



CITY OF MENDOTA

"Cantaloupe Center Of The World"

**AGENDA
RECREATION COMMISSION
REGULAR COMMISSION MEETING
CITY COUNCIL CHAMBERS
643 QUINCE STREET
April 1, 2021
12:00 PM**

The Mendota Recreation Commission welcomes you to its meetings. Notice is hereby given that the commission may discuss and/or take action on any or all of the items listed on this agenda. **Please turn your cell phones on vibrate/off while in the council chambers.**

Any public writings distributed by the City of Mendota to at least a majority of the Recreation Commission regarding any item on this regular meeting agenda will be made available at the front counter at City Hall located at 643 Quince Street Mendota, CA 93640, during normal business hours, 8 AM - 5 PM.

In compliance with the Americans with Disabilities Act, those requiring special assistance to participate at this meeting please contact the City Clerk at (559) 655-3291. Notification of at least forty-eight hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to the meeting.

If you would like to participate at this meeting via Zoom, please use the following information:

Dial-in number: 1(669) 900-6833 Meeting ID: 960 1132 4690 Password: 542668

<https://zoom.us/j/96011324690?pwd=ZVUyVUVDd0FjL3FIQ3ZqeJJK3RkQT09>

CALL TO ORDER

ROLL CALL

FLAG SALUTE

FINALIZE THE AGENDA

1. Adjustments to Agenda
2. Adoption of final Agenda

CITIZENS ORAL AND WRITTEN PRESENTATIONS

At this time members of the public may address the Recreation Commission on matters not listed on the agenda. Please limit your comments to THREE (3) MINUTES. Please give the completed form to City Clerk prior to the start of the meeting. All speakers shall observe proper decorum. The Mendota Municipal Code prohibits the use of boisterous, slanderous, or profane language. All speakers must step to the podium, state their names and addresses for the record. Please watch the time.

APPROVAL OF MINUTES AND NOTICE OF WAIVING READING

1. Approval of the minutes of the special meetings of February 17, 2021 and March 3, 2021 and the minutes of the regular meeting of March 4, 2021.
2. Notice of waiving of the reading of all resolutions introduced and/or adopted under this agenda.

Recreation Commission Agenda

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April 1, 2021

BUSINESS

1. Commission discussion and consideration of a facility use application submitted by Mendota Youth Recreation for the use of the baseball field.
 - a. *Receive report from City Clerk Cabrera-Garcia*
 - b. *Inquiries from Council to staff*
 - c. *Chairperson Mendoza opens floor to receive any comment from the public*
 - d. *Commission takes action as appropriate*

2. Commission discussion on updating the fees charged for the use of City recreational facilities.
 - a. *Receive report from City Clerk Cabrera-Garcia*
 - b. *Inquiries from Council to staff*
 - c. *Chairperson Mendoza opens floor to receive any comment from the public*
 - d. *Commission provides direction to staff on how to proceed*

3. Commission discussion on the naming of the fields and facilities at the sports complex.
 - a. *Receive report from City Clerk Cabrera-Garcia*
 - b. *Inquiries from Council to staff*
 - c. *Chairperson Mendoza opens floor to receive any comment from the public*
 - d. *Commission provides direction to staff on how to proceed*

4. Commission receive an update on the sponsorship opportunities for the baseball and soccer fields at the sports complex.
 - a. *Receive report from City Clerk Cabrera-Garcia*
 - b. *Inquiries from Council to staff*
 - c. *Chairperson Mendoza opens floor to receive any comment from the public*

STAFF REPORTS AND INFORMATIONAL ITEMS

RECREATION COMMISSIONER REPORTS

ADJOURNMENT

CERTIFICATION OF POSTING

I, Celeste Cabrera-Garcia, City Clerk of the City of Mendota, do hereby declare that the foregoing agenda for the City of Mendota Recreation Commission Regular Meeting of Thursday, April 1, 2021 was posted on the outside bulletin board located at City Hall, 643 Quince Street on Monday, March 29, 2021 at 12:00 p.m.



Celeste Cabrera-Garcia, City Clerk



**MINUTES OF MENDOTA
CITY COUNCIL, PLANNING COMMISSION, AND
RECREATION COMMISSION
JOINT WORK/STUDY SESSION**

Joint Work/Study Session Wednesday, February 17, 2021 10:00 AM

Meeting called to order by City Clerk Cabrera-Garcia at 10:05 a.m.

ROLL CALL CITY COUNCIL

Council Members Present: Mayor Rolando Castro, Mayor Pro Tem Jesus Mendoza, and Council Members Jose Alonso, Joseph Riofrio, and Oscar Rosales

Council Members Absent: None

ROLL CALL PLANNING COMMISSION

Commissioners Present: Vice Chairperson Jose Gutierrez, Commissioners Libertad Lopez, Joshua Perez, Jessica Sanchez, and Jonathan Leiva-Castillo

Commissioners Absent: Chairperson Juan Luna

ROLL CALL RECREATION COMMISSION

Commissioners Present: Chairperson Jesus Mendoza, Commissioners Antonio Pizano, Jessica Sanchez, and Josue Urias

Commissioners Absent: Vice Chairperson Paul Ochoa and Commissioner Kevin Romero

Flag Salute led by City Clerk Cabrera-Garcia.

WORK/STUDY SESSION

1. AB 1825 – Sexual Harassment Prevention Training

Steven Crass with Wanger, Jones, & Helsley PC provided the sexual harassment prevention training.

Discussion was held throughout the training.

PUBLIC COMMENT

None offered.

ADJOURNMENT

Consensus was reached to adjourn the work/study session at 12:05 p.m.

Rolando Castro, Mayor

ATTEST:

Celeste Cabrera, City Clerk



**MINUTES OF MENDOTA
CITY COUNCIL, PLANNING COMMISSION, AND
RECREATION COMMISSION
JOINT WORK/STUDY SESSION**

Joint Work/Study Session Wednesday, March 3, 2021 10:00 AM

Meeting called to order by City Clerk Cabrera-Garcia at 10:05 a.m.

ROLL CALL CITY COUNCIL

Council Members Present: Mayor Rolando Castro, Mayor Pro Tem Jesus Mendoza, and Council Members Jose Alonso, Joseph Riofrio, and Oscar Rosales

Council Members Absent: None

ROLL CALL PLANNING COMMISSION

Commissioners Present: Vice Chairperson Jose Gutierrez, Commissioners Joshua Perez, Jessica Sanchez, and Jonathan Leiva-Castillo

Commissioners Absent: Chairperson Juan Luna and Commission Libertad Lopez

ROLL CALL RECREATION COMMISSION

Commissioners Present: Chairperson Jesus Mendoza, Commissioners Antonio Pizano, Kevin Romero, Jessica Sanchez, and Josue Urias

Commissioners Absent: Vice Chairperson Paul Ochoa

Flag Salute led by City Clerk Cabrera-Garcia.

WORK/STUDY SESSION

1. AB 1234 – Ethics Training

City Attorney Kinsey provided the ethics training.

Discussion was held throughout the training.

PUBLIC COMMENT

None offered.

ADJOURNMENT

Consensus was reached to adjourn the work/study session at 12:01 p.m.

Rolando Castro, Mayor

ATTEST:

Celeste Cabrera, City Clerk

**MINUTES OF MENDOTA
REGULAR RECREATION COMMISSION MEETING**

Regular Meeting

Thursday, March 4, 2021

12:00 p.m.

Meeting called to order by Chairperson Mendoza at 12:03 p.m.

Roll Call

Commissioners Present: Chairperson Jesus Mendoza, Commissioners Antonio Pizano, Jessica Sanchez, Kevin Romero, and Josue Urias (at 12:05 p.m.)

Commissioners Absent: Vice-Chairperson Paul Ochoa

Flag Salute led by City Clerk Cabrera-Garcia

FINALIZE THE AGENDA

1. Adjustments to Agenda.
2. Adoption of final Agenda.

A motion was made by Commissioner Romero to adopt the agenda, seconded by Commissioner Pizano; unanimously approved (4 ayes, absent: Ochoa and Urias).

CITIZENS ORAL AND WRITTEN PRESENTATIONS

None offered.

APPROVAL OF MINUTES AND NOTICE OF WAIVING READING

1. Approval of the minutes of the regular meeting of February, 2021.
2. Notice of waiving the reading of all resolutions introduced and/or adopted under this agenda.

A motion was made by Commissioner Pizano to approve items 1 and 2, seconded by Commissioner Romero; unanimously approved (4 ayes, absent: Ochoa and Urias).

BUSINESS

1. Commission discussion and consideration of sponsorship opportunities for the baseball and soccer fields at Rojas-Pierce Park.

Chairperson Mendoza introduced the item and City Clerk Cabrera-Garcia summarized the report.

Discussion was held on the information provided and direction was provided to staff regarding the sponsorship opportunities.

STAFF REPORTS AND INFORMATIONAL ITEMS

Nothing to report.

RECREATION COMMISSIONER REPORTS

Commissioner Romero commented on youth football.

Commissioner Urias inquired about the status of the slide and basketball net repairs at Rojas-Pierce Park.

Chairperson Mendoza thanked the Commissioners for their work.

ADJOURNMENT

At the hour of 1:11 p.m., with no more business to be brought before the Commission, a motion for adjournment was made by Commissioner Romero, with a second by Commissioner Urias; unanimously approved (5 ayes, absent: Ochoa).

Jesus Mendoza, Chairperson

ATTEST:

Celeste Cabrera-Garcia, City Clerk

AGENDA ITEM – STAFF REPORT

TO: CHAIRPERSON AND MEMBERS OF THE RECREATION COMMISSION
FROM: CELESTE CABRERA-GARCIA, CITY CLERK
SUBJECT: APPLICATION FOR EXCLUSIVE USE OF CITY FACILITIES
DATE: APRIL 1, 2021

ISSUE

Shall the Recreation Commission grant the exclusive use permit for Mendota Youth Recreation for the use of the Benny Mares Baseball Field?

BACKGROUND

In early March, two organizations (Mendota Youth Recreation and Westside Youth Inc.) submitted facility use applications for the use of the Benny Mares Baseball field. Both applications requested the use of the field on conflicting days. At its March 23rd regular meeting, the City Council directed staff to bring forth the applications to the Recreation Commission at its next regular meeting so that the Commission can work with both organizations to establish a schedule that is acceptable to all.

Since then, Westside Youth Inc. contacted staff and requested to rescind their application. As such, the Commission will only be considering the application submitted by Mendota Youth Recreation (MYR) which is attached.

ANALYSIS

The application received from MYR requests the use of the Benny Mares Sr. Baseball Field for youth baseball. MYR is requesting to use the baseball field Tuesdays and Thursdays from 4p.m.-9 p.m. and on Saturday from 9a.m.-5p.m. They are not charging an entry fee and plan to use the concession stand and lights, when necessary.

In regard to the guidance provided by the California Department of Public Health relating to outdoor youth sports, baseball is considered an “Outdoor Moderate-Contact Sport” and is permitted when the county is in the red tier. Currently, Fresno County is in the purple tier and baseball is not permitted under the state’s guidelines. When the sport is permitted, organizations must abide by the COVID-19 prevention requirements that are contained within the State’s guidelines and as the local jurisdiction requires.

FISCAL IMPACT

As attached, the fees charged would only be those related to the concession stand use, which would be \$10 for every half day, to be paid before the organization starts use of the field. In addition, there will need to be an administrative security deposit paid by the organization (before its respective use of the field) of \$250, which is refundable once their use ceases and it is confirmed that the facilities are intact in their original state.

RECOMMENDATION

Staff recommends that the Commission approve the use of the Benny Mares Sr. Baseball Field as requested in the attached application with the following conditions:

1. Mendota Youth Recreation utilize the baseball field on the days and times that have been outlined in the application and/or agreed to at the meeting; and
2. MYR provide the city with any updates to its schedule, including any changes that occur mid-season that cause the field to be un-used when it was previously declared it would be used; and
3. MYR inform City Hall in advance of the specific days and time they will be using the concession stand; and
4. MYR pay the necessary fees and/or deposits, based on their submitted schedules, before beginning use of the field, as well as providing proof of insurance and any other information the City Manager may request; and
5. MYR maintain the field based on their use and immediately report any observed problems, whether or not caused directly by their use, to the Director of Public Works or his designee; and
6. Any additional conditions that the Commission requires.



CITY OF MENDOTA FACILITY USE APPLICATION

PLEASE COMPLETE ALL QUESTIONS OR ITEMS FOR WHICH INFORMATION IS REQUESTED. PRINT ALL ANSWERS EXCEPT THE SIGNATURE.

FOR USE OF ALL OR SUBSTANTIALLY ALL OF THE ROJAS-PIERCE PARK PICNIC AREA AND BANDSTAND, OR MENDOTA POOL PARK BANDSTAND, VETERANS PARK, APPLICANTS MUST APPEAR BEFORE THE CITY COUNCIL FOR APPROVAL OF THE PERMIT.

NOTE: SECTION 12.20.050 APPLICATIONS FOR EXCLUSIVE USE SHALL BE FILED WITH THE CITY CLERK DURING THE MONTH OF FEBRUARY ANNUALLY AND SHALL BE SET FOR CONSIDERATION BY THE CITY COUNCIL AT ITS FIRST MEETING IN MARCH ANNUALLY. APPLICATIONS FOR EXCLUSIVE USE SHALL BE FILED NOT LESS THAN TWENTY ONE (21) NOR MORE THAN ONE HUNDRED FIFTY (150) DAYS PRIOR TO THE USE OF THE FACILITY. PROMOTERS SHALL REQUEST AN AGREEMENT WITH THE CITY BESIDES THE APPLICATION.

NOTE: SECTION 12.20.110: APPLICANT MUST PROVIDE THE CITY WITH CERTIFICATES OF INSURANCE SPECIFYING THE CITY OF MENDOTA AS NAMED INSURED EVIDENCING LIABILITY AND PROPERTY DAMAGE LIMITS WITH A COMBINED SINGLE LIMIT OF NOT LESS THAN ONE MILLION DOLLARS (\$1,000,000).

- COMPLETED APPLICATION.
- PROOF OF INSURANCE POLICY SHOWING CITY OF MENDOTA AS ADDITIONAL INSURED.
- PROOF OF LIABILITY INSURANCE FOR FACILITY USE
- DEPOSIT, USE FEE, AND KEY DEPOSIT SUBMITTED TO FINANCE DEPARTMENT.
- OBTAINED SECURITY AS REQUIRED BY MENDOTA POLICE DEPARTMENT
- ORIGINAL SIGNATURE OF PERMITTEE WITH ACKNOWLEDGMENT.
- NOISE PERMIT, IF APPLICABLE
- DEPOSIT, USE FEE, AND KEY DEPOSIT RETURNED TO APPLICANT

1. This application is for the use of the following facility:

Baseball field

2. The organization, individual, business or entity applying for the use permit:

Mendota Youth Recreation Baseball

3. The contact person on behalf of the applicant, regarding the event or activity for which use permit is requested together with all of the following information:

NAME: Sergio Valdez

ADDRESS (STREET AND CITY): 325 Puchner St Mendota

TELEPHONE NO.: 559-647-4043

4. DATE: March 15 to July 15 TIME: Tuesday - Thursday 4-9:00 Sat 9:00 to 5:00
Tuesday - Thursday Sat

5. Please describe the exact park area or areas requested for Exclusive Use. (List below and circle the area on the attached map).

Baseball field Bathrooms

6. Purpose or function for which the permit is requested. Give statement of reasons for exclusive use. Note: Section 12.20.090(b)(c) Fees and Deposits as required.

Baseball Softball Games

7. Number of persons expected to attend the function or event. 200

8. Will alcoholic beverages be sold? Yes ___ No X note: if yes, you must apply for and receive a separate permit from the state department of alcohol beverage control, if so, liquor liability insurance is required to be purchased thirty (30) days in advance by the applicant. The Fresno County Sheriff's department must be contacted regarding this application. The City of Mendota parks are tobacco free and alcohol free.

9. Has a promoter been contracted to present, produce, or otherwise be involved in the event, activity or entertainment during the event? Yes ___ No X. Note: section 12.20.110, if yes, the promoter is required to provide certificate of insurance evidencing liability and property damage limits with a combined single limit of not less than \$1,000,000 with a deductible of not more than \$500, and shall specify the City of Mendota and applicant as named insured.

10. If a promoter will present, produce, or otherwise be involved in the event, activity or entertainment, state the name, address and telephone number of the promoter and describe his/her/its participation in the

event. Note: Section 5.08.030 Amusement Park Rides and Attractions; Section 5.08.300 Musical and Theatrical Shows. The Promoter is required to obtain a business license.

NAME: _____

ADDRESS: _____

PARTICIPATION/INVOLVEMENT: _____

11. Detailed description of all entertainment and activities, including equipment and vehicles to be used, the nature and times of use of such equipment, and the nature and time of use of any amplified sound equipment. Please keep in mind that anything not mentioned below will not be allowed.

To promote recreational activities to our City Youth
Baseball Games

12. Will concession stand(s) be used? Yes _____ No. Note: for baseball diamond concession, \$150.00 fee, per league, no exemptions.

13. Will there be an admissions charge to the event? If so, state the exact amount of each ticket 0\$. State the reason for imposing this admission charge.

14. Will there be a live band at this function? _____ Yes No (See attached municipal code regarding noise ordinance)

15. State the names and addresses of all persons or groups which will receive any of the proceeds from this event, including concessions, and how those proceeds will be divided among such persons or groups.

Mendota Youth Baseball

16. If this permit application is for all or substantially all of the park area, or all or substantially all of the picnic and bandstand area, state the overriding public interest or special circumstances which justify excluding residents of the City of Mendota from using their public park facilities.

17. I, Sergio Valdez have read the Mendota Municipal Code Chapter 12.20 re: park permits (attached). I understand all of the requirements for conducting an event or activity in the use of the Rojas-Pierce Park or any City facility. I agree on behalf of myself and M.Y.B. (name of applicant), the organization on whose behalf this application is made, to indemnify, defend and hold the City of Mendota harmless, from and against any and all claims, actions, suits, and proceedings for money damages or other relief for personal injury, property damage or other losses resulting from or caused by the activity or event for which this permit is issued. The keys to any facility or electrical panel will not be issued until this document is signed by the permittee requesting a facility and/or consent/hold harmless agreements are submitted to city staff and proof of insurance is provided and all fees and deposits are paid.

Signature of Permittee: Sergio Valdez DATE: 3-4-2021

I, Sergio Valdez, declare I have read and understand the foregoing application and all attachments thereto. I further declare that I will abide by all City, State, County and Federal laws at said event.

Dated: 3-9-2007

Sergio Valdez
Signature of Permittee

CITY MANAGER APPROVAL

THIS APPLICATION IS APPROVED / REJECTED FOR USE OF THE _____ ON _____. THE FOLLOWING CONDITIONS OF APPROVAL SHALL APPLY, MAY INCLUDE POLICE DEPARTMENT REQUIREMENTS.

CITY MANAGER: _____

DATE: _____

SECURITY REQUIREMENT OR CONDITIONS AS PER CITY OF MENDOTA POLICE DEPARTMENT:

POLICE DEPT: _____

DATE: _____

Fees for the Use of the Benny Mares Sr. Baseball Field

<u>Fee Type</u>	<u>Fee for Residents</u>	<u>Fee for Non-Residents</u>
Use of Field* (Private Party)	\$25.00 per half day [†]	\$50.00 per half day [†]
Use of Field* (Non-profit, Youth)	No Cost	\$25.00 per half day [†]
Cleaning Deposit (only required for private party; fully refundable)	\$100.00	\$200.00
Lights (Private Party)	\$20.00 per hour	\$20.00 per hour
Lights (Non-profit, Youth)	No Cost	\$20.00 per hour
Concession Stand (Private Party)	\$25.00 per half day [†]	\$25.00 per half day [†]
Concession Stand (Non-profit, Youth)	\$10.00 per half day [†]	\$10.00 per half day [†]

***Includes use of the scoreboard, electricity, and restrooms.**

[†]A half day is either 7:00 a.m. to 3:00 p.m. or 3:00 p.m. to 11:00 p.m. A party can rent out both half days if the whole day is needed.