



CITY OF MENDOTA

"Cantaloupe Center Of The World"

ROLANDO CASTRO
Mayor

VICTOR MARTINEZ
Mayor Pro Tem

JESSE MENDOZA

JOSEPH R. RIOFRIO

OSCAR ROSALES

AGENDA MENDOTA CITY COUNCIL

Regular City Council Meeting
CITY COUNCIL CHAMBERS

643 QUINCE STREET

June 9, 2020

6:00 PM

CRISTIAN GONZALEZ
City Manager

JOHN KINSEY
City Attorney

The Mendota City Council welcomes you to its meetings, which are scheduled for the 2nd and 4th Tuesday of every month. Your interest and participation are encouraged and appreciated. Notice is hereby given that Council may discuss and/or take action on any or all of the items listed on this agenda. **Please turn your cell phones on vibrate/off while in the council chambers.**

Any public writings distributed by the City of Mendota to at least a majority of the City Council regarding any item on this regular meeting agenda will be made available at the front counter at City Hall located at 643 Quince Street Mendota, CA 93640, during normal business hours, 8 AM - 5 PM.

In compliance with the Americans with Disabilities Act, individuals requiring special assistance to participate at this meeting please contact the City Clerk at (559) 655-3291. Notification of at least forty-eight hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to the meeting.

If you require interpretation services to participate at this meeting, please contact the City Clerk at (559) 655-3291 between the hours of 8 a.m. – 5 p.m. Monday through Friday. Notification of at least twenty-four hours prior to the meeting will enable staff to make the necessary arrangement to ensure participation at the meeting.

If you would like to participate at this meeting via Zoom, please use the following information:

Dial-in number: 1(669) 900-6833 Meeting ID: 481 456 459 Password: 93640

<https://zoom.us/j/481456459?pwd=S1ZEc0VYaXRRTFp6c293cHMvQlA1dz09>

Si se solicitan servicios de interpretación en español, participe en esta reunión a través de Zoom, utilizando la siguiente información:

Número de marcación: 1(669) 900-6833 ID de la reunión: 998 0352 7013 Contraseña: 93640

<https://zoom.us/j/99803527013?pwd=ZG5ueTZybCtCSDIURFRHcko2OEIKQT09>

CALL TO ORDER

ROLL CALL

FLAG SALUTE

FINALIZE THE AGENDA

1. Adjustments to Agenda
2. Adoption of final Agenda

CITIZENS ORAL AND WRITTEN PRESENTATIONS

At this time members of the public may address the City Council on any matter not listed on the agenda involving matters within the jurisdiction of the City Council. Please complete a "request to speak" form and limit your comments to THREE (3) MINUTES. Please give the completed form to City Clerk prior to the start of the meeting. All speakers shall observe proper decorum. The Mendota Municipal Code prohibits the use of boisterous, slanderous, or profane language. All speakers must step to the podium, state their names and addresses for the record. Please watch the time.

APPROVAL OF MINUTES AND NOTICE OF WAIVING OF READING

1. Minutes of the regular City Council meeting of May 26, 2020.
2. Notice of waiving of the reading of all resolutions and/or ordinances introduced and/or adopted under this agenda.

CONSENT CALENDAR

Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.

1. MAY 26, 2020 THROUGH JUNE 02, 2020
WARRANT LIST CHECKS NO. 46867 THROUGH 46916
TOTAL FOR COUNCIL APPROVAL = \$436,672.95
2. Proposed adoption of **Resolution No. 20-37**, approving the Professional Services Agreement for the Landscape & Lighting District Administration.
3. Proposed adoption of **Resolution No. 20-38**, ratifying Emergency Order No. 20-07 issued in response to the continuing COVID-19 Pandemic Emergency.
4. Proposed adoption of **Resolution No. 20-39**, accepting the terms of the CARES Act Airport Grant and designating an authorized representative.
5. Proposed approval of applications for permits to sell fireworks.

BUSINESS

1. Council discussion and consideration of the budget for Fiscal Year 2020-2021.
 - a. *Receive report from City Manager Gonzalez*
 - b. *Inquiries from Council to staff*
 - c. *Mayor opens floor to receive any comment from the public*
 - d. *Council takes action as appropriate*

DEPARTMENT REPORTS AND INFORMATIONAL ITEMS

1. Animal Control, Code Enforcement, and Police Department
 - a) Monthly Report
2. City Attorney
 - a) Update
3. City Manager

MAYOR AND COUNCIL REPORTS AND INFORMATIONAL ITEMS

1. Council Member(s)
2. Mayor

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
 - a. Potential initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9 (one potential case)
2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
 - a. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9 (one potential case)

ADJOURNMENT

CERTIFICATION OF POSTING

I, Celeste Cabrera-Garcia, City Clerk of the City of Mendota, do hereby declare that the foregoing agenda for the Mendota City Council Regular Meeting of June 9, 2020, was posted on the outside bulletin board located at City Hall, 643 Quince Street Friday, June 5, 2020 at 5:15 p.m.



Celeste Cabrera-Garcia, City Clerk



MINUTES OF MENDOTA REGULAR CITY COUNCIL MEETING

Regular Meeting

May 26, 2020

Meeting called to order by Mayor Castro at 6:04 p.m.

Roll Call

Council Members Present: Mayor Rolando Castro, Councilors Jesus Mendoza, Joseph Riofrio, and Oscar Rosales

Council Members Absent: Mayor Pro Tem Victor Martinez

A moment of silence was held in honor of former Mayor Robert Silva who had recently passed away.

Flag salute led by Mayor Castro

FINALIZE THE AGENDA

1. Adjustments to Agenda.
2. Adoption of final Agenda.

A motion was made by Councilor Riofrio to adopt the agenda, seconded by Councilor Mendoza; unanimously approved (4 ayes, absent: Martinez).

CITIZENS ORAL AND WRITTEN PRESENTATIONS

Dino Perez – shared information about an upcoming fundraiser that Westside Youth, Inc. (WSY) will be holding on June 5th; and inquired about the possibility of opening the Open Market.

Discussion was held on the fundraiser that WSY will be holding; and discussing WSY's inquiry under Business item 4 of the agenda.

APPROVAL OF MINUTES AND NOTICE OF WAIVING OF READING

1. Minutes of the regular City Council meeting of May 12, 2020.
2. Notice of waiving of the reading of all resolutions and/or ordinances introduced and/or adopted under this agenda.

A motion was made by Councilor Riofrio to approve items 1 and 2, seconded by Councilor Mendoza; unanimously approved (4 ayes, absent: Martinez).

CONSENT CALENDAR

1. MAY 06, 2020 THROUGH MAY 19, 2020
WARRANT LIST CHECKS NO. 46813 THROUGH 46866
TOTAL FOR COUNCIL APPROVAL = \$255,204.21
2. Proposed adoption of **Resolution No. 20-32**, approving a contract with Provost & Pritchard Consulting Group to provide engineering and construction management services for the Mendota Automated Meter Reading Project.

A motion was made by Councilor Riofrio to approve items 1 and 2 of the Consent Calendar, seconded by Councilor Mendoza; unanimously approved (4 ayes, absent: Martinez).

BUSINESS

1. Council discussion and direction to staff concerning the naming of the new baseball diamond at Rojas-Pierce Park after Mr. Robert Silva and Mr. Joe Diaz.

Mayor Castro introduced the item and City Manager Gonzalez reported that the community is saddened by the passing of former Mayor Robert Silva; and shared the requests that Mr. Silva's family made to name the new baseball diamond at Rojas-Pierce Park after Mr. Silva and Mr. Joe Diaz, and to designate a Robert Silva Day.

Discussion was held on the requests of the family; ways to honor the two gentlemen at the park; allowing businesses and organizations to sponsor the field; and the need to dedicate the soccer field in the future.

Sonya Mejia – stated that it is great to honor long-time community members; and inquired about the possibility of allowing the community to nominate additional individuals who may also be honored.

Discussion was held on the need to honor additional community members; the status of the construction of the new baseball field; and ensuring that the City receives the biographies of the individuals that will be honored.

Council consensus was reached to direct staff to seek sponsorship opportunities for the new fields at Rojas-Pierce Park; seek different ways to honor Mr. Silva and Mr. Diaz at the new baseball field; and establish a process to allow community members to nominate individuals to be honored at the park.

2. Council discussion and direction to staff concerning designating a Robert Silva Day in the City.

Mayor Castro introduced the item and City Manager Gonzalez reported that Mr. Silva's family also requested that the Council consider designating a Robert Silva Day in the City.

Discussion was held on designating Mr. Silva's birthday, March 6th, as Robert Silva Day in the City; and different ways to celebrate the day.

Dino Perez – stated that it is a great idea to honor Mr. Silva; that there are other individuals who should be honored by the City; and ways that WSY has honored community members.

Discussion was held on honoring numerous community members.

Sonya Mejia – stated that establishing a Robert Silva Day would be a good idea, and that Mr. Silva should be honored properly.

Discussion was held on honoring Mr. Silva in the future with a proclamation.

Council consensus was reached to honor Mr. Silva in the future with a proclamation.

3. Council discussion on the attainment of 2019 goals, and discussion and determination of 2020 goals.

Mayor Castro introduced the item and City Manager Gonzalez summarized the report including the attainment of the goals for 2019; the impact that COVID-19 has had on revenue projections; and requested that the Council discuss and establish the goals for 2020.

Discussion was held on the 2019 goals that will be carried over to 2020; the potential development of a new police department building; the status of the veteran recognition program; the condition of equipment of the police department; the possibility of acquiring a K-9 officer; the number of police department personnel; the condition of the General Reserve Fund; current open recruitments; the proposed street projects for the upcoming fiscal year; making improvements at parks; and beautifying the entrances of the City.

A motion was made by Councilor Mendoza to utilize the aforementioned suggestions to establish the goals for 2020, seconded by Councilor Riofrio; unanimously approved (4 ayes, absent: Martinez).

4. Discussion and direction to staff concerning potential relaxation of certain

emergency measures in the future, conditioned upon implementation of adequate protective measures, to allow the opening of businesses.

Mayor Castro introduced the item and City Attorney Kinsey summarized the report including the Governor's recommendations constantly changing; Fresno County receiving a variance to open certain businesses; the Council's interest to opening other types of businesses, such as personal grooming businesses; the Governor allowing counties that have received variances to allow personal grooming businesses to open; the Governor's guidance not including nail salons, and manicure and pedicure services; the various options that are available to the Council; the ability of the Council to adopt orders that provide regulations that are more restrictive than state law, but not less restrictive; developing guidelines for places of worship; and provided staff's recommendation.

Discussion was held on the discussion that the Council had at the last Council meeting; whether places of worship are able to operate; ensuring that local businesses are complying with local emergency orders; and the various options available to the Council.

Dino Perez – inquired as to when Westside Youth, Inc.'s (WSY) Open Market will be able to operate; and the need for the organization to generate revenue.

Discussion was held on the goal of the Council being to maintain the community safe; and the amount of revenue that WSY generates from their Open Market.

Carlos Quintanar – stated that WSY should be allowed to operate their Open Market under certain conditions.

Alex Garcia – stated that he is not in favor of lifting restrictions; and stated that allowing the Open Market and easing restrictions to operate may have detrimental consequences on the community.

Sonya Mejia – commented on the impact that COVID-19 has had on the community; inquired as to what guidelines WSY should implement in order to allow the Open Market to open; thanked WSY for their efforts in giving back to the community; the services that WSY provides to the community; and thanked the Council for pledging to support WSY's upcoming fundraiser.

Discussion was held on the community supporting WSY.

Josue Urias – inquired as to whether dine-in seating will be permitted for restaurants.

Discussion was held on restaurants being able to permit dine-in seating under certain conditions.

A motion was made by Councilor Mendoza to move forward with option 3 and adopt Resolution No. 20-36, with modified language in section 1.6, seconded by Councilor Riofrio; unanimously approved (4 ayes, absent: Martinez)

DEPARTMENT REPORTS AND INFORMATIONAL ITEMS

1. Finance Officer
 - a) Grant Update

Finance Officer Diaz presented the grant update, including the City purchasing a billboard advertisement with the Cal Recycle funding, and provided the status of the National Fitness Campaign grant.

Discussion was held on the National Fitness Campaign grant.

2. City Attorney

Nothing to report.

Discussion was held on COVID-19 increasing the City's need for legal services.

3. City Manager

City Manager Gonzalez thanked the Council for their leadership, community members for caring for their community; and staff for their work.

Discussion was held the impact that COVID-19 has had on the community; and the Council thanked the staff for their work.

MAYOR AND COUNCIL REPORTS AND INFORMATIONAL ITEMS

1. Council Member(s)

Councilor Riofrio inquired as to whether the City receives information on the number of individuals that have recovered from COVID-19; and commented on the public's perception of COVID-19.

Discussion was held on the number of COVID-19 cases in Mendota.

Councilor Mendoza thanked the staff and Council; and requested that the community continue to stay safe and support local businesses and non-profit businesses.

2. Mayor

Nothing to report

ADJOURNMENT

With no more business to be brought before the Council, a motion for adjournment was made at 8:59 p.m. by Councilor Mendoza, seconded by Councilor Rosales; unanimously approved (4 ayes, absent: Martinez).

Rolando Castro, Mayor

ATTEST:

Celeste Cabrera-Garcia, City Clerk

CITY OF MENDOTA
CASH DISBURSEMENTS
5/26/2020 - 6/2/2020
Check# 46867 - 46916

Date	Check #	Amount	Vendor	Department	Description
5/26/2020	46867	\$1,388.57	MUTUAL OF OMAHA	GENERAL	LIFE AD&D LTS STD INSURANCE FOR JUNE 2020
5/26/2020	46868	\$284.19	THE HOME DEPOT	STREETS	STREET MAINT-(2) 4.33 GAL BASE 3 PAINT FOR STREET STRIPING
5/26/2020	46869	\$198,065.22	THE BANK OF NEW YORK MELLON	SEWER	MENDOTA JOINT POWERS FINANCIAL AUTHORITY - WASTE WATER REVENUE BONDS SERIES 2005 PRINCIPAL & INTEREST
5/26/2020	46870	\$102,819.00	CITY OF MENDOTA PAYROLL	GENERAL	PAYROLL TRANSFER 4/27/20-5/10/20
5/29/2020	46871	\$114.98	ADT SECURITY SERVICES	WATER-SEWER	SECURITY SERVICES 6/3/20 - 7/3/20 COMMUNITY CENTER & SECURITY SERVICES 6/4/20-7/3/20-WATER PLANT
5/29/2020	46872	\$20,834.71	AETNA LIFE INSURANCE COMPANY	GENERAL	MEDICAL INSURANCE FOR JUNE 2020
5/29/2020	46873	\$580.09	AT&T MOBILITY	GENERAL	POLICE DEPARTMENT CELL PHONE SERVICES 5/19/2020
5/29/2020	46874	\$163.00	CENTRAL VALLEY TOXICOLOGY	GENERAL	(1) ETHYL ALCOHOL (1)ABUSE SCREN (2)DRUG CONFIRM-PD
5/29/2020	46875	\$40.00	CENTRAL VALLEY VETERINARY CLINIC	GENERAL	(1) EUTHANASIA 60-100 LBS - ANIMAL CONTROL
5/29/2020	46876	\$907.43	CORBIN WILLITS SYS INC.	GENERAL-WATER-SEWER	ENHANCEMENT & SERVICE FEES MOMS SOFTWARE-JUNE 2020
5/29/2020	46877	\$1,890.00	CUMULUS MEDIA INC & SUBSIDIARIES	REFUSE	CAL RECYCLE EDUCATIONAL RADIO ADVERTISING CAMPAIGN
6/2/2020	46878	\$3,500.00	ADMINISTRATIVE SOLUTIONS	GENERAL	MEDICAL CHECK RUN 5/26/2020
6/2/2020	46879	\$2,099.40	AUTOMATED OFFICE SYSTEMS	GENERAL-WATER-SEWER	MAINTENANCE COPIER CONTRACT SERVICES MAY 2020 & MAINTENANCE COPIER CONTRACT (PD) MAY 2020
6/2/2020	46880	\$688.91	AT&T	GENERAL-WATER-SEWER	CITYWIDE TELEPHONE SERVICES 4/25/20-5/24/20 & POLICE DISPATCH PHONE SERVICE 4/27/20-5/26/20
6/2/2020	46881	\$47.97	AUTOZONE, INC.	GENERAL	(1) WD-40 (PD), (1) DEEP CRYSTAL CAR WASH (1) AA PROTECTANT (PD), COVID19-SPEED TRAIL-(2)COUPLER TRAILER MASTERLOCK
6/2/2020	46882	\$900.79	BSK ASSOCIATES	WATER-SEWER	(3) GENERAL EDT WEEKLY TREATMENT & DISTRIBUTION & (3) MONTHLY WASTEWATER WW MONTHLY (WEEK 2-5)
6/2/2020	46883	\$600.00	DATA TICKET, INC.	GENERAL	DAILY CITATION PROCESSING NOTICES APPEAL DECEMBER 2019, FEBRUARY 2020, & APRIL 2020
6/2/2020	46884	\$35.00	DEPARTMENT OF JUSTICE	GENERAL	(1) BLOOD ALCOHOL ANALYSIS FOR APRIL 2020 (PD)
6/2/2020	46885	\$62.09	EINERSON'S PREPRESS	GENERAL-WATER-SEWER	(600 CT) BUSINESS CARDS FOR G. GALLEGOS
6/2/2020	46886	\$32.44	EMPLOYEE RELATIONS	GENERAL-WATER-SEWER	(2) CREDIT REPORT(2) MOTOR VEHICLE (2) MVR STATE FEE
6/2/2020	46887	\$5,507.60	US COMPUTER & NETWORK SERVICES	GENERAL-WATER-SEWER	(5) MONTHLY FEE - ADOBE OCT-APRIL , COVID 19- CITYHALL-SETUP WORK STATIONS, &(8) HARD DRIVE, & (PD) CREATE REMOTE ACCESS
6/2/2020	46888	\$434.00	FRESNO MOBILE RADIO INC.	GENERAL	(31) POLICE DEPARTMENT RADIOS SERV FOR MAY 2020
6/2/2020	46889	\$311.70	HARBOR FREIGHT TOOLS	GENERAL-WATER-SEWER	(1) 17PC AIR TOOL(1)36PC 3/8IN SS(1)DUAL INFLATOR
6/2/2020	46890	\$3,079.50	ICAD INC.	WATER	(14HR) TROUBLESHOOT ISSUE W/ PLC & DH COMM DROP-WTP, & (1HR) SERVICE TO REPAIR SCADA AT WTP
6/2/2020	46891	\$1,347.54	INDUSTRIAL CHEMICAL LAB	GENERAL-WATER-SEWER-STREETS	(10 GAL) ELIMINATOR USED CITYWIDE FOR WEEDS, (5 GAL) TRI-LETE USED CITYWIDE
6/2/2020	46892	\$408.71	LC ACTION	GENERAL	COVID19-(3) 26" BATON AUTOLOCK POSITIVE LOCK(PD)
6/2/2020	46893	\$300.00	LEXIS NEXIS	GENERAL-WATER-SEWER	SUBSCRIPTION SERVICES FOR MAY 2020
6/2/2020	46894	\$2,100.00	LG ELECTRIC	GENERAL-WATER-SEWER	COVID 19 REMOVED(3)LIGHTS(1)FAN(6)INSTALL NEW LIGHT
6/2/2020	46895	\$4,117.17	LIGHTHOUSE ELECTRICAL INC	SEWER	(26HR) SERV-WWTP TEST PUMP #5, REPLACE CONTACTOR, FUSE, CHECK 3 FUSES, BLOWN WIRE ,200A FUSE, REMOVE DAMAGE 500 CONDUCTOR
6/2/2020	46896	\$100.00	LOS AMADORES	GENERAL	(1) SYMPATHY PLANT DECORATED FOR R. SILVA
6/2/2020	46897	\$2,297.57	MENDOTA SMOG & REPAIR	GENERAL-WATER-SEWER-STREETS	STREET SWEEPER-(1) ALTERN (2) BATTERY R&R, 2018 RAM -MOTOR OIL/ FILTER CHANGE R&R BRAKE & ROTOR, UNIT#82-DIAG BANK 02 SENSOR
6/2/2020	46898	\$53.26	METRO UNIFORM	GENERAL	(1) HYBRID VEST - (PD)
6/2/2020	46899	\$1,330.19	NORTHSTAR CHEMICAL	WATER	(650 GAL) SODIUM HYPOCHLORITE 12.5 MILL
6/2/2020	46900	\$336.85	OFFICE DEPOT	GENERAL-WATER-SEWER	MULTIPLE DEPARTMENT OFFICE SUPPLIES
6/2/2020	46901	\$500.00	OUTFRONT MEDIA INC.	REFUSE	ADVERTISING PERIOD 5/11/20 - 6/7/20 OLLER ST & 180
6/2/2020	46902	\$27,734.26	PG&E	WATER	CITY WIDE UTILITY SERVICES 4/15/20-5/13/20
6/2/2020	46903	\$466.46	PINA BROTHERS SERVICE	GENERAL-WATER-SEWER	COMPRESSOR - (1) BELT,AIR FILTER,OIL FSC.& LABOR
6/2/2020	46904	\$45,802.96	PROVOST & PRITCHARD	GENERAL-WATER-SEWER	PROF SERV 2018 HOUSING ELEMENT ANNUAL APRIL 2020, CITY ENGINEERING SERVICES-RETAINER APRIL & MOWRY BRIDGE APRIL 2020
6/2/2020	46905	\$179.45	QUINN COMPANY	STREETS	GRADER-(1) SEAL, SEAL-O-RING, RETAINER
6/2/2020	46906	\$283.38	RAMON'S TIRE	GENERAL	LAWN MOWER-(1) TURF MASTER (4PLY) VALVE STEM & UNIT#M80-(1) TIRE INSTALLATION STEM,VALVE,DISMOUNT
6/2/2020	46907	\$181.72	SITEONE LANDSCAPE SUPPLY LLC	GENERAL	(2) HUNTER NODE CONTROLLER SOLENOID BATTERY

CITY OF MENDOTA
 CASH DISBURSEMENTS
 5/26/2020 - 6/2/2020
 Check# 46867 - 46916

6/2/2020	46908	\$152.26	STATE OF CALIFORNIA DEPARTMENT	WATER-SEWER	CALIFORNIA STATE FEE FOR REGULATORY COSTS
6/2/2020	46909	\$194.85	TCM INVESTMENTS	GENERAL	MPC3503 RENTAL PAYMENT FOR COPIER (PD)
6/2/2020	46910	\$1,075.00	MARK ANTHONY DUARTE	GENERAL-WATER-SEWER	PEST CONTROL SERVICES ROJAS PARK, CITY HALL, MYR, SENIOR CENTER, PUBLIC WORKS, DOG POUND, PD, WWTP, WTP, & PONDING BASIN
6/2/2020	46911	\$1,616.04	THOMASON TRACTOR COMPANY	WATER-SEWER-STREETS	GATOR - REMOVE BATTERY CABLE FOR RIGHT OF WAY MAINTENANCE
6/2/2020	46912	\$381.85	TRIANGLE ROCK PRODUCTS.LLC	STREETS	(5.35) ST 3/8 CM SC3000 AGG& ASPHALT-K ST& J ST
6/2/2020	46913	\$16.19	JORGE URBIETA	GENERAL	EXPENSE REIMBURSEMENT - CLOROX DISINFECTING WIPES (PD)
6/2/2020	46914	\$1,225.00	VIDEO INSPECTION SPECIALIST	SEWER	(4) LIFT STATION-TELEVISION INSPECTION(1)MOBILZATIN
6/2/2020	46915	\$65.10	WECO	GENERAL-WATER-SEWER	(6) RENT CYL ACETYLENE OXYGEN D&K FOR MAY 2020
6/2/2020	46916	\$20.55	DANIEL CASTRO	WATER	MO CUSTOMER REFUND FOR CAS0089

\$436,672.95

AGENDA ITEM – STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: NANCY M. DIAZ, FINANCE OFFICER
VIA: CRISTIAN GONZALEZ, CITY MANAGER
SUBJECT: APPROVE RESOLUTION NO. 20-37 TO APPROVE A PROFESSIONAL SERVICES AGREEMENT FOR THE LANDSCAPE & LIGHTING DISTRICT ADMINISTRATION
DATE: JUNE 9, 2020

ISSUE

Should the City Council approve Resolution No. 20-37 to approve a professional services agreement for the Landscape & Lighting District Administration with Koppel & Gruber Public Finance?

BACKGROUND

Landscape & Lighting District was formed by the City on August 28, 2019 after the La Colonia Tract 6218 had been approved. This development is located southwest of Hwy 33 and Bass Avenue.

The qualified electors within Landscape & Lighting District authorized the City to levy a Special Tax to finance certain services, specifically to pay the costs of providing landscape and lighting services that are in addition to those provided in the territory within the CFD prior to the formation and to pay costs associated with the determination of the levy and collection of the special taxes.

It is the City's intention to annex new residential developments into CFD No. 2006-1 as they are approved to provide for the services in the new growth areas of the City and a landscape and lighting services.

ANALYSIS

Koppel & Gruber Public Finance currently provide administration services for the CFD N. 2006- We will be adding this component of the landscape and lighting services to the services already contracted with Koppel & Gruber Public Finance for the CFD No. 2006-1 administration services. The County of Fresno and the State of California require certain services to be completed for this special tax. The services that will be provided will be the following:

1. Attend meetings with respect to the ongoing administration of the District.
2. Work with the City to recover all costs associated with the ongoing administration of the District, including, but not limited to, staff time, County costs, consultant fees and legal fees. This is to facilitate the self-sufficiency of the District and is allowed for by appropriate statutes.

3. Track parcel changes and development changes and calculate the annual assessment for each parcel within the District based on the methodologies developed in the formation process.
4. Place the assessments on the County Tax Roll and provide the City with a verification of the total amount placed on the tax roll. Handbill parcels not able to be placed on the County Tax Roll.
5. Answer property owner questions regarding the District of assessment placed on the tax roll. This helps to minimize Staff time spend on the District.
6. Prepare resolutions needed to approve the Annual Levy and conducting the Public Hearing.

FISCAL IMPACT

\$850 Annual to be paid from the Landscape & Lighting District Administration Fund.

RECOMMENDATION

Staff recommends that the City Council approve Resolution No. 20-37 and approve the professional services agreement with Koppel & Gruber Public Finance to perform Landscaping and Lighting District Administration services.

Attachment(s):

1. Resolution No. 20-37
2. Exhibit "A" - Professional Services Agreement

**BEFORE THE CITY COUNCIL
OF THE
CITY OF MENDOTA, COUNTY OF FRESNO**

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF MENDOTA APPROVING
THE PROFESSIONAL SERVICES
AGREEMENT FOR THE LANDSCAPE &
LIGHTING DISTRICT ADMINISTRATION**

RESOLUTION NO. 20-37

WHEREAS, on August 28, 2019, the Landscape & Lighting District was formed by the City; and

WHEREAS, the qualified electors within the Landscape & Lighting District authorized the City to levy a Special Tax to finance certain services, specifically to pay the costs of providing landscape and lighting services that are in addition to those that were already provided in the territory within the Landscape & Lighting District prior to the formation of the Landscape & Lighting District, and to pay costs associated with the determination of the levy and collection of the Special Taxes; and

WHEREAS, the County of Fresno requires each governing body to authorize the placement of special assessments/direct charges on the tax roll in compliance with the Revenue and Taxation Code; and

WHEREAS, the professional services agreement will allow the consultant to perform the services required by the County of Fresno and the State of California for the Local Agency Special Tax and Bond Accountability Act ("Accountability Act"); and

WHEREAS, according to the requirements of the Accountability Act, an Annual Report must be filed by the local agency levying the Special Tax and or issuing a Bond Measure and shall contain a description of the following:

- (1) The amount of funds collected and expended.
- (2) The status of any project required or authorized to be funded by the Special Tax and/or Bond Measure.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Mendota that the City Council hereby approves the professional services agreement with Koppel & Gruber Public Finance, attached hereto as Exhibit "A", and authorizes the City Manager to execute same.

Rolando Castro, Mayor

ATTEST:

I, Celeste Cabrera-Garcia, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 9th day of June, 2020, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Celeste Cabrera-Garcia, City Clerk

Exhibit A

**CITY OF MENDOTA
PROFESSIONAL SERVICES AGREEMENT
FOR
LANDSCAPE & LIGHTING DISTRICT ADMINISTRATION**

THIS AGREEMENT is made and entered into this ____ day of _____, 2020, by and between the City of Mendota (“City”) and Koppel & Gruber Public Finance, a California Corporation (“Consultant”).

WHEREAS, the City desires to engage Consultant to furnish Consulting Services (“Project”) as set forth in this Agreement.

NOW, THEREFORE, in consideration of the mutual promises, covenants and conditions herein contained, the parties agree as follows:

1. SERVICES

The Consultant shall perform Landscaping and Lighting District Administration services. A scope of services (“Services”) is attached as Exhibit “A” and incorporated herein by this reference.

2. COMPENSATION

Consultant shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit “B” attached hereto and incorporated herein by reference. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

2.1 Payment of Compensation. Consultant shall submit to the City a quarterly itemized statement which indicates work completed and Services rendered by Consultant. The statement shall describe the amount of Services and supplies provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the statement. The City shall, within 30 days of receiving such statement, review the statement and pay all approved charges thereon.

2.2 Reimbursement for Expenses. Consultant shall be reimbursed for any expenses as authorized in Exhibit “B”.

2.3 Extra Work. At any time during the term of this Agreement, the City may request that Consultant perform Extra Work. As used herein, “Extra Work” means any work which is determined by the City to be necessary for the proper completion of the Project, but which the parties did not reasonably anticipate would be necessary at the execution of this Agreement. Consultant shall not perform, nor be compensated for, Extra Work without written authorization from the City’s Representative.

3. SUSPENSION OR TERMINATION

3.1 Suspension. The City may, at any time, by thirty (30) days written notice, suspend further performance by Consultant. All suspensions shall extend the time schedule for performance in a mutually satisfactory manner and the Consultant shall be paid for all services performed and reimbursable expenses incurred prior to the suspension date.

3.2 Termination. Either party may terminate this Agreement at any time by giving thirty (30) days' written notice to the other party of such termination. If this Agreement is terminated as provided herein, Consultant will be paid an amount which bears the same ratio to the total compensation as the services actually performed bears to the total services of Consultant covered by this Agreement, less payments of compensation previously made.

4. RESPONSIBILITIES OF CONSULTANT

The Services shall be performed by Consultant or under its supervision. Consultant will determine the means, methods, and details of performing the Services subject to the requirements of this Agreement. The City retains Consultant on an independent contractor basis and not as an employee. Consultant retains the right to perform similar or different services for others during the term of this Agreement. Any additional personnel performing the Services under this Agreement on behalf of Consultant shall also not be employees of the City and shall at all times be under Consultant's exclusive direction and control. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Consultant shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.

5. INSURANCE

As a condition precedent to the effectiveness of this Agreement for work to be performed hereunder and without limiting the indemnity provisions of the Agreement, the Consultant in partial performance of its obligations under such Agreement, shall procure and maintain in full force and effect during the term of the Agreement, the following policies of insurance.

Coverage	Minimum Limits
(a) General Liability 1) Products and completed operations 2) Contractual liability 3) Personal liability	\$1,000,000 Combined Single Limit, per occurrence and general aggregate
(b) Automobile Liability 1) Comprehensive automobile liability including owned, non-owned and hired autos	\$1,000,000 Combined Single Limit, each accident
(c) Workers' Compensation 1) Workers' Compensation	\$1,000,000 (Statutory)

Coverage	Minimum Limits
Insurance 2) Employer's Liability	
(d) Professional Liability Insurance 1) Providing coverage on claims made basis for errors and omissions	\$1,000,000 per claim and annual aggregate

6. DOCUMENTS & DATA; LICENSING OF INTELLECTUAL PROPERTY

The Consultant may rely upon the accuracy of any documents provided to Consultant by the City. The City may copy, use, modify, or reuse any and all copyrights, designs, and other intellectual property embodied in plans, specifications, studies, drawings, estimates, and other documents or works of authorship fixed in any tangible medium of expression, including but not limited to, physical drawings or data magnetically or otherwise recorded on a computer data storage device, which are prepared or caused to be prepared by Consultant under this Agreement (“Documents & Data”). Consultant represents and warrants that Consultant has the legal right to license any and all Documents & Data. Consultant makes no such representation and warranty in regard to Documents & Data which were prepared by design professionals other than Consultant or provided to Consultant by the City. The City shall not be limited in any way in its use of the Documents and Data at any time, provided that any such use not within the purposes intended by this Agreement shall be at the City's sole risk.

7. GENERAL PROVISIONS

7.1 Accounting Records. Records of the Consultant’s direct labor costs, payroll costs and reimbursable expenses pertaining to the Services covered by this agreement shall be maintained on a generally recognized accounting basis and made available during normal business hours upon reasonable notice. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.

7.2 Confidentiality. All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other Documents and Data either created by or provided to Consultant in connection with the performance of this Agreement shall be held confidential by Consultant. Such materials shall not, without the prior written consent of the City, be used by Consultant for any purposes other than the performance of the Services. Nor shall such materials be disclosed to any person or entity not connected with the performance of the Services or the Project. Nothing furnished to Consultant which is otherwise known to Consultant or is generally known, or has become known, to the related industry shall be deemed confidential. Consultant shall not use the City's name or insignia, photographs of the Project, or any publicity pertaining to the Services or the Project in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of the City.

7.3 Cooperation; Further Acts. The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

7.4 Attorney's Fees. If either party commences an action against the other party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorney's fees and all other costs of such action.

7.5 Indemnification. Consultant shall defend, indemnify and hold the City, its officials, officers, employees, volunteers, and agents free and harmless from all claims, damages, losses, and expenses arising out of the performance of the services described herein caused solely by the negligent acts, errors, or omission of the Consultant, its officials, officers, employees, agents, subcontractors, and subconsultants, except where caused in whole or in part by the active negligence or willful misconduct of the City or its officials, officers, employees, agents, or volunteers.

7.6 Entire Agreement. This Agreement contains the entire Agreement of the parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements. This Agreement may only be modified by a writing signed by both parties.

7.7 Governing Law. This Agreement shall be governed by the laws of the State of California. Venue shall be in Fresno County.

7.8 Successors and Assigns. This Agreement shall be binding on the successors and assigns of the parties.

7.9 Assignment or Transfer. Consultant shall not assign, hypothecate, or transfer, either directly or by operation of law, this Agreement or any interest herein without the prior written consent of the City. Any attempt to do so shall be null and void, and any assignees, hypothecates or transferees shall acquire no right or interest by reason of such attempted assignment, hypothecation or transfer.

7.10 Construction; References; Captions. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. All references to Consultant include all personnel, employees, agents, and subconsultants of Consultant, except as otherwise specified in this Agreement. All references to City include its elected officials, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this Agreement.

7.11 Amendment; Modification. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.

7.12 Waiver. Consultant's waiver of any term, condition, or covenant, or breach of any term, condition, or covenant, shall not constitute the waiver of any subsequent breach of any other term, condition, or covenant.

7.13 Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

7.14 Authority to Enter Agreement. Consultant has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

7.15 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

IN WITNESS WHEREOF, the parties hereto have accepted, made and executed this Agreement upon the terms, conditions, and provisions above stated, the day and the year first above written.

City of Mendota	Koppel & Gruber Public Finance
By:	By: Lyn Gruber
Title:	Title: Principal
Address: 643 Quince St Mendota, CA 93640	Address: 334 Via Vera Cruz, Suite 256 San Marcos, CA 92078

EXHIBIT "A"
SCOPE OF SERVICES

Fee Justification Study

K&G Public Finance will perform the following scope of work in relation to the FJS:

Based on our understanding of needs for Landscape & Lighting District No. 2019-01 (the "District") we will provide the following scope of services for the administration of the District:

1. Attend meetings with respect to the ongoing administration of the District.
2. Work with the City to recover all costs associated with the ongoing administration of the District, including, but not limited to, staff time, County costs, consultant fees and legal fees. This is to facilitate the self-sufficiency of the District and is allowed for by appropriate statutes.
3. Track parcel changes and development changes and calculate the annual assessment for each parcel within the District based on the methodologies developed in the formation process.
4. Place the assessments on the County Tax Roll and provide the City with a verification of the total amount placed on the tax roll. Handbill parcels not able to be placed on the County Tax Roll.
5. Answer property owner questions regarding the District or assessment placed on the tax roll. This helps to minimize Staff time spent on the District.
6. Prepare Resolutions needed to approve the Annual Levy and conducting the Public Hearing.

EXHIBIT "B"
COMPENSATION

We will provide the Scope of Services described above for the following fees.

Service Description	Fee
<i>Landscaping & Lighting District No. 2019-01</i>	
Basic Annual Administration	\$850.00

Expenses

In addition to the above referenced fees, K&G Public Finance will bill for out of pocket expenses related to the purchase of electronic County data and travel expenses. This will be limited to \$1,000.00 total.

Billing Structure

K&G Public Finance will invoice on a quarterly basis for Basic Annual Administration services. The quoted fees will be subject to an annual Consumer Price Index increase for the San Diego Area All Urban Consumer Price Index (All Items) beginning July 2021.

Additional Services

If authorized by the City, K&G Public Finance will provide additional services not included in the above scope of services at the rates provided below unless otherwise agreed upon between the City and K&G Public Finance. Note that because the City is a long-time client of K&G Public Finance the rates below are lower than our current hourly rates.

Title	Rate
Principal	\$240
Engineer	295
Senior Associate	185
Associate	135
Production/Administration	85

**BEFORE THE CITY COUNCIL
OF THE
CITY OF MENDOTA, COUNTY OF FRESNO**

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF MENDOTA RATIFYING
AND MODIFYING EMERGENCY ORDER
NO. 20-07 ISSUED IN RESPONSE TO
THE CONTINUING COVID-19 PANDEMIC
EMERGENCY**

RESOLUTION NO. 20-38

WHEREAS, the City of Mendota (“City”) is empowered to protect the health and safety of its citizens; and

WHEREAS, on March 4, 2020, Governor Newsom declared a State of Emergency due to the outbreak and spread of COVID-19 (Novel Coronavirus); and

WHEREAS, on March 15, 2020, the County of Fresno declared a State of Emergency in response to the continuing spread of COVID-19; and

WHEREAS, at the City of Mendota’s (“City”) March 16, 2020, Special City Council Meeting, the City Council adopted Resolution No. 20-18, proclaiming a local emergency in response to the continuing spread of COVID-19; and

WHEREAS, pursuant to Governor Newsom’s Executive Order N-33-20, signed March 19, 2020, all residents of the City of Mendota have been directed to “immediately heed the current State public health directives ... [which] are consistent with the March 19, 2020, Memorandum of Identification of Essential Critical Infrastructure Workers During COVID-19 Response, found at: <https://covid19.ca.gov/>”; and

WHEREAS, Executive Order N-33-20 also requires “all individuals living in the State of California to stay home or at their place of residence except as needed to maintain continuity of operations of the federal critical infrastructure sectors, as outlined at <https://www.cisa.gov/identifying-critical-infrastructure-during-covid-19>”; and

WHEREAS, pursuant to the authority of Government Code section 8634, and the Mendota Municipal Code (“MMC”) section 2.44.060, the City’s Director of Emergency Services issued Emergency Services Director Orders Nos. 20-01 through 20-07 to address the ongoing spread and impacts of COVID-19; and

WHEREAS, on April 28, 2020, the City Council adopted Emergency Ordinance Nos. 20-10 and 20-11, modifying existing COVID-19 response ordinances to provide continued and necessary support to the community; and

WHEREAS, on May 4, 2020, Governor Newsom announced that the State was prepared to begin moving toward “Phase 2,” set to begin on May 8, 2020, which will

allow “gradual reopening of lower-risk workplaces with adaptations including bookstores, clothing stores, florists and sporting goods stores, with modifications” (See California’s Progress Toward Stage 2 Reopening, found at: <https://www.gov.ca.gov/2020/05/04/governor-newsom-provides-update-on-californias-progress-toward-stage-2-reopening/>); and

WHEREAS, on May 4, 2020, Governor Newsom announced the State’s “Phase 2” framework allows “counties to move more quickly through Stage 2 if they attest that they meet the state’s readiness criteria,” which include: (1) stability of hospitalizations; (2) personal protective equipment inventory; (3) health care surge capacity; (4) testing capacity; (5) contact tracing capability; and (6) public health guidance in place (See State Report Card, found at: <https://www.gov.ca.gov/wp-content/uploads/2020/05/5.4-Report-Card-on-California-Resilience-Roadmap.pdf>); and

WHEREAS, on May 5, 2020, the County of Fresno Department of Public Health issued Interim Guidance for Reopening Fresno County Businesses While Maintaining Customer Safety and Public Health, which addresses non-essential businesses seeking to reopen as part of “Phase 2.” Among other things, these businesses have been directed to consider: (1) employee safety; (2) customer/visitor safety; (3) 6-Foot distancing protocol; and (4) sanitation (See Fresno County Public Health Notice COVID-19 Interim Guidance for Reopening, found at: <https://www.co.fresno.ca.us/Home/ShowDocument?id=44523>.); and

WHEREAS, on May 7, 2020, Governor Newsom released the State’s Updated Industry Guidance, found at: <https://www.gov.ca.gov/2020/05/07/governor-newsom-releases-updated-industry-guidance/>. Among other things, this guidance directs businesses seeking to reopen to: (1) Perform a detailed risk assessment and implement a site-specific protection plan; (2) Train employees on how to limit the spread of COVID-19, including how to screen themselves for symptoms and stay home if they have them; (3) Implement individual control measures and screenings; (4) implement disinfecting protocols; and (5) Implement physical distancing guidance; and

WHEREAS, on May 8, 2020, the City’s Director of Emergency Services issued Emergency Order No. 20-06, ratified by Resolution No. 20-31 of the City Council on May 12, 2020, relating to initiating Phase 2 operations in response to the ongoing COVID-19 pandemic emergency; and

WHEREAS, on May 11, 2020, the City of Fresno authorized what it termed “Authorized Businesses” to physically open their doors for business based on an occupancy of one (1) customer per 500 square feet of space. These “Authorized Businesses” include, but are not limited to: auto, truck, boat, motorcycle, RV and mobile home sales; new construction; furniture stores; electronics and camera stores; spa and pool stores; lawn and garden equipment stores; building and remodeling supply stores; and auctions (See City of Fresno Authorized Business Information, found at: <https://www.fresno.gov/coronavirus-old/authorized-businesses-information/>; Authorized Business Categories and Conditions, found at: <https://www.fresno.gov/wp->

[content/uploads/2020/05/ENGLISH-FresnoCityHall_AuthorizedBusiness_Boards_24x36.pdf](https://www.fresno.gov/content/uploads/2020/05/ENGLISH-FresnoCityHall_AuthorizedBusiness_Boards_24x36.pdf)); and

WHEREAS, on May 12, 2020, Governor Newsom released additional updated State guidance regarding retail businesses, found at: <https://covid19.ca.gov/pdf/guidance-retail.pdf>. Among other things, this guidance directs retailers seeking to reopen to: (1) Establish a written, worksite-specific COVID-19 prevention plan, perform a comprehensive risk assessment of all work areas, and designate a person at each facility to implement the plan; (2) Train employees on how to prevent and limit the spread of COVID-19, including how to screen themselves for symptoms and the importance of not coming to work if they have them or someone they live with has been diagnosed with COVID-19; (3) Implement individual control measures and screenings; (4) implement disinfecting protocols throughout the premises; and (5) Implement physical distancing guidance to ensure physical distancing of at least six (6) feet between workers and customers; and

WHEREAS, following public discussions during the May 12, 2020, regular City Council meeting, the City Council indicated its desire that, in the near future, the Director of Emergency Services do the following: (1) repeal the business and service curfews imposed by Emergency Order No. 20-03; (2) repeal the authorization for farmers' markets and open air markets to operate within the City allowed by Emergency Order No. 20-06; and (3) authorize specific types of non-essential retail activity throughout the City; and

WHEREAS, on May 13, 2020, the City Manager, acting as the Director of Emergency Services pursuant to MMC Section 2.44.050 and by the powers vested in him by MMC Section 2.44.060 and Resolution No. 20-18, signed Emergency Order No. 20-07; and

WHEREAS, Emergency Order No. 20-07, attached hereto as Exhibit "A" and incorporated herein by this reference, relates to repealing daily business curfews, repealing authorization for farmers' markets, and authorizing additional non-essential retail operations in response to the ongoing COVID-19 pandemic emergency; and

WHEREAS, on May 21, 2020, the County of Fresno received a variance from the State, allowing non-essential retail businesses and "dine-in" restaurant services to reopen throughout the County subject to State and County guidelines; and

WHEREAS, on May 26, 2020, the City Council adopted Resolution No. 20-35 which modified Emergency Order No. 20-06 to defer to County and State guidance regarding reopening businesses throughout the City, reflecting the City's commitment to following County and State guidelines issued in response to the continuing COVID-19 pandemic emergency; and

WHEREAS, as of June 3, 2020, there were 117,687 positive cases of COVID-19 in California with 4,361 deaths, and 1,944 positive cases with 37 deaths in Fresno

County, with public health officials expecting the number of confirmed cases to increase as testing continues; and

WHEREAS, as of June 3, 2020, the City has 99 confirmed COVID-19 cases within its boundaries, with more cases expected to be confirmed as testing continues; and

WHEREAS, based on guidance released by the Fresno County Department of Public Health, California Department of Public Health, the Centers for Disease Control and Prevention, and other public health officials throughout the United States, the City intends to protect the health, safety, and economic welfare of the community while providing for safe, phased resumption of economic activity within the City's borders; and

WHEREAS, moving forward, economic necessity requires the City to begin allowing certain businesses which have not been designated Essential Critical Infrastructure Workers to begin recommencing operations within the City's borders, subject to best practices for curtailing the transmission of COVID-19; and

WHEREAS, strict compliance with various statutes and regulations would prevent, hinder or delay appropriate actions to prevent and mitigate the effects of COVID-19; and

WHEREAS, it is imperative to prepare for and implement measures to respond to and reduce the spread of COVID-19; and

WHEREAS, it is imperative to have the necessary tools to ensure the health and safety of community members within the City; and

WHEREAS, the aforesaid conditions warrant and require immediate action to mitigate potential public calamity as the COVID-19 pandemic emergency continues.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Mendota hereby:

1. Declares the text of Section 3 of Emergency Order No. 20-07, attached hereto as Exhibit "A," shall be amended to read as follows:

~~3. Notwithstanding the provisions contained in Section 1 of Emergency Order No. 20-06, and each of its subparts, "Authorized Non-Essential Retail Businesses," as defined below, may allow customer access to the business premises, subject to the restrictions below.~~

~~3.1 Definitions.~~

~~As used in this Section, "Authorized Non-Essential Retail Businesses" means those businesses and activities which~~

~~are not considered essential within the current generally accepted definitions of Essential Critical Infrastructure Workers, as defined in State and Federal public health directives, but are still important to the economic and social well-being of the community.~~

~~“Authorized Non-Essential Retail Businesses” include: (1) Auto, Truck, Boat, Motorcycle, RV, and Mobile Home Sales; (2) New Construction; (3) Furniture Stores; (4) Electronics and Camera Stores; (5) Spa and Pool Stores; (6) Lawn and Garden Equipment Stores; (7) Building and Remodeling Supply Stores; and (8) Auctions.~~

~~3.2 Authorized Non-Essential Retail Businesses may not allow customer occupancy at the business premises to exceed one (1) customer per 500 square feet.~~

~~3.3 Authorized Non-Essential Retail Businesses opting to resume public-facing business operations within the City pursuant to this Order shall ensure compliance with all Fresno County Department of Public Health, California Department of Public Health, and other State guidelines to limit the spread of COVID-19. These guidelines include, but are not limited to:~~

~~3.3.1 Performing a detailed risk assessment and implementing a site-specific protection plan;~~

~~3.3.2 Training employees on how to limit the spread of COVID-19, including how to screen themselves for symptoms and stay home if they have them;~~

~~3.3.3 Implementing individual control measures and screenings, such as ensuring all employees wear reusable cloth-based facial coverings or single-use facial coverings that effectively cover the wearer’s nose and mouth at all times;~~

~~3.3.4 Implementing disinfecting protocols, such as ensuring all employees regularly wash or sanitize their hands, at least two (2) times per hour, and ensuring customer touch points are disinfected as often as is reasonably practicable; and~~

~~3.3.5 Implementing physical distancing guidance, such as ensuring all customers and employees remain at least six (6) feet apart at all times.~~

~~3.4 Authorized Non-Essential Retail Businesses opting to resume public-facing business operations within the City pursuant to this Order that fail to ensure compliance with Fresno County and State requirements discussed herein, or that otherwise violate this Order, shall be punishable by administrative citation. Non-compliance shall subject the business to an administrative fine of \$1,000 for the first offense, \$2,500 for the second offense, and \$5,000 for the third and any future offenses. Alternatively, non-essential retail businesses that fail to ensure compliance with Fresno County and State requirements may be ordered to cease public-facing business operations within the City by the Director of Emergency Services.~~

2. Declares Emergency Order No. 20-07, as modified here, to be official City policy until the local emergency outlined in City Council Resolution No. 20-18 is declared over.
3. Directs City staff to carry out and enforce the provisions of Emergency Order No. 20-07 as applicable throughout the City of Mendota.

Rolando Castro, Mayor

ATTEST:

I, Celeste Cabrera-Garcia, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 9th day of June, 2020, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Celeste Cabrera-Garcia, City Clerk

Exhibit A

CITY OF MENDOTA

**EMERGENCY SERVICES DIRECTOR ORDER No. 20-07 RELATING TO
ISSUING ADDITIONAL ORDERS IN RESPONSE TO THE COVID-19 PANDEMIC
EMERGENCY**

**DECLARATION OF THE DIRECTOR OF EMERGENCY SERVICES OF THE CITY
OF MENDOTA REPEALING DAILY BUSINESS CURFEWS, REPEALING
AUTHORIZATION FOR FARMERS' MARKETS, AND AUTHORIZING ADDITIONAL
NON-ESSENTIAL RETAIL OPERATIONS IN RESPONSE TO ONGOING COVID-19
PANDEMIC EMERGENCY**

WHEREAS, on March 4, 2020, Governor Newsom declared a State of Emergency due to the outbreak and spread of COVID-19 (Novel Coronavirus); and

WHEREAS, on March 15, 2020, the County of Fresno declared a State of Emergency in response to the continuing spread of COVID-19; and

WHEREAS, at the City of Mendota's ("City") March 16, 2020, Special City Council Meeting, the City Council adopted Resolution No. 20-18, proclaiming a local emergency in response to the continuing spread of COVID-19; and

WHEREAS, pursuant to Governor Newsom's Executive Order N-33-20, signed March 19, 2020, all residents of the City of Mendota have been directed to "immediately heed the current State public health directives ... [which] are consistent with the March 19, 2020, Memorandum of Identification of Essential Critical Infrastructure Workers During COVID-19 Response, found at: <https://covid19.ca.gov/>"; and

WHEREAS, Executive Order N-33-20 also requires "all individuals living in the State of California to stay home or at their place of residence except as needed to maintain continuity of operations of the federal critical infrastructure sectors, as outlined at <https://www.cisa.gov/identifying-critical-infrastructure-during-covid-19>"; and

WHEREAS, pursuant to the authority of Government Code section 8634, and the Mendota Municipal Code ("MMC") section 2.44.060, the City's Director of Emergency Services issued Emergency Services Director Orders Nos. 20-01 through 20-05 to address the ongoing spread and impacts of COVID-19; and

WHEREAS, on April 7, 2020, the City's Director of Emergency Services issued Emergency Order No. 20-03, ratified by Resolution No. 20-25 of the City Council on April 14, 2020, relating to issuing temporary COVID-19 pandemic response orders. Among other things, this Emergency Order directed all businesses to cease public-facing business operations between 10:00 p.m. and 4:00 a.m. daily, cease allowing customer use of waiting areas, and implement social distancing and related protocols to limit the spread of COVID-19; and

WHEREAS, on April 15, 2020, the City's Director of Emergency Services issued Emergency Order No. 20-04, ratified by Resolution No. 20-27 of the City Council on April 28, 2020, relating to employee COVID-19 screening; and

WHEREAS, on April 15, 2020, the City's Director of Emergency Services issued Emergency Order No. 20-05, ratified by Resolution No. 20-27 of the City Council on April 28, 2020, relating to mandatory facial coverings; and

WHEREAS, on April 28, 2020, the City Council adopted Emergency Ordinance Nos. 20-10 and 20-11, modifying existing COVID-19 response ordinances to provide continued and necessary support to the community; and

WHEREAS, on May 4, 2020, Governor Newsom announced that the State was prepared to begin moving toward "Phase 2," set to begin on May 8, 2020, which will allow "gradual reopening of lower-risk workplaces with adaptations including bookstores, clothing stores, florists and sporting goods stores, with modifications" (See California's Progress Toward Stage 2 Reopening, found at: <https://www.gov.ca.gov/2020/05/04/governor-newsom-provides-update-on-californias-progress-toward-stage-2-reopening/>); and

WHEREAS, on May 4, 2020, Governor Newsom announced the State's "Phase 2" framework allows "counties to move more quickly through Stage 2 if they attest that they meet the state's readiness criteria," which include: (1) stability of hospitalizations; (2) personal protective equipment inventory; (3) health care surge capacity; (4) testing capacity; (5) contact tracing capability; and (6) public health guidance in place (See State Report Card, found at: <https://www.gov.ca.gov/wp-content/uploads/2020/05/5.4-Report-Card-on-California-Resilience-Roadmap.pdf>"); and

WHEREAS, on May 5, 2020, the County of Fresno Department of Public Health issued Interim Guidance for Reopening Fresno County Businesses While Maintaining Customer Safety and Public Health, which addresses non-essential businesses seeking to reopen as part of "Phase 2." Among other things, these businesses have been directed to consider: (1) employee safety; (2) customer/visitor safety; (3) 6-Foot distancing protocol; and (4) sanitation (See Fresno County Public Health Notice COVID-19 Interim Guidance for Reopening, found at: <https://www.co.fresno.ca.us/Home/ShowDocument?id=44523>); and

WHEREAS, on May 7, 2020, Governor Newsom released the State's Updated Industry Guidance, found at: <https://www.gov.ca.gov/2020/05/07/governor-newsom-releases-updated-industry-guidance/>. Among other things, this guidance directs businesses seeking to reopen to: (1) Perform a detailed risk assessment and implement a site-specific protection plan; (2) Train employees on how to limit the spread of COVID-19, including how to screen themselves for symptoms and stay home if they have them; (3) Implement individual control measures and screenings; (4) implement disinfecting protocols; and (5) Implement physical distancing guidance; and

WHEREAS, on May 8, 2020, the City’s Director of Emergency Services issued Emergency Order No. 20-06, ratified by Resolution No. 20-31 of the City Council on May 12, 2020, related to curbside non-essential retail and farmers’ markets in response to the ongoing COVID-19 pandemic emergency; and

WHEREAS, on May 11, 2020, the City of Fresno authorized what it termed “Authorized Businesses” to physically open their doors for business based on an occupancy of one (1) customer per 500 square feet of space. These “Authorized Businesses” include, but are not limited to: auto, truck, boat, motorcycle, RV and mobile home sales; new construction; furniture stores; electronics and camera stores; spa and pool stores; lawn and garden equipment stores; building and remodeling supply stores; and auctions (See City of Fresno Authorized Business Information, found at: <https://www.fresno.gov/coronavirus-old/authorized-businesses-information/>; Authorized Business Categories and Conditions, found at: https://www.fresno.gov/wp-content/uploads/2020/05/ENGLISH-FresnoCityHall_AuthorizedBusiness_Boards_24x36.pdf); and

WHEREAS, on May 12, 2020, Governor Newsom released additional updated State guidance regarding retail businesses, found at: <https://covid19.ca.gov/pdf/guidance-retail.pdf>. Among other things, this guidance directs retailers seeking to reopen to: (1) Establish a written, worksite-specific COVID-19 prevention plan, perform a comprehensive risk assessment of all work areas, and designate a person at each facility to implement the plan; (2) Train employees on how to prevent and limit the spread of COVID-19, including how to screen themselves for symptoms and the importance of not coming to work if they have them or someone they live with has been diagnosed with COVID-19; (3) Implement individual control measures and screenings; (4) implement disinfecting protocols throughout the premises; and (5) Implement physical distancing guidance to ensure physical distancing of at least six (6) feet between workers and customers; and

WHEREAS, following public discussions during the May 12, 2020, regular City Council meeting, the City Council indicated its desire that, in the near future, the Director of Emergency Services do the following: (1) repeal the business and service curfews imposed by Emergency Order No. 20-03; (2) repeal the authorization for farmers’ markets and open air markets to operate within the City allowed by Emergency Order No. 20-06; and (3) authorize specific types of non-essential retail activity throughout the City; and

WHEREAS, as of May 12, 2020, there were 69,382 positive cases of COVID-19 in California with 2,847 deaths, and 984 positive cases with ten (10) deaths in Fresno County with public health officials expecting the number of confirmed cases to increase as testing continues; and

WHEREAS, as of May 12, 2020, the City has thirty-two (32) confirmed COVID-19 cases within its boundaries, with more cases expected to be confirmed as testing continues; and

WHEREAS, based on guidance released by the Fresno County Department of Public Health, California Department of Public Health, the Centers for Disease Control and Prevention, and other public health officials throughout the United States, the City intends to protect the health, safety, and economic welfare of the community while providing for safe, phased resumption of economic activity within the City's borders; and

WHEREAS, moving forward, economic necessity requires the City to begin allowing certain businesses which have not been designated Essential Critical Infrastructure Workers to begin recommencing operations within the City's borders, subject to best practices for curtailing the transmission of COVID-19; and

WHEREAS, the aforesaid conditions warrant and require immediate action to mitigate potential public calamity as the COVID-19 pandemic emergency continues.

NOW, THEREFORE, as the Director of Emergency Services pursuant to MMC Section 2.44.050, and by the powers vested in me by MMC Section 2.44.060 and the City Council of the City of Mendota in Resolution No. 20-18, I hereby issue the following orders, **effective immediately, Wednesday, May 13, 2020**, and for so long as Executive Order N-33-20 and the Local Emergency declared in Resolution No. 20-18 in response to the COVID-19 pandemic emergency remain in effect:

1. Section 1 of Emergency Order No. 20-03, and each of its subparts, are hereby repealed in their entirety. Accordingly, the daily 10:00 p.m. to 4:00 a.m. curfew halting business operations and services within the City's borders shall cease immediately upon the passage of this Order.
2. Section 2 of Emergency Order No. 20-06, and each of its subparts, are hereby repealed in their entirety. Accordingly, Certified Farmers' Markets, Open Air Markets, and the like are not authorized to conduct public-facing business operations within the City's borders immediately upon the passage of this Order.

Farmers' Markets, Open Air Markets, and the like that opt to resume public-facing business operations within the City's borders following the passage of this Order, or that otherwise violate this Order, shall be punishable by administrative citation. Non-compliance shall subject the vendor and/or market organizer to an administrative fine of \$2,500 for the first offense, \$5,000 for the second offense, and \$10,000 for the third and any future offenses.

3. Notwithstanding the provisions contained in Section 1 of Emergency Order No. 20-06, and each of its subparts, "Authorized Non-Essential Retail Businesses," as defined below, may allow customer access to the business premises, subject to the restrictions below.

3.1 Definitions.

As used in this Section, "Authorized Non-Essential Retail Businesses" means those businesses and activities which are not considered essential within the current generally accepted definitions of Essential Critical

Infrastructure Workers, as defined in State and Federal public health directives, but are still important to the economic and social well-being of the community.

“Authorized Non-Essential Retail Businesses” include: (1) Auto, Truck, Boat, Motorcycle, RV, and Mobile Home Sales; (2) New Construction; (3) Furniture Stores; (4) Electronics and Camera Stores; (5) Spa and Pool Stores; (6) Lawn and Garden Equipment Stores; (7) Building and Remodeling Supply Stores; and (8) Auctions.

- 3.2 Authorized Non-Essential Retail Businesses may not allow customer occupancy at the business premises to exceed one (1) customer per 500 square feet.
- 3.3 Authorized Non-Essential Retail Businesses opting to resume public-facing business operations within the City pursuant to this Order shall ensure compliance with all Fresno County Department of Public Health, California Department of Public Health, and other State guidelines to limit the spread of COVID-19. These guidelines include, but are not limited to:
 - 3.3.1 Performing a detailed risk assessment and implementing a site-specific protection plan;
 - 3.3.2 Training employees on how to limit the spread of COVID-19, including how to screen themselves for symptoms and stay home if they have them;
 - 3.3.3 Implementing individual control measures and screenings, such as ensuring all employees wear reusable cloth-based facial coverings or single-use facial coverings that effectively cover the wearer’s nose and mouth at all times;
 - 3.3.4 Implementing disinfecting protocols, such as ensuring all employees regularly wash or sanitize their hands, at least two (2) times per hour, and ensuring customer touch points are disinfected as often as is reasonably practicable; and
 - 3.3.5 Implementing physical distancing guidance, such as ensuring all customers and employees remain at least six (6) feet apart at all times.
- 3.4 Authorized Non-Essential Retail Businesses opting to resume public-facing business operations within the City pursuant to this Order that fail to ensure compliance with Fresno County and State requirements discussed herein, or that otherwise violate this Order, shall be punishable by administrative citation. Non-compliance shall subject the business to an administrative fine of \$1,000 for the first offense, \$2,500 for the second offense, and \$5,000 for the third and any future offenses. Alternatively,

non-essential retail businesses that fail to ensure compliance with Fresno County and State requirements may be ordered to cease public-facing business operations within the City by the Director of Emergency Services.

4. Unless explicitly stated herein, nothing in this Order shall be interpreted as overriding or repealing any of the provisions contained in Emergency Order Nos. 20-01, 20-02, 20-03, 20-04, 20-05, or 20-06 which will continue in effect for so long as Executive Order N-33-20 and the Local Emergency declared in Resolution No. 20-18 in response to the COVID-19 pandemic emergency remain in effect.
5. This Order shall be subject to amendment or repeal at any time, and shall not be deemed to confer any contractual obligations, property rights, or assume any liability on the City of Mendota's behalf.
6. If any provision of this Order or its application to any person or circumstance is held to be invalid, then the remainder of the Order, including the application of such part or provision to other persons or circumstances, shall not be affected and shall continue in full force and effect. To this end, the provisions of this Order are severable.
7. This Order does not, in any way, restrict: (a) first responder access to the site(s) named in this Order during an emergency or (b) local, state, or federal officers, investigators, or medical or law enforcement personnel from carrying out their lawful duties at the site(s) named in this Order.
8. This Order shall be immediately translated into Spanish, and accommodations be made for all disabled persons to read its contents. This Order shall also be distributed to all local media and made prominently available on the City's website.

IT IS SO ORDERED.

Director of Emergency Services



Cristian Gonzalez, City Manager

May 13, 2020

3:00 p.m.

AGENDA ITEM – STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: NANCY M. DIAZ, FINANCE OFFICER
VIA: CRISTIAN GONZALEZ, CITY MANAGER
SUBJECT: ACCEPTING THE TERMS OF THE CARES ACT AIRPORT GRANT AND DESIGNATING AN AUTHORIZED REPRESENTATIVE
DATE: JUNE 9, 2020

ISSUE

Shall the City Council adopt Resolution No. 20-39, accepting the terms of the CARES Act Airport Grant and designating an authorized representative?

BACKGROUND

On May 9th, the City submitted a Coronavirus Aid, Relief, and Economic Security Act (CARES Act) Airports Grant Application to the Federal Aviation Administration for Federal funding for the William Robert Johnston Municipal Airport.

On June 4th, the City received a CARES Act Grant Offer for the Airport in the amount of \$1,000. The Grant will provide funding to help offset a decline in revenues arising from diminished airport operations and activities because of the COVID-19 Public Health Emergency. Specifically, the purpose of the grant is to maintain safe and efficient airport operations, and the funds must only be used for activities related to the airport.

ANALYSIS

In order to receive the funding, the City must satisfy the provisions and expectations outlined in the grant offer. These include the City accepting the terms of the offer, the governing board of the City providing authority to execute the grant, designating an authorized representative, and authorizing the City Attorney to submit an attorney's certification.

FISCAL IMPACT

Grant revenue of \$1,000 that will be allocated to the Airport.

RECOMMENDATION

Staff recommends that the City Council adopt Resolution No. 20-39, accepting the terms of the CARES Act Airport Grant and designating an authorized representative.

Attachment(s):

1. Resolution No. 20-39
2. Exhibit "A" – CARES Act Airport Grants Agreement

**BEFORE THE CITY COUNCIL
OF THE
CITY OF MENDOTA, COUNTY OF FRESNO**

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF MENDOTA ACCEPTING
THE TERMS OF THE CARES ACT AIRPORT
GRANT AND DESIGNATING AN AUTHORIZED
REPRESENTATIVE**

RESOLUTION NO. 20-39

WHEREAS, on May 9, 2020, the City of Mendota (“City”) submitted a Coronavirus Aid, Relief, and Economic Security Act (CARES Act) Airports Grants Application (“Grant”) to the Federal Aviation Administration (“FAA”) for Federal funds to be used for the William Robert Johnston Municipal Airport; and

WHEREAS, the Grant will be provided to the City in accordance with the CARES Act to provide funding to help offset a decline in revenues arising from diminished airport operations and activities as a result of the COVID-19 Public Health Emergency; and

WHEREAS, the specific purpose of the Grant is to maintain safe and efficient airport operations and the funds must only be used for purposes directly related to the airport; and

WHEREAS, the CARES Act Airport Grant requires the governing board of the City to provide authority to execute the grant, designate an authorized representative, and authorize the City Attorney to submit an attorney’s certification.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Mendota hereby resolves as follows:

1. The City of Mendota accepts the terms of the FAA’s Grant offer for funds to be used for the William Robert Johnston Municipal Airport, and
2. The City Manager, or the Finance Officer, is hereby authorized to execute the CARES Act Airport Grants Agreement, attached hereto as Exhibit “A,” and all additional documentation necessary to implement and secure funding under the Grant. The City Attorney is also authorized to submit an attorney’s certification for the Grant.

Rolando Castro, Mayor

ATTEST:

I, Celeste Cabrera-Garcia, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 9th day of June, 2020, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Celeste Cabrera-Garcia, City Clerk

Exhibit A



U.S. Department
of Transportation
Federal Aviation
Administration

CARES ACT AIRPORT GRANTS AGREEMENT

Part I - Offer

Federal Award Offer Date June 4, 2020

Airport/Planning Area William Robert Johnston Municipal Airport

CARES Grant Number 3-06-0151-004-2020

Unique Entity Identifier 036785228

TO: City of Mendota

(herein called the "Sponsor")

FROM: **The United States of America** (acting through the Federal Aviation Administration, herein called the "FAA")

WHEREAS, the Sponsor has submitted to the FAA a Coronavirus Aid, Relief, and Economic Security Act (CARES Act or "the Act") Airports Grants Application (herein called the "Grant") dated May 9, 2020, for a grant of Federal funds at or associated with the William Robert Johnston Municipal Airport, which is included as part of this Grant Agreement; and

WHEREAS, the Sponsor has accepted the terms of FAA's Grant offer;

WHEREAS, in consideration of the promises, representations and assurances provided by the Sponsor, the FAA has approved the Grant Application for the William Robert Johnston Municipal Airport, (herein called the "Grant") consisting of the following:

This Grant is provided in accordance with the CARES Act, as described below, to provide eligible Sponsors with funding to help offset a decline in revenues arising from diminished airport operations and activities as a result of the COVID-19 Public Health Emergency. CARES Act Airport Grants amounts to specific airports are derived by legislative formula.

The purpose of this Grant is to maintain safe and efficient airport operations. Funds provided under this Grant Agreement must only be used for purposes directly related to the airport. Such purposes can include the reimbursement of an airport's operational and maintenance expenses or debt service payments. CARES Act Airport Grants may be used to reimburse airport operational and maintenance expenses directly related to the William Robert Johnston Municipal Airport incurred no earlier than January 20, 2020. CARES Act Airport Grants also may be used to reimburse a Sponsor's payment of debt service where such payments occur on or after April 14, 2020. Funds provided under the Grant will be

governed by the same principles that govern “airport revenue.” New airport development projects may not be funded with this Grant unless and until the Grant Agreement is amended or superseded by a subsequent agreement that addresses and authorizes the use of funds for the airport development project.

NOW THEREFORE, in accordance with the applicable provisions of the CARES Act, Public Law 116-136, the representations contained in the Grant Application, and in consideration of, (a) the Sponsor’s acceptance of this Offer; and, (b) the benefits to accrue to the United States and the public from the accomplishment of the Grant and in compliance with the conditions as herein provided,

THE FEDERAL AVIATION ADMINISTRATION, FOR AND ON BEHALF OF THE UNITED STATES, HEREBY OFFERS AND AGREES to pay 100% percent of the allowable costs incurred as a result of and in accordance with this Grant Agreement.

Assistance Listings Number (Formerly CFDA Number): 20.106

This Offer is made on and **SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:**

CONDITIONS

1. **Maximum Obligation.** The maximum obligation of the United States payable under this Offer is \$1,000.
2. **Period of Performance.** The period of performance shall commence on the date the Sponsor formally accepts this agreement. The end date of the period of performance is 4 years (1,460 calendar days) from the date of acceptance.

The Sponsor may only charge allowable costs for obligations incurred prior to the end date of the period of performance (2 CFR § 200.309). Unless the FAA authorizes a written extension, the Sponsor must submit all Grant closeout documentation and liquidate (pay-off) all obligations incurred under this award no later than 90 calendar days after the end date of the period of performance (2 CFR § 200.343).

The period of performance end date shall not affect, relieve or reduce Sponsor obligations and assurances that extend beyond the closeout of this Grant Agreement.

3. **Unallowable Costs.** The Sponsor shall not seek reimbursement for any costs that the FAA has determined to be unallowable under the CARES Act.
4. **Indirect Costs - Sponsor.** The Sponsor may charge indirect costs under this award by applying the indirect cost rate identified in the Grant Application as accepted by the FAA, to allowable costs for Sponsor direct salaries and wages only.
5. **Final Federal Share of Costs.** The United States' share of allowable Grant costs will be 100%.
6. **Completing the Grant without Delay and in Conformance with Requirements.** The Sponsor must carry out and complete the Grant without undue delays and in accordance with this Grant Agreement, the CARES Act, and the regulations, policies, standards and procedures of the Secretary of Transportation (“Secretary”). Pursuant to 2 CFR § 200.308, the Sponsor agrees to report to the FAA any disengagement from funding eligible expenses under the Grant that exceeds three months and request prior approval from FAA. The report must include a reason for the stoppage. The Sponsor agrees to comply with the attached assurances, which are part of this agreement and any addendum that may be attached hereto at a later date by mutual consent.
7. **Amendments or Withdrawals before Grant Acceptance.** The FAA reserves the right to amend or withdraw this offer at any time prior to its acceptance by the Sponsor.

8. **Offer Expiration Date.** This offer will expire and the United States will not be obligated to pay any part of the costs unless this offer has been accepted by the Sponsor on or before June 18, 2020, or such subsequent date as may be prescribed in writing by the FAA.
9. **Improper Use of Federal Funds.** The Sponsor must take all steps, including litigation if necessary, to recover Federal funds spent fraudulently, wastefully, or in violation of Federal antitrust statutes, or misused in any other manner, including uses that violate this Grant Agreement, the CARES Act or other provision of applicable law. For the purposes of this Grant Agreement, the term “Federal funds” means funds however used or dispersed by the Sponsor, that were originally paid pursuant to this or any other Federal grant agreement(s). The Sponsor must return the recovered Federal share, including funds recovered by settlement, order, or judgment, to the Secretary. The Sponsor must furnish to the Secretary, upon request, all documents and records pertaining to the determination of the amount of the Federal share or to any settlement, litigation, negotiation, or other efforts taken to recover such funds. All settlements or other final positions of the Sponsor, in court or otherwise, involving the recovery of such Federal share require advance approval by the Secretary.
10. **United States Not Liable for Damage or Injury.** The United States is not responsible or liable for damage to property or injury to persons which may arise from, or relate to this Grant Agreement, including, but not limited to, any action taken by a Sponsor related to or arising from, directly or indirectly, this Grant Agreement.
11. **System for Award Management (SAM) Registration And Universal Identifier.** Unless the Sponsor is exempted from this requirement under 2 CFR § 25.110, the Sponsor must maintain the currency of its information in the SAM until the Sponsor submits the final financial report required under this Grant, or receives the final payment, whichever is later. This requires that the Sponsor review and update the information at least annually after the initial registration and more frequently if required by changes in information or another award term. Additional information about registration procedures may be found at the SAM website (currently at <http://www.sam.gov>).
12. **Electronic Grant Payment(s).** Unless otherwise directed by the FAA, the Sponsor must make each payment request under this agreement electronically via the Delphi eInvoicing System for Department of Transportation (DOT) Financial Assistance Awardees.
13. **Financial Reporting and Payment Requirements.** The Sponsor will comply with all Federal financial reporting requirements and payment requirements, including submittal of timely and accurate reports.
14. **Buy American.** Unless otherwise approved in advance by the FAA, the Sponsor will not acquire or permit any contractor or subcontractor to acquire any steel or manufactured products produced outside the United States to be used for any expense for which funds are provided under this Grant. The Sponsor will include a provision implementing applicable Buy American statutory and regulatory requirements in all contracts related to this Grant Agreement.
15. **Audits for Public Sponsors.** The Sponsor must provide for a Single Audit or program-specific audit in accordance with 2 CFR Part 200. The Sponsor must submit the audit reporting package to the Federal Audit Clearinghouse on the Federal Audit Clearinghouse’s Internet Data Entry System at <http://harvester.census.gov/facweb/>. Upon request of the FAA, the Sponsor shall provide one copy of the completed audit to the FAA.
16. **Suspension or Debarment.** When entering into a “covered transaction” as defined by 2 CFR § 180.200, the Sponsor must:
 - A. Verify the non-federal entity is eligible to participate in this Federal program by:

1. Checking the excluded parties list system (EPLS) as maintained within the System for Award Management (SAM) to determine if the non-federal entity is excluded or disqualified; or
 2. Collecting a certification statement from the non-federal entity attesting the entity is not excluded or disqualified from participating; or
 3. Adding a clause or condition to covered transactions attesting the individual or firm is not excluded or disqualified from participating.
- B. Require prime contractors to comply with 2 CFR § 180.330 when entering into lower-tier transactions (e.g. sub-contracts).
- C. Immediately disclose to the FAA whenever the Sponsor (1) learns the Sponsor has entered into a covered transaction with an ineligible entity, or (2) suspends or debars a contractor, person, or entity.

17. Ban on Texting While Driving.

- A. In accordance with Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving, October 1, 2009, and DOT Order 3902.10, Text Messaging While Driving, December 30, 2009, the Sponsor is encouraged to:
1. Adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers including policies to ban text messaging while driving when performing any work for, or on behalf of, the Federal government, including work relating to this Grant or subgrant.
 2. Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as:
 - a. Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and
 - b. Education, awareness, and other outreach to employees about the safety risks associated with texting while driving.
- B. The Sponsor must insert the substance of this clause on banning texting while driving in all subgrants, contracts and subcontracts.

18. Trafficking in Persons.

- A. You as the recipient, your employees, subrecipients under this award, and subrecipients' employees may not –
1. Engage in severe forms of trafficking in persons during the period of time that the award is in effect;
 2. Procure a commercial sex act during the period of time that the award is in effect; or
 3. Use forced labor in the performance of the award or subawards under the award.
- B. The FAA as the Federal awarding agency may unilaterally terminate this award, without penalty, if you or a subrecipient that is a private entity –
1. Is determined to have violated a prohibition in paragraph A of this award term; or
 2. Has an employee who is determined by the agency official authorized to terminate the award to have violated a prohibition in paragraph A.1 of this award term through conduct that is either –

- a. Associated with performance under this award; or
 - b. Imputed to the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR Part 180, “OMB Guidelines to Agencies on Government-wide Debarment and Suspension (Nonprocurement),” as implemented by the FAA at 2 CFR Part 1200.
3. You must inform us immediately of any information you receive from any source alleging a violation of a prohibition in paragraph A during this award term.
 4. Our right to terminate unilaterally that is described in paragraph A of this section:
 - a. Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. § 7104(g)), and
 - b. Is in addition to all other remedies for noncompliance that are available to the FAA under this award.

19. Employee Protection from Reprisal.

A. Prohibition of Reprisals —

1. In accordance with 41 U.S.C. § 4712, an employee of a grantee or subgrantee may not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing to a person or body described in sub-paragraph (A)(2), information that the employee reasonably believes is evidence of:
 - a. Gross mismanagement of a Federal grant;
 - b. Gross waste of Federal funds;
 - c. An abuse of authority relating to implementation or use of Federal funds;
 - d. A substantial and specific danger to public health or safety; or
 - e. A violation of law, rule, or regulation related to a Federal grant.
2. Persons and bodies covered: The persons and bodies to which a disclosure by an employee is covered are as follows:
 - a. A member of Congress or a representative of a committee of Congress;
 - b. An Inspector General;
 - c. The Government Accountability Office;
 - d. A Federal office or employee responsible for oversight of a grant program;
 - e. A court or grand jury;
 - f. A management office of the grantee or subgrantee; or
 - g. A Federal or State regulatory enforcement agency.
3. Submission of Complaint — A person who believes that they have been subjected to a reprisal prohibited by paragraph A of this grant term may submit a complaint regarding the reprisal to the Office of Inspector General (OIG) for the U.S. Department of Transportation.
4. Time Limitation for Submittal of a Complaint — A complaint may not be brought under this subsection more than three years after the date on which the alleged reprisal took place.
5. Required Actions of the Inspector General — Actions, limitations, and exceptions of the Inspector General’s office are established under 41 U.S.C. § 4712(b).
6. Assumption of Rights to Civil Remedy — Upon receipt of an explanation of a decision not to conduct or continue an investigation by the Office of Inspector General, the person submitting a complaint assumes the right to a civil remedy under 41 U.S.C. § 4712(c).

20. **Limitations.** Nothing provided herein shall be construed to limit, cancel, annul, or modify the terms of any Federal grant agreement(s), including all terms and assurances related thereto, that have been entered into by the Sponsor and the FAA prior to the date of this Grant Agreement.

SPECIAL CONDITIONS

1. **ARFF and SRE Equipment and Vehicles.** The Sponsor agrees that it will:
 - A. House and maintain the equipment in a state of operational readiness on and for the airport;
 - B. Provide the necessary staffing and training to maintain and operate the vehicle and equipment;
 - C. Restrict the vehicle to on-airport use only;
 - D. Restrict the vehicle to the use for which it was intended; and
 - E. Amend the Airport Emergency Plan and/or Snow and Ice Control Plan to reflect the acquisition of a vehicle and equipment.
2. **Equipment or Vehicle Replacement.** The Sponsor agrees that it will treat the proceeds from the trade-in or sale of equipment being replaced with these funds as airport revenue.
3. **Off-Airport Storage of ARFF Vehicle.** The Sponsor agrees that it will:
 - A. House and maintain the vehicle in a state of operational readiness for the airport;
 - B. Provide the necessary staffing and training to maintain and operate the vehicle;
 - C. Restrict the vehicle to airport use only;
 - D. Amend the Airport Emergency Plan to reflect the acquisition of the vehicle;
 - E. Within 60 days, execute an agreement with local government including the above provisions and a provision that violation of said agreement could require repayment of Grant funding; and
 - F. Submit a copy of the executed agreement to the FAA.
4. **Equipment Acquisition.** The Sponsor agrees that it will maintain Sponsor-owned and -operated equipment and use for purposes directly related to the airport.
5. **Utilities Proration.** For purposes of computing the United States' share of the allowable airport operations and maintenance costs, the allowable cost of utilities incurred by the Sponsor to operate and maintain airport(s) included in the Grant must not exceed the percent attributable to the capital or operating costs of the airport.
6. **Utility Relocation in Grant.** The Sponsor understands and agrees that:
 - A. The United States will not participate in the cost of any utility relocation unless and until the Sponsor has submitted evidence satisfactory to the FAA that the Sponsor is legally responsible for payment of such costs;
 - B. FAA participation is limited to those utilities located on-airport or off-airport only where the Sponsor has an easement for the utility; and
 - C. The utilities must serve a purpose directly related to the Airport.

The Sponsor's acceptance of this Offer and ratification and adoption of the Grant Application incorporated herein shall be evidenced by execution of this instrument by the Sponsor, as hereinafter provided, and this Offer and Acceptance shall comprise a Grant Agreement, as provided by the CARES Act, constituting the contractual obligations and rights of the United States and the Sponsor with respect to the accomplishment of the Grant and compliance with the assurances and conditions as provided herein. Such Grant Agreement shall become effective upon the Sponsor's acceptance of this Offer.

**UNITED STATES OF AMERICA
FEDERAL AVIATION ADMINISTRATION**

Alberto Cruz

Alberto Cruz (Jun 4, 2020 14:27 PDT)

(Signature)

Alberto Cruz

(Typed Name)

SFO-ADO Assistant Manager

(Title of FAA Official)

Part II - Acceptance

The Sponsor does hereby ratify and adopt all assurances, statements, representations, warranties, covenants, and agreements contained in the Grant Application and incorporated materials referred to in the foregoing Offer under Part II of this Agreement, and does hereby accept this Offer and by such acceptance agrees to comply with all of the terms and conditions in this Offer and in the Grant Application.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct.

Dated

City of Mendota

(Name of Sponsor)

(Signature of Sponsor's Authorized Official)

By:

(Typed Name of Sponsor's Authorized Official)

Title:

(Title of Sponsor's Authorized Official)

CERTIFICATE OF SPONSOR'S ATTORNEY

I, _____, acting as Attorney for the Sponsor do hereby certify:

That in my opinion the Sponsor is empowered to enter into the foregoing Grant Agreement under the laws of the State of California. Further, I have examined the foregoing Grant Agreement and the actions taken by said Sponsor and Sponsor's official representative has been duly authorized and that the execution thereof is in all respects due and proper and in accordance with the laws of the said State and the CARES Act. The Sponsor understands funding made available under this Grant Agreement may only be used to reimburse for airport operational and maintenance expenses, and debt service payments. The Sponsor further understands it may submit a separate request to use funds for new airport/project development purposes, subject to additional terms, conditions, and assurances. Further, it is my opinion that the said Grant Agreement constitutes a legal and binding obligation of the Sponsor in accordance with the terms thereof.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

Dated at _____

By:

(Signature of Sponsor's Attorney)

CARES ACT ASSURANCES

AIRPORT SPONSORS

A. General.

1. These assurances are required to be submitted as part of the application by sponsors requesting funds under the provisions of the Coronavirus Aid, Relief, and Economic Security Act of 2020 (CARES Act or "the Act"), Public Law 116-136. As used herein, the term "public agency sponsor" means a public agency with control of a public-use airport; the term "private sponsor" means a private owner of a public-use airport; and the term "sponsor" includes both public agency sponsors and private sponsors.
2. Upon acceptance of this Grant offer by the sponsor, these assurances are incorporated into and become part of this Grant Agreement.

B. Sponsor Certification.

The sponsor hereby assures and certifies, with respect to this Grant that:

It will comply with all applicable Federal laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the application, acceptance, and use of Federal funds for this Grant including but not limited to the following:

FEDERAL LEGISLATION

- a. Federal Fair Labor Standards Act — 29 U.S.C. 201, et seq.
- b. Hatch Act — 5 U.S.C. 1501, et seq.
- c. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 Title 42 U.S.C. 4601, et seq.
- d. National Historic Preservation Act of 1966 — Section 106 - 16 U.S.C. 470(f).
- e. Archeological and Historic Preservation Act of 1974 — 16 U.S.C. 469 through 469c.
- f. Native Americans Grave Repatriation Act — 25 U.S.C. Section 3001, et seq.
- g. Clean Air Act, P.L. 90-148, as amended.
- h. Coastal Zone Management Act, P.L. 93-205, as amended.
- i. Flood Disaster Protection Act of 1973 — Section 102(a) - 42 U.S.C. 4012a.
- j. Title 49, U.S.C., Section 303, (formerly known as Section 4(f)).
- k. Rehabilitation Act of 1973 — 29 U.S.C. 794.
- l. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252) (prohibits discrimination on the basis of race, color, national origin).
- m. Americans with Disabilities Act of 1990, as amended, (42 U.S.C. § 12101 et seq.), prohibits discrimination on the basis of disability).
- n. Age Discrimination Act of 1975 — 42 U.S.C. 6101, et seq.
- o. American Indian Religious Freedom Act, P.L. 95-341, as amended.
- p. Architectural Barriers Act of 1968 — 42 U.S.C. 4151, et seq.
- q. Power plant and Industrial Fuel Use Act of 1978 — Section 403- 2 U.S.C. 8373.

- r. Contract Work Hours and Safety Standards Act — 40 U.S.C. 327, et seq.
- s. Copeland Anti-kickback Act — 18 U.S.C. 874.1.
- t. National Environmental Policy Act of 1969 — 42 U.S.C. 4321, et seq.
- u. Wild and Scenic Rivers Act, P.L. 90-542, as amended.
- v. Single Audit Act of 1984 — 31 U.S.C. 7501, et seq.
- w. Drug-Free Workplace Act of 1988 — 41 U.S.C. 702 through 706.
- x. The Federal Funding Accountability and Transparency Act of 2006, as amended (Pub. L. 109-282, as amended by section 6202 of Pub. L. 110-252).

EXECUTIVE ORDERS

- a. Executive Order 11246 – Equal Employment Opportunity
- b. Executive Order 11990 – Protection of Wetlands
- c. Executive Order 11998 – Flood Plain Management
- d. Executive Order 12372 – Intergovernmental Review of Federal Programs
- e. Executive Order 12699 – Seismic Safety of Federal and Federally Assisted New Building Construction
- f. Executive Order 12898 – Environmental Justice
- g. Executive Order 13788 – Buy American and Hire American
- h. Executive Order 13858 – Strengthening Buy-American Preferences for Infrastructure Projects

FEDERAL REGULATIONS

- a. 2 CFR Part 180 – OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement).
- b. 2 CFR Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.
- c. 2 CFR Part 1200 – Nonprocurement Suspension and Debarment.
- d. 28 CFR Part 35 – Discrimination on the Basis of Disability in State and Local Government Services.
- e. 28 CFR § 50.3 – U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964.
- f. 29 CFR Part 1 – Procedures for predetermination of wage rates.
- g. 29 CFR Part 3 – Contractors and subcontractors on public building or public work financed in whole or part by loans or grants from the United States.
- h. 29 CFR Part 5 – Labor standards provisions applicable to contracts covering Federally financed and assisted construction (also labor standards provisions applicable to non-construction contracts subject to the Contract Work Hours and Safety Standards Act).
- i. 41 CFR Part 60 – Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor (Federal and Federally assisted contracting requirements).
- j. 49 CFR Part 20 – New restrictions on lobbying.

- k. 49 CFR Part 21 – Nondiscrimination in Federally-assisted programs of the Department of Transportation - effectuation of Title VI of the Civil Rights Act of 1964.
- l. 49 CFR Part 26 – Participation by Disadvantaged Business Enterprises in Department of Transportation Program .49 CFR Part 27 — Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving or Benefiting from Federal Financial Assistance.
- m. 49 CFR Part 28 – Enforcement of Nondiscrimination on the Basis of Handicap in Programs or Activities conducted by the Department of Transportation.
- n. 49 CFR Part 30 – Denial of public works contracts to suppliers of goods and services of countries that deny procurement market access to U.S. contractors.
- o. 49 CFR Part 32 – Government-wide Requirements for Drug-Free Workplace (Financial Assistance).
- p. 49 CFR Part 37 – Transportation Services for Individuals with Disabilities (ADA).
- q. 49 CFR Part 41 – Seismic safety of Federal and Federally assisted or regulated new building construction.

SPECIFIC ASSURANCES

Specific assurances required to be included in grant agreements by any of the above laws, regulations, or circulars are incorporated by reference in this Grant Agreement.

1. Purpose Directly Related to the Airport

It certifies that the reimbursement sought is for a purpose directly related to the airport.

2. Responsibility and Authority of the Sponsor.

a. Public Agency Sponsor:

It has legal authority to apply for this Grant, and to finance and carry out the proposed grant; that an official decision has been made by the applicant's governing body authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

b. Private Sponsor:

It has legal authority to apply for this Grant and to finance and carry out the proposed Grant and comply with all terms, conditions, and assurances of this Grant Agreement. It shall designate an official representative and shall in writing direct and authorize that person to file this application, including all understandings and assurances contained therein; to act in connection with this application; and to provide such additional information as may be required.

3. Good Title.

It, a public agency or the Federal government, holds good title, satisfactory to the Secretary, to the landing area of the airport or site thereof, or will give assurance satisfactory to the Secretary that good title will be acquired.

4. Preserving Rights and Powers.

- a. It will not take or permit any action which would operate to deprive it of any of the rights and powers necessary to perform any or all of the terms, conditions, and assurances in this Grant

Agreement without the written approval of the Secretary, and will act promptly to acquire, extinguish, or modify any outstanding rights or claims of right of others which would interfere with such performance by the sponsor. This shall be done in a manner acceptable to the Secretary.

- b. If the sponsor is a private sponsor, it will take steps satisfactory to the Secretary to ensure that the airport will continue to function as a public-use airport in accordance with this Grant Agreement.
- c. If an arrangement is made for management and operation of the airport by any agency or person other than the sponsor or an employee of the sponsor, the sponsor will reserve sufficient rights and authority to insure that the airport will be operated and maintained in accordance Title 49, United States Code, the regulations, and the terms and conditions of this Grant Agreement.

5. Accounting System, Audit, and Record Keeping Requirements.

- a. It shall keep all Grant accounts and records which fully disclose the amount and disposition by the recipient of the proceeds of this Grant, the total cost of the Grant in connection with which this Grant is given or used, and the amount or nature of that portion of the cost of the Grant supplied by other sources, and such other financial records pertinent to the Grant. The accounts and records shall be kept in accordance with an accounting system that will facilitate an effective audit in accordance with the Single Audit Act of 1984.
- b. It shall make available to the Secretary and the Comptroller General of the United States, or any of their duly authorized representatives, for the purpose of audit and examination, any books, documents, papers, and records of the recipient that are pertinent to this Grant. The Secretary may require that an appropriate audit be conducted by a recipient. In any case in which an independent audit is made of the accounts of a sponsor relating to the disposition of the proceeds of a Grant or relating to the Grant in connection with which this Grant was given or used, it shall file a certified copy of such audit with the Comptroller General of the United States not later than six (6) months following the close of the fiscal year for which the audit was made.

6. Exclusive Rights.

The sponsor shall not grant an exclusive right to use an air navigation facility on which this Grant has been expended. However, providing services at an airport by only one fixed-based operator is not an exclusive right if—

- a. it is unreasonably costly, burdensome, or impractical for more than one fixed-based operator to provide the services; and
- b. allowing more than one fixed-based operator to provide the services requires a reduction in space leased under an agreement existing on September 3, 1982, between the operator and the airport.

7. Airport Revenues.

This Grant shall be available for any purpose for which airport revenues may lawfully be used. CARES Act Grant funds provided under this Grant Agreement will only be expended for the capital or operating costs of the airport; the local airport system; or other local facilities which are owned or operated by the owner or operator of the airport(s) subject to this agreement and all applicable addendums.

8. Reports and Inspections.

It will:

- a. submit to the Secretary such annual or special financial and operations reports as the Secretary may reasonably request and make such reports available to the public; make available to the public at reasonable times and places a report of the airport budget in a format prescribed by the Secretary;
- b. in a format and time prescribed by the Secretary, provide to the Secretary and make available to the public following each of its fiscal years, an annual report listing in detail:
 1. all amounts paid by the airport to any other unit of government and the purposes for which each such payment was made; and
 2. all services and property provided by the airport to other units of government and the amount of compensation received for provision of each such service and property.

9. Civil Rights.

It will promptly take any measures necessary to ensure that no person in the United States shall, on the grounds of race, creed, color, national origin, sex, age, or disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in any activity conducted with, or benefiting from, funds received from this Grant.

- a. Using the definitions of activity, facility, and program as found and defined in §§ 21.23 (b) and 21.23 (e) of 49 CFR Part 21, the sponsor will facilitate all programs, operate all facilities, or conduct all programs in compliance with all non-discrimination requirements imposed by or pursuant to these assurances.
- b. Applicability
 1. Programs and Activities. If the sponsor has received a grant (or other Federal assistance) for any of the sponsor's program or activities, these requirements extend to all of the sponsor's programs and activities.
 2. Facilities. Where it receives a grant or other Federal financial assistance to construct, expand, renovate, remodel, alter, or acquire a facility, or part of a facility, the assurance extends to the entire facility and facilities operated in connection therewith.
 3. Real Property. Where the sponsor receives a grant or other Federal financial assistance in the form of, or for the acquisition of, real property or an interest in real property, the assurance will extend to rights to space on, over, or under such property.

c. Duration

The sponsor agrees that it is obligated to this assurance for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the assurance obligates the sponsor, or any transferee for the longer of the following periods:

1. So long as the airport is used as an airport, or for another purpose involving the provision of similar services or benefits; or
2. So long as the sponsor retains ownership or possession of the property.

Required Solicitation Language. It will include the following notification in all solicitations for bids, Requests for Proposals for work, or material under this Grant and in all proposals for agreements, including airport concessions, regardless of funding source:

“The **City of Mendota**, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, disadvantaged business enterprises and airport concession disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.”

d. Required Contract Provisions.

1. It will insert the non-discrimination contract clauses requiring compliance with the acts and regulations relative to non-discrimination in Federally-assisted programs of the DOT, and incorporating the acts and regulations into the contracts by reference in every contract or agreement subject to the non-discrimination in Federally-assisted programs of the DOT acts and regulations.
2. It will include a list of the pertinent non-discrimination authorities in every contract that is subject to the non-discrimination acts and regulations.
3. It will insert non-discrimination contract clauses as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a sponsor.
4. It will insert non-discrimination contract clauses prohibiting discrimination on the basis of race, color, national origin, creed, sex, age, or handicap as a covenant running with the land, in any future deeds, leases, license, permits, or similar instruments entered into by the sponsor with other parties:
 - A. For the subsequent transfer of real property acquired or improved under the applicable activity, grant, or program; and
 - B. For the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, grant, or program.
- e. It will provide for such methods of administration for the program as are found by the Secretary to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the acts, the regulations, and this assurance.
- f. It agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the acts, the regulations, and this assurance.

10. Foreign Market Restrictions.

It will not allow funds provided under this Grant to be used to fund any activity that uses any product or service of a foreign country during the period in which such foreign country is listed by the United States Trade Representative as denying fair and equitable market opportunities for products and suppliers of the United States in procurement and construction.

11. Acquisition Thresholds.

The FAA deems equipment to mean tangible personal property having a useful life greater than one year and a per-unit acquisition cost equal to or greater than \$5,000. Procurements by micro-purchase means the acquisition of goods or services for which the aggregate dollar amount does not exceed \$10,000. Procurement by small purchase procedures means those relatively simple and informal procurement methods for securing goods or services that do not exceed the \$250,000 threshold for simplified acquisitions.

AGENDA ITEM – STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: NANCY M. DIAZ, FINANCE OFFICER
VIA: CRISTIAN GONZALEZ, CITY MANAGER
SUBJECT: FIREWORKS STAND PERMITS
DATE: JUNE 9, 2020

ISSUE

Should the City Council approve the four applications for a Fireworks Stand Permit?

BACKGROUND

This item is ministerial in nature: the Mendota Municipal Code (MMC) permits non-profit organizations to have fireworks stands, as long as they meet the requirements set forth in Chapter 8.12.

ANALYSIS

Applications were due May 29th by the end of the day per Mendota Municipal Code (MMC) 8.12.030. Staff received a total of four applications. Three applications were received by the deadline. The Mendota Municipal Code (MMC) 8.12.060 allows six fireworks stands.

Attached is a table with the basic information for Council’s consideration.

FISCAL IMPACT

None.

RECOMMENDATION

Council to approve the four Fireworks Stand Permit applications shown in Exhibit “A”.

Attachment(s):

1. Exhibit “A” – Application Overview
2. Firework Stand Applications

Exhibit A

CITY OF MENDOTA FIREWORK APPLICATIONS 2020

ORGANIZATION NAME	LOCATION REQUESTED	CONTACT PERSON	CONTACT PHONE NUMBER
Mendota High School Boys Basketball	507 Oller Street Mendota, CA 93640	EJ Valdez	(559) 824-7659
Mendota Pentecostal Church of God	580 Derrick Avenue Mendota, CA 93640	Becky Garcia	(559) 250-4661
Mendota Youth Recreation, Inc.	7th Street & Oller Street Mendota, CA 93640	Sergio Valdez	(559) 647-4043
Mendota High School Aztec Football	497 Oller Street Mendota, CA 93640	Joshua Garcia	(559) 289-8716

STAY SAFE
STAY DISTANT
SHOOT
FIREWORKS



Gatherings should not exceed 10 people.



PLEASE PRACTICE SOCIAL DISTANCING



Protect yourself and others against infections

POR FAVOR PRACTICA LA DISTANCIA SOCIAL

Protégase y proteja a otros contra las infecciones



**MAINTAIN A
6' DISTANCE
FROM OTHERS**



**MANTENER UNA DISTANCIA DE 6 PIES
DE LAS DEMÁS PERSONAS**

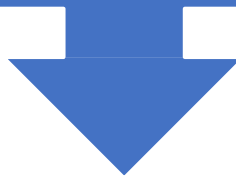
Volunteer Screening Guidelines for COVID-19

Ask the following questions:

Do you have any of the following symptoms? Fever or chills; dry cough or difficulty breathing that is unusual for you and started in the last 14 days; or stomach troubles that are unusual for you and started in the past 14 days?

If NO, **PROCEED** to next Question

If YES, ask them to go home



Have you had close contact (within 6 feet for more than 30 minutes) in the last 14 days with a confirmed or probable case of COVID-19?

If NO, **PROCEED** to next Question

If YES, ask them to go home



Other than required travel for work or essential activities, have you traveled internationally or across state lines in the last 14 days and come in contact with a large crowd or anyone potentially sick?

If NO, individual can report to work

If YES, ask them to wear a mask and gloves and avoid contact with others



TNT FIREWORKS STAND PHYSICAL DISTANCING PROTOCOL

SIGNAGE

- Inside, out in front and on the outside of the stand informing the stand volunteers and customers that they should: avoid shopping at the stand if they have a cough or fever; maintain a minimum six-foot distance from one another; do not shake hands or engage in any unnecessary contact; and where required or requested wear a face covering while shopping at the stand.
- Post TNT's Physical Distancing Protocol at a reasonable, safe distance in all directions, wherever possible.

MEASURES TO PROTECT VOLUNTEERS IN STANDS

- All volunteers must be told they should not work in the stand if they are sick, have a cough or a fever.
- The volunteer in charge, at any given time, will be responsible for checking that volunteers are symptom free before starting their shift in the stand.
- All volunteers in the stand will attempt to maintain a six-foot separation.
- Disinfectants must be available for all volunteers at the beginning, during and at the conclusion of their shift.
- Hand sanitizer effective against COVID-19 is available to all volunteers and customers.

MEASURES TO PREVENT CROWD GATHERING

- Post volunteers outside the stand to make sure customers maintain their six-foot separations, use the Express Order station outside the stand rather than perusing product in the stand, and are complying with all local health restrictions, like face coverings, etc.
- Set up an Express Order line, where possible, that allows expedited transactions by people who have already decided what they want to buy.

MEASURES TO KEEP PEOPLE AT LEAST SIX FEET APART

- Placing signs outside the stand reminding people to be at least six feet apart, including when in line.
- Placing tape or other temporary markings or indicators at least six feet apart in each customer line area outside the stand with signs directing customers to use these to maintain distance.
- All volunteers have been instructed to maintain at least a six-foot distance from customers and each other, except volunteers may momentarily come closer when necessary to accept payment, order their fireworks, or as otherwise necessary.

MEASURES TO PREVENT UNNECESSARY CONTACT IF NEEDED

- Provide and encourage customers to use contactless payment methods, or, if not feasible, have the volunteers sanitize the payment system regularly.
- Provide a special purchase line for seniors, first responders and health care workers, where possible.
- Instruct volunteers to wear disposable plastic gloves while in the stand and to change them frequently.

- Encourage volunteers to wear face coverings that cover the nose and mouth when in the stand. Where required by local mandate, require all volunteers to wear face covering when in the stand. Provide such face coverings to volunteers if needed.

MEASURES TO INCREASE SANITIZATION

- Disinfecting wipes that are effective against COVID-19 are available in the stand.
- Hand sanitizer is available to the volunteers and the customers at the stand, at the Express Order area, and anywhere else inside the stand or immediately outside where people have direct interaction.
- Disinfecting all payment portals, pens, and styluses after each use.
- Disinfecting all high-contact surfaces frequently.
- Instruct volunteers to wear disposable plastic gloves while in the stand and to change them frequently.

You may contact the following person with any questions or comments about this Protocol:

CONTACT NAME: _____ CONTACT PHONE: _____



City of Mendota
 643 Quince Street Mendota, CA 93640
 Ph. (559)655-3291 Fax (559)655-4064

Permit Application to Sell Fireworks

Prerequisites to Issuance of Permit

The following qualifications must be met by each applicant for a permit under this chapter:

A. No permit shall be issued to any person, firm or corporation except nonprofit associations or corporation organized primarily for civic betterment or youth activities;

B. Each organization must maintain a bona fide membership of at least twenty-five (25) members, and must have been organized and established for a minimum of one year continuously preceding the filing of the application for the license;

C. No organization may receive more than one permit for sale during any one calendar year.

Organization's Name: Mendota High Boy Basketball Phone: (559)824-7659

Address: 819 Stambaules Street

Representative's Name: EJ Valdez Phone # (559)824-7659

Address: 819 Stambaules Street

Dates of Operation: July 1st, 2020 - July 4th, 2020

Location of stand: 507 Oller Street

Assessor Parcel Number: 013-133-05

Property owner signature: Martha [Signature] Date: 05-21-2020
 (Property owner authorizes the organization named above to use the property for the sale of fireworks.)

The applicant agrees to comply strictly with the terms of any permit granted to it and furnish additional information upon request of the city manager.

Each applicant shall file with the city a cash deposit made payable to the city in the amount of fifty dollars (\$50.00) to assure compliance with the provisions of this chapter.

Applicant's Signature: EJ Valdez Date: 5/21/2020

For Office Use Only

Date Received: 5/27/2020

Required documents attached:	Yes	No
▪ Completed Permit Application	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Property owner written permission	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Certificate of Liability Insurance	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Approval of State Fire Marshall	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Deposit paid	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Seller's Permit	<input checked="" type="checkbox"/>	<input type="checkbox"/>



Received by: Marita G Sandwal

Date: 5/27/2020



new

Complete and return all copies to the Office of State Fire Marshal with the required fee of \$50.00 made payable to "CAL FIRE". **Applications must be received prior to June 15th of the current year.**

Office of State Fire Marshal
 2251 Harvard Street, Suite 400
 Sacramento, CA 95815
 (916) 568-2943

LICENSEE INFORMATION

Name (First, Last): MENDOTA HIGH SCHOOL BOY'S BASKETBALL	Phone Number: (559) 252 - 5391
Mailing Address (Street Address, City, CA, Zip): 2945 S. Elm Ave., Fresno, CA 93706	
Local Contact Person and Phone Number (if different from Licensee above): Harlan Horvath	

STAND INFORMATION

Physical Address (Street Address, City, CA, Zip): 931 OLLER ST., MENDOTA, CA, 93640
County of Stand Location: FRESNO COUNTY

WHOLESALE FIREWORK VENDOR INFORMATION

Business Name: TNT Fireworks	License No.: W-1081
Contact Name: Louis Linney	Phone Number: (559) 252 - 5391

FIRE AUTHORITY HAVING JURISDICTION

Fire Department: MENDOTA
Physical Address (Street Address, City, CA, Zip): 210 S. ACADEMY AVE. SANGER, CA 93657



<u>Von Costa</u> Signature of Fire Authority Having Jurisdiction	<u>5-13-2020</u> Date	<u>[Signature]</u> Signature of Retail Booth Applicant	<u>5/8/2020</u> Date
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-NOTICE-

COPY OF THIS NOTICE MUST BE POSTED AT STAND WITH A COPY OF THE LOCAL PERMIT

A validated license has been issued to this organization shown above for the sale of Safe and Sane fireworks at the location indicated. After a permit has been issued by the authority having jurisdiction this license allows the sale of only classified "Safe and Sane" fireworks at the approved location from NOON, JUNE 28th to NOON, July 6th, of the year indicated. **NOTE:** Retail licensees are required to be at least 21 years of age, employees of fireworks stands must be at least 18 and fireworks may not be sold to anyone under the age of 16.

May 27, 2020

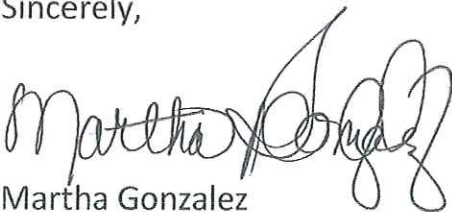
RE: Property @ 511 Oller Street, Mendota, CA 93640

To whom it may concern:

This letter is to verify that E J Valdez and Mendota High School Boys' Basketball have my permission to install a stand and sell fireworks at our property located at 511 Oller Street, Mendota, CA 93640.

If you have any further questions, please do not hesitate to contact me at 559-349-5569.

Sincerely,

A handwritten signature in black ink, appearing to read 'Martha Gonzalez', written over a faint, illegible printed name.

Martha Gonzalez
Owner of Property
511 Oller Street
Mendota, CA 93640



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/1/2020

5/22/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Companies 3280 Peachtree Road NE, Suite #250 Atlanta GA 30305 (404) 460-3600	CONTACT NAME: PHONE (A/C, No, Ext): _____ FAX (A/C, No): _____ E-MAIL ADDRESS: _____	
	INSURER(S) AFFORDING COVERAGE	
INSURED 1359683 American Promotional Events, Inc. DBA TNT Fireworks, Inc. 555 North Gilbert Avenue Fullerton CA 92833	INSURER A: Everest Indemnity Insurance Company NAIC # 10851	
	INSURER B: Arch Specialty Insurance Company 21199	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES CERTIFICATE NUMBER: 16764940 REVISION NUMBER: XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATION MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:	Y	N	S18GL00242-191	11/1/2019	11/1/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			NOT APPLICABLE			COMBINED SINGLE LIMIT (Ea accident) \$ XXXXXXXX BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION S	Y	N	UXP0056189-06	11/1/2019	11/1/2020	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$ XXXXXXXX
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	NOT APPLICABLE			PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ XXXXXXXX E.L. DISEASE - EA EMPLOYEE \$ XXXXXXXX E.L. DISEASE - POLICY LIMIT \$ XXXXXXXX

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Additional Insured: Property located at 511 Oller St. in Mendota, CA (TBD0557)/Ramon and Martha Gonzalez/City of Mendota, its officers, agents, elected officials, employees and volunteers/ Certificate holder is an additional insured on the General Liability as required by written contract subject to policy terms, conditions, and exclusions.

CERTIFICATE HOLDER

16764940
 Mendota High School Basketball
 City of Mendota
 511 Oller St.
 Mendota CA 93640

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2016 ACORD CORPORATION. All rights reserved.

DISPLAY CONSPICUOUSLY AT PLACE OF BUSINESS FOR WHICH ISSUED

CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION

TEMPORARY SELLER'S PERMIT

Valid June 28, 2020 through July 4, 2020



ACCOUNT NUMBER

201704832 - 00001

MENDOTA HIGH SCHOOL BOY'S BASKETBALL
EMILIO G VALDEZ JR
511 OLLER ST
MENDOTA CA 93640-2373

Office of Control:
Fresno Office

NOTICE TO PERMITTEE:
You are required to obey all Federal and State laws that regulate or control your business. This permit does not allow you to do otherwise.

IS HEREBY AUTHORIZED PURSUANT TO SALES AND USE TAX LAW TO ENGAGE IN THE BUSINESS OF SELLING TANGIBLE PERSONAL PROPERTY AT THE ABOVE LOCATION. THIS PERMIT IS VALID FOR THE PERIODS SHOWN AND IS NOT TRANSFERABLE.

For general tax questions, please call our Customer Service Center at 1-800-400-7115 (TTY:711).
For information on your rights, contact the Taxpayers' Rights Advocate Office at 1-888-324-2798 or 1-916-324-2798.

CDTFA-442-ST REV. 7 (5-18)

A MESSAGE TO OUR NEW PERMIT HOLDER

As a seller, you have rights and responsibilities under the Sales and Use Tax Law. In order to assist you in your endeavor and to better understand the law, we offer the following sources of help:

- Visiting our website at www.cdtfa.ca.gov
- Visiting an office
- Attending a Basic Sales and Use Tax Law class offered at one of our offices
- Sending your questions in writing to any one of our offices
- Calling our toll-free Customer Service Center at 1-800-400-7115 (TTY:711)

As a seller, you have the right to issue resale certificates for merchandise that you intend to resell. You also have the responsibility of not misusing resale certificates. While the sales tax is imposed upon the retailer,

- You have the right to seek reimbursement of the tax from your customer
- You are responsible for filing and paying your sales and use tax returns timely
- You have the right to be treated in a fair and equitable manner by the employees of the California Department of Tax and Fee Administration (CDTFA)
- You are responsible for following the regulations set forth by the CDTFA

As a seller, you are expected to maintain the normal books and records of a prudent businessperson. You are required to maintain these books and records for no less than four years, and make them available for inspection by a CDTFA representative when requested. You are also expected to notify us if you are buying, selling, adding a location, or discontinuing your business, adding or dropping a partner, officer, or member, or when you are moving any or all of your business locations. If it becomes necessary to surrender this permit, you should only do so by mailing it to a CDTFA office, or giving it to a CDTFA representative.

If you would like to know more about your rights as a taxpayer, or if you are unable to resolve an issue with CDTFA, please contact the Taxpayers' Rights Advocate Office for help by calling toll-free, 1-888-324-2798 or 1-916-324-2798. Their fax number is 1-916-323-3319.

Please post this permit at the address for which it was issued and at a location visible to your customers.

California Department of Tax and Fee Administration

Business Tax and Fee Division

NOTICE OF CHANGE

STATE FIRE MARSHAL
1131 "S" STREET
PO BOX 944246
SACRAMENTO, CA 94244-2460

RETAIL FIREWORKS LICENSE
NUMBER Z-002400

CHANGE FROM: MENDOTA HIGH SCHOOL BOY'S BASKETBALL
931 OLLER ST
MENDOTA, CA 93640

CHANGE TO: MENDOTA HIGH SCHOOL BOY'S BASKETBALL
511 OLLER ST
MENDOTA, CA 93640

DATE: 5/22/2020

AMERICAN PROMOTIONAL EVENTS, INC.
2945 SOUTH ELM AVENUE
FRESNO, CA 93706

COMMENTS: _____

cc: CITY OF MENDOTA
643 QUINCE ST
MENDOTA, CA 93640



City of Mendota
643 Quince Street Mendota, CA 93640
Ph. (559)655-3291 Fax (559)655-4064

Permit Application to Sell Fireworks

Prerequisites to Issuance of Permit

The following qualifications must be met by each applicant for a permit under this chapter:

A. No permit shall be issued to any person, firm or corporation except nonprofit associations or corporation organized primarily for civic betterment or youth activities;

B. Each organization must maintain a bona fide membership of at least twenty-five (25) members, and must have been organized and established for a minimum of one year continuously preceding the filing of the application for the license;

C. No organization may receive more than one permit for sale during any one calendar year.

Organization's Name: Mendota Pentecostal Church of God Phone# 559-655-4252

Address: 1097 Quince Street Mendota, CA 93640

Representative's Name: Becky Garcia Phone # 559-250-4661

Address: 1097 Quince Street Mendota, CA 93640

Dates of Operation: Wednesday July 1, 2020 - Saturday July 4, 2020

Location of stand: 580 Derrick Avenue Mendota, CA 93640

Assessor Parcel Number: _____

Property owner signature: *[Signature]* Date: 5-27-20
 (Property owner authorizes the organization named above to use the property for the sale of fireworks.)

The applicant agrees to comply strictly with the terms of any permit granted to it and furnish additional information upon request of the city manager.

Each applicant shall file with the city a cash deposit made payable to the city in the amount of fifty dollars (\$50.00) to assure compliance with the provisions of this chapter.

Applicant's Signature: *[Signature]* Date: 5-26-2020

Date Received: 5/29/2020 For Office Use Only

Required documents attached:	Yes	No
▪ Completed Permit Application	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Property owner written permission	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Certificate of Liability Insurance	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Approval of State Fire Marshall	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Deposit paid	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Seller's Permit	<input checked="" type="checkbox"/>	<input type="checkbox"/>



Received by: *[Signature]*

Date: 5/29/2020



Mendota Pentecostal Church of God

May 15, 2020

Star Super Market/Mendota Food Center
580 Derrick Avenue
Mendota, CA 93640

To Whom It May Concern:

It is that time of year to prepare for our annual Fireworks Fundraiser. We appreciate you allowing us to set up our stand in the parking lot of Star Super Market over the past several years. We are interested in renting the space, once again, this year Wednesday, July 1, 2020 through Saturday July 4, 2020. This fundraiser allows us to give back to the community through various programs within our Church.


We have attached a copy of the Certificate Liability Insurance that list Star Super Market as certificate holder, along with our Church and the City of Mendota.

Attached is a check for \$400, to secure the space for the period of 4 days. In the event, that the City of Mendota does not grant the Mendota Pentecostal Church of God a seller permit, due to the restrictions of the COVID-19, the \$400 will be returned to our Church.

It is understood that the sale of Fireworks will be conducted in accordance with all City, County, and State regulations. It is further understood that this permission is subject to immediate cancellation with the sale, lease, or construction of this property.

Please sign below, granting the Mendota Pentecostal Church of God the use of the property of Star Market

The following must be completed by Property Owner or Property Owner Agent:

Signature:  Date: 5-27-20

Best Regards,



Pastor Robert Lopez
Senior Pastor
559-655-4252



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/1/2020

10/31/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Companies 3280 Peachtree Road NE, Suite #250 Atlanta GA 30305 (404) 460-3600	CONTACT NAME:	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
E-MAIL ADDRESS:		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A : Everest Indemnity Insurance Company		10851
INSURER B : Arch Specialty Insurance Company		21199
INSURER C :		
INSURER D :		
INSURER E :		
INSURER F :		

INSURED
1359683 American Promotional Events, Inc.
DBA TNT Fireworks, Inc.
555 North Gilbert Avenue
Fullerton CA 92833
XXX1555

COVERAGES CERTIFICATE NUMBER: 13902846 REVISION NUMBER: XXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	Y	N	SI8GL00242-191	11/1/2019	11/1/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			NOT APPLICABLE			COMBINED SINGLE LIMIT (Ea accident) \$ XXXXXXX BODILY INJURY (Per person) \$ XXXXXXX BODILY INJURY (Per accident) \$ XXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXX \$ XXXXXXX
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTIONS	Y	N	UXP0056189-06	11/1/2019	11/1/2020	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$ XXXXXXX
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N <input type="checkbox"/> N/A If yes, describe under DESCRIPTION OF OPERATIONS below			NOT APPLICABLE			PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ XXXXXXX E.L. DISEASE - EA EMPLOYEE \$ XXXXXXX E.L. DISEASE - POLICY LIMIT \$ XXXXXXX

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Additional Insured: Property located at 580 Derrick Ave. in Mendota, CA (XXX1555) Star Market / City of Mendota Certificate holder is an additional insured on the General Liability as required by written contract subject to policy terms, conditions, and exclusions.

CERTIFICATE HOLDER

13902846
 Pentecostal Church of Mendota
 City of Mendota
 Star Market
 580 Derrick
 Mendota CA 93640

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



XXX1555

Complete and return all copies to the Office of State Fire Marshal with the required fee of \$50.00 made payable to "CAL FIRE". **Applications must be received prior to June 15th of the current year.**

Office of State Fire Marshal
 2251 Harvard Street, Suite 400
 Sacramento, CA 95815
 (916) 568-2943

LICENSEE INFORMATION

Name (First, Last):	MENDOTA PENTECOSTAL CHURCH	Phone Number: (559) 252 - 5391
Mailing Address (Street Address, City, CA, Zip):	2945 S. Elm Ave., Fresno, CA 93706	
Local Contact Person and Phone Number (if different from Licensee above):	Harlan Horvath	

STAND INFORMATION

Physical Address (Street Address, City, CA, Zip):	580 DERRICK, MENDOTA, CA, 93640
County of Stand Location:	FRESNO COUNTY

WHOLESALE FIREWORK VENDOR INFORMATION

Business Name:	TNT Fireworks	License No.:	W-1081
Contact Name:	Louis Linney	Phone Number: (559) 252 - 5391	

FIRE AUTHORITY HAVING JURISDICTION

Fire Department:	MENDOTA
Physical Address (Street Address, City, CA, Zip):	210 S. ACADEMY AVE. SANGER, CA 93657



 Von Costa 4-7-2020 *Harlan Horvath* 4/1/2020
 Signature of Fire Authority Having Jurisdiction Date Signature of Retail Booth Applicant Date

-NOTICE-

COPY OF THIS NOTICE MUST BE POSTED AT STAND WITH A COPY OF THE LOCAL PERMIT

A validated license has been issued to this organization shown above for the sale of Safe and Sane fireworks at the location indicated. After a permit has been issued by the authority having jurisdiction this license allows the sale of only classified "Safe and Sane" fireworks at the approved location from NOON, JUNE 28th to NOON, July 6th, of the year indicated. **NOTE:** Retail licensees are required to be at least 21 years of age, employees of fireworks stands must be at least 18 and fireworks may not be sold to anyone under the age of 16.

DISPLAY CONSPICUOUSLY AT PLACE OF BUSINESS FOR WHICH ISSUED

CALIFORNIA STATE BOARD OF EQUALIZATION

SELLER'S PERMIT



ACCOUNT NUMBER

5/9/2012 SR KHO 102-224358

MENDOTA PENTECOSTAL CHURCH OF GOD
MENDOTA PENTECOSTAL CHURCH
1097 QUINCE ST
MENDOTA, CA 93640-2625

*NOTICE TO PERMITTEE:
You are required to obey all
Federal and State laws that
regulate or control your
business. This permit does
not allow you to do
otherwise.*

IS HEREBY AUTHORIZED PURSUANT TO SALES AND USE TAX LAW TO ENGAGE IN THE
BUSINESS OF SELLING TANGIBLE PERSONAL PROPERTY AT THE ABOVE LOCATION.
THIS PERMIT IS VALID ONLY AT THE ABOVE ADDRESS.

THIS PERMIT IS VALID UNTIL REVOKED OR CANCELED AND IS NOT TRANSFERABLE. IF YOU SELL YOUR BUSINESS
OR DROP OUT OF A PARTNERSHIP, NOTIFY US OR YOU COULD BE RESPONSIBLE FOR SALES AND USE TAXES
DUE BY THE NEW OPERATOR OF THE BUSINESS.

Not valid at any other address

For general tax questions, please call our Information Center at 800-400-7115.

For information on your rights, contact the Taxpayers' Rights Advocate Office at 888-324-2798 or 916-324-2798.

BOE-M2-R REV. 15 (2-06)

A MESSAGE TO OUR NEW PERMIT HOLDER

As a seller, you have rights and responsibilities under the Sales and Use Tax Law. In order to assist you in your endeavor and to better understand the law, we offer the following sources of help:

- Visiting our website at www.boe.ca.gov
- Visiting a district office
- Attending a Basic Sales and Use Tax Law class offered at one of our district offices
- Sending your questions in writing to any one of our offices
- Calling our toll-free Information Center at 800-400-7115

As a seller, you have the right to issue resale certificates for merchandise that you intend to resell. Conversely, you have the responsibility of not misusing resale certificates. While the sales tax is imposed upon the retailer,

- You have the right to seek reimbursement of the tax from your customer
- You are responsible for filing and paying your sales and use tax returns timely
- You have the right to be treated in a fair and equitable manner by the employees of the Board
- You are responsible for following the regulations set forth by the Board

As a seller, you are expected to maintain the normal books and records of a prudent businessperson. You are required to maintain these books and records for no less than four years, and make them available for inspection by a Board representative when requested. You are also expected to notify us if you are buying, selling, adding a location, or discontinuing your business, adding or dropping a partner, officer, or member, or when you are moving any or all of your business locations. If it becomes necessary to surrender this permit, you should only do so by mailing it to a Board office, or giving it to a Board representative.

If you would like to know more about your rights as a taxpayer, or if you are unable to resolve an issue with the Board, please contact the Taxpayers' Rights Advocate Office for help by calling toll-free, 888-324-2798 or 916-324-2798. Their fax number is 916-323-3319.

Please post this permit at the address for which it was issued and at a location visible to your customers.

STATE BOARD OF EQUALIZATION

Sales and Use Tax Department



City of Mendota
 643 Quince Street Mendota, CA 93640
 Ph. (559)655-3291 Fax (559)655-4064

Permit Application to Sell Fireworks

Prerequisites to Issuance of Permit

The following qualifications must be met by each applicant for a permit under this chapter:

A. No permit shall be issued to any person, firm or corporation except nonprofit associations or corporation organized primarily for civic betterment or youth activities;

B. Each organization must maintain a bona fide membership of at least twenty-five (25) members, and must have been organized and established for a minimum of one year continuously preceding the filing of the application for the license;

C. No organization may receive more than one permit for sale during any one calendar year.

Organization's Name: Mendota Youth Rec Phone# _____

Address: P.O. Box 782 Mendota Ca 93640

Representative's Name: Sergio Valdez Phone # 647-4043

Address: 325 Pucheu St Mendota, Ca

Dates of Operation: _____

Location of stand: 7th @ Oller St

Assessor Parcel Number: 013-183-05

Property owner signature: [Signature] Date: 5-28-2020
 (Property owner authorizes the organization named above to use the property for the sale of fireworks.)

The applicant agrees to comply strictly with the terms of any permit granted to it and furnish additional information upon request of the city manager.

Each applicant shall file with the city a cash deposit made payable to the city in the amount of fifty dollars (\$50.00) to assure compliance with the provisions of this chapter.

Applicant's Signature: [Signature] Date: 5-29-2020

For Office Use Only

Date Received: _____

Required documents attached:	Yes	No
▪ Completed Permit Application	<input type="checkbox"/>	<input type="checkbox"/>
▪ Property owner written permission	<input type="checkbox"/>	<input type="checkbox"/>
▪ Certificate of Liability Insurance	<input type="checkbox"/>	<input type="checkbox"/>
▪ Approval of State Fire Marshall	<input type="checkbox"/>	<input type="checkbox"/>
▪ Deposit paid	<input type="checkbox"/>	<input type="checkbox"/>
▪ Seller's Permit	<input type="checkbox"/>	<input type="checkbox"/>



Received by: _____

Date: _____

2019 PROPERTY OWNER'S PERMISSION TO ERECT A FIREWORKS STAND

Name of Organization: Mendota Youth Recreation Inc.

Location of Proposed Fireworks Stand: 690 Oller Street

Assessors Parcel Number (APN#): 013-183-05 (required)

The above-named organization has informed me of its plan to erect a booth for the retail sale of fireworks at the above location. As the owner of the above property, I understand that the organization must obtain my written permission before they can be issued a permit to sell fireworks.

To receive this permit, the organization must comply with all the rules and regulations for selling fireworks. The fireworks stand must also conform to the standards set by the local jurisdiction.

The Mendota Youth Recreation (organization) agrees to abide by all the rules set forth by the local jurisdiction for the retail sale of fireworks.

Signed: 
(Officer of Organization)

Officer of organization (please print): Corina Pannabos

With regard to the above, I, the property owner, give my permission for the erection of a fireworks stand on this property.

Owner's Name (please print): Leunbg, Sau Wan

Owner's Signature: 

Owner's Mailing Address: 690 Oller St

Telephone Number: 559.655.4582

Date: 5/29/20



Complete and return all copies to the Office of State Fire Marshal with the required fee of \$50.00 made payable to "CAL FIRE". **Applications must be received prior to June 15th of the current year.**

Office of State Fire Marshal
 2251 Harvard Street, Suite 400
 Sacramento, CA 95815
 (916) 568-2943

LICENSEE INFORMATION

Name (First, Last):	Mendota Youth Recreation	Phone Number: (209) 491 - 5180
Mailing Address (Street Address, City, CA, Zip):	2777 E. Malaga Ave., Fresno, CA 93725	
Local Contact Person and Phone Number (if different from Licensee above):	Jon Fortado	

STAND INFORMATION

Physical Address (Street Address, City, CA, Zip):	690 Oller St., Mendota, CA
County of Stand Location:	Fresno

WHOLESALE FIREWORK VENDOR INFORMATION

Business Name:	PHANTOM FIREWORKS	License No.:	W-0526
Contact Name:	RYNE CONDER	Phone Number: (209) 491 - 5180	

FIRE AUTHORITY HAVING JURISDICTION

Fire Department:	Fresno County Fire Dept.
Physical Address (Street Address, City, CA, Zip):	210 S. Academy, Sanger, CA 93657



<u>Von Costa</u>	<u>4-21-2020</u>	<u>[Signature]</u>	<u>4/17/20</u>
Signature of Fire Authority Having Jurisdiction	Date	Signature of Retail Booth Applicant	Date

-NOTICE-

COPY OF THIS NOTICE MUST BE POSTED AT STAND WITH A COPY OF THE LOCAL PERMIT

A validated license has been issued to this organization shown above for the sale of Safe and Sane fireworks at the location indicated. After a permit has been issued by the authority having jurisdiction this license allows the sale of only classified "S and Sane" fireworks at the approved location from NOON, JUNE 28th to NOON, July 6th, of the year indicated. **NOTE:** Retail licensees are required to be at least 21 years of age, employees of fireworks stands must be at least 18 and fireworks may be sold to anyone under the age of 16.

Phantom Fireworks Western Region, LLC

Distributors of Phantom and Wolf Pack Brand Fireworks

2777 E. Malaga Ave., Fresno, CA 93725 * Phone 559-459-0610 * Fax: 559-459-0615

TEMPORARY SALES VENUE GUARANTEE

For value received, the undersigned hereby guarantees and agrees to act as surety to Phantom Fireworks Western Region, LLC (hereinafter "Phantom") for the full and faithful performance and payment by the following organization (hereinafter "Stand Operator):

MENDOTA YOUTH RECREATION

Stand Operator (Organization Name):

690 OLLER ST., MENDOTA, CA


2020

Stand Location (or alternate location, if necessary)

Season

of all obligations by the Stand Operator owed to Phantom in connection with the operation of a temporary consumer fireworks sales venue, including, but not limited to, amounts owed (1) on account of and any temporary sales venue lease agreement, (2) on account of any merchandise purchased by and/or delivered to the Stand Operator, (3) and any and all other amounts owed to Phantom by the Stand Operator.

The undersigned acknowledges that this guarantee is absolute and unconditional, and in the event that more than one individual signs this guarantee, the liability of each signator is joint and several.

	<u>5/25/2020</u>		
Guarantor Signature	Date	Guarantor Signaturer	Date
<u>Cornie Bonales</u>			
Print Name		Print Name	
<u>P.O Box 782</u>			
Address		Address	
<u>Mendota CA 93640</u>			
City, State, Zip		City, State, Zip	
<u>6276</u> <u>559 349-9391</u>			
Social Security Number	Phone	Social Security Number	Phone
<u>Mendota Unified</u> <u>Cornie-Morise@yahoo.com</u>			
Place of Employment	Email	Place of Employment	Email

DATE: 2020 SALESMAN: Jon CITY: Mendota

ACCT #: 601285 ORGANIZATION: MENDOTA YOUTH RECREATION

CHAIRMAN: Corina Banuelos PHONE: (559) 349-9391 (559) 655.4590

STAND SIZE: 24' STAND UP DATE: 6/23 STAND DOWN DATE: 7/10

ADDRESS / INTERSECTION: 690 OLLER STREET FIRE: FRESNO CO. FIRE

SPECIAL INSTRUCTIONS: STAND OVER FAR ENOUGH TO BE SOUTH OF GATE AND 20 FEET FROM THE STREET.



CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION

TEMPORARY SELLER'S PERMIT

Valid June 28, 2020 through July 5, 2020



ACCOUNT NUMBER

207570304 - 00001

MENDOTA YOUTH RECREATION
690 OLLER ST
MENDOTA CA 93640-2317

Office of Control;
Fresno Office

NOTICE TO PERMITTEE:
You are required to obey all Federal and State laws that regulate or control your business. This permit does not allow you to do otherwise.

IS HEREBY AUTHORIZED PURSUANT TO SALES AND USE TAX LAW TO ENGAGE IN THE BUSINESS OF SELLING TANGIBLE PERSONAL PROPERTY AT THE ABOVE LOCATION. THIS PERMIT IS VALID FOR THE PERIODS SHOWN AND IS NOT TRANSFERABLE.

**For general tax questions, please call our Customer Service Center at 1-800-400-7115 (TTY:711).
For information on your rights, contact the Taxpayers' Rights Advocate Office at 1-888-324-2798 or 1-916-324-2798.**

CDTFA-442-ST REV. 7 (5-18)

A MESSAGE TO OUR NEW PERMIT HOLDER

As a seller, you have rights and responsibilities under the Sales and Use Tax Law. In order to assist you in your endeavor and to better understand the law, we offer the following sources of help:

- Visiting our website at www.cdtfa.ca.gov
- Visiting an office
- Attending a Basic Sales and Use Tax Law class offered at one of our offices
- Sending your questions in writing to any one of our offices
- Calling our toll-free Customer Service Center at 1-800-400-7115 (TTY:711)

As a seller, you have the right to issue resale certificates for merchandise that you intend to resell. You also have the responsibility of not misusing resale certificates. While the sales tax is imposed upon the retailer,

- You have the right to seek reimbursement of the tax from your customer
- You are responsible for filing and paying your sales and use tax returns timely
- You have the right to be treated in a fair and equitable manner by the employees of the California Department of Tax and Fee Administration (CDTFA)
- You are responsible for following the regulations set forth by the CDTFA

As a seller, you are expected to maintain the normal books and records of a prudent businessperson. You are required to maintain these books and records for no less than four years, and make them available for inspection by a CDTFA representative when requested. You are also expected to notify us if you are buying, selling, adding a location, or discontinuing your business, adding or dropping a partner, officer, or member, or when you are moving any or all of your business locations. If it becomes necessary to surrender this permit, you should only do so by mailing it to a CDTFA office, or giving it to a CDTFA representative.

If you would like to know more about your rights as a taxpayer, or if you are unable to resolve an issue with CDTFA, please contact the Taxpayers' Rights Advocate Office for help by calling toll-free, 1-888-324-2798 or 1-916-324-2798. Their fax number is 1-916-323-3319.

Please post this permit at the address for which it was issued and at a location visible to your customers.

California Department of Tax and Fee Administration

Business Tax and Fee Division



City of Mendota
 643 Quince Street Mendota, CA 93640
 Ph. (559)655-3291 Fax (559)655-4064



Permit Application to Sell Fireworks

Prerequisites to Issuance of Permit

The following qualifications must be met by each applicant for a permit under this chapter:

- A. No permit shall be issued to any person, firm or corporation except nonprofit associations or corporation organized primarily for civic betterment or youth activities;
- B. Each organization must maintain a bona fide membership of at least twenty-five (25) members, and must have been organized and established for a minimum of one year continuously preceding the filing of the application for the license;
- C. No organization may receive more than one permit for sale during any one calendar year.

Organization's Name: MENDOTA HIGH AZTECS FOOTBALL Phone# 559)655-1993

Address: 1200 W. BELMONT

Representative's Name: JOSHUA GARCIA Phone # 559)889-8716

Address: 1559 11TH ST

Dates of Operation: _____

Location of stand: 497 OLLER ST

Assessor Parcel Number: 013-132-04

Property owner signature: [Signature] Date: 6/2/2020
 (Property owner authorizes the organization named above to use the property for the sale of fireworks.)

The applicant agrees to comply strictly with the terms of any permit granted to it and furnish additional information upon request of the city manager.

Each applicant shall file with the city a cash deposit made payable to the city in the amount of fifty dollars (\$50.00) to assure compliance with the provisions of this chapter.

Applicant's Signature: [Signature] Date: 6/2/20

Date Received: 6/2/2020 For Office Use Only

Required documents attached:	Yes	No
▪ Completed Permit Application	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Property owner written permission	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Certificate of Liability Insurance	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Approval of State Fire Marshall	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Deposit paid	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Seller's Permit	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Received by: [Signature] Date: 6/2/2020

I Ali Ali give permission to
to sell on the parking
lot at 497 Oiler St. Mendota. CA
93740

Ali Ali



CERTIFICATE OF LIABILITY INSURANCE

11/1/2020

DATE (MM/DD/YYYY)

6/2/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

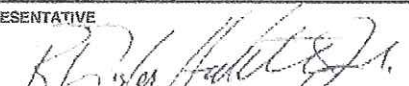
PRODUCER Lockton Companies 3280 Peachtree Road NE, Suite #250 Atlanta GA 30305 (404) 460-3600	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS:		FAX (A/C, No):
	INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED 1359683 American Promotional Events, Inc. DBA TNT Fireworks, Inc. 555 North Gilbert Avenue Fullerton CA 92833 new	INSURER A : Everest Indemnity Insurance Company		10851
	INSURER B : Arch Specialty Insurance Company		21199
	INSURER C :		
	INSURER D :		
	INSURER E :		
	INSURER F :		

COVERAGES **CERTIFICATE NUMBER:** 16785424 **REVISION NUMBER:** XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:	Y	N	SI8GL00242-191	11/1/2019	11/1/2020	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 500,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			NOT APPLICABLE			COMBINED SINGLE LIMIT (Ea accident)	\$ XXXXXXXX
							BODILY INJURY (Per person)	\$ XXXXXXXX
							BODILY INJURY (Per accident)	\$ XXXXXXXX
							PROPERTY DAMAGE (Per accident)	\$ XXXXXXXX
								\$ XXXXXXXX
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$	Y	N	UXP0056189-06	11/1/2019	11/1/2020	EACH OCCURRENCE	\$ 5,000,000
							AGGREGATE	\$ 5,000,000
								\$ XXXXXXXX
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	NOT APPLICABLE			PER STATUTE OTH-ER	
							E.L. EACH ACCIDENT	\$ XXXXXXXX
							E.L. DISEASE - EA EMPLOYEE	\$ XXXXXXXX
							E.L. DISEASE - POLICY LIMIT	\$ XXXXXXXX

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 THIS CERTIFICATE SUPERSEDES ALL PREVIOUSLY ISSUED CERTIFICATES FOR THIS HOLDER, APPLICABLE TO THE CARRIERS LISTED AND THE POLICY TERM(S) REFERENCED.
 Additional Insured: Property located at 497 Oller Street in Mendota, CA (NEW)/ City of Mendota / Ali Ali Certificate holder is an additional insured on the General Liability as required by written contract subject to policy terms, conditions, and exclusions.

CERTIFICATE HOLDER 16785424 Mendota High School Football City of Mendota Ali Ali 497 Oller Street Mendota CA 93640	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
---	--

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~~XXX1580~~

XXX 9029

Complete and return all copies to the Office of State Fire Marshal with the required fee of \$50.00 made payable to "CAL FIRE". **Applications must be received prior to June 15th of the current year.**

Office of State Fire Marshal
 2251 Harvard Street, Suite 400
 Sacramento, CA 95815
 (916) 568-2943

LICENSEE INFORMATION

Name (First, Last): MENDOTA HIGH SCHOOL FOOTBALL	Phone Number: (559) 252 - 5391
Mailing Address (Street Address, City, CA, Zip): 2945 S. Elm Ave., Fresno, CA 93706	
Local Contact Person and Phone Number (if different from Licensee above): Harlan Horvath	

STAND INFORMATION

Physical Address (Street Address, City, CA, Zip): SEC OLLER & 8 TH ST, MENDOTA, CA, 93640
County of Stand Location: FRESNO COUNTY

WHOLESALE FIREWORK VENDOR INFORMATION

Business Name: TNT Fireworks	License No.: W-1081
Contact Name: Louis Linney	Phone Number: (559) 252 - 5391

FIRE AUTHORITY HAVING JURISDICTION

Fire Department: MENDOTA
Physical Address (Street Address, City, CA, Zip): 210 S. ACADEMY AVE. SANGER, CA 93657



<u>Von Costa</u>	<u>5-13-2020</u>	<u>[Signature]</u>	<u>5/8/2020</u>
Signature of Fire Authority Having Jurisdiction	Date	Signature of Retail Booth Applicant	Date

-NOTICE-

COPY OF THIS NOTICE MUST BE POSTED AT STAND WITH A COPY OF THE LOCAL PERMIT

A validated license has been issued to this organization shown above for the sale of Safe and Sane fireworks at the location indicated. After a permit has been issued by the authority having jurisdiction this license allows the sale of only classified "Safe and Sane" fireworks at the approved location from NOON, JUNE 28th to NOON, July 6th, of the year indicated. **NOTE:** Retail licensees are required to be at least 21 years of age, employees of fireworks stands must be at least 18 and fireworks may not be sold to anyone under the age of 16.

DISPLAY CONSPICUOUSLY AT PLACE OF BUSINESS FOR WHICH ISSUED

CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION

TEMPORARY SELLER'S PERMIT

Valid June 28, 2020 through July 5, 2020



ACCOUNT NUMBER

249783680 - 00001

MENDOTA HIGH SCHOOL FOOTBALL
JOSHUA GARCIA
497 OLLER ST
MENDOTA CA 93640-2312

Office of Control:
Fresno Office

*NOTICE TO PERMITTEE:
You are required to obey all
Federal and State laws that
regulate or control your
business. This permit does
not allow you to do
otherwise.*

IS HEREBY AUTHORIZED PURSUANT TO SALES AND USE TAX LAW TO ENGAGE IN THE BUSINESS OF SELLING TANGIBLE PERSONAL PROPERTY AT THE ABOVE LOCATION. THIS PERMIT IS VALID FOR THE PERIODS SHOWN AND IS NOT TRANSFERABLE.

**For general tax questions, please call our Customer Service Center at 1-800-400-7115 (TTY:711).
For information on your rights, contact the Taxpayers' Rights Advocate Office at 1-888-324-2798 or 1-916-324-2798.**

CDTFA-442-ST REV. 7 (5-18)

A MESSAGE TO OUR NEW PERMIT HOLDER

As a seller, you have rights and responsibilities under the Sales and Use Tax Law. In order to assist you in your endeavor and to better understand the law, we offer the following sources of help:

- Visiting our website at www.cdtfa.ca.gov
- Visiting an office
- Attending a Basic Sales and Use Tax Law class offered at one of our offices
- Sending your questions in writing to any one of our offices
- Calling our toll-free Customer Service Center at 1-800-400-7115 (TTY:711)

As a seller, you have the right to issue resale certificates for merchandise that you intend to resell. You also have the responsibility of not misusing resale certificates. While the sales tax is imposed upon the retailer,

- You have the right to seek reimbursement of the tax from your customer
- You are responsible for filing and paying your sales and use tax returns timely
- You have the right to be treated in a fair and equitable manner by the employees of the California Department of Tax and Fee Administration (CDTFA)
- You are responsible for following the regulations set forth by the CDTFA.

As a seller, you are expected to maintain the normal books and records of a prudent businessperson. You are required to maintain these books and records for no less than four years, and make them available for inspection by a CDTFA representative when requested. You are also expected to notify us if you are buying, selling, adding a location, or discontinuing your business, adding or dropping a partner, officer, or member, or when you are moving any or all of your business locations. If it becomes necessary to surrender this permit, you should only do so by mailing it to a CDTFA office, or giving it to a CDTFA representative.

If you would like to know more about your rights as a taxpayer, or if you are unable to resolve an issue with CDTFA, please contact the Taxpayers' Rights Advocate Office for help by calling toll-free, 1-888-324-2798 or 1-916-324-2798. Their fax number is 1-916-323-3319.

Please post this permit at the address for which it was issued and at a location visible to your customers.

California Department of Tax and Fee Administration

Business Tax and Fee Division

AGENDA ITEM – STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: CRISTIAN GONZALEZ, CITY MANAGER
SUBJECT: FISCAL YEAR 2020-2021 BUDGET DRAFT
DATE: JUNE 9, 2020

ISSUE

Shall the City Council adopt Resolution No. 20-40, approving the proposed budget for fiscal years 2020-2021?

BACKGROUND

Every year the City is required to adopt a budget that covers operations and city business from July to the end of June. The budget reflects Council goals and priorities together with costs to conduct business.

ANALYSIS

The filing of the 2020-2021 Fiscal Year Budget will represent my second Budget as your City Manager. During my first Budget term, together with Staff, and the leadership of our City Council, the City was gaining great momentum in all sectors. On March 19th, the Governor issued an Executive Order and Public Health Order that directed all Californians to stay home except to go to an essential job or to shop for essential needs. This created a huge economical downfall for the entire economy. Today we currently are still under the Stay at Home Order, and while the restrictions have become more relaxed, things are far from being normal. City Managers across the nation are concerned about the shortfall in revenues, and mainly to the general fund.

While the short- and long-term economic effects of the pandemic are expected to be substantial throughout the country, the City of Mendota is positioned to demonstrate, once again, its resilience and efficiency as it relates to City operations. While the proposed budget definitely takes a conservative approach, it includes Council priority projects like a new bridge (6,000,000) for our water main line, new automatic water meters for all users (3,000,000), phase II (700,000) of the Rojas Pierce Park Expansion Project, a roundabout (877,000) at Bass and Barboza, citywide railroad corridor crossing improvements (832,000), alley paving (458,000) along with several street projects that total in over 2 million dollars alone. This budget includes an improved school pedestrian crossing on Belmont for the junior high school (158,000), and a citywide safe route to school plan (110,000). It also includes monies to landscape the right of way adjacent to the welcome sign on the southeast entrance of town, and for a monument to show veteran appreciation at Veterans Park.

In terms of personnel, there is a glaring need for more help in all departments. During the 2020-2021 fiscal year, we added the La Colonia subdivision, which includes over 80 new homes. Rojas-Pierce Park has been expanded, requiring more parks staff, and the number of streets needing maintenance continue to rise. As such, we are proposing an additional part time position in the parks (Public Works), another in Public Utilities and two positions in the Police Department.

An important note, during the goal setting meeting, members of the council expressed their desire to have a K-9 unit within the Police Department. We did research and estimate it would cost 50,000 up front for the first year, and 20,000 per year after that. We did not include it in this budget, because we added another frozen contract Police Officer position instead, but it is all subject to change.

CONCLUSION

This year we will need to be more strategic than ever, leveraging local funds with outside sources, like CDBG, COPS grants, CMAQ (congestion and mitigation air quality) grants, and ATP (active transportation) grants in order to accomplish meaningful improvements in 2020-2021. Staff will continue to work with an applicant interested in purchasing City owned cannabis zoned land, and if successful, there is a potential to earn a 1 million dollars for the sewer fund. What is even more promising, is the potential for the City's general fund to earn an additional 1 million or more yearly if the applicant plants cannabis by March of next year, which falls in the 2020-2021 fiscal year. Staff will also continue to work on attracting cannabis retail to the community in an effort to create revenue for the city's general fund while creating jobs for the community.

RECOMMENDATION

Staff recommends that the City Council adopt Resolution No. 20-40, or direct staff to make appropriate changes.

Attachment(s):

1. Resolution No. 20-40
2. Exhibit "A" - Fiscal Year 2020-2021 Requested Budget

**BEFORE THE CITY COUNCIL
OF THE
CITY OF MENDOTA, COUNTY OF FRESNO**

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF MENDOTA IN THE
MATTER OF APPROVING AND ADOPTING
THE FISCAL YEAR 2020-2021 OPERATING
BUDGET FOR THE CITY OF MENDOTA.**

RESOLUTION NO. 20-40

WHEREAS, the City Council of the City of Mendota, in carrying out its fiduciary responsibility in the management of taxpayer funds, establishes an operating budget each fiscal year; and

WHEREAS, the City Council of the City of Mendota, in collaboration with City staff, has prepared balanced budget that provides for the delivery of core services to the residents of Mendota, through the approval of specific departmental expenditures; and

WHEREAS, the City Council of the City of Mendota has reviewed these specific departmental expenditures and held a public workshop and solicited public testimony; and

WHEREAS, in order to ensure that the total expenditures approved herein by the City Council for each department remain at, or under the approved amounts, the City Manager may make minor changes to individual line items, so long as such changes do not increase the total expenditure amounts approved for each department; and

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS, that the City Council of the City of Mendota does hereby adopt the 2020-2021 budget for the City of Mendota, as presented by the City Manager, and attached hereto and made part hereof as Exhibit "A".

Rolando Castro, Mayor

ATTEST:

I, Celeste Cabrera-Garcia, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 9th day of June, 2020.

AYES:

NOES:

ABSENT:

ABSTAIN:

Celeste Cabrera-Garcia, City Clerk

Exhibit A

City of Mendota
Fiscal Year
2020 – 2021
Requested Budget



OF THE WORLD
CANTALOUPE CENTER

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Directory

City of Mendota
643 Quince Street
Mendota, CA 93640
(559) 655-3291 Phone
(559) 655-4064 Fax
www.cityofmendota.com

City Council meetings are scheduled every 2nd and 4th Tuesday of the month at City Council Chambers 643 Quince Street, Mendota, California 93640.

City Council

Mayor	Rolando Castro	Term Expires	2022
Mayor Pro-Tem	Victor Martinez	Term Expires	2020
Council Member	Jesse Mendoza	Term Expires	2022
Council Member	Joseph Riofrio	Term Expires	2020
Council Member	Oscar Rosales	Term Expires	2020

Departments

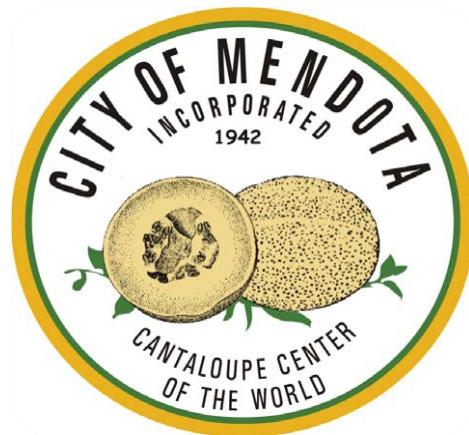
City Manager/Public Public Works Director	Cristian Gonzalez	(559) 860-8882	cristian@cityofmendota.com
Finance Director/Assistant City Manager	Rudy Marquez	(559) 860-8637	rudy@cityofmendota.com
City Clerk	Celeste Cabrera	(559) 577-7692	ccabrera@cityofmendota.com
Director of Administrative Services	Jennifer Lekumberry	(559) 630-2849	jennifer@cityofmendota.com
Police Chief	Gregg L. Andreotti	(559) 210-4314	gregg@cityofmendota.com

Contract Services

City Attorney	Wanger Jones Helsley PC Attorneys	(559) 233-4800
City Engineer/Planner	Provost & Pritchard	(559) 449-2700

General Fund Budget – Summary

- 1) General Fund Revenue Summary
 - A. Taxes & Fines
 - B. Revenues from use of money or property
 - C. Inter-Governmental Agencies
 - D. Services
 - E. Other Revenues
- 2) General Fund Expenditure Summary
 - A. Salaries & Overtime
 - B. Fringe Benefits
 - C. Contract Services
 - D. Communication Supplies
 - E. Supplies
 - F. Fuel & Utilities
 - G. Repair & Maintenance
 - H. Property & General Liability Insurance
 - I. Meetings-Travel-Training
 - J. Other Expenditures
 - K. Capital Outlay



GENERAL FUND REVENUES

		Average	Approved	FY 19/20	Approved	Requested
		Past 3 Years	Budget	Actual as of	Budget	Budget
			FY 18/19	Apr-20	FY 19/20	FY 20/21
TAXES & FINES:						
01-3000-3010	Current Year Secured - Property Taxes	843,353	875,000	982,843	918,750	975,000
01-3000-3030	Prior Year Secured - Property Taxes	1,001	700	2,347	700	1,000
01-3000-3040	Current Year Unsecured - Property Taxes	13,504	16,500	13,262	13,100	13,100
01-3000-3050	Prior Year Unsecured - Property Taxes	877	1,600	409	1,200	1,200
01-3000-3070	Home Owner Apportionment - Property Taxes	2,911	3,000	1,392	3,000	1,300
01-3000-3150	Transfer Tax - Property Taxes	15,200	12,500	9,796	15,500	10,000
01-3100-3110	Sales Tax & Use Tax	620,542	660,000	513,612	791,222	616,000
01-3100-3120	Franchise Fees	112,365	111,445	103,549	112,000	512,000
01-3100-3130	Business License Tax	82,128	78,000	83,732	79,000	79,000
01-3100-3140	Transient Tax	3,343	2,500	3,388	3,000	3,000
01-3200-3210	Animal License Tax	3,292	2,500	4,570	3,000	3,000
01-3300-3310	Vehicle Fines	31,105	23,602	33,088	33,500	33,500
01-3300-3320	Code Enforcement Fees	16,340	24,323	11,451	6,000	6,000
01-3300-3340	Police Services	27,632	17,589	9,450	10,000	4,000
01-3300-3351	Police Administration Fees	8,254	6,160	5,901	6,500	6,500
01-3300-3359	Vehicle Impound Fees	20,233	12,953	24,290	17,000	17,000
01-3300-3362	DUI	13,302	14,333	12,250	10,000	10,000
01-3800-3350	Parking Citation	13,783	7,000	6,392	12,500	8,000
	TOTAL TAXES & FINES	1,829,163	1,869,705	1,821,722	2,035,972	2,299,600

REVENUES FROM USE OF MONEY OR PROPERTY:						
01-3400-3410	Investment Interest	3,611	1,000	399	500	500
01-3400-3420	Rental Income	82,759	82,623	79,335	92,113	101,000
	TOTAL REVENUE MONEY & PROPERTY	86,370	83,623	79,734	92,613	101,500

- Rental Income: Employment Development Department: \$3,427.42 (Monthly); Department of Motor Vehicles: \$486.31 (Monthly); Madera County Action Partnership: \$348.85 (Monthly); American Ambulance: \$1,111.95 (Monthly); Mendota Youth Recreation, Inc. \$1.00 (Annual); TerraForm: \$10,000.00 (Annual); Workforce Connection \$700.00 (Monthly); United Security Bank \$1,000.00 (Monthly)

INTER-GOVERNMENTAL AGENCIES:						
01-3100-3115	Local Public Safety AB2788	41,283	30,727	35,094	51,188	52,641
01-3500-3580	Public Safety	3,490	10,500	10,000	10,500	10,500
01-3500-3600	Grants	-	-	12,320	-	450,429
01-4000-3520	Federal Grants/Reimbursements	156,209	75,000	197,871	228,029	228,029
	TOTAL INTER-GOV. AGENCIES	200,981	116,227	255,286	289,717	741,599

- Grants: County of Fresno CDBG \$150,000.00; COPS Hiring Program \$30,429.00; \$50,000.00 USDA; California HCD \$160,000.00; San Joaquin Valley Air Pollution Control District \$60,000.00

GENERAL FUND REVENUES – CONTINUED

<u>SERVICES:</u>						
01-3800-3890	Debit Card Services	3,348	2,000	2,884	4,000	2,500
01-3800-3810	Planning/Engineering (Pass-Thru)	86,166	60,000	35,958	95,000	50,000
01-3200-3228	Plan Check Fees	37,981	25,000	55,172	36,000	40,000
01-3800-3860	Street Sweeping	13,340	14,553	3,638	14,553	14,553
01-3200-3220	Building Fees	12,043	85,000	75,533	85,000	40,000
01-3200-3812	Building (Pass-Thru)	87	1,000	-	-	-
01-3222-4650	Encroachment Permits	10,398	5,000	7,270	10,000	10,000
	TOTAL SERVICES	163,362	192,553	180,455	244,553	157,053

<u>OTHER REVENUES:</u>						
01-4000-4010	Sale of Property	27,026	700	20,112	4,000	4,000
01-4000-4020	RMA Refund	-	-	-	-	-
01-4000-4060	Over/Short	286	-	-	-	-
01-4000-4650	Capital Contributions	28,135	25,000	48,621	16,500	6,000
	TOTAL OTHER REVENUE	55,447	25,700	68,733	20,500	10,000
01-3900-3903	TRANSFER	115,827	-	-	1,268,651	389,518
	TOTAL GENERAL FUND REVENUES	2,451,150	2,287,808	2,405,930	3,952,006	3,699,270

- Transfer: \$64,000.00 (Public Safety Impact Fund 52); \$325,518.00 (CDBG Fund 9 – Program Income)

FUND BALANCE:	FY 09/10	\$ 95,168.00
FUND BALANCE:	FY 10/11	\$ 180,637.00
FUND BALANCE:	FY 11/12	\$ 190,203.00
FUND BALANCE:	FY 12/13	\$ 163,841.00
FUND BALANCE:	FY 13/14	\$ 17,849.00
FUND BALANCE:	FY 14/15	\$ 171,327.00
FUND BALANCE:	FY 15/16	\$ 71,372.00
FUND BALANCE:	FY 16/17	\$ 41,798.00
FUND BALANCE:	FY 17/18	\$ -
FUND BALANCE:	FY 18/19	\$ -
FUND BALANCE:	FY 19/20	\$ -
FUND BALANCE:	FY 20/21	\$ -

GENERAL FUND EXPENDITURES

Fund	Description	Average Past 3 Years	Approved Budget FY 18/19	FY 19/20 Actual as of Apr-20	Approved Budget FY 19/20	Requested Budget FY 20/21
	SALARIES & OVERTIME					
01-xxx-5010	Salaries, Regular	756,673	810,004	715,737	969,365	1,049,562
01-xxx-5060	Overtime	67,858	72,000	65,770	57,700	66,350
	Total Salaries & Overtime	824,531	882,004	781,507	1,027,065	1,115,912
	FRINGE BENEFITS					
01-xxx-5900	Uniform	8,224	7,150	1,725	8,400	12,700
01-xxx-6050	Retirement	27,205	25,308	29,286	31,249	39,065
01-xxx-6060	Health & Life Insurance	194,322	209,907	151,597	223,552	286,272
01-xxx-6070	F.I.C.A./Medicare	62,940	67,482	60,004	78,570	85,375
01-xxx-6080	Workers Compensation	121,656	130,553	89,062	147,482	148,920
01-xxx-6090	Unemployment Insurance	4,734	8,000	5	3,000	3,000
01-xxx-6100	Disability Insurance	7,759	9,526	7,775	11,090	12,052
	Total Fringe Benefits	426,839	457,926	339,454	503,343	587,384
	CONTRACT SERVICES					
01-xxx-5100	Election	3,318	15,000	-	-	2,800
01-xxx-5820	Legal Services	61,216	122,000	104,568	124,250	124,500
01-xxx-5821	Engineering Services	2,011	18,000	13,500	18,000	18,000
01-xxx-5840	Audit	12,361	11,000	11,050	11,000	11,000
01-xxx-5860	Contract Services - Dispatch	131,667	135,000	105,000	112,000	117,600
01-xxx-5850	Contract Services	136,615	118,950	155,412	296,407	267,190
01-xxx-5851	Contract Services (Pass-Thru)	95,971	61,000	25,703	95,000	50,000
01-xxx-5400	Lab Fees	1,403	2,000	2,084	2,000	2,000
01-xxx-5810	Abatement	1,727	8,000	1,587	10,000	8,000
	Total Contract Services	446,289	490,950	418,904	668,657	601,090
	COMMUNICATION					
01-xxx-5200	Telephone / Radio's	32,305	27,087	26,840	24,730	29,180
01-xxx-5360	Postage	3,764	4,000	3,431	3,629	3,530
	Total Communication	36,068	31,087	30,271	28,359	32,710
	SUPPLIES					
01-xxx-5350	Office Supplies	12,358	13,800	4,718	13,140	8,750
01-xxx-5800	Special Department Supplies	40,312	36,680	48,775	38,200	37,400
	Total Supplies	52,670	50,480	53,492	51,340	46,150
	FUEL & UTILITY					
01-xxx-5500	Fuel	20,481	20,500	13,257	19,801	19,434
01-xxx-5150	Utilities	39,909	37,056	27,785	37,904	33,740
	Total Fuel & Utility	60,391	57,556	41,042	57,705	53,174

GENERAL FUND EXPENDITURES - CONTINUED

	REPAIR & MAINTENANCE					
01-xxx-5450	Vehicle Maintenance/Operations	22,540	18,300	23,466	20,079	20,200
01-xxx-5460	Facility Repair	20,999	21,500	48,899	64,000	51,620
01-xxx-5600	Office Equipment Maintenance	1,355	1,200	1,770	1,800	2,124
	Total Repair & Maintenance	<u>44,894</u>	<u>41,000</u>	<u>74,135</u>	<u>85,879</u>	<u>73,944</u>
01-xxx-6110	P & GL INSURANCE	3,498	4,000	6,695	5,128	7,411
01-xxx-6300	MEETINGS/TRAVEL/TRAINING	23,573	17,600	20,734	24,927	19,300
	OTHER EXPENDITURES					
01-xxx-5300	Advertising & Publication	5,174	4,000	5,772	4,900	4,900
01-xxx-5950	Rent/Lease of Equip./ PD Bld.	44,771	65,136	45,604	73,171	67,500
01-xxx-6200	Principal	20,023	-	23,259	23,259	25,358
01-xxx-6210	Bonds-Interest	10,357	10,500	-	-	-
01-xxx-6211	Interest Expense	17,290	2,500	6,741	6,741	9,425
01-xxx-6250	Memberships & Dues	5,798	5,950	4,083	11,253	7,233
01-xxx-6400	Taxes and Assessments	239	315	277	431	453
01-xxx-6510	Community Promotion	941	1,000	94	1,000	1,000
01-xxx-7500	Transfer-Out	-	-	-	-	-
	Total Other Expenditures	<u>104,593</u>	<u>89,401</u>	<u>85,830</u>	<u>120,755</u>	<u>115,869</u>
01-xxx-6500	CAPITAL OUTLAY	19,318	25,900	963,028	1,378,848	1,046,325
	TOTAL General Fund EXPENDITURES	<u>\$ 2,042,663</u>	<u>\$ 2,147,904</u>	<u>\$ 2,815,092</u>	<u>3,952,006</u>	<u>3,699,269</u>

General Fund Budgets

- 1) City Council
- 2) City Administration
- 3) Finance Department
- 4) Planning & Engineering
- 5) Police
- 6) Code Enforcement
- 7) Animal Control
- 8) Building Department
- 9) Buildings & Grounds
- 10) Administrative Services
 - A Senior Center
 - B. Human Resources



CITY COUNCIL
Requested Budget for Fiscal Year 2020-21 – General Fund

			Approved	FY 19/20	Approved	Requested
		Average	Budget	Actual as of	Budget	Budget
Fund	Description	Past 3 Years	FY 18/19	Apr-20	FY 19/20	FY 20/21
City Council						
01-5060-5010	Salaries, Regular	17,600	18,000	14,400	18,000	18,000
01-5060-5100	Elections	3,318	15,000	-	-	2,800
01-5060-5200	Telephone	2,786	2,731	1,191	1,150	1,300
01-5060-5350	Office Supplies	348	400	217	450	350
01-5060-6060	Health & Life Insurance	49,775	69,912	41,925	69,951	68,635
01-5060-6070	F.I.C.A. / Medicare	1,958	1,377	1,867	1,377	1,377
01-5060-6080	Workers Compensation	591	2,532	-	6,792	-
01-5060-6100	Disability Insurance	243	194	244	194	194
01-5060-6300	Meetings/Travel/Training	9,909	8,000	7,816	12,000	8,000
01-5060-6510	Community Promotions	941	1,000	94	1,000	1,000
01-7500-7500	Transfer out (Fund 03)	-	-		-	-
	Total Expenditures	87,470	119,146	67,754	110,914	101,656

CITY ADMINISTRATION
 Requested Budget for Fiscal Year 2020-21 – General Fund

			Approved	FY 19/20	Approved	Requested
		Average	Budget	Actual as of	Budget	Budget
Fund	Description	Past 3 Years	FY 18/19	Apr-20	FY 19/20	FY 20/21
City Administration						
01-5070-5010	Salaries, Regular	52,040	70,464	45,219	69,822	72,855
01-5070-5200	Telephone	4,595	5,256	3,026	3,242	3,650
01-5070-5300	Advertising & Publication	3,935	2,500	4,129	3,500	3,500
01-5070-5350	Office Supplies	6,348	4,500	2,697	6,639	5,000
01-5070-5360	Postage	2,146	2,000	1,868	2,000	2,000
01-5070-5450	Vehicle Maintenance/Operations	331	300	156	300	200
01-5070-5600	Office Equipment Maintenance	1,355	1,200	1,770	1,800	2,124
01-5070-5800	Special Department Supplies	1,459	2,250	1,071	3,500	3,000
01-5070-5820	Legal Services	46,122	35,000	29,717	35,000	35,000
01-5070-5850	Contract Services/Fire Protection	85,273	72,000	89,811	218,078	197,000
01-5070-5950	Lease Payment	1,263	4,136	2,337	3,250	3,500
01-5070-6050	Retirement	3,582	4,616	2,970	4,877	5,515
01-5070-6060	Health & Life Insurance	5,788	7,328	5,064	11,635	15,003
01-5070-6070	F.I.C.A. / Medicare	3,979	5,391	3,293	5,341	5,573
01-5070-6080	Workers Compensation	8,579	9,895	5,924	9,665	9,881
01-5070-6090	Unemployment Insurance	120	2,000	5	1,000	1,000
01-5070-6100	Disability Insurance	481	761	411	754	787
01-5070-6250	Memberships & Dues	4,655	4,500	3,573	7,220	6,000
01-5070-6300	Meetings/Travel/Training	3,479	3,000	2,404	627	2,000
01-5070-6500	Capital Outlay	3,563	7,900	13,483	62,000	6,000
	Total Expenditures	239,093	244,997	218,928	450,250	379,588

- Contract Services: Fire Contract Services \$16,269 (5850) (Fire Impact Fees) & \$40,000 (5850) (CFD 2006-1)
- Capital Outlay: Laserfiche/Scanner/Chambers Audio \$6,000 (Water & Sewer) (6500)

FINANCE DEPARTMENT
 Requested Budget for Fiscal Year 2020-21 – General Fund

			Approved	FY 19/20	Approved	Requested
		Average	Budget	Actual as of	Budget	Budget
Fund	Description	Past 3 Years	FY 18/19	Apr-20	FY 19/20	FY 20/21
Finance Department						
01-5080-5010	Salaries, Regular	31,757	37,689	12,706	41,553	43,629
01-5080-5200	Telephone	735	900	108	407	130
01-5080-5350	Office Supplies	487	1,200	83	1,200	800
01-5080-5840	Audit Fee	12,361	11,000	11,050	11,000	11,000
01-5080-5900	Uniform	193	800	149	700	400
01-5080-6050	Retirement	2,002	2,469	883	2,902	3,373
01-5080-6060	Health & Life Insurance	2,403	2,829	639	2,880	2,910
01-5080-6070	F.I.C.A. / Medicare	2,400	2,883	962	3,179	3,338
01-5080-6080	Workers Compensation	5,193	5,301	1,648	5,752	5,917
01-5080-6100	Disability Insurance	292	407	126	449	471
01-5080-6250	Memberships & Dues	325	350	360	433	433
01-5080-6300	Meetings/Travel/Training	47	500	-	500	400
	Total Expenditures	58,195	66,328	28,714	70,955	72,801

PLANNING & ENGINEERING
Requested Budget for Fiscal Year 2020-21 – General Fund

Fund	Description	Average Past 3 Years	Approved Budget FY 18/19	FY 19/20 Actual as of Apr-20	Approved Budget FY 19/20	Requested Budget FY 20/21
Planning & Engineering						
01-5110-5010	Salaries - Regular	21,618	11,202	702	-	-
01-5110-5300	Advertising & Publications	1,045	1,000	1,219	1,000	1,000
01-5110-5350	Office Supplies	64	200	-	200	-
01-5110-5800	Special Dept. Supplies	47	200	32	200	-
01-5110-5821	Engineering	2,011	18,000	13,500	18,000	18,000
01-5110-5850	Contract Services	4,260	6,000	28,233	31,000	28,000
01-5110-5851	Contract Services (Pass-Thru)	95,852	60,000	25,703	95,000	50,000
01-5110-6050	Retirement	1,543	734	40	-	-
01-5110-6060	Health & Life	2,189	873	-	-	-
01-5110-6070	F.I.C.A. / Medicare	1,615	857	54	-	-
01-5110-6080	Workers Compensation	3,550	1,575	79	-	-
01-5110-6100	Disability Insurance	190	121	7	-	-
01-5110-6300	Travel/Meetings	17	100	-	-	-
01-5110-6500	Capital Outlay	-	-	-	-	160,000
	Total Expenditures	134,003	100,862	69,569	145,400	257,000

- Capital Outlay: SB2 Planning Grant – Zoning Update; City Hall Front Counter Improvements; Scanner - \$160,000.00 (6500)

POLICE

Requested Budget for Fiscal Year 2020-21 – General Fund

Fund	Description	Average Past 3 Years	Approved Budget FY 18/19	FY 19/20 Actual as of Apr-20	Approved Budget FY 19/20	Requested Budget FY 20/21
Police						
01-6150-5010	Salaries - Regular	401,989	466,478	417,942	611,803	648,021
01-6150-5020	Salaries - Part - Time	50,319	38,360	6,169	41,620	78,922
01-6150-5060	Overtime	64,043	70,000	49,395	55,000	55,000
01-6150-5150	Utilities	19,209	15,566	13,610	20,800	17,000
01-6150-5200	Telephone	24,001	18,000	22,435	19,750	24,000
01-6150-5300	Advertising & Publication	194	500	424	400	400
01-6150-5350	Office Supplies	3,239	5,000	1,026	4,000	2,000
01-6150-5360	Postage	1,525	1,500	1,465	1,550	1,400
01-6150-5400	Lab Fees	1,403	2,000	2,084	2,000	2,000
01-6150-5450	Vehicle Maintenance/Operations	12,124	10,000	16,626	12,500	13,500
01-6150-5460	Facility Repair / Maint.	873	1,000	463	1,000	1,000
01-6150-5500	Fuel	17,942	17,200	11,653	17,200	17,000
01-6150-5800	Special Department Supplies	19,050	14,000	20,828	15,000	15,000
01-6150-5820	Legal Services	14,032	85,000	62,844	85,000	85,000
01-6150-5850	Contract Services	22,151	22,000	20,514	22,250	22,000
01-6150-5860	Contract Services Dispatch	131,667	135,000	105,000	112,000	117,600
01-6150-5900	Uniform	6,815	5,000	1,316	6,000	11,400
01-6150-5950	Lease Payment	43,507	53,000	31,495	52,550	51,000
01-6150-6050	Retirement	11,114	8,545	10,955	13,123	18,262
01-6150-6060	Health & Life	114,729	111,801	83,737	113,011	156,168
01-6150-6070	F.I.C.A. / Medicare	38,595	43,975	35,865	54,194	59,818
01-6150-6080	Workers Compensation	78,587	87,371	55,232	98,058	106,053
01-6150-6090	Unemployment Insurance	4,614	6,000	-	2,000	2,000
01-6150-6100	Disability Insurance	4,767	6,208	4,688	7,650	8,445
01-6150-6110	P & GL Insurance	2,184	2,500	4,502	3,428	4,666
01-6150-6250	Memberships & Dues	818	750	150	800	800
01-6150-6300	Meetings/Travel	8,936	5,000	9,346	8,000	8,000
01-6150-6500	Capital Outlay	13,308	-	-	-	159,000
	Total Expenditures	1,111,736	1,231,754	989,764	1,380,687	1,685,455

- Capital Outlay: New Hire Uniform/Equipment \$6,000.00; (3) Explorers \$148,000.00; (3) Upfit Explorers \$25,000.00; CSO Vehicle Upgrades \$5,000.00 (6500) (Public Impact Safety Fees \$64,000.00)

CODE ENFORCEMENT
 Requested Budget for Fiscal Year 2020-21 – General Fund

Fund	Description	Average 3 Years	Approved Budget FY 18/19	FY 19/20 Actual as of Apr-20	Approved Budget FY 19/20	Requested Budget FY 20/21
Code Enforcement						
01-6160-5010	Salaries	34,437	36,941	22,480	27,021	26,462
01-6160-5060	Overtime	53		55		500
01-6160-5360	Postage	93	500	98	79	130
01-6160-5450	Vehicle Maintenance/Operations	500	750	-	-	750
01-6160-5500	Fuel	272	400	352	534	534
01-6160-5800	Special Department Supplies	1,399	2,530	640	800	600
01-6160-5810	Abatement	1,727	8,000	1,587	10,000	8,000
01-6160-5820	Legal Services	1,062	2,000	12,007	4,250	4,500
01-6160-5850	Contract Services	2,079	650	89	582	100
01-6160-5900	Uniform	506	300	33	600	200
01-6160-6050	Retirement	1,072	2,420	1,557	1,887	2,046
01-6160-6060	Health & Life Insurance	549	-	2,138	2,400	2,786
01-6160-6070	F.I.C.A. / Medicare	2,660	2,826	1,865	2,067	2,063
01-6160-6080	Workers Compensation	2,842	5,195	2,920	3,740	3,657
01-6160-6100	Disability Insurance	327	399	247	292	291
01-6160-6300	Travel/Meeting	144	200	-	600	300
	Total Expenditures	49,721	63,111	46,068	54,852	52,919

ANIMAL CONTROL

Requested Budget for Fiscal Year 2020-21 – General Fund

			Approved	FY 19/20	Approved	Requested
		Average	Budget	Actual as of	Budget	Budget
Fund	Description	Past 3 Years	FY 18/19	Apr-20	FY 19/20	FY 20/21
Animal Control						
01-6170-5010	Salaries	17,296	15,912	24,159	22,539	26,462
01-6170-5060	Overtime	456	500	938	700	850
01-6170-5450	Vehicle Maintenance/Operations	2,102	750	1,534	2,000	750
01-6170-5460	Facility Repair/Maintenance	1,091	3,000	393	3,000	500
01-6170-5500	Fuel	320	400	251	400	400
01-6170-5800	Special Department Supplies	1,484	2,700	3,021	2,200	2,800
01-6170-5850	Contract Services	13,689	10,000	8,236	10,750	9,000
01-6170-5900	Uniform	300	250	-	600	200
01-6170-6050	Retirement	514	1,042	1,693	1,574	1,996
01-6170-6060	Health & Life Insurance	2,059	-	2,415	2,400	2,786
01-6170-6070	F.I.C.A. / Medicare	1,358	1,256	2,036	1,778	2,097
01-6170-6080	Workers Compensation	2,302	2,305	3,143	3,217	3,718
01-6170-6100	Disability Insurance	168	177	266	251	296
01-6170-6250	Membership & Dues	-	100	-	300	0
01-6170-6300	Travel/Meeting	8	100	168	200	200
	Total Expenditures	43,146	38,492	48,253	51,909	52,055

BUILDING DEPARTMENT
Requested Budget for Fiscal Year 2020-21 – General Fund

			Approved	FY 19/20	Approved	Requested
		Average	Budget	Actual as of	Budget	Budget
Fund	Description	Past 3 Years	FY 18/19	Apr-20	FY 19/20	FY 20/21
Building Department						
01-7180-5010	Salaries	20,238	22,404	32,587	38,749	43,148
01-7180-5350	Office Supplies	516	1,000	-	-	-
01-7180-5450	Vehicle Maintenance/Operations	177	500	-	-	-
01-7180-5500	Fuel	418	500	402	667	500
01-7180-5800	Special Department Supplies	-	-	1,739	1,500	1,000
01-7180-5850	Contract Services	34	-	273	5,000	1,000
01-7180-5851	Contract Services (Pass-Thru)	119	1,000	-	-	-
01-7180-5900	Uniform	76	300	-	-	-
01-7180-6050	Retirement	1,303	1,467	1,806	2,707	3,336
01-7180-6060	Health & Life Insurance	3,711	1,746	531	2,281	6,762
01-7180-6070	F.I.C.A./Medicare	1,549	1,714	2,078	2,964	3,301
01-7180-6080	Workers Compensation	4,564	3,151	4,269	5,364	5,852
01-7180-6100	Disability Insurance	187	242	223	418	466
01-7180-6200	Bond Principal	3,381	-	23,259	23,259	23,259
01-7180-6210	Bond Interest	7,488	10,500	-	-	-
01-7180-6211	Interest Expense	17,290	2,500	6,741	6,741	6,741
01-7180-6250	Dues / Fees	-	250	-	2,500	-
01-7180-6300	Travel/Meetings	9	200	-	2,500	-
01-7180-6500	Capital Outlay	-	8,000	-	-	-
	Total Expenditures	61,061	55,474	73,908	94,650	95,365

BUILDINGS & GROUNDS

Requested Budget for Fiscal Year 2020-21 – General Fund

		Average	Approved	FY 19/20	Approved	Requested
Fund	Description	Past 3 Years	Budget	Actual as of	Budget	Budget
			FY 18/19	Apr-20	FY 19/20	FY 20/21
Buildings & Grounds						
01-7250-5010	Salaries	98,768	82,670	135,351	87,858	86,063
01-7250-5060	Overtime	3,307	1,500	15,437	2,000	3,000
01-7250-5150	Utilities	18,887	19,490	12,934	15,140	15,140
01-7250-5450	Vehicle Maintenance/Operations	7,304	6,000	5,150	5,279	5,000
01-7250-5460	Facility Repair/Maintenance	18,929	17,000	47,935	60,000	50,000
01-7250-5500	Fuel	1,530	2,000	599	1,000	1,000
01-7250-5800	Special Department Supplies	16,873	15,000	21,476	15,000	15,000
01-7250-5850	Contract Services	8,856	8,000	8,076	8,500	9,870
01-7250-5900	Uniform	334	500	227	500	500
01-7250-5950	Lease Payment	1	8,000	11,772	17,371	13,000
01-7250-6050	Retirement	5,591	4,015	9,382	4,179	4,537
01-7250-6060	Health & Life Insurance	13,120	15,418	15,148	18,994	31,222
01-7250-6070	F.I.C.A./Medicare	8,012	6,439	11,676	6,874	6,813
01-7250-6080	Workers Compensation	13,700	11,824	15,325	13,454	12,079
01-7250-6100	Disability Insurance	1,004	909	1,526	970	962
01-7250-6110	Property & General Liability	1,313	1,500	2,193	1,700	2,745
01-7250-6200	Principal	16,642	-	-	-	2,099
01-7250-6211	Interest	2,868	-	-	-	2,684
01-7250-6400	Taxes & Assessments	239	315	277	431	453
01-7250-6500	Capital Outlay	2,448	10,000	949,545	1,316,848	721,325
	Total Expenditures	239,727	210,580	1,264,029	1,576,098	983,492

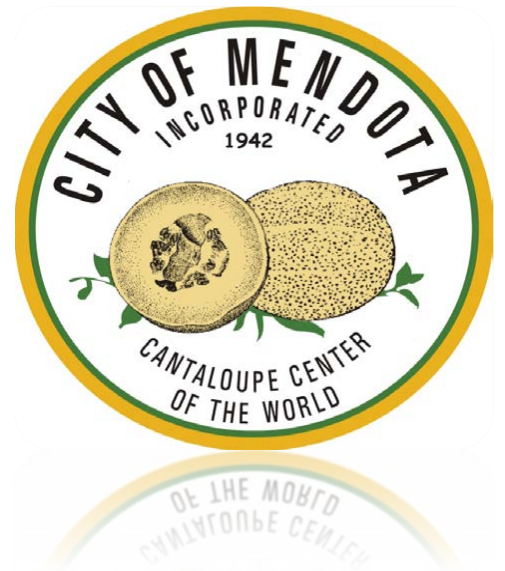
- Lease Payment: 7th Street Lot Purchase Payment & Public Works Fleet Vehicle Payment; Engie Payment (5950)
- Capital Outlay: Phase II Rojas-Pierce Park Expansion \$673,025.00; Veterans Monument \$5,000.00; \$5,000.00 Welcome Sign Landscaping West of Highway 180; ADA Improvements DMV & EDD Office \$20,000.00; Dump Truck \$15,300.00 (6500)

ADMINISTRATIVE SERVICES
Requested Budget for Fiscal Year 2020-21 – General Fund

Fund	Description	Average Past 3 Years	Approved Budget FY 18/19	FY 19/20 Actual as of Apr-20	Approved Budget FY 19/20	Requested Budget FY 19/20
<u>Administrative Services</u>						
<u>Senior Center</u>						
01-8320-5010	Salaries	10,611	9,884	4,022	10,400	13,000
01-8320-5150	Utilities	1,813	2,000	1,241	1,963	1,600
01-8320-5200	Telephone	188	200	80	181	100
01-8320-5350	Office Supplies	397	500	148	151	300
01-8320-5460	Building Operations S/M	106	500	108	0	120
01-8320-5850	Contract Services	226	300	180	247	220
01-8320-6050	Retirement	482	-	-	0	0
01-8320-6070	F.I.C.A./Medicare	812	764	308	796	995
01-8320-6080	Workers Compensation	1,748	1,404	522	1,440	1,763
01-8320-6100	Disability Insurance	100	108	37	112	140
01-8320-6300	Travel/Meetings	-	-	-	-	-
	Expenditures	16,483	15,660	6,645	15,290	18,238
<u>Human Resources</u>						
01-8321-5350	Office Supplies	958	1,000	546	500	300
01-8321-5850	Contract Services	48	-	-	-	-
01-8321-6300	Travel/Meetings	1,024	500	1,000	500	400
	Expenditures	2,029	1,500	1,546	1,000	700
	Total Expenditures	18,512	17,160	8,191	16,290	18,938

Enterprise Fund Budgets

- 1) Refuse Operation Fund
- 2) Sewer Operation Fund
- 3) Water Operation Fund
- 4) Gas Tax – Street Fund
- 5) Measure “C” – Street Fund
- 6) “LTF” – Street Fund
- 7) Mendota Community Facilities District Fund (CFD)
- 8) Aviation
- 9) “COPS”
- 10) Donation Fund



REFUSE OPERATION FUND
Requested Budget for Fiscal Year 2020-21

		Average	Approved	FY 19/20	Approved	Requested
Fund	Description	Past 3 Years	Budget	Actual as of	Budget	Budget
			FY 18/19	Apr-20	FY 19/20	FY 20/21
Revenues						
13-3400-3410	Interest Income	-	-	-	-	-
13-4400	Refuse Service	739,761	658,777	576,502	675,516	680,502
13-3592-3890	State Grant	5,000	5,000	5,000	5,000	5,000
13-4000-4650	Misc Income	-	-	-	-	-
	TOTAL REVENUES	744,761	663,777	581,502	680,516	685,502
Expenditures						
13-7240-5010	Salaries, Regular	41,926	30,755	26,898	33,437	37,039
13-7240-5060	Overtime	267	200	404	300	500
13-7240-5374	State Grant	2,487	5,000	-	5,000	5,000
13-7240-5800	Special Department Supplies	442	500	-	500	500
13-7240-5840	Audit	865	800	1,228	1,200	1,230
13-7240-5850	Contract Services	648,070	579,980	504,591	595,628	605,509
13-7240-6050	Retirement	356	2,014	1,879	1,865	2,713
13-7240-6060	Health & Life Insurance	7,301	4,932	3,632	10,355	12,535
13-7240-6070	F.I.C.A./Medicare	3,193	2,353	2,091	2,581	2,864
13-7240-6080	Workers Compensation	6,921	4,332	3,517	6,792	5,078
13-7240-6100	Disability Insurance	395	332	274	364	404
	Total Expenditures	712,221	631,198	544,514	658,022	673,372
Excess of Revenues over Expenditures		32,540	32,579	36,988	22,494	12,130

SEWER OPERATION FUND

Requested Budget for Fiscal Year 2020-21

Fund	Description	Average Past 3 Years	Approved Budget FY 18/19	FY 19/20 Actual as of Apr-20	Approved Budget FY 19/20	Requested Budget FY 20/21
Revenues						
10-3400-3410	Interest Income		300	-	300	-
10-3500-3600	Grant				-	-
10-4000-4650	Misc Revenue	24,010	-	-	-	-
10-4300-4200	Sewer Service	1,421,475	1,269,458	1,120,445	1,327,591	1,344,445
10-4200-4300	Connection Fee	37,728	35,056	3,727	35,000	4,000
	TOTAL REVENUES	1,483,213	1,304,814	1,124,172	1,362,891	1,348,445
Expenditures						
10-7210-5010	Salaries, Regular	255,365	291,949	212,575	357,484	405,552
10-7210-5060	Overtime	13,465	10,000	18,992	11,000	15,000
10-7210-5100	Elections	2,288	10,000	-	-	-
10-7210-5150	Utilities	166,399	160,000	97,268	88,370	116,668
10-7210-5200	Telephone	12,451	16,367	8,859	14,000	11,000
10-7210-5300	Advertising & Publication	1,560	1,500	2,769	2,000	2,000
10-7210-5350	Office Supplies	4,707	5,000	3,311	5,000	5,000
10-7210-5360	Postage	7,095	6,800	6,553	7,000	8,000
10-7210-5400	Lab Analysis	4,569	4,300	4,059	5,000	5,000
10-7210-5410	Chemicals	7,213	7,000	4,552	7,000	7,000
10-7210-5450	Vehicle Maintenance/Operations	14,263	20,000	10,663	18,000	13,000
10-7210-5460	Facility Repair / Maint.	41,793	75,000	128,136	122,506	180,000
10-7210-5500	Fuel	17,611	23,000	24,471	23,000	24,000
10-7210-5600	Office Equipment Maintenance	4,307	4,500	3,472	3,000	3,600
10-7210-5700	Depreciation	301,954	-	-	-	-
10-7210-5800	Special Department Supplies	15,967	15,000	8,521	25,000	25,000
10-7210-5820	Legal Services	38,302	32,000	26,142	30,349	31,372
10-7210-5821	Engineering Services	18,000	15,000	13,500	15,000	15,000
10-7210-5840	Audit	15,838	14,000	19,636	20,000	20,000
10-7210-5850	Contract Services	81,208	97,000	192,202	210,850	85,000
10-7210-5900	Uniform	3,464	3,800	3,069	3,700	3,700
10-7210-5950	Lease Payment	1,292	17,136	47,844	89,104	81,000
10-7210-6050	Retirement	4,323	18,923	13,795	22,547	28,636
10-7210-6060	Health & Life Insurance	66,256	50,963	43,808	77,284	81,188
10-7210-6070	F.I.C.A./Medicare	21,186	23,999	17,435	28,189	32,172
10-7210-6080	Workers Compensation	42,178	42,401	27,264	51,005	57,038
10-7210-6090	Unemployment Insurance	3,369	6,000	1,901	4,000	4,000
10-7210-6100	Disability Insurance	2,590	3,261	22,274	3,980	4,542
10-7210-6110	P & GL Insurance	1,542	1,900	2,309	1,800	3,567
10-7210-6200	Bond / Principle	219,502	152,000	78,161	164,000	180,000
10-7210-6210	Bond / Interest	1,143	221,728	63,125	211,834	198,853

10-7210-6211	Interest Expense	-	-	-	-	83,207
10-7210-6250	Memberships & Dues	16,745	15,000	9,687	12,500	12,500
10-7210-6300	Meetings/Travel/Training	1,582	1,500	1,045	1,000	1,100
10-7210-6400	Taxes & Assessment	781	900	740	900	900
10-7210-6500	Capital Outlay	-	498,300	321,032	150,900	90,995
	Total Expenditures	1,410,306	1,866,227	1,439,170	1,787,302	1,835,591
	FUND BALANCE:	-	385,236	531,377	424,411	487,146
	Excess of Revenues over Expenditures	72,906	(176,177)	216,379	-	-

- Facility Repair/Maintenance: Earthwork and Ponds \$150,000.00 (5460)
- Capital Outlay: Laserfiche \$6,000.00 (General & Water); Dump Truck \$38,250.00 (General, Water, Streets) Aerators \$30,000.00 (6500)

LONG-TERM LIABILITIES – SEWER

Mendota Joint Powers Financing Authority			
Wastewater Certificates of Participation Series 2010-1			
Year Ended June 30	Principal	Interest	Total
2021	37,000	76,654	114,400
2022-2026	206,000	359,766	569,919
2027-2031	306,000	371,048	683,218
2032-2036	317,000	246,500	569,892
2037-2041	370,000	191,640	586,101
2042-2046	451,000	109,691	569,785
2047-2050	316,000	19,292	341,664
Total	2,003,000	1,374,591	3,434,980
Mendota Joint Powers Financing Authority			
Wastewater Revenue Bonds Series 2005			
Year Ended June 30	Principal	Interest	Total
2021	145,000	119,838	264,838
2022-2026	720,000	486,258	1,206,258
2027-2031	740,000	308,743	1,048,743
2032-2035	740,000	97,300	837,300
Subtotal	2,345,000	1,012,138	3,357,138
Less: unamortized discount	(98,296)	-	(98,296)
Total	2,246,704	1,012,138	3,258,842

WATER OPERATION FUND

Requested Budget for Fiscal Year 2020-21

			Approved	FY 19/20	Approved	Requested
		Average	Budget	Actual as of	Budget	Budget
Fund	Description	Past 3 Years	FY 18/19	Apr-20	FY 19/20	FY 19/20
02-3400-3410	Interest Income	2,469	50	-	50	50
02-3500-3600	Grant					200,000
02-3900-3903	Mowry Bridge Transfer					6,020,331
02-4000-4650	Misc Income	159,443	1,500	4,132	1,500	1,500
02-4200-4201	Water Service	1,790,088	1,723,458	1,537,556	1,722,511	1,939,572
02-4200-4213	Repair Charge	2,372	-	2,807	-	2,500
02-4200-4300	Connection Fee	44,136	30,000	6,337	35,000	6,000
02-4200-4330	Penalty/Shut-Off	72,855	77,670	51,129	67,500	30,000
	TOTAL REVENUES	2,071,362	1,832,678	1,601,961	1,826,561	8,199,953
02-7220-5010	Salaries, Regular	403,077	497,946	290,058	423,357	437,829
02-7220-5060	Overtime	16,122	10,000	23,527	11,000	23,000
02-7220-5100	Elections	2,288	10,000	-	-	-
02-7220-5150	Utilities	338,253	247,701	287,886	297,312	345,886
02-7220-5200	Telephone	18,668	21,163	12,545	19,287	18,000
02-7220-5300	Advertising & Publication	1,681	1,500	2,791	2,354	2,400
02-7220-5350	Office Supplies	4,577	4,500	3,398	5,224	5,224
02-7220-5360	Postage	7,126	6,800	6,627	7,065	7,200
02-7220-5400	Lab Analysis	17,456	30,000	14,397	19,870	17,397
02-7220-5410	Chemicals	31,574	28,300	27,774	30,437	30,000
02-7220-5450	Vehicle Maintenance/Operations	12,834	20,000	7,880	13,510	9,000
02-7220-5460	Facility Repair / Maint.	50,316	125,000	59,571	75,000	70,000
02-7220-5500	Fuel	18,971	23,000	26,767	27,724	27,000
02-7220-5600	Office Equipment Maintenance	4,307	4,000	3,472	2,968	3,600
02-7220-5800	Special Department Supplies	51,917	90,000	33,109	93,000	73,000
02-7220-5820	Legal Services	37,200	32,000	26,091	29,863	31,309
02-7220-5821	Engineering Services	31,513	25,000	13,500	16,200	16,200
02-7220-5840	Audit	16,239	14,500	23,328	23,766	23,766
02-7220-5850	Contract Services	49,638	65,800	75,999	65,800	77,640
02-7220-5900	Uniform	3,379	3,700	3,015	3,507	3,507
02-7220-5950	Lease Payment	146,437	172,136	110,229	240,442	213,939
02-7220-6050	Retirement	4,877	32,074	19,207	26,758	31,367
02-7220-6060	Health & Life Insurance	95,316	86,904	61,653	97,449	78,690
02-7220-6070	F.I.C.A./Medicare	32,784	38,858	24,194	33,228	35,253
02-7220-6080	Workers Compensation	65,689	44,284	37,781	49,907	62,501
02-7220-6090	Unemployment Insurance	3,369	6,000	1,901	4,000	4,000
02-7220-6100	Disability Insurance	4,034	5,486	3,110	4,691	4,977
02-7220-6110	P & GL Insurance	1,313	1,500	2,540	1,886	2,745
02-7220-6200	Bond / Principle	44,000	44,000	46,000	46,000	48,000
02-7220-6210	Bond / Interest	33,303	22,995	20,970	20,970	19,855

02-7220-6211	Interest Expense	-	-	-	-	48,314
02-7220-6250	Memberships & Dues	19,077	16,000	15,466	21,000	21,000
02-7220-6300	Meetings/Travel/Training	1,847	1,000	940	1,000	1,000
02-7220-6400	Taxes & Assessment	287	400	185	250	250
02-7220-6500	Capital Outlay		106,300	15,775	60,000	260,995
02-7220-8004	Mowry Bridge - Pass-thru		-	396,508	6,830,846	6,020,331
	Total Expenditures	1,569,470	1,838,847	1,698,194	8,605,671	8,075,174
	FUND BALANCE:	-	48,138	6,779,110	6,779,110	-
	Excess of Revenues over Expenditures	501,893	41,969	(96,233)	-	124,779

- Mowry Bridge Transfer \$6,020,331.00 for the construction of Mowry Bridge (6500)
- Capital Outlay: Laserfiche \$6,000 (General & Sewer); Automatic Meter Read Project \$200,000.00; Dump Truck \$38,250 (General, Sewer, Streets) (6500)

LONG-TERM LIABILITIES - WATER

USDA Water Improvement Loan				
Year Ended June 30		Principal	Interest	Totals
2021		48,000	18,855	66,855
2022		50,000	16,650	66,650
2023		52,000	14,355	66,355
2024		54,000	11,970	65,970
2025-2028		239,000	19,013	258,013
Total		443,000	80,843	523,843

- USDA Water Improvement Loan debt service will terminate 2028.

GAS TAX – STREET FUND

Requested Budget for Fiscal Year 2020-21

Fund	Description	Average Past 3 Years	Approved Budget FY 18/19	FY 19/20 Actual as of Apr-20	Approved Budget FY 19/20	Requested Budget FY 20/21
Revenues						
07-3500-3528	State Allocation - 2032	96,767	20,000	173,228	163,896	163,896
07-3500-3529	State Allocation - 2103	39,239	117,000	74,186	32,972	32,972
07-3500-3530	State Allocation - 2105	65,467	54,000	50,905	49,325	49,325
07-3500-3531	State Allocation - 2106	38,171	47,000	29,214	28,645	28,645
07-3500-3532	State Allocation - 2107	83,495	66,000	62,678	60,473	60,473
07-3500-3533	State Allocation - 2107.5	3,000	3,000	3,000	3,000	3,000
07-3400-3410	Interest Income	773	150	-	-	-
07-3900-3903	Interfund Transfer		-	-	-	-
07-3500-3600	Grant	24,601	-	773	319,293	870,552
	Total Revenues	351,513	307,150	393,984	657,604	1,208,863
Expenditures						
07-7190-5010	Salaries, Regular	29,562	30,348	6,859	26,151	16,445
07-7190-5060	Overtime	48	500	239	500	500
07-7190-5150	Utilities- Street Lights	71,275	68,709	58,395	79,056	71,000
07-7190-5450	Vehicle Maintenance / Operations	762	500	-	547	500
07-7190-5470	Street Repair / Maintenance	5,259	10,000	5,012	49,824	35,000
07-7190-5800	Special Department Supplies	1,171	1,500	832	2,500	2,000
07-7190-5821	Engineering Services	322	-	-	1,820	1,000
07-7190-5840	Audit Fees	1,092	1,000	1,841	1,800	1,850
07-7190-6050	Retirement	2,104	1,988	387	1,827	1,272
07-7190-6060	Health & Life Insurance	4,589	4,687	146	3,953	4,334
07-7190-6070	F.I.C.A./Medicare	2,222	2,360	459	2,038	1,297
07-7190-6080	Workers Compensation	5,108	4,345	902	6,792	2,298
07-7190-6100	Disability Insurance	258	333	50	288	183
07-7190-6500	Capital Outlay	237,624	180,880	167,483	480,507	961,068
	Total Expenditures	361,396	307,150	242,605	657,603	1,098,747
	FUND BALANCE:	197,552			-	
	Excess of Revenues over Expenditures	187,668	-	151,379	1	110,117

- Estimated Allocation for Fiscal Year 20/21
- Capital Outlay: Projects: 1) Lozano & SR 33 Striping; 2) Bass & Barboza Roundabout; 3) MJHS SRTS Project; 4) Citywide Safe Routes to School Plan; 5) Citywide Railroad Corridor Crossing Improvements; 6) Alley Paving \$2,450,454.00 (6500)

MEASURE "C" STREET FUND

Requested Budget for Fiscal Year 2020-21

Fund	Description	Average Past 3 Years	Approved Budget FY 18/19	FY 19/20 Actual as of Apr-20	Approved Budget FY 19/20	Requested Budget FY 19/20
Revenues						
14-3100-3175	County Allocation	190,587	156,940	126,566	166,208	166,208
14-3100-3180	County Allocation (ADA)	4,227	5,493	4,279	5,817	5,817
14-3100-3190	County Allocation (Flexible)	148,772	186,188	147,543	197,530	197,530
14-3400-3410	Interest Income	868	200	-	-	0
14-3500-3600	Grant	250,841	-	492	200,000	701,105
	Total Revenues	595,295	348,821	278,880	569,555	1,070,660
Expenditures						
14-7190-5010	Salaries, Regular	120,143	134,493	90,996	136,086	135,980
14-7190-5060	Overtime	378	750	1,873	750	1,000
14-7190-5420	Street ADA Projects	2,667	-	-	10,000	-
14-7190-5450	Vehicle Maintenance/Operations	8,394	8,000	5,886	9,000	8,000
14-7190-5470	Street Repair / Maint.	15,666	50,000	10,021	62,659	40,000
14-7190-5480	Sidewalk / Curb / Gutter-Maint.	-	-	-	10,000	1,000
14-7190-5800	Special Department Supplies	7,299	7,000	5,909	10,000	8,000
14-7190-5840	Audit	1,548	1,500	2,456	2,541	2,500
14-7190-5850	Contract Services	41,447	30,000	18,326	35,000	35,000
14-7190-6050	Retirement	8,027	8,809	5,850	8,564	9,381
14-7190-6060	Health & Life Insurance	31,994	32,414	17,984	34,960	34,358
14-7190-6070	F.I.C.A./Medicare	9,301	10,346	7,636	10,468	10,479
14-7190-6080	Workers Compensation	20,049	18,998	11,706	18,399	18,578
14-7190-6100	Disability Insurance	1,138	1,461	988	1,478	1,479
14-7190-6500	Capital Outlay	551,391	45,050	111,410	219,650	805,089
14-7190-7500	Transfer Out	-	-	-	-	-
	Total Expenditures	819,443	348,821	291,041	569,555	1,110,844
	FUND BALANCE:		-			40,184
	Excess of Revenues over Expenditures	(224,147)	-	(12,161)	-	0

- Estimated Allocation for Fiscal Year 19/20
- Capital Outlay: Projects: 1) Lozano & SR 33 Striping; 2) Bass & Barboza Roundabout; 3) MJHS SRTS Project; 4) Citywide Safe Routes to School Plan; 5) Citywide Railroad Corridor Crossing Improvements; 6) Alley Paving \$2,450,454.00 (6500)

"LTF" STREET FUND
Requested Budget for Fiscal Year 2020-21

Fund	Description	Average Past 3 Years	Approved Budget FY 18/19	FY 19/20 Actual as of Apr-20	Approved Budget FY 19/20	Requested Budget FY 20/21
Revenues						
12-3100-3160	Article III	8,402	8,577	8,275	9,275	9,275
12-3100-3170	Article VIII	345,363	387,298	417,449	418,807	418,807
12-3100-3410	Interest Income	727	100	-	100	100
12-3500-3600	Grant	44,305	-	1,078	450,000	653,797
	Total Revenues	398,797	395,975	426,802	878,182	1,081,979
Expenditures						
12-7190-5010	Salaries, Regular	118,127	95,967	63,092	88,475	81,551
12-7190-5060	Overtime	477	750	1,488	750	1,000
12-7190-5440	Street Painting	-	-	-	-	-
12-7190-5450	Veh. Maint/Operations	6,873	5,000	6,425	7,000	7,000
12-7190-5470	Street Repair	33,956	50,000	27,430	50,000	
12-7190-5480	Sidewalk / Curb	2,382	10,000	-	10,000	
12-7190-5500	Fuel	2,990	5,000	5,438	5,000	5,000
12-7190-5800	Special Department Supplies	11,109	15,000	7,086	15,000	10,000
12-7190-5821	Engineering Services	1,339	3,000	-	-	-
12-7190-5840	Audit Fees	1,681	1,500	1,851	2,200	1,851
12-7190-5850	Contract Services	1,141	1,500	3,272	6,414	5,000
12-7190-6050	Retirement	7,577	6,229	4,032	5,444	5,844
12-7190-6060	Health & life Insurance	25,367	18,677	12,480	18,038	14,912
12-7190-6070	F.I.C.A./Medicare	9,134	7,398	4,982	6,826	6,315
12-7190-6080	Workers Compensation	19,331	13,502	7,759	12,215	11,196
12-7190-6100	Disability Insurance	1,117	1,045	641	964	892
12-7190-6500	Capital Outlay	97,535	161,407	228,787	649,856	752,998
	Total Expenditures	340,136	395,975	374,763	878,182	903,559
	FUND BALANCE:	-	-	-	-	-
	Excess of Revenues over Expenditures	58,661	-	52,039	-	178,420

- Estimated Allocation for Fiscal Year 19/20
- Capital Outlay: Projects: 1) Lozano & SR 33 Striping; 2) Bass & Barboza Roundabout; 3) MJHS SRTS Project; 4) Citywide Safe Routes to School Plan; 5) Citywide Railroad Corridor Crossing Improvements; 6) Alley Paving \$2,450,454.00 (6500)

MENDOTA CFD FUND
Requested Budget for Fiscal Year 2020-21

Fund	Description	Average Past 3 Years	Approved Budget FY 18/19	FY 19/20 Actual as of Apr-20	Approved Budget FY 19/20	Requested Budget FY 20/21
Revenues						
61-3000-3015	Mendota CFD / 2006 - 01	281,071	289,363	222,631	348,607	415,000
61-3400-3410	Interest Income	194	50	-	50	50
61-3500-3600	Grant	-	-	-	-	14,987
	Total Revenues	281,265	289,413	222,631	348,657	430,037
Expenditures						
61-6150-5010	Salaries, Regular	185,241	219,782	209,810	228,659	278,328
61-6150-5060	Overtime	8,453	6,000	10,022	6,000	8,000
61-6150-5850	Contract Services	4,801	5,255	3,722	4,654	44,466
61-6150-6050	Retirement	1,640	-	2,213	2,615	12,319
61-6150-6060	Health & life Insurance	38,126	42,798	31,242	46,287	50,819
61-6150-6070	F.I.C.A./Medicare	15,624	17,272	17,384	17,952	21,904
61-6150-6080	Workers Compensation	30,409	31,326	27,496	32,481	38,834
61-6150-6100	Disability Insurance	1,969	2,438	2,272	2,534	3,092
	Total Expenditures	286,262	324,871	304,161	341,182	457,762
	FUND BALANCE:		35,458	35,458	-	27,725
	Excess of Revenues over Expenditures	(4,996)	-	(46,072)	7,475	(0)

- Contract Services: Fire Protection Contract Services \$40,000.00 (5850)

AVIATION

Requested Budget for Fiscal Year 2020-21

			Approved	FY 19/20	Approved	Requested
		Average	Budget	Actual as of	Budget	Budget
Fund	Description	Past 3 Years	FY 18/19	Apr-20	FY 19/20	FY 20/21
Revenues						
05-3500-3600	State Allocation	10,000	10,000	10,000	10,000	10,000
05-3400-3410	Interest Income	1	-	-	-	-
05-3500-3600	Grant	111,124	-	-	15,000	-
	Total Revenues	121,126	10,000	10,000	25,000	10,000
Expenditures						
05-7230-5010	Salaries, Regular	1,758	1,983	1,933	1,818	1,969
05-7230-5060	Overtime	34	200	-	-	-
05-7230-5150	Utilities	550	1,000	146	150	217
05-7230-5460	Facility Repair/Maintenance	1,717	1,000	-	2,350	1,900
05-7230-5800	Special Department Supplies	-	-	-	-	-
05-7230-5821	Engineering	-	-	-	-	-
05-7230-5850	Contract Services	-	-	-	-	-
05-7230-6050	Retirement	106	130	135	127	152
05-7230-6060	Health & Life Insurance	497	383	157	388	388
05-7230-6070	F.I.C.A./Medicare	138	152	167	139	151
05-7230-6080	Workers Compensation	301	279	252	693	267
05-7230-6100	Disability Compensation	17	21	22	20	21
05-7230-6150	Airport Insurance	3,987	4,000	4,255	19,000	4,600
05-7230-6400	Taxes & Assesments	314	315	324	315	335
05-7230-6500	Capital Outlay	109,745	-	-	-	-
	Total Expenditures	114,997	9,463	7,391	25,000	10,000
			-		-	-
Excess of Revenues over Expenditures		6,129	537	2,609	-	-

"COPS"
Requested Budget for Fiscal Year 2020-21

			Approved	FY 19/20	Approved	Requested
Fund	Description	Average	Budget	Actual as of	Budget	Budget
		Past 3 Years	FY 18/19	Apr-20	FY 19/20	FY 20/21
Revenues						
23-3500-3560	COPS	144,742	100,000	125,948	100,000	100,000
23-3400-3410	Interest Income	130	10	-	10	10
	Total Revenues	<u>144,872</u>	<u>100,010</u>	<u>125,948</u>	<u>100,010</u>	<u>100,010</u>
Expenditures						
23-6150-5010	Salaries, Regular	82,903	71,865	82,281	87,541	79,055
23-6150-5060	Overtime	8,836	13,000	21,660	13,000	15,000
23-6150-6050	Retirement	414	500	3,290	631	3,953
23-6150-6060	Health & life Insurance	21,740	17,734	13,868	20,738	17,755
23-6150-6070	F.I.C.A./Medicare	7,357	6,493	8,029	7,692	7,195
23-6150-6080	Workers Compensation	13,873	15,941	10,772	16,980	12,756
23-6150-6100	Disability Insurance	916	917	1,050	1,086	1,016
	Total Expenditures	<u>136,038</u>	<u>126,450</u>	<u>140,950</u>	<u>147,668</u>	<u>136,730</u>
	FUND BALANCE:		<u>26,440</u>		<u>47,658</u>	<u>36,720</u>
	Excess of Revenues over Expenditures	<u>8,834</u>	<u>-</u>	<u>(15,002)</u>	<u>-</u>	<u>-</u>

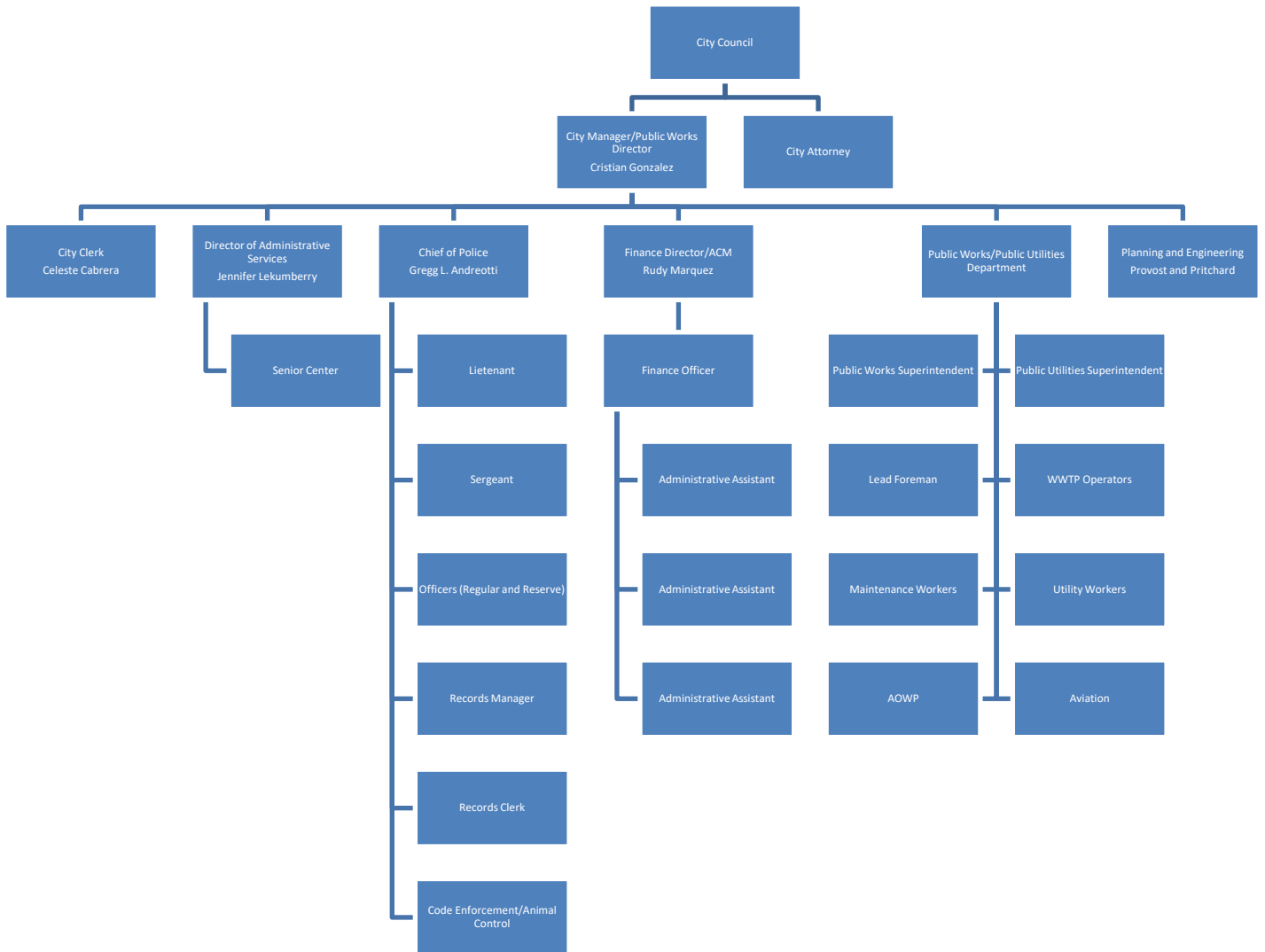
DONATION FUND

Requested Budget for Fiscal Year 2020-21

		Requested Budget
Fund	Description	FY 20/21
Donation Fund		
24 (Fund Balance)	Donation Fund Balance	865
	Total Revenues	865
Expenditures		
24-5090-5800	Special Department Supplies	865
	Total Expenditures	865
	Excess of Revenues over Expenditures	-

- National Night Out Event \$810
- Business Summit \$55

CITY OF MENDOTA Organizational Chart



CITY OF MENDOTA

Payroll Allocation Summary

City Manager	
General Fund	35%
Water	25%
Sewer	25%
Gas Tax	5%
Measure C	5%
LTF	5%

City Clerk	
General Fund	40%
Water	30%
Sewer	30%

Director of Administrative Services	
General	40%
Water	30%
Sewer	30%

Senior Center Coordinator (1)	
General Fund	100%

Public Utilities Superintendent (1)	
Water	60%
Sewer	40%

Public Utilities Water/Wastewater Opr I (1)	
Water	50%
Sewer	50%

Public Utilities Maintenance Worker (1)	
Water	60%
Sewer	40%

Public Utilities PT (1)	
Water	50%
Sewer	50%

Finance Director/Assistant City Manager	
General Fund	35%
Water	23%
Sewer	22%
Measure C	10%
LTF	10%

Finance Officer	
Water	35%
Sewer	35%
Sanitation	20%
Measure C	5%
LTF	5%

Administrative Assistant I (3)	
Water	40%
Sewer	40%
Sanitation	20%

Administrative Assistant PT (1)	
Water	40%
Sewer	40%
Sanitation	20%

Public Works Superintendent (1)	
General	10%
Water	20%
Sewer	10%
Measure C	30%
LTF	30%

Public Utilities Wastewater Operator (1)	
Sewer	100%

Public Works PT (1)	
General	50%
Water	20%
Sewer	20%
Measure C	5%
LTF	5%

Public Utilities Utility Worker I (1)	
Water	60%
Sewer	40%

Public Works Maintenance Worker I (1)	
General	25%
Water	10%
Airport	5%
Sewer	10%
Gas Tax	15%
Measure C	15%
LTF	20%

Public Works Part-time Employee (1)	
General	30%
Water	10%
Sewer	30%
Measure C	10%
LTF	10%
Gas Tax	10%

Public Works Part-time Employee (1)	
General	14%
Water	33%
Sewer	33%
Measure C	10%
LTF	10%

Police Chief	
General	100%

Public Works Foreman	
General	10%
Water	50%
Sewer	30%
Measure C	5%
LTF	5%

Public Works Maintenance Worker I (1)	
Water	50%
Sewer	30%
Measure C	10%
LTF	10%

Public Works Maintenance Worker (2)	
General	14%
Water	33%
Sewer	33%
Measure C	10%
LTF	10%

Public Works Maintenance Worker I (1)	
Measure C	100%

Public Works Maintenance Worker I (1)	
General	15%
Water	35%
Sewer	10%
Measure C	20%
LTF	20%

Police Sergeant (1)	
General	50%
CFD	50%

Police Officer (2)	
General	100%

Police Lieutenant (1)		Police Records Manager (1)	
General	28%	General	100%
CFD	58%	Police Records Clerk (1)	
COPS	14%	General	100%
Police Sergeant (1)		Police Officer R124 (2)	
COPS	75%	General	100%
CFD	25%	Police Officer (1)	
Police Sergeant (1)		CFD	100%
General	40%	Code Enforcement/Animal Control	
CFD	60%	General	80%
Police Officer-SRO (3)		Water	20%
General	100%	Police Officer (1)	
Police Sergeant (1)		General	40%
General	33%	CFD	60%
CFD	50%	Community Service Officer (2)	
COPS	17%	General	80%
		Water	20%

Code Enforcement
Monthly Report

ADDRESS	TYPE OF CASE	1ST NOTICE	DEADLINE	STATUS	FINE AMOUNT
2ND/ OLLER	VEHICLE CHECK	5/1/2020	N/A	CITED	\$100.00
1458 4TH ST	MUNICIPAL CODE - APPLIANCE	5/1/2020	5/7/2020	WARNING	\$0.00
GONZALES/ GURROLA	MUNICIPAL CODE - TENT	5/1/2020	N/A	WARNING	\$0.00
922 2ND ST	MUNICIPAL CODE - ROOSTER COMPLAINT	5/1/2020	N/A	WARNING	\$0.00
MARIE/ DIVISADERO	COMMUNITY CONTACT - FLAG DOWN	5/2/2020	N/A	COMPLETE	\$0.00
7TH/ JUANITA	FOLLOW UP- WEEDS	5/2/2020	N/A	COMPLETE	\$0.00
2ND/ OLLER	VEHICLE CHECK	5/2/2020	N/A	CITED	\$50.00
GARCIA/ GOMEZ	FOLLOW UP- WEEDS	5/2/2020	N/A	COMPLETE	\$0.00
9TH/ PUCHEU	VEHICLE CHECK	5/3/2020	N/A	COMPLETE	\$0.00
GREGG CT/ SORENSEN	MUNICIPAL CODE - APPLIANCES	5/3/2020	N/A	COMPLETE	\$0.00
578 NAPLES	MUNICIPAL CODE - FENCE	5/3/2020	N/A	COMPLETE	\$0.00
2ND/ OLLER	VEHICLE CHECK	5/3/2020	N/A	CITED	\$50.00
225 MARIE	FOLLOW UP- WEEDS	5/3/2020	N/A	COMPLETE	\$0.00
635 GARCIA	FOLLOW UP- WEEDS	5/4/2020	N/A	COMPLETE	\$0.00
748 QUINCE	MUNICIPAL CODE - APPLIANCES	5/4/2020	N/A	COMPLETE	\$0.00
449 MARIE	FOLLOW UP- WEEDS	5/4/2020	N/A	COMPLETE	\$0.00
HERNANDES/ DE LA CRUZ	VEHICLE CHECK	5/4/2020	5/7/2020	RED-TAGGED	\$0.00
202 I ST	MUNICIPAL CODE - GARBAGE BIN	5/4/2020	N/A	NECESSARY ACTION TAKEN	\$0.00
307 GARCIA	FOLLOW UP-WEEDS	5/4/2020	N/A	COMPLETE	\$0.00
977 MARIE	FOLLOW UP WEEDS	5/4/2020	N/A	COMPLETE	\$0.00
GONZALES/ SEGOVIA	VEHICLE CHECK	5/4/2020	N/A	CHECKS OKAY	\$0.00
7TH/ JUANITA	FOLLOW UP- WEEDS	5/4/2020	N/A	COMPLETE	\$0.00
1841 9TH	MUNICIPAL CODE - ILLEGAL CONSTRUCTION	5/5/2020	N/A	NECESSARY ACTION TAKEN	\$0.00
366 OLLER	MUNICIPAL CODE - NO BUSINESS LICENSE	5/5/2020	N/A	WARNING	\$0.00
2ND/ OLLER	VEHICLE CHECK	5/5/2020	N/A	CITED	\$100.00
632 GARCIA	FOLLOW UP - OTHER	5/5/2020	N/A	COMPLETE	\$0.00
602 GAXIOLA	VEHICLE CHECK	5/5/2020	N/A	CHECKS OKAY	\$0.00
FASTRIP PARKING LOT	MUNICIPAL CODE - COVID 19/ NO MASK	5/5/2020	N/A	WARNING	\$0.00
1908 7TH	FOLLOW UP - OTHER	5/6/2020	N/A	COMPLETE	\$0.00
655 LOLITA	FOLLOW UP - OTHER	5/6/2020	N/A	COMPLETE	\$0.00
KATE/ 7TH	COMMUNITY CONTACT	5/6/2020	N/A	COMPLETE	\$0.00
693 PEACH	COMMUNITY CONTACT	5/6/2020	N/A	COMPLETE	\$0.00
543 STAMOULES	FOLLOW UP - PUBLIC NUISANCE	5/6/2020	N/A	CITED (4) XS \$150	\$600.00
573 STAMOULES	FOLLOW UP - WEEDS	5/6/2020	N/A	COMPLETE	\$0.00
748 RIO FRIO	MUNICIPAL CODE - WEEDS	5/6/2020	N/A	COMPLETE	\$0.00
772 TULE	FOLLOW UP - WEEDS	5/6/2020	N/A	COMPLETE	\$0.00
557 4TH	FOLLOW UP - WEEDS	5/6/2020	N/A	COMPLETE	\$0.00
9TH/ PUCHEU	MUNICIPAL CODE - NO BUSINESS LICENSE	5/7/2020	N/A	WARNING	\$0.00
CORNER 6TH/ QUINCE	FOLLOW UP - WEEDS	5/7/2020	N/A	COMPLETE	\$0.00
872 QUINCE	FOLLOW UP - WEEDS	5/7/2020	N/A	COMPLETE	\$0.00
QUINCE/ BELMONT	FOLLOW UP - WEEDS	5/7/2020	N/A	COMPLETE	\$0.00
SOUTH OF 1207 OLLER	MUNICIPAL CODE - APPLIANCE	5/7/2020	N/A	WARNING	\$0.00
954 PUCHEU	FOLLOW UP - WEEDS	5/7/2020	N/A	COMPLETE	\$0.00
1067 PUCHEU	FOLLOW UP - WEEDS	5/7/2020	N/A	COMPLETE	\$0.00
866 LOLITA	COMMUNITY CONTACT	5/8/2020	N/A	COMPLETE	\$0.00
1161 OLLER	VEHICLE CHECK	5/8/2020	5/11/2020	RED-TAGGED	\$0.00
766 STAMOULES	FOLLOW UP - WEEDS	5/8/2020	N/A	COMPLETE	\$0.00
901 MARIE	FOLLOW UP - WEEDS	5/8/2020	N/A	COMPLETE	\$0.00

Code Enforcement
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891 MARIE	FOLLOW UP - WEEDS	5/8/2020	N/A	COMPLETE	\$0.00
MARIE/ 6TH	FOLLOW UP - WEEDS	5/8/2020	N/A	COMPLETE	\$0.00
449 MARIE	FOLLOW UP - WEEDS	5/8/2020	N/A	COMPLETE	\$0.00
573 MARIE	FOLLOW UP - WEEDS	5/8/2020	N/A	COMPLETE	\$0.00
MENDOTA POOL PARK	MUNICIPAL CODE - COVID 19/ TOO MANY CARS	5/9/2020	N/A	WARNING	\$0.00
1099 7TH	FOLLOW UP - OTHER	5/9/2020	N/A	COMPLETE	\$0.00
266 L ST	MUNICIPAL CODE - OTHER	5/9/2020	N/A	WARNING	\$0.00
2025 6TH	FOLLOW UP - WEEDS	5/9/2020	N/A	COMPLETE	\$0.00
284 GREGG CT	MUNICIPAL CODE - OTHER	5/9/2020	N/A	WARNING	\$0.00
2083 8TH	FOLLOW UP - WEEDS	5/9/2020	N/A	COMPLETE	\$0.00
1748 7TH	FOLLOW UP - WEEDS	5/9/2020	N/A	COMPLETE	\$0.00
885 STAMOULES	FOLLOW UP - WEEDS	5/9/2020	N/A	COMPLETE	\$0.00
266 L ST	FOLLOW UP - OTHER	5/9/2020	N/A	COMPLETE	\$0.00
L ST/ 2ND	VEHICLE CHECK	5/9/2020	5/12/2020	RED-TAGGED	\$0.00
215 LUA	MUNICIPAL CODE - ILLEGAL CONSTRUCTION	5/10/2020	N/A	WARNING	\$0.00
9TH/ QUINCE	FOLLOW UP - OTHER	5/11/2020	N/A	COMPLETE	\$0.00
GARCIA/ GOMEZ	FOLLOW UP - OTHER	5/11/2020	N/A	COMPLETE	\$0.00
6TH/ LOLITA	FOLLOW UP - OTHER	5/11/2020	N/A	COMPLETE	\$0.00
HWY 33/ BASS	MUNICIPAL CODE - COVID 19/ NO MASK	5/11/2020	N/A	WARNING	\$0.00
200 DERRICK	FOLLOW UP - WEEDS	5/11/2020	N/A	COMPLETE	\$0.00
1458 4TH ST	FOLLOW UP - APPLIANCE	5/11/2020	5/7/2020	CITED	\$150.00
468 OLLER	FOLLOW UP - WEEDS	5/11/2020	N/A	COMPLETE	\$0.00
612 OLLER	FOLLOW UP - WEEDS	5/11/2020	N/A	COMPLETE	\$0.00
1006 OLLER	MUNICIPAL CODE - JUNK	5/11/2020	N/A	NECESSARY ACTION TAKEN	\$0.00
1161 OLLER	VEHICLE CHECK - FLAT TIRE	5/11/2020	5/14/2020	RED-TAGGED	\$0.00
748 TULE	COMMUNITY CONTACT	5/11/2020	N/A	COMPLETE	\$0.00
580 DERRICK	MUNICIPAL CODE - ILLEGAL CAMPING	5/11/2020	N/A	WARNING	\$0.00
1070 9TH	COMMUNITY CONTACT	5/11/2020	N/A	COMPLETE	\$0.00
577 4TH ST	FOLLOW UP - OTHER	5/12/2020	N/A	COMPLETE	\$0.00
697 KATE	FOLLOW UP - WEEDS	5/12/2020	N/A	COMPLETE	\$0.00
CITY HALL	COMMUNITY CONTACT	5/12/2020	N/A	COMPLETE	\$0.00
573 STAMOULES	FOLLOW UP - WEEDS	5/12/2020	N/A	COMPLETE	\$0.00
778 QUINCE	PRIOR PROBLEM/ CITATION COMPLAINT	5/12/2020	N/A	COMPLETE	\$0.00
2083 UNIDA	FOLLOW UP - OTHER	5/12/2020	N/A	COMPLETE	\$0.00
BELMONT/ QUINCE	FOLLOW UP - WEEDS	5/13/2020	N/A	COMPLETE	\$0.00
ALLEYWAY 543 STAMOULES	FOLLOW UP - PUBLIC NUISANCE	5/13/2020	N/A	CITED (5) XS \$250	\$1,250.00
MALDONADO/ OXNARD	PARKING VIOLATION	5/13/2020	N/A	WARNING	\$0.00
CITY HALL	COMMUNITY CONTACT	5/13/2020	N/A	COMPLETE	\$0.00
CITY YARD	COMMUNITY CONTACT	5/15/2020	N/A	COMPLETE	\$0.00
SONORA MART	MUNICIPAL CODE - COVID 19/ LOITERING	5/15/2020	N/A	WARNING	\$0.00
FRESNO	MISC. INVESTIGATION	5/15/2020	N/A	COMPLETE	\$0.00
9TH/ QUINCE	MUNICIPAL CODE - GARBAGE BIN	5/16/2020	N/A	WARNING	\$0.00
578 NAPLES	MUNICIPAL CODE VIOLATION - SHOPPING CART	5/16/2020	N/A	NECESSARY ACTION TAKEN	\$0.00
PEREZ/ LOZANO	VEHICLE CHECK	5/16/2020	5/19/2020	RED-TAGGED	\$0.00
DIVISADERO/ I ST	VEHICLE CHECK	5/16/2020	5/19/2020	RED-TAGGED	\$0.00
ALLEYWAY 636 LOLITA	VEHICLE NUISANCE	5/18/2020	N/A	CITED/ TOWED	\$50.00
800 GARCIA CIR	PARKING VIOLATION	5/18/2020	N/A	CITED	\$50.00
DIVISADERO/ LOLITA	COMMUNITY CONTACT	5/18/2020	N/A	COMPLETE	\$0.00
KATE/ I ST	MUNICIPAL CODE - CAR PARKED ON LAWN	5/18/2020	N/A	CITED	\$25.00

Code Enforcement
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627 PEREZ	PARKING VIOLATION	5/18/2020	N/A	CITED	\$50.00
7TH/ QUINCE	MUNICIPAL CODE VIOLATION - TIRES	5/18/2020	N/A	CITED	\$50.00
4TH/ K ST	VEHICLE NUISANCE	5/18/2020	5/21/2020	RED-TAGGED	\$0.00
BLANCO/ LOZANO	PARKING VIOLATION	5/19/2020	N/A	CITED	\$50.00
417 MENDOZA	PARKING VIOLATION	5/19/2020	N/A	CITED	\$50.00
2ND/ I ST	VEHICLE CHECK	5/19/2020	N/A	CHECKS OKAY	\$0.00
9TH/ QUINCE	FOLLOW UP- OTHER	5/19/2020	N/A	COMPLETE	\$0.00
615 GAXIOLA	FOLLOW UP - JUNK	5/19/2020	N/A	WARNING	\$0.00
PEREZ/ LOZANO	VEHICLE CHECK	5/19/2020	5/22/2020	RED-TAGGED	\$0.00
4TH/ I ST	MUNICIPAL CODE - CAR PARKED ON LAWN	5/20/2020	N/A	CITED	\$25.00
CITY HALL	COMMUNITY CONTACT	5/20/2020	N/A	COMPLETE	\$0.00
259 SAN PEDRO	MUNICIPAL CODE - ROOSTER COMPLAINT	5/20/2020	N/A	NECESSARY ACTION TAKEN	\$0.00
436 PUCHEU	MUNICIPAL CODE - WEEDS	5/20/2020	N/A	COMPLETE	\$0.00
K ST/ 4TH ST	VEHICLE CHECK	5/20/2020	5/21/2020	TOWED	\$0.00
295 KATE	FOLLOW UP - OTHER	5/23/2020	N/A	COMPLETE	\$0.00
GARCIA/ GOMEZ	FOLLOW UP - WEEDS	5/23/2020	N/A	COMPLETE	\$0.00
873 QUINCE	COMMUNITY CONTACT	5/23/2020	N/A	COMPLETE	\$0.00
295 KATE	COMMUNITY CONTACT	5/23/2020	N/A	COMPLETE	\$0.00
655 LOLITA	FOLLOW UP - OTHER	5/24/2020	N/A	COMPLETE	\$0.00
615 GAXIOLA	COMMUNITY CONTACT	5/24/2020	N/A	COMPLETE	\$0.00
NAPLES/ 2ND ST	COMMUNITY CONTACT	5/24/2020	N/A	COMPLETE	\$0.00
825 BELMONT	FOLLOW UP - APPLIANCE	5/25/2020	N/A	COMPLETE	\$0.00
255 GREGG CT	MUNICIPAL CODE - TRUCK TRAILER NOT ZONED	5/25/2020	N/A	CITED	\$150.00
1070 9TH ST	MUNICIPAL CODE - FENCE	5/25/2020	N/A	WARNING	\$0.00
202 I ST	FOLLOW UP - GARBAGE BINS	5/25/2020	N/A	COMPLETE	\$0.00
2ND/ L ST	MUNICIPAL CODE - SHOPPING CART	5/25/2020	N/A	WARNING	\$0.00
4TH/ QUINCE	MUNICIPAL CODE - WEEDS	5/25/2020	N/A	WARNING	\$0.00
640 4TH ST	VEHICLE NUISANCE	5/26/2020	5/29/2020	RED-TAGGED	\$0.00
7TH/ LOLITA	COMMUNITY CONTACT	5/26/2020	N/A	COMPLETE	\$0.00
635 GARCIA	FOLLOW UP - OTHER	5/26/2020	N/A	COMPLETE	\$0.00
731 JUANITA	MUNICIPAL CODE - APPLIANCE	5/26/2020	N/A	WARNING	\$0.00
CITY HALL	COMMUNITY CONTACT	5/27/2020	N/A	COMPLETE	\$0.00
557 4TH ST	FOLLOW UP - WEEDS	5/27/2020	N/A	COMPLETE	\$0.00
MENDOTA POLICE DEPT	LOBBY TRAFFIC	5/27/2020	N/A	COMPLETE	\$0.00
QUIROGA/ GONZALES	VEHICLE CHECK	5/27/2020	5/30/2020	RED-TAGGED	\$0.00
6TH/ LOLITA	FOLLOW UP - OTHER	5/30/2020	N/A	COMPLETE	\$0.00
425 RIO FRIO	MUNICIPAL CODE - WATER USAGE COMPLAINT	5/30/2020	N/A	WARNING	\$0.00
872 QUINCE	FOLLOW UP - TIRES	5/31/2020	N/A	CITED	\$250.00
706 LOLITA	FOLLOW UP - OTHER	5/31/2020	N/A	COMPLETE	\$0.00
2ND/ 2ND CT	VEHICLE CHECK	5/31/2020	6/3/2020	RED-TAGGED	\$0.00
9TH/ NAPLES	COMMUNITY CONTACT - FLAG DOWN	5/31/2020	N/A	COMPLETE	\$0.00
				TOTAL:	\$3,050.00



POLICE

M E N D O T A

MEMORANDUM

Date: June 1, 2020
To: Cristian Gonzalez, City Manager
Mendota City Council Members
From: Gregg L. Andreotti, Chief of Police
Subject: Monthly Report for May 2020

Non-injury vehicle vs building at a local fast food restaurant on Derrick. While a customer was parking her vehicle in the parking lot, the vehicle proceeded forward and struck the building.

Subject check at Kate/7th located methamphetamine in his possession. He was cited and released.

A known suspect was witnesses on 7th Street throwing an object at a vehicle window causing damage. Officers located him and discovered he was in possession of methamphetamine. He was arrested, cited and released.

A known suspect was seen on surveillance camera damaging property at a local hotel on 7th Street.

A customer left his wallet containing money, ID and credit cards at a local store on Oller. Upon returning it was missing. Surveillance camera captured image of a person picking the wallet up and leaving with it.

Subject check at Maria/9th discovered he was in possession of a Meth pipe. During the contact the suspect attempted to hit the officer and resisted arrest. He was taken into custody and transported to Jail.

An unknown suspect damaged the door to a business on 7th Street.

An unknown suspect damaged the seats to the victim's vehicle while it was parked on Marie Street.

A person was contacted trespassing at a property on Guillen Parkway. The responsible for the property pressed trespassing charges. The suspect was arrested, cited and released.

Subject check by Lolita/6th discovered he was in possession of an open container of alcohol. He was cited and released.

A known suspect damaged a window to the victim's residence. He fled prior to officers arriving.

Subject check in an alleyway along Oller. During contact the subject became uncooperative and resisted officers. He was arrested, cited and released.

An unknown subject cut a tree down at an apartment complex on 2nd Street.

A known suspect was captured by officer in the process of burglarizing a residence on 6th Street. The homeowner returned to verify the suspect did not have permission to enter and remove property. A meth pipe was also found in his possession. He was arrested and transported to Jail.

An unknown suspect was seen leaving an alleyway along Stamoules Street driving the victim's vehicle.

Subject check at a local park discovered he was in possession of an open container of alcohol. He was cited and released.

An unknown suspect threatened the victim via cell phone calls and by sending him threatening text messages demanding money.

An unwanted subject was at a property on Unida Street in violation of an active restraining order. He was contacted by officers at the property and arrested. He was transported to Jail.

Two unknown suspects robbed the victim of money at knifepoint while in an alleyway between Naples and Oller.

An unknown suspect stole the victim's bicycle and vehicle battery on 2nd Street.

Vehicle stop on Oller by 9th Street discovered the passenger was in possession of a bag containing several shaved keys (vehicle theft tools). He was arrested and transported to Jail.

Subject check by Oller/9th discovered he was in possession of an open container of alcohol. He was cited and released.

Subject check behind a local market along Hwy 33 discovered he was in possession of an open container of alcohol. He was cited and released.

Report of a juvenile riding a motorcycle by Lolita/6th. Officers located the subject and discovered he was not licensed. The motorcycle was found have been stolen four years ago. The juvenile's parent arrived and said they recently acquired the motorcycle. Juvenile turned over to his parent. The motorcycle was recovered by officers.

Unwanted subject at a local mini-mart gas station on Oller Street. The manager informed officers she had instructed the person to leave approx. 10 times prior to calling police. He was arrested for trespassing and transported to Jail.

Disturbance at a location on Vera Circle resulted in the suspect hitting the victim. The suspect was arrested and transported to Jail.

Unwanted subject at a local service station. He was contacted and found to be in possession of a meth pipe. He was re-admonished regarding trespassing, cited and released.

Disturbance at a residence on 6th Street resulted in a known suspect pushing the victim and then fleeing the scene prior to officers arriving.

Three unknown subjects assaulted the victim and then stole his wallet while he was walking by Smoot/Sorensen Avenue. The victim's accounts changed during the investigation and were not consistent.

Disturbance at a residence on L Street. Officers discovered the subject causing in the street in front of the residence. She was found to be intoxicated and refused to go back into the residence with family. She obstructed officers and refused to follow directions. She was ultimately arrested and transported to Jail.

Disturbance at a residence on Kate Street resulted in the victim being assaulted by three known subjects. He was turned over to EMS for treatment.

Subject check at local park discovered he was in possession of a meth pipe. He was cited and released.

Vehicle stop on 9th Street related to a prior investigation. The driver's CDL was revoked and the passenger was wanted on an active parole violation warrant and found in possession of methamphetamine. The driver was cited, and the passenger was arrested and transported to Jail.

An unknown suspect stole the rear license plate from the victim's vehicle while it was parked on Quince Street.

A known suspect stole a MUSD computer from a student's resident on Derrick Street.

Non-injury hit and run. An unknown suspect hit the victim's vehicle while it was parked on 9th Street.

A possible known suspect entered the victim's 4th Street residence and stole property from inside.

Unknown suspects stole solar panels and equipment from city property on Bass Avenue.

An unknown suspect stole the victim's bicycle from her property on Gregg Ct.

Narcotics search warrant service at a location by 6th/Lolita. Narcotics, money, electronic scale with drug residue and sales paraphernalia were seized. CSOs also updated a muni code violation investigation for abatement purposes.

An unknown suspect stole audio equipment from a vehicle parked by Divisadero/Marie.

An unknown suspect broke into and attempted to steal a vehicle parked on Derrick Avenue.

An unknown suspect broke into and attempted to steal a vehicle parked on Tule Street.

Vehicle stop on Oller/5th discovered the driver was under the influence of a controlled substance. He was arrested for DUI and transported to Jail.

An unknown suspect damaged the door handle to the victim's vehicle while it was parked and unattended.

Recovered stolen vehicle from Fresno at Smoot/Sorensen.

Disturbance at a residence on Cantu resulted in the suspect damaging a door.

Subject check along the railroad tracks by a local park resulted in a FI for information.

An unknown suspect damaged the window to the victim's vehicle while it was parked by Marie/2nd Streets.

Vehicle stop on Oller discovered the driver was intoxicated. He was arrested for DUI, cited and released to sober adults.

Non-injury hit and run in the parking lot of a local minimart on Oller Street. The owner of the victim vehicle recognized the suspect vehicle in the surveillance video.

An unknown suspect damaged a window on the victim's vehicle while it was parked on Kate Street.

An unwanted subject was on a Lolita Street property. Officers contacted the subject and discovered he was a restrained party from being on the property. He was arrested, cited and turned over to EMS due to a prior medical condition.

Unwanted subject attempted to enter a residence on Straw Street. Officers arrived and contacted the suspect hiding in a storage shed. He was eventually removed from the shed and taken into custody. He was transported to Jail.

Three subjects entered a local dollar business on Oller Street, stole merchandise and fled to a waiting getaway vehicle. Officers obtained the vehicle description and license number.

Subject check at Divisadero/Lolita discovered active warrants and that he was in possession of methamphetamine. He was arrested, cited and released.

Unwanted subject (same as the day prior) at a Straw Street residence was found in possession of MUSD property. Officers discovered a MUSD school building had been entered and the items were stolen. The suspect was arrested and transported to Jail. Stolen property returned to MUSD staff.

An unknown suspect entered the victim's vehicle while it was parked on Perez Street and stole the audio speakers.

Three known suspects entered a business on 7th Street and stole property. The victim did not want to pursue criminal charges. Officers contacted the suspects and retrieved the stolen property and returned it to the store.

An unknown suspect stole the victim's bicycle from inside his garage on Quince Street.

Injury traffic collision. Vehicle vs pedestrian on 4th Street. Occurred the night prior, but mother took victim child to VCH for treatment of minor injuries instead of calling police. Known neighbor was the at fault driver.

Vehicle stop at Perez/Barboza resulted in an FI for information.

Non-injury hit and run. An unknown driver hit the victim's parked vehicle on Derrick Avenue.

Disturbance at a residence on Rios Street discovered an intoxicated subject was vandalizing the victim's property. Upon being confronted by officers he resisted arrest. He was taken into custody and transported to Jail.

A narcotics search warrant was served on Lolita. Approximately one pound of Methamphetamine, sales paraphernalia, cash, confirmed and suspected stolen property was seized. Stolen tools were returned to the victim of the theft. A suspect was arrested and transported to Jail.

Subject check at Lolita/6th discovered a meth pipe and methamphetamine. He was cited and released.

Non-injury traffic collision at 7th/Quince. Both parties remained on scene.

Injury traffic collision at Oller/7th. All parties remained on scene. EMS transported a pregnant driver to the hospital for observation.

Vehicle stop at Divisadero/Kate discovered the driver was intoxicated. As officers attempted to arrest the driver for DUI he resisted and attempted to pull a fixed bladed knife from his waist area before an officer could grab his arm. He was eventually taken into custody; after which he threatened officers. He was transported to Jail.

An unknown suspect forced entry into a medical office on Oller and stole patient files.

Injury traffic collision at Oller/10th Street involving three vehicles. Vehicle fluid spilled on Hwy180; Caltrans responded to clean. Minor scratches and bruises to a child and one driver. All parties remained on scene.

Injury traffic collision at Hwy33/Bass. The at fault driver rear ended another vehicle. He was found to be intoxicated and arrested for DUI. The victim vehicle driver was transported to the hospital via EMS.

Bicycle stop at Kate/7th resulted in a FI for information.

While stopped at Oller/6th the driver of a vehicle was seen by officers tossing a beer can out of his vehicle's window. He was stopped and upon contact found to be intoxicated. He was arrested for DUI, cited and released to a sober adult.

Vehicle stop at Barboza/Perez discovered the driver was intoxicated. He was arrested for DUI, cited and released to a sober adult.

A known suspect vandalized the windows to the victim's Straw Street residence. The suspect fled prior to officers arriving.

Subject checks on 6th Street resulted in two FI's for information.

Officers recovered a stripped Fresno stolen vehicle on Lolita Street.

A known suspect brandished a knife and threatened the victim on Straw Street. He fled prior to officers arriving.

Earlier in the day a restrained person went to the protected persons residence on 2nd Street to contact the protected person. The incident was reported later.

Non-injury traffic collision on Sorensen. Vehicle verses fence. The driver remained on scene.

An unknown suspect damaged the paint on the victim's vehicle while it was parked on Tule Street.

An unknown female stole clothing from a business on 7th Street and then fled in a green vehicle.

Disturbance at a residence discovered the suspect, who is a restrained party, hit the victim, who is the protected party. The suspect fled prior to officers arriving. Officers searched the area and located the suspect who resisted arrest. He was taken into custody and transported to Jail.

Vehicle check on Stamoules discovered the vehicle's registration was 4 years expired. One occupant was in possession of two meth pipes. She was arrested, cited and released.

An unknown suspect damaged a portable restroom at a construction site on Rosales Street.

An unknown suspect damaged a garage door window at the victim's Kate Street residence.

A possible known suspect stole a wall mounted Air Conditioning unit from the victim's residence. Surveillance video was obtained.

Disturbance at an I Street Residence discovered the suspect was intoxicated and hit the victim. He also threatened others in the residence. He was located by officers, arrested and transported to Jail.

Vehicle stop by 7th/Quince discovered the driver was in possession of methamphetamine and a meth pipe. He was arrested, cited and released.

Disturbance at a residence on Quince involved two subjects fighting. One subject left and when he returned the other chased him with a large knife attempting to cut him. The suspect was contacted and arrested. The weapon was recovered. The suspect was transported to Jail.

An unwanted subject refused to leave the property of a business on Oller. During his arrest for Trespassing he threatened to kill officers. He was transported to Jail.

A known suspect was witnessed damaging the victim's vehicle. The suspect was located by officers and found to also be wanted on an outstanding warrant. He was arrested and transported to Jail.

The owner of a vehicle parked it on 7th and left the keys inside. Upon returning he discovered the vehicle was missing. A store security camera recorded a known auto theft suspect stealing the vehicle. The vehicle was later recovered in the City.

Non-injury traffic collision at Bass/Hwy 33. Both parties remained on scene.

A known unwanted subject was by a residence on Straw Street. He was previously admonished to not to trespass on the property. He fled prior to officers arriving.

An unknown suspect stole a vehicle that was left unattended and running on McCabe Street.

Strategic Planning:

- Continued operational adjustments to maintain efficiency during COVID-19 event

Personnel Information:

- Reserve Officer resigned to take full time Deputy position with Fresno Sheriff's Office
- Police Officer resigned.
- Interviewed Officer candidate
- *The following Police Department positions remain vacant and frozen:*
 - *One Police Officer*
 - *One Administrative Assistant*