



**CITY OF MENDOTA  
PLANNING COMMISSION  
MINUTES**

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**Regular Meeting**

**Tuesday, February 16, 2021**

**6:30 p.m.**

**Meeting called to order by City Clerk Cabrera-Garcia at 6:32 PM.**

**Roll Call**

**Commissioners Present:** Chairperson Juan Luna, Vice-Chairperson Jose Gutierrez (at 6:37 p.m.), Commissioners Libertad Lopez, Joshua Perez, Jessica Sanchez, and Jonathan Leiva

**Commissioners Absent:** None

**Staff Present:** Cristian Gonzalez, City Manager; Jeffrey O'Neal, City Planner, and Celeste Cabrera-Garcia, City Clerk

**Flag Salute led by City Clerk Cabrera-Garcia**

**FINALIZE THE AGENDA**

1. Adjustments to Agenda
2. Adoption of final Agenda

A motion was made by Commissioner Leiva to adopt the agenda, seconded by Commissioner Luna; unanimously approved (5 ayes, absent: Gutierrez).

**SWEARING IN**

1. City Clerk Cabrera-Garcia to swear in Commissioners Jonathan Leiva, Libertad Lopez, Joshua Perez, and Jessica Sanchez.

City Clerk Cabrera-Garcia swore in Commissioners Leiva, Lopez, Perez, and Sanchez.

## REORGANIZATION OF THE PLANNING COMMISSION

1. City Clerk Cabrera-Garcia to conduct the Commission reorganization proceedings and accept nominations for the following offices:
  - a) Chairperson
  - b) Vice-Chairperson

City Clerk Cabrera-Garcia introduced the item and opened the nomination period for the office of Chairperson.

Commissioner Luna nominated himself.

Hearing no other nominations, City Clerk Cabrera-Garcia closed the nomination period and announced that a roll call vote would be conducted to consider the appointment of Commissioner Luna as Chairperson.

Discussion was held on the role of the Chairperson.

Roll Call Vote:

Gutierrez: Yes; Lopez: Yes; Luna: Yes; Perez: Yes; and Sanchez: Yes.

Commissioner Luna was appointed to the office of Chairperson with a unanimous vote of five (5) ayes.

City Clerk Cabrera-Garcia opened the nomination period for the office of Vice Chairperson.

Commissioner Gutierrez nominated himself.

Hearing no other nominations, City Clerk Cabrera-Garcia closed the nomination period and announced that a roll call vote would be conducted to consider the appointment of Commissioner Gutierrez as Vice Chairperson.

Discussion was held on the length of the offices.

Roll Call Vote:

Gutierrez: Yes; Lopez: Yes; Luna: Yes; Perez: Yes; and Sanchez: Yes.

Commissioner Gutierrez was appointed to the office of Vice Chairperson with a unanimous vote of five (5) ayes.

## **MINUTES AND NOTICE OF WAIVING OF READING**

1. Approval of the minutes of the regular Planning Commission meeting of December 15, 2020, and the minutes of the special Planning Commission meetings of December 22, 2020 and December 29, 2020.
3. Notice of waiving the reading of all resolutions introduced and/or adopted under this agenda.

A motion to approve items 1 and 2 was made by Vice Chairperson Gutierrez, seconded Commissioner Perez; unanimously approved (5 ayes).

## **WORKSHOP**

1. City staff to give brief presentations on the role of the Planning Commission and various planning policies, processes, and functions.

City Clerk Cabrera-Garcia and City Planner O'Neal provided presentations on the various planning policies, processes, and functions.

*At 6:45 p.m. Chairperson Luna left the meeting and returned at 6:49 p.m. At 6:50 p.m. Chairperson Luna left the meeting and returned at 6:54 p.m.*

Discussion was held throughout the presentation.

## **PUBLIC COMMENT ON ITEMS THAT ARE NOT ON THE AGENDA**

Nothing to report.

## **PLANNING DIRECTOR UPDATE**

City Manager Gonzalez congratulated the new Commissioners.

Vice Chairperson Gutierrez inquired on a potential new housing subdivision.

## **PLANNING COMMISSIONERS' REPORTS**

Chairperson Luna congratulated the new Commissioners.

**ADJOURNMENT**

At the hour of 7:50 p.m. with no more business to be brought before the Planning Commission, a motion for adjournment was made by Vice Chairperson Gutierrez, seconded by Commissioner Perez; unanimously approved (5 ayes).

  
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Juan Luna, Chairperson

ATTEST:

  
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Celeste Cabrera-Garcia, City Clerk

