



CITY OF MENDOTA

"Cantaloupe Center Of The World"

ROLANDO CASTRO
Mayor

JESUS MENDOZA
Mayor Pro Tem

JOSE ALONSO

JOSEPH R. RIOFRIO

OSCAR ROSALES

AGENDA MENDOTA CITY COUNCIL

Regular City Council Meeting
CITY COUNCIL CHAMBERS
643 QUINCE STREET

March 9, 2021

6:00 PM

CRISTIAN GONZALEZ
City Manager

JOHN KINSEY
City Attorney

The Mendota City Council welcomes you to its meetings, which are scheduled for the 2nd and 4th Tuesday of every month. Your interest and participation are encouraged and appreciated. Notice is hereby given that Council may discuss and/or take action on any or all of the items listed on this agenda. **Please turn your cell phones on vibrate/off while in the council chambers.**

Any public writings distributed by the City of Mendota to at least a majority of the City Council regarding any item on this regular meeting agenda will be made available at the front counter at City Hall, located at 643 Quince Street Mendota, CA 93640, during normal business hours, 8 AM – 5 PM.

In compliance with the Americans with Disabilities Act, individuals requiring special assistance to participate at this meeting please contact the City Clerk at (559) 655-3291. Notification of at least forty-eight hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to the meeting.

Si necesita servicios de interpretación para participar en esta reunión, comuníquese con la Secretaria de la Ciudad al (559) 655-3291 o (559) 577-7692 entre las 8 a.m. y las 5 p.m. De lunes a viernes. La notificación de al menos veinticuatro horas antes de la reunión permitirá al personal adoptar las disposiciones necesarias para garantizar su participación en la reunión.

If you would like to participate in this meeting via Zoom, please use the following information:

Dial-in number: 1(669) 900-6833 Meeting ID: 481 456 459 Password: 93640

<https://zoom.us/j/481456459?pwd=S1ZEc0VYaXRRTFp6c293cHMvQlA1dz09>

CALL TO ORDER

ROLL CALL

FLAG SALUTE

FINALIZE THE AGENDA

1. Adjustments to Agenda
2. Adoption of final Agenda

CITIZENS' ORAL AND WRITTEN PRESENTATIONS

At this time, members of the public may address the City Council on any matter not listed on the agenda involving matters within the jurisdiction of the City Council. Please complete a "request to speak" form and limit your comments to THREE (3) MINUTES. Please give the completed form to the City Clerk prior to the start of the meeting. All speakers shall observe proper decorum. The Mendota Municipal Code prohibits the use of boisterous, slanderous, or profane language. All speakers must step to the podium and state their names and addresses for the record. Please watch the time.

APPROVAL OF MINUTES AND NOTICE OF WAIVING OF READING

1. Minutes of the regular City Council meeting of February 9, 2021 and the special City Council meetings of February 17, 2021 and March 3, 2021.
2. Notice of waiving of the reading of all resolutions and/or ordinances introduced and/or adopted under this agenda.

CONSENT CALENDAR

Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.

1. FEBRUARY 3, 2021 THROUGH FEBRUARY 16, 2021
WARRANT LIST CHECK NOS. 47827 THROUGH 47881
TOTAL FOR COUNCIL APPROVAL = \$528,397.69
2. FEBRUARY 17, 2021 THROUGH MARCH 2, 2021
WARRANT LIST CHECK NOS. 47882 THROUGH 50061, 50150
TOTAL FOR COUNCIL APPROVAL = \$472,730.12
3. Proposed adoption of **Resolution No. 21-13**, authorizing the final payment, including retainage, to the Cal Valley Construction, Inc. for the Bass & Barboza Roundabout – CMLSTBGL-5285(023).
4. Proposed adoption of **Resolution No. 21-14**, conditionally approving the exclusive-use permits for City facilities for 2021.

BUSINESS

1. Council discussion and consideration of potential grant projects to be prepared by California Consulting on behalf of California Alliance for Jobs.
 - a. *Receive report from Finance Officer Diaz*
 - b. *Inquiries from City Council to staff*
 - c. *Mayor Castro opens floor to receive any comment from the public*
 - d. *Council provide direction to staff on how to proceed*
2. Council discussion and consideration of the financing proposal for the proposed City Hall/Police Station project.
 - a. *Receive report from City Manager Gonzalez*
 - b. *Inquiries from City Council to staff*
 - c. *Mayor Castro opens floor to receive any comment from the public*
 - d. *Council provide direction to staff on how to proceed*

PUBLIC HEARING

1. Council discussion and consideration of **Ordinance No. 21-05**, Amending Chapter 8.37 of Title 8 of the Mendota Municipal Code to Cure Omissions in the Adoption of Ordinance No. 20-16.
 - a. *Receive report from City Attorney Kinsey*
 - b. *Inquiries from Council to staff*
 - c. *Mayor Castro opens the public hearing, accepting comments from the public*
 - d. *Mayor Castro closes the public hearing*
 - e. *Council provide any input, waive the second reading, and consider Ordinance No. 21-05 for adoption*

2. Council discussion and consideration of **Ordinance No. 21-06**, Amending Chapter 15.04 of Title 15 of the Mendota Municipal Code to Exempt Razor Wire Use by Commercial Cannabis Businesses.
 - a. *Receive report from City Attorney Kinsey*
 - b. *Inquiries from Council to staff*
 - c. *Mayor Castro opens the public hearing, accepting comments from the public*
 - d. *Mayor Castro closes the public hearing*
 - e. *Council provide any input, waive the second reading, and consider Ordinance No. 21-06 for adoption*

DEPARTMENT REPORTS AND INFORMATIONAL ITEMS

1. Finance Officer
 - a) Grant Update
 - b) Statewide Parks Program Grant Presentation

2. City Engineer
 - a) Update

3. City Attorney
 - b) Update

4. City Manager

MAYOR AND COUNCIL REPORTS AND INFORMATIONAL ITEMS

1. Council Member(s)

2. Mayor

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

- a. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9 (one potential case)

ADJOURNMENT

CERTIFICATION OF POSTING

I, Celeste Cabrera-Garcia, City Clerk of the City of Mendota, do hereby declare that the foregoing agenda for the Mendota City Council Regular Meeting of March 9, 2021, was posted on the outside bulletin board located at City Hall, 643 Quince Street, on Friday, March 5, 2021 at 10:35 a.m.



Celeste Cabrera-Garcia, City Clerk



MINUTES OF MENDOTA REGULAR CITY COUNCIL MEETING

Regular Meeting

February 9, 2021

Meeting called to order by Mayor Castro at 6:01 p.m.

Roll Call

Council Members Present: Mayor Rolando Castro, Mayor Pro Tem Jesus Mendoza, Councilors Jose Alonso, Joseph Riofrio, and Oscar Rosales

Council Members Absent: None

Flag salute led by Council Member Rosales

FINALIZE THE AGENDA

1. Adjustments to Agenda.
2. Adoption of final Agenda.

A motion was made by Mayor Pro Tem Mendoza to adopt the agenda, seconded by Council Member Rosales; unanimously approved (5 ayes).

PRESENTATIONS

1. City Council to receive presentations from Mendota Pentecostal Church, Mendota Youth Recreation, the Boys & Girls Club of Fresno County, and Westside Youth, Inc. regarding the use of CARES Act/COVID-19 grant funding.

Danny Garcia with the Mendota Pentecostal Church provided information on the organization's use of CARES Act/COVID-19 grant funding.

Discussion was held on the information provided by Mr. Garcia.

Sergio Valdez with Mendota Youth Recreation provided information on the organization's

use of CARES Act/COVID-19 grant funding.

Discussion was held on the information provided by Mr. Valdez.

Danny Garcia commented on the information provided by Mr. Valdez

Diane Carbray with the Boys & Girls Club of Fresno County provided information on the organization's use of CARES Act/COVID-19 grant funding.

Maria Gonzalez with the Boys & Girls Club of Fresno County provided information on the organization's use of CARES Act/COVID-19 grant funding.

Discussion was held on the information provided by Ms. Gonzalez and Ms. Carbray.

Dino Perez with Westside Youth, Inc. provided information on the organization's use of CARES Act/COVID-19 grant funding.

Discussion was held on the information provided by Mr. Perez.

The Council thanked all of the organizations for their work and for their service to the community.

CITIZENS ORAL AND WRITTEN PRESENTATIONS

None offered.

APPROVAL OF MINUTES AND NOTICE OF WAIVING OF READING

1. Minutes of the regular City Council meeting of January 26, 2021.
2. Notice of waiving of the reading of all resolutions and/or ordinances introduced and/or adopted under this agenda.

A motion was made by Council Member Rosales to approve items 1 and 2, seconded by Council Member Riofrio; unanimously approved (5 ayes).

CONSENT CALENDAR

1. JANUARY 20, 2021 THROUGH FEBRUARY 2, 2021
WARRANT LIST CHECK NOS. 47766 THROUGH 47826
TOTAL FOR COUNCIL APPROVAL = \$381,418.64
2. Proposed adoption of **Resolution No. 21-12**, approving and accepting the public park landscape improvements constructed for Tract No. 6218 "La Colonia".

A motion was made by Council Member Rosales to approve items 1 and 2 of the Consent Minutes of City Council Meeting 2 February 9, 2021

Calendar, seconded by Council Member Riofrio; unanimously approved (5 ayes).

BUSINESS

1. Council discussion and appointment of a Planning Commissioner to the Recreation Commission.

Mayor Castro introduced the item and City Clerk Cabrera-Garcia summarized the report.

Discussion was held on the item.

A motion was made by Council Member Rosales to appoint Ms. Jessica Sanchez as the Planning Commission representative on the Recreation Commission, seconded by Council Member Riofrio; unanimously approved (5 ayes).

2. Council discussion and consideration of **Ordinance No. 21-04**, entrance into a development agreement in the matter of Application No. 20-24, the Left Mendota 1, LLC project.

Mayor Castro introduced the item and City Attorney Kinsey stated that Council Member Rosales needed to recuse himself.

At 6:49 p.m. Councilor Rosales recused himself from the dais.

City Planner O'Neal deferred to Assistant City Attorney Castro to provide the report.

Discussion was held on the item.

A motion was made by Mayor Pro Tem Mendoza to adopt Ordinance No. 21-04, seconded by Council Member Riofrio; unanimously approved (4 ayes, absent: Rosales).

3. Council discussion and consideration of **Ordinance No. 21-05**, Amending Chapter 8.37 of Title 8 of the Mendota Municipal Code to Cure Omissions in the Adoption of Ordinance No. 20-16.

Mayor Castro introduced the item and Assistant City Attorney Castro provided the report.

A motion was made by Council Member Riofrio to waive the first reading of Ordinance No. 21-05 and set the public hearing for February 23rd City Council meeting, seconded by Mayor Pro Tem Mendoza; unanimously approved (4 ayes, absent: Rosales).

4. Council discussion and consideration of **Ordinance No. 21-06**, Amending Chapter 15.04 of Title 15 of the Mendota Municipal Code to Exempt Razor Wire Use by Commercial Cannabis Businesses.

Mayor Castro introduced the item and Assistant City Attorney Castro provided the report.

Discussion was held on the item.

A motion was made by Council Member Riofrio to waive the first reading of Ordinance No. 21-06 and set the public hearing for February 23rd City Council meeting, seconded by Mayor Pro Tem Mendoza; unanimously approved (4 ayes, absent: Rosales).

At 6:58 p.m. Councilor Rosales returned to the dais.

DEPARTMENT REPORTS AND INFORMATIONAL ITEMS

1. Finance Officer
 - a) Grant Update

Finance Officer Diaz provided an update on various grant projects and the status of various grant applications.

Discussion was held on the information provided by Finance Officer Diaz.

At 7:08 p.m. Mayor Pro Tem Mendoza left the Council Chambers and returned at 7:09 p.m.

2. City Engineer
 - a) Update

City Engineer Osborn provided his report including the status of various engineering projects, planning projects, grant applications, and development projects.

Discussion was held on the information provided by City Engineer Osborn.

3. City Attorney
 - a) Update

City Attorney Kinsey provided a reminder of the upcoming Sexual Harassment training that is scheduled for February 17th and the ethics training that is schedule for February 24th.

4. City Manager

City Manager Gonzalez provided his report including that staff will be participating in a defensive driver training; commented on the impacts of the recent rainstorm and efforts in preventing the impacts; a potential wastewater project; a potential project at the Covanta plant; Governor Newsom potentially visiting Fresno; a utility assistance program that will be held by Fresno County; a meeting that was held with Congressman Valadao's staff; a meeting that will be held with Senator Caballero; Westside Youth, Inc. submitting a facility

use application for the Open Market; the upcoming Goal Setting meeting; and upcoming City Hall closures.

Discussion was held on the information provided by City Manager Gonzalez, and the electric plane project.

MAYOR AND COUNCIL REPORTS AND INFORMATIONAL ITEMS

1. Council Member(s)

Council Member Rosales inquired on the quotes for repairing the electrical and plumbing issues at Pool Park.

Council Member Riofrio thanked Chief Smith for his work.

Mayor Pro Tem Mendoza commented on the Recreation Commission meeting that was recently held.

Council Member Alonso thanked staff for their work.

2. Mayor

Mayor Castro stated that he met with a cannabis grower and that he is interested in holding events in the community, potentially at Pool Park; and commented on a recent rainstorm.

Discussion was held on flooding issues.

Marc Benjamin commented on the flooding issues.

Discussion was held on the dispensary project; the status of the pharmacy; and the availability of COVID-19 vaccinations.

CLOSED SESSION

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
CA Government Code § 54957(b)
Title: City Manager

At 8:01 p.m. the Council moved into closed.

At 9:13 p.m. the Council reconvened in open session and City Attorney Kinsey stated that in regard to item 1 there was no reportable action.

ADJOURNMENT

With no more business to be brought before the Council, a motion for adjournment was made at 9:13 p.m. by Councilor Alonso, seconded by Mayor Pro Tem Mendoza; unanimously approved (5 ayes).

Rolando Castro, Mayor

ATTEST:

Celeste Cabrera-Garcia, City Clerk



**MINUTES OF MENDOTA
CITY COUNCIL, PLANNING COMMISSION, AND
RECREATION COMMISSION
JOINT WORK/STUDY SESSION**

Joint Work/Study Session Wednesday, February 17, 2021 10:00 AM

Meeting called to order by City Clerk Cabrera-Garcia at 10:05 a.m.

ROLL CALL CITY COUNCIL

Council Members Present: Mayor Rolando Castro, Mayor Pro Tem Jesus Mendoza, and Council Members Jose Alonso, Joseph Riofrio, and Oscar Rosales

Council Members Absent: None

ROLL CALL PLANNING COMMISSION

Commissioners Present: Vice Chairperson Jose Gutierrez, Commissioners Libertad Lopez, Joshua Perez, Jessica Sanchez, and Jonathan Leiva-Castillo

Commissioners Absent: Chairperson Juan Luna

ROLL CALL RECREATION COMMISSION

Commissioners Present: Chairperson Jesus Mendoza, Commissioners Antonio Pizano, Jessica Sanchez, and Josue Urias

Commissioners Absent: Vice Chairperson Paul Ochoa and Commissioner Kevin Romero

Flag Salute led by City Clerk Cabrera-Garcia.

WORK/STUDY SESSION

1. AB 1825 – Sexual Harassment Prevention Training

Steven Crass with Wanger, Jones, & Helsley PC provided the sexual harassment prevention training.

Discussion was held throughout the training.

PUBLIC COMMENT

None offered.

ADJOURNMENT

Consensus was reached to adjourn the work/study session at 12:05 p.m.

Rolando Castro, Mayor

ATTEST:

Celeste Cabrera, City Clerk



**MINUTES OF MENDOTA
CITY COUNCIL, PLANNING COMMISSION, AND
RECREATION COMMISSION
JOINT WORK/STUDY SESSION**

Joint Work/Study Session Wednesday, March 3, 2021 10:00 AM

Meeting called to order by City Clerk Cabrera-Garcia at 10:05 a.m.

ROLL CALL CITY COUNCIL

Council Members Present: Mayor Rolando Castro, Mayor Pro Tem Jesus Mendoza, and Council Members Jose Alonso, Joseph Riofrio, and Oscar Rosales

Council Members Absent: None

ROLL CALL PLANNING COMMISSION

Commissioners Present: Vice Chairperson Jose Gutierrez, Commissioners Joshua Perez, Jessica Sanchez, and Jonathan Leiva-Castillo

Commissioners Absent: Chairperson Juan Luna and Commission Libertad Lopez

ROLL CALL RECREATION COMMISSION

Commissioners Present: Chairperson Jesus Mendoza, Commissioners Antonio Pizano, Kevin Romero, Jessica Sanchez, and Josue Urias

Commissioners Absent: Vice Chairperson Paul Ochoa

Flag Salute led by City Clerk Cabrera-Garcia.

WORK/STUDY SESSION

1. AB 1234 – Ethics Training

City Attorney Kinsey provided the ethics training.

Discussion was held throughout the training.

PUBLIC COMMENT

None offered.

ADJOURNMENT

Consensus was reached to adjourn the work/study session at 12:01 p.m.

Rolando Castro, Mayor

ATTEST:

Celeste Cabrera, City Clerk

CITY OF MENDOTA
CASH DISBURSEMENTS
2/3/2021-2/16/2021
CHECK# 47827-47881

Date	Check #	Check Amount	Vendor	Department	Description
2/3/2021	47827	\$ 101,642.00	CITY OF MENDOTA PAYROLL	GENERAL	PAYROLL TRANSFER FOR 1/18/2021-1/31/2021
2/8/2021	47828	\$ 6,000.00	ADMINISTRATIVE SOLUTIONS - FRESNO	GENERAL	MEDICAL CHECK RUN NOTIFICATION 2/2/2021
2/8/2021	47829	\$ 20.00	FRESNO COUNTY RECORDER	GENERAL	RECONVEYANCE FILING FEE 1848 JENNINGS
2/8/2021	47830	\$ 26.72	GUTHRIE PETROLEUM INCORPORATED	GENERAL-WATER-SEWER	(7.3) BLACK PROPANE FOR FACILITIES
2/8/2021	47831	\$ 824.40	AT&T	GENERAL-WATER-SEWER	MONTHLY SERVICES FOR 559-266-6456 1/26/21-2/25/21
2/8/2021	47832	\$ 2,990.85	BANKCARD CENTER	GENERAL-WATER-SEWER-DONATION	CREDIT CARD EXPENSES FOR 12/27/2020-1/26/2021 IPADS, (6) 33LB BAGS OF DOG FOOD, CELL PHONE CARRYING CASES FOR PW
2/8/2021	47833	\$ 12,768.25	TOP DOG TRAINING CENTER, LLC	DONATION	POLICE SERVICE DOG- MALE GSD (YANOSCH), NARCOTIC DETECTION COURSE- OFFICER VACA & YANOSCH
2/8/2021	47834	\$ 32,304.04	WOOD ENVIRONMENT & INFRASTRUCTURE	GENERAL	ENVIRONMENTAL SERVICES MENDOTA AG CANNABIS 9/21/2020 , 10/28/2020, 11/24/2020, 12/23/2020 AND 1/20/2021
2/16/2021	47835	\$ 3,200.00	ADMINISTRATIVE SOLUTIONS - FRESNO	GENERAL	MEDICAL CHECK RUN NOTIFICATION- 2/9/2021
2/16/2021	47836	\$ 34.60	AIRGAS USA, LLC	WATER	(1) RENT CYLINDER INDIVIDUAL SMALL CARBON DIOXIDE JANUARY 2021
2/16/2021	47837	\$ 343.75	ALERT-0-LITE	GENERAL-WATER-SEWER	VEHICLE MAINTENANCE: REPAIR ENGINE, (1) MINI LIGHT BAR FOR BOB CAT ALL DEPARTMENTS
2/16/2021	47838	\$ 803.08	AMERITAS GROUP	GENERAL	VISION INSURANCE FOR MARCH 2021 010-039247-00001
2/16/2021	47839	\$ 34,417.32	ANDERSON PUMP COMPANY	WATER	AG WELLS PLANT- E/O BASS AVE N/O I ST. 11/9/2020
2/16/2021	47840	\$ 240,411.75	AMERICAN PAVING COMPANY	WATER	MOWRY BRIDGE REPLACEMENT PROJECT 1/1/21-1/31/21
2/16/2021	47841	\$ 238.50	ARAMARK	GENERAL-WATER-SEWER	PUBLIC WORKS UNIFORM RENTALS FOR 2/4/2021 & 2/11/2021
2/16/2021	47842	\$ 448.00	ARAI HELMET, INCORPORATED	GENERAL	(1) POLICE HELMET BLK/SHT LG (1) XXL & (2) 3 SNAP (PD)
2/16/2021	47843	\$ 26.80	AUTOZONE, INCORPORATED	GENERAL	(1) 6X1 REFLECTIVE ORA ORANGE RATCH TD 2PK (PD), (1) COMM HALOGEN CAPSULE BULB (PD)
2/16/2021	47844	\$ 56.60	MACARIO BANUELOS	WATER-SEWER	EXPENSES REIMBURSEMENT FOR ADAPTER, HDMI 6FT-TRAIN
2/16/2021	47845	\$ 1,320.78	BSK ASSOCIATES	WATER-SEWER-STREETS	BASS & BARBOZA ROUNDABOUT OCT 1-31, 2020 SVCS, GENERAL EDT WEEKLY TREATMENT & DISTRIBUTION 1/26/2021
2/16/2021	47846	\$ 66.93	CALIFORNIA STATE LANDS COMMISSION	WATER	UNCOLLECTED STAFF/PROJECT CHARGES 6/30/2020-9/29/2020
2/16/2021	47847	\$ 55.80	CALIFORNIA BUILDING STANDARDS COMMISSION	GENERAL	OCT-DEC. 2020 SB1473 BUILDING PERMIT FEES
2/16/2021	47848	\$ 25.60	DIVISION OF THE STATE ARCHITECT	GENERAL	OCT-DEC. 2020 SB1186 DISABILITY ACCESS FEE
2/16/2021	47849	\$ 1,576.36	COMCAST	GENERAL-WATER-SEWER	CITYWIDE XFINITY PHONE & INTERNET SERVICES 2/6/21-3/5/21
2/16/2021	47850	\$ 159.14	CORELOGIC INFORMATION	GENERAL-WATER-SEWER	REAL OUEST SERVICES FOR JANUARY 2021
2/16/2021	47851	\$ 35.00	DEPARTMENT OF JUSTICE	GENERAL	(1) BLOOD ALCOHOL LEVEL ANALYSIS DECEMBER 2020 (PD)
2/16/2021	47852	\$ 12,250.00	FIREBAUGH POLICE	GENERAL-WATER-SEWER	POLICE DISPATCH SERVICES FEBRUARY 2021
2/16/2021	47853	\$ 434.00	FRESNO MOBILE RADIO INCORPORATED	GENERAL	(31) POLICE DEPARTMENT RADIOS FOR JANUARY 2021
2/16/2021	47854	\$ 36.73	HI-LINE ELECTRIC COMPANY INC	GENERAL-WATER-SEWER	(10) HOSE CLAMP HEX SCREWS 3/4 NOM, 1 NOM, 1 3/4
2/16/2021	47855	\$ 3,937.50	ICAD INC.	WATER	(3) HRS SERVICE WORK AND 86 MILES TRAVEL, (8) HRS SERVICE WORK (6) HOURS WORK OT, TRAVEL & POWER ME
2/16/2021	47856	\$ 223.00	KERWEST NEWSPAPER	GENERAL	(9) SUMMARIES OF ORDINANCES NO. 21-02 & NO. 21-03
2/16/2021	47857	\$ 549.08	KOMPAN, INCORPORATED	GENERAL	SLIDE SECTION/END YELLOW (LABEL) MACHINE BOLT
2/16/2021	47858	\$ 488.21	KOPPEL & GRUBER	L & LMD	L&L DISTRICT NO.2019-1 ANNUAL ADMINISTRATION SERVICES JULY- SEPTMEBER AND OCTOBER- DECEMBER
2/16/2021	47859	\$ 114.05	LEAGUE OF CALIFORNIA CITIES	GENERAL	MEMBERSHIP DUES- SOUTH SAN JOAQUIN DIVISION 2021
2/16/2021	47860	\$ 300.00	LEXIS NEXIS	GENERAL-WATER-SEWER	MONTHLY SUBSCRIPTION FOR JANUARY 2021
2/16/2021	47861	\$ 753.05	METRO UNIFORM	GENERAL	(8) MENDOTA SHOULDER PATCH, NAMETAPE, DUTY BELT-PD
2/16/2021	47862	\$ 1,428.77	NORTHSTAR CHEMICAL	WATER	(700) GAL SODIUM HYPOCHLORITE- 12.5%

CITY OF MENDOTA
 CASH DISBURSEMENTS
 2/3/2021-2/16/2021
 CHECK# 47827-47881

2/16/2021	47863	\$ 420.80	OFFICE DEPOT	GENERAL-WATER-SEWER	(1) CHANGE TRAY FOR FRONT OFFICE, OFFICE SUPPLIE- FOLDERS, BLK INK, BINDERS, PENS, (1) RECEIPT BOOK AND 1099 TAX FORMS
2/16/2021	47864	\$ 8,888.03	PG&E	GENERAL-WATER-SEWER-STREETS	WATER DEPARTMENT UTILITIES FOR 1/8/21-2/7/21
2/16/2021	47865	\$ 232.97	PLATT ELETRIC SUPPLY	STREETS	(8) SPECIFIER GRADER (6) POLE BRACKETS (STREET LIGHTS)
2/16/2021	47866	\$ 4,210.00	PRICE, PAIGE & COMPANY	GENERAL-WATER-SEWER-STREETS-REFUSE	COMPLETION OF AUDITED FINANCIAL STATEMENTS 6/30/20
2/16/2021	47867	\$ 12,339.82	PROVOST & PRITCHARD	GENERAL-STREETS-AIRPORT	CES CARBON SEQUESTRATION PROJECT FOR DEC 1-31,2020, 2021 ALLEY PAVING SERVICES FROM 12/1/20-12/31/20
2/16/2021	47868	\$ 345.00	THE RADAR SHOP INCORPORATED	GENERAL	(5) RECERTIFIED RADAR UNITS (PD)
2/16/2021	47869	\$ 45.00	RAMON'S TIRE & AUTO	GENERAL-WATER	FORD EXPLORER #M83 LEFT REAR TIRE REPAIR (PD), 2007 FORD F-150 5.4L SUPER CREW- TIRE REPAIR
2/16/2021	47870	\$ 1,555.29	RESOURCE WEST, INCORPORATED	SEWER	(16) NOZZLE- HOLLOW CONES, BRUSHING & SHIPPING (SW)
2/16/2021	47871	\$ 1,003.68	SIGNMAX	GENERAL-WATER-SEWER-STREETS	30X30 FLO ORG ALUM TRAFFIC SIGN (FLOODED), (12) CUSTOM DECAL 12" GLOSS (4) MENDOTA SEAL 24"
2/16/2021	47872	\$ 24,375.00	SMECK, ESPARZA & COMPANY	GENERAL-WATER-SEWER-STREETS-REFUSE	ANNUAL REVIEW: PREP AUDIT FINANCE 1/1/20-1/23/21
2/16/2021	47873	\$ 2,044.35	SORENSEN MACHINE WORKS	GENERAL-WATER-SEWER	MULTIPLE DEPARTMENT SUPPLIES FOR JANUARY 2021, BATTERY & ENVIRONMENTAL FEE FOR VEHICLES, AIR FILTER FOR SPRAYER
2/16/2021	47874	\$ 95.00	WASTEWATER OPERATOR CERTIFICATION	SEWER	OPERATOR IN TRAINING APPLICATION (J.PLASCENCIA)
2/16/2021	47875	\$ 263.51	STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION	STREETS	SIGNALS & LIGHTING BILLING OCT. 2020- DEC. 2020
2/16/2021	47876	\$ 194.85	TCM INVESTMENTS	GENERAL	MPC3505 RENTAL PAYMENT-POLICE DEPARTMENT COPIER
2/16/2021	47877	\$ 1,227.25	TELSTAR INSTRUMENTS, INCORPORATED	WATER-SEWER	ANNUAL CALIBRATION ON 1/28/21 INSTALL HOURS & EQUIPMENT
2/16/2021	47878	\$ 15.86	THOMASON TRACTOR COMPANY	GENERAL-WATER-SEWER-STREET	(1) SPRING FOR TRACTOR, (1) FREIGHT CHARGE
2/16/2021	47879	\$ 1,534.22	TRIANGLE ROCK PRODUCTS, LLC	STREETS	ST 1/2IN HMA TYPE A AGG & ASPHALT- POTHOLES(STREETS), 3/4 CL 2 BASE AGG & ASPHALT- SAND BAGS (SEWER)
2/16/2021	47880	\$ 97.30	USA BLUEBOOK	WATER	(12) DISINFECTANT SPRAY 19OZ CANS (COVID-19)
2/16/2021	47881	\$ 9,199.10	WANGER JONES HELSLEY PC ATTORNEYS	GENERAL-WATER-SEWER	LEGAL SERVICES RE: GENERAL LEGAL SERVICES 1/15/21, LEGAL SERVICES RE: CA SPORTSFISHING PROTECTION ALLIANCE

\$ 528,397.69

CITY OF MENDOTA
CASH DISBURSEMENTS
2/17/2021-3/2/2021
CHECK# 47882-50061, 50150

Date	Check #	Check Amount	Vendor	Department	Description
2/17/2021	47882	\$ 107,987.00	CITY OF MENDOTA PAYROLL	GENERAL	PAYROLL TRANSFER FOR 2/1/2021-2/14/2021
2/22/2021	50001	\$ 5,934.00	THE FIBREX GROUP, INCORPORATED	REFUSE	(2) CANOPY ELLIPSE OUTDOOR DUAL STREAM RECYCLING GRANT
2/26/2021	50002	\$ 452.00	DEPARTMENT OF JUSTICE	GENERAL	FINGERPRINT APPS FOR JANUARY 2021 (PD), BLOOD ALCOHOL ANALYSIS JANUARY 2021 (PD)
2/26/2021	50003	\$ 9,329.50	STANTEC CONSULTING SERVICES	SEWER	GROUNDWATER SAMPLING & REPORTING 3RD & 4TH QTR CHART
2/26/2021	50004	\$ 143.68	FRESNO COUNTY SHERIFF	GENERAL	RMS JMS ACCESS FEE FOR JANUARY 2021 (PD)
2/26/2021	50005	\$ 375.21	METRO UNIFORM	GENERAL	(2) MENDOTA SHOULDER PATCH, EMBROIDERY- J. GURROLA, NAMETAPE, ASP CHAIN HANDCUFF (J. GURROLA)
2/26/2021	50006	\$ 56,115.47	MID VALLEY DISPOSAL, INC	REFUSE	SANITATION CONTRACT SERVICES FOR JANUARY 2021
2/26/2021	50007	\$ 2,555.58	MUTUAL OF OMAHA	GENERAL	LIFE, AD&D, STD INSURANCE FOR MARCH 2021
2/26/2021	50008	\$ 350.00	NEXUS ADMINISTRATORS, INCORPORATED	GENERAL-WATER-SEWER	4TH QTR 2020 RETIREMENT PLAN ADMINISTRATION
2/26/2021	50009	\$ 11,270.81	PG&E	WATER	WATER DEPARTMENT UTILITIES FOR 1/13/21-2/11/21
2/26/2021	50010	\$ 50,549.24	PROVOST & PRITCHARD	GENERAL-WATER-SEWER-STREETS	649 AXIOM 50 ACRES (PASS THRU) JANUARY 1-31, 2020, MENDOTA FARM LABOR APTS. TCAC-(PASS THRU)JULY 2020
2/26/2021	50011	\$ 1,096.08	PURCHASE POWER	GENERAL-WATER-SEWER	POSTAGE METER REFILL FOR 2/9/21 & 2/10/21
2/26/2021	50012	\$ 169.95	RAMON'S TIRE & AUTO	GENERAL	DODGE CHARGER M84 TIRE REPAIR INSIDE PATCH (PD), FORD EXPLORER #89 TIRE REPAIR INSIDE PATCH (PD)
2/26/2021	50013	\$ 175.00	THE BUSINESS JOURNAL	STREETS	REQUEST FOR PROPOSAL (STBG) PROJECT CIVIL ENGINEERING CONSULTANTS
2/26/2021	50014	\$ 810.00	THOMASON TRACTOR COMPANY	WATER-STREETS	JOHN DEERE 310 BACKHOE- THROTTLE LABOR & SERVICE
2/26/2021	50015	VOID			
3/2/2021	50016	\$ 5,000.00	ADMINISTRATIVE SOLUTIONS - FRESNO	GENERAL	MEDICAL CHECK RUN NOTIFICATION- 2/16/2021
3/2/2021	50017	\$ 114.98	ADT SECURITY SERVICES	GENERAL-WATER	SECURITY SERVICES FOR 3/3/21-4/2/21 COMMUNITY CENTER, SECURITY SERVICES FOR 3/4/21-4/3/21 WATER PLANT
3/2/2021	50018	\$ 23,475.86	AETNA LIFE INSURANCE COMPANY	GENERAL	MEDICAL INSURANCE FOR MARCH 2021
3/2/2021	50019	\$ 669.84	AFLAC	GENERAL	AFLAC INSURANCE FOR THE MONTH OF FEBRUARY 2021
3/2/2021	50020	\$ 4,573.12	AMERITAS GROUP	GENERAL	DENTAL INSURANCE FOR MARCH 2021 010-039247-00002
3/2/2021	50021	\$ 1,633.96	AUTOMATED OFFICE SYSTEMS	GENERAL-WATER-SEWER	MAINTENANCE CONTRACT COPIER FEBRUARY 2021- CITY HALL, MAINTENANCE CONTRACT COPIER FEBRUARY 2021 (PD)
3/2/2021	50022	\$ 197.88	ARAMARK	GENERAL-WATER-SEWER	PUBLIC WORKS UNIFORM RENTALS FOR 2/18/2021 & 2/25/2021
3/2/2021	50023	VOID			
3/2/2021	50024	\$ 372.50	AUTOZONE, INC.	GENERAL	(1) RACK & PINION ENDURANCE FOR UNIT #80 (PD)
3/2/2021	50025	\$ 400.00	MADERA DISPOSAL SYSTEMS INC	GENERAL	(40) ANIMAL CONTROL DISPOSAL JANUARY 2021
3/2/2021	50026	\$ 371.25	BSK ASSOCIATES	WATER	GENERAL EDT WEEKLY TREATMENT & DISTRIBUTION 2/9/21 & 2/16/21
3/2/2021	50027	\$ 49,577.31	CAL-VALLEY CONSTRUCTION INC.	STREETS	BASS & BARBOZA ROUNDABOUT
3/2/2021	50028	\$ 494.56	COMCAST BUSINESS	GENERAL	FRESNO SHERIFF TO MENDOTA PD CIRCUIT FEBRUARY 2021
3/2/2021	50029	\$ 2,241.24	COOK'S COMMUNICATIONS	GENERAL	RADIO LINK TROUBLESHOOT & REPAIR (PD), POLICE DEPARTMENT CAR RADIOS ADJUSTMENT/REPAIR
3/2/2021	50030	\$ 1,050.60	CORBIN WILLITS SY'S INCORPORATED	GENERAL-WATER-SEWER	WATER METER REPLACEMENT RECORD MAINTENANCE, ENHANCEMENT & SERVICES FEES MARCH 2021 (MOMS)
3/2/2021	50031	\$ 88.80	CROWN SERVICES COMPANY	GENERAL-WATER	TOILET 1XWK 1000 AIRPORT BLVD BLDG #A (PD), TOILET W/SINK 1XWK (1300 2ND ST)
3/2/2021	50032	\$ 327.02	DATAMATIC, INCORPORATED	WATER	MONTHLY SOFTWARE LICENSE AND SERVICE- APRIL 2021
3/2/2021	50033	\$ 230.00	EPPLER TOWING & RECOVERY	STREETS	REPLACED STARTER & CLEANED ALL CONNECTION- STREET SWEEPER
3/2/2021	50034	\$ 10.00	FEDERAL AVIATION ADMINISTRATION	AIRPORT	AIRCRAFT REGISTRATION RENEWAL FEE (N198AM), AIRCRAFT REGISTRATION RENEWAL FEE (N197AM)

CITY OF MENDOTA
CASH DISBURSEMENTS
2/17/2021-3/2/2021
CHECK# 47882-50061, 50150

3/2/2021	50035	\$ 1,711.41	SIMPLOT GROWER SOLUTIONS	WATER-SEWER	(35) GAL ROUNDUP (15) GAL GALIGAN (WTP/WWTP)
3/2/2021	50036	\$ 223.00	KERWEST NEWSPAPER	GENERAL	(9) SUMMARIES OF ORDINANCES NO. 21-05 & NO. 21-06
3/2/2021	50037	\$ 138.70	LOS BANOS VETERINARY CLINIC	DONATION	EXAM/CONSULTATION- VACCINES FOR YANOSCH
3/2/2021	50038	\$ 196.00	LOU'S GLOVES, INCORPORATED	WATER-SEWER	(10) NITRILE EXAM GRADE, BLACK LARGE GLOVES
3/2/2021	50039	\$ 1,523.57	MENDOTA SMOG & REPAIR	GENERAL	2015 FORD- POLICE INTERCEPTOR OIL CHANGE & ROTATE TIRES (PD), 2019 DODGE CHARGER MOTOR OIL CHANGE (PD)
3/2/2021	50040	\$ 5,100.00	MOUNTAIN VALLEY ENVIRONMENTAL	WATER-SEWER	APRIL 2021 CITY WATER/DISTRIBUTION WWTP & CPO SERVICES
3/2/2021	50041	\$ 466.45	NOTORIOUS GRAFIX	GENERAL-WATER-SEWER	(24) CITY OF MENDOTA RICHARDSON 112 CAPS
3/2/2021	50042	\$ 506.12	OFFICE DEPOT	GENERAL-WATER-SEWER	OFFICE SUPPLIES- HP BLACK & COLOR INK, FOLDERS, SCISSORS, PAPER 30% LETTER SIZE (8 1/2 X11), CENTON DATASTICK 8GB BLUE
3/2/2021	50043	\$ 1,591.89	PG&E	GENERAL-WATER-SEWER- STREETS-AIRPORT	CITYWIDE UTILITIES FOR 1/8/2021-2/7/2021
3/2/2021	50044	\$ 656.84	PLATT ELECTRIC SUPPLY	STREETS	(8) IMT LED SPECIFIER GRADE - STREET LIGHTS, (14) IMT LED SPECIFIER GRADE (6) POLE-STREET LIGHTS
3/2/2021	50045	\$ 15,651.13	PROVOST & PRITCHARD	GENERAL	20-23 VALLEY AG HOLDINGS OCTOBER, NOVEMBER, DECEMBER 2020 (PASS THRU)
3/2/2021	50046	\$ 345.00	THE RADAR SHOP	GENERAL	RE-CERTIFY RADARS W/CERTIFICATES OF ACCURACY (PD)
3/2/2021	50047	\$ 113.51	RAMON'S TIRE & AUTO	GENERAL	FORD CROWN VIC. UNIT #86 RIGHT TIRE REPAIR (PD), 2018 JEEP GRAND CHEROKEE UNIT #90 TIRE REPAIR (PD)
3/2/2021	50048	\$ 258.05	ERNEST PACKING SOLUTIONS	GENERAL-WATER-SEWER	(4) CT Y-NOTCH RT 800' WHITE- STOCK
3/2/2021	50049	\$ 45.00	SAN JOAQUIN RIVER GROUNDWATER	WATER	GROUNDWATER SUSTAINABILITY PLAN-(MOU EXPENSES)
3/2/2021	50050	\$ 336.35	UNION PACIFIC RAILROAD COMPANY	STREETS	PUBLIC ROADWAY ENCROACHMENT MARCH 2021
3/2/2021	50051	\$ 1,075.00	MARK ANTHONY DUARTE	GENERAL-WATER-SEWER	PEST CONTROL SERVICES FOR CITY HALL/DMV/ YOUTH CENTER 2/24/2021, ROJAS PARK SQUIRREL & GOPHER BAIT
3/2/2021	50052	\$ 330.60	THE FRESNO BEE	STREETS	RFP ADVERTISEMENT-STBG RAILROAD PROJECT
3/2/2021	50053	\$ 1,588.88	THE HOME DEPOT	GENERAL-WATER-SEWER	(2) TOGGLED 48" 16W T8 6500K DIM LED 2PK, LED UNIVERSAL, (2) EVERBILT PRO 10X10 CANOPY- COVID 19 TESTING
3/2/2021	50054	\$ 126.88	UNIFIRST CORPORATION	GENERAL-WATER-SEWER	JANITORIAL SERVICES FOR 02/2021 TERRY CLOTHS, MATS
3/2/2021	50055	\$ 1,093.70	VERIZON WIRELESS	GENERAL-WATER-SEWER	CITYWIDE CELL PHONE SERVICE FOR 1/7/2021-2/16/2021
3/2/2021	50056	\$ 200.00	VORTAL	GENERAL-WATER-SEWER	WEBSITE MAINTENANCE- SERVER/HOSTING ISSUE REPAIR
3/2/2021	50057	\$ 5,558.39	WANGER JONES HELSLEY PC ATTORN	GENRAL	LEGAL SERVICES RE: SPECIAL LEGAL SERVICES 12/15/20 & 1/15/21
3/2/2021	50058	\$ 58.80	WECO	GENERAL-WATER-SEWER	(6) RENTAL CYL ACETYLENE #4 OXYGEN D&K FEBRUARY 2021
3/2/2021	50059	\$ 415.64	ZEE MEDICAL SERVICE	GENERAL-WATER-SEWER	FIRST AID KIT SUPPLIES FOR PUBLIC WORKS, WATER TREATMENT PLAN, AND CITY HALL
3/2/2021	50060	\$ 21.67	MARIA C/O ESPINOZA	WATER	MQ CUSTOMER REFUND FOR ESP0023
3/2/2021	50061	\$ 0.10	ANTONIO RUBIO	WATER	MQ CUSTOMER REFUND FOR RUB0005
3/2/2021	50150	\$ 95,255.00	CITY OF MENDOTA PAYROLL	GENERAL	PAYROLL TRANSFER FOR 2/15/2021-2/28/2021

\$ 472,730.12

AGENDA ITEM – STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: MICHAEL OSBORN, CITY ENGINEER
VIA: CRISTIAN GONZALEZ, CITY MANAGER
SUBJECT: BASS & BARBOZA ROUNDABOUT - CMLSTBGL-5285(023)
DATE: MARCH 9, 2021

ISSUE

Shall the City Council adopt Resolution No. 21-13, authorizing the City Manager to release final payment of the retention to Cal Valley Construction, Inc., the contractor for the Bass & Barboza Roundabout - Federal Project No. CMLSTBGL-5285(023)?

BACKGROUND

Resolution 20-49 authorized the award of the construction contract to Cal Valley Construction, Inc. (contractor.) This project improved the intersection of Bass Avenue and Barboza Street with the construction of a roundabout. On December 18, 2020 the project was found to be substantially complete and on January 25, 2021 staff was notified that on December 30, 2020 the filed Notice of Completion was recorded by the Fresno County Recorder (Doc 2020-0189628).

Following recordation of the Notice of Completion, a 35-day waiting period commenced during which any stop notices or liens may be filed against the contractor.

ANALYSIS

To the best of staff's knowledge, no liens or stop notices have been filed prior to nor during the 35-day waiting period; therefore, payment of the retention may be made in full.

FISCAL IMPACT

Final payment including retainage of \$49,577.31 was included in the fee of the awarded contract as well as the approved budget for Fiscal Year 2020-2021. The cost of construction, including this final payment, is fully reimbursable by Congestion Mitigation and Air Quality and Surface Transportation Block Grant funds authorized to the City for this purpose. The project was completed under the authorized budget.

RECOMMENDATION

Staff recommends that the City Council adopt Resolution No. 21-13, authorizing the City Manager to release final payment of the retention to Cal Valley Construction, Inc. the contractor for the Bass & Barboza Roundabout.

Attachment(s):

1. Resolution No. 21-13

**BEFORE THE CITY COUNCIL
OF THE
CITY OF MENDOTA, COUNTY OF FRESNO**

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF MENDOTA AUTHORIZING
FINAL PAYMENT, INCLUDING RETAINAGE, TO
CAL VALLEY CONSTRUCTION, INC. FOR THE
BASS & BARBOZA ROUNDABOUT –
CMLSTBGL-5285(023)**

RESOLUTION NO. 21-13

WHEREAS, Resolution No. 20-49 authorized the award of the Bass & Barboza Roundabout, Federal Project No. CMLSTBGL-5285(023), construction contract (“Project”) to Cal Valley Construction, Inc. (“Contractor”); and

WHEREAS, this Project was found to be substantially complete on December 18, 2020; and

WHEREAS, the Notice of Completion of the Project was filed with the Fresno County Recorder on December 30, 2020 (Doc. No. 2020-0189628); and

WHEREAS, during the required 35-day waiting period following the filing of the Notice of Completion, no stop notices or liens were filed with the City against the Contractor in relation to this Project; and

WHEREAS, payment of the full contract amount, including retention, was included in the approved budget for Fiscal Year 2020-21 to be paid from Local Street Funds and reimbursed in full by Congestion Mitigation and Air Quality and Surface Transportation Block Grants funds.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Mendota that the City Manager is hereby authorized to release final payment, including the retention, in the amount of \$49,577.31 to Cal Valley Construction, Inc., as final payment for this Project.

Rolando Castro, Mayor

ATTEST:

I, Celeste Cabrera-Garcia, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 9th day of March, 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Celeste Cabrera-Garcia, City Clerk

AGENDA ITEM – STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: NANCY M. DIAZ, FINANCE OFFICER
VIA: CRISTIAN GONZALEZ, CITY MANAGER
SUBJECT: CONDITIONAL APPROVAL OF EXCLUSIVE USE PERMITS FOR 2021
DATE: MARCH 9, 2021

ISSUE

Shall the City Council adopt Resolution No. 21-14, conditionally approving the exclusive use permits for City facilities for 2021?

BACKGROUND

The Mendota Municipal Code allows organizations to submit an application for the exclusive (reserved) use of City facilities for approval at the first City Council Meeting in March. Any applications submitted after this will be secondary to these permits and may be approved by the City Manager.

ANALYSIS

Staff is presenting to the City Council a listing of the exclusive use permit applications that the City of Mendota (“City”) has received to reserve use of various City facilities. Some applications require a conditional approval from Council due to items needed prior to event (insurance, itinerary, etc.). Staff is asking that the City Council conditionally approve those applications, as is or with restrictions due to the pandemic. As contained in the resolution, any applicants that are lacking information for full approval will be required to submit the needed documentation within two weeks before the use of the facility and/or comply with any restrictions that the City Council has placed due to the current circumstances.

In effort to establish and maintain consistency and fair treatment of all non-profit organizations submitting a Facility Use Application, the fees waived per event on Exhibit A are based on the City’s administrative policy attached as Exhibit B and C. Although the City strives to support non-profit organizations by providing reasonable waiver of fees, it is important to note that the event organizer is responsible for ensuring all other costs associated with their event will be paid for by their organization.

There were two organizations, Mendota Youth Recreation (MYR) and Westside Youth to submit applications. MYR submitted seven (7) applications and Westside Youth submitted one (1) application. From the eight (8) applications received, only one (1) application submitted by MYR is proposing to charge a fee for their Annual Harvest Festival Carnival event. They are proposing to charge a \$2.00 fee. This request was approved on the 2019 agenda item for their event with language, “Organization shall not charge a fee to enter the park area; however, can charge a \$2 fee to individuals who want to access the carnival area and/or the pavilion”. Staff is

recommending approving their request based on their 2019 Annual Harvest Festival Carnival event.

Based on the current pandemic, as well as the opening of the AMOR facility, agencies who have occupied City facilities in the past are conducting their business at the AMOR facility or did not submit an application due to the uncertainty of the pandemic. This will be a factor of conditionally approving the applications. If circumstances or new safety measures shall arise, the approved events will be cancelled or rescheduled in order to be in compliance with local and state laws but also keeping our community safe.

FISCAL IMPACT

General Fund will gain \$3,442.50 if all applicable fees are paid. Any waiver of fees may adversely impact the General Fund if the City is responsible to provide services that are not reimbursed by the event organizer.

RECOMMENDATION

Staff recommends that the City Council adopt Resolution No. 21-14, conditionally approving the exclusive use permits for City facilities for 2021.

Attachment(s):

1. Resolution No. 21-14, conditional approval of exclusive use permits for 2021
2. Eight (8) Applications
3. Exhibit A – Facility Use Applications and conditions
4. Exhibit B – Administrative Policy Number 2004.01, Event Permit for Non-Profit Organizations
5. Exhibit C – Administrative Policy, City Participation in Community Events

**BEFORE THE CITY COUNCIL
OF THE
CITY OF MENDOTA, COUNTY OF FRESNO**

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF MENDOTA CONDITIONALLY
APPROVING THE EXCLUSIVE-USE PERMITS
FOR CITY FACILITIES FOR 2021**

RESOLUTION NO. 21-14

WHEREAS, as of February 26, 2021, eight (8) Facility Use applications were submitted to City staff for the exclusive use of the City of Mendota’s (“City”) facilities for one-off or recurring events that will benefit the community, a list of which is attached hereto as Exhibit A; and

WHEREAS, applicant organizations must comply with the Mendota Municipal Code and Administrative Policy Number 2004.01, attached hereto as Exhibit B, which states Mendota-based, Non-Profit organizations will have the payment for one Community Event or Street Fair permit waived in any given calendar year and each additional permit requested in the same calendar year thereafter will receive a fifty percent (50%) discount; and

WHEREAS, applicant organizations must also comply with the Administrative Policy – City Participation in Community Events, attached hereto as Exhibit C, which states the City of Mendota shall host the events listed within the policy; and

WHEREAS, applicant organizations must also comply with local and state health guidelines, and the various emergency orders issued in response to the ongoing COVID-19 pandemic emergency; and

WHEREAS, the City Council has reviewed the applications; considered all conditions related thereto, which are stated in Exhibit A and made a part hereof by this reference; and has independently determined that the proposed uses of City facilities are a benefit to the community.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Mendota that the City Council hereby approves the Exclusive Use Permit applications for the use of City facilities for one-off and recurring events, subject to the conditions provided in Exhibit A.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the aforementioned applicant organizations are required to submit any additional required documentation for full permit approval at least two (2) weeks before the first use of any requested City facility.

Rolando Castro, Mayor

ATTEST:

I, Celeste Cabrera-Garcia, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 9th day of March, 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Celeste Cabrera-Garcia, City Clerk



CITY OF MENDOTA FACILITY USE APPLICATION

PLEASE COMPLETE ALL QUESTIONS OR ITEMS FOR WHICH INFORMATION IS REQUESTED. PRINT ALL ANSWERS EXCEPT THE SIGNATURE.

FOR USE OF ALL OR SUBSTANTIALLY ALL OF THE ROJAS-PIERCE PARK PICNIC AREA AND BANDSTAND, OR MENDOTA POOL PARK BANDSTAND, VETERANS PARK, APPLICANTS MUST APPEAR BEFORE THE CITY COUNCIL FOR APPROVAL OF THE PERMIT.

NOTE: SECTION 12.20.050 APPLICATIONS FOR EXCLUSIVE USE SHALL BE FILED WITH THE CITY CLERK DURING THE MONTH OF FEBRUARY ANNUALLY AND SHALL BE SET FOR CONSIDERATION BY THE CITY COUNCIL AT ITS FIRST MEETING IN MARCH ANNUALLY. APPLICATIONS FOR EXCLUSIVE USE SHALL BE FILED NOT LESS THAN TWENTY ONE (21) NOR MORE THAN ONE HUNDRED FIFTY (150) DAYS PRIOR TO THE USE OF THE FACILITY. PROMOTERS SHALL REQUEST AN AGREEMENT WITH THE CITY BESIDES THE APPLICATION.

NOTE: SECTION 12.20.110: APPLICANT MUST PROVIDE THE CITY WITH CERTIFICATES OF INSURANCE SPECIFYING THE CITY OF MENDOTA AS NAMED INSURED EVIDENCING LIABILITY AND PROPERTY DAMAGE LIMITS WITH A COMBINED SINGLE LIMIT OF NOT LESS THAN ONE MILLION DOLLARS (\$1,000,000).

- COMPLETED APPLICATION.
- PROOF OF INSURANCE POLICY SHOWING CITY OF MENDOTA AS ADDITIONAL INSURED.
- PROOF OF LIABILITY INSURANCE FOR FACILITY USE
- DEPOSIT, USE FEE, AND KEY DEPOSIT SUBMITTED TO FINANCE DEPARTMENT.
- OBTAINED SECURITY AS REQUIRED BY MENDOTA POLICE DEPARTMENT
- ORIGINAL SIGNATURE OF PERMITTEE WITH ACKNOWLEDGMENT.
- NOISE PERMIT, IF APPLICABLE
- DEPOSIT, USE FEE, AND KEY DEPOSIT RETURNED TO APPLICANT

1. This application is for the use of the following facility:

Baseball field

2. The organization, individual, business or entity applying for the use permit:

Mendota Youth Recreation Baseball

3. The contact person on behalf of the applicant, regarding the event or activity for which use permit is requested together with all of the following information:

NAME: Sergio Valdez

ADDRESS (STREET AND CITY): 325 Puchest Mendota

TELEPHONE NO.: 559-647-4043

4. DATE: March 15 - July 15 TIME: Tuesday - Thursday 4-9:00 Sat 9:00 to 5:00
Tuesday - Thursday Sat

5. Please describe the exact park area or areas requested for Exclusive Use. (List below and circle the area on the attached map).

Baseball field Bathrooms

6. Purpose or function for which the permit is requested. Give statement of reasons for exclusive use. Note: Section 12.20.090(b)(c) Fees and Deposits as required.

Baseball - Softball Games

7. Number of persons expected to attend the function or event. 200

8. Will alcoholic beverages be sold? Yes ___ No X note: if yes, you must apply for and receive a separate permit from the state department of alcohol beverage control, if so, liquor liability insurance is required to be purchased thirty (30) days in advance by the applicant. The Fresno County Sheriff's department must be contacted regarding this application. The City of Mendota parks are tobacco free and alcohol free.

9. Has a promoter been contracted to present, produce, or otherwise be involved in the event, activity or entertainment during the event? Yes ___ No X. Note: section 12.20.110, if yes, the promoter is required to provide certificate of insurance evidencing liability and property damage limits with a combined single limit of not less than \$1,000,000 with a deductible of not more than \$500, and shall specify the City of Mendota and applicant as named insured.

10. If a promoter will present, produce, or otherwise be involved in the event, activity or entertainment, state the name, address and telephone number of the promoter and describe his/her/lits participation in the

event. Note: Section 5.08.030 Amusement Park Rides and Attractions; Section 5.08.300 Musical and Theatrical Shows. The Promoter is required to obtain a business license.

NAME: _____

ADDRESS: _____

PARTICIPATION/INVOLVEMENT: _____

11. Detailed description of all entertainment and activities, including equipment and vehicles to be used, the nature and times of use of such equipment, and the nature and time of use of any amplified sound equipment. Please keep in mind that anything not mentioned below will not be allowed.

To promote recreational activities to our City Youth
Baseball Games

12. Will concession stand(s) be used? Yes _____ No. Note: for baseball diamond concession, \$150.00 fee, per league, no exemptions.

13. Will there be an admissions charge to the event? If so, state the exact amount of each ticket 0\$. State the reason for imposing this admission charge.

14. Will there be a live band at this function? _____ Yes No (See attached municipal code regarding noise ordinance)

15. State the names and addresses of all persons or groups which will receive any of the proceeds from this event, including concessions, and how those proceeds will be divided among such persons or groups.

Mendota Youth Baseball

16. If this permit application is for all or substantially all of the park area, or all or substantially all of the picnic and bandstand area, state the overriding public interest or special circumstances which justify excluding residents of the City of Mendota from using their public park facilities.

17. I, Sergio Valdez have read the Mendota Municipal Code Chapter 12.20 re: park permits (attached). I understand all of the requirements for conducting an event or activity in the use of the Rojas-Pierce Park or any City facility. I agree on behalf of myself and M.Y.B. (name of applicant), the organization on whose behalf this application is made, to indemnify, defend and hold the City of Mendota harmless, from and against any and all claims, actions, suits, and proceedings for money damages or other relief for personal injury, property damage or other losses resulting from or caused by the activity or event for which this permit is issued. The keys to any facility or electrical panel will not be issued until this document is signed by the permittee requesting a facility and/or consent/hold harmless agreements are submitted to city staff and proof of insurance is provided and all fees and deposits are paid.

Signature of Permittee: Sergio Valdez DATE: 3-4-2021

I, Sergio Valdez, declare I have read and understand the foregoing application and all attachments thereto. I further declare that I will abide by all City, State, County and Federal laws at said event.

Dated: 3-4-2007

Sergio Valdez
Signature of Permittee

CITY MANAGER APPROVAL

THIS APPLICATION IS APPROVED / REJECTED FOR USE OF THE _____ ON _____. THE FOLLOWING CONDITIONS OF APPROVAL SHALL APPLY, MAY INCLUDE POLICE DEPARTMENT REQUIREMENTS.

CITY MANAGER: _____

DATE: _____

SECURITY REQUIREMENT OR CONDITIONS AS PER CITY OF MENDOTA POLICE DEPARTMENT:

POLICE DEPT: _____

DATE: _____



CITY OF MENDOTA FACILITY USE APPLICATION

PLEASE COMPLETE ALL QUESTIONS OR ITEMS FOR WHICH INFORMATION IS REQUESTED. PRINT ALL ANSWERS EXCEPT THE SIGNATURE.

FOR USE OF ALL OR SUBSTANTIALLY ALL OF THE ROJAS-PIERCE PARK PICNIC AREA AND BANDSTAND, OR MENDOTA POOL PARK BANDSTAND, VETERANS PARK, APPLICANTS MUST APPEAR BEFORE THE CITY COUNCIL FOR APPROVAL OF THE PERMIT.

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- COMPLETED APPLICATION.
- PROOF OF INSURANCE POLICY SHOWING CITY OF MENDOTA AS ADDITIONAL INSURED.
- PROOF OF LIABILITY INSURANCE FOR FACILITY USE
- DEPOSIT, USE FEE, AND KEY DEPOSIT SUBMITTED TO FINANCE DEPARTMENT.
- OBTAINED SECURITY AS REQUIRED BY MENDOTA POLICE DEPARTMENT
- ORIGINAL SIGNATURE OF PERMITTEE WITH ACKNOWLEDGMENT.
- NOISE PERMIT, IF APPLICABLE
- DEPOSIT, USE FEE, AND KEY DEPOSIT RETURNED TO APPLICANT

1. This application is for the use of the following facility:

Rogas - Pierce Park & Smart Street

2. The organization, individual, business or entity applying for the use permit:

Westside Youth Inc.

3. The contact person on behalf of the applicant, regarding the event or activity for which use permit is requested together with all of the following information:

NAME: Dino Perez

ADDRESS (STREET AND CITY): 1709 7th Street

TELEPHONE NO.: (559) 970-7840 or (559) 655-4808

Remote start time 6pm

4. DATE: March 17, 2021 - Dec 31, 2021 TIME: 3:30 pm - 11:00 pm

5. Please describe the exact park area or areas requested for Exclusive Use. (List below and circle the area on the attached map).

Parking lot & Restrooms

6. Purpose or function for which the permit is requested. Give statement of reasons for exclusive use. Note: Section 12.20.090(b)(c) Fees and Deposits as required.

Fundraiser to pay for operational cost and youth programs

7. Number of persons expected to attend the function or event. Approx. 200-300

8. Will alcoholic beverages be sold? Yes ___ No. note: if yes, you must apply for and receive a separate permit from the state department of alcohol beverage control, if so, liquor liability insurance is required to be purchased thirty (30) days in advance by the applicant. The Fresno County Sheriff's department must be contacted regarding this application. The City of Mendota parks are tobacco free and alcohol free.

9. Has a promoter been contracted to present, produce, or otherwise be involved in the event, activity or entertainment during the event? Yes ___ No. Note: section 12.20.110, if yes, the promoter is required to provide certificate of insurance evidencing liability and property damage limits with a combined single limit of not less than \$1,000,000 with a deductible of not more than \$500, and shall specify the City of Mendota and applicant as named insured.

10. If a promoter will present, produce, or otherwise be involved in the event, activity or entertainment, state the name, address and telephone number of the promoter and describe his/her/its participation in the

event. Note: Section 5.08.030 Amusement Park Rides and Attractions; Section 5.08.300 Musical and Theatrical Shows. The Promoter is required to obtain a business license.

NAME: N/A

ADDRESS: _____

PARTICIPATION/INVOLVEMENT: _____

11. Detailed description of all entertainment and activities, including equipment and vehicles to be used, the nature and times of use of such equipment, and the nature and time of use of any amplified sound equipment. Please keep in mind that anything not mentioned below will not be allowed.

Food items, toys, clothing, pony rides, bounce house, dunk tank, train rides, house hold items, Candy, phone accessories, hats, boots, CDs, tapes, vitamins, Avon, tupperwear, princess house, shoes and other items.

12. Will concession stand(s) be used? _____ Yes No. Note: for baseball diamond concession, \$150.00 fee, per league, no exemptions.

13. Will there be an admissions charge to the event? If so, state the exact amount of each ticket \$ ____ . State the reason for imposing this admission charge.

14. Will there be a live band at this function? _____ Yes No (See attached municipal code regarding noise ordinance)

15. State the names and addresses of all persons or groups which will receive any of the proceeds from this event, including concessions, and how those proceeds will be divided among such persons or groups.

Westside Youth Inc.

16. If this permit application is for all or substantially all of the park area, or all or substantially all of the picnic and bandstand are, state the overriding public interest or special circumstances which justify excluding residents of the City of Mendota from using their public park facilities.

17. I, Dino Perez have read the Mendota Municipal Code Chapter 12.20 re: park permits (attached). I understand all of the requirements for conducting an event or activity in the use of the Rojas-Pierce Park or any City facility. I agree on behalf of myself and Dino Perez (name of applicant), the organization on whose behalf this application is made, to indemnify, defend and hold the City of Mendota harmless, from and against any and all claims, actions, suits, and proceedings for money damages or other relief for personal injury, property damage or other losses resulting from or caused by the activity or event for which this permit is issued. The keys to any facility or electrical panel will not be issued until this document is signed by the permittee requesting a facility and/or consent/hold harmless agreements are submitted to city staff and proof of insurance is provided and all fees and deposits are paid.

Signature of Permittee:  DATE: 1/26/2021

I, Dino Perez, declare I have read and understand the foregoing application and all attachments thereto. I further declare that I will abide by all City, State, County and Federal laws at said event.

Dated: 1-26-2021

Dino Perez
Signature of Permittee

CITY MANAGER APPROVAL

THIS APPLICATION IS APPROVED / REJECTED FOR USE OF THE _____ ON _____. THE FOLLOWING CONDITIONS OF APPROVAL SHALL APPLY, MAY INCLUDE POLICE DEPARTMENT REQUIREMENTS.

CITY MANAGER: _____

DATE: _____

SECURITY REQUIREMENT OR CONDITIONS AS PER CITY OF MENDOTA POLICE DEPARTMENT:

POLICE DEPT: _____

DATE: _____



CITY OF MENDOTA FACILITY USE APPLICATION

FEB 26 2021

PLEASE COMPLETE ALL QUESTIONS OR ITEMS FOR WHICH INFORMATION IS REQUESTED. PRINT ALL ANSWERS EXCEPT THE SIGNATURE.

FOR USE OF ALL OR SUBSTANTIALLY ALL OF THE ROJAS-PIERCE PARK PICNIC AREA AND BANDSTAND, OR MENDOTA POOL PARK BANDSTAND, VETERANS PARK, APPLICANTS MUST APPEAR BEFORE THE CITY COUNCIL FOR APPROVAL OF THE PERMIT.

NOTE: SECTION 12.20.050. APPLICATIONS FOR EXCLUSIVE USE SHALL BE FILED WITH THE CITY CLERK DURING THE MONTH OF FEBRUARY ANNUALLY AND SHALL BE SET FOR CONSIDERATION BY THE CITY COUNCIL AT ITS FIRST MEETING IN MARCH ANNUALLY. APPLICATIONS FOR EXCLUSIVE USE SHALL BE FILED NOT LESS THAN TWENTY ONE (21) NOR MORE THAN ONE HUNDRED FIFTY (150) DAYS PRIOR TO THE USE OF THE FACILITY. PROMOTERS SHALL REQUEST AN AGREEMENT WITH THE CITY BESIDES THE APPLICATION.

NOTE: SECTION 12.20.110: APPLICANT MUST PROVIDE THE CITY WITH CERTIFICATES OF INSURANCE SPECIFYING THE CITY OF MENDOTA AS NAMED INSURED EVIDENCING LIABILITY AND PROPERTY DAMAGE LIMITS WITH A COMBINED SINGLE LIMIT OF NOT LESS THAN ONE MILLION DOLLARS (\$1,000,000).

- COMPLETED APPLICATION.
- PROOF OF INSURANCE POLICY SHOWING CITY OF MENDOTA AS ADDITIONAL INSURED.
- PROOF OF LIABILITY INSURANCE FOR FACILITY USE
- DEPOSIT, USE FEE, AND KEY DEPOSIT SUBMITTED TO FINANCE DEPARTMENT.
- OBTAINED SECURITY AS REQUIRED BY MENDOTA POLICE DEPARTMENT
- ORIGINAL SIGNATURE OF PERMITTEE WITH ACKNOWLEDGMENT.
- NOISE PERMIT, IF APPLICABLE
- DEPOSIT, USE FEE, AND KEY DEPOSIT RETURNED TO APPLICANT

1. This application is for the use of the following facility:

Parking lot S-E corner of 7th & Rio Frío

2. The organization, individual, business or entity applying for the use permit:

Mendota Youth Recreation

3. The contact person on behalf of the applicant, regarding the event or activity for which use permit is requested together with all of the following information:

NAME: Sergio Valdez

ADDRESS (STREET AND CITY): 325 Pucher St

TELEPHONE NO.: 559 647-4043

4. DATE: April 1, 2011-12-31-2011 TIME: 4:00 pm to 9: pm

5. Please describe the exact park area or areas requested for Exclusive Use. (List below and circle the area on the attached map).

6. Purpose or function for which the permit is requested. Give statement of reasons for exclusive use. Note: Section 12.20.090(b)(c) Fees and Deposits as required.

7. Number of persons expected to attend the function or event. 100

8. Will alcoholic beverages be sold? Yes No note: if yes, you must apply for and receive a separate permit from the state department of alcohol beverage control, if so, liquor liability insurance is required to be purchased thirty (30) days in advance by the applicant. The Fresno County Sheriff's department must be contacted regarding this application. The City of Mendota parks are tobacco free and alcohol free.

9. Has a promoter been contracted to present, produce, or otherwise be involved in the event, activity or entertainment during the event? Yes No . Note: section 12.20.110, if yes, the promoter is required to provide certificate of insurance evidencing liability and property damage limits with a combined single limit of not less than \$1,000,000 with a deductible of nor more than \$500, and shall specify the City of Mendota and applicant as named insured.

10. If a promoter will present, produce, or otherwise be involved in the event, activity or entertainment, state the name, address and telephone number of the promoter and describe his/her/its participation in the

event. Note: Section 5.08.030 Amusement Park Rides and Attractions; Section 5.08.300 Musical and Theatrical Shows. The Promoter is required to obtain a business license.

NAME: _____

ADDRESS: _____

PARTICIPATION/INVOLVEMENT: _____

11. Detailed description of all entertainment and activities, including equipment and vehicles to be used, the nature and times of use of such equipment, and the nature and time of use of any amplified sound equipment. Please keep in mind that anything not mentioned below will not be allowed.

Open Market - New-Used Items Food Trucks

12. Will concession stand(s) be used? _____ Yes No. Note: for baseball diamond concession, \$150.00 fee, per league, no exemptions.

13. Will there be an admissions charge to the event? If so, state the exact amount of each ticket 0. State the reason for imposing this admission charge.

14. Will there be a live band at this function? _____ Yes No (See attached municipal code regarding noise ordinance)

15. State the names and addresses of all persons or groups which will receive any of the proceeds from this event, including concessions, and how those proceeds will be divided among such persons or groups.

Mendota Youth

16. If this permit application is for all or substantially all of the park area, or all or substantially all of the picnic and bandstand area, state the overriding public interest or special circumstances which justify excluding residents of the City of Mendota from using their public park facilities.

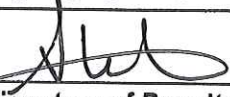
17. I, Sergio Valdez have read the Mendota Municipal Code Chapter 12.20 re: park permits (attached). I understand all of the requirements for conducting an event or activity in the use of the Rojas-Pierce Park or any City facility. I agree on behalf of myself and Mendota Youth (name of applicant), the organization on whose behalf this application is made, to indemnify, defend and hold the City of Mendota harmless, from and against any and all claims, actions, suits, and proceedings for money damages or other relief for personal injury, property damage or other losses resulting from or caused by the activity or event for which this permit is issued. The keys to any facility or electrical panel will not be issued until this document is signed by the permittee requesting a facility and/or consent/hold harmless agreements are submitted to city staff and proof of insurance is provided and all fees and deposits are paid.

Signature of Permittee: _____

DATE: 2-25-2011

I, Sergio Valdez, declare I have read and understand the foregoing application and all attachments thereto. I further declare that I will abide by all City, State, County and Federal laws at said event.

Dated: 2-25-2021



Signature of Permittee

CITY MANAGER APPROVAL

THIS APPLICATION IS APPROVED / REJECTED FOR USE OF THE _____ ON _____. THE FOLLOWING CONDITIONS OF APPROVAL SHALL APPLY, MAY INCLUDE POLICE DEPARTMENT REQUIREMENTS.

CITY MANAGER: _____ DATE: _____

SECURITY REQUIREMENT OR CONDITIONS AS PER CITY OF MENDOTA POLICE DEPARTMENT:

POLICE DEPT: _____ DATE: _____



FEB 23 2021

CITY OF MENDOTA FACILITY USE APPLICATION

PLEASE COMPLETE ALL QUESTIONS OR ITEMS FOR WHICH INFORMATION IS REQUESTED. PRINT ALL ANSWERS EXCEPT THE SIGNATURE.

FOR USE OF ALL OR SUBSTANTIALLY ALL OF THE ROJAS-PIERCE PARK PICNIC AREA AND BANDSTAND, OR MENDOTA POOL PARK BANDSTAND, VETERANS PARK, APPLICANTS MUST APPEAR BEFORE THE CITY COUNCIL FOR APPROVAL OF THE PERMIT.

NOTE: SECTION 12.20.050. APPLICATIONS FOR EXCLUSIVE USE SHALL BE FILED WITH THE CITY CLERK DURING THE MONTH OF FEBRUARY ANNUALLY AND SHALL BE SET FOR CONSIDERATION BY THE CITY COUNCIL AT ITS FIRST MEETING IN MARCH ANNUALLY. APPLICATIONS FOR EXCLUSIVE USE SHALL BE FILED NOT LESS THAN TWENTY ONE (21) NOR MORE THAN ONE HUNDRED FIFTY (150) DAYS PRIOR TO THE USE OF THE FACILITY. PROMOTERS SHALL REQUEST AN AGREEMENT WITH THE CITY BESIDES THE APPLICATION.

NOTE: SECTION 12.20.110: APPLICANT MUST PROVIDE THE CITY WITH CERTIFICATES OF INSURANCE SPECIFYING THE CITY OF MENDOTA AS NAMED INSURED EVIDENCING LIABILITY AND PROPERTY DAMAGE LIMITS WITH A COMBINED SINGLE LIMIT OF NOT LESS THAN ONE MILLION DOLLARS (\$1,000,000).

- COMPLETED APPLICATION.
- PROOF OF INSURANCE POLICY SHOWING CITY OF MENDOTA AS ADDITIONAL INSURED.
- PROOF OF LIABILITY INSURANCE FOR FACILITY USE
- DEPOSIT, USE FEE, AND KEY DEPOSIT SUBMITTED TO FINANCE DEPARTMENT.
- OBTAINED SECURITY AS REQUIRED BY MENDOTA POLICE DEPARTMENT
- ORIGINAL SIGNATURE OF PERMITTEE WITH ACKNOWLEDGMENT.
- NOISE PERMIT, IF APPLICABLE
- DEPOSIT, USE FEE, AND KEY DEPOSIT RETURNED TO APPLICANT

1. This application is for the use of the following facility:

Pogos Park

2. The organization, individual, business or entity applying for the use permit:

Mendota Youth Recreation

3. The contact person on behalf of the applicant, regarding the event or activity for which use permit is requested together with all of the following information:

NAME: Sergio Valdez

ADDRESS (STREET AND CITY): 325 Puche St Mendota, CA

TELEPHONE No.: 559-647-4043

4. DATE: July 8-9-10+11 2021 TIME: 6:00pm to 12:00 Midnight

5. Please describe the exact park area or areas requested for Exclusive Use. (List below and circle the area on the attached map).

Whole Park Area including Snack-Concession stand-Pavilion area

6. Purpose or function for which the permit is requested. Give statement of reasons for exclusive use. Note: Section 12.20.090(b)(c) Fees and Deposits as required.

Annual Harvest Festival Carnival

7. Number of persons expected to attend the function or event. 1000

8. Will alcoholic beverages be sold? Yes No note: if yes, you must apply for and receive a separate permit from the state department of alcohol beverage control, if so, liquor liability insurance is required to be purchased thirty (30) days in advance by the applicant. The Fresno County Sheriff's department must be contacted regarding this application. The City of Mendota parks are tobacco free and alcohol free.

9. Has a promoter been contracted to present, produce, or otherwise be involved in the event, activity or entertainment during the event? Yes No . Note: section 12.20.110, if yes, the promoter is required to provide certificate of insurance evidencing liability and property damage limits with a combined single limit of not less than \$1,000,000 with a deductible of nor more than \$500, and shall specify the City of Mendota and applicant as named insured.

10. If a promoter will present, produce, or otherwise be involved in the event, activity or entertainment, state the name, address and telephone number of the promoter and describe his/her/its participation in the

event. Note: Section 5.08.030 Amusement Park Rides and Attractions; Section 5.08.300 Musical and Theatrical Shows. The Promoter is required to obtain a business license.

NAME: _____

ADDRESS: _____

PARTICIPATION/INVOLVEMENT: _____

11. Detailed description of all entertainment and activities, including equipment and vehicles to be used, the nature and times of use of such equipment, and the nature and time of use of any amplified sound equipment. Please keep in mind that anything not mentioned below will not be allowed.

Carnival rides - food garden - DJ - live bands, dancing; Beer garden

12. Will concession stand(s) be used? Yes _____ No. Note: for baseball diamond concession, \$150.00 fee, per league, no exemptions.

13. Will there be an admissions charge to the event? If so, state the exact amount of each ticket \$ 2.00. State the reason for imposing this admission charge.

14. Will there be a live band at this function? Yes _____ No (See attached municipal code regarding noise ordinance)

15. State the names and addresses of all persons or groups which will receive any of the proceeds from this event, including concessions, and how those proceeds will be divided among such persons or groups.

All proceeds to benefit Mendota Youth recreation programs

16. If this permit application is for all or substantially all of the park area, or all or substantially all of the picnic and bandstand area, state the overriding public interest or special circumstances which justify excluding residents of the City of Mendota from using their public park facilities.

17. I, Sergio Valdez have read the Mendota Municipal Code Chapter 12.20 re: park permits (attached). I understand all of the requirements for conducting an event or activity in the use of the Rojas-Pierce Park or any City facility. I agree on behalf of myself and Mendota Youth Recreation (name of applicant), the organization on whose behalf this application is made, to indemnify, defend and hold the City of Mendota harmless, from and against any and all claims, actions, suits, and proceedings for money damages or other relief for personal injury, property damage or other losses resulting from or caused by the activity or event for which this permit is issued. The keys to any facility or electrical panel will not be issued until this document is signed by the permittee requesting a facility and/or consent/hold harmless agreements are submitted to city staff and proof of insurance is provided and all fees and deposits are paid.

Signature of Permittee: Sergio Valdez DATE: 2-23-2021

I, Sergio Valdez, declare I have read and understand the foregoing application and all attachments thereto. I further declare that I will abide by all City, State, County and Federal laws at said event.

Dated: 7-21-2021

Sergio Valdez
Signature of Permittee

CITY MANAGER APPROVAL

THIS APPLICATION IS APPROVED / REJECTED FOR USE OF THE _____ ON _____. THE FOLLOWING CONDITIONS OF APPROVAL SHALL APPLY, MAY INCLUDE POLICE DEPARTMENT REQUIREMENTS.

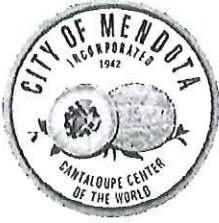
CITY MANAGER: _____

DATE: _____

SECURITY REQUIREMENT OR CONDITIONS AS PER CITY OF MENDOTA POLICE DEPARTMENT:

POLICE DEPT: _____

DATE: _____



FEB 23 2021

CITY OF MENDOTA FACILITY USE APPLICATION

PLEASE COMPLETE ALL QUESTIONS OR ITEMS FOR WHICH INFORMATION IS REQUESTED. PRINT ALL ANSWERS EXCEPT THE SIGNATURE.

FOR USE OF ALL OR SUBSTANTIALLY ALL OF THE ROJAS-PIERCE PARK PICNIC AREA AND BANDSTAND, OR MENDOTA POOL PARK BANDSTAND, VETERANS PARK, APPLICANTS MUST APPEAR BEFORE THE CITY COUNCIL FOR APPROVAL OF THE PERMIT.

NOTE: SECTION 12.20.050 APPLICATIONS FOR EXCLUSIVE USE SHALL BE FILED WITH THE CITY CLERK DURING THE MONTH OF FEBRUARY ANNUALLY AND SHALL BE SET FOR CONSIDERATION BY THE CITY COUNCIL AT ITS FIRST MEETING IN MARCH ANNUALLY. APPLICATIONS FOR EXCLUSIVE USE SHALL BE FILED NOT LESS THAN TWENTY ONE (21) NOR MORE THAN ONE HUNDRED FIFTY (150) DAYS PRIOR TO THE USE OF THE FACILITY. PROMOTERS SHALL REQUEST AN AGREEMENT WITH THE CITY BESIDES THE APPLICATION.

NOTE: SECTION 12.20.110: APPLICANT MUST PROVIDE THE CITY WITH CERTIFICATES OF INSURANCE SPECIFYING THE CITY OF MENDOTA AS NAMED INSURED EVIDENCING LIABILITY AND PROPERTY DAMAGE LIMITS WITH A COMBINED SINGLE LIMIT OF NOT LESS THAN ONE MILLION DOLLARS (\$1,000,000).

- COMPLETED APPLICATION.
- PROOF OF INSURANCE POLICY SHOWING CITY OF MENDOTA AS ADDITIONAL INSURED.
- PROOF OF LIABILITY INSURANCE FOR FACILITY USE
- DEPOSIT, USE FEE, AND KEY DEPOSIT SUBMITTED TO FINANCE DEPARTMENT.
- OBTAINED SECURITY AS REQUIRED BY MENDOTA POLICE DEPARTMENT
- ORIGINAL SIGNATURE OF PERMITTEE WITH ACKNOWLEDGMENT.
- NOISE PERMIT, IF APPLICABLE
- DEPOSIT, USE FEE, AND KEY DEPOSIT RETURNED TO APPLICANT

1. This application is for the use of the following facility:

Rojas Park

2. The organization, individual, business or entity applying for the use permit:

Mendota Youth Recreation

3. The contact person on behalf of the applicant, regarding the event or activity for which use permit is requested together with all of the following information:

NAME: Sergio Valdez

ADDRESS (STREET AND CITY): 325 Pucheu St

TELEPHONE NO.: 559-647-4043

4. DATE: July 15-16-17-18 TIME: 6:00pm to midnight

5. Please describe the exact park area or areas requested for Exclusive Use. (List below and circle the area on the attached map).

Whole Park area including snack concession stand - Pavilion area

6. Purpose or function for which the permit is requested. Give statement of reasons for exclusive use. Note: Section 12.20.090(b)(c) Fees and Deposits as required.

Annual Harvest Festival Carnival

7. Number of persons expected to attend the function or event. 1000

8. Will alcoholic beverages be sold? Yes No. note: if yes, you must apply for and receive a separate permit from the state department of alcohol beverage control, if so, liquor liability insurance is required to be purchased thirty (30) days in advance by the applicant. The Fresno County Sheriff's department must be contacted regarding this application. The City of Mendota parks are tobacco free and alcohol free.

9. Has a promoter been contracted to present, produce, or otherwise be involved in the event, activity or entertainment during the event? Yes No . Note: section 12.20.110, if yes, the promoter is required to provide certificate of insurance evidencing liability and property damage limits with a combined single limit of not less than \$1,000,000 with a deductible of nor more than \$500, and shall specify the City of Mendota and applicant as named insured.

10. If a promoter will present, produce, or otherwise be involved in the event, activity or entertainment, state the name, address and telephone number of the promoter and describe his/her/its participation in the

event. Note: Section 5.08.030 Amusement Park Rides and Attractions; Section 5.08.300 Musical and Theatrical Shows. The Promoter is required to obtain a business license.

NAME: _____
ADDRESS: _____
PARTICIPATION/INVOLVEMENT: _____

11. Detailed description of all entertainment and activities, including equipment and vehicles to be used, the nature and times of use of such equipment, and the nature and time of use of any amplified sound equipment. Please keep in mind that anything not mentioned below will not be allowed.

Carnival rides - food garden - DJ - live bands, dancing; Beer garden

12. Will concession stand(s) be used? Yes _____ No. Note: for baseball diamond concession, \$150.00 fee, per league, no exemptions.

13. Will there be an admissions charge to the event? If so, state the exact amount of each ticket \$ 2.00. State the reason for imposing this admission charge.

14. Will there be a live band at this function? Yes _____ No (See attached municipal code regarding noise ordinance)

15. State the names and addresses of all persons or groups which will receive any of the proceeds from this event, including concessions, and how those proceeds will be divided among such persons or groups.

All proceeds to benefit Mendota Youth recreation programs

16. If this permit application is for all or substantially all of the park area, or all or substantially all of the picnic and bandstand area, state the overriding public interest or special circumstances which justify excluding residents of the City of Mendota from using their public park facilities.

17. I, Sergio Valle have read the Mendota Municipal Code Chapter 12.20 re: park permits (attached). I understand all of the requirements for conducting an event or activity in the use of the Rojas-Pierce Park or any City facility. I agree on behalf of myself and Mendota Youth Recreational (name of applicant), the organization on whose behalf this application is made, to indemnify, defend and hold the City of Mendota harmless, from and against any and all claims, actions, suits, and proceedings for money damages or other relief for personal injury, property damage or other losses resulting from or caused by the activity or event for which this permit is issued. The keys to any facility or electrical panel will not be issued until this document is signed by the permittee requesting a facility and/or consent/hold harmless agreements are submitted to city staff and proof of insurance is provided and all fees and deposits are paid.

Signature of Permittee: Sergio Valle DATE: 2-23-2021

I, Sergio Valdez, declare I have read and understand the foregoing application and all attachments thereto. I further declare that I will abide by all City, State, County and Federal laws at said event.

Dated: 7-21-2021

Sergio Valdez
Signature of Permittee

CITY MANAGER APPROVAL

THIS APPLICATION IS APPROVED / REJECTED FOR USE OF THE _____ ON _____. THE FOLLOWING CONDITIONS OF APPROVAL SHALL APPLY, MAY INCLUDE POLICE DEPARTMENT REQUIREMENTS.

CITY MANAGER: _____

DATE: _____

SECURITY REQUIREMENT OR CONDITIONS AS PER CITY OF MENDOTA POLICE DEPARTMENT:

POLICE DEPT: _____

DATE: _____



CITY OF MENDOTA FACILITY USE APPLICATION

FEB 23 2021

PLEASE COMPLETE ALL QUESTIONS OR ITEMS FOR WHICH INFORMATION IS REQUESTED. PRINT ALL ANSWERS EXCEPT THE SIGNATURE.

FOR USE OF ALL OR SUBSTANTIALLY ALL OF THE ROJAS-PIERCE PARK PICNIC AREA AND BANDSTAND, OR MENDOTA POOL PARK BANDSTAND, VETERANS PARK, APPLICANTS MUST APPEAR BEFORE THE CITY COUNCIL FOR APPROVAL OF THE PERMIT.

NOTE: SECTION 12.20.050 APPLICATIONS FOR EXCLUSIVE USE SHALL BE FILED WITH THE CITY CLERK DURING THE MONTH OF FEBRUARY ANNUALLY AND SHALL BE SET FOR CONSIDERATION BY THE CITY COUNCIL AT ITS FIRST MEETING IN MARCH ANNUALLY. APPLICATIONS FOR EXCLUSIVE USE SHALL BE FILED NOT LESS THAN TWENTY ONE (21) NOR MORE THAN ONE HUNDRED FIFTY (150) DAYS PRIOR TO THE USE OF THE FACILITY. PROMOTERS SHALL REQUEST AN AGREEMENT WITH THE CITY BESIDES THE APPLICATION.

NOTE: SECTION 12.20.110: APPLICANT MUST PROVIDE THE CITY WITH CERTIFICATES OF INSURANCE SPECIFYING THE CITY OF MENDOTA AS NAMED INSURED EVIDENCING LIABILITY AND PROPERTY DAMAGE LIMITS WITH A COMBINED SINGLE LIMIT OF NOT LESS THAN ONE MILLION DOLLARS (\$1,000,000).

- COMPLETED APPLICATION.
- PROOF OF INSURANCE POLICY SHOWING CITY OF MENDOTA AS ADDITIONAL INSURED.
- PROOF OF LIABILITY INSURANCE FOR FACILITY USE
- DEPOSIT, USE FEE, AND KEY DEPOSIT SUBMITTED TO FINANCE DEPARTMENT.
- OBTAINED SECURITY AS REQUIRED BY MENDOTA POLICE DEPARTMENT
- ORIGINAL SIGNATURE OF PERMITTEE WITH ACKNOWLEDGMENT.
- NOISE PERMIT, IF APPLICABLE
- DEPOSIT, USE FEE, AND KEY DEPOSIT RETURNED TO APPLICANT

1. This application is for the use of the following facility:

Rojas Park - Parking lot

2. The organization, individual, business or entity applying for the use permit:

Mendota Youth Recreation

3. The contact person on behalf of the applicant, regarding the event or activity for which use permit is requested together with all of the following information:

NAME: Sergio Valdez

ADDRESS (STREET AND CITY): 325 Pucher St Mendota, Cal

TELEPHONE No.: 659-647-4043

4. DATE: August 1, 2021 TIME: 9:00 Am to 3:00pm.

5. Please describe the exact park area or areas requested for Exclusive Use. (List below and circle the area on the attached map).

Pavilion Concession Stand area

6. Purpose or function for which the permit is requested. Give statement of reasons for exclusive use. Note: Section 12.20.090(b)(c) Fees and Deposits as required.

free Back-Pak give away

7. Number of persons expected to attend the function or event. 300

8. Will alcoholic beverages be sold? Yes ___ No. note: if yes, you must apply for and receive a separate permit from the state department of alcohol beverage control, if so, liquor liability insurance is required to be purchased thirty (30) days in advance by the applicant. The Fresno County Sheriff's department must be contacted regarding this application. The City of Mendota parks are tobacco free and alcohol free.

9. Has a promoter been contracted to present, produce, or otherwise be involved in the event, activity or entertainment during the event? Yes ___ No. Note: section 12.20.110, if yes, the promoter is required to provide certificate of insurance evidencing liability and property damage limits with a combined single limit of not less than \$1,000,000 with a deductible of nor more than \$500, and shall specify the City of Mendota and applicant as named insured.

10. If a promoter will present, produce, or otherwise be involved in the event, activity or entertainment, state the name, address and telephone number of the promoter and describe his/her/lits participation in the

event. Note: Section 5.08.030 Amusement Park Rides and Attractions; Section 5.08.300 Musical and Theatrical Shows. The Promoter is required to obtain a business license.

NAME: _____

ADDRESS: _____

PARTICIPATION/INVOLVEMENT: _____

11. Detailed description of all entertainment and activities, including equipment and vehicles to be used, the nature and times of use of such equipment, and the nature and time of use of any amplified sound equipment. Please keep in mind that anything not mentioned below will not be allowed.

We will be giving away free back-pak to the
Children of Mendota

12. Will concession stand(s) be used? Yes _____ No. Note: for baseball diamond concession, \$150.00 fee, per league, no exemptions.

13. Will there be an admissions charge to the event? If so, state the exact amount of each ticket 0 \$
. State the reason for imposing this admission charge.

14. Will there be a live band at this function? _____ Yes No (See attached municipal code regarding noise ordinance)

15. State the names and addresses of all persons or groups which will receive any of the proceeds from this event, including concessions, and how those proceeds will be divided among such persons or groups.

Children of Mendota

16. If this permit application is for all or substantially all of the park area, or all or substantially all of the picnic and bandstand area, state the overriding public interest or special circumstances which justify excluding residents of the City of Mendota from using their public park facilities.

17. I, Sergio Valdez have read the Mendota Municipal Code Chapter 12.20 re: park permits (attached). I understand all of the requirements for conducting an event or activity in the use of the Rojas-Pierce Park or any City facility. I agree on behalf of myself and Mendota Youth Rec (name of applicant), the organization on whose behalf this application is made, to indemnify, defend and hold the City of Mendota harmless, from and against any and all claims, actions, suits, and proceedings for money damages or other relief for personal injury, property damage or other losses resulting from or caused by the activity or event for which this permit is issued. The keys to any facility or electrical panel will not be issued until this document is signed by the permittee requesting a facility and/or consent/hold harmless agreements are submitted to city staff and proof of insurance is provided and all fees and deposits are paid.

Signature of Permittee: Sergio Valdez DATE: 2-23-2009

I, Sergio Valdez, declare I have read and understand the foregoing application and all attachments thereto. I further declare that I will abide by all City, State, County and Federal laws at said event.

Dated: 2-23-2021

Sergio Valdez
Signature of Permittee

CITY MANAGER APPROVAL

THIS APPLICATION IS APPROVED / REJECTED FOR USE OF THE _____ ON _____. THE FOLLOWING CONDITIONS OF APPROVAL SHALL APPLY, MAY INCLUDE POLICE DEPARTMENT REQUIREMENTS.

CITY MANAGER: _____ DATE: _____

SECURITY REQUIREMENT OR CONDITIONS AS PER CITY OF MENDOTA POLICE DEPARTMENT:

POLICE DEPT: _____ DATE: _____



CITY OF MENDOTA FACILITY USE APPLICATION

FEB 23 2021

PLEASE COMPLETE ALL QUESTIONS OR ITEMS FOR WHICH INFORMATION IS REQUESTED. PRINT ALL ANSWERS EXCEPT THE SIGNATURE.

FOR USE OF ALL OR SUBSTANTIALLY ALL OF THE ROJAS-PIERCE PARK PICNIC AREA AND BANDSTAND, OR MENDOTA POOL PARK BANDSTAND, VETERANS PARK, APPLICANTS MUST APPEAR BEFORE THE CITY COUNCIL FOR APPROVAL OF THE PERMIT.

NOTE: SECTION 12.20.050 APPLICATIONS FOR EXCLUSIVE USE SHALL BE FILED WITH THE CITY CLERK DURING THE MONTH OF FEBRUARY ANNUALLY AND SHALL BE SET FOR CONSIDERATION BY THE CITY COUNCIL AT ITS FIRST MEETING IN MARCH ANNUALLY. APPLICATIONS FOR EXCLUSIVE USE SHALL BE FILED NOT LESS THAN TWENTY ONE (21) NOR MORE THAN ONE HUNDRED FIFTY (150) DAYS PRIOR TO THE USE OF THE FACILITY. PROMOTERS SHALL REQUEST AN AGREEMENT WITH THE CITY BESIDES THE APPLICATION.

NOTE: SECTION 12.20.110: APPLICANT MUST PROVIDE THE CITY WITH CERTIFICATES OF INSURANCE SPECIFYING THE CITY OF MENDOTA AS NAMED INSURED EVIDENCING LIABILITY AND PROPERTY DAMAGE LIMITS WITH A COMBINED SINGLE LIMIT OF NOT LESS THAN ONE MILLION DOLLARS (\$1,000,000).

- COMPLETED APPLICATION.
- PROOF OF INSURANCE POLICY SHOWING CITY OF MENDOTA AS ADDITIONAL INSURED.
- PROOF OF LIABILITY INSURANCE FOR FACILITY USE
- DEPOSIT, USE FEE, AND KEY DEPOSIT SUBMITTED TO FINANCE DEPARTMENT.
- OBTAINED SECURITY AS REQUIRED BY MENDOTA POLICE DEPARTMENT
- ORIGINAL SIGNATURE OF PERMITTEE WITH ACKNOWLEDGMENT.
- NOISE PERMIT, IF APPLICABLE
- DEPOSIT, USE FEE, AND KEY DEPOSIT RETURNED TO APPLICANT

1. This application is for the use of the following facility:

Rojas Park - Parking Area

2. The organization, individual, business or entity applying for the use permit:

Mendota Youth Recreation

3. The contact person on behalf of the applicant, regarding the event or activity for which use permit is requested together with all of the following information:

NAME: Sergio Valdez

ADDRESS (STREET AND CITY): 325 Puchest Mendota, Ca

TELEPHONE No.: 559-647-4043

4. DATE: Oct 30, 2021 TIME: @ 1:00pm to 9:00 pm

5. Please describe the exact park area or areas requested for Exclusive Use. (List below and circle the area on the attached map).

Pavilion Concession Stand - Parking lot

6. Purpose or function for which the permit is requested. Give statement of reasons for exclusive use. Note: Section 12.20.090(b)(c) Fees and Deposits as required.

Red ribbon - trunk + trick

7. Number of persons expected to attend the function or event. 300

8. Will alcoholic beverages be sold? Yes ___ No note: if yes, you must apply for and receive a separate permit from the state department of alcohol beverage control, if so, liquor liability insurance is required to be purchased thirty (30) days in advance by the applicant. The Fresno County Sheriff's department must be contacted regarding this application. The City of Mendota parks are tobacco free and alcohol free.

9. Has a promoter been contracted to present, produce, or otherwise be involved in the event, activity or entertainment during the event? Yes ___ No . Note: section 12.20.110, if yes, the promoter is required to provide certificate of insurance evidencing liability and property damage limits with a combined single limit of not less than \$1,000,000 with a deductible of nor more than \$500, and shall specify the City of Mendota and applicant as named insured.

10. If a promoter will present, produce, or otherwise be involved in the event, activity or entertainment, state the name, address and telephone number of the promoter and describe his/her/its participation in the

Event. Note: Section 5.08.030 Amusement Park Rides and Attractions; Section 5.08.300 Musical and Theatrical Shows. The Promoter is required to obtain a business license.

NAME: _____

ADDRESS: _____

PARTICIPATION/INVOLVEMENT: _____

11. Detailed description of all entertainment and activities, including equipment and vehicles to be used, the nature and times of use of such equipment, and the nature and time of use of any amplified sound equipment. Please keep in mind that anything not mentioned below will not be allowed.

Pavilion for cake walk- raffle area - parking lot to set-up
Halloween displays.

12. Will concession stand(s) be used? Yes _____ No. Note: for baseball diamond concession, \$150.00 fee, per league, no exemptions.

13. Will there be an admissions charge to the event? If so, state the exact amount of each ticket 0 \$. State the reason for imposing this admission charge.

14. Will there be a live band at this function? _____ Yes No (See attached municipal code regarding noise ordinance)

15. State the names and addresses of all persons or groups which will receive any of the proceeds from this event, including concessions, and how those proceeds will be divided among such persons or groups.

All proceeds to benefit Mendota Youth recreation programs

16. If this permit application is for all or substantially all of the park area, or all or substantially all of the picnic and bandstand area, state the overriding public interest or special circumstances which justify excluding residents of the City of Mendota from using their public park facilities.

17. I, Sergio Valdez have read the Mendota Municipal Code Chapter 12.20 re: park permits (attached). I understand all of the requirements for conducting an event or activity in the use of the Rojas-Pierce Park or any City facility. I agree on behalf of myself and Mendota Youth Recreation (name of applicant), the organization on whose behalf this application is made, to indemnify, defend and hold the City of Mendota harmless, from and against any and all claims, actions, suits, and proceedings for money damages or other relief for personal injury, property damage or other losses resulting from or caused by the activity or event for which this permit is issued. The keys to any facility or electrical panel will not be issued until this document is signed by the permittee requesting a facility and/or consent/hold harmless agreements are submitted to city staff and proof of insurance is provided and all fees and deposits are paid.

Signature of Permittee: Sergio Valdez DATE: 2-21-2021

I, Sergio Valdez, declare I have read and understand the foregoing application and all attachments thereto. I further declare that I will abide by all City, State, County and Federal laws at said event.

Dated: 7-21-2021

Sergio Valdez
Signature of Permittee

CITY MANAGER APPROVAL

THIS APPLICATION IS APPROVED / REJECTED FOR USE OF THE _____ ON _____. THE FOLLOWING CONDITIONS OF APPROVAL SHALL APPLY, MAY INCLUDE POLICE DEPARTMENT REQUIREMENTS.

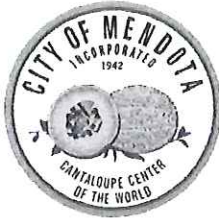
CITY MANAGER: _____

DATE: _____

SECURITY REQUIREMENT OR CONDITIONS AS PER CITY OF MENDOTA POLICE DEPARTMENT:

POLICE DEPT: _____

DATE: _____



CITY OF MENDOTA FACILITY USE APPLICATION

FEB 23 2021

PLEASE COMPLETE ALL QUESTIONS OR ITEMS FOR WHICH INFORMATION IS REQUESTED. PRINT ALL ANSWERS EXCEPT THE SIGNATURE.

FOR USE OF ALL OR SUBSTANTIALLY ALL OF THE ROJAS-PIERCE PARK PICNIC AREA AND BANDSTAND, OR MENDOTA POOL PARK BANDSTAND, VETERANS PARK, APPLICANTS MUST APPEAR BEFORE THE CITY COUNCIL FOR APPROVAL OF THE PERMIT.

NOTE: SECTION 12.20.050 APPLICATIONS FOR EXCLUSIVE USE SHALL BE FILED WITH THE CITY CLERK DURING THE MONTH OF FEBRUARY ANNUALLY AND SHALL BE SET FOR CONSIDERATION BY THE CITY COUNCIL AT ITS FIRST MEETING IN MARCH ANNUALLY. APPLICATIONS FOR EXCLUSIVE USE SHALL BE FILED NOT LESS THAN TWENTY ONE (21) NOR MORE THAN ONE HUNDRED FIFTY (150) DAYS PRIOR TO THE USE OF THE FACILITY. PROMOTERS SHALL REQUEST AN AGREEMENT WITH THE CITY BESIDES THE APPLICATION.

NOTE: SECTION 12.20.110: APPLICANT MUST PROVIDE THE CITY WITH CERTIFICATES OF INSURANCE SPECIFYING THE CITY OF MENDOTA AS NAMED INSURED EVIDENCING LIABILITY AND PROPERTY DAMAGE LIMITS WITH A COMBINED SINGLE LIMIT OF NOT LESS THAN ONE MILLION DOLLARS (\$1,000,000).

- COMPLETED APPLICATION.
- PROOF OF INSURANCE POLICY SHOWING CITY OF MENDOTA AS ADDITIONAL INSURED.
- PROOF OF LIABILITY INSURANCE FOR FACILITY USE
- DEPOSIT, USE FEE, AND KEY DEPOSIT SUBMITTED TO FINANCE DEPARTMENT.
- OBTAINED SECURITY AS REQUIRED BY MENDOTA POLICE DEPARTMENT
- ORIGINAL SIGNATURE OF PERMITTEE WITH ACKNOWLEDGMENT.
- NOISE PERMIT, IF APPLICABLE
- DEPOSIT, USE FEE, AND KEY DEPOSIT RETURNED TO APPLICANT

1. This application is for the use of the following facility:
Community Center

2. The organization, individual, business or entity applying for the use permit:
Mendota Youth Recreation

3. The contact person on behalf of the applicant, regarding the event or activity for which use permit is requested together with all of the following information:
NAME: Sergio Valdez
ADDRESS (STREET AND CITY): 325 Puchest Mendota, Ca
TELEPHONE No.: 559-647-4043

4. DATE: 11-20-2021 TIME: 9:00 Am to 5:00 P.m

5. Please describe the exact park area or areas requested for Exclusive Use. (List below and circle the area on the attached map).

6. Purpose or function for which the permit is requested. Give statement of reasons for exclusive use. Note: Section 12.20.090(b)(c) Fees and Deposits as required.
Annual Senior Citizen Thanksgiving Lunch

7. Number of persons expected to attend the function or event. 300

8. Will alcoholic beverages be sold? Yes ___ No note: if yes, you must apply for and receive a separate permit from the state department of alcohol beverage control, if so, liquor liability insurance is required to be purchased thirty (30) days in advance by the applicant. The Fresno County Sheriff's department must be contacted regarding this application. The City of Mendota parks are tobacco free and alcohol free.

9. Has a promoter been contracted to present, produce, or otherwise be involved in the event, activity or entertainment during the event? Yes ___ No . Note: section 12.20.110, if yes, the promoter is required to provide certificate of insurance evidencing liability and property damage limits with a combined single limit of not less than \$1,000,000 with a deductible of nor more than \$500, and shall specify the City of Mendota and applicant as named insured.

10. If a promoter will present, produce, or otherwise be involved in the event, activity or entertainment, state the name, address and telephone number of the promoter and describe his/her/its participation in the

event. Note: Section 5.08.030 Amusement Park Rides and Attractions; Section 5.08.300 Musical and Theatrical Shows. The Promoter is required to obtain a business license.

NAME: _____
ADDRESS: _____
PARTICIPATION/INVOLVEMENT: _____

11. Detailed description of all entertainment and activities, including equipment and vehicles to be used, the nature and times of use of such equipment, and the nature and time of use of any amplified sound equipment. Please keep in mind that anything not mentioned below will not be allowed.

Might have a D.J. We will be serving a thanksgiving lunch to all the seniors. The event is free. We will be using to kitchen area to set up the food.

12. Will concession stand(s) be used? _____ Yes No. Note: for baseball diamond concession, \$150.00 fee, per league, no exemptions.

13. Will there be an admissions charge to the event? If so, state the exact amount of each ticket 0\$. State the reason for imposing this admission charge.

14. Will there be a live band at this function? _____ Yes No (See attached municipal code regarding noise ordinance)

15. State the names and addresses of all persons or groups which will receive any of the proceeds from this event, including concessions, and how those proceeds will be divided among such persons or groups.

All proceeds to benefit Mendota Youth recreation programs

16. If this permit application is for all or substantially all of the park area, or all or substantially all of the picnic and bandstand area, state the overriding public interest or special circumstances which justify excluding residents of the City of Mendota from using their public park facilities.

17. I, Sergio Valle have read the Mendota Municipal Code Chapter 12.20 re: park permits (attached). I understand all of the requirements for conducting an event or activity in the use of the Rojas-Pierce Park or any City facility. I agree on behalf of myself and Mendota Youth Recreation (name of applicant), the organization on whose behalf this application is made, to indemnify, defend and hold the City of Mendota harmless, from and against any and all claims, actions, suits, and proceedings for money damages or other relief for personal injury, property damage or other losses resulting from or caused by the activity or event for which this permit is issued. The keys to any facility or electrical panel will not be issued until this document is signed by the permittee requesting a facility and/or consent/hold harmless agreements are submitted to city staff and proof of insurance is provided and all fees and deposits are paid.

Signature of Permittee: Sergio Valle DATE: 2-23-2021

I, Sergio Valdez, declare I have read and understand the foregoing application and all attachments thereto. I further declare that I will abide by all City, State, County and Federal laws at said event.

Dated: 7-22-2021

Sergio Valdez
Signature of Permittee

CITY MANAGER APPROVAL

THIS APPLICATION IS APPROVED / REJECTED FOR USE OF THE _____ ON _____. THE FOLLOWING CONDITIONS OF APPROVAL SHALL APPLY, MAY INCLUDE POLICE DEPARTMENT REQUIREMENTS.

CITY MANAGER: _____

DATE: _____

SECURITY REQUIREMENT OR CONDITIONS AS PER CITY OF MENDOTA POLICE DEPARTMENT:

POLICE DEPT: _____

DATE: _____



CITY OF MENDOTA FACILITY USE APPLICATION

FEB 23 2021

PLEASE COMPLETE ALL QUESTIONS OR ITEMS FOR WHICH INFORMATION IS REQUESTED. PRINT ALL ANSWERS EXCEPT THE SIGNATURE.

FOR USE OF ALL OR SUBSTANTIALLY ALL OF THE ROJAS-PIERCE PARK PICNIC AREA AND BANDSTAND, OR MENDOTA POOL PARK BANDSTAND, VETERANS PARK, APPLICANTS MUST APPEAR BEFORE THE CITY COUNCIL FOR APPROVAL OF THE PERMIT.

NOTE: SECTION 12.20.050 APPLICATIONS FOR EXCLUSIVE USE SHALL BE FILED WITH THE CITY CLERK DURING THE MONTH OF FEBRUARY ANNUALLY AND SHALL BE SET FOR CONSIDERATION BY THE CITY COUNCIL AT ITS FIRST MEETING IN MARCH ANNUALLY. APPLICATIONS FOR EXCLUSIVE USE SHALL BE FILED NOT LESS THAN TWENTY ONE (21) NOR MORE THAN ONE HUNDRED FIFTY (150) DAYS PRIOR TO THE USE OF THE FACILITY. PROMOTERS SHALL REQUEST AN AGREEMENT WITH THE CITY BESIDES THE APPLICATION.

NOTE: SECTION 12.20.110: APPLICANT MUST PROVIDE THE CITY WITH CERTIFICATES OF INSURANCE SPECIFYING THE CITY OF MENDOTA AS NAMED INSURED EVIDENCING LIABILITY AND PROPERTY DAMAGE LIMITS WITH A COMBINED SINGLE LIMIT OF NOT LESS THAN ONE MILLION DOLLARS (\$1,000,000).

- COMPLETED APPLICATION.
- PROOF OF INSURANCE POLICY SHOWING CITY OF MENDOTA AS ADDITIONAL INSURED.
- PROOF OF LIABILITY INSURANCE FOR FACILITY USE
- DEPOSIT, USE FEE, AND KEY DEPOSIT SUBMITTED TO FINANCE DEPARTMENT.
- OBTAINED SECURITY AS REQUIRED BY MENDOTA POLICE DEPARTMENT
- ORIGINAL SIGNATURE OF PERMITTEE WITH ACKNOWLEDGMENT.
- NOISE PERMIT, IF APPLICABLE
- DEPOSIT, USE FEE, AND KEY DEPOSIT RETURNED TO APPLICANT

1. This application is for the use of the following facility:
7th St - 6th St - Puche St - Tule St. Christmas Parade
2. The organization, individual, business or entity applying for the use permit:
Mendota Youth Recreation
3. The contact person on behalf of the applicant, regarding the event or activity for which use permit is requested together with all of the following information:
NAME: Sergio Valdez
ADDRESS (STREET AND CITY): 325 Puche St Mendota, Ca
TELEPHONE No.: 559-647-4043
4. DATE: 12-18-2021 TIME: 9:00 to 9:00 pm.
5. Please describe the exact park area or areas requested for Exclusive Use. (List below and circle the area on the attached map).
6. Purpose or function for which the permit is requested. Give statement of reasons for exclusive use. Note: Section 12.20.090(b)(c) Fees and Deposits as required.
Annual Christmas Parade - Food Court
7. Number of persons expected to attend the function or event. 600
8. Will alcoholic beverages be sold? Yes ___ No note: if yes, you must apply for and receive a separate permit from the state department of alcohol beverage control, if so, liquor liability insurance is required to be purchased thirty (30) days in advance by the applicant. The Fresno County Sheriff's department must be contacted regarding this application. The City of Mendota parks are tobacco free and alcohol free.
9. Has a promoter been contracted to present, produce, or otherwise be involved in the event, activity or entertainment during the event? Yes ___ No . Note: section 12.20.110, if yes, the promoter is required to provide certificate of insurance evidencing liability and property damage limits with a combined single limit of not less than \$1,000,000 with a deductible of not more than \$500, and shall specify the City of Mendota and applicant as named insured.
10. If a promoter will present, produce, or otherwise be involved in the event, activity or entertainment, state the name, address and telephone number of the promoter and describe his/her/its participation in the

event. Note: Section 5.08.030 Amusement Park Rides and Attractions; Section 5.08.300 Musical and Theatrical Shows. The Promoter is required to obtain a business license.

NAME: _____
ADDRESS: _____
PARTICIPATION/INVOLVEMENT: _____

11. Detailed description of all entertainment and activities, including equipment and vehicles to be used, the nature and times of use of such equipment, and the nature and time of use of any amplified sound equipment. Please keep in mind that anything not mentioned below will not be allowed.

we will be applying for encroachment permits for the streets for floods. 9th street for food court vendors & other vendors - DJ for music

12. Will concession stand(s) be used? _____ Yes No. Note: for baseball diamond concession, \$150.00 fee, per league, no exemptions.

13. Will there be an admissions charge to the event? If so, state the exact amount of each ticket 0 \$. State the reason for imposing this admission charge.

14. Will there be a live band at this function? _____ Yes No (See attached municipal code regarding noise ordinance)

15. State the names and addresses of all persons or groups which will receive any of the proceeds from this event, including concessions, and how those proceeds will be divided among such persons or groups.
All proceeds to benefit Mendota Youth recreation programs

16. If this permit application is for all or substantially all of the park area, or all or substantially all of the picnic and bandstand area, state the overriding public interest or special circumstances which justify excluding residents of the City of Mendota from using their public park facilities.

17. I, Sergio Valle have read the Mendota Municipal Code Chapter 12.20 re: park permits (attached). I understand all of the requirements for conducting an event or activity in the use of the Rojas-Pierce Park or any City facility. I agree on behalf of myself and Mendota Youth Recreat (name of applicant), the organization on whose behalf this application is made, to indemnify, defend and hold the City of Mendota harmless, from and against any and all claims, actions, suits, and proceedings for money damages or other relief for personal injury, property damage or other losses resulting from or caused by the activity or event for which this permit is issued. The keys to any facility or electrical panel will not be issued until this document is signed by the permittee requesting a facility and/or consent/hold harmless agreements are submitted to city staff and proof of insurance is provided and all fees and deposits are paid.

Signature of Permittee: Sergio Valle DATE: 2-23-2021

I, Sergio Valdez, declare I have read and understand the foregoing application and all attachments thereto. I further declare that I will abide by all City, State, County and Federal laws at said event.

Dated: 2-23-2021

Sergio Valdez
Signature of Permittee

CITY MANAGER APPROVAL

THIS APPLICATION IS APPROVED / REJECTED FOR USE OF THE _____ ON _____. THE FOLLOWING CONDITIONS OF APPROVAL SHALL APPLY, MAY INCLUDE POLICE DEPARTMENT REQUIREMENTS.

CITY MANAGER: _____

DATE: _____

SECURITY REQUIREMENT OR CONDITIONS AS PER CITY OF MENDOTA POLICE DEPARTMENT:

POLICE DEPT: _____

DATE: _____

EXHIBIT A

City of Mendota - 2021 Facility Use Events

	DATE/TIME	# OF EVENTS/DAYS	EVENT	FACILITY	ORGANIZATION	TOTAL FEES WAIVED PER POLICY	TOTAL FEES DUE
1	March 15, 2021-July 15, 2021 Tuesday-Thursday, 4PM-5PM, Saturday, 9AM-5PM	71	Babe Ruth Baseball - Softball Games	Benny Mares, Sr. Baseball Field	Mendota Youth Recreation	Fees Waived: \$0	\$ -
2	March 17, 2021-December 31, 2021 Wednesdays, 3:30PM-11PM	46	Open Market	Rojas-Pierce Park Parking Lot & Smoot Street	Westside Youth	Fees Waived: \$1,762.50 (Exhibit B)	\$ 1,687.50
3	April 11, 2021-December 27, 2021, Sundays, 4PM-9PM	43	Open Market	Empty Lot on 7th Street and Rio Frio	Mendota Youth Recreation	Fees Waived: \$1,650.00 (Exhibit B)	\$ 1,575.00
4	July 8-11, 2021 or July 15-18, 2021 (COVID), 6PM-12AM	4	Annual Harvest Festival Carnival	Rojas-Pierce Park (Whole Park Area)	Mendota Youth Recreation	Fees Waived: \$1,420.00 (Exhibit B)	\$ -
5	August 1, 2021 Sunday, 9AM-3PM	1	Annual Backpack Giveaway	Rojas-Pierce Park, Concession Stand and Restrooms	Mendota Youth Recreation	Fees Waived: \$0 (Exhibit C)	\$ 180.00
6	October 30, 2021 Saturday, 1PM-9PM	1	Red Ribbon Trunk & Treat	Rojas-Pierce Park (Pavilion, Concession Stand & Parking Lot)	Mendota Youth Recreation	Fees Waived: \$530.00 (Exhibit C)	\$ -
7	November 20, 2021 Saturday, 9PM-5PM	1	Annual Senior Citizen Thanksgiving Lunch	Community Center	Mendota Youth Recreation	Fees Waived: \$5.00 (Exhibit C)	\$ -
8	December 18, 2021 Saturday, 9AM-9PM	1	Annual Christmas Parade-Food Court	City Streets (7th & 6th St., Pucheu St., Tule St. and property on Corner of 7th and Riofrio)	Mendota Youth Recreation	Fees Waived \$42.50 (Exhibit C)	\$ -
						TOTAL: \$	3,442.50

EVENT	CONDITIONAL APPROVAL
1 Babe Ruth Baseball - Softball Games	Provide liability insurance Pick up key (3/12/2021) Return key (7/19/2021) Maintain the field and other property based on their use and immediately report any observed problems, whether or not caused by directly by their use, to City Hall Comply with all local and state health requirements related to COVID Fees: None Deposits: \$400.00 (Concession Stand Cleaning Deposit \$150 & Security Deposit \$250)
2 Open Market (Westside Youth Recreation)	Provide liability insurance Provide a detailed itinerary Provide Portable Restrooms Clean property Contract police services Contract trash services Obtain an Entertainment Encroachment Permit Not encroach on sidewalks or driveways Comply with all local and state health requirements related to COVID City of Mendota shall require all vendors to obtain a monthly business license and comply with all local and state requirements Fees: \$1,687.50 (\$3,450 total; \$1,762.50 waived)
3 Open Market (Mendota Youth Recreation)	Provide liability insurance Provide a detailed itinerary Provide Portable Restrooms Clean property Contract police services Contract trash services Obtain a rental agreement for event Not encroach on sidewalks or driveways Comply with all local and state health requirements related to COVID City of Mendota shall require all vendors to obtain a monthly business license and comply with all local and state requirements Fees: \$1,575.00 (\$3,150 total; \$1,650.00 waived)
4 Annual Harvest Festival Carnival	Provide liability insurance Provide a detailed itinerary Clean facility and property Contract police services Contract trash services Obtain a Noise Permit Pick up key (7/9/2021) Return key (7/19/2021) MYR shall not charge a fee to go into the park area; however, can charge a \$2 fee to individuals who want to access the carnival area and/or the pavilion Any proposed alcohol sales and consumption shall be within a designated area and MYR shall obtain any and all appropriate permits as required by the State Alcoholic Beverage Control Comply with all local and state health requirements related to COVID City of Mendota shall require carnival operator and vendors to obtain a business license Fees: \$0.00 Deposits: \$450 (Concession Stand & Rojas-Pierec Park Pavilion cleaning deposit)
5 Annual Backpack Giveaway	Provide liability insurance Provide itinerary Clean facility and property Obtain a Noise Permit Pick-up key (7/30/2021) Return key (8/2/2021) Comply with all local and state health requirements related to COVID Fees: \$180 (Concession Stand \$175; Noise Permit \$5) Deposits: \$500 (Rojas-Pierce Park & Pavilion cleaning deposit \$300; Concession Stand cleaning deposit \$150; Key deposit \$50)
6 Red Ribbon Trunk & Treat	Provide liability insurance Provide itinerary Clean facility and property Contract police services Obtain a Noise Permit Pick up key (10/29/2021) Return key (11/1/2021) Comply with all local and state health requirements related to COVID City of Mendota shall require all vendors to obtain a monthly business license. Fees: \$0.00 Deposits: \$500 (Rojas-Pierce Park & Pavilion cleaning deposit \$300; Concession Stand cleaning deposit \$150; Key deposit \$50)
7 Annual Senior Citizen Thanksgiving Lunch	Provide liability insurance Clean facility and property Obtain a Noise Permit Pick up key (11/19/2021) Return key (11/22/2021) Comply with all local and state health requirements related to COVID Fees: \$0.00 Deposit: \$50 (Key deposit)
8 Annual Christmas Parade-Food Court	Provide liability insurance Provide a detailed itinerary Clean property Contract police services Contract trash services Obtain a Noise Permit Obtain an Entertainment Encroachment Permit Comply with all local and state health requirements related to COVID City of Mendota shall require all vendors to obtain a business license Fees: \$0.00 Deposits: \$0.00

Exhibit B

ADMINISTRATIVE POLICY NUMBER 2004.01 (amended January 28, 2014)

EVENT PERMIT FOR NON-PROFIT ORGANIZATIONS

I. PURPOSE AND AUTHORITY FOR POLICY

The purpose for this Administrative Policy ("Policy") is intended to promote the full use of City streets, parks and recreation areas and facilities by Non-Profit organizations to provide a benefit to the community.

II. DEFINITIONS

"Building" means a structure under the ownership or supervision of the City established as a community center, senior center or recreational facility.

"City Sponsored" means an event which the City of Mendota is sponsoring on behalf of a non-profit organization and has made no direct financial contribution to the event.

"Community Event" is an event open to the general public authorized by the City for the use of a park, recreational area or building that promotes civic betterment, family entertainment and recreational activities for the community.

"Street Fair" is a function in which it becomes necessary to place barricades blocking off the flow of normal traffic in a designated area of public streets.

"Non-Profit Organization" means any non-profit association or corporation organized primarily for civic betterment, family entertainment, and/or recreational activities.

"Park" or "Recreation Area" means City-owned grounds, parks and public areas devoted to park or recreational purposes.

"Permit" means a written authorization issued by the City for the use of a park area or building as provided by this policy.

III. POLICY

- A. Mendota based Non-Profit organizations will have the payment for one Community Event or Street Fair permit waived in any given calendar year.
- B. Mendota based Non-Profit organizations will receive a 50% discount for all other Community Event and Street Fair permits requested in the same calendar year.
- C. All Non-Profit organizations must have a current business license with the City of Mendota.

- D. Non-Profit organizations not based within the city limits of the City of Mendota shall receive a 50% discount on all Community Event and Street Fair permits.
- E. In the event multiple Non-Profit organizations partner for an event, the Non-Profit organization applying for a Community Event or Street Fair permit will be considered the lead applicant organization and will be responsible for all fees and deposits. All organizations involved in the event are required to provide a Certificate of Insurance in an amount pursuant to the facility use permit application naming the City of Mendota as an additional insured unless exempted by the provisions of Administrative Policy No. 2004.02.
- F. Non-Profit organizations applying for a Street Fair permit for fundraising purposes must contact City Hall with all pertinent information and shall be subject to approval by Emergency Response Agencies, i.e. Police, Fire and Medical. Closure of any public streets shall not exceed six (6) hours.

IV. APPLICATION

- A. All organizations will be required to complete an application for Community Event and Street Fair permits thirty (30) days prior to the event. At the time the application is submitted all fees, deposits, proof of insurance and proof of 501(c)(3) status must be submitted for the building, park or recreation area to be reserved.

This policy is not intended to conflict with or modify City of Mendota Municipal Code. All organizations are required to comply with the City of Mendota Municipal Code regarding the event.

City of Mendota



Administrative Policy

City Participation in Community Events

INTRODUCTION:

In light of the new administrative policy regarding the lending of City equipment to only events that are City sponsored, staff has recently reviewed the administrative policy regarding which events are considered to be City hosted. After reviewing it, we realized that there are some events that are no longer being held on a regular basis, and some events that are common but not included. As such, this administrative policy is intended to clarify and replace the old administrative policy regarding City participation in community events.

PURPOSE:

The purpose of this Administrative Regulation ("Regulation") is intended to clarify and establish the role of the City of community events hosted by the City to promote recreational activities that provide a benefit to the community.

DEFINITIONS:

"City Hosted" means an event in which the City of Mendota is the host on behalf of non-profit organization(s) and has no direct financial contribution to the event.

"Community Event" is an event open to the general public authorized by the City for the use of a park, recreational area or building that promotes family entertainment and recreational activities for the community.

"City Liaison" means a city employee working with the non-profit organization(s) on behalf of the City, but is not responsible for coordinating the event.

POLICY:

- A. The City Manager will appoint a city employee to serve as City Liaison for events hosted by the City.
- B. Based on the availability of city resources, the City will provide support services including but not limited to:
 - 1. Public works personnel;
 - 2. In-kind contributions i.e. copying, printing, postage;
 - 3. Facilities.
- C. The designated organization will be responsible for coordinating all facets of the event, including but not limited to; securing all necessary permits/applications, contacting events sponsors, fund-raising activities, getting approval from other regulatory agencies, contracting for event services (i.e. sound equipment).
- D. The City of Mendota shall host the following events:
 - 1. Annual Harvest Fiesta;
 - 2. Driver Awareness;
 - 3. Red Ribbon Week and Carnival;
 - 4. Christmas Parade;
 - 5. Senior Thanksgiving;
 - 6. National Night Out; and
 - 7. Cultural Event at the Mendota Branch Library.
- E. City hosted events will be provided insurance coverage under the City of Mendota policy.
- F. City hosted events will not count towards free or discounted events in accordance with Policy 2004.01 Event Permit for Organizations.
- G. Third parties will be responsible for payment of city business license fees and other applicable permit fees.
- H. All city fees for exclusive use permits will be waived.
- I. Lead organization will encourage and promote participation by other City of Mendota non-profit organizations.

CONSENT CALENDAR

1. January 11, 2011 THROUGH January 20, 2011
WARRANT LIST CHECK NO. 32694 THRU 32755
TOTAL FOR COUNCIL APPROVAL = \$895,156.46
2. Council approve the submittal of a letter to Governor Brown opposing the elimination of Redevelopment and Enterprise Zones.
3. Council adopt **Resolution 11-03**; A Resolution of the City Council of the City of Mendota Appointing the Mayor and Mayor Pro Tem to Represent the City at Official Functions, Meetings and Community Events.

A motion to adopt the Consent Calendar was made by Mayor Pro Tem Amador, seconded by Council Member Capuchino; unanimously passed (5 ayes).

BUSINESS

1. Council consideration and approval of an Administrative Policy regarding City Participation in Community Events. [City Manager, Chojnacki]

The City Manager informed the City Council that in light of the new administrative policy regarding the lending of City equipment to only City sponsored events, staff reviewed the administrative policy that determines which events are considered to be City hosted. The City Manager reported that in the review process it was found that some events were no longer being held and some events that are commonly hosted were but not included. The City Council held a discussion and requested (two) 2 additional events, National Night Out and the Cultural Event at the library, be added to the current list of City sponsored events. With the recommended adjustments, a motion to approve was made by Mayor Pro Tem Amador, seconded by Council Member Riofrio; unanimously approved (5 ayes).

2. Council consideration, discussion and direction regarding section 9.05.040 of the Mendota Municipal Code as it pertains to Amplified Music. [City Manager, Chojnacki]

The City Manager provided a staff report in which she provided some background information of the amplified music permit and a few items of concern that have been brought forth since the adoption and implementation of said ordinance. The City Council held a discussion and expressed their concerns which include the location of the party and DJ, limiting the number of attendees, potentially requiring security and limiting the number of permits issued to each address. The City Council directed staff to research the number of violators and recommended that a limit be placed on the number of permits that can be issued. In addition, the City Council requested that the application have an area for the Police Chief's review and approval. A motion to approve was made by Mayor Pro Tem Amador, seconded by Council Member Riofrio; unanimously approved (5 ayes).

Council Member Flores stepped out at 6:35 P.M. and returned at 6:36 P.M.

DEPARTMENT REPORTS AND INFORMATIONAL ITEMS

AGENDA ITEM – STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: NANCY M. DIAZ, FINANCE OFFICER
VIA: CRISTIAN GONZALEZ, CITY MANAGER
SUBJECT: POTENTIAL GRANT PROJECTS FOR CALIFORNIA CONSULTING
DATE: MARCH 9, 2021

ISSUE

Should the City Council provide direction to staff on prioritizing potential grant projects for California Consulting to prepare on behalf of the City of Mendota?

BACKGROUND

California Consulting contacted the City of Mendota requesting to meet with staff regarding an opportunity to write on a grant(s) for potential projects with grant consulting services funded by California Alliance for Jobs (CAJ). CAJ is a unique labor-management partnership that advocates for responsible investments in public infrastructure projects. The CAJ has retained California Consulting to write grants for disadvantaged communities located from Bakersfield to the Oregon border. Mendota, CA happens to be in the region and is eligible to receive services.

ANALYSIS

CAJ will be paying California Consulting to write grants on behalf of disadvantaged communities. However, the grant needs to be tied to creating jobs and keeping the economy moving. CAJ will have to approve the potential grant project prior to being prepared by California Consulting. Our City Engineer has drafted a list of projects for the City Council to consider but also to engage in conversation about other potential projects.

FISCAL IMPACT

None.

RECOMMENDATION

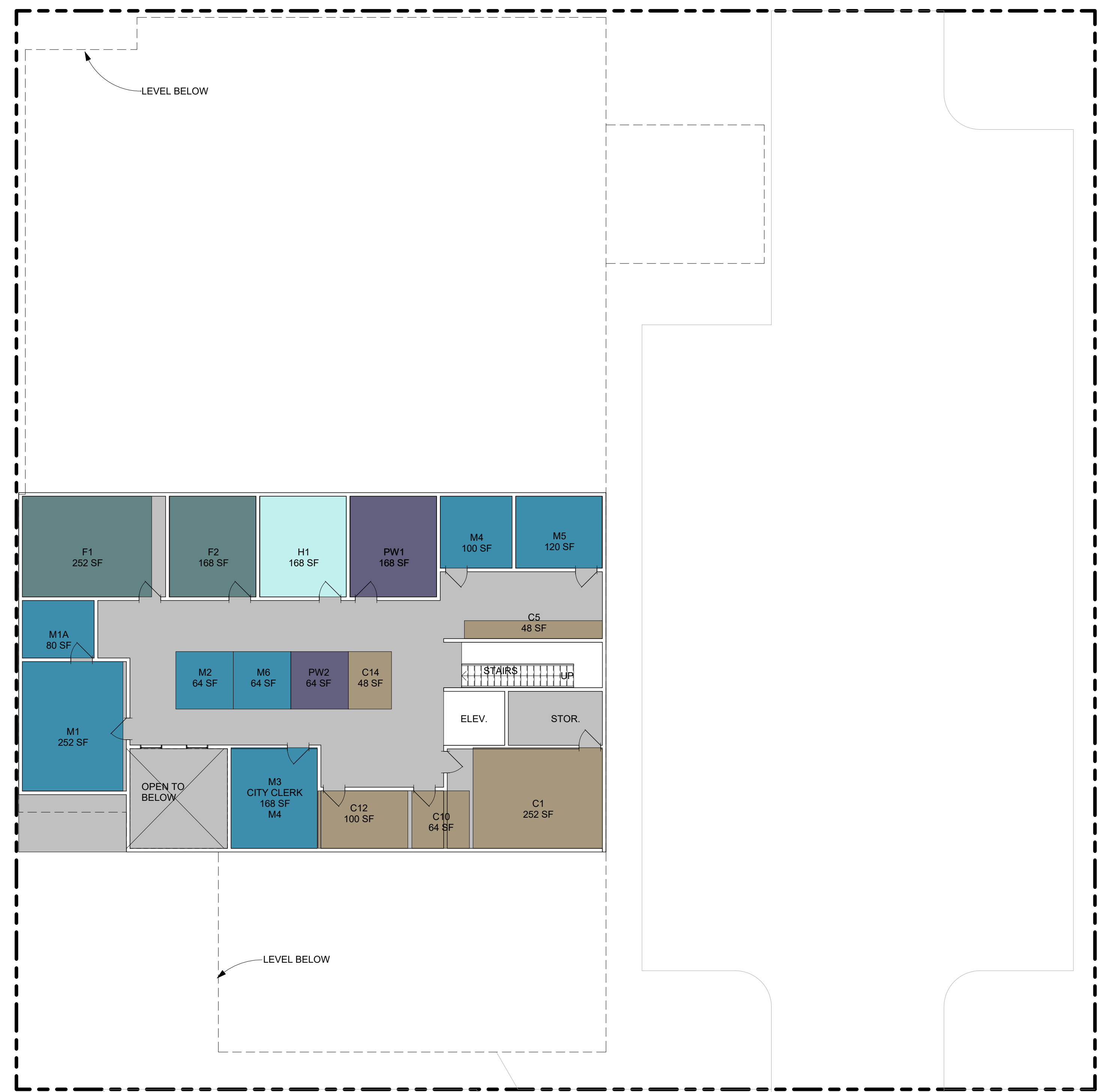
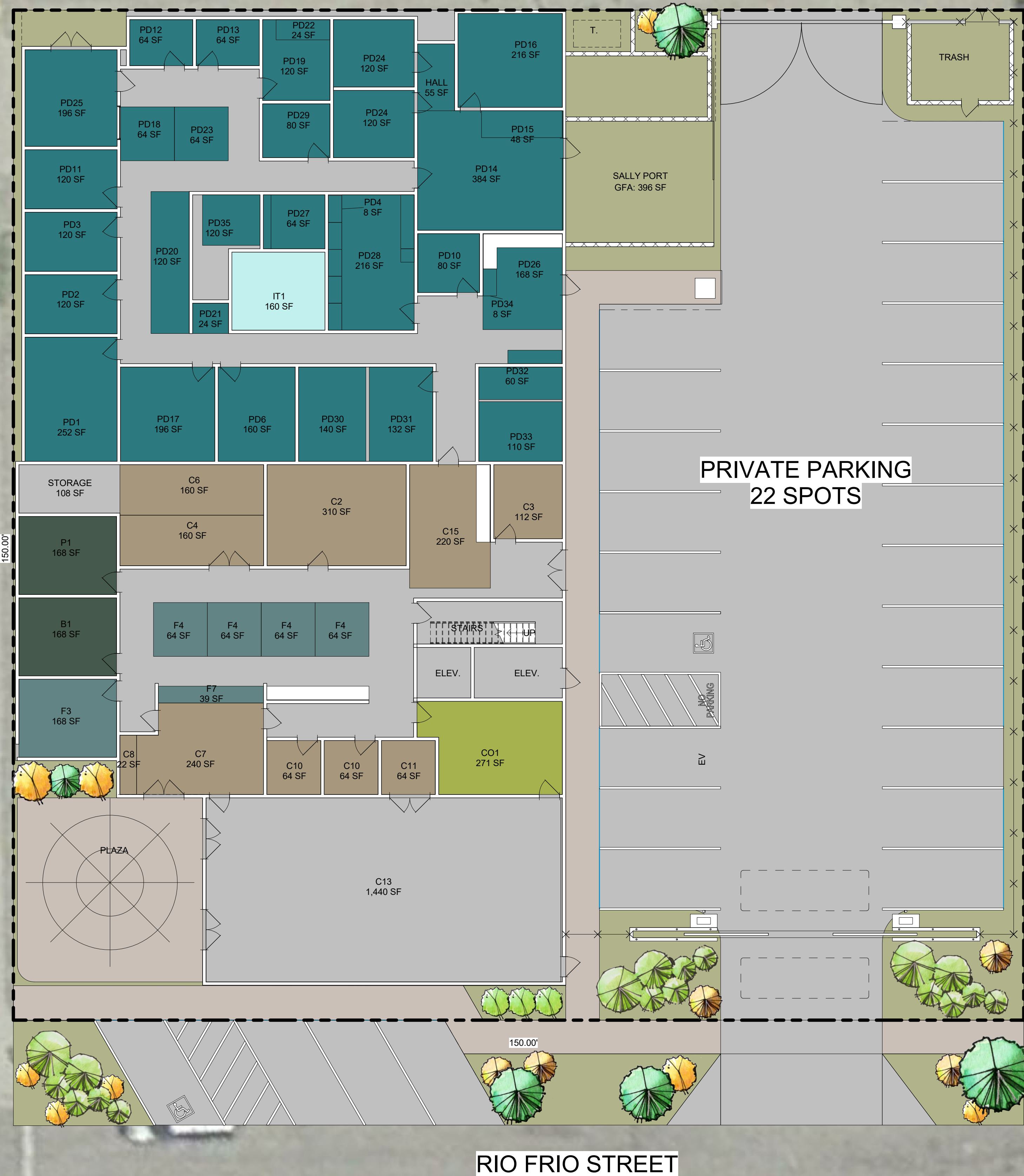
Staff recommends that the City Council direct staff to prioritize the grant projects to be presented to CAJ for grant consulting approval.

Attachment(s):

1. List of Projects

Project Name	Summary	Economic Benefit	Approximate Cost	
SW Water Tank and Booster Station	Construction of 200,000 gal storage tank, 2,000 gpm booster station, associated piping to tie into City water system and tank site improvements at southwest corner of Rojas Pierce Park or location closer to Belmont Ave. (would require property acquisition)	increases water pressure to SW portion of City allowing for future development of commercial land uses near Belmont and SR 33	\$1,500,000	EDA Public Works and Economic Adjustment Assistance (50%, possible reduction to 20%), DWSRF Loan (0% interest, 30 yr. -PUL payback beginning 1 year after completion)
Belmont Avenue Stormdrain Detention Basin	Construction of stormwater basin along Belmont Ave near Amador Avenue alignment to capture and detain sediment laden flood waters from Panoche Creek that makes its way to the City to allow sediment to settle out before water enters City storm drain system and/or floods 7th Street	Protection of flooding and disruption to 7th Street, one of the City's three main retail and commercial zones.	\$750,000	SWGPA - Prop 1 (50%, DACs can apply for reduction), HMGP or FMA (25%)
Acquisition and preparation of San Luis Drain for use as Regional Stormwater Retention Basin	Acquire the section of the obsolete San Luis Drain from the San Luis Delta Mendota Agency to allow the City to permanently utilize it for retention of runoff from the majority of the downtown area. Remove sediment, vegetation and debris.	Provides much need storage for runoff allowing for the future construction of proper storm drain capture and conveyance systems in the core of the City (7th Street, SR 180, SR 33)	Acquisition cost unknown: clean-up approximately \$300,000 - \$500,000	SWGPA - Prop 1 (50%, DACs can apply for reduction), HMGP or FMA (25%)
Derrick & Oller Roundabout	Construction of roundabout at intersection of SR 33 (Derrick Ave) and SR 180 (Oller Street) including McCabe intersection and rerouting of 2nd Street.	Provides safer intersection and allows for better access and visibility to commercial land at south side of intersection; potentially spurring commercial development on land on east side of intersection.	\$3,500,000 (note: City already has \$650,000 in CMAQ, will likely consider applying for more CMAQ on the next round and is working with Caltrans to partner, too)	HSIP (no match for roundabout, other countermeasures may require match), CMAQ (match 11.47% but CMAQ Lifeline funds can be match)
Lozano/Gomez/Barboza/SR 33 sidewalk	Construct 0.80 mi of sidewalk and/or trail around vacant commercial land at northeast corner of Bass Ave and SR 33.	Provide for exercise and pedestrian connectivity to future commercial development. Spur interest by commercial developers	\$1,100,000	ATP (match recommended but not required), Urban Greening (match recommended but not required)
Citywide Lighting Study	identify areas of poor illumination within the City and identify methods to enhance lighting in these poorly lit areas (focus on pedestrian safety and can focus on commercial areas only if needed for funding)	Provides a safer atmosphere for people to conduct business outside of daytime hours	TBD	
Rojas Pierce Park Expansion Ph. 2	Retrofit existing baseball field lighting, add lighting to new baseball and soccer field, install new restroom & concession building, construct 80 new on-street parking spaces and extend Amador Ave and Smoot Ave to connect	Attracts more users to the park (i.e., tournaments) that will result in people getting gas, groceries or food in the City)	\$1,415,450 (City is seeking CDBG funds, but needs about \$1 million more)	
Pool Park Improvements	TBD			

7TH STREET



1 SCHEMATIC SITE PLAN - ENLARGED -
OPT. 5
1" = 10'-0"

2 02-SECOND FLOOR
1" = 10'-0"

Parking Schedule - Option 5		Parking Schedule - Option 5	
PRIVATE		PUBLIC	
9' x 18' - 90 deg	41	9' x 18' - 60 deg	5
ADA	2		5
	43	TOTAL	48

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CONCEPTUAL ARCHITECTURAL SITE PLAN
MENDOTA CITY HALL & POLICE STATION

Mass Schedule				
Count	Space Code	Space Name	Gross Floor Area	Adjacencies

CITY MANAGER & CLERK				
1	M1	CITY MANAGER	252 SF	
1	M1A	CITY MANAGER RR	80 SF	M1
1	M2	ADMIN. ASSISTANT	64 SF	M1
1	M3	CITY CLERK	168 SF	M4
1	M4	CLERK STORAGE	100 SF	
1	M5	ECONOMIC DEV. MANAGER	120 SF	
1	M6	CONSULTANT STATION	64 SF	
			848 SF	

COMMON SPACES				
1	C1	MEDIUM CONFERENCE ROOM	252 SF	
1	C2	EXERCISE ROOM	310 SF	
1	C3	LOCKER ROOM/SHOWER	112 SF	
1	C4	LARGE WORK ROOM	160 SF	
1	C5	PRINT STATION	48 SF	
1	C6	FILE AND PLAN STORAGE	160 SF	
1	C7	PUBLIC LOBBY	252 SF	
1	C8	PUBLIC HOTEL STATION	22 SF	
3	C10	STAFF RR	192 SF	C7
1	C11	JANITORIAL	64 SF	C7
1	C12	ELECTRICAL ROOM	100 SF	
1	C13	COUNCIL/EVENT ROOM	1,440 SF	
1	C14	REFRESHMENT STATION	48 SF	
1	C15	BREAK ROOM	220 SF	C3
1		STORAGE	108 SF	
			3,488 SF	

Finance and Billing				
1	F1	FINANCE DIRECTOR	252 SF	M1
1	F2	FINANCE OFFICER	168 SF	F1
1	F3	ADMIN ASSISTANT 1	168 SF	F4
4	F4	ADMIN ASSISTANT 2	256 SF	
1	F7	PROCESSING COUNTER	39 SF	
			883 SF	

HR-IT				
1	H1	DIRECTOR OF ADMIN SERVICES	168 SF	M1
1	IT1	SERVER ROOM	160 SF	
			328 SF	

PLANNING & BUILDING				
1	B1	BUILDING OFFICIAL	168 SF	
1	P1	PLANNING DIRECTOR	168 SF	
			336 SF	

POLICE DEPARTMENT				
1	HALL		55 SF	
			55 SF	

PUBLIC WORKS				
1	PW1	PUBLIC WORKS DIRECTOR	168 SF	
1	PW2	PW HOTEL STATION	64 SF	PW1
			232 SF	

Mass Schedule - POLICE				
Count	Space Code	Space Name	Gross Floor Area	Adjacencies

1-COMMAND ADMIN				
1	PD1	CHIEF	252 SF	
1	PD2	ADMIN. ASSISTANT	120 SF	
1	PD3	LIEUTENANT	120 SF	
			492 SF	

2-PATROL				
5	PD4	REPORT WRITING	40 SF	
1	PD6	PATROL SERGEANT	160 SF	
1	PD7	RIOT GEAR STORAGE	16 SF	PD4
1	PD8	PATROL STORAGE	4 SF	PD4
1	PD9	EQUIPMENT STORAGE	16 SF	PD4
1	PD10	ARMORY	80 SF	PD4
			316 SF	

3-INVESTIGATIONS				
1	PD11	DETECTIVE	120 SF	
1	PD12	INTERVIEW ROOM	64 SF	
1	PD13	RESTROOM	64 SF	PD12
			248 SF	

4-PROPERTY & EVIDENCE				
1	PD14	EVIDENCE BOOKING & PROCESSING	384 SF	
1	PD15	EVIDENCE PASS THROUGH	48 SF	
1	PD16	EVIDENCE	216 SF	
			648 SF	

5-NEIGHBORHOOD OUTREACH				
1	PD17	COMM. SERV. OFFICER	196 SF	
			196 SF	

6-RECORDS				
1	PD18	RECORDS PERSONNEL	64 SF	
1	PD19	RECORDS MANAGER	120 SF	
1	PD20	SUPPLY/COPIER	120 SF	
1	PD21	MAILROOM ALCOVE	24 SF	
1	PD22	RECORDS	24 SF	PD19
1	PD23	RECEPTION COUNTER	64 SF	
			416 SF	

7-DETENTION				
2	PD24	HOLDING ROOM	240 SF	
			240 SF	

8-COMMON/SHARED SPACES				
1	PD25	LOBBY	196 SF	
1	PD26	BREAK ROOM	168 SF	
1	PD27	INTERDEPARTMENT OFFICE	64 SF	
1	PD28	BRIEFING ROOM	216 SF	
1	PD29	BUNK ROOM	80 SF	
1	PD30	MEN'S LOCKER	140 SF	
1	PD31	MEN'S RR	132 SF	
1	PD32	WOMEN'S LOCKER	60 SF	
1	PD33	WOMEN'S RR	110 SF	
1	PD34	GUN LOCKER	8 SF	
1	PD35	JANITORIAL	64 SF	
			1,238 SF	

Grand total (NSF) 3,794 SF





Mendota City Hall and Police

01/21/2021

Conceptual Project Budget

A. Building

Type B: New Construction	QUANT	UNIT	BASE COST	TOTAL	NOTES
Police Station (Essential Facility)	4,910	SF	\$400	\$1,963,800	
City Hall Offices	7,254	SF	\$300	\$2,176,200	
City Council Chambers	1,260	SF	\$325	\$409,500	
	0	SF	\$525	\$0	
	0	SF	\$450	\$0	
Type B Total Area:	13,424			\$4,549,500	

Building Design Contingency (10% of budget)

\$0

Building Subtotal: 13,424

\$4,549,500

Cumulative Building Cost per SF: \$339

B. On-Site Improvements

	QUANT	UNIT	COST	TOTAL	NOTES
Site Grading/Prep - General	13,780	SF	\$2	\$20,670	
Site Paving and Base - Driveways and Parking	9,200	SF	\$20	\$184,000	
Site Flatwork - Pedestrian	2,400	SF	\$15	\$36,000	
Site Improvements - Landscaping	2,180	SF	\$6	\$13,080	
Site Improvements - Site Structures (Shade, Trash, Fuel)	3	LS	\$12,000	\$36,000	
Site Improvements - Hose/Comm Tower (30')	0	LS	\$0	\$0	
Site Improvements - Fence and Gates	330	LF	\$100	\$33,000	
Site Improvements-Retention Area/Modifications	899	SF	\$7	\$6,292	
Site Improvements-Water/FW (2 tanks, well, booster pump)	0	LS	\$205,000	\$0	
Site Improvements-Waste System	0	LS	\$68,000	\$0	
Site Improvements-Emergency Generator and Fuel Tank	1	LS	\$125,000	\$125,000	
On-Site Design Contingency (10% of budget)	0%	%	\$454,042	\$0	

On-Site Improvements Subtotal:

\$454,042

C. Off-Site Improvements - Site Specific

	QUANT	UNIT	COST	TOTAL	NOTES
Tie into Street (3)	2	LS	\$12,000	\$24,000	
Storm Drain	0	LF	\$65	\$0	
Fire Water	50	LF	\$85	\$4,250	
Electrical Service	1	LS	\$45,000	\$45,000	
Water	50	LF	\$75	\$3,750	
Sewer/Septic System	0	LF	\$75	\$0	
Backup Connection	0	LS	\$0	\$0	
Off-Site Contingency (10% of budget)	0%	%	\$77,000	\$0	

Off-site Improvements Subtotal:

\$77,000

Cumulative Cost per SF: \$378

D. Construction Escalation

\$254,027

(5% per year) for 12 mo. to mid-point of Construction

Total Budgeted Construction Cost:

\$5,334,569

Mendota City Hall and Police

01/21/2021

Conceptual Project Budget

E. Equipment and Furnishings

	QUANT	UNIT	COST	TOTAL	NOTES
Building and Site Equipment	0	LS	\$0	\$0	
Building and Site Furnishings	35	LS	\$0	\$0	Budget
FF&E Design Contingency (10% of budget)	10%	%	\$0	\$0	
Equipment and Furnishings Subtotal:				\$0	

F. Fees and Services

	QUANT	UNIT	COST	TOTAL	NOTES
Developer Fee	5%	%	\$295,546	\$295,546	
Arch/Engineering	8%	LS	\$400,283	\$400,283	
LEED™ Design, Certification	0	LS	\$48,400	\$0	Budget
LEED™ Commissioning	0	LS	\$10,000	\$0	Budget
T-24 Commissioning Agent (>10,000)	0	LS	\$8,000	\$0	Budget
Utility Hook-up Fees	1	LS	\$30,000	\$30,000	PGE Allowance
Impact Fees:					
Storm Draing Dev. Fee	0.0	Acre	\$1,528	\$0	City to Confirm
Sewer Dev. Fee	0	LS	\$25,000	\$0	City to Confirm
Water Dev. Fee	0.0	LS	\$40,000	\$0	City to Confirm
Traffic Impact Fee	0	SF	\$500	\$0	City to Confirm
Public Facility Impact Fee	0	SF	\$254	\$0	City to Confirm
Geotechnical Investigation	1	LS	\$15,000	\$15,000	Budget
Materials Testing and Special Inspection	1	LS	\$50,000	\$50,000	Budget
Fee Contingency (5%)	5%	%	\$790,829	\$39,541	
Fees Subtotal:				\$830,370	

G. Owner Systems, Administration and Contingency

	QUANT	UNIT	COST	TOTAL	NOTES
City Administration Cost	0	LS	\$0	\$0	
Planning Dept.- CUP, Design Review	1	LS	\$0	\$0	City to Confirm
CEQA	0	LS	\$0	\$0	Not Anticipated
Building Dept.-Permit Fees	1	LS	\$0	\$0	City to Confirm
School Impact Fees-(Commercial)	0	sf	\$0.50	\$0	Not Anticipated
Site Acquisition Costs	0.00	Acre	\$0	\$0	Not Anticipated
Traffic Report	0	LS	\$20,000	\$0	Not Anticipated
Moving Costs	1	LS	\$0	\$0	City to Confirm
Neighborhood Meeting/Dedication Ceremony	1	LS	\$0	\$0	City to Confirm
Communications					
Radio Tower - Equipment	1	LS	\$0	\$0	Budget
Server Room Cable Tray	1	LS	\$0	\$0	Budget
AV System	1	LS	\$0	\$0	Budget
Phone System	1	LS	\$0	\$0	Budget
Radio System	1	LS	\$0	\$0	City to Confirm
Data Systems* City to Confirm Relocated Servers	1	LS	\$0	\$0	City to Confirm
Security System/ Cameras	1	LS	\$0	\$0	City to Confirm
Security System/ Card Reader Access	1	LS	\$0	\$0	City to Confirm
Owner System Contingency (10% of budget)	10%	%	\$0	\$0	Budget
Project Contingency (10% of A, C, D)	0%	%	\$5,080,542	\$0	%
Systems, Administration and Contingency Subtotal:				\$0	

Mendota City Hall and Police

01/21/2021

Conceptual Project Budget

Budget Summary

Budget Division Totals:

A. Building:	\$4,549,500
B. On-Site Improvements	\$454,042
C. Off-site Improvements	\$77,000
D. Construction Escalation	\$254,027
E. Equipment and Furnishings	\$0
F. Fees & Services	\$830,370
G. Owner Systems, Administration and Contingency	\$0

Contract Division Subtotal: \$6,164,940

Conceptual Project Budget:

\$6,164,940

Identified Risk

	QUANT	UNIT	BASE COST	TOTAL	NOTES
	0	SF	N/A	N/A	
				\$0	

Mendota City Hall and Police

02/12/2021

Conceptual Project Budget-Fully Furnished

A. Building

Type B: New Construction	QUANT	UNIT	BASE COST	TOTAL	NOTES
Police Station (Essential Facility)	4,910	SF	\$400	\$1,963,800	
City Hall Offices	7,254	SF	\$300	\$2,176,200	
City Council Chambers	1,260	SF	\$325	\$409,500	
	0	SF		\$0	
	0	SF		\$0	
Type B Total Area:	13,424			\$4,549,500	

Building Design Contingency (10% of budget) \$454,950

Building Subtotal: 13,424

\$5,004,450

Cumulative Building Cost per SF: \$373

B. On-Site Improvements

	QUANT	UNIT	COST	TOTAL	NOTES
Site Grading/Prep - General	13,780	SF	\$2	\$20,670	
Site Paving and Base - Driveways and Parking	9,200	SF	\$20	\$184,000	
Site Flatwork - Pedestrian	2,400	SF	\$15	\$36,000	
Site Improvements - Landscaping	2,180	SF	\$6	\$13,080	
Site Improvements - Site Structures (Shade, Trash, Fuel)	3	LS	\$12,000	\$36,000	
Site Improvements - Hose/Comm Tower (30')	0	LS	\$0	\$0	
Site Improvements - Fence and Gates	330	LF	\$100	\$33,000	
Site Improvements-Retention Area/Modifications	899	SF	\$7	\$6,292	
Site Improvements-Water/FW (2 tanks, well, booster pump)	0	LS	\$205,000	\$0	
Site Improvements-Waste System	0	LS	\$68,000	\$0	
Site Improvements-Emergency Generator and Fuel Tank	1	LS	\$125,000	\$125,000	
On-Site Design Contingency (10% of budget)	10%	%	\$454,042	\$45,404	

On-Site Improvements Subtotal:

\$499,446

C. Off-Site Improvements - Site Specific

	QUANT	UNIT	COST	TOTAL	NOTES
Tie into Street (3)	2	LS	\$12,000	\$24,000	
Storm Drain	0	LF	\$65	\$0	
Fire Water	50	LF	\$85	\$4,250	
Electrical Service	1	LS	\$45,000	\$45,000	
Water	50	LF	\$75	\$3,750	
Sewer/Septic System	50	LF	\$75	\$3,750	
Backup Connection	0	LS	\$0	\$0	
Off-Site Design Contingency (10% of budget)	10%	%	\$80,750	\$8,075	

Off-site Improvements Subtotal:

\$88,825

D. Construction Escalation

\$279,636

(5% per year) for 12 mo. to mid-point of Construction

Cumulative Cost per SF: \$437

Total Budgeted Construction Cost:

\$5,872,357

Mendota City Hall and Police

02/12/2021

Conceptual Project Budget-Fully Furnished

E. Equipment and Furnishings

	QUANT	UNIT	COST	TOTAL	NOTES
Site Furniture and Equipment	1	LS	\$15,000	\$15,000	Allowance
Building and Site Furnishings	1	LS	\$160,000	\$160,000	Budget
Communications					
Radio Tower - Equipment	1	LS	\$10,000	\$10,000	Budget
Server Room Cable Tray	1	LS	\$15,000	\$15,000	Budget
AV System	1	LS	\$12,000	\$12,000	Budget
Phone System	1	LS	\$10,000	\$10,000	Budget
Radio System	1	LS	\$15,000	\$15,000	City to Confirm
Data Systems* <i>City to Confirm Relocated Servers</i>	1	LS	\$20,000	\$20,000	City to Confirm
Security System/ Cameras	1	LS	\$15,000	\$15,000	City to Confirm
Security System/ Card Reader Access	1	LS	\$15,000	\$15,000	City to Confirm
FF&E Design Contingency (10% of budget)	10%	%	\$287,000	\$28,700	
Equipment and Furnishings Subtotal:				\$315,700	

F. Fees and Services

	QUANT	UNIT	COST	TOTAL	NOTES
Developer Fee	0	%	\$355,000	\$355,000	
Arch/Engineering	0	LS	\$495,045	\$495,045	
LEED™ Design, Certification	0	LS	\$48,400	\$0	Budget
LEED™ Commissioning	0	LS	\$10,000	\$0	Budget
T-24 Commissioning Agent (>10,000)	1	LS	\$12,000	\$12,000	Budget
Utility Hook-up Fees	1	LS	\$30,000	\$30,000	PGE Allowance
Impact Fees:					
Storm Draining Dev. Fee	0	Acre	\$1,528	\$0	City to Confirm
Sewer Dev. Fee	0	LS	\$25,000	\$0	City to Confirm
Water Dev. Fee	0	LS	\$40,000	\$0	City to Confirm
Traffic Impact Fee	0	SF	\$500	\$0	City to Confirm
Public Facility Impact Fee	0	SF	\$254	\$0	City to Confirm
Geotechnical Investigation	1	LS	\$15,000	\$15,000	Budget
Materials Testing and Special Inspection	1	LS	\$50,000	\$50,000	Budget
Fee Contingency (5%)	5%	%	\$957,045	\$47,852	
Fees Subtotal:				\$1,004,897	

G. Owner Systems, Administration and Contingency

	QUANT	UNIT	COST	TOTAL	NOTES
City Administration Cost	0	LS	\$0	\$0	NA
Planning Dept.- CUP, Design Review	1	LS	\$0	\$0	NA
CEQA	1	LS	\$0	\$0	NA
Building Dept.-Permit Fees	1	LS	\$0	\$0	NA
School Impact Fees-(Commercial)	0	sf	\$1	\$0	NA
Site Acquisition Costs	0	Acre	\$0	\$0	NA
Traffic Report	0	LS	\$0	\$0	NA
Moving Costs	1	LS	\$0	\$0	Staff to complete
Neighborhood Meeting/Dedication Ceremony	1	LS	\$0	\$0	City to provide
Project Contingency	5%	%	\$6,188,057	\$309,403	%
Systems, Administration and Contingency Subtotal:				\$309,403	

Mendota City Hall and Police

02/12/2021

Conceptual Project Budget-Fully Furnished

Budget Summary

Budget Division Totals:

A. Building:	\$5,004,450
B. On-Site Improvements	\$499,446
C. Off-site Improvements	\$88,825
D. Construction Escalation	\$279,636
E. Equipment and Furnishings	\$315,700
F. Fees & Services	\$1,004,897
G. Owner Systems, Administration and Contingency	\$309,403

Contract Division Subtotal: \$7,502,357

Conceptual Project Budget:

\$7,502,357

Mendota City Hall and Police

02/12/2021

Conceptual Project Budget-Current Furnished

A. Building

Type B: New Construction	QUANT	UNIT	BASE COST	TOTAL	NOTES
Police Station (Essential Facility)	4,910	SF	\$400	\$1,963,800	
City Hall Offices	7,254	SF	\$300	\$2,176,200	
City Council Chambers	1,260	SF	\$325	\$409,500	
	0	SF		\$0	
	0	SF		\$0	
Type B Total Area:	13,424			\$4,549,500	

Building Design Contingency (10% of budget) \$454,950

Building Subtotal: 13,424

\$5,004,450

Cumulative Building Cost per SF: \$373

B. On-Site Improvements

	QUANT	UNIT	COST	TOTAL	NOTES
Site Grading/Prep - General	13,780	SF	\$2	\$20,670	
Site Paving and Base - Driveways and Parking	9,200	SF	\$20	\$184,000	
Site Flatwork - Pedestrian	2,400	SF	\$15	\$36,000	
Site Improvements - Landscaping	2,180	SF	\$6	\$13,080	
Site Improvements - Site Structures (Shade, Trash, Fuel)	3	LS	\$12,000	\$36,000	
Site Improvements - Hose/Comm Tower (30')	0	LS	\$0	\$0	
Site Improvements - Fence and Gates	330	LF	\$100	\$33,000	
Site Improvements-Retention Area/Modifications	899	SF	\$7	\$6,292	
Site Improvements-Water/FW (2 tanks, well, booster pump)	0	LS	\$205,000	\$0	
Site Improvements-Waste System	0	LS	\$68,000	\$0	
Site Improvements-Emergency Generator and Fuel Tank	1	LS	\$125,000	\$125,000	
On-Site Design Contingency (10% of budget)	10%	%	\$454,042	\$45,404	

On-Site Improvements Subtotal:

\$499,446

C. Off-Site Improvements - Site Specific

	QUANT	UNIT	COST	TOTAL	NOTES
Tie into Street (3)	2	LS	\$12,000	\$24,000	
Storm Drain	0	LF	\$65	\$0	
Fire Water	50	LF	\$85	\$4,250	
Electrical Service	1	LS	\$45,000	\$45,000	
Water	50	LF	\$75	\$3,750	
Sewer/Septic System	50	LF	\$75	\$3,750	
Backup Connection	0	LS	\$0	\$0	
Off-Site Design Contingency (10% of budget)	10%	%	\$80,750	\$8,075	

Off-site Improvements Subtotal:

\$88,825

D. Construction Escalation

\$279,636

(5% per year) for 12 mo. to mid-point of Construction

Cumulative Cost per SF: \$437

Total Budgeted Construction Cost:

\$5,872,357

Mendota City Hall and Police

02/12/2021

Conceptual Project Budget-Current Furnished

E. Equipment and Furnishings

	QUANT	UNIT	COST	TOTAL	NOTES
Site Furniture and Equipment	1	LS	\$15,000	\$15,000	Allowance
Building and Site Furnishings	1	LS	\$120,000	\$120,000	Budget
Communications					
Radio Tower - Equipment	1	LS	\$10,000	\$10,000	Budget
Server Room Cable Tray	1	LS	\$15,000	\$15,000	Budget
AV System	1	LS	\$12,000	\$12,000	Budget
Phone System	1	LS	\$10,000	\$10,000	Budget
Radio System	1	LS	\$15,000	\$15,000	City to Confirm
Data Systems* <i>City to Confirm Relocated Servers</i>	1	LS	\$20,000	\$20,000	City to Confirm
Security System/ Cameras	1	LS	\$15,000	\$15,000	City to Confirm
Security System/ Card Reader Access	1	LS	\$15,000	\$15,000	City to Confirm
FF&E Design Contingency (10% of budget)	10%	%	\$247,000	\$247,000	
Equipment and Furnishings Subtotal:				\$271,700	

F. Fees and Services

	QUANT	UNIT	COST	TOTAL	NOTES
Developer Fee	0	%	\$355,000	\$355,000	
Arch/Engineering	0	LS	\$469,154	\$469,154	
LEED™ Design, Certification	0	LS	\$48,400	\$0	Budget
LEED™ Commissioning	0	LS	\$10,000	\$0	Budget
T-24 Commissioning Agent (>10,000)	1	LS	\$12,000	\$12,000	Budget
Utility Hook-up Fees	1	LS	\$30,000	\$30,000	PGE Allowance
Impact Fees:					
Storm Draining Dev. Fee	0	Acre	\$1,528	\$0	City to Confirm
Sewer Dev. Fee	0	LS	\$25,000	\$0	City to Confirm
Water Dev. Fee	0	LS	\$40,000	\$0	City to Confirm
Traffic Impact Fee	0	SF	\$500	\$0	City to Confirm
Public Facility Impact Fee	0	SF	\$254	\$0	City to Confirm
Geotechnical Investigation	1	LS	\$15,000	\$15,000	Budget
Materials Testing and Special Inspection	1	LS	\$50,000	\$50,000	Budget
Fee Contingency (5%)	5%	%	\$931,154	\$46,558	
Fees Subtotal:				\$977,711	

G. Owner Systems, Administration and Contingency

	QUANT	UNIT	COST	TOTAL	NOTES
City Administration Cost	0	LS	\$0	\$0	NA
Planning Dept.- CUP, Design Review	1	LS	\$0	\$0	NA
CEQA	1	LS	\$0	\$0	NA
Building Dept.-Permit Fees	1	LS	\$0	\$0	NA
School Impact Fees-(Commercial)	0	sf	\$1	\$0	NA
Site Acquisition Costs	0	Acre	\$0	\$0	NA
Traffic Report	0	LS	\$0	\$0	NA
Moving Costs	1	LS	\$0	\$0	Staff to complete
Neighborhood Meeting/Dedication Ceremony	1	LS	\$0	\$0	City to provide
Project Contingency	5%	%	\$6,144,057	\$307,203	%
Systems, Administration and Contingency Subtotal:				\$307,203	

Mendota City Hall and Police

02/12/2021

Conceptual Project Budget-Current Furnished

Budget Summary

Budget Division Totals:

A. Building:	\$5,004,450
B. On-Site Improvements	\$499,446
C. Off-site Improvements	\$88,825
D. Construction Escalation	\$279,636
E. Equipment and Furnishings	\$271,700
F. Fees & Services	\$977,711
G. Owner Systems, Administration and Contingency	\$307,203

Contract Division Subtotal: \$7,428,972

Conceptual Project Budget:

\$7,428,972

Mendota City Hall and Police

Conceptual Project Budget-No Furnishing or Equipment

02/12/2021

A. Building

Type B: New Construction	QUANT	UNIT	BASE COST	TOTAL	NOTES
Police Station (Essential Facility)	4,910	SF	\$400	\$1,963,800	
City Hall Offices	7,254	SF	\$300	\$2,176,200	
City Council Chambers	1,260	SF	\$325	\$409,500	
	0	SF		\$0	
	0	SF		\$0	
Type B Total Area:	13,424			\$4,549,500	

Building Design Contingency (10% of budget) \$454,950

Building Subtotal: 13,424 \$5,004,450

Cumulative Building Cost per SF: \$373

B. On-Site Improvements

	QUANT	UNIT	COST	TOTAL	NOTES
Site Grading/Prep - General	13,780	SF	\$2	\$20,670	
Site Paving and Base - Driveways and Parking	9,200	SF	\$20	\$184,000	
Site Flatwork - Pedestrian	2,400	SF	\$15	\$36,000	
Site Improvements - Landscaping	2,180	SF	\$6	\$13,080	
Site Improvements - Site Structures (Shade, Trash, Fuel)	3	LS	\$12,000	\$36,000	
Site Improvements - Hose/Comm Tower (30')	0	LS	\$0	\$0	
Site Improvements - Fence and Gates	330	LF	\$100	\$33,000	
Site Improvements-Retention Area/Modifications	899	SF	\$7	\$6,292	
Site Improvements-Water/FW (2 tanks, well, booster pump)	0	LS	\$205,000	\$0	
Site Improvements-Waste System	0	LS	\$68,000	\$0	
Site Improvements-Emergency Generator and Fuel Tank	1	LS	\$125,000	\$125,000	
On-Site Design Contingency (10% of budget)	10%	%	\$454,042	\$45,404	

On-Site Improvements Subtotal: \$499,446

C. Off-Site Improvements - Site Specific

	QUANT	UNIT	COST	TOTAL	NOTES
Tie into Street (3)	2	LS	\$12,000	\$24,000	
Storm Drain	0	LF	\$65	\$0	
Fire Water	50	LF	\$85	\$4,250	
Electrical Service	1	LS	\$45,000	\$45,000	
Water	50	LF	\$75	\$3,750	
Sewer/Septic System	50	LF	\$75	\$3,750	
Backup Connection	0	LS	\$0	\$0	
Off-Site Design Contingency (10% of budget)	10%	%	\$80,750	\$8,075	

Off-site Improvements Subtotal: \$88,825

D. Construction Escalation

\$279,636

(5% per year) for 12 mo. to mid-point of Construction

Cumulative Cost per SF: \$437

Total Budgeted Construction Cost: \$5,872,357

Mendota City Hall and Police

Conceptual Project Budget-No Furnishing or Equipment

02/12/2021

E. Equipment and Furnishings

	QUANT	UNIT	COST	TOTAL	NOTES
Site Furniture and Equipment	1	LS	\$0	\$0	Allowance
Building and Site Furnishings	1	LS	\$0	\$0	Budget
Communications			\$0		
Radio Tower - Equipment	1	LS	\$0	\$0	Budget
Server Room Cable Tray	1	LS	\$0	\$0	Budget
AV System	1	LS	\$0	\$0	Budget
Phone System	1	LS	\$0	\$0	Budget
Radio System	1	LS	\$0	\$0	City to Confirm
Data Systems* <i>City to Confirm Relocated Servers</i>	1	LS	\$0	\$0	City to Confirm
Security System/ Cameras	1	LS	\$0	\$0	City to Confirm
Security System/ Card Reader Access	1	LS	\$0	\$0	City to Confirm
FF&E Design Contingency (10% of budget)	10%	%	\$0	\$0	
Equipment and Furnishings Subtotal:				\$0	

F. Fees and Services

	QUANT	UNIT	COST	TOTAL	NOTES
Developer Fee	0	%	\$340,000	\$340,000	
Arch/Engineering	0	LS	\$447,418	\$447,418	
LEED™ Design, Certification	0	LS	\$48,400	\$0	Budget
LEED™ Commissioning	0	LS	\$10,000	\$0	Budget
T-24 Comissioning Agent (>10,000)	1	LS	\$12,000	\$12,000	Budget
Utility Hook-up Fees	1	LS	\$30,000	\$30,000	PGE Allowance
Impact Fees:					
Storm Draing Dev. Fee	0	Acre	\$1,528	\$0	City to Confirm
Sewer Dev. Fee	0	LS	\$25,000	\$0	City to Confirm
Water Dev. Fee	0	LS	\$40,000	\$0	City to Confirm
Traffic Impact Fee	0	SF	\$500	\$0	City to Confirm
Public Facility Impact Fee	0	SF	\$254	\$0	City to Confirm
Geotechnical Investigation	1	LS	\$15,000	\$15,000	Budget
Materials Testing and Special Inspection	1	LS	\$50,000	\$50,000	Budget
Fee Contingency (5%)	5%	%	\$894,418	\$44,721	
Fees Subtotal:				\$939,139	

G. Owner Systems, Administration and Contingency

	QUANT	UNIT	COST	TOTAL	NOTES
City Administration Cost	0	LS	\$0	\$0	NA
Planning Dept.- CUP, Design Review	1	LS	\$0	\$0	NA
CEQA	1	LS	\$0	\$0	NA
Building Dept.-Permit Fees	1	LS	\$0	\$0	NA
School Impact Fees-(Commercial)	0	sf	\$1	\$0	NA
Site Acquisition Costs	0	Acre	\$0	\$0	NA
Traffic Report	0	LS	\$0	\$0	NA
Moving Costs	1	LS	\$0	\$0	Staff to complete
Neighborhood Meeting/Dedication Ceremony	1	LS	\$0	\$0	City to provide
Project Contingency	5%	%	\$5,872,357	\$293,618	%
Systems, Administration and Contingency Subtotal:				\$293,618	

Mendota City Hall and Police

Conceptual Project Budget-No Furnishing or Equipment

02/12/2021

Budget Summary

Budget Division Totals:

A. Building:	\$5,004,450
B. On-Site Improvements	\$499,446
C. Off-site Improvements	\$88,825
D. Construction Escalation	\$279,636
E. Equipment and Furnishings	\$0
F. Fees & Services	\$939,139
G. Owner Systems, Administration and Contingency	\$293,618

Contract Division Subtotal: \$7,105,114

Conceptual Project Budget:

\$7,105,114

LEASEBACK TERMS



Project:	City Hall/Police Station
Building Lessee:	Mendota, CA
Building Lessor:	Public Facilities Partners (501c3)
Project Cost:	<p>A. \$6,100,000 - With no contingency and no FF&E B. \$7,105,000 - With contingency no FF&E C. \$7,428,000 - With contingency and current furniture D. \$7,502,000 - With contingency and FF&E</p> <p>City to contribute \$1 Million to reduce the above project costs.</p>
Lease Term:	30 years -- Shorter or longer terms can be provided.
Ground Lease:	Project site will be leased from the City on an unsubordinated basis.
Ground Lessor:	Mendota, CA
Ground Lessee:	Public Facilities Investment Corp
Project Title:	Project title reverts to the Lessee for \$1.00 at the end of lease term and/or early payoff of leaseback financing.
Estimated Lease Payments:	<p>30-Year Term</p> <p>A. \$316,816 Annually B. \$366,661 Annually C. \$385,307 Annually D. \$389,746 Annually</p> <p>35-Year Term</p> <p>A. \$283,438 Annually B. \$339,292 Annually C. \$356,863 Annually D. \$360,850 Annually</p>

Interest Rates:

(As of February 17, 2021)

30-Year Term = 2.96%
35-Year Term = 3.10%

Annual Ground Lease:

\$1.00

**Operating and
Maintenance Costs:**

Mendota, CA

**Annual Lease
Payment Increases:**

None – payments remain flat for the life of the lease.

Capitalized Interest:

We have included Capitalized Interest so that the City will not be required to make any lease payments until the project is completed.

Prepayment:

Prepayment options will be included. No prepayment penalties after 10 years.

Costs:

All fees and expenses of professionals (including architectural, legal, engineering, and environmental), construction interest, cost of construction, site work, cost of issuance, development, consultant and program management fees and all other costs for the project will be included in the total financing package.

Project Fund:

100% of the project cost will be funded upon close of the leaseback financing and the contractor will make approved draws as necessary.

Opportunities/Challenges:

PFIC's program allows for the expedited funding and development of the project thereby saving the City additional costs associated with construction delays and increasing interest rates.

Disclaimer:

Final terms subject to market conditions at the time of close and final agreements.

Please be advised that PFIC is not your financial or municipal advisor or fiduciary. PFIC is not acting as your "municipal advisor" within the meaning of Section 15B of the Securities Exchange Act of 1934, as amended, and does not owe a fiduciary duty to

you pursuant to the act with respect to the information and material contained in this document. PFIC is acting as real estate developer for the potential project under consideration and not as a financial advisor or municipal advisor. The primary role of PFIC, as developer, is to coordinate the design, construction and locate potential financing sources for the potential project under consideration. You should discuss any information and material contained in this communication with any and all of your own internal or external municipal and/or financial, legal, accounting, tax and other advisors and experts, as applicable, to the extent you deem appropriate before acting on this information or material.

PFIC and RRM Group will assist City of Mendota in the (RFQ) Request for Qualifications Selection process for the CMAR and management for this project as follows.

1. PFIC/RRM Group will assist the City in the development of an RFQ request for qualifications that meets the procurement requirements of Mendota.
2. There are several general contractors that have relevant construction experience that PFIC/RRM group will reach out to for interest in proposing on this project.
3. In managing the RFQ process PFIC/RRM Group will issue the RFQ, respond to any questions of the proposers, conduct a preproposal meeting on site and receive proposals from the interested CMAR contractors.
4. PFIC/RRM Group will review the proposals received and score accordingly based pre-determined selection criteria for qualifications. Based on the scoring a determination of first second and third will be determined.
5. The three top candidates will be invited to further propose their fee structure indicating markup cost, general conditions, hourly rates, project fee and preconstruction services fee.
6. In addition, the three top candidates can be interviewed if so determined to further demonstrate their team's credentials, qualifications, and fee structure.
7. Based on the above process a finalist will be determined and the top finalist will be invited to negotiate a contract with Mendota for CMAR services. In the event negotiations fail with the first candidate, negotiations will begin with the second.
8. Once the CMAR contract is executed with the CMAR with the stipulated preconstruction fee established. The CMAR will be invited to join the design teams' efforts in developing the preliminary plans and ultimately a (GMP) Guaranteed maximum price for the entire project's construction. Included in this GMP can be other soft cost such as furniture, equipment. etc. as desired by the City. This collaboration with the designers and owner during the preconstruction phase ensures all aspects and scope is included at the best value price.
9. In the best interest of the project it is desirable to obtain a GMP from the CMAR at the earliest point in time in the development of the construction documents to secure a construction contract and commence on securing subcontracts and materials. This process will ensure timely start of construction and completion, as well establishing the final cost of the project for financing and budget purposes.
10. The CMAR process will utilize a "Open Book" accounting for selection of all sub-contractors and material purchases.
11. With the CMAR participating in the early phases of design with their pre-construction services the CMAR can input valuable information on cost savings, value engineering and means and method in order to obtain the most qualified cost and development process. It is desirable to obtain the GMP at the conclusion of the design Development documents. Therefore, subcontractor input can be solicited for the final construction document phase.
12. In the event a Qualified GMP cannot be obtained with the selected CMAR at the conclusion of the Design Development phase the CMAR will be dismissed from the project and construction documents will continue to be completed to solicited for general contractors hard bid proposal process.
13. Once a GMP or hard bid price is approved a final contract for construction services will be executed with the General Contractor and the City.
14. PFIC/RRM group will continue in the capacity of Construction Administrator thru the construction phase duration to oversee the construction for conformance to the construction Documents.
15. During construction PFIC/RRM Group will provide the Owner and Contractor responses to RFIs, change request, Clarifications, and general construction oversight.
16. PFIC/RRM group as the Architect of record will review the contractors monthly pay application and certify payment amounts for the City to pay the contractor.
17. The Contractor will have in their scope of work, third party services for Special inspections, material testing, Permits and other regulatory third party required services.

18. Once construction has progressed to a point of substantial completion, PFIC/RRM Group will inspect the project for compliance with the construction Documents. The contractor will request a final inspection from the building official requesting a certificate of occupancy. Once the certificate of Occupancy is obtained and the contractor has completed the punch list from the substantial completion process, a final inspection will be conducted.

19. At the completion of the projects construction the closeout process will be conducted to assure all owner's manuals, warranties, submittals, lien releases etc. are closed out. At this time final payment will be authorized to the contractor.

20. During the warranty period PFIC/RRM Group will monitor warranty calls for service as requested from the owner to the contractor. At one month prior to warrantee expiration PFIC/RRM Group, the general contractor and major sub-contractors will walk the construction project and review the warranty calls, corrective measures conducted and determine that all items have been satisfactorily completed.

SCOPE OF SERVICES

1. Preliminary Programming and Planning

- PFIC will work with Client and Client's selected building committee to determine the exact specifications and programming needs for the development of the Project. We will analyze various design and development options available to determine the most cost effective and efficient plan for the project.
- For the design and programming of the facilities, PFIC can work with its strategic architectural partners that specialize in Fire Station design or Client's preferred architect.
- As preliminary design work is underway, PFIC will monitor and update the estimated project budget and resultant lease payments Client should expect to pay based on the estimated construction cost. PFIC and the selected architect will provide design options/alternatives that will allow Client to match the design needs with its required budget.
- Upon completion of the programming and planning phase, Client will have a clear understanding the space, facility requirements and development plan for the project.

2. Design

- Actual design of the facility will commence. The PFIC-led team will work directly with the Client's selected building committee and stakeholders to ensure the space needs determined in the planning & programming phase are met.
- The design phase will be broken up into three sections: Schematic, Design Development and Construction Development. During each phase, we review the estimated construction cost to ensure that the Projects remains within a budget acceptable to Client.
- Client will have complete control over all design and budget decisions for the project.

3. Construction

- PFIC, Client and Owner will select or through bidding a qualified construction firm to build the project.
- PFIC's team will ensure that the selected contractor is qualified to complete the project safely, on budget and on time.

- PFIC's team has exceptional relationships with the local trades and subcontractors which will achieve the best construction cost for the project.
- The construction budget will be a guaranteed maximum price bonded for performance, materials and labor.

4. Financing

- PFIC will arrange tax-exempt financing for up to 100% of the project cost for a period up to 30 years. The financing will be structured as a lease to Client with a 501c3 non-profit entity as the owner.
- Upon expiration of the lease or early payoff of the financing, title to the Project will transfer to Client for \$1.00.
- The lease payments will remain flat throughout the life of the lease.
- All fees and expenses of professionals (including architectural, legal, engineering, and environmental), construction interest, cost of construction, site work, cost of issuance, development, consultant and program management fees and all other costs for the project will be included in the total financing package.
- The financing can also include funding for furniture, fixtures, equipment, and technology.

**BEFORE THE CITY COUNCIL
OF THE
CITY OF MENDOTA, COUNTY OF FRESNO**

**AN ORDINANCE OF THE COUNCIL
OF THE CITY OF MENDOTA AMENDING
CHAPTER 8.37 OF TITLE 8 OF THE
MENDOTA MUNICIPAL CODE TO CURE
OMISSIONS IN THE ADOPTION OF
ORDINANCE NO. 20-16**

ORDINANCE NO. 21-05

WHEREAS, pursuant to the authority granted to the City of Mendota (“City”) by Article XI, Section 7 of the California Constitution, the City has the police power to adopt regulations designed to promote the public health, the public morals, or public safety; and

WHEREAS, comprehensive zoning regulations and regulations upon the use of land and property lie within the City’s police power; and

WHEREAS, in 1996, the voters of the State of California adopted the Compassionate Use Act of 1996 (“CUA”), the intent being to enable persons who are in need of cannabis for medical purposes to be able to obtain and use it without fear of state criminal prosecution under limited, specified circumstances; and

WHEREAS, in 2003, Senate Bill 420, titled the “Medical Marijuana Program Act” (“MMPA”), was enacted to clarify the scope of the CUA and to promulgate rules by which counties and cities can adopt and enforce regulations consistent with its provisions; and

WHEREAS, in 2011, Assembly Bill 2650 was enacted, affirming that counties and cities can under state law adopt ordinances that control and restrict the location and establishment of a medical cannabis cooperative, collective, dispensary, operator, establishment, or provider; and

WHEREAS, in late 2015, the Legislature passed, and the Governor signed, three pieces of legislation, AB 266, AB 243, and SB 643, collectively called the Medical Marijuana Regulation and Safety Act (“MMRSA”), which provides a statewide program for the licensing and regulation of commercial medical cannabis activity, specifically, the operation of medical cannabis dispensaries and the delivery and cultivation of medical cannabis; and

WHEREAS, in November 2016, the voters of the State of California adopted the Adult Use of Marijuana Act (“AUMA”), the intent being to establish a comprehensive system to legalize, control, and regulate the cultivation, processing, manufacturing, distribution, testing, and sale of nonmedical cannabis, including cannabis products, for use by adults 21 years and older, and to tax the commercial growth and retail sale of cannabis; and

WHEREAS, in 2012, as amended in 2016 and 2017, the City adopted Chapter 8.36 of the Mendota Municipal Code pertaining to recreational and medical cannabis activities, which banned commercial cannabis cultivation, commercial deliveries of cannabis, and cannabis dispensaries in the City based upon various health, safety, welfare, and land use findings relating to cannabis cultivation, dispensing, and consumption; and

WHEREAS, in 2017, the Legislature passed, and the Governor signed, SB 94 and AB 133, the Medicinal and Adult-Use Cannabis Regulation and Safety Act (“MAUCRSA”), integrating the MCRSA and AUMA to create a general framework for the regulation of commercial medicinal and adult-use cannabis in California; and

WHEREAS, in 2017, the City added Chapter 17.99 to the Mendota Municipal Code (“MMC”) establishing the Commercial Cannabis Overlay District (“CCOD”) in order to address a number of health, safety, and welfare concerns associated with cannabis activities, and amended Chapter 8.36 for consistency therewith; and

WHEREAS, on June 11, 2019, the City adopted Ordinance No. 19-06, which amended Chapter 8.36 of the MMC to eliminate the ban on cannabis dispensaries, and added Chapter 8.37 to the MMC, which established regulations for the operation of commercial cannabis businesses, including cannabis dispensaries, referred to therein as commercial cannabis retail businesses; and

WHEREAS, on September 22, 2020, the City adopted Ordinance No. 20-16 to add Chapter 17.99 of the MMC, which establishes the Commercial Cannabis Overlay District (“CCOD”) to address a number of health, safety, and welfare concerns associated with cannabis activities, and amended Chapter 8.36 for consistency therewith; and

WHEREAS, on September 22, 2020, the City adopted Ordinance No. 20-16 to preserve and promote the public health, safety, and welfare of the citizens of Mendota, to facilitate the establishment of permitted commercial cannabis businesses within the City while ensuring such businesses do not interfere with other lawful land uses, and to provide new sources of revenue to fund City services; and

WHEREAS, MMC Chapter 8.37 should be corrected for consistency with the provisions of Ordinance No. 20-16, which amended Chapter 17.99 of the MMC to, among other things, permit the outdoor cultivation of cannabis. This correction should be made retroactively effective as of the effective date of Ordinance No. 20-16.

NOW, THEREFORE, the City Council of the City of Mendota does ordain as follows:

SECTION 1. The Recitals set forth above are incorporated herein and by this reference made an operative part hereof.

SECTION 2. Section 8.37.140 of Chapter 8.37 of Title 8 of the Mendota Municipal Code is hereby amended to read as follows:

8.37.140 - Operating requirements for cannabis cultivators.

A. General.

1. Cultivator may operate twenty-four (24) hours a day. Operations shall be subject to the provisions of the Noise Control Ordinance, Title 9, Chapter 9.05 of this code, as may be amended.
- ~~2. **Outdoor Cultivation Prohibited. The cultivation of all cannabis must occur indoors or in a greenhouse.**~~
- ~~2.~~ **3.** Cannabis plants shall not be visible from a public or private road, sidewalk, park, or any common public viewing area.
- ~~3.~~ **4.** Cultivator shall only be allowed to cultivate the square feet of canopy space permitted by state law.
- ~~4.~~ **5.** Cannabis cultivation shall be conducted in accordance with state and local laws related to land conversion, grading, electricity, water usage, water quality, woodland and riparian habitat protection, agricultural discharges, and similar matters.
- ~~5.~~ **6.** Pesticides and fertilizers shall be properly labeled and stored to avoid contamination through erosion, leakage or inadvertent damage from pests, rodents or other wildlife.
- ~~6.~~ **7.** The cultivation of cannabis shall at all times be operated in such a way as to ensure the health, safety, and welfare of the public, the employees working at the cultivation site, visitors to the area, neighboring properties, and the end users of the cannabis being cultivated, to protect the environment from harm to streams, fish, and wildlife; to ensure the security of the cannabis being cultivated; and to safeguard against the diversion of cannabis.
- ~~7.~~ **8.** All applicants seeking a commercial cannabis business permit for cultivation uses shall submit the following in addition to the information generally otherwise required for a commercial cannabis business permit:
 - i. A cultivation and operations plan that meets or exceeds minimum legal standards for water usage, conservation and use; drainage, runoff, and erosion control; watershed and habitat protection; and proper storage of fertilizers, pesticides, and other regulated products to be used on the parcel, and a description of the cultivation activities (indoor, mixed-light, or outdoor) and schedule of activities during each month of growing and harvesting, or explanation of growth cycles and anticipated harvesting schedules for all-season harvesting (indoor, mixed-light, or outdoor).

- ii. A description of a legal water source, irrigation plan, and projected water use.
- iii. Identification of the source of electrical power and plan for compliance with applicable building codes and related codes.
- iv. Plan for addressing public nuisances that may derive from the cultivation site.

B. Security Measures.

- 1. A permitted cultivator shall implement sufficient security measures to deter and prevent the unauthorized entrance into areas containing cannabis or cannabis products and to deter and prevent the theft of cannabis and cannabis products at the commercial cannabis business. Except as may otherwise be determined by the city manager or his/her designee(s), these security measures shall include, but shall not be limited to, all of the following:
 - i. Premises shall have a professionally installed, maintained, and monitored real-time alarm system by a security company licensed by the State of California Bureau of Security and Investigative Services.
 - ii. Premises shall have perimeter security and lighting, including motion sensors, as approved by the chief of police.
 - iii. Prevent individuals from remaining on the premises and nearby vicinity if they are not engaging in an activity directly related to the permitted operations of the cultivator.
 - iv. Establish limited access areas accessible only to authorized personnel.
 - v. Except for live growing plants which are being cultivated at a cultivation facility, all cannabis and cannabis products shall be stored in a secured and locked vault or vault equivalent. All safes and vaults shall be compliant with Underwriters Laboratories burglary-resistant and fire-resistant standards. All cannabis and cannabis products, including live plants that are being cultivated, shall be kept in a manner as to prevent diversion, theft, and loss.
 - vi. Install twenty-four (24) hour security surveillance cameras of at least HD-quality to monitor all entrances and exits to and from the premises, all interior spaces within the business which are open and accessible to the public, all interior spaces where cannabis, cannabis products, cash, or currency, is being stored for any period of time on a regular basis and all interior spaces where diversion of cannabis could reasonably occur. All cameras shall record in color. All exterior

cameras shall be in weatherproof enclosures, shall be located so as to minimize the possibility of vandalism, and shall have the capability to automatically switch to black and white in low light conditions. The cultivators shall be responsible for ensuring that the security surveillance camera's footage is remotely accessible by the city manager or his/her designee(s), and that it is compatible with the city's software and hardware. In addition, remote and real-time, live access to the video footage from the cameras shall be provided to the city manager or his/her designee(s). Video recordings shall be maintained for a minimum of ninety (90) days and shall be made available to the city manager or his/her designee(s) upon request. Video shall be of sufficient quality for effective prosecution of any crime found to have occurred on the cultivation site business, and shall be capable of enlargement via projection or other means. Internet protocol address information shall be provided to the Mendota Police Department by the cultivator, to facilitate remote monitoring of security cameras by the Mendota Police Department or its designee.

- vii. Sensors shall be installed to detect entry and exit from all secure areas, and shall be monitored in real time by a security company licensed by the State of California Bureau of Security and Investigative Services.
- viii. Panic buttons shall be installed with direct notification to Mendota Police Department dispatch, and shall be configured to immediately alert dispatch for the Mendota Police Department.
- ix. Any bars installed on the windows or the doors shall be installed only on the interior of the building.
- x. Armed security personnel shall be on-site during all hours of operation. Security personnel must be licensed by the State of California Bureau of Security and Investigative Services personnel and shall be subject to the prior review and approval of the city manager or his/her designee(s), with such approval not to be unreasonably withheld. Firearms shall be carried by security personnel at all times that they are on duty, except as otherwise authorized by the chief of police.
- xi. Premises shall have the capability to remain secure during a power outage and shall ensure that all access doors are not solely controlled by an electronic access panel to ensure that locks are not released during a power outage.

- xii. Entrance areas are to be locked at all times and under the control of a designated responsible party that is either; (a) an employee of the cultivator; or (b) a licensed security professional.
- xiii. The interior must have at least one camera placed to focus on each transaction. At least one camera should be focused on the entrance, and the camera view should clearly show an image of a color-coded height tape installed on the inside of the door jamb.
- xiv. An accounting software system in place to provide point of sale data as well as audit trails of both product and cash, where applicable.
- xv. Demonstrate to the chief of police, city manager or their designees, compliance with the state's track and trace system for cannabis and cannabis products.
- xvi. State of the art network security protocols in place to protect computer information and all digital data.
- xvii. Exterior vegetation shall be planted, altered and maintained in a fashion that precludes its use as a hiding place for persons on the premises.
- xviii. Each cultivator shall identify a designated security representative/liaison to the city, who shall be reasonably available to meet with the city manager or his/her designee(s) regarding any security related measures or and operational issues. The designated security representative/liaison shall, on behalf of the cultivator, annually prepare and submit to the chief of police a security plan for approval and maintain a copy of the current security plan on the premises, to present to a peace officer immediately upon request that meets the following requirements:
 - 1. Confirms that a designated manager will be on duty during business hours.
 - 2. Identifies all managers and their contact phone numbers.
 - 3. Confirms that first aid supplies and operational fire extinguishers are located in the service areas and the manager's office.
 - 4. Confirms that burglar, fire, and panic alarms are operational and monitored by a licensed security company twenty-four (24) hours a day, seven days a week, and provides contact information for each licensed security company.

5. Identify a sufficient number of licensed, interior and exterior security personnel who will monitor individuals inside and outside the premises, the parking lot, and any adjacent property under the business' control.
 6. Confirm that the licensed security personnel shall regularly monitor the parking lot and any adjacent property to ensure that these areas are: (a) free of individuals loitering or causing a disturbance; (b) are cleared of patrons and their vehicles one-half hour after closing.
2. As part of the application and permitting process each cultivator shall have a storage and transportation plan, which describes in detail the procedures for safely and securely storing and transporting all cannabis, cannabis products, and any currency.
 3. Cooperate with the city whenever the city manager or his/her designee(s) makes a request, without prior notice, to inspect or audit the effectiveness of any security plan or of any other requirement of this chapter.
 4. Notify the city manager or his/her designee(s) within twenty-four (24) hours after discovering any of the following:
 - i. Significant discrepancies identified during inventory. The level of significance shall be determined by the regulations promulgated by the city manager or his/her designee(s).
 - ii. Diversion, theft, loss, or any criminal activity involving the cultivator or any agent or employee of the cultivator.
 - iii. The loss or unauthorized alteration of records related to cannabis, or employees or agents of the commercial cannabis business.
 - iv. Any other breach of security.
 5. Compliance with the foregoing requirements shall be verified by the chief of police prior to commencing business operations. The chief of police may supplement these security requirements once operations begin, subject to review by the city manager if requested by the business owner.

SECTION 3. The City Council finds the approval of this ordinance is not subject to the California Environmental Quality Act, Public Resources Code, Section 21000, *et seq.* ("CEQA"), pursuant to Section 15060(c)(2) of the CEQA Guidelines, on the ground that the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment, and Section 15060(c)(3) of the CEQA Guidelines, on the ground that the activity is not a project as defined in Section 15378 of the CEQA Guidelines, because it has no potential for resulting in physical change to the environment, directly or indirectly. Alternatively, the City Council finds the approval of this ordinance is not a project under

Section 15061(b)(3) of the CEQA Guidelines because it has no potential for causing a significant effect on the environment.

SECTION 4. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is held for any reason to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of the Ordinance. The City Council of the City of Mendota hereby declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions be declared invalid or unconstitutional.

SECTION 5. The Mayor shall sign and the City Clerk shall certify to the passage of this Ordinance and will see that it is published and posted in the manner required by law.

SECTION 6. This ordinance shall become effective and in full force at 12:00 midnight on the 31st day following its adoption.

* * * * *

The foregoing ordinance was introduced on the 9th day of February, 2021, and duly passed and adopted by the City Council of the City of Mendota at a regular meeting thereof held on the 9th day of March, 2021, and its corrections are made retroactively effective as of the effective date of Ordinance No. 20-16, by the following vote:

- AYES:**
- NOES:**
- ABSENT:**
- ABSTAIN:**

Rolando Castro, Mayor

ATTEST:

Celeste Cabrera-Garcia, City Clerk

APPROVED AS TO FORM:

John Kinsey, City Attorney

**BEFORE THE CITY COUNCIL
OF THE
CITY OF MENDOTA, COUNTY OF FRESNO**

**AN ORDINANCE OF THE COUNCIL
OF THE CITY OF MENDOTA AMENDING
CHAPTER 15.04 OF TITLE 15 OF THE
MENDOTA MUNICIPAL CODE TO
EXEMPT RAZOR WIRE USE BY
COMMERCIAL CANNABIS BUSINESSES**

ORDINANCE NO. 21-06

WHEREAS, pursuant to the authority granted to the City of Mendota (“City”) by Article XI, Section 7 of the California Constitution, the City has the police power to adopt regulations designed to promote the public health, the public morals, or public safety; and

WHEREAS, comprehensive zoning regulations and regulations upon the use of land and property lie within the City’s police power; and

WHEREAS, in 1996, the voters of the State of California adopted the Compassionate Use Act of 1996 (“CUA”), the intent being to enable persons who are in need of cannabis for medical purposes to be able to obtain and use it without fear of state criminal prosecution under limited, specified circumstances; and

WHEREAS, in 2003, Senate Bill 420, titled the “Medical Marijuana Program Act” (“MMPA”), was enacted to clarify the scope of the CUA and to promulgate rules by which counties and cities can adopt and enforce regulations consistent with its provisions; and

WHEREAS, in 2011, Assembly Bill 2650 was enacted, affirming that counties and cities can under state law adopt ordinances that control and restrict the location and establishment of a medical cannabis cooperative, collective, dispensary, operator, establishment, or provider; and

WHEREAS, in late 2015, the Legislature passed, and the Governor signed, three pieces of legislation, AB 266, AB 243, and SB 643, collectively called the Medical Marijuana Regulation and Safety Act (“MMRSA”), which provides a statewide program for the licensing and regulation of commercial medical cannabis activity, specifically, the operation of medical cannabis dispensaries and the delivery and cultivation of medical cannabis; and

WHEREAS, in November 2016, the voters of the State of California adopted the Adult Use of Marijuana Act (“AUMA”), the intent being to establish a comprehensive system to legalize, control, and regulate the cultivation, processing, manufacturing, distribution, testing, and sale of nonmedical cannabis, including cannabis products, for use by adults 21 years and older, and to tax the commercial growth and retail sale of cannabis; and

WHEREAS, in 2012, as amended in 2016 and 2017, the City adopted Chapter 8.36 of the Mendota Municipal Code pertaining to recreational and medical cannabis activities, which banned commercial cannabis cultivation, commercial deliveries of cannabis, and cannabis dispensaries in the City based upon various health, safety, welfare, and land use findings relating to cannabis cultivation, dispensing, and consumption; and

WHEREAS, in 2017, the Legislature passed, and the Governor signed, SB 94 and AB 133, the Medicinal and Adult-Use Cannabis Regulation and Safety Act (“MAUCRSA”), integrating the MCRSA and AUMA to create a general framework for the regulation of commercial medicinal and adult-use cannabis in California; and

WHEREAS, in 2017, the City added Chapter 17.99 to the Mendota Municipal Code (“MMC”) establishing the Commercial Cannabis Overlay District (“CCOD”) in order to address a number of health, safety, and welfare concerns associated with cannabis activities, and amended Chapter 8.36 for consistency therewith; and

WHEREAS, on June 11, 2019, the City adopted Ordinance No. 19-06, which amended Chapter 8.36 of the MMC to eliminate the ban on cannabis dispensaries, and added Chapter 8.37 to the MMC, which established regulations for the operation of commercial cannabis businesses, including cannabis dispensaries, referred to therein as commercial cannabis retail businesses; and

WHEREAS, on September 22, 2020, the City adopted Ordinance No. 20-16 to add Chapter 17.99 of the MMC, which establishes the Commercial Cannabis Overlay District (“CCOD”) to address a number of health, safety, and welfare concerns associated with cannabis activities, and amended Chapter 8.36 for consistency therewith; and

WHEREAS, on September 22, 2020, the City adopted Ordinance No. 20-16 to preserve and promote the public health, safety, and welfare of the citizens of Mendota, to facilitate the establishment of permitted commercial cannabis businesses within the City while ensuring such businesses do not interfere with other lawful land uses, and to provide new sources of revenue to fund City services; and

WHEREAS, MMC Section 15.04.110 prohibits the installation and use of razor wire on fencing in non-residential districts throughout the City; and

WHEREAS, in light of the City’s recent amendments to MMC Chapters 8.37 and 17.99 to permit outdoor cannabis cultivation, the use of razor wire by licensed commercial cannabis businesses engaging in outdoor cannabis cultivation represents a permissible safety precaution.

NOW, THEREFORE, the City Council of the City of Mendota does ordain as follows:

SECTION 1. The Recitals set forth above are incorporated herein and by this reference made an operative part hereof.

SECTION 2. Section 15.04.110 of Chapter 15.04 of Title 15 of the Mendota Municipal Code is hereby amended to read as follows:

15.04.110 – Same—Other.

Except as otherwise indicated, the provisions of Section 15.04.090 shall apply. Fencing in non-residential districts is subject to the following standards:

A. Fence height shall not exceed ten (10) feet. Under certain circumstances, a maximum height of less than ten (10) feet may be imposed.

B. Barbed wire shall be permitted only if the lowest strand is at least six feet above grade, and when used for security purposes in addition to a regular fence.

C. Barbed wire shall be oriented towards the interior of the property.

D. The installation or other use of razor wire is prohibited. **This subdivision shall not apply to commercial cannabis businesses operating pursuant to Chapters 8.37 and 17.99 of this code.**

SECTION 3. The City Council finds the approval of this ordinance is not subject to the California Environmental Quality Act, Public Resources Code, Section 21000, *et seq.* (“CEQA”), pursuant to Section 15060(c)(2) of the CEQA Guidelines, on the ground that the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment, and Section 15060(c)(3) of the CEQA Guidelines, on the ground that the activity is not a project as defined in Section 15378 of the CEQA Guidelines, because it has no potential for resulting in physical change to the environment, directly or indirectly. Alternatively, the City Council finds the approval of this ordinance is not a project under Section 15061(b)(3) of the CEQA Guidelines because it has no potential for causing a significant effect on the environment.

SECTION 4. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is held for any reason to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of the Ordinance. The City Council of the City of Mendota hereby declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions be declared invalid or unconstitutional.

SECTION 5. The Mayor shall sign and the City Clerk shall certify to the passage of this Ordinance and will see that it is published and posted in the manner required by law.

SECTION 6. This ordinance shall become effective and in full force at 12:00 midnight on the 31st day following its adoption.

* * * * *

The foregoing ordinance was introduced on the 9th day of February, 2021, and duly passed and adopted by the City Council of the City of Mendota at a regular meeting thereof held on the 9th day of March, 2021, and its corrections are made retroactively effective as of the effective date of Ordinance No. 20-16, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Rolando Castro, Mayor

ATTEST:

Celeste Cabrera-Garcia, City Clerk

APPROVED AS TO FORM:

John Kinsey, City Attorney

AGENDA ITEM – STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: NANCY M. DIAZ, FINANCE OFFICER
VIA: CRISTIAN GONZALEZ, CITY MANAGER
SUBJECT: GRANTS UPDATE
DATE: MARCH 9, 2021

GRANTS UPDATE

- **County of Fresno, Urban Community Development Block Grant (CDBG) Program** – Staff contacted County of Fresno to get update on our requested budget to include funding from 2019-2020 and 2020-2021 and there are still in the reviewing process. Our allocation is more than expected but we have the exact amount available.
- **County of Fresno, Urban Community Development Block Grant Program for Eligible Activities to Support Coronavirus and Other Infectious Disease Response** – Staff should have final approval to implement the “Mendota Internet Connectivity, Project No. 19741-CV” (MIC) within the next two weeks. The County is implementing their utility assistance project which is causing a delay to the MIC.
- **FEMA-4482-DR-CA California Covid-19 Pandemic** – Staff is in the process of submitting for reimbursement.
- **Statewide Park Development and Community Revitalization Program (SPP)** – Staff is working on the application for a new community center, outdoor fitness court and inclusive playground to be located at the Rojas-Pierce Park. The application is due on Friday, March 12, 2021.
- **Wonderful Community Grants** – We received a total of (172) applications. (80) applications are complete. We will be having a lottery to issue (25) awards. The Mendota Community Corporation has received \$25,000 from the \$50,000 grant award.
- **Urban Flood Protection Grant Program** – Staff is preparing for the virtual field inspection to be held on March 24, 2021. There will be preliminary tasks to be completed prior to the virtual field inspection.
- **Floodplain Management Services (FPMS)** – Staff has been in discussion with the US Army Corps of Engineers regarding flooding issues in the City. There is a program called Floodplain Management Services that can provide technical services that are 100% federally funded. Under this program, we would be able to have floodplain maps and recommendations on how to reduce the flood risk in Mendota. Staff will be discussing the specifics of the FPMS program and the next steps for scoping the efforts.
- **FEMA 2021 Preparedness Grants Technical Assistance Schedule** – Staff will be attending a technical assistance outreach call that will present the overview of grant funding to be available this year. FEMA will discuss changes/highlights, eligibility, allowable costs and how to apply.

Attachments:

Grants Spreadsheet

Grant Information

Grant Name	Application Due Date	Award Date	Agency: Federal/State/County/Private	Pass-thru	Matching	Award Amount	Purpose of Grant	Notes	Comments by Council or Staff
Statewide Park Development and Community Revitalization Program (SPP)	3/12/2021	TBD	State	N	N	Maximum \$8,500,000	1) Community Center - Rojas-Pierce Park; 2) Fitness Court - Veterans Park; 3) Renovation - Pool Park		
Rubberized Pavement Grant Program	2/29/2021	12/31/2021	State	N	N	up to \$350,000	City-wide street projects for FY 21/22		
Proposition 64 Public Health and Safety Grant Program	1/29/2021	5/1/2021	State	N	N	\$452,509.75	(2) Community Resource Officers, (2) Administrative Assistants, (1) K-9, (1) vehicle	Partnership with City of Fresno (Lead Applicant), Fresno EOC, The Boys & Girls Clubs of Fresno County	
Good Neighbor Citizenship Company Grants	10/31/2020	4/30/2021	Private	N	N	\$ 198,825.00	Pocket Park at Bass Avenue and I Street		
CARES County of Fresno	10/1/2020	12/31/2020	County	N	N	\$ 229,732.87	COVID-19 relief funds: Non-profit organizations: Message Trailers: Overtime		
Coronavirus Relief Funds (CRF)	10/1/2020	TBD	State	N	N	\$ 154,512.00	Expenditures incurred for COVID-19 - Use funds for Police Department MDT's		
FEMA-4482-DR-CA	TBD	TBD	State	N	Y	TBD	Expenditures incurred for COVID-19	25% match	
CDGB -Coronavirus and Other	TBD	7/1/2020	County	N	N	\$ 104,796.00	Fire Department Equipment & Broadband Assistance for Mendota Residents		
Wonderful Community Grants	8/31/2020	9/15/2020	Private	N	N	\$ 50,000.00	COVID-19 relief funds	Mendota Community Corporation Administering	
Tobacco Grant Program	8/7/2020	TBD	State	N	N	TBD	Add new tobacco language to our municipal code for enforcement; overtime for educational awareness to local vendors.		
Urban Community Development Block	7/31/2020	7/1/2021	County	N	N	\$ 150,000.00	Phase III Rojas-Pierce Park Expansion Project		
California Aid to Airports Program	7/9/2020	3/31/2021	State	N	N	\$ 10,000.00	Annual credit grant to fund operational costs at the airport		
Community Facilities Grant	7/1/2020	8/1/2020	Federal	N	Y	\$ 50,000.00	Purchase (2) Police Ford Explorers, upfit and equipment. This grant is in conjunction with the New Alternative Fuel Vehicle Purchase Grant.	USDA	
New Alternative Fuel Vehicle Purchase	6/22/2020	10/31/2020	Local	N	N	Up to \$20,000 per vehicle	Purchase (1) Police Ford Explorer and (1) Ford F-250 Truck		
CARES Act Airport Grant	6/18/2020	TBD	Federal	N	N	\$ 1,000.00	Reimburse operational and maintenance expenses or debt service payments for the William Robert Johnston Municipal Airport.		
Urban Flood Protection Grant Program	6/15/2020	TBD	State	N	N	\$ 4,500,000.00	Removal and replacement of undersized and critically damaged storm drain from 8th Street southeasterly past 10th Street to an existing ditch.		
COPS Hiring Program	3/11/2020	10/1/2020	Federal	N	Y	\$ 125,000.00	Hire (1) Full-time Police Officer for 3 years.	25% match	
Office of Traffic Safety Grants	1/30/2020	10/1/2020	State	N	N	\$ 81,527.00	DUI Saturations, Traffic Enforcements, Car Seat Installation/Giveaway Event, Emergency Medical Services for the Fire Department	We received 2/3 grants applied. Car Seat Installation was not approved.	
Fresno COG 2019-2020 CMAQ	1/1/2020	5/1/2020	Federal	Y	Y	\$ 458,304.00	Alley Paving Project for 7U & 7U1 (near Unida/Belmont/Derrick) and about 1/3 of the alleys on the eastside.	11.47% match	
SB 2 Planning Grant Program	12/20/2019	6/1/2020	State	N	N	up to \$160,000	Update planning documents and processes of housing approvals/production		
New Alternative Fuel Vehicle Purchase	12/20/2019	6/1/2020	Local	N	N	Up to \$20,000 per vehicle	Purchase (1) Public Works/Utilities Trades Vehicle & (2) Police Explorers Interceptors Vehicles	(2) Police Explorers Vehicles to be paid with funding from USDA	
Beverage Container Recycling City/County Payment Program	12/17/2019	2/28/2020	State	N	N	\$ 5,000.00	Billboard Advertisement and Radio Advertisement to promote beverage container recycling.	If you don't expend the full \$5,000.00, you must repay CalRecycle.	
Automatic Meter Read Construction		10/21/2019	State	N	Y	\$ 3,074,561.00	Install City-wide Automatic Meter Reading Meters	Grant Component \$2,724,912.00	
Access to Historical Records: Archival Projects	10/3/2019	7/1/2020	Federal	N	Y	\$ 95,907.00	Digitize public records and make freely available online.		
National Fitness Campaign 2020	8/1/2019	10/1/2020	Private	N	Y	\$ 30,000.00	Outdoor Fitness Court	If the City wishes to pursue this grant, we would need to match \$100,000.00.	
Urban Community Development Block	7/31/2019	7/1/2020	County	N	N	\$ 150,000.00	Phase II Rojas-Pierce Park Expansion Project		
California Aid to Airports Program	7/31/2019	10/31/2019	State	N	N	\$ 10,000.00	Annual credit grant to fund operational costs at the airport		
Urban County Per Capita Grant Program	6/3/2019	2020	State	N	N	\$ 6,969.92	Rojas-Pierce Park Expansion	One-time basis	
Per Capita Grant Program	6/3/2019	2020	State	N	N	\$ 177,952.00	Rojas-Pierce Park Expansion	One-time basis	

Key: Applied for Grants
In process
Approved
Denied
Closed

Potential Grant Opportunities

Grants	Council	Application Due Date	Agency	Matching	Award Amount	Purpose of Grant	Comments by Council or Staff
Tire-Derived Product Grant Program		TBD	State	TBD	up to \$150,000	Landscape Projects or Playground Projects with tire-derived products	Next cycle available April 2021.
Clean, Safe and Reliable Drinking Water		Open	State	TBD	TBD	Planning grant for water storage, pressure booster and water quality	
Walmart Community Grant		12/31/2020	Private	N	up to \$5,000	Quality of life: Community and economic development: Public Safety: Environmental sustainability	
Clean Green Yard Machines: Commercial		TBD	District	TBD	TBD	Replacement of landscaped maintenance equipment	
Airport Improvement Plan Grant		TBD	State	TBD	TBD	Improvements to Airport	Need to complete a NEPA for the pre-application process. Cost Estimate is
Caltrans Sustainable Transportation Grant		10/11/2019	State			Local and regional multimodal transportations and land use planning projects to further the region's RTP SCS.	City will apply for this type of grant when population reaches 25,000 or above.

Memorandum

To: City Council via Cristian Gonzalez, City Manager

From: Michael Osborn, City Engineer

Subject: City Engineer's Report to City Council

Date: March 3, 2021

Engineering Projects:

1. Rojas Pierce Park:
 - *Expansion is completed; working with staff for funding for next Phase & sponsorship opportunities*
 - *It is best to stay of the new turf under after 1st feed and mow in spring to protect our investment*
2. Bass & Barboza Roundabout:
 - *Project is completed; working with Caltrans for reimbursement*
3. Mowry Bridge Replacement Project (MBRP):
 - *Contractor has made great progress, existing bridge is removed and new piles are in, new pier caps and abutments to be placed this month*
 - *Completion around July 2021*
4. Well 10 and Water Main Relocation
 - *On hold; working with USBR and BB Limited to reduce costs*
5. Mendota Meter Reading Project
 - *Preparing construction documents*
 - *Construction to start in early Summer 2021*
6. Citywide RRXG Improvements:
 - *STBG funded, RFP reissued for design services last month*
7. MJHS Safe Routes to School Project:
 - *ATP funds authorized; RFP for design services to be issued this month*
8. Safe Routes to School Master Plan
 - *ATP funds authorized; RFP for report preparation this month*
9. WWTP Ponds 1 & 6
 - *Preparing pond completion report to bring on-line*
10. 2021 Alley Paving Project
 - *Preparing construction documents to pave 3,000 linear feet of alleys*
 - *Alleys to be included are between Belmont & Unida and 3 of the 5 alleys between Marie & Lolita*
 - *Construction to start in early Summer 2021 with \$483,000 of CMAQ funding*

Planning/Development Projects

1. Rojas Pierce Park Annexation
 - *Working with LAFCO and WWD to complete process*

- *WWD has agreed to dedicate additional 4.6 acres of land for further expansion of the park and connection of Amador Ave and Smoot Ave subject to certain conditions. Staff is reviewing documents and conferring with City Attorney regarding WWD requests.*
- 2. CES Mendota
 - *Initial meetings with applicant; anticipating formal application*
- 3. Axiom/Valley Ag Holdings
 - *Reviewing project improvement plans*
- 4. Element 7
 - *Working on development agreement*
- 5. Left Mendota II
 - *Revising conditional use permit and development agreement to add 13 acres of outdoor cultivation to existing Left Mendota I project (former Cannahub)*
 - *Working with Airport Land Use Commission to determine compatibility with Airport Land Use Plan*
- 6. Gonzalez Towing Shop Buildings
 - *Reviewing proposed construction of two metal buildings*
 - *Working with Airport Land Use Commission to determine compatibility with Airport Land Use Plan*
- 7. Regional Housing Needs Allocation
 - *Participating in Fresno COG meetings regarding the initial steps of the 6th Cycle Housing Element preparation*
- 8. Fresno Housing Authority Esperanza Commons (Farm Labor Housing)
 - *Issued approval letter on March 2 for FHA to apply for funding to renovate 60 units and install new recreational facilities.*

Grant Applications:

1. Mendota Stormwater Improvement Project
 - *EOPCC \$4.2 million*
 - *Prop 68 Urban Flood Protection Grant Program*
 - *Application submitted on 6/15/20; received follow-up notification that this project has progressed to step 2 – virtual site visit later this month*
 - *Prop 1 Storm Water Grant Program, Round 2*
 - *\$3,822,800 awarded for this project*
2. Caltrans Sustainable Transportation Planning Grant
 - *Submitted application for funds to prepare Derrick & Oller Corridor Enhancement Plan to improve safety and circulation in these two major corridors*

On-going (this month):

1. Representation of the City at FCOG TTC meetings
2. Representation of the City and westside cities at FCOG RTP/SCS roundtable
3. Seeking funding opportunity for lighting study and improvements

Overall P&P Staff engaged (month of February):

- Engineers: 3
- Planners: 4
- Surveyors: 1

- Environmental Specialist: 0
- GIS/CAD Specialists: 3
- Construction Manager: 0
- Project Administrator: 2

Abbreviations:

EOPCC – Engineer's Opinion of Probable Construction Cost
NTP – Notice to Proceed
CUCCAC – California Uniform Construction Cost Accounting Commission
STBG – Surface Transportation Block Grant
CMAQ – Congestion Mitigation and Air Quality (grant)
ATP – Active Transportation Plan (grant)
RFP – Request for Proposal

RFA- Request for Authorization (for grant funding)
FCOG – Fresno Council of Governments
ADA – Americans with Disabilities Act
DBE – Disadvantaged Business Enterprise
TTC – Technical Transportation Committee (through FCOG)
RTP/SCS – Regional Transportation Plan, Sustainable Communities Strategies