** Grecia Gallegos  
**Subject:** Fw: Permission to set up Fireworks Stand

Hi Grecia,

I am forwarding you Ali's email giving us permission to setup on the property at 580 Derrick Avenue.

Thank you your assistance. Praying all the paperwork we submit will allow us to continue to sell Fireworks.

Best Regards,

Becky Garcia  
[REDACTED]

----- Forwarded Message -----

**From:** "[REDACTED]" <[REDACTED]>  
**To:** REBECCA GARCIA <[REDACTED]>  
**Sent:** Thursday, May 25, 2023 at 10:37:43 AM PDT  
**Subject:** Re: Permission to set up Fireworks Stand

I Abdul Ali owner of vista square LLC located on 580 Derrick ave mendota ca 93640 give the Pentecostal Church of God permission to setup at my location to sale T&T fireworks products. If you have any questions or concerns feel free to reach out to me.

Sent from my iPhone

On May 25, 2023, at 10:33 AM, REBECCA GARCIA <[REDACTED]> wrote:

Hi Ali,

The City of Mendota now is requesting something in writing or an email from you that we have your permission to set up our Fireworks Stand on your property. I submitted the application with your signature along with the lease agreement, but they still want something in "writing" stating we have your permission. **Even if you reply to this email** stating we, the Pentecostal Church of God, has permission to set up our stand to sell Fireworks starting July 1 - July 4, 2023.

I sincerely appreciate you allowing us to continue to set up our stand and thank you for your patience. Next year we will know

what to expect and, if I am still in charge of the paperwork, I will know what is expected.

Best Regards,

Becky Garcia  




City of Mendota  
 643 Quince Street Mendota, CA 93640  
 Ph. (559)655-3291 Fax (559)655-4064

received  
 MAY 31 2023

### Permit Application to Sell Fireworks

#### Prerequisites to Issuance of Permit

The following qualifications must be met by each applicant for a permit under this chapter:

A. No permit shall be issued to any person, firm or corporation except nonprofit associations or corporation organized primarily for civic betterment or youth activities;

B. Each organization must maintain a bona fide membership of at least twenty-five (25) members, and must have been organized and established for a minimum of one year continuously preceding the filing of the application for the license;

C. No organization may receive more than one permit for sale during any one calendar year.

Organization's Name: Westside Youth Inc. Phone# [redacted]

Address: 1709 7th St, Mendota CA 93640

Representative's Name: Dino Perez Phone# [redacted]

Address [redacted]

Dates of Operation: June 29, 2023

Location of stand: 697 Derrick Ave. Mendota, CA

Assessor Parcel Number: 413-244-16

Property owner signature: [Signature] Date: 5/30/2023  
 (Property owner authorizes the organization named above to use the property for the sale of fireworks.)

The applicant agrees to comply strictly with the terms of any permit granted to it and furnish additional information upon request of the city manager.

Each applicant shall file with the city a cash deposit made payable to the city in the amount of fifty dollars (\$50.00) to assure compliance with the provisions of this chapter.

Applicant's Signature: [Signature] Date: 5/30/2023

#### For Office Use Only

Date Received: \_\_\_\_\_

#### Required documents attached:

	Yes	No
Completed Permit Application	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Property owner written permission	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Certificate of Liability Insurance	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Approval of State Fire Marshall	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Deposit paid	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Seller's Permit	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Received by: [Signature]

Date: 5/31/23

### PROPERTY PERMISSION USE

TO WHOM IT MAY CONCERN:

THE UNDERSIGNED, OWNER AND / OR CONTROLLING PARTY, OF THE PROPERTY LISTED BELOW HEREBY GRANTS PERMISSION TO:

Westside Youth Inc.

AND PHANTOM FIREWORKS, THE USE OF THE PROPERTY LOCATED AT:

697 Derrick Avenue

APN: 013-244-16

CITY OF: Mendota

COUNTY: Fresno

FOR THEIR 2023 FIREWORKS SEASON.

THE ORGANIZATION AND / OR PHANTOM FIREWORKS INC., AGREE TO SEE THAT THE PROPERTY LISTED ABOVE WILL BE CLEARED OF ALL STANDS AND REFUSE WITHIN 5 DAYS OF CLOSE OF THE SEASON.

Mendota Food Center

Adam Muthana

**NAME PLEASE PRINT**  
(PROPERTY OWNER/CONTROLLER OF PROPERTY)

X Adm  
**SIGNATURE**

**DATED** 4-22-23

**AT** \_\_\_\_\_, CA

PROPERTY OWNER: PLEASE INDICATE BELOW THE NAME OF THE ADDITIONAL INSURED AND HOW YOU WISH YOUR CERTIFICATE OF INSURANCE TO READ

**ADDITIONAL INSURED** Mendota Food Center / Saleem Ahmed / Adam Muthana

CERTIFICATE OF INSURANCE TO BE MAILED TO:  
Mendota Food Center  
Adam Muthana  
697 Derrick Avenue  
Mendota, CA 93640-2203

PHONE: 559-655-4891 - Store // 559-210-1207 - Cell

CERTIFICATE OF INSURANCE WILL BE MAILED PRIOR TO ERRECTING OF STANDS AND THE SALE OF ANY MERCHANDISE.

PHANTOM FIREWORKS  
2851 TENAYA DRIVE, SUITE A  
MODESTO, CA 95354-3925  
TOLL FREE: 1-800-738-7771  
OFFICE: 209-491-5180  
FAX: 209-491-5188





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/18/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

**PRODUCER**

Britton-Gallagher and Associates, Inc.  
One Cleveland Center, Floor 30  
1375 East 9th Street  
Cleveland OH 44114

**CONTACT NAME:**

PHONE

(A/C, No, Ext): 216-658-7100

FAX

(A/C, No): 216-658-7101

E-MAIL

Address: info@brittongallagher.com

**INSURER(S) AFFORDING COVERAGE**

NAIC #

<b>INSURER A:</b> Everest Indemnity Insurance Co.	10851
<b>INSURER B:</b> Axis Surplus Ins Company	26620
<b>INSURER C:</b> Berkshire Hathaway Homestate Insurance Company	
<b>INSURER D:</b> Everest Denali Insurance Company	18044
<b>INSURER E:</b> Arch Speciality Ins Co	21199
<b>INSURER F:</b>	

**INSURED**

Phantom Fireworks Western Region, LLC  
2445 Belmont Avenue  
Youngstown OH 44505

**COVERAGES**

CERTIFICATE NUMBER: 439260177

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS														
A	GENERAL LIABILITY	Y	Y	SI8GL00843-221	10/30/2022	10/30/2023	<table border="1"> <tr><td>EACH OCCURRENCE</td><td>\$ 1,000,000</td></tr> <tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td>\$ 500,000</td></tr> <tr><td>MED EXP (Any one person)</td><td>\$</td></tr> <tr><td>PERSONAL &amp; ADV INJURY</td><td>\$ 1,000,000</td></tr> <tr><td>GENERAL AGGREGATE</td><td>\$ 2,000,000</td></tr> <tr><td>PRODUCTS - COMP/OP AGG</td><td>\$ 2,000,000</td></tr> <tr><td></td><td>\$</td></tr> </table>	EACH OCCURRENCE	\$ 1,000,000	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 500,000	MED EXP (Any one person)	\$	PERSONAL & ADV INJURY	\$ 1,000,000	GENERAL AGGREGATE	\$ 2,000,000	PRODUCTS - COMP/OP AGG	\$ 2,000,000		\$
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B	Excess Liability #2	Y	Y	P-001-000046155-05	10/30/2022	10/30/2023															

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
 Products Liability extends only to the products purchased from Phantom Fireworks Western Region, LLC.

The Certificate Holders are named as Additional Insureds with respect to General Liability as required by written contract subject to policy terms, conditions and exclusions.

Location: 697 Derrick Ave, Mendota CA 93640  
 Property Owner: Mendota Food Center (Ahmed Saleem)

Additional Insured: Mendota Fire Dept., City of Mendota it's officers, elected officials, authorized Volunteers when acting in full capacity,  
 Municipality: City of Mendota/ County of Fresno

**CERTIFICATE HOLDER**

Westside Youth Inc.  
c/o Dino Perez  
1709 7th Street  
Mendota CA 93640

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



STATE OF CALIFORNIA, NATURAL RESOURCES AGENCY  
 DEPARTMENT OF FORESTRY AND FIRE PROTECTION  
**RETAIL FIREWORKS LICENSE APPLICATION**  
 FWX-15 (REV. 12/18)

Complete and return all copies to the Office of State Fire Marshal with the required fee of \$50.00 made payable to "CAL FIRE". **Applications must be received prior to June 15th of the current year.**

Fire Engineering  
 Office of the State Fire Marshal  
 PO Box 944246, Sacramento, CA  
 94244-2460  
 (916) 568-2948

**LICENSEE INFORMATION**

Name (Last, First): Hernandez, Janae	Phone Number:
Mailing Address (Street Address, City, CA, Zip): 2777 E MALAGA AVE, FRESNO, CA, 93725	
Local Contact Person and Phone Number (if different from Licensee above): Jon Fortado, (559) 459-0610	

**STAND INFORMATION**

Group Name: Westside Youth Inc.
Physical Address (Street Address, City, CA, Zip): 697 Derrick Ave, Mendota, CA, 93640
County of Stand Location: Fresno

**WHOLE SALE FIREWORK VENDOR INFORMATION**

Business Name: PHANTOM FIREWORKS WESTERN REGION, LLC	License No.: W-0526
Contact Name: Hernandez, Janae	Phone Number: 559.459.0610

**FIRE AUTHORITY HAVING JURISDICTION**

Fire Department: Fresno County Fire Protection Dist.
Physical Address (Street Address, City, CA, Zip): 1700 Jensen Ave Ste 103, Sanger, CA, 93657

CAL Fire Validation No. <b>4646</b> Valid Through <b>06/28/2023-07/06/2023</b>
---

\_\_\_\_\_  
 Signature of Fireworks Program Coordinator

*[Signature]*  
 \_\_\_\_\_  
 Signature of Licensee

04/26/2023  
 \_\_\_\_\_  
 Date

**-NOTICE-**

**COPY OF THIS NOTICE MUST BE POSTED AT STAND WITH A COPY OF THE LOCAL PERMIT**

A validated license has been issued to the organization shown above for the sale of Safe and Sane fireworks at the location indicated. After a permit has been issued by the authority having jurisdiction this license allows the sale of only classified "Safe and Sane" fireworks at the approved location from NOON, June 28th to NOON, July 6th, of the year indicated. **NOTE:** Retail licensees are required to be atleast 21 years of age, employees of fireworks stand must be at least 18 and fireworks may not be sold to anyone under age of 16

DATE: 2023 SALESMAN: Jon Fortado CITY: MENDOTA

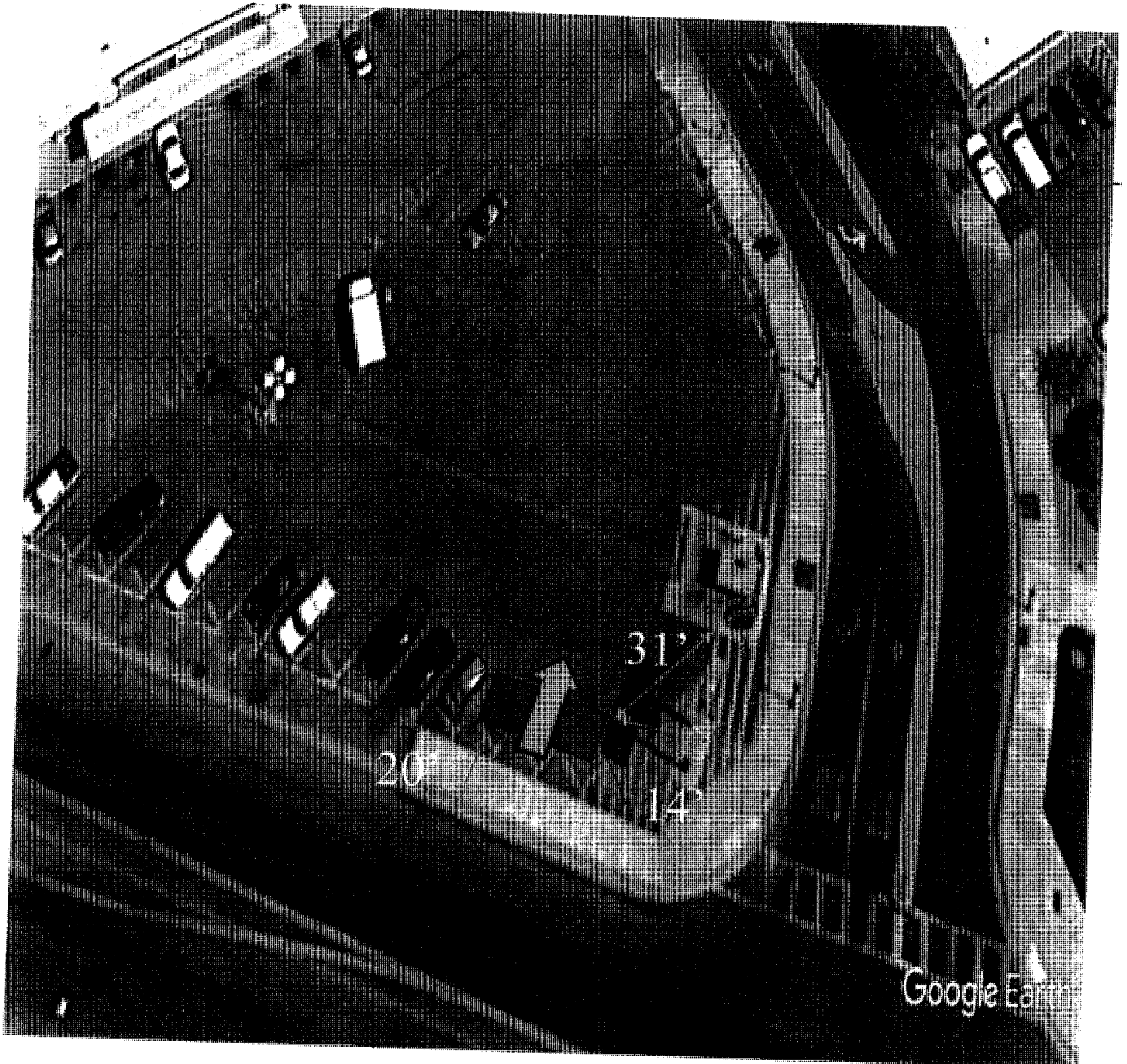
ACCT #: 604017 ORGANIZATION: WESTSIDE YOUTH INC.

CHAIRMAN: Dino Perez PHONE: [REDACTED]

STAND SIZE: 24' STAND UP DATE: 6/22 STAND DOWN DATE: 7/10 NOON

ADDRESS / INTERSECTION: 697 DERRICK AVENUE FIRE: Fresno County

SPECIAL INSTRUCTIONS: STAND FACES away from DERRICK AVENUE, 1<sup>st</sup> three stalls , 20' from the street,  
31' from the ATM , 14' from the Food center sign



**DISPLAY THIS PERMIT CONSPICUOUSLY AT THE PLACE OF BUSINESS FOR WHICH IT IS ISSUED**

CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION  
**TEMPORARY SELLER'S PERMIT**



PERMIT NUMBER

208157472 - 00001

WESTSIDE YOUTH  
DINO M. PEREZ  
697 DERRICK AVE  
MENDOTA CA 93640-2203

**EFFECTIVE DATE:**

June 28, 2023 thru July 5, 2023

IS HEREBY AUTHORIZED TO ENGAGE IN THE BUSINESS OF  
SELLING TANGIBLE PERSONAL PROPERTY AT THE ABOVE  
LOCATION.

YOU ARE REQUIRED TO OBEY ALL FEDERAL AND  
STATE LAWS THAT REGULATE OR CONTROL  
YOUR BUSINESS. THIS PERMIT DOES NOT ALLOW  
YOU TO DO OTHERWISE.

PLEASE RETAIN THIS DOCUMENT FOR YOUR  
RECORDS.

THIS PERMIT IS VALID FOR THE PERIODS SHOWN AND IS NOT TRANSFERABLE.  
FOR GENERAL TAX QUESTIONS, PLEASE CALL OUR CUSTOMER SERVICE CENTER AT 1-800-400-7115 (CRS:711).  
FOR INFORMATION ON YOUR RIGHTS, CONTACT THE TAXPAYERS' RIGHTS ADVOCATE OFFICE AT 1-888-324-2798.

CDTFA-442-ST REV. 9 (2-22)

**A MESSAGE TO OUR PERMIT HOLDER**

**As a permittee, you have certain rights and responsibilities under the Sales and Use Tax Law. For assistance, we offer the following resources:**

- Our website at [www.cdtfa.ca.gov](http://www.cdtfa.ca.gov).
- Our toll-free Customer Service Center at 1-800-400-7115 (CRS:711). Customer service representatives are available Monday through Friday from 7:30 a.m. to 5:00 p.m. (Pacific time), except state holidays.

As a permittee, you are expected to maintain the normal books and records of a prudent businessperson. You are required to maintain these books and records for no less than four years, and make them available for inspection by a California Department of Tax and Fee Administration (CDTFA) representative when requested. You are also required to know and charge the correct sales or use tax rate, including any local and district taxes.

You must notify us if you are buying, selling, adding a location, or discontinuing your business; adding or dropping a partner, officer, or member; or when you are moving any or all of your business locations. This permit is valid only for the owner specified on the permit. A person who obtains a permit and ceases to do business, or never commenced business, shall surrender their permit by immediately notifying CDTFA in writing at this address: California Department of Tax and Fee Administration, Field Operations Division, P.O. Box 942879, Sacramento, CA 94279-0047. You may also surrender the permit to a CDTFA representative.

If you would like to know more about your rights as a taxpayer, or if you are unable to resolve an issue with CDTFA, please contact the Taxpayers' Rights Advocate Office for help by calling 1-888-324-2798 or by faxing 1-916-323-3319.

As authorized by law, information provided by an applicant for a permit may be disclosed to other government agencies.

Group Name: **Westside Youth Inc**  
697 Derrick Ave

Chairman: **Dino Perez**  
Phone: [REDACTED]

- Property Permission Form
- Insurance
- State Fire Marshal's License
- Stand Map
- Seller's Permit

The deadline for filing with the **City of Mendota-May 31st**

Check# \_\_\_\_\_



**City of Mendota**  
 643 Quince Street Mendota, CA 93640  
 Ph. (559)655-3291 Fax (559)655-4064

### Permit Application to Sell Fireworks

#### Prerequisites to Issuance of Permit

The following qualifications must be met by each applicant for a permit under this chapter:

**A. No permit shall be issued to any person, firm or corporation except nonprofit associations or corporation organized primarily for civic betterment or youth activities;**

**B. Each organization must maintain a bona fide membership of at least twenty-five (25) members, and must have been organized and established for a minimum of one year continuously preceding the filing of the application for the license;**

**C. No organization may receive more than one permit for sale during any one calendar year.**

Organization's Name: Mendota High School Football Phone# [REDACTED]

Address: 1282 Belmont Ave. Mendota, Ca. 93640

Representative's Name: Beto Mejia Phone # [REDACTED]

Address: [REDACTED]

Dates of Operation: June 30th - July 4th, 2023

Location of stand: Salute Event Center, 1105 Oller St. Mendota, Ca. 93640

Assessor Parcel Number: \_\_\_\_\_

Property owner signature: [Signature] Date: 6/1/23  
 (Property owner authorizes the organization named above to use the property for the sale of fireworks.)

The applicant agrees to comply strictly with the terms of any permit granted to it and furnish additional information upon request of the city manager.

Each applicant shall file with the city a cash deposit made payable to the city in the amount of fifty dollars (\$50.00) to assure compliance with the provisions of this chapter.

Applicant's Signature: [Signature] Date: 6/1/23

Date Received: 06/01/2023 For Office Use Only

Required documents attached:	Yes	No
▪ Completed Permit Application	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Property owner written permission	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Certificate of Liability Insurance	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Approval of State Fire Marshall	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Deposit paid	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Seller's Permit	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Received by: [Signature]

Date: 06/01/2023



Please email a copy or text a picture of this completed form to:  
 Email: [horvathh@tntfireworks.com](mailto:horvathh@tntfireworks.com)  
 Text phone #: 559-906-3519

**MULTI-YEAR PROPERTY PERMISSION FORM**

**TO WHOM IT MAY CONCERN:**

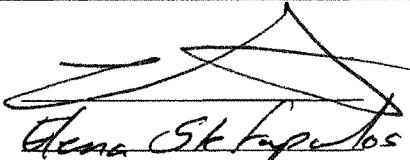

Permission is hereby granted to Mendota H.S. Football and TNT Fireworks for the exclusive right to use the property at Salute Event Center, 1105 Oller St. Mendota, Ca. in the City/County of Mendota, Fresno for their annual fireworks stand.

It is understood that this sale will be conducted in accordance with all City, County and State regulations. It is further understood that this permission is subject to immediate cancellation with the sale, lease or construction of the property.

This permission is good for the following years. (Indicate YES or NO for ALL years.):

<b>2023</b>	<b>Yes</b>	<b>No</b>
<b>2024</b>	<b>Yes</b>	<b>No</b>
<b>2025</b>	<b>Yes</b>	<b>No</b>
<b>2026</b>	<b>Yes</b>	<b>No</b>

The following must be completed by **PROPERTY OWNER OR P/O AGENT:**

Signature:  Date: 6/1/23  
 Print Name: Glenn Skapetlos  
 Address: 1105 Oller St  
 Phone #: 

Loc. # (completed by office):

DISPLAY THIS PERMIT CONSPICUOUSLY AT THE PLACE OF BUSINESS FOR WHICH IT IS ISSUED

CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION  
TEMPORARY SELLER'S PERMIT



PERMIT NUMBER

208209696 - 00001

MENDOTA HIGH SCHOOL  
ROBERT MEJIA  
1105 OLLER ST  
MENDOTA CA 93640-2613

EFFECTIVE DATE:

June 27, 2023 thru July 4, 2023

IS HEREBY AUTHORIZED TO ENGAGE IN THE BUSINESS OF  
SELLING TANGIBLE PERSONAL PROPERTY AT THE ABOVE  
LOCATION.

YOU ARE REQUIRED TO OBEY ALL FEDERAL AND  
STATE LAWS THAT REGULATE OR CONTROL  
YOUR BUSINESS. THIS PERMIT DOES NOT ALLOW  
YOU TO DO OTHERWISE.

PLEASE RETAIN THIS DOCUMENT FOR YOUR  
RECORDS.

THIS PERMIT IS VALID FOR THE PERIODS SHOWN AND IS NOT TRANSFERABLE.  
FOR GENERAL TAX QUESTIONS, PLEASE CALL OUR CUSTOMER SERVICE CENTER AT 1-800-400-7115 (CRS:711).  
FOR INFORMATION ON YOUR RIGHTS, CONTACT THE TAXPAYERS' RIGHTS ADVOCATE OFFICE AT 1-888-324-2798.

CDTFA-442-ST REV. 9 (2-22)

A MESSAGE TO OUR PERMIT HOLDER

As a permittee, you have certain rights and responsibilities under the Sales and Use Tax Law. For assistance, we offer the following resources:

- Our website at [www.cdtfa.ca.gov](http://www.cdtfa.ca.gov).
- Our toll-free Customer Service Center at 1-800-400-7115 (CRS:711). Customer service representatives are available Monday through Friday from 7:30 a.m. to 5:00 p.m. (Pacific time), except state holidays.

As a permittee, you are expected to maintain the normal books and records of a prudent businessperson. You are required to maintain these books and records for no less than four years, and make them available for inspection by a California Department of Tax and Fee Administration (CDTFA) representative when requested. You are also required to know and charge the correct sales or use tax rate, including any local and district taxes.

You must notify us if you are buying, selling, adding a location, or discontinuing your business; adding or dropping a partner, officer, or member; or when you are moving any or all of your business locations. This permit is valid only for the owner specified on the permit. A person who obtains a permit and ceases to do business, or never commenced business, shall surrender their permit by immediately notifying CDTFA in writing at this address: California Department of Tax and Fee Administration, Field Operations Division, P.O. Box 942879, Sacramento, CA 94279-0047. You may also surrender the permit to a CDTFA representative.

If you would like to know more about your rights as a taxpayer, or if you are unable to resolve an issue with CDTFA, please contact the Taxpayers' Rights Advocate Office for help by calling 1-888-324-2798 or by faxing 1-916-323-3319.

As authorized by law, information provided by an applicant for a permit may be disclosed to other government agencies.





STATE OF CALIFORNIA, NATURAL RESOURCES AGENCY  
 DEPARTMENT OF FORESTRY AND FIRE PROTECTION  
**RETAIL FIREWORKS LICENSE APPLICATION**  
 FWX-15 (REV. 12/18)

Complete and return all copies to the Office of State Fire Marshal with the required fee of \$50.00 made payable to "CAL FIRE". **Applications must be received prior to June 15th of the current year.**

Fire Engineering  
 Office of the State Fire Marshal  
 PO Box 944246, Sacramento, CA  
 94244-2460  
 (916) 568-2948

**LICENSEE INFORMATION**

Name (Last, First): HORVATH, HARLAN	Phone Number:
Mailing Address (Street Address, City, CA, Zip): 2945 S. Elm Ave., Fresno, CA, 93706	
Local Contact Person and Phone Number (if different from Licensee above): Harlan Horvath, (559) 252-5391	

**STAND INFORMATION**

Group Name: XXX9044 MENDOTA HIGH SCHOOL FOOTBALL
Physical Address (Street Address, City, CA, Zip): 1105 OLLER ST., Mendota, CA, 93640
County of Stand Location: Fresno

**WHOLE SALE FIREWORK VENDOR INFORMATION**

Business Name: AMERICAN PROMOTIONAL EVENTS-WEST	License No.: W-1081
Contact Name: HORVATH, HARLAN	Phone Number: 559-252-5391

**FIRE AUTHORITY HAVING JURISDICTION**

Fire Department: CAL FIRE - Fresno-Kings Unit
Physical Address (Street Address, City, CA, Zip): 210 S. Academy Ave. , Sanger, CA, 93657

CAL Fire Validation No. <b>3054</b> Valid Through <b>06/28/2023-07/06/2023</b>
---

		01/10/2023
_____ Signature of Fireworks Program Coordinator	_____ Signature of Licensee	_____ Date

**-NOTICE-**

**COPY OF THIS NOTICE MUST BE POSTED AT STAND WITH A COPY OF THE LOCAL PERMIT**

A validated license has been issued to the organization shown above for the sale of Safe and Sane fireworks at the location indicated. After a permit has been issued by the authority having jurisdiction this license allows the sale of only classified "Safe and Sane" fireworks at the approved location from NOON, June 28th to NOON, July 6th, of the year indicated. **NOTE:** Retail licensees are required to be atleast 21 years of age, employees of fireworks stand must be at least 18 and fireworks may not be sold to anyone under age of 16



# CERTIFICATE OF LIABILITY INSURANCE

11/1/2023

DATE (MM/DD/YYYY)

11/1/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


<b>PRODUCER</b> Lockton Companies 3280 Peachtree Road NE, Suite #250 Atlanta GA 30305 (404) 460-3600	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): _____ FAX (A/C, No): _____ E-MAIL ADDRESS: _____	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> 1359683 American Promotional Events, Inc. DBA TNT Fireworks, Inc. 555 North Gilbert Avenue Fullerton CA 92833 XXX9044	<b>INSURER A:</b> Everest Indemnity Insurance Company <b>NAIC #</b> 10851	
	<b>INSURER B:</b> Arch Specialty Insurance Company <b>NAIC #</b> 21199	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES** **CERTIFICATE NUMBER:** 17624183 **REVISION NUMBER:** XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:	Y	N	SI8GL00242221	11/1/2022	11/1/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY			NOT APPLICABLE			COMBINED SINGLE LIMIT (Ea accident) \$ XXXXXXXX BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	Y	N	UXP0056189-09	11/1/2022	11/1/2023	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$ XXXXXXXX
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	NOT APPLICABLE			PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ XXXXXXXX E.L. DISEASE - EA EMPLOYEE \$ XXXXXXXX E.L. DISEASE - POLICY LIMIT \$ XXXXXXXX

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
 Additional Insured: The parking lot located at 1105 Oller Street in Mendota CA (XXX9044)/Mendota High School Football / The City of Mendota, its officers, agents, elected officials, employees and volunteers/ Certificate holder is an additional insured on the General Liability as required by written contract subject to policy terms, conditions, and exclusions.

<b>CERTIFICATE HOLDER</b>  17624183 Mendota High School Football City of Mendota Diana Carbajal 1105 Oller Street Mendota CA 93640	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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© 1988-2015 ACORD CORPORATION. All rights reserved.

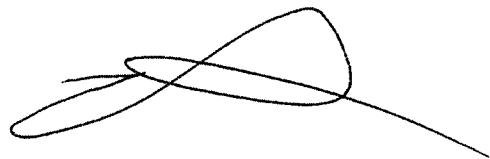
*Stamoules Produce Co.*

904 S. LYON AVENUE  
MENDOTA, CALIFORNIA 93640-9735  
TELEPHONE (559) 655-4581  
FAX (559) 655-9070

To whom it may concern:

As owner of the Salute Event Center on 1105 Oller St. in Mendota, Ca, give permission to the Mendota High School Football team and Head Coach Robert Mejia to use the property for his firework fund raiser. He can use the property from June 27, 2023 to July 4, 2023. If you have any questions or concerns, please contact my office at [REDACTED]

Thanks

A handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.



City of Mendota  
 643 Quince Street Mendota, CA 93640  
 Ph. (559)655-3291 Fax (559)655-4064

**Permit Application to Sell Fireworks**

**MAY 31 2023**

**Prerequisites to Issuance of Permit**

The following qualifications must be met by each applicant for a permit under this chapter:

**A. No permit shall be issued to any person, firm or corporation except nonprofit associations or corporation organized primarily for civic betterment or youth activities;**

**B. Each organization must maintain a bona fide membership of at least twenty-five (25) members, and must have been organized and established for a minimum of one year continuously preceding the filing of the application for the license;**

**C. No organization may receive more than one permit for sale during any one calendar year.**

Organization's Name: Mendota Youth Recreation Phone # \_\_\_\_\_  
 Address: P.O. Box 782 Mendota, CA 93640  
 Representative's Name: Sergio Valdez Phone # \_\_\_\_\_  
 Address: \_\_\_\_\_

Dates of Operation: June 28 - July 4

Location of stand: 7th + Quince

Assessor Parcel Number: 013-194-18

Property owner signature: Joe Gomez Date: 5-17-23  
 (Property owner authorizes the organization named above to use the property for the sale of fireworks.)

The applicant agrees to comply strictly with the terms of any permit granted to it and furnish additional information upon request of the city manager.

Each applicant shall file with the city a cash deposit made payable to the city in the amount of fifty dollars (\$50.00) to assure compliance with the provisions of this chapter.

Applicant's Signature: \_\_\_\_\_ Date: 5/18/23

Date Received: 5/31/2023 For Office Use Only

Required documents attached:	Yes	No
▪ Completed Permit Application	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Property owner written permission	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Certificate of Liability Insurance	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Approval of State Fire Marshall	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Deposit paid	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Seller's Permit	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Received by: [Signature] Date: 5/31/2023

Group Name: **Mendota Youth Recreation**  
1659 7<sup>th</sup> Street

Chairman: Corina Banuelos  
Phone: XXXXXXXXXX

- Property Permission Form
- Insurance
- State Fire Marshal's License
- Stand Map
- Seller's Permit

The deadline for filing with the **City of Mendota May 31<sup>st</sup>**.

Check# 1443

TO: CITY CLERK  
LOCAL FIRE AGENCY  
AND / OR OTHER INTERESTED PARTIES

PROPERTY PERMISSION USE

TO WHOM IT MAY CONCERN:

THE UNDERSIGNED, OWNER AND / OR CONTROLLING PARTY, OF THE PROPERTY LISTED BELOW HEREBY GRANTS PERMISSION TO:

*Mendota Youth Recreation*

AND PHANTOM FIREWORKS WESTERN REGION, LLC., THE USE OF THE PROPERTY LOCATED AT:

*1659 7<sup>th</sup> St Mendota*

APN: *013-194-18*

CITY OF: *Mendota*

COUNTY OF: *Fresno*

FOR THEIR ~~2020~~2023 FIREWORKS SEASON.

THE ORGANIZATION AND / OR PHANTOM FIREWORKS WESTERN REGION, LLC., AGREE TO SEE THAT THE PROPERTY LISTED ABOVE WILL BE CLEARED OF ALL STANDS AND REFUSE WITHIN 5 DAYS OF CLOSE OF THE SEASON.

*Joe Gomez*  
NAME - PLEASE PRINT  
(PROPERTY OWNER/CONTROLLER OF PROPERTY)

*Joe Gomez*  
SIGNATURE

DATED: *5-17-23*

*ATX Mendota* CA

PROPERTY OWNER: PLEASE INDICATE BELOW THE NAME OF THE ADDITIONAL INSURED AND HOW YOU WISH YOUR CERTIFICATE OF INSURANCE TO READ.

ADDITIONAL INSURED: \_\_\_\_\_  
\_\_\_\_\_

CERTIFICATE OF INSURANCE TO BE MAILED TO: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PHONE: \_\_\_\_\_

CERTIFICATE OF INSURANCE WILL BE MAILED PRIOR TO ERECTING OF STANDS AND THE SALE OF ANY MERCHANDISE.

PHANTOM FIREWORKS WESTERN REGION, LLC  
2777 E MALAGA AVE  
FRESNO CA 93726  
(559) 459-0610



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
1/4/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


<b>PRODUCER</b> Britton-Gallagher and Associates, Inc. One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): 216-658-7100      FAX (A/C, No): 216-658-7101 E-MAIL ADDRESS: info@brittongallagher.com	
	<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A : Everest Indemnity Insurance Co.	<b>NAIC #</b> 10851
<b>INSURED</b> Phantom Fireworks Western Region, LLC 2445 Belmont Avenue Youngstown OH 44505	<b>INSURER B :</b> Axis Surplus Ins Company	<b>NAIC #</b> 26620
	<b>INSURER C :</b> Berkshire Hathaway Homestate Insurance Company	
	<b>INSURER D :</b> Everest Denali Insurance Company	<b>NAIC #</b> 16044
	<b>INSURER E :</b> Arch Speciality Ins Co	<b>NAIC #</b> 21199
	<b>INSURER F :</b>	

**COVERAGES**      **CERTIFICATE NUMBER: 1480621258**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR	WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Non-Owned Stand <input type="checkbox"/> End't Included GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC	Y	Y	SIBGL00843-221	10/30/2022	10/30/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
D	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	Y	Y	SIBCA00085-221	10/30/2022	10/30/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
E	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED      RETENTION \$			UXP0057739-08	10/30/2022	10/30/2023	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A	PHWC334634	10/30/2022	10/30/2023	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	Excess Liability #2	Y	Y	P-001-000046155-05	10/30/2022	10/30/2023	Each Occ/ Aggregate \$5,000,000 Total Limits \$10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
Products Liability extends only to the products purchased from Phantom Fireworks Western Region, LLC.  
The Certificate Holders are named as Additional Insureds with respect to General Liability as required by written contract subject to policy terms, conditions and exclusions.  
Location: 1659 7th Street, Mendota CA  
Property Owner: Joe M. Gomez  
Additional Insured: The City of Mendota, it's officers, officials, agents, property owner and authorized Volunteers when acting in full capacity.  
Municipality: City of Mendota / County of Fresno

<b>CERTIFICATE HOLDER</b>  Mendota Youth Recreation c/o Corina Banuelos PO Box 782 Mendota CA 93640	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	<b>AUTHORIZED REPRESENTATIVE</b>  



STATE OF CALIFORNIA, NATURAL RESOURCES AGENCY  
 DEPARTMENT OF FORESTRY AND FIRE PROTECTION  
**RETAIL FIREWORKS LICENSE APPLICATION**  
 FWX-15 (REV. 12/18)

Complete and return all copies to the Office of State Fire Marshal with the required fee of \$50.00 made payable to "CAL FIRE". **Applications must be received prior to June 15th of the current year.**

Fire Engineering  
 Office of the State Fire Marshal  
 PO Box 944246, Sacramento, CA  
 94244-2460  
 (916) 568-2948

**LICENSEE INFORMATION**

Name (Last, First): Hernandez, Janae	Phone Number:
Mailing Address (Street Address, City, CA, Zip): 2777 E. Malaga Ave, Fresno, CA, 93725	
Local Contact Person and Phone Number (if different from Licensee above): Jon Fortado, (559) 459-0610	

**STAND INFORMATION**

Group Name: Mendota Youth Recreation
Physical Address (Street Address, City, CA, Zip): 1659 7th Street, Mendota, CA, 93640
County of Stand Location: Fresno

**WHOLE SALE FIREWORK VENDOR INFORMATION**

Business Name: PHANTOM FIREWORKS WESTERN REGION, LLC	License No.: W-0526
Contact Name: Hernandez, Janae	Phone Number: 559.459.0610

**FIRE AUTHORITY HAVING JURISDICTION**

Fire Department: Fresno County Fire Protection Dist.
Physical Address (Street Address, City, CA, Zip): 1700 Jensen Ave Ste 103, Sanger, CA, 93657

CAL Fire Validation No. <b>4950</b> Valid Through <b>06/28/2023-07/06/2023</b>
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		<b>05/19/2023</b>
_____ Signature of Fireworks Program Coordinator	_____ Signature of Licensee	_____ Date

**-NOTICE-**

**COPY OF THIS NOTICE MUST BE POSTED AT STAND WITH A COPY OF THE LOCAL PERMIT**

A validated license has been issued to the organization shown above for the sale of Safe and Sane fireworks at the location indicated. After a permit has been issued by the authority having jurisdiction this license allows the sale of only classified "Safe and Sane" fireworks at the approved location from NOON, June 28th to NOON, July 6th, of the year indicated. **NOTE:** Retail licensees are required to be atleast 21 years of age, employees of fireworks stand must be at least 18 and fireworks may not be sold to anyone under age of 16



DATE: 2023 SALESMAN: Jon Fortado CITY: Mendota

ACCT #: 601285 ORGANIZATION: MENDOTA YOUTH RECREATION

CHAIRMAN: Corina Banuelos PHONE: [REDACTED]

STAND SIZE: 24' STAND UP DATE: 6/23 STAND DOWN DATE: 7/10

ADDRESS / INTERSECTION: 1659 7th STREET FIRE: FRESNO CO. FIRE

SPECIAL INSTRUCTIONS: **STAND Faces 7<sup>th</sup> street. Start stand 27' from sidewalk on Quince st  
29' from building, 10' from sidewalk on 7<sup>th</sup> st**



**DISPLAY THIS PERMIT CONSPICUOUSLY AT THE PLACE OF BUSINESS FOR WHICH IT IS ISSUED**

**CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION  
TEMPORARY SELLER'S PERMIT**



PERMIT NUMBER

209536800 - 00001

MENDOTA YOUTH REGREATIONFORTH OF JULY  
MENDOTA YOUTH RECREATION  
667 QUINCE ST  
MENDOTA CA 93640-2334

**EFFECTIVE DATE:**

June 28, 2023 thru July 6, 2023

*IS HEREBY AUTHORIZED TO ENGAGE IN THE BUSINESS OF  
SELLING TANGIBLE PERSONAL PROPERTY AT THE ABOVE  
LOCATION.*

*YOU ARE REQUIRED TO OBEY ALL FEDERAL AND  
STATE LAWS THAT REGULATE OR CONTROL  
YOUR BUSINESS. THIS PERMIT DOES NOT ALLOW  
YOU TO DO OTHERWISE.*

*PLEASE RETAIN THIS DOCUMENT FOR YOUR  
RECORDS.*

**THIS PERMIT IS VALID FOR THE PERIODS SHOWN AND IS NOT TRANSFERABLE.  
FOR GENERAL TAX QUESTIONS, PLEASE CALL OUR CUSTOMER SERVICE CENTER AT 1-800-400-7115 (CRS:711).  
FOR INFORMATION ON YOUR RIGHTS, CONTACT THE TAXPAYERS' RIGHTS ADVOCATE OFFICE AT 1-888-324-2798.**

CDTFA-442-ST REV. 9 (2-22)

**A MESSAGE TO OUR PERMIT HOLDER**

**As a permittee, you have certain rights and responsibilities under the Sales and Use Tax Law. For assistance, we offer the following resources:**

- Our website at [www.cdtfa.ca.gov](http://www.cdtfa.ca.gov).
- Our toll-free Customer Service Center at 1-800-400-7115 (CRS:711). Customer service representatives are available Monday through Friday from 7:30 a.m. to 5:00 p.m. (Pacific time), except state holidays.

As a permittee, you are expected to maintain the normal books and records of a prudent businessperson. You are required to maintain these books and records for no less than four years, and make them available for inspection by a California Department of Tax and Fee Administration (CDTFA) representative when requested. You are also required to know and charge the correct sales or use tax rate, including any local and district taxes.

You must notify us if you are buying, selling, adding a location, or discontinuing your business; adding or dropping a partner, officer, or member; or when you are moving any or all of your business locations. This permit is valid only for the owner specified on the permit. A person who obtains a permit and ceases to do business, or never commenced business, shall surrender their permit by immediately notifying CDTFA in writing at this address: California Department of Tax and Fee Administration, Field Operations Division, P.O. Box 942879, Sacramento, CA 94279-0047. You may also surrender the permit to a CDTFA representative.

If you would like to know more about your rights as a taxpayer, or if you are unable to resolve an issue with CDTFA, please contact the Taxpayers' Rights Advocate Office for help by calling 1-888-324-2798 or by faxing 1-916-323-3319.

As authorized by law, information provided by an applicant for a permit may be disclosed to other government agencies.

**BEFORE THE CITY COUNCIL  
OF THE  
CITY OF MENDOTA, COUNTY OF FRESNO**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF MENDOTA APPROVING  
THE FIREWORKS STAND PERMITS FOR  
2023**

**RESOLUTION NO. 23-35**

**WHEREAS**, Mendota Municipal Code (“MMC”) Chapter 8.12 allows the City Council to select organizations or groups to receive permits for the sale of fireworks based on past practices of the City in issuing fireworks sales permits to such organizations as long as the applicants meet the listed requirements; and

**WHEREAS**, the MMC provides no permit shall be issued to any person, firm, or corporation except nonprofit associations or corporations organized primarily for civic betterment or youth activities; and

**WHEREAS**, such organizations must maintain a bona fide membership of at least twenty-five (25) members and must have been organized and established for a minimum of one (1) year continuously preceding the permit application; and

**WHEREAS**, no organization may receive more than one (1) permit for fireworks sales during any one (1) calendar year; and

**WHEREAS**, staff received four (4) permit applications to sell fireworks for 2023.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Mendota, that the City approves the 2023 fireworks stand permits provided in Exhibit “A”.

\_\_\_\_\_  
Victor Martinez, Mayor

ATTEST:

I, Celeste Cabrera-Garcia, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 13<sup>th</sup> day of June 2023, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

\_\_\_\_\_  
Celeste Cabrera-Garcia, City Clerk

# **EXHIBIT A**

## Exhibit A

# CITY OF MENDOTA FIREWORK APPLICATIONS 2023

<b>ORGANIZATION NAME</b>	<b>LOCATION REQUESTED</b>	<b>CONTACT PERSON</b>	<b>CONTACT PHONE NUMBER</b>
Mendota Pentecostal Church of God	<b>580 Derrick Avenue Mendota, CA 93640</b>	Becky Garcia	(559) 250-4661
Westside Youth, Inc.	<b>697 Derrick Avenue Mendota, CA 93640</b>	Dino Perez	(559) 970-7840
Mendota High School Football	<b>1105 Oller Street Mendota, CA 93640</b>	Robert Mejia	(559) 473-5321
Mendota Youth Recreation	<b>1659 7th Street Mendota, CA 93640</b>	Sergio Valdez	(559) 647-4043

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**AGENDA ITEM – STAFF REPORT**

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**TO:** HONORABLE MAYOR AND COUNCILMEMBERS  
**FROM:** NANCY BANDA, FINANCE DIRECTOR  
**VIA:** CRISTIAN GONZALEZ, CITY MANAGER  
**SUBJECT:** APPROVING AND ADOPTING THE FISCAL YEAR 2023-2024 OPERATING BUDGET FOR THE CITY OF MENDOTA  
**DATE:** JUNE 13, 2023

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**ISSUE**

Shall the City Council adopt Resolution No. 23-36, approving and adopting the fiscal year 2023-2024 operating budget for the City of Mendota?

**BACKGROUND**

The budget for the City of Mendota (“City”) is the financial representation of the City Council’s goals and priorities, together with costs to conduct business from July 1, 2023, through June 30, 2024. Mendota’s budget is conveyed in two categories, the General Fund and Enterprise Funds.

The General Fund generates its revenues primarily from property tax, sales tax, and fees. From those revenue streams, the City is able to provide city administration, public safety, finance services, street and park maintenance, and general support operations.

As for the Enterprise Funds, there is the City’s water, sewer, refuse, donation, streets, community facilities district, and the newly approved landscape and lighting maintenance district. Funds include user fees for water and sewer services or specialized voter-approved taxes. The Enterprise Funds are primarily collected and restricted to be expended solely on what it was collected for.

The proposed budget was presented to the City Council and the public on May 25, 2023.

**ANALYSIS**

The 2023-2024 Fiscal Year Proposed Budget will represent considerable departmental projects. Many projects are carried on from the prior fiscal year, such as the Police Department and City Council Chambers Construction Project, Front Counter Improvements at City Hall, the Backwash Project at the Water Treatment Plant, the Water Storage Project on the westside of the City, the Rojas-Pierce Park Expansion, and various street projects.

The Inclusive Playground is at the tail end of the project completion. There will be minor details to complete the project, but all major expenditures will have been reconciled in the Fiscal Year 2022-2023. Other recreational projects that the City will continue to work on include the Mendota Pool Park, constructing a new soccer field, and adding shade structures to either the

Lozano Park or the Mendota Pool Park. This will be discussed at a later City Council to get the direction of the City Council on structure material and installation placement.

Other projects that will be taking place will be the “City of Mendota Stormwater Improvement Project,” which will be installing a new storm drain system from 8<sup>th</sup> Street to 10<sup>th</sup> Street to an existing ditch with a properly sized drain system to a new extended dry detention basin upstream of the existing ditch. The Urban Flood Protection Grant Program funds this project. This project is a storm drain project, but this will improve the streets from 8<sup>th</sup> Street to 10<sup>th</sup> Street on Naples. The street projects that will be facilitated this fiscal year are the 5<sup>th</sup> & Quince Rehabilitation, the Derrick & Oller Roundabout, the Citywide Safe Routes to School Plan, the Citywide Railroad Corridor Crossing Improvements, the Amador and Smoot Extension, the 2022 Local Street Reconstruction Project and the next street project to be determined by the City Council.

The City’s lights infrastructure or lack of- has been one of our City Council’s priorities. In this budget, the Gas Tax Fund has an allocation to conduct a survey on citywide lights and to start installing lights in areas of the City from the survey results. The City will also procure street equipment to maintain and reconstruct City streets at staffing levels.

Our current Animal Control Department desperately needs a brand-new facility. This fiscal year, the City will begin the initial stages of making this vision a reality for the community of Mendota. We have allocated funding to modify the City of Kerman’s Animal Control Facility design plans to fit the needs of the City. Once we have design plans approved by our City Council and other governing entities, we can begin procuring funding to build this project. For this fiscal year, staff will explore the opportunity to host a spay and neuter event for dogs.

Considerable changes to this year’s budget include the dissolution of the Administrative Services Budget in the General Fund and the Aviation Enterprise Fund. The Administrative Services Budget was consolidated with City Administration solely since our Senior Center has not been operational since March 2020. The Aviation Enterprise Fund has been terminated due to the mandated closure of our municipal airport. The City has been applying for an annual credit to maintain the airport for utilities, insurance, and maintenance expenditures. The City did not apply for the Fiscal Year 2022-2023 annual credit. Moving forward, the City will need to review all contracts and agreements with the State and Federal entities to ensure that the City will not have to pay back any funding received in the past for facility improvements.

In terms of personnel, there is a glaring need for additional help in all departments. The Mendota Police Department anticipates recruiting (4) four Police Officers. Contracts, if approved by the Mendota Unified School District and the COPS Hiring Program Grant, will fund these positions. Of the (4) four anticipated Police Officers, (2) two Police Officers will be fully benefited. The City will increase staff by (5) five positions in our Public Works Department. Of the (5) five positions, (2) two will be fully benefited. This additional staff is needed to focus on the streets, which is our City Council’s priority in maintenance and reconstruction.

This year we will continue to be more strategic than ever, leveraging local funds with outside resources, such as CDBG, COPS grants, CMAQ (congestion and mitigation air quality) grants, Prop. 64 and ATP (active transportation) grants, amongst other grant funding, to accomplish

meaningful improvements in 2023-2024. Staff will also continue to attract economic development projects and grant funding opportunities.

**FISCAL IMPACT**

\$28,721,085.00 Citywide Operating Budget Fiscal Year 2023-2024.

**RECOMMENDATION**

Staff recommends that the City Council adopt Resolution No. 23-36, approving and adopting the fiscal year 2023-2024 operating budget for the City of Mendota.

**Attachments:**

1. Resolution No. 23-36
2. Exhibit "A" - Operating Budget Fiscal Year 2023-2024



**BEFORE THE CITY COUNCIL  
OF THE  
CITY OF MENDOTA, COUNTY OF FRESNO**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF MENDOTA APPROVING  
AND ADOPTING THE FISCAL YEAR  
2023-2024 OPERATING BUDGET FOR THE  
CITY OF MENDOTA**

**RESOLUTION NO. 23-36**

**WHEREAS**, the City Council of the City of Mendota (“City”), in carrying out its fiduciary responsibility in the management of taxpayer funds, establishes an operating budget each fiscal year; and

**WHEREAS**, the City Council, in collaboration with City staff, has prepared a balanced budget that provides for the delivery of core services to the residents of Mendota through the approval of specific departmental expenditures; and

**WHEREAS**, the City Council has reviewed these specific departmental expenditures; and

**WHEREAS**, the City Council has held a budget hearing and allowed the public to provide input on the proposed budget.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Mendota does hereby adopt the 2023-2024 budget for the City of Mendota and attached hereto and made part hereof as Exhibit “A.”

**BE IT FURTHER RESOLVED**, that, to ensure the total expenditures approved for each department remain at or under the approved amounts, the City Manager may make minor changes to individual line items in this budget so long as such changes do not increase the total expenditure amounts approved for each department.

\_\_\_\_\_  
Victor Martinez, Mayor

ATTEST:

I, Celeste Cabrera-Garcia, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 13<sup>th</sup> day of June, 2023.

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

---

Celeste Cabrera-Garcia, City Clerk

# **EXHIBIT A**

City of Mendota  
Fiscal Year  
2023 – 2024  
Approved Budget



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# Directory

City of Mendota  
643 Quince Street  
Mendota, CA 93640  
(559) 655-3291 Phone  
(559) 655-4064 Fax  
[www.cityofmendota.com](http://www.cityofmendota.com)

City Council meetings are scheduled every 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of the month at City Council Chambers 643 Quince Street, Mendota, California 93640.

## City Council

Mayor	Victor Martinez	Term Expires	2026
Mayor Pro-Tem	Libertad Lopez	Term Expires	2026
Council Member	Jose Alonso	Term Expires	2024
Council Member	Joseph Riofrio	Term Expires	2024
Council Member	Oscar Rosales	Term Expires	2024

## Departments

City Manager	Cristian Gonzalez	(559) 860-8882	<a href="mailto:cristian@cityofmendota.com">cristian@cityofmendota.com</a>
Finance Director	Nancy Banda	(559) 260-5057	<a href="mailto:nancy@cityofmendota.com">nancy@cityofmendota.com</a>
City Clerk/Events Coordinator	Celeste Cabrera-Garcia	(559) 577-7692	<a href="mailto:ccabrera@cityofmendota.com">ccabrera@cityofmendota.com</a>
Director of Administrative Services/Assistant City Manager	Jennifer Lekumberry	(559) 630-2849	<a href="mailto:jennifer@cityofmendota.com">jennifer@cityofmendota.com</a>
Services Police Chief	Kevin W. Smith	(559) 288-8053	<a href="mailto:Kevin.Smith@fcle.org">Kevin.Smith@fcle.org</a>

## Contract Services

City Attorney	Wanger Jones Helsley PC Attorneys	(559) 233-4800
City Engineer/Planner	Provost & Pritchard	(559) 449-2700

# **General Fund Budget – Summary**

- 1) General Fund Revenue Summary
  - A. Taxes & Fines
  - B. Revenues from Use of Money or Property
  - C. Inter-Governmental Agencies
  - D. Services
  - E. Other Revenues
- 2) General Fund Expenditure Summary
  - A. Salaries & Overtime
  - B. Fringe Benefits
  - C. Contract Services
  - D. Communication Supplies
  - E. Supplies
  - F. Fuel & Utilities
  - G. Repair & Maintenance
  - H. Property & General Liability Insurance
  - I. Meetings-Travel-Training
  - J. Other Expenditures
  - K. Capital Outlay

# GENERAL FUND REVENUES

		Average	Approved	FY 22/23	Approved	Approved
		Past 3 Years	Budget	Actual as of	Budget	Budget
			FY 21/22	Apr-23	FY 22/23	FY 23/24
<b>TAXES &amp; FINES:</b>						
01-3000-3010	Current Year Secured - Property Taxes	1,011,667	1,030,000	657,090	1,030,000	1,100,000
01-3000-3030	Prior Year Secured - Property Taxes	1,000	1,000	-	1,000	1,000
01-3000-3040	Current Year Unsecured - Property Taxes	14,033	14,000	20,153	15,000	16,000
01-3000-3050	Prior Year Unsecured - Property Taxes	1,400	2,000	616	1,000	1,000
01-3000-3070	Home Owner Apportionment - Property Taxes	1,300	1,300	1,437	1,300	1,300
01-3000-3150	Transfer Tax - Property Taxes	10,333	10,000	4,362	11,000	11,000
01-3100-3110	Sales Tax & Use Tax	607,000	520,000	601,197	685,000	875,000
01-3100-3120	Franchise Fees	793,013	665,000	731,884	1,202,040	799,621
01-3100-3130	Business License Tax	82,667	79,000	110,304	90,000	90,000
01-3100-3140	Transient Tax	3,000	3,000	4,605	3,000	3,000
01-3200-3210	Animal License Tax	3,667	4,000	4,040	4,000	4,000
01-3300-3310	Vehicle Fines	33,500	33,500	33,711	33,500	33,500
01-3300-3320	Code Enforcement Fees	13,000	20,000	10,902	13,000	13,000
01-3300-3340	Police Services	4,333	2,000	-	7,000	7,000
01-3300-3351	Police Administration Fees	5,833	4,500	5,411	6,500	6,500
01-3300-3359	Vehicle Impound Fees	22,333	25,000	17,575	25,000	25,000
01-3300-3362	DUI	10,667	10,000	8,280	12,000	12,000
01-3800-3350	Parking Citation	11,000	10,000	12,690	15,000	15,000
	<b>TOTAL TAXES &amp; FINES</b>	<b>2,629,747</b>	<b>2,434,300</b>	<b>2,224,257</b>	<b>3,155,340</b>	<b>3,013,921</b>

- Rental Income: Workforce Connection & Employment Development Department: \$3,909.50 (Monthly); Department of Motor Vehicles: \$487.00 (Monthly); Madera County Action Partnership: \$348.85 (Monthly); American Ambulance: \$1,111.95 (Monthly); Mendota Youth Recreation, Inc. \$1.00 (Annual); TerraForm (Solar Farm next to Covanta): \$10,000.00 (Annual); United Security Bank \$1,000.00 (Monthly); Department of Motor Vehicles Kiosk: \$200.00 (Monthly)

<b>REVENUES FROM USE OF MONEY OR PROPERTY:</b>						
01-3400-3410	Investment Interest	1,167	1,500	13,602	1,500	1,500
01-3400-3420	Rental Income	101,000	101,000	82,729	101,000	98,000
	<b>TOTAL REVENUE MONEY &amp; PROPERTY</b>	<b>102,167</b>	<b>102,500</b>	<b>96,331</b>	<b>102,500</b>	<b>99,500</b>
<b>INTER-GOVERNMENTAL AGENCIES:</b>						
01-3100-3115	Local Public Safety AB2788	49,266	47,157	55,286	48,000	48,000
01-3500-3580	Public Safety	10,500	10,500	-	10,500	10,500
01-3500-3600	Grants	800,731	1,086,336	17,254	865,429	1,217,833
01-4000-3520	Reimbursements	246,010	255,000	73,080	255,000	367,000
	<b>TOTAL INTER-GOV. AGENCIES</b>	<b>1,106,507</b>	<b>1,398,993</b>	<b>145,620</b>	<b>1,178,929</b>	<b>1,643,333</b>

- Grants: County of Fresno CDBG \$500,000.00; COPS Hiring Program \$83,333.00; California HCD \$160,000.00; Proposition 64 \$288,500.00



# GENERAL FUND REVENUES – CONTINUED

<b>SERVICES:</b>						
01-3800-3890	Debit Card Services	2,500	2,500	3,621	2,500	2,500
01-3800-3810	Planning/Engineering (Pass-Thru)	53,333	50,000	29,846	60,000	65,000
01-3200-3228	Plan Check Fees	43,333	40,000	45,210	50,000	75,000
01-3800-3860	Street Sweeping	14,553	14,553	-	14,553	14,553
01-3200-3220	Building Fees	46,667	40,000	63,849	60,000	87,000
01-3222-4650	Encroachment Permits	8,000	10,000	3,945	4,000	4,000
	<b>TOTAL SERVICES</b>	<b>168,386</b>	<b>157,053</b>	<b>146,472</b>	<b>191,053</b>	<b>248,053</b>
<b>OTHER REVENUES:</b>						
01-4000-4010	Sale of Property	3,333	4,000	-	2,000	2,000
01-4000-4060	Over/Short	-	-	297	-	-
01-4000-4650	Capital Contributions	6,000	6,000	39,710	6,000	15,000
	<b>TOTAL OTHER REVENUES</b>	<b>9,333</b>	<b>10,000</b>	<b>40,007</b>	<b>8,000</b>	<b>17,000</b>
01-3900-3903	<b>TRANSFER</b>	393,859	336,029	-	456,029	4,015,414
<b>TOTAL GENERAL FUND REVENUES</b>		<b>4,409,999</b>	<b>4,438,875</b>	<b>2,652,686</b>	<b>5,091,851</b>	<b>9,037,221</b>

- Transfer: \$928,000.00 (Umpqua Bank); \$7,414.00 (Public Impact Fees)

# GENERAL FUND EXPENDITURES

Fund	Description	Average Past 3 Years	Approved Budget FY 21/22	FY 22/23 Actual as of Apr-23	Approved Budget FY 22/23	Approved Budget FY 23/24
	<b>SALARIES &amp; OVERTIME</b>					
01-xxxx-5010	Salaries, Regular	1,116,715	1,290,655	1,033,821	1,402,208	1,518,378
01-xxxx-5060	Overtime	91,866	59,350	110,374	75,350	65,350
	<b>Total Salaries &amp; Overtime</b>	<b>1,208,581</b>	<b>1,350,005</b>	<b>1,144,195</b>	<b>1,477,558</b>	<b>1,583,728</b>
	<b>FRINGE BENEFITS</b>					
01-xxxx-5900	Uniform	14,499	14,760	10,891	15,900	16,600
01-xxxx-6050	Retirement	40,455	72,460	41,279	72,643	159,067
01-xxxx-6060	Health & Life Insurance	265,331	280,548	188,610	266,379	264,994
01-xxxx-6070	F.I.C.A./Medicare	105,126	103,278	88,071	109,579	120,695
01-xxxx-6080	Workers Compensation	175,721	190,190	132,916	195,960	191,949
01-xxxx-6090	Unemployment Insurance	8,237	6,000	71	7,500	7,500
01-xxxx-6100	Disability Insurance	15,187	14,579	11,603	15,557	14,199
	<b>Total Fringe Benefits</b>	<b>624,558</b>	<b>681,815</b>	<b>473,441</b>	<b>683,518</b>	<b>775,004</b>
	<b>CONTRACT SERVICES</b>					
01-xxxx-5100	Election	1,967	2,800	8,537	3,000	3,000
01-xxxx-5820	Legal Services	143,958	73,500	78,217	79,740	100,000
01-xxxx-5821	Engineering Services	18,000	18,000	12,000	18,000	18,000
01-xxxx-5840	Audit	11,075	11,000	12,776	12,000	14,000
01-xxxx-5860	Contract Services - Dispatch	117,019	166,056	109,324	176,796	176,796
01-xxxx-5850	Contract Services	400,872	369,015	306,589	678,241	683,500
01-xxxx-5851	Contract Services (Pass-Thru)	124,240	50,000	27,499	50,000	50,000
01-xxxx-5400	Lab Fees	1,746	2,000	264	500	500
01-xxxx-5810	Abatement	3,303	7,000	7,923	7,000	8,000
	<b>Total Contract Services</b>	<b>822,180</b>	<b>699,371</b>	<b>563,129</b>	<b>1,025,277</b>	<b>1,053,796</b>
	<b>COMMUNICATION</b>					
01-xxxx-5200	Telephone / Radio's	36,651	29,500	32,642	35,156	36,956
01-xxxx-5360	Postage	4,691	3,420	3,862	3,730	4,330
	<b>Total Communication</b>	<b>41,341</b>	<b>32,920</b>	<b>36,504</b>	<b>38,886</b>	<b>41,286</b>
	<b>SUPPLIES</b>					
01-xxxx-5350	Office Supplies	9,803	9,200	6,977	7,500	8,800
01-xxxx-5800	Special Department Supplies	58,597	47,800	53,430	44,588	55,200
	<b>Total Supplies</b>	<b>68,400</b>	<b>57,000</b>	<b>60,407</b>	<b>52,088</b>	<b>64,000</b>
	<b>FUEL &amp; UTILITY</b>					
01-xxxx-5500	Fuel	18,059	17,534	16,888	22,700	20,700
01-xxxx-5150	Utilities	36,222	29,000	48,486	32,000	54,000
	<b>Total Fuel &amp; Utility</b>	<b>54,281</b>	<b>46,534</b>	<b>65,374</b>	<b>54,700</b>	<b>74,700</b>
	<b>REPAIR &amp; MAINTENANCE</b>					
01-xxxx-5450	Vehicle Maintenance/Operations	23,988	22,650	19,610	23,815	21,650
01-xxxx-5460	Facility Repair	40,620	31,053	35,284	54,500	111,300
01-xxxx-5600	Office Equipment Maintenance	6,124	3,500	4,404	6,500	6,000
	<b>Total Repair &amp; Maintenance</b>	<b>70,732</b>	<b>57,203</b>	<b>59,298</b>	<b>84,815</b>	<b>138,950</b>
01-xxxx-6110	<b>P &amp; GL INSURANCE</b>	<b>7,562</b>	<b>10,166</b>	<b>14,422</b>	<b>10,200</b>	<b>15,000</b>
01-xxxx-6300	<b>MEETINGS/TRAVEL/TRAINING</b>	<b>17,984</b>	<b>19,100</b>	<b>16,360</b>	<b>36,900</b>	<b>37,900</b>

# GENERAL FUND EXPENDITURES – CONTINUED

	<b>OTHER EXPENDITURES</b>					
01-xxxx-5300	Advertising & Publication	4,335	4,600	3,441	2,650	3,500
01-xxxx-5950	Rent/Lease of Equip./ PD Bld.	45,091	54,500	46,890	54,000	54,000
01-xxxx-6200	Principal	33,843	24,555	29,207	24,555	167,366
01-xxxx-6210	Bonds-Interest	4,587	5,445	793	5,445	3,985
01-xxxx-6250	Memberships & Dues	8,330	7,358	16,086	7,383	16,320
01-xxxx-6305	K-9 Progam	408	1,900	1,912	1,200	1,200
01-xxxx-6310	Proposition 64	-	82,850	6,610	83,000	175,000
01-xxxx-6400	Taxes and Assessments	279	453	312	300	320
01-xxxx-6510	Community Promotion	743	600	1,572	600	1,500
01-xxxx-xxxx	Transfer	-	-	-	50,000	-
01-xxxx-7000	American Rescue Plan	-	517,500	-	-	-
	<b>Total Other Expenditures</b>	<b>97,617</b>	<b>699,761</b>	<b>106,823</b>	<b>229,133</b>	<b>423,191</b>
01-xxxx-6500	<b>CAPITAL OUTLAY</b>	<b>476,517</b>	<b>785,000</b>	<b>1,160,720</b>	<b>1,398,775</b>	<b>4,829,667</b>
	<b>TOTAL General Fund EXPENDITURES</b>	<b>3,489,752</b>	<b>\$4,438,875</b>	<b>\$3,700,674</b>	<b>5,091,850</b>	<b>9,037,221</b>

# **General Fund Budgets**

- 1) City Council
- 2) City Administration
- 3) Finance Department
- 4) Planning & Engineering
- 5) Police
- 6) Code Enforcement
- 7) Animal Control
- 8) Building Department
- 9) Buildings & Grounds

# CITY COUNCIL

## Approved Budget for Fiscal Year 2023-24 – General Fund

		Average	Approved	FY 22/23	Approved	Approved
Fund	Description	Past 3 Years	Budget	Actual as of	Budget	Budget
			FY 21/22	Apr-23	FY 22/23	FY 23/24
City Council						
01-5060-5010	Salaries, Regular	18,000	18,000	14,100	18,000	18,000
01-5060-5100	Elections	1,967	2,800	8,537	3,000	3,000
01-5060-5200	Telephone	1,516	1,300	1,108	1,900	1,900
01-5060-5350	Office Supplies	520	900	219	200	400
01-5060-6060	Health & Life Insurance	47,527	62,958	40,742	65,437	61,169
01-5060-6070	F.I.C.A. / Medicare	2,058	1,377	1,805	1,377	1,377
01-5060-6100	Disability Insurance	289	194	243	194	162
01-5060-6300	Meetings/Travel/Training	8,868	7,500	12,994	13,000	13,000
01-5060-6510	Community Promotions	743	600	1,572	600	1,500
	Total Expenditures	81,488	95,629	81,319	103,708	100,508

# CITY ADMINISTRATION

## Approved Budget for Fiscal Year 2023-24 – General Fund

Fund	Description	Average Past 3 Years	Approved Budget FY 21/22	FY 22/23 Actual as of Apr-23	Approved Budget FY 22/23	Approved Budget FY 23/24
City Administration						
01-5070-5010	Salaries, Regular	68,256	103,529	84,457	132,807	115,982
01-5070-5200	Telephone	3,529	3,950	1,780	2,906	2,606
01-5070-5300	Advertising & Publication	3,787	3,500	1,998	2,500	2,500
01-5070-5350	Office Supplies	6,270	5,700	4,621	5,700	5,900
01-5070-5360	Postage	2,890	2,000	2,275	2,200	2,700
01-5070-5450	Vehicle Maintenance/Operations	666	200	778	900	900
01-5070-5600	Office Equipment Maintenance	6,124	3,500	4,404	6,500	6,000
01-5070-5800	Special Department Supplies	2,858	4,700	10,874	6,388	8,600
01-5070-5820	Legal Services	63,355	45,000	49,598	49,740	60,000
01-5070-5850	Contract Services/Fire Protection	110,384	310,812	241,311	497,345	500,000
01-5070-5950	Lease Payment	101	3,500	2,184	4,000	4,000
01-5070-6050	Retirement	4,831	6,429	5,877	9,921	8,699
01-5070-6060	Health & Life Insurance	12,962	14,254	10,818	13,907	20,262
01-5070-6070	F.I.C.A. / Medicare	16,185	7,921	6,250	10,160	8,873
01-5070-6080	Workers Compensation	10,639	14,781	11,006	18,304	14,285
01-5070-6090	Unemployment Insurance	1,227	1,000	71	2,500	2,500
01-5070-6100	Disability Insurance	2,629	1,118	819	1,435	1,044
01-5070-6250	Memberships & Dues	7,597	6,125	12,311	6,400	12,420
01-5070-6300	Meetings/Travel/Training	1,432	2,500	1,725	13,500	14,000
01-5070-6500	Capital Outlay	25,858	-	81,040	-	644,000
01-5070-7000	American Rescue Plan-Premium Pay	-	517,500	-	-	-
01-0000-000	Transfer	-	-	-	50,000	-
	<b>Total Expenditures</b>	<b>351,582</b>	<b>1,058,019</b>	<b>534,196</b>	<b>837,113</b>	<b>1,435,271</b>

- Contract Services: Fire Protection Services (\$270,000.00) (5850)
- Capital Outlay: Council Chambers Construction Project (6500)

# FINANCE DEPARTMENT

## Approved Budget for Fiscal Year 2023-24 – General Fund

Fund	Description	Average Past 3 Years	Approved Budget FY 21/22	FY 22/23 Actual as of Apr-23	Approved Budget FY 22/23	Approved Budget FY 23/24
Finance Department						
01-5080-5010	Salaries, Regular	11,265	43,629	19,239	22,842	23,984
01-5080-5200	Telephone	249	250	375	350	450
01-5080-5350	Office Supplies	273	600	1,249	600	1,500
01-5080-5840	Audit Fee	11,075	11,000	12,776	12,000	14,000
01-5080-5900	Uniform	407	700	126	1,800	2,000
01-5080-6050	Retirement	714	3,373	1,376	412	1,799
01-5080-6060	Health & Life Insurance	1,223	2,910	3,875	5,420	6,630
01-5080-6070	F.I.C.A. / Medicare	859	3,338	1,471	1,747	1,835
01-5080-6080	Workers Compensation	1,709	6,229	2,509	3,142	2,947
01-5080-6100	Disability Insurance	119	471	194	247	216
01-5080-6250	Memberships & Dues	297	433	509	433	600
01-5080-6300	Meetings/Travel/Training	140	600	145	1,500	2,000
	<b>Total Expenditures</b>	<b>28,330</b>	<b>73,533</b>	<b>43,844</b>	<b>50,493</b>	<b>57,961</b>

# PLANNING & ENGINEERING

## Approved Budget for Fiscal Year 2023-24 – General Fund

Fund	Description	Average Past 3 Years	Approved Budget FY 21/22	FY 22/23 Actual as of Apr-23	Approved Budget FY 22/23	Approved Budget FY 23/24
Planning & Engineering						
01-5110-5010	Salaries - Regular	634	3,600	1,775	3,600	3,600
01-5110-5300	Advertising & Publications	406	700	1,031	-	500
01-5110-5800	Special Dept. Supplies	11	-	-	-	-
01-5110-5821	Engineering	18,000	18,000	12,000	18,000	18,000
01-5110-5850	Contract Services	24,017	15,000	20,287	141,296	25,000
01-5110-5851	Contract Services (Pass-Thru)	124,240	50,000	27,499	50,000	50,000
01-5110-6050	Retirement	17	-	-	-	-
01-5110-6060	Health & Life	39	-	-	-	-
01-5110-6070	F.I.C.A. / Medicare	48	275	136	275	275
01-5110-6080	Workers Compensation	66	526	193	498	440
01-5110-6100	Disability Insurance	7	39	17	39	32
01-5110-6300	Travel/Meetings	-	-	-	-	-
01-5110-6500	Capital Outlay	-	160,000	-	160,000	160,000
	<b>Total Expenditures</b>	<b>167,486</b>	<b>248,140</b>	<b>62,939</b>	<b>373,708</b>	<b>257,847</b>

- Contract Services: Multijurisdictional Housing Element \$111,296.00 (5850)
- Contract Services (Pass-Thru): This line item is for development projects that are paid by the applicant. The applicant pays the City as a pass-thru for services provided by contracted parties.
- Capital Outlay: SB2 Planning Grant – Zoning Update; City Hall Front Counter Improvements; Scanner - \$160,000.00 (6500)



# POLICE

## Approved Budget for Fiscal Year 2023-24 – General Fund

Fund	Description	Average Past 3 Years	Approved Budget FY 21/22	FY 22/23 Actual as of Apr-23	Approved Budget FY 22/23	Approved Budget FY 23/24
Police						
01-6150-5010	Salaries - Regular	671,315	664,323	503,276	650,065	765,401
01-6150-5020	Salaries - Part - Time	67,313	192,608	107,030	245,925	203,008
01-6150-5060	Overtime	80,432	55,000	97,300	65,000	55,000
01-6150-5150	Utilities	21,142	15,000	19,683	16,000	22,000
01-6150-5200	Telephone	31,357	24,000	29,379	30,000	32,000
01-6150-5300	Advertising & Publication	141	400	412	150	500
01-6150-5350	Office Supplies	2,740	2,000	889	1,000	1,000
01-6150-5360	Postage	1,665	1,300	1,453	1,400	1,500
01-6150-5400	Lab Fees	1,746	2,000	264	500	500
01-6150-5450	Vehicle Maintenance/Operations	17,666	17,000	16,687	17,000	17,000
01-6150-5460	Facility Repair / Maint.	1,235	1,000	806	500	500
01-6150-5500	Fuel	15,832	15,000	14,155	19,000	16,000
01-6150-5800	Special Department Supplies	25,493	25,200	20,089	15,000	25,000
01-6150-5820	Legal Services	57,955	25,000	17,589	25,000	25,000
01-6150-5850	Contract Services	31,267	23,000	26,096	23,000	32,000
01-6150-5860	Contract Services Dispatch	117,019	166,056	109,324	176,796	176,796
01-6150-5900	Uniform	12,350	12,600	9,858	12,000	12,000
01-6150-5950	Lease Payment	44,990	51,000	44,705	50,000	50,000
01-6150-6050	Retirement	13,950	42,985	12,418	40,935	122,471
01-6150-6060	Health & Life	160,953	143,411	96,187	131,657	126,856
01-6150-6070	F.I.C.A. / Medicare	63,564	69,763	54,033	72,750	78,290
01-6150-6080	Workers Compensation	120,898	130,202	81,622	130,895	125,925
01-6150-6090	Unemployment Insurance	7,010	5,000	-	5,000	5,000
01-6150-6100	Disability Insurance	9,009	9,849	7,188	10,271	9,211
01-6150-6110	P & GL Insurance	4,857	6,405	9,080	6,400	9,500
01-6150-6250	Memberships & Dues	436	800	3,266	550	3,300
01-6150-6300	Meetings/Travel	7,192	8,000	1,497	8,000	8,000
01-6150-6500	Capital Outlay	139,436	50,000	32,415	131,750	3,290,000
	<b>Total Expenditures</b>	<b>1,728,962</b>	<b>1,758,902</b>	<b>1,316,702</b>	<b>1,886,544</b>	<b>5,213,758</b>

- Salaries – Part-Time: (4) R124 (5020)
- Contract Services Dispatch: Fresno County Sheriff Department (5860)
- Capital Outlay: (3) Police Vehicles; Police Department Construction Project (6500)

# CODE ENFORCEMENT

## Approved Budget for Fiscal Year 2023-24 – General Fund

Fund	Description	Average 3 Years	Approved Budget FY 21/22	FY 22/23 Actual as of Apr-23	Approved Budget FY 22/23	Approved Budget FY 23/24
Code Enforcement						
01-6160-5010	Salaries	42,047	98,364	83,520	96,775	107,665
01-6160-5060	Overtime	1,042	500	3,013	500	500
01-6160-5360	Postage	136	120	134	130	130
01-6160-5450	Vehicle Maintenance/Operations	116	200	341	300	350
01-6160-5500	Fuel	487	534	443	600	600
01-6160-5800	Special Department Supplies	1,887	200	525	200	600
01-6160-5810	Abatement	3,303	7,000	7,923	7,000	8,000
01-6160-5820	Legal Services	22,648	3,500	11,031	5,000	15,000
01-6160-5850	Contract Services	87	100	242	100	500
01-6160-5900	Uniform	937	480	277	550	550
01-6160-6050	Retirement	3,117	7,606	6,260	6,630	7,248
01-6160-6060	Health & Life Insurance	4,304	37,875	9,362	15,278	14,593
01-6160-6070	F.I.C.A. / Medicare	3,513	7,564	7,010	7,441	8,274
01-6160-6080	Workers Compensation	5,602	14,115	10,907	13,480	13,389
01-6160-6100	Disability Insurance	504	1,068	934	1,051	973
01-6160-6300	Travel/Meeting	-	300	-	300	300
01-6160-6310	Proposition 64	-	82,850	6,610	83,000	175,000
	<b>Total Expenditures</b>	<b>89,729</b>	<b>262,376</b>	<b>148,532</b>	<b>238,335</b>	<b>353,672</b>

- Salaries: (2) Community Service Officers (Grant Reimbursable) (5010)
- Proposition 64: Meetings, Events, Training, K-9, Vehicle, Tablet, Professional Services (6310)

# ANIMAL CONTROL

## Approved Budget for Fiscal Year 2023-24 – General Fund

Fund	Description	Average Past 3 Years	Approved Budget FY 21/22	FY 22/23 Actual as of Apr-23	Approved Budget FY 22/23	Approved Budget FY 23/24
Animal Control						
01-6170-5010	Salaries	27,517	28,358	19,931	19,592	24,174
01-6170-5060	Overtime	940	850	356	850	850
01-6170-5450	Vehicle Maintenance/Operations	632	750	-	400	400
01-6170-5460	Facility Repair/Maintenance	435	500	432	1,000	800
01-6170-5500	Fuel	360	500	369	500	500
01-6170-5800	Special Department Supplies	2,528	2,500	945	2,500	1,500
01-6170-5850	Contract Services	226,631	1,500	6,878	1,500	111,000
01-6170-5900	Uniform	431	480	127	550	550
01-6170-6050	Retirement	2,124	2,193	1,493	865	986
01-6170-6060	Health & Life Insurance	3,694	2,786	1,144	4,101	1,892
01-6170-6070	F.I.C.A. / Medicare	2,262	2,235	1,539	1,563	1,914
01-6170-6080	Workers Compensation	4,392	4,170	2,585	2,812	3,074
01-6170-6100	Disability Insurance	320	315	206	221	225
01-6170-6300	Travel/Meeting	352	-	-	600	600
01-6170-6305	K-9 Program Expenses	408	200	1,912	1,200	1,200
01-6170-6500	Capital Outlay	19,192	1,900	-	-	0
	<b>Total Expenditures</b>	<b>292,218</b>	<b>49,237</b>	<b>37,918</b>	<b>38,254</b>	<b>149,665</b>

- Contract Services: Modify Animal Control Facility Design Plans & Spay/Neuter Event

# BUILDING DEPARTMENT

## Approved Budget for Fiscal Year 2023-24 – General Fund

Fund	Description	Average Past 3 Years	Approved Budget FY 21/22	FY 22/23 Actual as of Apr-23	Approved Budget FY 22/23	Approved Budget FY 23/24
Building Department						
01-7180-5010	Salaries	43,190	45,677	31,172	37,505	28,938
01-7180-5500	Fuel	480	500	443	600	600
01-7180-5800	Special Department Supplies	773	200	2,096	500	500
01-7180-5850	Contract Services	82	400	-	-	-
01-7180-6050	Retirement	2,675	3,286	1,707	2,802	2,170
01-7180-6060	Health & Life Insurance	5,968	2,262	568	4,106	2,162
01-7180-6070	F.I.C.A./Medicare	2,743	3,494	1,966	2,869	2,214
01-7180-6080	Workers Compensation	7,958	6,522	4,082	5,159	3,555
01-7180-6100	Disability Insurance	333	493	241	405	260
01-7180-6200	Bond Principal	25,485	24,555	29,207	24,555	167,366
01-7180-6210	Bond Interest	4,587	5,445	793	5,445	3,985
	<b>Total Expenditures</b>	<b>94,274</b>	<b>92,834</b>	<b>72,277</b>	<b>83,946</b>	<b>211,750</b>

- Bond Principal (6200) and Interest Expense (6211): Redevelopment Agency Payment for the City Hall Expansion

# BUILDINGS & GROUNDS

## Approved Budget for Fiscal Year 2023-24 – General Fund

Fund	Description	Average Past 3 Years	Approved Budget FY 21/22	FY 22/23 Actual as of Apr-23	Approved Budget FY 22/23	Approved Budget FY 23/24
<b>Buildings &amp; Grounds</b>						
01-7250-5010	Salaries	167,177	92,567	169,321	175,097	227,626
01-7250-5060	Overtime	9,453	3,000	9,704	9,000	9,000
01-7250-5150	Utilities	15,080	14,000	28,803	16,000	32,000
01-7250-5450	Vehicle Maintenance/Operations	4,635	4,500	1,805	5,215	3,000
01-7250-5460	Facility Repair/Maintenance	38,887	29,553	34,046	53,000	110,000
01-7250-5500	Fuel	901	1,000	1,477	2,000	3,000
01-7250-5800	Special Department Supplies	25,046	15,000	18,899	20,000	19,000
01-7250-5850	Contract Services	8,404	18,203	11,774	15,000	15,000
01-7250-5900	Uniform	375	500	504	1,000	1,500
01-7250-6050	Retirement	13,026	6,588	12,148	11,078	15,694
01-7250-6060	Health & Life Insurance	28,661	14,092	25,915	26,473	31,430
01-7250-6070	F.I.C.A./Medicare	13,895	7,311	13,860	11,397	17,643
01-7250-6080	Workers Compensation	24,456	13,645	20,011	21,670	28,334
01-7250-6100	Disability Insurance	1,978	1,032	1,761	1,694	2,076
01-7250-6110	Property & General Liability	2,705	3,761	5,341	3,800	5,500
01-7250-6200	Principal	8,358	-	-	-	-
01-7250-6211	Interest	336	-	-	-	-
01-7250-6400	Taxes & Assessments	279	453	312	300	320
01-7250-6500	Capital Outlay	292,030	575,000	1,047,265	1,107,025	735,667
	<b>Total Expenditures</b>	<b>655,684</b>	<b>800,205</b>	<b>1,402,947</b>	<b>1,479,750</b>	<b>1,256,790</b>

- Facility Repair/Maintenance: Binder for Tire-Derived Product (5460)
- Capital Outlay: Phase II Rojas-Pierce Park Expansion (\$500,000.00); Truck Purchase; Toro Mowers; Soccer Field Purple Pipe (6500)

# **Enterprise Fund Budgets**

- 1) Refuse Operation Fund
- 2) Sewer Operation Fund
- 3) Water Operation Fund
- 4) Gas Tax – Street Fund
- 5) Measure “C” – Street Fund
- 6) “LTF” – Street Fund
- 7) Mendota Community Facilities District Fund (CFD)
- 8) “COPS”
- 9) Donation Fund
- 10) Landscape & Lighting Maintenance District

# REFUSE OPERATION FUND

## Approved Budget for Fiscal Year 2023-24

Fund	Description	Average Past 3 Years	Approved Budget FY 21/22	FY 23/24 Actual as of Apr-23	Approved Budget FY 22/23	Approved Budget FY 23/24
<b>Revenues</b>						
13-3400-3410	Interest Income	-	-	-	-	-
13-4400	Refuse Service	808,042	680,502	920,012	1,113,147	1,416,559
13-3592-3890	State Grant	12,323	5,000	5,000	5,000	5,000
13-4000-4650	Misc Income	-	-	-	-	-
	<b>TOTAL REVENUES</b>	<b>820,365</b>	<b>685,502</b>	<b>925,012</b>	<b>1,118,147</b>	<b>1,421,559</b>
<b>Expenditures</b>						
13-7240-5010	Salaries, Regular	38,544	43,963	51,698	67,931	78,805
13-7240-5060	Overtime	1,518	500	882	500	500
13-7240-5374	State Grant	5,014	5,000	1,302	5,000	5,000
13-7240-5800	Special Department Supplies	62	500	235	9,250	10,500
13-7240-5840	Audit	868	1,230	852	800	900
13-7240-5850	Contract Services	701,459	605,509	750,766	890,514	1,133,247
13-7240-6050	Retirement	1,025	3,001	3,514	5,502	5,359
13-7240-6060	Health & Life Insurance	8,920	7,927	6,901	14,924	16,540
13-7240-6070	F.I.C.A./Medicare	3,014	3,402	3,894	5,212	5,638
13-7240-6080	Workers Compensation	6,085	6,348	6,722	9,472	9,843
13-7240-6100	Disability Insurance	431	480	512	736	714
	<b>Total Expenditures</b>	<b>766,940</b>	<b>677,860</b>	<b>827,279</b>	<b>1,009,841</b>	<b>1,267,046</b>

- Special Department Supplies: Cameras (5800)

# SEWER OPERATION FUND

## Approved Budget for Fiscal Year 2023-24

Fund	Description	Average Past 3 Years	Approved Budget FY 21/22	FY 22/23 Actual as of Apr-23	Approved Budget FY 22/23	Approved Budget FY 23/24
<b>Revenues</b>						
10-3400-3410	Interest Income	2,872	-	-	-	-
10-3500-3600	Grant	11,329	30,000	-	4,078,699	3,878,699
10-3900-3903	Transfer	-	388,800	-	200,000	-
10-4000-4650	Misc Revenue	69,366	-	63	-	-
10-4300-4200	Sewer Service	1,539,779	1,387,108	1,182,260	1,590,553	1,530,000
10-4200-4300	Connection Fee	2,685	4,000	4,328	4,000	4,000
	<b>TOTAL REVENUES</b>	<b>1,626,031</b>	<b>1,809,908</b>	<b>1,186,650</b>	<b>5,873,252</b>	<b>5,412,699</b>
<b>Expenditures</b>						
10-7210-5010	Salaries, Regular	289,593	478,419	294,905	492,792	531,779
10-7210-5060	Overtime	24,182	15,000	19,118	16,000	15,000
10-7210-5150	Utilities	93,643	65,000	35,372	34,000	42,000
10-7210-5200	Telephone	11,316	11,000	8,890	11,000	11,000
10-7210-5300	Advertising & Publication	11,316	1,500	442	1,500	600
10-7210-5350	Office Supplies	4,959	5,000	5,305	6,000	7,000
10-7210-5360	Postage	9,010	8,000	9,275	9,000	10,000
10-7210-5400	Lab Analysis	7,176	5,500	1,598	9,000	4,900
10-7210-5410	Chemicals	7,214	7,000	8,193	7,000	9,000
10-7210-5450	Vehicle Maintenance/Operations	10,047	6,000	4,938	10,717	6,000
10-7210-5460	Facility Repair / Maint.	79,664	188,000	135,123	194,750	182,000
10-7210-5500	Fuel	35,974	24,000	42,918	37,000	45,000
10-7210-5600	Office Equipment Maintenance	7,370	5,500	4,435	7,000	7,000
10-7210-5800	Special Department Supplies	15,862	16,000	15,299	17,666	18,360
10-7210-5820	Legal Services	34,118	31,372	24,476	31,372	35,000
10-7210-5821	Engineering Services	19,018	15,000	12,000	15,000	19,000
10-7210-5840	Audit	23,155	20,000	28,747	27,000	30,000
10-7210-5850	Contract Services	97,257	101,333	77,605	121,333	121,333
10-7210-5900	Uniform	4,397	4,500	4,491	5,000	5,400
10-7210-5950	Lease Payment	5,738	129,229	150,326	129,229	180,000
10-7210-6050	Retirement	9,710	36,729	20,304	39,349	37,127
10-7210-6060	Health & Life Insurance	74,314	85,600	53,043	102,082	103,138
10-7210-6070	F.I.C.A./Medicare	23,100	37,747	23,339	38,717	41,828
10-7210-6080	Workers Compensation	45,460	70,449	38,313	69,715	67,276
10-7210-6090	Unemployment Insurance	1,819	3,000	-	3,000	3,000
10-7210-6100	Disability Insurance	3,232	5,329	3,043	5,466	4,921
10-7210-6110	P & GL Insurance	3,148	4,330	6,143	4,330	6,300
10-7210-6200	Bond / Principle	206,368	191,081	133,478	55,000	135,000
10-7210-6210	Bond / Interest	51,287	187,969	-	132,326	-
10-7210-6250	Memberships & Dues	17,342	12,500	17,177	17,000	18,000
10-7210-6300	Meetings/Travel/Training	752	2,500	150	3,666	5,000
10-7210-6400	Taxes & Assessment	771	850	885	850	950
10-7210-6500	Capital Outlay	422,191	799,286	161,184	4,518,699	385,000
10-7210-7505	Prop 68 UFPGP	-	-	167,494	-	3,878,699
	<b>Total Expenditures</b>	<b>1,650,501</b>	<b>2,574,723</b>	<b>1,508,007</b>	<b>6,172,559</b>	<b>5,966,611</b>

- Facility Repair/Maintenance: Sludge Removal; Cameras (5460)
- Lease Payment: Signature Payment for Engie Project (5950)



- Capital Outlay: Urban Flood Protection Grant Project (\$3,878,699); (2) Trucks; Backwash Project (\$200,000) (6500)

**LONG-TERM LIABILITIES – SEWER**

	Principal	Interest	
Wastewater Bonds 2021	\$ 55,000.00	\$ 132,325.74	\$ 187,325.74

# WATER OPERATION FUND

## Approved Budget for Fiscal Year 2023-24

Fund	Description	Average Past 3 Years	Approved Budget FY 21/22	FY 22/23 Actual as of Apr-23	Approved Budget FY 22/23	Approved Budget FY 23/24
02-3400-3410	Interest Income	6,838	50	-	50	50
02-3500-3600	Grant	2,778,919	230,000	-	730,000	1,230,000
02-3900-3903	Transfer	-	2,458,111	-	1,230,000	-
02-4000-4650	Misc Income	34,796	1,500	24,063	1,500	1,500
02-4200-4201	Water Service	2,233,641	1,960,553	1,621,504	2,081,268	2,100,000
02-4200-4213	Repair Charge	3,801	2,500	5,594	2,500	3,000
02-4200-4300	Connection Fee	43,342	6,000	10,966	6,000	12,000
02-4200-4330	Penalty/Shut-Off	63,333	200	31,543	200	35,000
	<b>TOTAL REVENUES</b>	<b>5,164,670</b>	<b>4,658,914</b>	<b>1,693,669</b>	<b>4,051,518</b>	<b>3,381,550</b>
02-7220-5010	Salaries, Regular	363,859	526,130	362,356	504,688	610,238
02-7220-5060	Overtime	22,950	23,000	23,290	23,000	23,000
02-7220-5150	Utilities	407,406	345,886	296,036	345,886	360,000
02-7220-5200	Telephone	18,939	18,000	15,866	18,000	19,000
02-7220-5300	Advertising & Publication	1,658	1,200	442	1,200	1,200
02-7220-5350	Office Supplies	5,016	5,224	5,173	5,224	6,200
02-7220-5360	Postage	7,934	6,200	6,685	6,400	8,000
02-7220-5400	Lab Analysis	19,242	17,397	4,248	17,397	17,397
02-7220-5410	Chemicals	35,605	30,000	44,063	30,000	52,000
02-7220-5450	Vehicle Maintenance/Operations	9,299	9,000	27,349	11,717	11,717
02-7220-5460	Facility Repair / Maint.	49,832	234,500	133,937	206,250	240,000
02-7220-5500	Fuel	36,401	27,000	32,083	27,000	37,000
02-7220-5600	Office Equipment Maintenance	7,284	4,600	4,404	4,600	5,300
02-7220-5800	Special Department Supplies	36,909	50,000	18,298	51,867	35,000
02-7220-5820	Legal Services	33,445	31,309	24,667	31,309	32,000
02-7220-5821	Engineering Services	18,000	16,200	12,000	16,200	18,000
02-7220-5840	Audit	24,847	23,766	25,304	23,766	30,000
02-7220-5850	Contract Services	81,582	85,974	86,441	85,974	95,000
02-7220-5900	Uniform	5,023	4,940	4,879	5,740	5,740
02-7220-5950	Lease Payment	166,615	300,694	239,132	300,694	300,694
02-7220-6050	Retirement	18,154	40,027	25,916	39,154	41,623
02-7220-6060	Health & Life Insurance	93,061	92,819	75,125	98,963	117,381
02-7220-6070	F.I.C.A./Medicare	28,972	42,008	29,626	40,217	48,449
02-7220-6080	Workers Compensation	56,211	78,403	48,349	72,411	77,877
02-7220-6090	Unemployment Insurance	1,819	3,000	-	3,000	3,000
02-7220-6100	Disability Insurance	4,053	5,931	3,912	5,678	5,700
02-7220-6110	P & GL Insurance	3,009	4,330	6,143	4,400	8,000
02-7220-6200	Bond / Principle	85,424	50,000	52,000	60,000	60,000
02-7220-6210	Bond / Interest	-	16,650	14,355	10,000	10,000
02-7220-6250	Memberships & Dues	21,970	21,000	22,716	28,000	28,000
02-7220-6300	Meetings/Travel/Training	766	1,900	210	3,167	3,767
02-7220-6400	Taxes & Assessment	217	245	260	245	350
02-7220-6500	Capital Outlay	48,663	725,000	205,751	1,550,000	1,515,000
02-7220-8004	Mowry Bridge - Pass-thru	-	1,958,111	1,136,605	-	-
02-7220-4660	Meter Project	-	-	809,087	500,000	-
02-7220-5854	Online Fees	12,353	15,563	19,082	15,563	22,000
	<b>Total Expenditures</b>	<b>1,726,517</b>	<b>4,816,007</b>	<b>3,815,790</b>	<b>4,147,709</b>	<b>3,848,633</b>
	<b>FUND BALANCE:</b>	<b>-</b>	<b>157,093</b>	<b>157,093</b>	<b>96,191</b>	<b>467,083</b>

- Facility Maintenance: Public Works Heater; Software Update (5460)
- Capital Outlay: Backwash Project (\$200,000.00); (2) Trucks; Water Storage Project (ARPA-County of Fresno) (6500)

**LONG-TERM LIABILITIES – WATER**

USDA Water Improvement Loan				
Year Ended June 30		Principal	Interest	Totals
2024		54,000	11,970	65,970
2025		57,000	9,473	66,473
2026-2028		122,000	12,285	134,285
Total		233,000	33,728	266,728

- USDA Water Improvement Loan debt service will terminate in 2028.

# GAS TAX – STREET FUND

## Approved Budget for Fiscal Year 2023-24

Fund	Description	Average Past 3 Years	Approved Budget FY 21/22	FY 22/23 Actual as of Apr-23	Approved Budget FY 22/23	Approved Budget FY 23/24
<b>Revenues</b>						
07-3500-3527	State Allocation -	13,627	13,627	-	13,627	13,627
07-3500-3528	State Allocation - 2032	232,248	163,896	161,791	163,896	163,896
07-3500-3529	State Allocation - 2103	88,956	32,972	79,163	32,972	32,972
07-3500-3530	State Allocation - 2105	65,233	49,325	54,489	49,325	49,325
07-3500-3531	State Allocation - 2106	37,828	28,645	32,148	28,645	28,645
07-3500-3532	State Allocation - 2107	82,750	60,473	73,788	60,473	60,473
07-3500-3533	State Allocation - 2107.5	3,000	3,000	3,000	3,000	3,000
07-3400-3410	Interest Income	1,162	-	-	-	-
07-3900-3903	Interfund Transfer		41,456	-	41,456	-
07-3500-3600	Grants	252,582	860,670	-	2,155,919	2,096,579
07-4000-4650	Misc Revenue	1,710	-	807	-	-
	<b>Total Revenues</b>	<b>779,097</b>	<b>1,254,064</b>	<b>405,186</b>	<b>2,549,313</b>	<b>2,448,517</b>
<b>Expenditures</b>						
07-7190-5010	Salaries, Regular	15,346	24,879	13,031	33,096	49,213
07-7190-5060	Overtime	455	500	83	500	500
07-7190-5150	Utilities- Street Lights	98,245	71,000	75,358	71,000	90,428
07-7190-5450	Vehicle Maintenance / Operations	1,134	500	944	3,717	1,200
07-7190-5470	Street Repair / Maintenance	15,552	25,000	8,135	25,000	25,000
07-7190-5800	Special Department Supplies	5,564	2,000	4,132	10,000	7,000
07-7190-5821	Engineering Services	7,416	1,000	-	1,000	11,000
07-7190-5840	Audit Fees	1,998	1,850	2,023	1,900	2,100
07-7190-6050	Retirement	1,039	1,985	808	2,064	2,988
07-7190-6060	Health & Life Insurance	2,236	3,097	1,602	6,710	7,173
07-7190-6070	F.I.C.A./Medicare	1,081	1,942	947	2,548	3,803
07-7190-6080	Workers Compensation	2,433	3,624	1,724	4,680	6,208
07-7190-6100	Disability Insurance	145	274	118	360	443
07-7190-6500	Capital Outlay	351,209	1,191,085	103,349	3,046,902	3,368,737
	<b>Total Expenditures</b>	<b>503,853</b>	<b>1,328,736</b>	<b>212,254</b>	<b>3,209,477</b>	<b>3,575,793</b>
	<b>FUND BALANCE:</b>	<b>197,552</b>	<b>74,672</b>	<b>74,672</b>	<b>660,164</b>	<b>1,127,276</b>

- Estimated Allocation for Fiscal Year 22/23

<b>Projects for 2023-24 Budget (6500)</b>	
1 5th & Quice Street Rehabilitation	\$ 99,000.00
2 Derrick & Oller Roundabout	\$ 4,188,370.00
3 2022 Local Street Reconstruction Project	\$ 1,205,000.00
4 Citywide Safe Routes to School Plan	\$ 80,000.00
5 Citywide Railroad Corridor Crossing Improvements	\$ 806,406.00
6 Amador & Smoot Extension	\$ 60,000.00
7 Next Street Project (TBD)	\$ 65,000.00
<b>Total Project Cost</b>	<b>\$ 6,503,776.00</b>
City Portion	\$ 1,945,995.77
Grant Funded	\$ 4,557,780.23

# MEASURE "C" STREET FUND

## Approved Budget for Fiscal Year 2023-24

Fund	Description	Average Past 3 Years	Approved Budget FY 21/22	FY 22/23 Actual as of Apr-23	Approved Budget FY 22/23	Approved Budget FY 23/24
<b>Revenues</b>						
14-3100-3175	County Allocation	183,747	152,587	131,269	152,587	152,587
14-3100-3180	County Allocation (ADA)	6,158	5,341	4,461	5,341	5,341
14-3100-3190	County Allocation (Flexible)	220,537	180,593	153,716	180,593	180,593
14-3400-3410	Interest Income	442	-	-	-	-
14-3500-3600	Grants	185,869	356,881	20,223	796,753	774,823
14-3900-3903	Interfund Transfer	-	35,382	-	35,382	-
	<b>Total Revenues</b>	<b>596,753</b>	<b>730,784</b>	<b>309,669</b>	<b>1,170,656</b>	<b>1,113,344</b>
<b>Expenditures</b>						
14-7190-5010	Salaries, Regular	103,906	132,058	90,696	136,298	166,008
14-7190-5060	Overtime	923	500	412	500	1,000
14-7190-5420	Street ADA Projects	7,908	-	-	-	-
14-7190-5450	Vehicle Maintenance/Operations	17,349	7,000	12,389	10,717	15,000
14-7190-5470	Street Repair / Maint.	14,518	23,000	12,174	23,000	23,000
14-7190-5480	Sidewalk / Curb / Gutter-Maint.	-	1,000	181	1,000	1,000
14-7190-5800	Special Department Supplies	8,950	7,900	23,576	12,000	20,000
14-7190-5840	Audit	2,669	2,500	2,662	2,500	3,000
14-7190-5850	Contract Services	25,235	35,000	23,277	35,000	26,000
14-7190-6050	Retirement	7,757	10,446	6,530	10,291	11,044
14-7190-6060	Health & Life Insurance	26,597	32,504	18,014	38,199	37,296
14-7190-6070	F.I.C.A./Medicare	8,163	10,179	6,941	10,488	12,777
14-7190-6080	Workers Compensation	15,757	18,998	11,487	18,958	20,618
14-7190-6100	Disability Insurance	1,142	1,437	919	1,481	1,494
14-7190-6500	Capital Outlay	255,049	790,194	42,115	1,126,029	1,193,309
	<b>Total Expenditures</b>	<b>495,924</b>	<b>1,072,716</b>	<b>251,374</b>	<b>1,426,461</b>	<b>1,531,546</b>
	<b>FUND BALANCE:</b>		<b>341,932</b>	<b>341,932</b>	<b>255,805</b>	<b>418,202</b>

- Estimated Allocation for Fiscal Year 22/23

<b>Projects for 2023-24 Budget (6500)</b>	
1 5th & Quice Street Rehabilitation	\$ 99,000.00
2 Derrick & Oller Roundabout	\$ 4,188,370.00
3 2022 Local Street Reconstruction Project	\$ 1,205,000.00
4 Citywide Safe Routes to School Plan	\$ 80,000.00
5 Citywide Railroad Corridor Crossing Improvements	\$ 806,406.00
6 Amador & Smoot Extension	\$ 60,000.00
7 Next Street Project (TBD)	\$ 65,000.00
<b>Total Project Cost</b>	<b>\$ 6,503,776.00</b>
<b>City Portion</b>	<b>\$ 1,945,995.77</b>
<b>Grant Funded</b>	<b>\$ 4,557,780.23</b>

# "LTF" STREET FUND

## Approved Budget for Fiscal Year 2023-24

Fund	Description	Average Past 3 Years	Approved Budget FY 21/22	FY 22/23 Actual as of Apr-23	Approved Budget FY 22/23	Approved Budget FY 23/24
<b>Revenues</b>						
12-3100-3160	Article III	9,780	10,403	-	10,403	14,014
12-3100-3170	Article VIII	410,609	469,724	-	469,724	519,961
12-3100-3410	Interest Income	795	100	-	100	100
12-3500-3600	Grants	224,779	621,618	-	1,734,109	1,686,379
12-3900-3903	Interfund Transfer	-	-	-	-	-
12-4000-4650	Other Revenue	463	-	-	-	-
	<b>Total Revenues</b>	<b>646,426</b>	<b>1,101,845</b>	<b>-</b>	<b>2,214,336</b>	<b>2,220,454</b>
<b>Expenditures</b>						
12-7190-5010	Salaries, Regular	99,117	89,442	110,962	91,248	116,753
12-7190-5060	Overtime	1,888	2,000	3,760	2,000	1,000
12-7190-5440	Street Painting	-	-	-	-	-
12-7190-5450	Veh. Maint/Operations	8,185	7,000	3,618	9,717	8,000
12-7190-5470	Street Repair	16,416	35,000	14,729	35,000	35,000
12-7190-5480	Sidewalk / Curb	-	-	181	-	1,000
12-7190-5500	Fuel	10,239	5,000	14,284	10,000	16,000
12-7190-5800	Special Department Supplies	14,330	12,000	15,327	17,000	17,000
12-7190-5821	Engineering Services	4,997	-	-	-	5,000
12-7190-5840	Audit Fees	2,001	1,851	2,662	1,900	3,000
12-7190-5850	Contract Services	2,761	5,000	1,889	5,000	3,000
12-7190-6050	Retirement	7,492	6,882	8,033	6,620	7,350
12-7190-6060	Health & life Insurance	25,199	14,375	22,590	21,104	20,991
12-7190-6070	F.I.C.A./Medicare	7,936	6,584	8,918	7,001	9,008
12-7190-6080	Workers Compensation	15,168	12,913	13,567	12,688	14,567
12-7190-6100	Disability Insurance	1,120	977	1,155	988	1,051
12-7190-6500	Capital Outlay	296,740	754,404	80,453	2,450,769	2,455,064
	<b>Total Expenditures</b>	<b>513,589</b>	<b>953,428</b>	<b>302,128</b>	<b>2,671,035</b>	<b>2,713,784</b>
	<b>FUND BALANCE:</b>	<b>-</b>	<b>-</b>		<b>456,699</b>	<b>493,330</b>

- Estimated Allocation for Fiscal Year 22/23

<b>Projects for 2023-24 Budget (6500)</b>		
1	5th & Quice Street Rehabilitation	\$ 99,000.00
2	Derrick & Oller Roundabout	\$ 4,188,370.00
3	2022 Local Street Reconstruction Project	\$ 1,205,000.00
4	Citywide Safe Routes to School Plan	\$ 80,000.00
5	Citywide Railroad Corridor Crossing Improvements	\$ 806,406.00
6	Amador & Smoot Extension	\$ 60,000.00
7	Next Street Project (TBD)	\$ 65,000.00
	<b>Total Project Cost</b>	<b>\$ 6,503,776.00</b>
	City Portion	\$ 1,945,995.77
	Grant Funded	\$ 4,557,780.23

# MENDOTA CFD FUND

## Approved Budget for Fiscal Year 2023-24

Fund	Description	Average Past 3 Years	Approved Budget FY 21/22	FY 22/23 Actual as of Apr-23	Approved Budget FY 22/23	Approved Budget FY 23/24
<b>Revenues</b>						
61-3000-3015	Mendota CFD / 2006 - 01	428,389	420,000	269,429	486,847	486,847
61-3400-3410	Interest Income	66	50	-	50	50
	<b>Total Revenues</b>	<b>428,455</b>	<b>420,050</b>	<b>269,429</b>	<b>486,897</b>	<b>486,897</b>
<b>Expenditures</b>						
61-6150-5010	#REF!	255,941	278,453	209,286	337,170	330,837
61-6150-5060	Overtime	11,130	8,000	29,517	8,000	8,000
61-6150-5850	Contract Services	4,858	25,000	16,081	20,000	20,000
61-6150-6050	Retirement	2,635	13,949	1,346	38,156	47,619
61-6150-6060	Health & life Insurance	52,112	73,349	15,031	43,935	40,989
61-6150-6070	F.I.C.A./Medicare	21,146	20,585	19,934	26,177	21,817
61-6150-6080	Workers Compensation	36,805	38,419	27,188	47,167	35,138
61-6150-6100	Disability Insurance	2,764	2,906	2,681	3,696	2,495
	<b>Total Expenditures</b>	<b>387,392</b>	<b>460,661</b>	<b>321,064</b>	<b>524,301</b>	<b>506,895</b>
	<b>FUND BALANCE:</b>		<b>40,611</b>	<b>37,404</b>	<b>37,404</b>	<b>19,998</b>

# "COPS"

## Approved Budget for Fiscal Year 2023-24

Fund	Description	Average Past 3 Years	Approved Budget FY 21/22	FY 22/23 Actual as of Apr-23	Approved Budget FY 22/23	Approved Budget FY 23/24
Revenues						
3-3500-3560	COPS	156,854	100,000	135,271	100,000	100,000
3-3400-3410	Interest Income	116	10	-	10	10
	Total Revenues	<u>156,970</u>	<u>100,010</u>	<u>135,271</u>	<u>100,010</u>	<u>100,010</u>
3-6150-5010	#REF!	70,123	102,479	94,268	129,488	145,181
3-6150-5060	Overtime	10,212	15,000	19,440	2,000	15,000
3-6150-6050	Retirement	1,899	3,576	-	27,306	19,582
3-6150-6060	Health & life Insurance	13,614	28,146	4,842	29,417	21,869
3-6150-6070	F.I.C.A./Medicare	6,221	5,002	9,098	10,825	12,254
3-6150-6080	Workers Compensation	10,880	9,420	12,279	19,545	19,780
3-6150-6100	Disability Insurance	844	706	1,221	1,528	1,307
	Total Expenditures	<u>113,793</u>	<u>164,329</u>	<u>141,149</u>	<u>220,109</u>	<u>234,973</u>
	FUND BALANCE:		<u>64,319</u>		<u>120,099</u>	<u>134,963</u>



# DONATION FUND

Approved Budget for Fiscal Year 2023-24

		Approved Budget FY 23/24
Fund	Description	
Donation Fund		
24-4000-4650	Donations	6,320
	Total Revenues	6,320
Expenditures		
24-5090-5800	Special Department Supplies	6,320
	Total Expenditures	6,320

- National Night Out Event
- Adelante Mendota

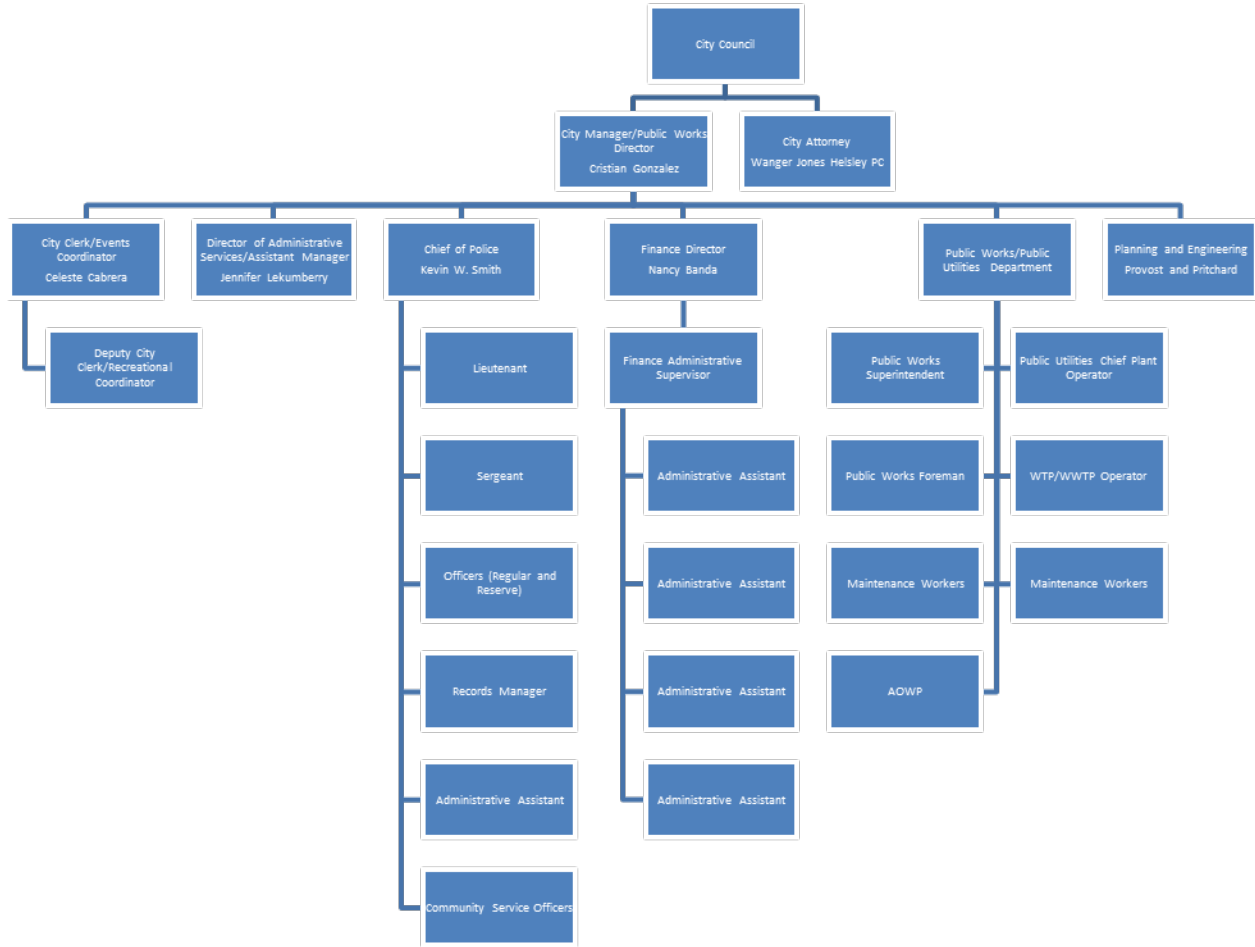
# LANDSCAPE & LIGHTING MAINTENANCE DISTRICT FUND

Approved Budget for Fiscal Year 2023-24

Fund	Description	Approved Budget FY 21/22	FY 22/23 Actual as of Apr-24	Approved Budget FY 22/23	Approved Budget FY 23/24
Revenues					
78-3000-3015	L&LMD	21,638	11,192	21,638	21,638
	Total Revenues	<u>21,638</u>	<u>11,192</u>	<u>21,638</u>	<u>21,638</u>
Expenditures					
78-7250-5010	Salaries	13,711	3,683	12,507	20,080
78-7250-5060	Overtime	100	-	200	100
78-7250-5150	Utilities	500	-	500	500
78-7250-5460	Facility Repair/Maintenance	1,950	2,104	2,000	2,500
78-7250-5800	Special Department Supplies	200	-	500	500
78-7250-5850	Contract Services	1,000	983	400	1,200
78-7250-6050	Retirement	832	276	660	1,506
78-7250-6060	Health & Life Insurance	-	1,040	2,191	3,159
78-7250-6070	F.I.C.A./Medicare	1,056	309	965	1,544
78-7250-6080	Workers Compensation	431	326	552	552
78-7250-6100	Disability Insurance	149	41	136	182
78-7250-6110	Property & General Liability	400	-	400	400
78-7250-6400	Taxes & Assessments	25	-	40	40
	Total Expenditures	<u>20,354</u>	<u>8,762</u>	<u>21,051</u>	<u>32,263</u>
	FUND BALANCE				<u>10,625</u>

# CITY OF MENDOTA

## Organizational Chart



# CITY OF MENDOTA

## Payroll Allocation Summary

### City Manager

General Fund	30%
Water	25%
Sewer	25%
Gas Tax	5%
Measure C	5%
LTF	5%
Refuse	5%

### Finance Director

General	25%
Water	23%
Sewer	22%
Refuse	10%
Measure C	10%
LTF	10%

### City Clerk/Events Coordinator

General Fund	40%
Water	30%
Sewer	30%

### Finance Administrative Supervisor

Water	40%
Sewer	40%
Refuse	20%

### Director of Administrative Services/ Assistant City Manager

General	40%
Water	30%
Sewer	30%

### Administrative Assistant (2)

Water	40%
Sewer	40%
Refuse	20%

### Deputy City Clerk/Recreation Coordinator

General Fund	40%
Water	30%
Sewer	30%

### Administrative Assistant (1)

Water	35%
Sewer	35%
Refuse	20%
General	10%

### Public Utilities Chief Plant Operator

Water	50%
Sewer	50%

### Administrative Assistant (1)

Water	40%
Sewer	40%
Refuse	20%

### Public Utilities Water/Wastewater Opr I (2)

Water	50%
Sewer	50%

### Public Utilities Water/Wastewater Operator (1)

Sewer	50%
Water	50%

### Public Utilities Maintenance Worker (1)

Water	60%
Sewer	40%

### Public Utilities Maintenance Worker (1)

Water	50%
Sewer	50%

**Public Works Superintendent (1)**

General	10%
Water	20%
Sewer	10%
Measure C	30%
LTF	30%

**Public Works Foreman**

General	10%
Water	50%
Sewer	30%
Measure C	5%
LTF	5%

**Public Works Maintenance Worker (1)**

General	25%
Water	10%
Airport	5%
Sewer	10%
Gas Tax	15%
Measure C	15%
LTF	20%

**Public Works Maintenance Worker (2)**

Water	50%
Sewer	30%
Measure C	10%
LTF	10%

**Public Works Maintenance Worker (1)**

General	90%
L&LMD	10%

**Public Works Maintenance Worker (3)**

General	14%
Water	33%
Sewer	33%
Measure C	10%
LTF	10%

**Public Works Maintenance Worker (3)**

General	80%
Water	5%
Sewer	5%
L&LM	10%

**Public Works Maintenance Worker (3)**

General	10%
Water	20%
Sewer	10%
Measure C	20%
LTF	20%
Gas Tax	20%

**Public Works Maintenance Worker (3)**

General	25%
Water	25%
Sewer	25%
LTF	10%
Measure C	10%
Gas Tax	5%

**Public Works Maintenance Worker (1)**

Water	10%
Sewer	10%
Measure C	10%
LTF	10%
Refuse	10%
General	30%
L&LMD	10%
Gas Tax	10%

**Public Works Maintenance Worker (1)**

Measure C	100%
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**Police Chief**  
General 100%

**Police Lieutenant (1)**  
General 28%  
CFD 58%  
COPS 14%

**Police Sergeant (1)**  
COPS 75%  
CFD 25%

**Police Sergeant (1)**  
COPS 55%  
CFD 45%

**Police Sergeant (1)**  
General 25%  
COPS 25%  
CFD 50%

**Police Sergeant (1)**  
General 38%  
CFD 45%  
COPS 17%

**Reserve Officers (6)**  
General 100%

**Police Officer (1)**  
CFD 75%  
COPS 25%

**Police Officer (1)**  
General 33  
COPS 33  
CFD 34

**Police Officer (2)**  
General 100%

**Police Records Manager (1)**  
General 100%

**Police Administrative Assistant (2)**  
General 100%

**Police Officer R124 (4)**  
General 90%  
CFD 10%

**Police Officer (1)**  
General 40%  
CFD 60%

**Community Service Officer (2)**  
General 60%  
Water 20%  
Refuse 20%

**Police Officer (1)**  
General 25%  
COPS 25%  
CFD 50%

**Community Service Officer (2)**  
General 100%

**Police Officer-SRO (5)**  
General 100%

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**AGENDA ITEM – STAFF REPORT**

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**TO:** HONORABLE MAYOR AND COUNCILMEMBERS  
**FROM:** NANCY BANDA, FINANCE DIRECTOR  
**VIA:** CRISTIAN GONZALEZ, CITY MANAGER  
**SUBJECT:** APPROVING THE SUBMISSION OF APPLICATIONS AND FILING THE SAME WITH THE CALIFORNIA GOVERNOR’S OFFICE OF EMERGENCY SERVICES TO OBTAIN FEDERAL FINANCIAL ASSISTANCE FOR ANY EXISTING AND FUTURE GRANT PROGRAMS AND DESIGNATING AUTHORIZED AGENTS THEREFOR  
**DATE:** JUNE 13, 2023

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**ISSUE**

Shall the City Council adopt Resolution No. 23-37, approving the submission of applications and filing the same with the California Governor’s Office of Emergency Services to obtain federal financial assistance for any existing and future grant programs and designating authorized agents therefor?

**BACKGROUND**

The California Governor’s Office of Emergency Services has various programs to apply for federal financial assistance for emergency services. A public entity established under the laws of the State of California must designate an authorized agent(s) approved by resolution from the governing body.

**ANALYSIS**

The City of Mendota (“City”) will be submitting an application to the California Governor’s Office of Emergency Services for the California Severe Winter Storms, Straight-line Winds, Flooding, Landslides, and Mudslides (FEMA-4699-DR-CA). The City will be eligible to recover expenses incurred from the event that began on February 21, 2023, and for the disaster continuing expenses.

**FISCAL IMPACT**

None. The fiscal impact will be determined by project application. This will be a reimbursable process.

**RECOMMENDATION**

Staff recommends that the City Council adopt Resolution No. 23-37, approving the submission of applications and filing the same with the California Governor’s Office of Emergency Services to obtain federal financial assistance for any existing and future grant programs and designating authorized agents therefor.

**Attachment(s):**

1. Resolution No. 23-37

**BEFORE THE CITY COUNCIL  
OF THE  
CITY OF MENDOTA, COUNTY OF FRESNO**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF MENDOTA APPROVING  
THE SUBMISSION OF APPLICATIONS AND  
FILING THE SAME WITH THE CALIFORNIA  
GOVERNOR'S OFFICE OF EMERGENCY  
SERVICES TO OBTAIN FEDERAL FINANCIAL  
ASSISTANCE FOR ANY EXISTING OR FUTURE  
GRANT PROGRAMS; DESIGNATING  
AUTHORIZED AGENTS THEREFOR**

**RESOLUTION NO. 23-37**

**WHEREAS**, the California Governor's Office of Emergency Services has various programs that allow the City of Mendota ("City") to apply for federal financial assistance for emergency services; and

**WHEREAS**, to submit an application for this assistance, the City, a public entity established under the laws of the State of California, must designate authorized agents and approve that designation by resolution of the City Council; and

**WHEREAS**, the City wishes to apply for an existing program and a future grant program that would provide additional funding for emergency services within the City.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Mendota that the City approves the submission of applications and the filing thereof with the California Governor's Office of Emergency Services for the purpose of obtaining federal financial assistance for any existing or future grant programs, including, but not limited to, any of the following:

- Federally declared Disaster (DR), Fire Mitigation Assistance Grant (FMAG), California State Only Disaster (CDAA), Immediate Services Program (ISP), Hazard Mitigation Grant Program (HMGP), Building Resilient Infrastructure and Communities (BRIC), Legislative Pre-Disaster Mitigation Program (LPDM), under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.
- Flood Mitigation Assistance Program (FMA), under Section 1366 of the National Flood Insurance Act of 1968.



- National Earthquake Hazards Reduction Program (NEHRP) U.S. Code, Title 42, Section 7704, subdivision (b)(2)(A)(i), and U.S. Code, Title 42, Section 7704, subdivision (b)(2)(B) National Earthquake Hazards Reduction Program.
- The Consolidated Appropriations Act, 2018, Division F, Department of Homeland Security Appropriations Act, 2018, Pub. L. No. 115-141
- California Early Earthquake Warning (CEEW) under Government Code, Title 2, Division 1, Chapter 7, Article 5, Sections 8587.7, 8587.11, and 8587.12.
- California Severe Winter Storms, Straight-line Winds, Flooding, Landslides, and Mudslides (FEMA-4699-DR-CA).

***BE IT FURTHER RESOLVED***, by the City Council of the City of Mendota, that the City approves and designates the City Manager, the Director of Administrative Services/Assistant City Manager, and/or the Finance Director as authorized agents with the authority to execute any and all documents to be submitted to the California Governor's Office of Emergency Services for the purposes outlined in this Resolution.

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Victor Martinez, Mayor

ATTEST:

I, Celeste Cabrera-Garcia, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 13<sup>th</sup> day of June, 2023, by the following vote:

**AYES:**  
**NOES:**  
**ABSENT:**  
**ABSTAIN:**

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Celeste Cabrera-Garcia, City Clerk

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**AGENDA ITEM – STAFF REPORT**

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**TO:** HONORABLE MAYOR AND COUNCILMEMBERS  
**FROM:** JERONIMO ANGEL, PUBLIC UTILITIES SUPERINTENDENT  
**VIA:** CRISTIAN GONZALEZ, CITY MANAGER  
**SUBJECT:** APPROVING THE ESTIMATE PROVIDED BY FERGUSON WATERWORKS TO PURCHASE EQUIPMENT NEEDED TO COMPLETE THE IRRIGATION SYSTEM FOR THE POOL PARK REHABILITATION PROJECT  
**DATE:** JUNE 13, 2023

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**ISSUE**

Shall the City Council adopt Resolution No. 23-38, approving the estimate provided by Ferguson Waterworks to purchase equipment needed to complete the irrigation system for the Pool Park Rehabilitation Project?

**BACKGROUND**

The City of Mendota (“City”) Pool Park Rehabilitation Project (the “Project”) is currently underway, and City crews are in the process of installing an irrigation system. In order to complete the irrigation system and adequately supply water to the system, a backflow preventer, tees and mechanical joints for the connection are needed.

**ANALYSIS**

Staff has elected to acquire a 4” double backflow preventer along with three (3) 4” Tees and mechanical joints. By adding a reducer connection and lowering the diameter to 4” from the 8” line, the system will create enough back pressure to maintain a constant pressure of 55 PSI from currently stands at 38 PSI.

Staff requested quotes from three (3) vendors, and only two were responsive. Ferguson Waterworks came in as the lowest bidder. A breakdown of all quotes received are listed below:

<b>BIDDER</b>	<b>BID AMOUNT</b>
<b>Ferguson Waterworks</b>	<b>\$8,206.13</b>
Core&Main	\$11,124.28
HD Supplies	Non-Responsive

**FISCAL IMPACT**

A total of \$8,206.13 from the Water account will be expended for the project. These funds were approved in the 2022-2023 fiscal year budget.

**RECOMMENDATION**

Staff recommends that the City Council adopt Resolution No. 23-38, approving the estimate provided by Ferguson Waterworks to purchase equipment needed to complete the irrigation system for the Pool Park Rehabilitation Project.

**Attachments:**

1. Ferguson Waterworks Order No. 1791151
2. Resolution No. 23-38



FERGUSON #3303 (FRESNO)  
 2812 S ORANGE AVE  
 FRESNO, CA 93725-1922

Phone: 559-442-3333  
 Fax: 559-266-0858

<b>Deliver To:</b> <b>From:</b> Kartono Widjaja <b>Comments:</b>
--

16:54:36 JUN 01 2023

Page 1 of 2

FERGUSON WATERWORKS #1423

Order Confirmation  
 Phone: 559-442-3333  
 Fax: 559-266-0858

Order No: 1791151  
 Order Date: 06/01/23  
 Writer: KLW

Req Date: 06/01/23

Ship Via: OUR TRUCK  
 Terms: NET 10TH PROX

Sold To: CITY OF MENDOTA  
 643 QUINCE ST  
 MENDOTA, CA 93640

Ship To: CITY OF MENDOTA  
 643 QUINCE ST  
 MENDOTA, CA 93640

Cust PO#: 16147

Job Name: DI PIPE/FITINGS

Item	Description	Quantity	Net Price	UM	Total
FCRXP	8X4 DI 125# C110 FLG CONC RED	1	225.040	EA	225.04
FFPPK	4X2"0 FLGXFLG CL BT DI SPL	1	388.000	EA	388.00
W375AP	LF 4 RPZ BFP W/ NRS GATE VLV	1	3045.000	EA	3045.00
MJFALAP	4 MJXFLG C153 ADPT L/A	4	73.080	EA	292.32
AFT350PDP	4 CL350 DCL DI FASTITE PIPE	20	42.500	FT	850.00
FTP	4 DI 125# C110 FLG TEE	2	256.940	EA	513.88
BFP	4 DI C110 125# BLND FLG	1	66.700	EA	66.70
AFC2504FMLAOL	4 FLG X MJ RW OL GATE VLV L/A	2	734.500	EA	1469.00
PPS100S	PIPE SUPP W/ 1 RSR & SDL MNT	5	85.000	EA	425.00
SSLDEX4	4 DIP WDG REST GLND *ONELOK E-COAT	4	31.502	EA	126.01
IMJBGPP	4 MJ C153 BLT GSKT PK L/ GLAND	4	16.088	EA	64.35
MJSPP	4 MJ C153 SLD PLUG	2	35.960	EA	71.92
IMJAPP	4 MJ C153 ACCY PK W/GLND	2	31.404	EA	62.81

Net Total: \$7600.03  
 Tax: \$606.10  
 Freight: \$0.00  
 Total: \$8206.13

Item Code	Description	Notice
W375AP	LF 4 RPZ BFP W/ NRS GATE VLV	⚠ WARNING: Cancer and Reproductive Harm - www.P65Warnings.ca.gov
IMJBGPP	4 MJ C153 BLT GSKT PK L/ GLAND	⚠ WARNING: Cancer and Reproductive Harm - www.P65Warnings.ca.gov
IMJAPP	4 MJ C153 ACCY PK W/GLND	⚠ WARNING: Cancer and Reproductive Harm - www.P65Warnings.ca.gov



HOW ARE WE DOING? WE WANT YOUR FEEDBACK!

Scan the QR code or use the link below to complete a survey about your orders:

<https://survey.medallia.com/?bidsorder&fc=1423&on=453837>

FERGUSON WATERWORKS #1423  
Order Confirmation

Fax: 559-266-0858

16:54:36 JUN 01 2023

Reference No: 1791151

WARRANTY PROVISIONS

The purchaser's sole and exclusive warranty is that provided by the manufacturer, if any. Seller makes no express or implied warranties. SELLER DISCLAIMS ALL EXPRESS OR IMPLIED WARRANTIES INCLUDING ALL IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS OR FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT WILL SELLER BE LIABLE FOR ANY INCIDENTAL, PUNITIVE, SPECIAL OR CONSEQUENTIAL DAMAGES ARISING DIRECTLY OR INDIRECTLY FROM THE OPERATION OR USE OF THE PRODUCT. SELLER'S LIABILITY, IF ANY, SHALL BE LIMITED TO THE NET SALES PRICE RECEIVED BY SELLER. Complete Terms and Conditions are available upon request or can be viewed on the web at <https://www.ferguson.com/content/website-info/terms-of-sale>

LEAD LAW WARNING: It is illegal to install products that are not "lead free" in accordance with US Federal or other applicable law in potable water systems anticipated for human consumption. Products with \*NP in the description are NOT lead free and can only be installed in non-potable applications. Buyer is solely responsible for product selection.

WATER FLOW RATE NOTICE: Lavatory Faucets with flow rates over 0.5 GPM are not allowed for 'public use' in California.  
COVID-19 ORDER: ANY REFERENCE TO OR INCORPORATION OF EXECUTIVE ORDER 14042 AND/OR THE EO-IMPLEMENTING FEDERAL CLAUSES (FAR 52.223-99 AND/OR DFARS 252.223-7999) IS EXPRESSLY REJECTED BY SELLER AND SHALL NOT APPLY AS SELLER IS A MATERIALS SUPPLIER AND THEREFORE EXEMPT UNDER THE EXECUTIVE ORDER.



**HOW ARE WE DOING? WE WANT YOUR FEEDBACK!**

Scan the QR code or use the link below to  
complete a survey about your orders:

<https://survey.medallia.com/?bidsorder&fc=1423&on=453837>

**BEFORE THE CITY COUNCIL  
OF THE  
CITY OF MENDOTA, COUNTY OF FRESNO**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF MENDOTA APPROVING  
THE ESTIMATE PROVIDED BY FERGUSON  
WATERWORKS TO PURCHASE EQUIPMENT  
NEEDED TO COMPLETE THE IRRIGATION  
SYSTEM FOR THE POOL PARK REHABILITATION  
PROJECT**

**RESOLUTION NO. 23-38**

**WHEREAS**, the City of Mendota (“City”) is currently in the process of rehabilitating Mendota Pool Park (the “Park”) to benefit the community; and

**WHEREAS**, City crews are installing an irrigation system to properly irrigate the Park, and additional equipment is needed to complete the system; and

**WHEREAS**, City staff solicited bids for the equipment from contractors pursuant to Mendota Municipal Code section 2.50.030; and

**WHEREAS**, the bid estimate submitted by Ferguson Waterworks represents the lowest responsible bid amount that meets City staff’s expectations for the needed equipment.

**WHEREAS**, the City Council allocated and approved funds for this project in the Fiscal Year 2022-2023 budget.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Mendota hereby approves the estimate provided by Ferguson Waterworks to purchase equipment needed to complete the irrigation system for the Pool Park Rehabilitation Project.

**BE IT FURTHER RESOLVED**, that the City Manager, or his designee, is authorized to execute such additional documents as may be necessary to purchase the equipment.

\_\_\_\_\_  
Victor Martinez, Mayor

ATTEST:

I, Celeste Cabrera-Garcia, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 13<sup>th</sup> day of June, 2023, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

\_\_\_\_\_  
Celeste Cabrera-Garcia, City Clerk

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**AGENDA ITEM – STAFF REPORT**

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**TO:** HONORABLE MAYOR AND COUNCILMEMBERS  
**FROM:** NANCY BANDA, FINANCE DIRECTOR  
**VIA:** CRISTIAN GONZALEZ, CITY MANAGER  
**SUBJECT:** GRANTS UPDATE  
**DATE:** JUNE 13, 2023

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**GRANTS UPDATE**

- **Land and Water Conservation Fund (LWCF)** – Townsend Public Affairs, Inc. submitted an application on behalf of the City to the Office of Grants and Local Services for the Mendota Triangle Park. This grant will have an approximately 6-month review process.
- **SB 1383** – Staff received approval from the CalRecycle Grant Manager to purchase items to conduct home visits to educate the public on the new organic law. City Staff will procure the necessary items and schedule dates to visit the community.
- **Proposition 64** – City Staff attended a Proposition 64 Cohort 2 Meeting with the City of Fresno – Fresno Police Department, Fresno Equal Opportunities Commission, The Boys and Girls Club of Fresno County, and Dr. Keith Clement – Professor of Criminology, California State University, Fresno to discuss the Local Evaluation Plan for “Proposition 64 Public Health Prevention and Public Safety Education” on May 25, 2023. City Staff briefed the group on the progress of the youth program “Adelante Mendota” and the various events scheduled for this year.
- **Floodplain Maps** – The site visit with the U.S. Army Corps of Engineers was held on May 23, 2023. City Staff, the City Engineer, and the group with the U.S. Army Corps of Engineers proceeded throughout the City’s “storm drain” system and finished the visit near I-5, where City Staff measured the flooding timeline to reach city limits. This project will help the City and other stakeholders obtain future funding for construction projects regarding flooding and stormwater.
- **Tire-Derived Product** – West Coast Rubber Recycling has been delivering tire mulch to our closed airport for storage. Public Works will begin the preparation of the sites to install the tire mulch. City Staff has received a quote for binding material installed over the tire mulch to preserve versus having tire mulch loosely installed.
- **Encampment Funding** – City Staff and Townsend Public Affairs, Inc., are exploring the grant opportunity to bring funding to assist with homelessness. We have contacted the County of Fresno regarding the ongoing succession planning for homelessness since this must be a joint effort to achieve solutions.
- **Safe Streets and Roads for All Grant Program** – City Staff, City Engineer, and Townsend Public Affairs, Inc. will be exploring the grant opportunity to install pedestrian safety enhancements and close network gaps.



**In – Progress Grants:**

- **Rojas-Pierce Park Expansion Project** – County of Fresno, Urban Community Development Block Grant (CDBG) Program
- **Rojas-Pierce Park Expansion Project** – Per Capita Program
- **Rojas-Pierce Park Expansion Project** – CDBG-CV
- **COPS Hiring Program** – Department of Justice
- **Proposition 64** – Board of State and Community Corrections
- **Urban Flood Protection Grant** – California Natural Resources Agency
- **Automatic Meter Read Project** – State Water Board
- **Tire-Derived Product** – Cal Recycle
- **SB 1383** – Cal Recycle
- **Office of Traffic Safety** – STEP Program for October 2022 thru September 2023
- **Water Storage and Booster Pump** – County of Fresno
- **Floodplain Maps** – U.S. Army Corps of Engineers

# Memorandum

To: City Council via Cristian Gonzalez, City Manager

From: Michael Osborn, City Engineer  
Jeff O'Neal, City Planner

Subject: City Engineer's Report to City Council

Date: June 6, 2023

## Engineering Projects:

1. Rojas Pierce Park:
  - Construction of Phase 2 Expansion Project (field lighting) with CDBG funding
  - Completed
2. Well 10 and Water Main Relocation
  - Design in progress; coordination with USBR and BB Limited
3. Citywide RRXG Improvements:
  - Coordinating crossing improvements with Railroad, Caltrans & CPUC
  - Construction anticipated in Winter 2023
4. MJHS Safe Routes to School Project
  - Construction with ATP funding
  - Completed
5. 2022 Local Street Reconstruction Project
  - Construction with SB1 funding in progress
  - Complete: 6/30/2023
6. Backwash Reclaim Project
  - Design is underway; looking for funding opportunities for construction
7. Mendota Stormwater Improvement Project
  - Prop 68 UFBGP funded: Construction starting up
  - Construction anticipated in Summer/Fall 2023
8. Derrick & Oller Roundabout
  - CEQA & NEPA completed
  - Design in progress
  - Construction anticipated in Spring 2024
9. Westside Water Tank & Booster Pump
  - ARPA funded design is underway
  - Construction anticipated in Fall 2023
10. 5<sup>th</sup> & Quince Street Reconstruction:
  - Design underway
  - Construction funded with STBG funds in FFY 23/24

## Planning/Development Projects

1. Rojas Pierce Park Annexation
  - Continuing discussions with USBR about whether and how the WWD land retirement program affects the project.

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2. Regional Housing Needs Allocation
  - Participating in Fresno COG meetings for 6<sup>th</sup> Cycle multijurisdictional Housing Element
3. Safe Routes to School Master Plan
  - Presentation and acceptance of plan on June 27, 2023
4. Airport Reuse
  - Investigating closure and potential reuse of airport property

Grant Applications:

1. Amador & Smoot Extension:
  - \$874,000 in STBG & CMAQ TPP funds; Construction authorization in FFY 23/24
2. Triangle Park & Pool Park:
  - Assisted in Clean CA Grant application for both parks

On-going (this month):

1. Representation of the City at FCOG TTC
2. Coordination of road projects with Caltrans
3. Assistance to Finance Director for grant opportunities
4. Coordination with USACOE for Panoche Creek flood study

Overall P&P Staff engaged (month of May):

- Engineers: 9
- Planners: 1
- Surveyors: 0
- Environmental Specialist: 0
- GIS/CAD Specialists: 0
- Construction Manager: 1
- Project Administrator: 3

Abbreviations:

EOPCC – Engineer's Opinion of Probable Construction Cost  
NTP – Notice to Proceed  
CUCCAC – California Uniform Construction Cost Accounting Commission  
STBG – Surface Transportation Block Grant  
CMAQ – Congestion Mitigation and Air Quality (grant)  
ATP – Active Transportation Plan (grant)  
RFP – Request for Proposal

RFA- Request for Authorization (for grant funding)  
FCOG – Fresno Council of Governments  
ADA – Americans with Disabilities Act  
DBE – Disadvantaged Business Enterprise  
TTC – Technical Transportation Committee (through FCOG)  
RTP/SCS – Regional Transportation Plan, Sustainable Communities Strategies